



CABARRUS COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING

NOVEMBER 16, 2015
6:30 P.M.

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

BROWNIE TROOP 1581
NEW LIFE BAPTIST CHURCH

INVOCATION

CHAPLAIN BERNIE LOOS
CABARRUS COUNTY SHERIFF'S DEPARTMENT

A. APPROVAL OR CORRECTION OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 4

B. APPROVAL OF THE AGENDA

1. Changes to the Agenda Pg. 205

C. RECOGNITIONS AND PRESENTATIONS

1. EMS – Carolina Competition Recognition Pg. 24

D. INFORMAL PUBLIC COMMENTS (Each speaker is limited to 3 minutes)

E. OLD BUSINESS

1. Infrastructure and Asset Management – Offer to Purchase of Tax Foreclosure Property Pg. 26

F. CONSENT AGENDA

(Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. Active Living and Parks – 2016 Fees and Charges and Policy Pg. 38
2. Active Living and Parks – Matching Incentive Grant Application Requested Changes Pg. 102
3. County Manager – Convert 33 Active Living and Parks Positions (9104) into 5 Seasonal Positions (9117) for Administrative Simplicity Pg. 127
4. County Manager – Request from Kannapolis City Schools (KCS) for \$17,500 to Engage a Cost Estimator for Kannapolis Middle School Pg. 130
5. Finance – Contractual Incentive Payment for SMG (Cabarrus Arena) Pg. 132
6. Tax Administration – Refund and Release Report – October 2015 Pg. 141

G. NEW BUSINESS

1. EDC – Economic Development Grant Request – Public Hearing 6:30 P.M. Pg. 150

H. APPOINTMENTS TO BOARDS AND COMMITTEES

1. Appointments – Cabarrus County Animal Protection Advisory Board Pg. 167
2. Appointments – Nursing Home Community Advisory Committee Pg. 171
3. Appointments – Transportation Advisory Board Pg. 175

I. REPORTS

1. County Manager - Monthly Reports on Building Activity Pg. 180
2. EDC - October 2015 Monthly Summary Report Pg. 185
3. Human Services – DHS Quarterly Report Pg. 188
4. Finance - Monthly Financial Update Pg. 192
5. BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 193
6. Request for Applications for County Boards/Committees Pg. 194

J. GENERAL COMMENTS BY BOARD MEMBERS

K. WATER & SEWER DISTRICT OF CABARRUS COUNTY

L. CLOSED SESSION

1. Closed Session – Pending Litigation, Economic Development & Personnel Pg. 204

M. ADJOURN

IN ACCORDANCE WITH ADA REGULATIONS, ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE ADA COORDINATOR AT 704-920-2100 AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING.

Scheduled Meetings:

December 1	Work Session	4:00 p.m.	Multipurpose Room
December 14	Regular Meeting	6:30 p.m.	BOC Meeting Room

Mission: Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

Channel 22 Broadcast Schedule

Cabarrus County Board of Commissioners' Meetings

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

Sunday - Saturday	1:00 P.M.
Sunday - Tuesday	6:30 P.M.
Thursday & Friday	6:30 P.M.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Approval or Correction of Minutes

SUBJECT:

Approval or Correction of Meeting Minutes

BRIEF SUMMARY:

The following meeting minutes are provided for correction or approval:

September 21, 2015 (Regular Meeting)
September 22, 2015 (Cabarrus Summit)

REQUESTED ACTION:

Motion to approve the aforementioned meeting minutes as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Megan Smit, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina on Monday, September 21, 2015, at 6:30 p.m.

Present - Chairman: Stephen M. Morris
 Vice Chairman: Elizabeth F. Poole
 Commissioners: Diane R. Honeycutt
 Grace M. Mynatt
 Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Pam Dubois, Senior Deputy County Manager; Jonathan Marshall, Deputy County Manager; and Megan Smit, Clerk to the Board.

Chairman Morris called the meeting to order at 6:33 p.m.

The Air Force Junior ROTC from Northwest Cabarrus High School conducted the Flag Ceremony. Students participating were: Kaitlin Plowman, Cadet 1st Lieutenant; Bryce Kipp, Cadet Staff Sergeant; LaDeja Odum, Cadet Staff Sergeant; and Chyna Orta, Cadet.

Reverend Nancy Cox from All Saints Episcopal Church delivered the invocation.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Commissioner Mynatt, seconded by Commissioner Shue and unanimously carried, the Board approved the minutes of July 6, 2015 (Work Session), July 20, 2015 (Regular Meeting) and July 28, 2015 (Special Meeting) as written.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the Agenda.

Additions:

G-3 CCS - Funding for Second Early College Site at RCCC Business and Technology Center

Appointments to Boards and Committees

H-1 Appointments - Cabarrus County Planning and Zoning Commission

H-5 Appointments - Animal Protection Advisory Board Commissioner Liaison

Supplemental Information:

Old Business

E-2 County Manager - Property and Building on Lake Concord Road

- Budget Amendment

Reports

I-2 EDC - August 2015 Monthly Summary Report

- Report

I-3 Finance - Monthly Finance Update

- Report

UPON MOTION of Commissioner Honeycutt, seconded by Vice Chairman Poole and unanimously carried, the Board approved the Agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) DHS - Child Support Awareness Month Proclamation

Chairman Morris read the proclamation aloud.

UPON MOTION of Commissioner Shue, seconded by Commissioner Mynatt and unanimously carried, the Board adopted the following proclamation.

Proclamation No. 2015-12

CHILD SUPPORT AWARENESS MONTH
 IN CABARRUS COUNTY

A PROCLAMATION

WHEREAS, children are entitled to financial support from their parents and Cabarrus County continues to improve its efforts at child support collections; and

WHEREAS, in SFY2014, over \$11 million in child support was collected from parents of children in Cabarrus County; and

WHEREAS, there are nearly 5,177 child support orders in place, working to ensure that more than 5,745 children receive financial support from their parents; and

WHEREAS, children who do not receive adequate financial and emotional support from both parents may experience greater difficulty in becoming healthy, happy, and productive citizens; and

WHEREAS, many concerned and dedicated judges, district attorneys, clerks of court, sheriffs' personnel, and child support professionals work to establish and enforce child support orders for Cabarrus County's children, one of our state's most vital resources:

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby proclaim the month of September as

CHILD SUPPORT AWARENESS MONTH IN CABARRUS COUNTY

and urges all parents who are currently under court order to regularly pay their child support.

Adopted this the 15th day of September, 2015.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(D) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:42 p.m. He stated each speaker would be limited to three minutes.

Larry Marlowe, resident of 664 Odell School Road in Concord, thanked the Board for their cards and calls during his recent absence from meetings.

For the viewing public, Chairman Morris explained Mr. Marlowe faithfully attends the Board's regular meetings, but was unable to attend recently.

With there being no one else to address the Board, Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

(E-1) County Manager - Historic Courthouse Lease

Jonathan Marshall, Deputy County Manager, stated the County Attorney has updated the lease agreement to include language addressing the organizations leasing the building and their responsibility for any ABC permits. He requested approval of the amended Historic Courthouse Lease and Use Agreement subject to review and revision by the County Attorney.

A discussion ensued. During discussion, Richard Koch, County Attorney, Mike Downs, County Manager, and Mr. Marshall responded to questions from the Board.

UPON MOTION of Commissioner Shue, seconded by Commissioner Honeycutt and unanimously carried, the Board approved the most recent amended Historic Courthouse Lease and Use Agreement and authorized the County Manager to execute the agreement subject to review and revision by the County Attorney.

(E-2) County Manager - Property and Building on Concord Lake Road

Jonathan Marshall, Deputy County Manager, stated the County owns a parcel with an office building at 2325 Concord Lake Road. The building encroaches on an adjacent property. The adjacent owner is proposing the County exchange property to correct the encroachment with the net result that the County would need to purchase 3967 square feet. The County Attorney has advised since there is an exchange, a resolution is required, as well as

evidence of the advertisement of the resolution and a budget amendment to fund the purchase of the additional property.

UPON MOTION of Commissioner Honeycutt, seconded by Vice Chairman Poole and unanimously carried, the Board adopted the resolution approving the exchange of property with Rox Properties, LLC, including the necessary budget amendment, and authorized the County Manager and County Attorney to execute the required documents.

Date: 9/3/2015 Amount: \$26,000
 Dept. Head: Pamela Dubois Department: Non departmental
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: To allocate funds for the purchase of a parcel of land to enable the County to sell a piece of County Property on 136, the old Parks Building

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
00191910-9605	Consultants	\$169,991.00		\$26,000.00	\$143,991.00
00191910-9801	Land Acquisition	\$0.00	\$26,000.00		\$26,000.00

Resolution No. 2015-22

Resolution Authorizing Exchange of Property
 Concord Lake Road Property

WHEREAS, Cabarrus County is the owner of a parcel of land located on Concord Lake Road identified by Parcel Identification Number 5622-33-3518 (the "Property"); and

WHEREAS, N.C. General Statute 160A-271 permits the County to exchange real property by private negotiation for full and fair consideration; and

WHEREAS, the County has negotiated terms of an exchange and purchase for an adjacent parcel located off Concord Lake Road that is part of Parcel Identification Number 5622-33-4722; and

WHEREAS, the net exchange of property will result in the Cabarrus County gaining .091 acres of land; and

WHEREAS, the owner of that property, Rox Properties LLC, has had the property surveyed at their expense (a copy of which is attached) and agreed to a purchase price based on the Cabarrus County tax valuation;

THEREFORE, THE CABARRUS COUNTY BOARD OF COMMISSIONERS RESOLVES THAT;

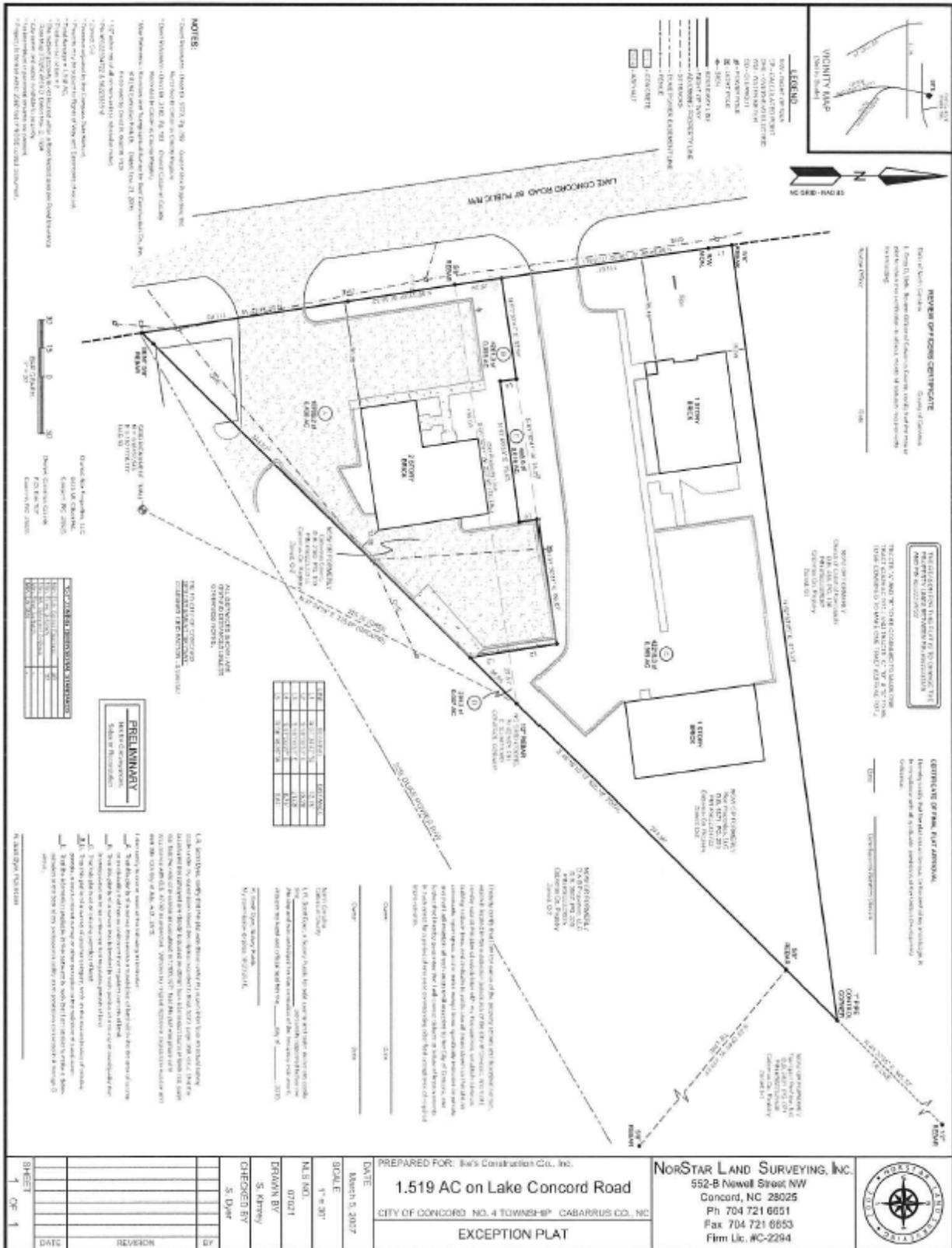
1. The County Commissioners authorize the exchange of the property described above through the procedures outlined in North Carolina General Statute 160A-271.
2. The County Commissioners authorize the purchase of property totaling a net of .091 acres as indicated on the attached survey.
3. The County Clerk shall cause a notice of the proposed exchange to be published. The notice shall describe the property and the proposed exchange.
4. The terms of exchange are that
 - a. The County Manager and County Attorney must complete the final terms and conditions for the property exchange.
 - b. The exchange shall also include the net purchase of .091 acres.

Adopted this the 21st day of September, 2015.

/s/ Stephen M. Morris
 Stephen M. Morris, Chairman
 Board of Commissioners

ATTEST:

/s/ Megan I.E. Smit
 Megan I.E. Smit, Clerk to the Board



(F) CONSENT

Commissioner Mynatt **MOVED** to approve the Consent Agenda. Commissioner Honeycutt seconded the motion.

Commissioner Shue asked the County Manager to elaborate on Consent Agenda items F-7 "Tax Administration - 2010-2011 Motor Vehicle Receivable Write-off" and F-9 "Tax Administration - Write-off of 2005 Real and Personal Property Outstanding Taxes".

Mike Downs, County Manager, explained the process and limitations for the collection of taxes.

Following discussion, the **MOTION** unanimously carried.

(F-1) County Manager - KCS Request for Lump Sum Technology Funding

Kannapolis City Schools (KCS) is requesting to receive their technology funding in a lump sum payment versus a 1/12 allocation on a monthly basis throughout the fiscal year. Lease payments are due in July and August of each year. The total funding for technology is \$378,078.00. The majority of

this funding is for the lease payments. The monthly installments put the school district in a bind from a cash flow perspective which could be alleviated by the lump sum.

UPON MOTION of Commissioner Mynatt, seconded by Commissioner Honeycutt and unanimously carried, the Board approved a lump sum allocation of technology funds for Kannapolis City Schools at the beginning of each fiscal year in July.

(F-2) County Manager - Modification to Sublease for Cardinal Innovations Healthcare

Cabarrus County subleases space to Cardinal Innovations Healthcare (formerly PBH) at the Department of Human Services located at 1303 South Cannon Boulevard. The 7060 square foot space is used for a crisis/detox unit. The last Sublease Agreement was approved effective July 1, 2012 and was previously extended to December 31, 2014. Cardinal intended to relocate that facility, but delays in their relocation have necessitated the proposed extension to June 30, 2016.

UPON MOTION of Commissioner Mynatt, seconded by Commissioner Honeycutt and unanimously carried, the Board approved the Modification to Sublease between Cabarrus County and Cardinal Innovations Healthcare.

(F-3) County Manager - Reappropriation of Funds for Ongoing Projects, Grants and Commitments

Each year, there are projects, grants and commitments that need to be transitioned to the new fiscal year when they were unable to be completed within the fiscal year for which they were budgeted. A reappropriation of funds, via fund balance, is needed to transition the projects to the new fiscal year.

The reappropriations list is as follows:

Department	Project / Grant	Account Information Org-Object-Proj GL Codes	FY15 FY16 GL Codes	Account Description	Amount	Justification
Infrastructure & Asset Mgmt -Waste Reduction	NC Electronics Mgmt Fund	00194620-937001	00194620-937001	NC Electronics Mgmt Fund	\$ 13,174.00	Funds received from state - only to be used to support used electronics/television program.
Other Public Safety	JCPC-Sex Offender Evaluation	00192910-974904	00192910-974904	Rowan Co. Youth Service Bureau	\$8,092.00	JCPC funds can only be used for JCPC approved projects. The Sex Offender Treatment program did not need all of their funding received by the County from the State. Funds will be reimbursed to the State during FY16.
Jail	State Criminal Alien Asst. Grant	00192130-9853	00192130-9853	State Criminal Alien Asst. Grant	\$ 176,107.00	Ongoing Projects in the Jail related to incarcerating undocumented criminal aliens. BJA administers the State Criminal Alien Assistance Program (SCAAP) in conjunction with the Bureau of Immigration and Customs Enforcement (ICE) and Citizenship and Immigration Services, Department of Homeland Security (DHS). SCAAP provides federal payments to states and localities that incur correctional officer salary costs for incarcerating undocumented criminal aliens with at least one felony or two misdemeanor convictions for violations of state or local law, and incarcerated for at least 4 consecutive days during the reporting period.
ITS	Office Furniture Replacement	00191810-9331	00191810-9331	Minor Office Equipment	\$ 7,800.00	StepUP was unable to deliver furniture due to manufacturer delays. Cancel the PO and plan to reissue to StepUp but different manufacturer.
ITS	Accela Project with City of Concord	00191810-9605	00191810-9605	Consultants	\$ 15,000.00	Accela project with the City of Concord experienced several delays and was not completed in FY15. We are using consulting services with the 43data to write scripts and configuration for the Accela system.
ITS	Courthouse Wiring Project	00191810-9445	00191810-9445	Purchase Services	20,000.00	The State was not prepare to install the new network equipment with the renovations on the basement in the courthouse and delayed this project to
DHS	Special Needs	00195630-9332	00195630-9332	Special Needs	\$ 99,205.00	Funds received from the state - only to be used to support special needs for Children.
Infrastructure & Asset Mgmt -Waste Reduction	White Goods	00194620-9448	00194620-9448	White Goods	\$ 184,260.00	Funds received from the state - only to be used for the cost associated with White Goods Disposal or Cost associated with white goods operations.
DHS	Triple P Incentive Grant	00195630-94003	00195630-94003	Triple P Incentive Grant	\$ 4,403.00	Unexpended grant funds - only can be used for incentives for child welfare clients.
				TOTAL	\$ 530,041.00	

UPON MOTION of Commissioner Mynatt, seconded by Commissioner Honeycutt and unanimously carried, the Board approved the reappropriation list and related budget amendment.

Date: 9/21/2015

Amount: \$530,041

Dept. Head: Susan Fearrington (prepared by staff)

Department: Finance

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: Fund balance appropriation from the General Fund for unspent balances from FY15 for ongoing projects and grants to be completed in FY16.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
00164620-6901	Fund Balance Approp.	\$0.00	\$15,174.00		\$15,174.00
00194620-937001	NC Electronics Mgt.	\$7,000.00	\$15,174.00		\$22,174.00
00162910-6901	Fund Balance Approp.	\$0.00	\$8,092.00		\$8,092.00
00192910-974904	Rowan County Youth Ser	\$13,884.00	\$8,092.00		\$21,976.00
00162130-6901	Fund Balance Approp.	\$0.00	\$176,107.00		\$176,107.00
00192130-9853	SCAAP	\$0.00	\$176,107.00		\$176,107.00
00161810-6901	Fund Balance Approp.	\$0.00	\$42,800.00		\$42,800.00
00191810-9331	Minor Office Equip	\$0.00	\$7,800.00		\$7,800.00
00191810-9605	Consultants	\$50,000.00	\$15,000.00		\$65,000.00
00191810-9445	Purchased Services	\$321,879.00	\$20,000.00		\$341,879.00
00165630-6901	Fund Balance Approp.	\$0.00	\$99,205.00		\$99,205.00
00195630-9332	Special Needs Kids	\$0.00	\$99,205.00		\$99,205.00
00164620-6901	Fund Balance Approp.	\$0.00	\$184,260.00		\$184,260.00

00194620-9448	White Goods	\$20,000.00	\$184,260.00		\$204,260.00
00165630-6901	Fund Balance Approp.	\$0.00	\$4,403.00		\$4,403.00
00195630-94003	Triple P Incentive Grt	\$0.00	\$4,403.00		\$4,403.00

(F-4) Emergency Management - Georgeville Volunteer Fire Department Finance of Existing Debt

Georgeville Volunteer Fire Department, Inc. will finance an amount up to \$500,000.00 with Bank of North Carolina to consolidate two apparatus loan payments at a lower interest rate. The United States Revenue Code requires that for such financing to be carried out on a tax-exempt basis, the Board of Commissioners must approve the financing by adopting a resolution. Georgeville Volunteer Fire Department, Inc. has held a public hearing on the financing, as required by the Code.

UPON MOTION of Commissioner Mynatt, seconded by Commissioner Honeycutt and unanimously carried, the Board adopted the Resolution Approving the Financing by Georgeville Volunteer Fire Department, Incorporated of up to \$500,000.00 for Refinancing Existing Fire Equipment.

Resolution No. 2015-23

RESOLUTION APPROVING THE FINANCING BY GEORGEVILLE VOLUNTEER FIRE DEPARTMENT, INCORPORATED OF UP TO \$500,000 FOR REFINANCING EXISTING FIRE EQUIPMENT

WHEREAS, Georgeville Volunteer Fire & Rescue, Incorporated has determined to finance an amount of up to \$500,000 for existing fire equipment debt; and

WHEREAS, the United States Internal Revenue Code requires that for such financing to be carried out on a tax-exempt basis, this Board must first approve the financing; and

WHEREAS, the VFD has held a public hearing on the financing after published notice, as required by the Code; and

WHEREAS, the VFD has reported the proceedings of the hearing to this Board;

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners approves the VFD's entering into the financing, as required under the Code for the financing to be carried out on a tax-exempt basis. The VFD's conduct of the required public hearing is approved.

Adopted this the 21st day of September, 2015.

/s/ Stephen M. Morris _____
 Stephen M. Morris, Chairman
 Board of Commissioners

ATTEST:
 /s/ Megan I.E. Smit _____
 Megan I.E. Smit, Clerk to the Board

(F-5) Finance - Request for Additional Cash Funds to Continue Progress on Three School Construction Projects

As we continue to move toward the financing of three school construction projects, (Mount Pleasant Middle, Royal Oaks, and Kannapolis Middle School), additional cash funds are needed for Land, Architect, Engineering, Administrative Costs, Abatements, and Contingency. All funds requested total \$3,843,269.00 of which \$952,850.00 would be transferred to the actual construction funds and \$ 2,890,419.00 would be held in the capital reserve fund until requested by either school district.

UPON MOTION of Commissioner Mynatt, seconded by Commissioner Honeycutt and unanimously carried, the Board approved the budget amendments and the appropriate Capital Projects/Capital Reserve Fund Ordinances.

Date: 9/21/2015 Amount: \$3,843,269
 Dept. Head: Susan Fearrington Department: Finance-School Const Debt Fd
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: Additional allocation of cash funding for the Mt. Pleasant Middle, Royal Oaks and Kannapolis Middle School projects as we continue to move toward the financing of the three school projects. Additional Funding is being provided from the Capital Reserve Fund. \$952,850 will be

transferred to the actual School Construction Debt Fund (Fd 368) and \$2,890,419 will be held in the Capital Reserve Fund (Fd 450) until requested by either School District.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
36897332-9331	Minor Equip -MPMS	\$327,000.00		\$211,000.00	\$116,000.00
36897332-9801	Land - MPMS	\$670,000.00	\$50,000.00		\$720,000.00
36897332-9607	Architect - MPMS	\$1,425,000.00	\$25,000.00		\$1,450,000.00
36897332-9606	Engineer - MPMS	\$183,000.00	\$136,000.00		\$319,000.00
36897305-9485	Admin Fee - Royal Oaks	\$0.00	\$16,000.00		\$16,000.00
36897305-9425	Abatement - Royal Oaks	\$0.00	\$87,750.00		\$87,750.00
36867305-6921	Cont from CRF-Royal O	\$1,541,250.00	\$103,750.00		\$1,645,000.00
36897404-9801	Land - KMS	\$0.00	\$100,000.00		\$100,000.00
36897404-9607	Architect - KMS	\$1,219,000.00	\$586,600.00		\$1,805,600.00
36897404-9606	Engineers - KMS	\$100,000.00	\$162,500.00		\$262,500.00
36867404-6921	Cont from CRF - KMS	\$0.00	\$849,100.00		\$849,100.00
45097220-9708	Cont to Cap Proj Fund	\$33,722,303.81	\$952,850.00		\$34,675,153.81
45097220-9821	Building & Renovations	\$10,453,901.24		\$952,850.00	\$9,501,051.24
45097305-9660	Contingency-Royal Oaks	\$0.00	\$550,000.00		\$550,000.00
45097332-9660	Contingency-MPMS	\$0.00	\$1,262,000.00		\$1,262,000.00
45097404-9660	Contingency-KMS	\$0.00	\$1,078,419.00		\$1,078,419.00
45097220-9821	Building & Renovations	\$9,501,051.24		\$2,890,419.00	\$6,610,632.24

Ordinance No. 2015-35

CABARRUS COUNTY SCHOOL CONSTRUCTION DEBT FUND
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Capital Reserve Contribution	\$5,114,100
General Fund Contribution	\$1,319,000
TOTAL REVENUES	\$6,433,100

- D. The following appropriations are made as listed.

Kannapolis Middle School	\$2,168,100
Royal Oaks Elementary School	\$1,645,000
Mt. Pleasant Middle School	\$2,620,000
TOTAL EXPENDITURES	\$6,433,100
GRAND TOTAL - REVENUES	\$6,433,100
GRAND TOTAL - EXPENDITURES	\$6,433,100

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure

and revenues within a function without limitation.

2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 21st day of September, 2015.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Megan Smit

Clerk to the Board

Ordinance No. 2015-36

CABARRUS COUNTY CAPITAL RESERVE
CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Contributions from General Fund	\$45,074,750
Contributions from CVB	843,617
Contribution from Capital Projects Fund	6,600
Interest on Investments	329,142
TOTAL REVENUES	 \$46,254,109

- D. The following appropriations are made as listed:

Odell 3-5 Elementary School	\$19,735,848
Mt. Pleasant Middle School Replacement	2,620,000
Royal Oaks Elementary	1,645,000
Kannapolis Middle School	849,100
School Contingency	3,254,663
County Facility Projects	5,796,633
Park Projects	4,243,573
Park Projects/CVB	843,617
Other County Capital Projects	6,610,632
Community College Renovations	280,043
Harrisburg EMS Station	375,000
TOTAL EXPENDITURES	 \$46,254,109
GRAND TOTAL - REVENUES	 \$46,254,109
GRAND TOTAL - EXPENDITURES	 \$46,254,109

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for

projects approved within the Capital Improvement Plan for the current fiscal year.

5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 21st day of September, 2015.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Megan Smit
Clerk to the Board

(F-6) Planning and Development - Analysis of Impediments to Fair Housing

The Analysis of Impediments to Fair Housing is a HUD required study of the availability of housing for all income levels, focusing on low to moderate income families. The study seeks to ensure that all types of housing are available in the community to all people. The study reviews the demographics of the community, environmental factors, planning and zoning requirements and more to ensure that every effort is being made to provide

adequate housing to all people. The community should attempt to address any barriers found.

Recommendations include more outreach with regard to Fair Housing Laws, assistance to non-profits who provide home buying and rental assistance, expansion of transportation as opportunities arise, and ensuring development regulations allow for all types of housing. The Analysis of Impediments is required to be updated as needed for HOME and CDBG grants.

UPON MOTION of Commissioner Mynatt, seconded by Commissioner Honeycutt and unanimously carried, the Board adopted the Analysis of Impediments to Fair Housing for Cabarrus County.

(F-7) Tax Administration - 2010-2011 Motor Vehicle Receivable Write-off

Per NCGS 105-373(h) the Cabarrus County Board of Commissioners may relieve the Tax Collector of the charge of taxes on motor vehicles that are one or more years past due when it appears that the taxes are uncollectable. Historically, the Board of Commissioners have relieved the Tax Collector of the charge of these taxes when they become three years past due. The Tax Collector's office has exhausted all means of collections on vehicle taxes for the 2010/2011 tax years. The amount to be written off is \$568,571.39 as of July 2015.

2010	\$290,685.30
2011	\$277,886.09
Total	\$568,571.39

UPON MOTION of Commissioner Mynatt, seconded by Commissioner Honeycutt and unanimously carried, the Board granted relief to the Tax Collector of the charge of collecting taxes on classified motor vehicles for the 2010/2011 tax years.

(F-8) Tax Administration - Refund and Release Report - August 2015

Release report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. Refund report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

UPON MOTION of Commissioner Mynatt, seconded by Commissioner Honeycutt and unanimously carried, the Board approved the August 2015 Release-Refund Report, along with the NCVTS Refund Report, as submitted and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

(F-9) Tax Administration - Write-off of 2005 Real and Personal Property Outstanding Taxes

The Tax Collector uses diligence in trying to collect all outstanding taxes. However, the 10-year statute of limitations prevents the Tax Collector from using remedies to collect taxes that are more than 10 years past due. The amount to be written off for 2005 is \$185,879.04.

NCGS 105-378(a) "Use of Remedies Barred" states that no county or municipality may maintain an action or procedure to enforce any remedy provided by law for the collection of taxes or enforcement of any tax liens unless the action or procedure is instituted within 10 years from the date the taxes became due.

UPON MOTION of Commissioner Mynatt, seconded by Commissioner Honeycutt and unanimously carried, the Board approved the write-off of all outstanding 2005 real and personal property taxes remaining as of September 1, 2015 for Cabarrus County and all jurisdictions for which the County collects.

(G) NEW BUSINESS

(G-1) County Manager - ABC Permits on Property Leased from the County

Jonathan Marshall, Deputy County Manager, advised an outline of a policy is included in the agenda based on comments and input from the Board at the work session. He stated the County Attorney has taken that input and is including that information into a policy format. He further stated

alcohol usage is addressed in property leases of county property. He also advised there is exclusion from certain areas per the Code of Ordinances in regards to parks and schools.

Richard Koch, County Attorney, advised there were no comparable examples from neighboring counties. He reviewed specifics of current leases with regard to county property and advised, except where alcohol use is permitted in the lease, by default, the use or sale of alcohol on county property is prohibited.

A discussion ensued. It was the consensus of the Board to place this item on the October agenda for further discussion.

(G-2) County Manager - Request to Lease County Property

In regards to a request to lease county property to the owner of the property (23 Union Street North) that is adjacent to the Concord Library, Jonathan Marshall, Deputy County Manager, advised a survey of the property to be leased from the County from the potential lessee has not yet been provided. He added, he has not received feedback from the potential lessee. He stated the terms are in keeping with what was presented to the Board by that party. He further stated there are some areas the County Attorney left blank that the lessee will need to provide. He suggested this item be tabled until more information is available.

UPON MOTION of Commissioner Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board tabled "County Manager - Request to Lease County Property" until a later time.

(G-3) CCS - Funding for Second Early College Site at RCCC Business and Technology Center

Dr. Chris Lowder, Superintendent, CCS (Cabarrus County Schools), presented a request for a second Early College site at the RCCC (Rowan Cabarrus Community College) Business and Technology Center. He stated the current program has approximately 250 students and allows high school students to graduate with an Associate's Degree or college credits. He then presented an overview of the process to apply for an early college site, stating applicants for early college are not approved until July with the schools opening in August. In addition to this process, he said, an opportunity was discovered to obtain a ten-classroom mobile unit at considerable savings.

Tim Lowder, CCS, Executive Director of Operations, advised the ten-classroom mobile unit will be of use to the schools even if approval for the second early college site is not approved.

A discussion ensued. During discussion, the following issues were addressed: funding; potential use of the mobile unit if the site is not approved; the location of the second early college site if approved; etc.

UPON MOTION of Commissioner Honeycutt, seconded by Commissioner Mynatt and unanimously carried, the Board approved the budget revision and authorized the Finance Director to prepare the appropriate project ordinance.

Date: 9/21/2015 Amount: \$574,960
 Dept. Head: Pamela Dubois Department: General Fund/School Construction
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: To allocate fund for the infrastructure cost of adding a new early college site on a RCCC campus.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
00199110-9975	COPS - Sch- Int	\$6,418,374.00		\$574,960.00	\$5,843,414.00
00191960-9708	Cont. to CPF	\$1,360,363.00	\$574,960.00		\$1,935,323.00
36467343-6902	Cont. from GF	\$0.00	\$574,960.00		\$574,960.00
36497343-9820	Building Improvements	\$0.00	\$574,960.00		\$574,960.00

Ordinance No. 2015-37

**CABARRUS COUNTY SCHOOL CONSTRUCTION PROJECT
 BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.

B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

a. It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$4,795,299
Capital Reserve Contribution	\$19,735,848
Capital Projects Fund Contribution	\$2,738,951
 TOTAL REVENUES	 \$27,270,098

C. The following appropriations are made as listed.

Odell Grades 3-5 Elementary School	\$22,481,728
Northwest Middle School Roof	\$1,001,329
Rocky River Elementary School Roof	\$708,370
Winecoff Elementary School Roof	\$733,320
Mt. Pleasant High School Roof	\$619,297
Jay M. Robinson High School Roof	\$1,151,094
Early College Site at RCCC	\$574,960
 TOTAL EXPENDITURES	 \$27,270,098
 GRAND TOTAL - REVENUES	 \$27,270,098
GRAND TOTAL - EXPENDITURES	\$27,270,098

Section II.

A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.

- 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
- 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
- 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
- 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 21th day of September, 2015.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Megan Smit
Clerk to the Board

(H) APPOINTMENTS TO BOARDS AND COMMITTEES

(H-1) Appointments - Cabarrus County Planning and Zoning Commission

The Cabarrus County Planning and Zoning Commission has a vacancy in its "Kannapolis Area" representative position.

An application has been received from Mr. Dane Laney and he is eligible to fill the "Kannapolis Area" position.

UPON MOTION of Commissioner Honeycutt, seconded by Commissioner Mynatt and unanimously carried, the Board appointed Dane Laney to the Cabarrus County Planning and Zoning Commission as the "Kannapolis Area" representative for an unexpired term ending August 31, 2017.

(H-2) Appointments - Juvenile Crime Prevention Council

The following Juvenile Crime Prevention Council (JCPC) members' terms expire September 30, 2015: Woody Chavis, "Police Chief"; Jane Cauthen, "DSS Director/Designee"; Susan Fearington, "County Manager/Designee"; Steven Ayers, "Member of Faith Community"; Mark Boles, "Member of Business Community"; Sonja Bohannon-Thacker, "Local Health Director/Designee"; Troy Barnhardt, "At-large"; and Marta Meares, "At-large".

All are willing to serve another term. Ms. Cauthen has served since 2005, Mr. Barnhardt has served since 2001 and Ms. Meares has served since 2009. An exception to the "length of service" provision of the Appointment policy will be needed for them. Woody Chavis is a resident of Rowan County. An exception to the "residency" provision of the Appointment Policy will be needed for him.

UPON MOTION of Commissioner Mynatt, seconded by Commissioner Shue and unanimously carried, the Board reappointed Woody Chavis, "Police Chief"; Jane Cauthen, "DSS Director/Designee"; Susan Fearington, "County Manager/Designee"; Steven Ayers, "Member of Faith Community"; Mark Boles, "Member of Business Community"; Sonja Bohannon-Thacker, "Local Health Director/Designee"; Troy Barnhardt, "At-large"; and Marta Meares, "At-large" to the Juvenile Crime Prevention Council for two-year terms ending September 30, 2017; including an exception to the "length of service" provision of the Appointment Policy for Ms. Cauthen, Mr. Barnhardt and Ms. Meares and an exception to the "residency" provision of the Appointment Policy for Mr. Chavis.

A discussion ensued regarding meeting hours and vacant student positions.

(H-3) Appointments - Library Board of Trustees

An application has been received from Mr. Richard Bovard, Midland resident, to represent Midland on the Library Board of Trustees. If appointed, Mr. Bovard would serve the remainder of an unexpired term for approximately one year.

UPON MOTION of Chairman Morris, seconded by Commissioner Honeycutt and unanimously carried, the Board appointed Richard Bovard to the Library Board of Trustees to complete an unexpired term ending July 31, 2016 as the "Midland" representative.

(H-4) Appointments - Transportation Advisory Board

An application has been received from Mitchell Burris to serve on the Transportation Advisory Board. He is an officer with the Kannapolis Police Department and is eligible to serve as the "Law Enforcement" representative.

UPON MOTION of Commissioner Shue, seconded by Commissioner Honeycutt and unanimously carried, the Board appointed Mitchell Burris to the Transportation Advisory Board as a "Law Enforcement" representative for a three-year term ending June 30, 2018.

(H-5) Animal Protection Advisory Board Commissioner Liaison

At the August regular meeting, the Board of Commissioners established the Cabarrus County Animal Protection Advisory Board. Commissioners are liaisons to numerous boards and committees throughout the County, and were represented on the former board, APPAC (Animal Protection and Preservation Advisory Committee). Since APPAC was dissolved and the Animal Protection Advisory Board has taken its place, the appointment of a commissioner liaison is requested.

Chairman Morris advised Commissioner Mynatt has indicated she is willing to serve on this board.

UPON MOTION of Commissioner Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board appointed Commissioner Mynatt to serve on the Animal Protection Advisory Board as liaison for a two-year term.

(I) REPORTS

(I-1) County Manager - Monthly Reports on Building Activity

The Board received the Cabarrus County Construction Standards Dodge Report for August 2015 and the Cabarrus County Commercial Building Plan

Review Summary for August 2015 for informational purposes as part of the Agenda. No action was required of the Board.

(I-2) EDC - August 2015 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of August as part of the Agenda. No action was required of the Board.

(I-3) Finance - Monthly Financial Update

The Board received the monthly financial update for informational purposes. No action was required of the Board.

(I-4) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Commissioner Shue commented on a meeting at the Rob Wallace Park site.

Commissioner Mynatt briefly advised she had met with Mayor Eudy and commended Mount Pleasant on their ideas for the community.

Commissioner Honeycutt provided an update on the Senior Centers Advisory Council, adding that Cabarrus County is represented at the State Finals Senior Games.

Chairman Morris updated the Board on activities and functions of the Cabarrus County Education Foundation, Cabarrus County Fair, Daughters of the Revolution, Harrisburg Town Council and Community Chats, and the Library Board of Trustees.

(I-5) Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 5 Vacant Positions
- Cabarrus County Animal Protection Advisory Board - 2 Vacant Positions
- Cabarrus County Planning and Zoning Commission - 1 Vacant Position (Kannapolis Area)
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Juvenile Crime Prevention Council - 8 Terms Expiring Soon and 2 Vacant Positions (Student under 18)
- Library Board of Trustees - 1 Vacant Position (Midland Area)
- Nursing Home Community Advisory Committee - 7 Vacant Positions
- Transportation Advisory Board - 1 Expired Term and 4 Vacant Positions
- Youth Commission - 6 Vacant Positions

Chairman Morris reviewed the aforementioned list and urged citizens to consider participating on a Board or Committee.

(J) GENERAL COMMENTS BY BOARD MEMBERS

Commissioner Mynatt commented on the White Owl Antique extravaganza in Mount Pleasant.

Chairman Morris commented on Alzheimer's awareness and announced the third Cabarrus Summit, a meeting with elected officials from Cabarrus municipalities, will be held Tuesday, September 22nd at 6:00 p.m. at the Cabarrus Arena and Events Center.

(K) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(L) CLOSED SESSION

None.

(M) ADJOURNED

UPON MOTION of Vice Chairman Poole, seconded by Commissioner Mynatt and unanimously carried, the meeting adjourned at 8:02 p.m.

Megan Smit, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met for the 3rd Quarter Cabarrus Summit 2015, at the Cabarrus Arena and Events Center in Concord, North Carolina on Tuesday, September 22, 2015, at 6:00 p.m.

Present - Chairman: Stephen M. Morris
Commissioners: Diane R. Honeycutt
Grace M. Mynatt
Lynn W. Shue

Absent - Vice Chairman: Elizabeth F. Poole

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Pam Dubois, Senior Deputy County Manager; Jonathan Marshall, Deputy County Manager; Megan Smit, Clerk to the Board; and Kasia Thompson, Communications and Outreach Manager.

The following were also in attendance: Patrick Coughlin, Cabarrus Economic Development Corporation.

The following municipal representatives were also present:

City of Concord - Scott Padgett, Mayor; Council Members Al Brown, Jennifer Parsley, Jim Ramseur, Dave Phillips and Ella Mae Small; and Brian Hiatt, City Manager, Merl Hamilton, Assistant City Manager and Lloyd Payne, Assistant City Manager.

City of Kannapolis - Darrell Hinnant, Mayor; Council Members Diane Berry, Roger Haas, Tom Kincaid, and Darrell Jackson; and Mike Legg, City Manager.

Town of Harrisburg - Steve Sciascia, Mayor; Chad Baucom, Mayor Pro Tem; Council Members Benita Conrad, Phil Cowherd, David Isaacs, Jeff Phillips and Rick Russo; and Mike Rose, Town Manager.

Town of Midland - Mike Tallent, Mayor Pro Tem; Council Members John Crump and Rich Wise; and Doug Paris, Town Administrator.

Town of Mount Pleasant - Del Eudy, Mayor; Town Commissioners Jim Sells, Steve Ashby and Warren Chapman; and Randy Holloway, Town Administrator.

Chairman Morris called the meeting to order at 6:10 p.m.

Welcome and Introductory Remarks

Chairman Steve Morris welcomed municipal elected officials, city managers and other guests. Doug Paris, the new Midland Town Administrator and Lloyd Payne, the new Assistant City Manager of Concord were introduced and welcomed.

Capital Projects Update

Prior to breaking for dinner, representatives from the County, the cities and the towns provided an update on current, ongoing capital projects in their jurisdictions.

Dinner Break

Dinner was served at 6:26 p.m. The meeting resumed at 7:13 p.m.

Legislative Update

Chairman Morris provided a brief legislative update, noting challenges and opportunities facing Cabarrus County and its municipalities. Among other topics, he addressed Historic Tax Credits, big box stores and the recent Builder's Inventory legislation.

Discussion - Collaborative Opportunities

Upon arrival, attendees were encouraged to choose their seat based on the topics assigned to each table. The topics were: school capital/construction vs. city density/subdivision planning; joint capital/operational projects; joint land-use planning; economic development; and subcommittees. Groups at each table were asked to use assigned guided discussion questions as they discussed these topics.

Each group selected a spokesperson from their table to report their group's response.

In closing, Chairman Morris thanked attendees for their time and participation.

(M) ADJOURN

UPON MOTION of Chairman Morris, seconded by Commissioner Honeycutt and unanimously carried, the meeting adjourned at 8:09 p.m.

Megan Smit, Clerk to the Board



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

EMS - Carolina Competition Recognition

BRIEF SUMMARY:

Cabarrus EMS in conjunction with the CVB and other community and public safety partners hosted the 2015 Carolina Paramedic Competition. The event pitted 12 EMS agencies from NC and SC in intense scenarios over a two day period. The event required tedious planning and the fostering of partnerships.

We recognize Lieutenant Will Cannon, Lieutenant Jonathan Maulden, Captain Justin Brines and the planning committee for putting on what has been described as the "best Carolina Paramedic Competition ever" by the event director.

REQUESTED ACTION:

No action required.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Alan Thompson, EMS Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Old Business

SUBJECT:

Infrastructure and Asset Management - Offer for Purchase of Tax Foreclosure Property

BRIEF SUMMARY:

Tax foreclosure parcels that are not purchased through the courthouse auction have been sold using an online surplus property web service. One particular parcel, located at 607 J Avenue in Kannapolis, has recently received an offer to purchase independently of the web service for \$1,000 from Dane Howard with DBH Construction and Renovation, LLC. DBH Construction and Renovation, LLC recently purchased the property next door located at 609 J Avenue. In order to accept this offer to purchase it is required to go through the standard upset bid process. The process for upset bids is attached (G.S. 160A-269)

* Allowing for the required 10 days, the upset bid deadline closed on Thursday, October 29, 2015 at 4:00 p.m., by which time no upset bids were received, therefore completing the upset bid process.

REQUESTED ACTION:

Motion to award the 607 J Avenue property to Dane Howard, DBH Construction and Renovation, LLC and to authorize the County Manager and County Attorney to finalize the transaction and execute related documentation.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Kyle D. Bilafer, Infrastructure and Asset Management Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as an Old Business item.

ATTACHMENTS

- [G.S. 160A-269](#)
 - [Bid letter](#)
 - [Public Notice Webpage](#)
 - [Public Notice](#)
-

Article 12.

Sale and Disposition of Property.

§ 160A-265. Use and disposal of property.

In the discretion of the council, a city may: (i) hold, use, change the use thereof to other uses, or (ii) sell or dispose of real and personal property, without regard to the method or purpose of its acquisition or to its intended or actual governmental or other prior use. (1981 (Reg. Sess., 1982), c. 1236.)

§ 160A-266. Methods of sale; limitation.

(a) Subject to the limitations prescribed in subsection (b) of this section, and according to the procedures prescribed in this Article, a city may dispose of real or personal property belonging to the city by:

- (1) Private negotiation and sale;
- (2) Advertisement for sealed bids;
- (3) Negotiated offer, advertisement, and upset bid;
- (4) Public auction; or
- (5) Exchange.

(b) Private negotiation and sale may be used only with respect to personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of similar items. Real property, of any value, and personal property valued at thirty thousand dollars (\$30,000) or more for any one item or group of similar items may be exchanged as permitted by G.S. 160A-271, or may be sold by any method permitted in this Article other than private negotiation and sale, except as permitted in G.S. 160A-277 and G.S. 160A-279.

Provided, however, a city may dispose of real property of any value and personal property valued at thirty thousand dollars (\$30,000) or more for any one item or group of similar items by private negotiation and sale where (i) said real or personal property is significant for its architectural, archaeological, artistic, cultural or historical associations, or significant for its relationship to other property significant for architectural, archaeological, artistic, cultural or historical associations, or significant for its natural, scenic or open condition; and (ii) said real or personal property is to be sold to a nonprofit corporation or trust whose purposes include the preservation or conservation of real or personal properties of architectural, archaeological, artistic, cultural, historical, natural or scenic significance; and (iii) where a preservation agreement or conservation agreement as defined in G.S. 121-35 is placed in the deed conveying said property from the city to the nonprofit corporation or trust. Said nonprofit corporation or trust shall only dispose of or use said real or personal property subject to covenants or other legally binding restrictions which will promote the preservation or conservation of the property, and, where appropriate, secure rights of public access.

(c) A city council may adopt regulations prescribing procedures for disposing of personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of items in substitution for the requirements of this Article. The regulations shall be designed to secure for the city fair market value for all property disposed of and to accomplish the disposal efficiently and economically. The regulations may, but need not, require published notice, and may provide for either public or private exchanges and sales. The council may authorize one or more city officials to declare surplus any personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of items, to set its fair market value, and to convey title to the property for the city in accord with the regulations. A city official authorized under this section to dispose of property shall keep a record of all property sold under this section and that record shall generally describe the property sold or exchanged, to whom it was sold, or with whom exchanged, and the amount of money or other consideration received for each sale or exchange.

(d) A city may discard any personal property that: (i) is determined to have no value; (ii) remains unsold or unclaimed after the city has exhausted efforts to sell the property using any applicable

procedure under this Article; or (iii) poses a potential threat to the public health or safety. (1971, c. 698, s. 1; 1973, c. 426, s. 42.1; 1983, c. 130, s. 1; c. 456; 1987, c. 692, s. 2; 1987 (Reg. Sess., 1988), c. 1108, s. 9; 1997-174, s. 6; 2001-328, s. 4; 2005-227, s. 3.)

§ 160A-267. Private sale.

When the council proposes to dispose of property by private sale, it shall at a regular council meeting adopt a resolution or order authorizing an appropriate city official to dispose of the property by private sale at a negotiated price. The resolution or order shall identify the property to be sold and may, but need not, specify a minimum price. A notice summarizing the contents of the resolution or order shall be published once after its adoption, and no sale shall be consummated thereunder until 10 days after its publication. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 24.)

§ 160A-268. Advertisement for sealed bids.

The sale of property by advertisement for sealed bids shall be done in the manner prescribed by law for the purchase of property, except that in the case of real property the advertisement for bids shall be begun not less than 30 days before the date fixed for opening bids. (1971, c. 698, s. 1.)

§ 160A-269. Negotiated offer, advertisement, and upset bids.

A city may receive, solicit, or negotiate an offer to purchase property and advertise it for upset bids. When an offer is made and the council proposes to accept it, the council shall require the offeror to deposit five percent (5%) of his bid with the city clerk, and shall publish a notice of the offer. The notice shall contain a general description of the property, the amount and terms of the offer, and a notice that within 10 days any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder. When a bid is raised, the bidder shall deposit with the city clerk five percent (5%) of the increased bid, and the clerk shall readvertise the offer at the increased bid. This procedure shall be repeated until no further qualifying upset bids are received, at which time the council may accept the offer and sell the property to the highest bidder. The council may at any time reject any and all offers. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 25.)

§ 160A-270. Public auction.

(a) Real Property. – When it is proposed to sell real property at public auction, the council shall first adopt a resolution authorizing the sale, describing the property to be sold, specifying the date, time, place, and terms of sale, and stating that any offer or bid must be accepted and confirmed by the council before the sale will be effective. The resolution may, but need not, require the highest bidder at the sale to make a bid deposit in a specified amount. The council shall then publish a notice of the sale at least once and not less than 30 days before the sale. The notice shall contain a general description of the land sufficient to identify it, the terms of the sale, and a reference to the authorizing resolution. After bids have been received, the highest bid shall be reported to the council, and the council shall accept or reject it within 30 days thereafter. If the bid is rejected, the council may readvertise the property for sale.

(b) Personal Property. – When it is proposed to sell personal property at public auction, the council shall at a regular council meeting adopt a resolution or order authorizing an appropriate city official to dispose of the property at public auction. The resolution or order shall identify the property to be sold and set out the date, time, place, and terms of the sale. The resolution or order (or a notice summarizing its contents) shall be published at least once and not less than 10 days before the date of the auction.

(c) The council may conduct auctions of real or personal property electronically by authorizing the establishment of an electronic auction procedure or by authorizing the use of existing private or public electronic auction services. Notice of an electronic auction of property shall identify, in addition to the information required in subsections (a) and (b) of this section, the electronic address where information about the property to be sold can be found and the electronic address where electronic bids may be posted. Notice may be published in a newspaper having general circulation in the political subdivision or by electronic means, or both. A decision to publish notice solely by electronic means for a particular

auction or for all auctions under this subsection shall be approved by the governing board of the political subdivision. Except as provided in this subsection, all requirements of subsections (a) and (b) of this section apply to electronic auctions. (1971, c. 698, s. 1; 1973, c. 426, s. 43; 2001-328, s. 5; 2005-227, s. 4; 2006-264, s. 74.)

§ 160A-271. Exchange of property.

A city may exchange any real or personal property belonging to the city for other real or personal property by private negotiation if the city receives a full and fair consideration in exchange for its property. A city may also exchange facilities of a city-owned enterprise for like facilities located within or outside the corporate limits. Property shall be exchanged only pursuant to a resolution authorizing the exchange adopted at a regular meeting of the council upon 10 days' public notice. Notice shall be given by publication describing the properties to be exchanged, stating the value of the properties and other consideration changing hands, and announcing the council's intent to authorize the exchange at its next regular meeting. (1971, c. 698, s. 1; 1973, c. 426, s. 42.1.)

§ 160A-272. Lease or rental of property.

(a) Any property owned by a city may be leased or rented for such terms and upon such conditions as the council may determine, but not for longer than 10 years (except as otherwise provided herein) and only if the council determines that the property will not be needed by the city for the term of the lease. In determining the term of a proposed lease, periods that may be added to the original term by options to renew or extend shall be included. Property may be rented or leased only pursuant to a resolution of the council authorizing the execution of the lease or rental agreement adopted at a regular council meeting upon 10 days' public notice. Notice shall be given by publication describing the property to be leased or rented, stating the annual rental or lease payments, and announcing the council's intent to authorize the lease or rental at its next regular meeting.

(b) No public notice need be given for resolutions authorizing leases or rentals for terms of one year or less, and the council may delegate to the city manager or some other city administrative officer authority to lease or rent city property for terms of one year or less. Leases for terms of more than 10 years shall be treated as a sale of property and may be executed by following any of the procedures authorized for sale of real property.

(c) **(Effective until June 30, 2015)** The council may approve a lease for the siting and operation of a renewable energy facility, as that term is defined in G.S. 62-133.8(a)(7), for a term up to 20 years without treating the lease as a sale of property and without giving notice by publication of the intended lease. This subsection applies to Catawba, Mecklenburg, and Wake Counties, the Cities of Asheville, Raleigh, and Winston-Salem, and the Towns of Apex, Carrboro, Cary, Chapel Hill, Fuquay-Varina, Garner, Holly Springs, Knightdale, Morrisville, Rolesville, Wake Forest, Wendell, and Zebulon only.

(c) **(Effective June 30, 2015)** The council may approve a lease for the siting and operation of a renewable energy facility, as that term is defined in G.S. 62-133.8(a)(7), for a term up to 20 years without treating the lease as a sale of property and without giving notice by publication of the intended lease. This subsection applies to Catawba, Mecklenburg, and Wake Counties, the Cities of Raleigh and Winston-Salem, and the Towns of Apex, Cary, Fuquay-Varina, Garner, Holly Springs, Knightdale, Morrisville, Rolesville, Wake Forest, Wendell, and Zebulon only. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 26; 2009-149, ss. 2, 3; 2010-57, s. 2; 2010-63, s. 2(b); 2011-150, s. 1.)

§ 160A-272.1. Lease of utility or enterprise property.

Subject to G.S. 160A-321, a city-owned utility or public service enterprise, or part thereof, may be leased. (1979, 2nd Sess., c. 1247, s. 27.)

§ 160A-273. Grant of easements.

A city shall have authority to grant easements over, through, under, or across any city property or the right-of-way of any public street or alley that is not a part of the State highway system. Easements in a street or alley right-of-way shall not be granted if the easement would substantially impair or hinder

the use of the street or alley as a way of passage. A grant of air rights over a street right-of-way or other property owned by the city for the purpose of erecting a building or other permanent structure (other than utility wires or pipes) shall be treated as a sale of real property, except that a grant of air rights over a street right-of-way for the purpose of constructing a bridge or passageway between existing buildings on opposite sides of the street shall be treated as a grant of an easement. (1971, c. 698, s. 1.)

§ 160A-274. Sale, lease, exchange and joint use of governmental property.

(a) For the purposes of this section, "governmental unit" means a city, county, school administrative unit, sanitary district, fire district, the State, or any other public district, authority, department, agency, board, commission, or institution.

(b) Any governmental unit may, upon such terms and conditions as it deems wise, with or without consideration, exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property.

(c) Action under this section shall be taken by the governing body of the governmental unit. Action hereunder by any State agency, except the Department of Transportation, shall be taken only after approval by the Department of Administration. Action with regard to State property under the control of the Department of Transportation shall be taken by the Department of Transportation or its duly authorized delegate. Provided, any county board of education or board of education for any city administrative unit may, upon such terms and conditions as it deems wise, lease to another governmental unit for one dollar (\$1.00) per year any real property owned or held by the board which has been determined by the board to be unnecessary or undesirable for public school purposes. (1969, c. 806; 1971, c. 698, s. 1; 1973, c. 507, s. 5; 1975, c. 455; c. 664, s. 9; c. 879, s. 46; 1977, c. 464, s. 34; 2001-328, s. 6.)

§ 160A-275. Warranty deeds.

Any city, county, or other municipal corporation is authorized to execute and deliver deeds to any real property with full covenants of warranty, without regard to how the property was acquired, when, in the opinion of the governing body, it is in the best interest of the city, county, or other municipal corporation to convey by warranty deed. Members of the governing boards of counties, cities, and other municipal corporations are hereby relieved of any personal or individual liability by reason of the execution of warranty deeds to governmentally owned property unless they act in fraud, malice, or bad faith. (1945, c. 962; 1955, c. 935; 1969, cc. 48, 223, 332; c. 1003, s. 5; 1971, c. 698, s. 1.)

§ 160A-276. Sale of stocks, bonds, and other securities.

A city may sell through a broker without complying with the preceding sections of this Article shares of common and preferred stock, bonds, options, and warrants or other rights with respect to stocks and bonds, and other securities, when the stock, bond, or other right or security has an established market and is traded in the usual course of business on a national stock exchange or over-the-counter by reputable brokers and securities dealers. The city may pay the usual fees and taxes incident to such transactions. Nothing in this section authorizes a city to deal in its own bonds in any manner inconsistent with Chapter 159 of the General Statutes, nor to invest in any securities not authorized by G.S. 159-30. (1973, c. 426, s. 44.)

§ 160A-277. Sale of land to volunteer fire departments and rescue squads; procedure.

(a) A city, upon such terms and conditions as it deems wise, with or without monetary consideration may lease, sell or convey to a volunteer fire department or to a volunteer rescue squad any land or interest in land, for the purpose of constructing or expanding fire department or rescue squad facilities, if the volunteer fire department or volunteer rescue squad provides fire protection or rescue services to the city.

(b) Any lease, sale or conveyance under this section must be approved by the city council by resolution adopted at a regular meeting of the council upon 10 days' public notice. Notice shall be given by publication describing the property to be leased or sold, stating the value of the properties, the

proposed monetary consideration or lack thereof, and the council's intent to authorize the lease, sale or conveyance. (1979, c. 583.)

§ 160A-278. Lease of land for housing.

A city may lease land upon such terms and conditions as it deems wise to any person, firm or corporation who will use the land to construct housing for the benefit of persons of low income, or moderate income, or low and moderate income. Such a housing project may also provide housing to persons of other than low or moderate income, as long as at least twenty percent (20%) of the units in the project are set aside for the exclusive use of persons of low income. Despite the provisions of G.S. 160A-272, a lease authorized pursuant to this section may be made by private negotiation and may extend for longer than 10 years. Property may be leased under this section only pursuant to a resolution of the council authorizing the execution of the lease adopted at a regular council meeting upon 10 days' public notice. Notice shall be given by publication describing the property to be leased, stating the value of the property, stating the proposed consideration for the lease, and stating the council's intention to authorize the lease. (1987, c. 464, s. 9.)

§ 160A-279. Sale of property to entities carrying out a public purpose; procedure.

(a) Whenever a city or county is authorized to appropriate funds to any public or private entity which carries out a public purpose, the city or county may, in lieu of or in addition to the appropriation of funds, convey by private sale to such an entity any real or personal property which it owns; provided no property acquired by the exercise of eminent domain may be conveyed under this section; provided that no such conveyance may be made to a for-profit corporation. The city or county shall attach to any such conveyance covenants or conditions which assure that the property will be put to a public use by the recipient entity. The procedural provisions of G.S. 160A-267 shall apply. Provided, however, that a city or county may convey to any public or private entity, which is authorized to receive appropriations from a city or county, surplus automobiles without compensation or without the requirement that the automobiles be used for a public purpose. Provided, however, this conveyance is conditioned upon conveyance by the public or private entity to Work First participants selected by the county department of social services under the rules adopted by the local department of social services. In the discretion of the public or private entity to which the city or county conveys the surplus automobile, when that entity conveys the vehicle to a Work First participant it may arrange for an appropriate security interest in the vehicle, including a lien or lease, until such time as the Work First participant satisfactorily completes the requirements of the Work First program. This subsequent conveyance by the public or private entity to the Work First participant may be without compensation. The participant may be required to pay for license, tag, and/or title.

(b) Notwithstanding any other provision of law, this section applies only to cities and counties and not to any other entity which this Article otherwise applies to.

(c) Repealed by Session Laws 1993, c. 491, s. 1.

(d) This section does not limit the right of any entity to convey property by private sale when that right is conferred by another law, public, or local. (1987, c. 692, s. 1; 1993, c. 491, s. 1; 1998-195, s. 1.)

§ 160A-280. Donations of personal property to other governmental units.

(a) A city may donate to another governmental unit within the United States, a sister city, or a nonprofit organization incorporated by (i) the United States, (ii) the District of Columbia, or (iii) one of the United States, any personal property, including supplies, materials, and equipment, that the governing board deems to be surplus, obsolete, or unused. The governing board of the city shall post a public notice at least five days prior to the adoption of a resolution approving the donation. The resolution shall be adopted prior to making any donation of surplus, obsolete, or unused personal property. For purposes of this section a sister city is a city in a nation other than the United States that has entered into a formal, written agreement or memorandum of understanding with the donor city for the purposes of establishing a long term partnership to promote communication, understanding, and

goodwill between peoples and to develop mutually beneficial activities, programs, and ideas. The agreement or memorandum of understanding establishing the sister city relationship shall be signed by the mayors or chief elective officer of both the donor and recipient cities.

(b) For the purposes of this section, the term "governmental unit" shall have the same meaning as defined by G.S. 160A-274(a) and shall include North Carolina charter schools.

(c) The authority granted to a city under this section is in addition to any authority granted under any other provision of law. (2007-430, s. 1; 2009-141, ss. 1, 2, 3.)

DBH CONSTRUCTION AND RENOVATION, LLC

21838 Shearer Road
Charlotte, North Carolina 28036

June 22, 2015

Mr. Richard M. Koch
3220-201 Prosperity Church Road
Charlotte, North Carolina 28269

Dear Mr. Koch:

DBH Construction and Renovation, LLC (the "Company") of which I am the sole member, has purchased the property at 609 J Avenue and we are concerned about the condition of the property located next door, 607 J Avenue, Kannapolis, North Carolina. We have watched this property go through gov deals three times with no bids.

On behalf of the Company, I hereby offer \$1,000.00 for 607 J Avenue in Kannapolis, North Carolina, Parcel ID 04-044-0111.00, Pin #5613462983. I have factored in the cost to repair or tear down the structure. That is why I believe this is a fair offer. Enclosed is a cashier's check payable to Cabarrus County as earnest money in the amount of \$50.00 representing five percent (5%) of the offered price.

I have seen animals go in and out of the structure and even smelled the stench when they died in there. Hopefully, the town will reconsider their minimum bid.

Thank you for your time.

Sincerely,

DBH CONSTRUCTION AND RENOVATION, LLC

By: 
Dane Howard
Sole Member

DH/bwc
Enclosure



Cabarrus County

NORTH CAROLINA


[Welcome](#) | [Resident](#) | [Business](#) | [Government](#) | [Media Room](#) | [I Want To ...](#) | [Events](#) | [OnCTW](#)

[Board of Commissioners](#)
[Commissioner Biographies](#)
[Meeting Schedule](#)
[Agendas](#)
[Minutes](#)
[Reports](#)
[Public Notices](#)
[Legislative Goals](#)
[Strategic Planning](#)
[Economic Development Grant Program](#)
[Code of Ordinances](#)
[Events](#)

[Welcome](#) / [Government](#) / [County Department Directory](#) / [Board of Commissioners](#) / **Public Notices**

Like [Sign Up to see what your friends like.](#)

Public Notices

Board of Commissioners Public Hearing Notices - 6:30 pm

Notice Subject	Meeting Date	Posted Date
Presentation of the 2016 Schedule of Values Public Hearing	10/19/2015	10/7/2015
Cabarrus County Transportation 5311 Grant Public Hearing	10/19/2015	10/7/2015
Cabarrus County Transportation ROAP Grant Public Hearing	10/19/2015	10/7/2015
Transportation 5310 Grant Application Public Hearing	8/17/2015	8/5/2015
HOME Program CAPER Report Public Hearing 2015	8/17/2015	8/5/2015
Adoption of Harrisburg Comprehensive Bicycle, Pedestrian and Greenway Plan Public Hearing	8/17/2015	8/5/2015
Proposed Amendments to Zoning Ordinance Public Hearing 2015	8/17/2015	8/5/2015
Public Hearing Notice to Consider an Economic Development Grant for Project Burgundy	8/3/2015	7/23/2015
Public Hearing on the Adoption of Cabarrus County FY16 Budget	6/15/2015	6/1/2015
Hearing on the Award of Non-Emergency Ambulance Services Franchise	6/15/2015	6/4/2015
Project Toby Economic Development Grant	5/18/2015	5/7/2015
Project Roy Economic Development Grant	4/20/2015	4/10/2015
North Drive ROW Abandonment Recessed Public Hearing	3/16/2015	2/19/2015
Cabarrus-Stanly-Union Adoption of Hazard Mitigation Plan Public Hearing	3/16/2015	3/4/2015
North Drive ROW Abandonment Recessed Public Hearing	3/16/2015	3/4/2015

Public Notices

Notice Subject	Meeting Date	Posted Date
Advertisement for Upset Bid Process for Sale of County Property (607 J Avenue) NEW	10/29/2015	10/20/2015
Advertisement of Exchange and Purchase of Property on Concord Lake Road	9/21/2015	9/9/2015
Board of Commissioners Special Meeting Notice July 28, 2015	7/28/2015	7/23/2015
Advertisement of Upset Bid Sale of County Property - Buick Avenue	6/26/2015	6/16/2015
Public Notice of Rankin Road Property Exchange	6/15/2015	6/4/2015
Advertisement for Upset Bid Sale of County Property (Ft. Worth Avenue Property)	5/11/2015	4/29/2015
Board of Commissioners April 13, 2015 Special Meeting Notice	4/13/2015	4/9/2015
Public Notice for an Exchange of Property - Wallace	1/20/2015	1/7/2015
Advertisement for Sealed Bids for 86 Union Street South	8/4/2014	7/23/2014
Notice of Intent to File an Application with the Local Government Commission for Approval of Bonds	6/1/2014	6/3/2014

Planning & Zoning Commission Public Hearing Notices - 7pm

Notice Subject	Meeting Date	Posted Date
Rezoning Request: Applicant - Larry Wallace Engines	3/13/2012	4/9/2012
Conditional Use Permit Request by WSACC	9/11/2012	8/16/2012
Rezoning Request	3/12/2013	3/5/2013
Conditional Use Permit Request	6/11/2013	6/3/2013
Conditional Use and Rezoning Request	9/10/2013	8/28/2013
Conditional Use Permit Request	11/12/2013	10/30/2013
Conditional Use Permit Request	3/11/2014	3/3/2014

I want to...

[Contact](#)
[Board Of Commissioners](#)
[Clerk To The Board](#)
[County Attorney](#)
[County Department Directory](#)
[Public Officials](#)
[Find](#)
[Maps](#)
[Meeting Minutes](#)
[Tax Rates](#)
[Videos Of BOC Meetings](#)
[Get Involved](#)
[Boards And Committees](#)
[Sign Up For Cabarrus This Week E Newsletter](#)
[Voter Precinct Official](#)
[Youth Commission](#)
[Go Green](#)
[Learn About Cabarrus County's Sustainability Initiatives](#)

Font Size: [a](#) [a](#) [A](#)

ADVERTISEMENT FOR SEALED BIDS
SALE OF COUNTY PROPERTY
607 J Avenue
PIN 5613-46-2983-0000

Publish Date: October 20th, 2015

Bid Due Date: October 29th, 2015 at 4:00 p.m.

The Board of Commissioners of Cabarrus County has authorized the sale by upset bid of the parcel of real estate (the "Property") attached as Exhibit A.

Persons wishing to upset the \$1,000 offer that has been received shall submit a sealed bid with their offer to the office of the county manager within 10 days after the notice of sale is published. During the 10 day bidding period, the clerk shall open any bids received, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

If a qualifying higher bid is received, the county clerk shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bids having been received. At that time, the amount of the final high bid shall be reported to the County Commission.

A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.

The Board of Commissioners will determine the highest responsible bidder for the Property and may award the bid by its next regular meeting. The Property is being sold "as is, where is". Bids will remain open and subject to acceptance until the Board of Commissioners awards the bid. For a bid to be considered, it must be in a minimum amount of \$1,100.

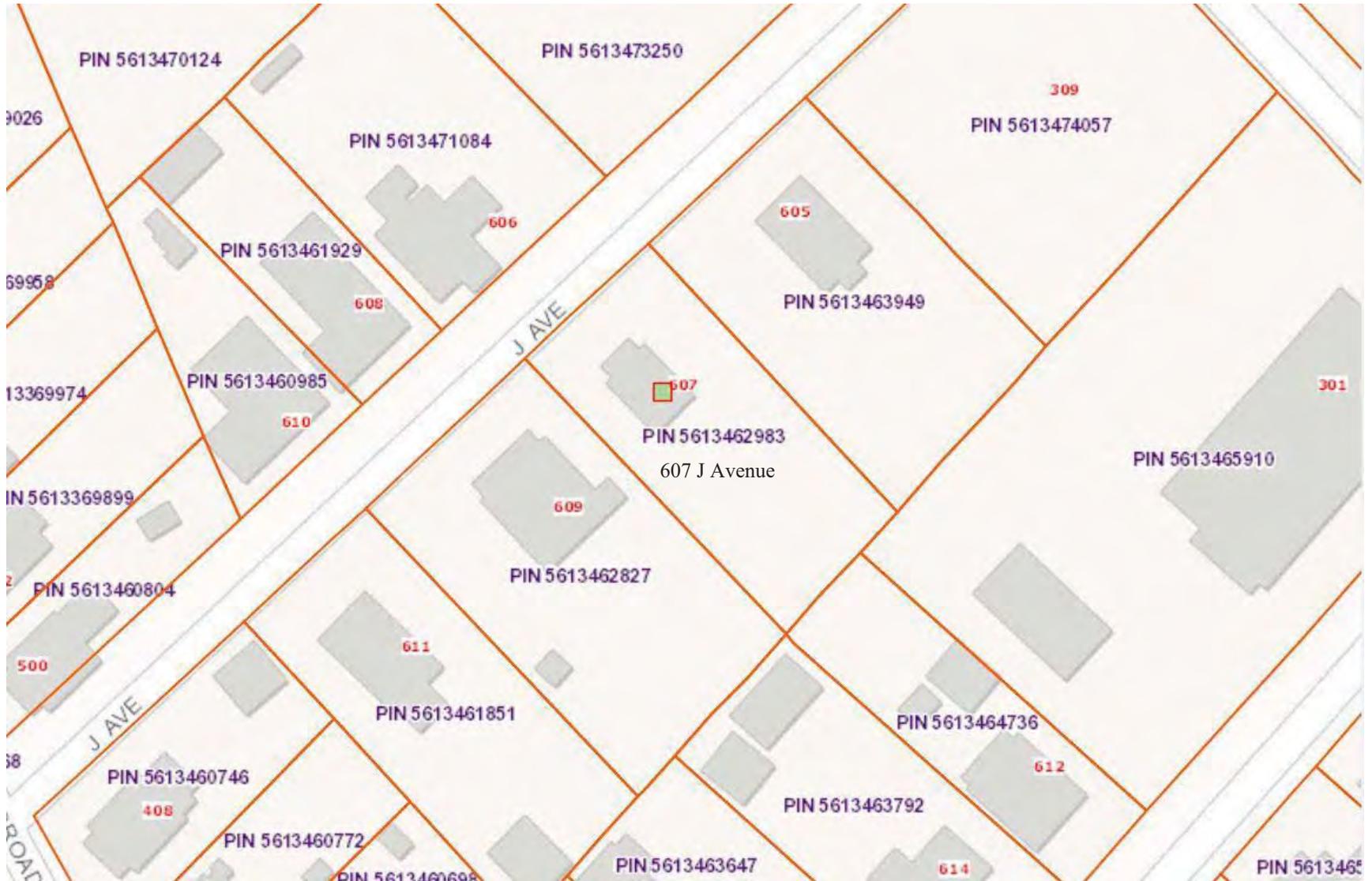
Each bid must be accompanied by a bid deposit of five percent (5%) of the amount of the bid. A bid deposit may take the form of cash, a cashier's check, a certified check, or a surety bond. The deposit of the bidder to whom the award is made will be held until sale of the Property is closed; if that bidder refuses at any time to close the sale, the deposit will be forfeited to the County. The deposits of other bidders will be returned at the time the Board of Commissioners awards the Property to the highest responsible bidder.

In order for a bid to be considered, the bidder must be current on payment of all property taxes owed to the County.

The County reserves the right to withdraw the Property from sale at any time and the right to reject all bids and the right to treat the high bid as an offer to purchase the Property and advertise the Property for upset bids.

Inquiries about sale of the Property may be made to the County Manager's Office, Second Floor, Cabarrus County Governmental Center, 65 Church Street SE, Concord, North Carolina 28025. Inquiries related to the Property should be addressed to Jonathan Marshall, Deputy County Manager, at 704-920-2145.

Exhibit A
607 J Avenue





CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Active Living and Parks - 2016 Fees and Charges and Policy

BRIEF SUMMARY:

Each year, the Active Living and Parks Department reviews the Fees and Charges Policy, presents it to the Active Living and Parks Commission and Senior Centers Advisory Council, and then recommends changes to the Board of Commissioners.

The attached documents reflect the proposed changes to the Fees and Charges Policy and a summary of the requested changes. These items are addressed during this time of year so that they can be in place in January and for the entire calendar year. A fiscal year approval would split some of the sports and activity seasons.

REQUESTED ACTION:

Motion to approve the Active Living and Parks 2016 Fees and Charges and Fees and Charges Policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Londa Strong, Active Living and Parks Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [ALP's 2016 Fees and Charges Policy](#)
 - [ALP's 2016 Fees and Charges Policy Summary](#)
 - [ALP's 2016 Fees and Charges](#)
 - [ALP's 2016 Fees and Charges Summary](#)
-



Cabarrus County Active Living and Parks Department

FEES AND CHARGES POLICY

2016

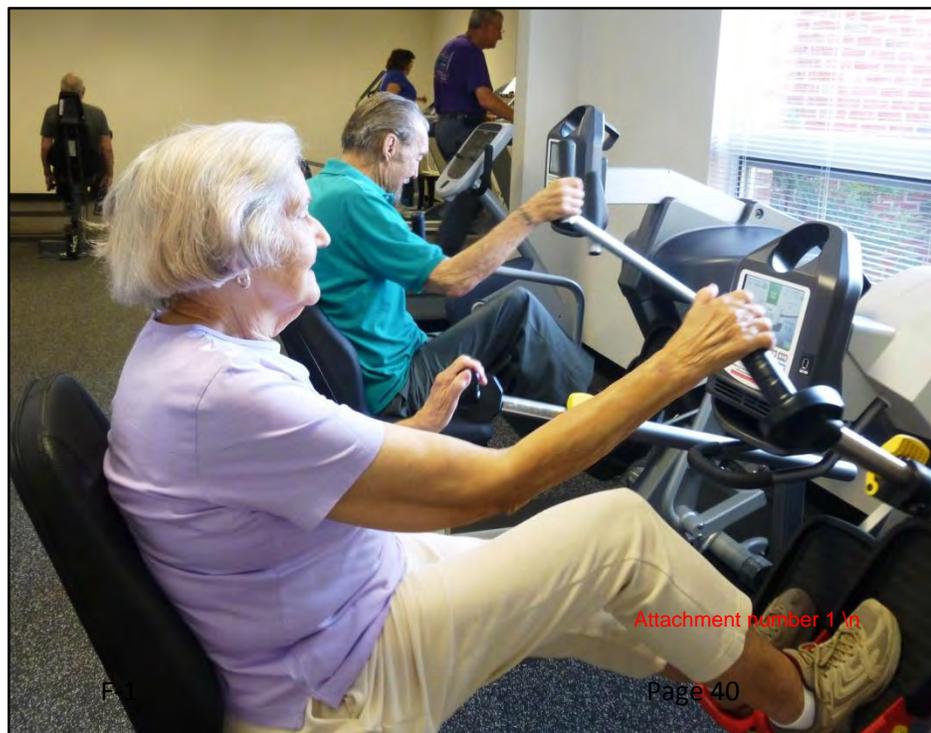




TABLE OF CONTENTS

I. POLICY PURPOSE	3
II. POLICY	3
A. Statement of Need	3
B. Department's Philosophy	4
C. Basic Services and Basic Facilities	4
D. Special Services and Special Facilities	4
E. Fees and Charges	4
III. CRITERIA FOR ESTABLISHING FEES AND CHARGES FOR SPECIAL SERVICES AND FACILITIES	5
IV. FEES FOR SPECIAL SERVICES	6
V. FEES FOR SPECIAL FACILITIES	7
VI. SPECIAL CONSIDERATION FOR FEES AND CHARGES VARIANCES	9
VII. ALTERNATIVE SOURCES OF REVENUE	10
VIII. EVALUATION OF POLICY AND FEE SCHEDULES	10
IX. REFUND POLICY	10
X. RESERVATION POLICY	11

I. PURPOSE

To adopt an official policy to establish a set of fees and charges that is fair and equitable for the use of facilities and equipment and the participation in programs sponsored by the Cabarrus County Active Living and Parks Department.

This policy, upon adoption by the Cabarrus County Board of Commissioners, shall be applicable to all individuals for the use of facilities and recreation equipment and the participation in programs conducted by the Cabarrus County Active Living and Parks Department until such time as it is altered, modified, or rescinded by the Cabarrus County Board of Commissioners.

II. POLICY

The Cabarrus County Board of Commissioners hereby establishes the following Active Living and Parks Fees and Charges Policy:

A. Statement of Need

The Active Living and Parks Department offers diversified recreation services to its citizens, recognizing governments' responsibility to provide public park and recreation facilities and leisure opportunities. Due to the demand for services, rapid increase in operation and capital costs, and the limited amount of available tax revenues, it has become difficult to maintain existing levels of service, much less provide new services. Therefore, it is deemed necessary for Cabarrus County to develop a sound and consistent fees and charges policy for Parks and Senior Centers services that is both fair and equitable. The underlying goals of such a policy must remain to provide the broadest services to meet needs of the community, and to assure equitable delivery of those services.

B. Department's Philosophy

The basic principle of Cabarrus County Active Living and Parks Department is to offer the most efficient and diversified recreation services to ensure all citizens equal opportunities as follows:

1. To improve the quality of life for each individual through recreation and leisure opportunities.
2. To provide and maintain parks, recreation, facilities and senior center facilities for use by the general public.
3. To provide trained and qualified personnel for supervision and instructions of programs and activities and facility maintenance.

4. To welcome public input into planning and evaluation of programs, activities, and facilities.
5. To provide the opportunity for all residents of Cabarrus County to participate in programs and activities and to fully utilize the facilities of the department.

C. Basic Services and Basic Facilities

Basic Services and Basic Facilities shall be offered at minimal or no charge. These services are those which tend to preserve and promote physical and mental well-being, provide patron safety, instruct in basic skills, and provide public parks and community facilities.

1. Basic service examples include program brochures, community assistance, program planning, clinics, and general public events.
2. Basic facilities include, but are not limited to, family picnic areas, park playgrounds, athletic facilities, open spaces, walking trails and comfort stations.

D. Special Services and Special Facilities

Special services and special facilities shall be assigned participation or usage fees based on a specified percentage of the direct operation and maintenance cost.

1. Special services include, but are not limited to, organized adult athletics, athletic tournaments, instructional programs, nature/wildlife environmental programs, a pool, classes, and tournaments.
2. Special facilities include, but are not limited to, rental rooms and buildings, lighted ballfields, lighted tennis courts, lighted soccer fields and picnic shelters.

E. Fees and Charges

Fees and Charges shall support other resources available to the Cabarrus County Active Living and Parks Department, not replace them, or be used to reduce the County's responsibility to provide public recreation facilities and leisure opportunities. They provide a means to continue, and expand as necessary, the ability to offer both basic and special services to Cabarrus County citizens.

III. CRITERIA FOR ESTABLISHING FEES AND CHARGES FOR SPECIAL SERVICES AND FACILITIES

- A. The determination to assign a fee for a special service and/or facility shall be based on one or more of the following criteria:
1. The cost per user hour. This is usually due to one of the following:
 - a. The service uses consumable materials.
 - b. The service requires a facility with operating, utility, or maintenance costs.
 - c. The service requires special preparation or clean-up.
 - d. The service requires special supervision or instruction at additional cost.
 2. Use of the service or facility tends to be limited to a relatively few individuals or special interest groups; therefore, those who benefit to the exclusion of others should pay extra for the privileges enjoyed.
 3. Charging an admission fee to a special event allows for revenues collected to be used to extend the activity or cover the cost of the event.
 4. Charging a fee serves an independent function such as one of the following:
 - a. Rationing limited facilities among a large number of users.
 - b. Aiding in discipline or control.
 - c. Promoting respect for an activity and/or service.
- B. One or more of the following pricing alternatives will be used in establishing the fees and charges for special services and facilities:
1. To recover the partial or percentage cost of providing the service.
 2. To recover all of the direct operating expenses.
 3. To recover the actual cost of providing the service, and the interest and amortization of the initial capital investment.
 4. At the rate which will result in efficient use of a given area or improvement.

IV. FEES FOR SPECIAL SERVICES

- A. Fees for special services shall be reviewed annually, and adjusted as necessary, to recover an established percentage of the programs direct operation costs. Direct operation costs include, but are not limited to, the following:
1. All part-time wages necessary to conduct the program.
 2. The payment of sports officials, recreation instructors, and contract personnel necessary to conduct the program.
 3. The rental of facilities and utility cost directly related to the program.
 4. The purchase of all equipment and supplies for use by the program participants or personnel.
- B. In the event a community and/or volunteer organization provides the required staffing and/or a portion of the services and supplies needed, and/or a portion of the costs through a sponsorship agreement, the established fee shall provide for the recovery of program operation costs related only to the direct cost incurred by the department subtracting the amount of the donation.
- C. Any surplus revenue from one program may be utilized to offset cost for other related programs.
- D. The following guidelines shall be used in determining annual departmental program fees and charges.
1. Adult Programs: Fees for participation in these programs shall be established to recover an average of 100% of the direct operation costs required to provide the programs.

Instructional classes, workshops, and programs: Participants, regardless of age, will be charged a fee to be determined by the direct cost and estimated number of participants.
 2. Special Programs/Events/Tournaments: In general, the design of all ongoing and new special programs/events shall be structured to maximize revenues to foster future events and/or specific projects within the Active Living and Parks system. Corporate Sponsorship and donations shall be secured when possible to provide these services to the general public at minimal or no cost. The fee will be determined by the direct cost of the program.

V. FEES FOR SPECIAL FACILITIES

- A. When not in use for department sponsored and co-sponsored activities, designated areas and facilities may be rented by organizations and the general public in accordance to established policies and procedures.
1. Area and facility rental rates will be computed by adding the personnel costs, an hourly utility cost, and any related cost for the facility in question. Groups coordinating fundraisers such as but not limited to road races, walks, festivals, etc. must meet with park or facility management to discuss logistics of event and what is needed to be reserved.
 2. Recreation equipment will not be rented but can be used by County Funded Departments.

B. Charges for Charitable (Non-Cabarrus County Sponsored) Activities

Charitable, non-profit, community serving organizations who conduct an event on park property for the purpose of raising funds or holding meetings must pay the established rental fee calculated to cover the cost to the County for use of said facility. Certificate of Liability Insurance including endorsements page is required.

Cabarrus County 501(c) 3 Charitable organizations will not be charged for one (1) fundraising event or one (1) meeting/picnic per fiscal year. The Reservation is limited to one (1) reservable space per event. Groups larger than the capacity of available shelters will be charged 50% rates for each additional space. These Charitable organizations must operate an office within Cabarrus County and apply all monies raised within that office to Cabarrus County residents. Appropriate documentation as proof of 501(c)3 status must be provided at time of reservation. Certificate of Liability Insurance including endorsements page is required.

C.

- D. Any organization who has Active Living and Parks Department as a co-sponsor will not be charged any facility rental fees. To be co-sponsored the event/activity must meet the following criteria:
1. Be a recognized Cabarrus County 501(c)3 organization or a Cabarrus County/Kannapolis school organization
 2. Request cosponsorship at least 30 days in advance of event/program
 3. Provide a measurable impact and outcome for the patrons
 4. Be open to all interested
 5. Include Cabarrus County Active Living and Parks on all publicity (publicity materials must be submitted to the Active Living and Parks Department in advance for approval).
 6. Meet the Cabarrus County Local Food Policy's 10% commitment
 7. Provide Cabarrus County a minimum of \$1 million liability insurance as additional insured

- E. Commercial Activities: For profit commercial activities will not be permitted in any public facility or upon parklands without prior approval by the Director of the Active Living and Parks Department. One million dollars in comprehensive liability insurance naming Cabarrus County as additional insured is required.

- F. Reservations include existing park and recreation facilities only. Any additional equipment or activities (i.e. Spacewalks, Dunking Booths, Hot-Air Balloons, generators, etc.) must be approved by the Cabarrus County Safety Risk Management Officer at least two (2) weeks prior to reservation date. The equipment must be operated and supervised by the contract vendor at all times. The organization or groups must provide Cabarrus County with evidence of comprehensive liability insurance sufficient to protect the County against risk, with a limit of at least \$1 million dollars for each occurrence and/or \$2 million aggregate policy which names the County as certificate holder and additional insured, including the endorsements page, or certificate of insurance acceptable to the Cabarrus County Safety Risk Management Officer. Cabarrus County may also require a waiver of subrogation from the sponsoring organization or group. Not all Park facilities are able to accommodate additional equipment or activities These facilities also may not be able to accommodate a power source or water source. There will be an additional fee of \$35 for all additional equipment that uses water and/or power from Active Living and Parks facilities (dunking booths, generators, waterslide, etc). Location of equipment to be determined by and is subject to Park Management approval.

- G. School vs. County-owned Facilities (Public and Private Schools that receive County tax dollars) of Cabarrus County and City of Kannapolis.
 - 1. As mutually agreed, no charges are assessed by either party for use of schools and parks facilities. Availability of all facilities is based upon the primary user having priority and the secondary user requesting access during available periods. Any additional manpower needed shall be paid by the requesting group.

 - 2. Fees may be charged for programs and/or supplies.

- H. Revenue Producing Facilities will be developed in parks to supplement General Fund revenue and to provide the public the broadest possible offering of recreation opportunities. The number and type of facilities shall be gauged to provide desired services without acquiring a commercial image. The service in itself must be the first priority in determining the need and standard of operation for the facility.
 - 1. As a basic resource of the park system, special facilities shall be constructed with public funds and, depending on the nature of the service they provide, operated and maintained from user fee revenues.

2. General Fund appropriations shall be used to support the operation of the revenue producing special facilities at such times that cash flow from revenue is inadequate to maintain that facility to the high standard of service necessary.

VI. SPECIAL CONSIDERATION FOR FEES AND CHARGES VARIANCES

- A. Cabarrus County Senior Citizens Groups over the age of fifty-five (55) and Cabarrus County Funded Agencies shall be granted special consideration in the form of free use of park facilities Monday through Friday 8 am until 4 pm. Any direct costs incurred, i.e., heating, air-conditioning will be charged \$40.00 per time period for each park facility reserved. Additional manpower costs if necessary will be passed on to the agency. This special consideration shall not include miniature golf, pool, paddleboats or concessions. Cabarrus County funded agencies shall be any agency whose employees are paid by Cabarrus County Government.
- B. There will be no charge for any Stonewall Jackson School activity or reservation.
- C. Corporate Sponsors, or Friends of the Park Group, approved by the Parks Commission will be permitted to utilize one park facility per year free of charge.
- D. Special Interest Groups or Individuals shall be granted no special consideration in the form of reduced rates or free services with the exception of those groups who are co-sponsoring with the Department.
- E. Proprietary or Commercial groups shall not be permitted to use park facilities for financial gain or profit without prior approval of the Active Living and Parks Director. These facilities are designed to serve the general public on a non-profit basis. The exclusive use of facilities for profit purposes is inconsistent with the Department's basic philosophy and revenue goals.
- F. Special consideration will be granted to Cabarrus County Active Military personnel. This will consist of free use of picnic facilities (excluding miniature golf, paddleboats, concessions, pool, enclosed facilities, heat/AC and before and after hour charges). This consideration will only be granted six (6) months prior to or immediately following deployment or return to Cabarrus County. The Reservation is limited to one (1) reservable space per event. Groups larger than the capacity of available shelters will be charged 50% rates for each additional space. Written proof of duty will be required at the time of booking.

- G. Active Living and Parks Department Director has authority to charge groups listed within this section Full Shelter fees following their reservation, if they fail to comply with Park Ordinance.

VII. ALTERNATIVE SOURCES OF REVENUE

A. Grants

1. Any employee of the Department, Commission, or interested citizen is encouraged to investigate the possibilities of securing a grant or sources of outside funding for department facilities and programs.
2. All grant applications, donations, or funding sources must be approved by the Director of Active Living and Parks, the Parks Commission, County Manager, and Cabarrus County Board of Commissioners as required.

B. Non-Appropriated Funds For Recreation Services

1. With prior approval of the Director of Active Living and Parks, solicitations, sales, benefits, donation, or gifts, may be received during County sponsored programs.
2. Funds collected in any manner during a County-Sponsored program shall be handled in accordance with established county and department policies and procedures.

VIII. EVALUATION OF POLICY AND FEE SCHEDULES

The fees and charges policy and related fee schedules shall be reviewed annually by the Director, Staff of the Active Living and Parks Department, the Senior Centers Advisory Council, and the Cabarrus County Active Living and Parks Commission. All recommendations for policy changes or fee adjustments shall be approved by the Cabarrus County Board of Commissioners prior to implementation.

IX. REFUND POLICY

- A. All requests for refunds must be made in writing to the Director of the Active Living and Parks Department.
- B. Refund Procedures
 1. Program credit or refund will be offered in cases in which a class or program is already filled, must be cancelled, or in cases in which changes in class, day, time, or site prevents an individual's

participation. A participant wishing to withdraw from a program will be offered a program credit. For a refund, the request must be made in writing to the Active Living and Parks Director minus a 25% administrative fee. Refunds or credits may be pro-rated if deemed appropriate.

2. Refunds for Discovery Day Camp, Spring Break Camp, Athletic Camps, and Tennis Lessons will be provided less 25% processing fee. All refund requests must be sent in writing to the Program Supervisor prior to being submitted to the Active Living and Parks Department Director. Refunds may be pro-rated if deemed appropriate.
3. If program, class or camp has already started the refund will be pro-rated in addition to the 25% administrative fee.

C. Refunds for Adult Athletic Leagues

A refund of the team fee less 25% processing fee will be remitted as follows:

- a. If the request is more than two (2) weeks before the first scheduled game - 75% refund
- b. If the request is less than two (2) weeks before first scheduled game - 50% refund
- c. No refunds after the league schedule is published.

D. Individual refund policies set for special events, tournaments, rentals, or any program will override this policy.

E. Refunds for Park and Facility Rentals

Every effort will be made to schedule an alternate date should a cancellation be necessary. Alternate dates may or may not be available to the park user depending upon other reservations that have been confirmed. In case of inclement weather, the park user has three (3) working days to call and schedule an alternate date. If an alternate date cannot be confirmed, the park reservation fee will be refunded to the park user minus a 25% administrative fee.

F. Department Director may provide 100% refund in special cases that are weather related or when facilities are closed or not available during the reservation.

X. RESERVATION POLICY

A. After/Before Normal Operation Hours Request

A charge of \$100.00 flat fee and \$25.00 per staff/per hour needed per day (determined by Management) to extend any park facility reservation/operation beyond normal opening and closing hours.

This extension is only available if the facility is reserved by the requestor during normal operating hours. The extension is subject to Management approval. All extensions will be limited to the times of no earlier than 6:00am and will not extend beyond 11:00pm. (Senior Centers not included).

B. Rental Group Size

1. Groups at Frank Liske Park will be limited to 1,500 people.
 - a. Groups of 400-499 people will be required to rent: the entire barn (Upper Level, Lower Level, Shed I and Shed II), and the Arbor
 - b. Groups of 500-699 people will be required to rent: the entire barn (Upper level, Lower level, Shed I & Shed II), Arbor, and the W.O. Barnhardt Shelter.
2. Groups of 700 and over at Frank Liske Park will be required to rent: the entire barn (Upper level, Lower level, Shed I and Shed II), Arbor, W.O. Barnhardt Shelter and the Andy Hartsell Shelter.
3. Some variation in attendance is permissible at all parks. For reservations of up to 100 people there is an allowance of 25%, 101 to 300 people - 20%, 301 to 500 people - 15%, and over 500 people - 10%. Any groups exceeding their maximum number will be billed an additional charge. This charge will be equal to double the amount of the facilities that should have been reserved for the number of people in attendance in that group. Group attendance will be determined by Park Ranger, Facility Supervisor, and/or Park Program Manager/Coordinator.

C. Special Equipment/Requirements for Reservations and Patrons

Reservations include existing park and recreation facilities only. Any additional equipment or activities (i.e. Spacewalks, Dunking Booths, Hot-Air Balloons, generators, etc.) must be approved by the Cabarrus County Safety Risk Management Officer at least two (2) weeks prior to reservation date. The equipment must be operated and supervised by the contract vendor at all times. The organization or groups must provide Cabarrus County with evidence of comprehensive liability insurance sufficient to protect the County against risk, with a limit of at least \$1 million dollars for each occurrence and/or \$2 million aggregate policy which names the County as certificate holder and additional insured, including the endorsements page, or certificate of insurance acceptable to the Cabarrus County Safety Risk Management Officer. Cabarrus County may also require a waiver of subrogation from the sponsoring organization or group. Not all Park facilities are able to accommodate additional equipment or activities These facilities also may not be able to accommodate a power source or water source. There will be an additional fee of \$35 for all additional equipment that uses water and/or power from Active Living and Parks facilities

(dunking booths, generators, waterslide, etc). Location of equipment to be determined by and is subject to Park Management approval. Cabins and tents must be rented by an adult at least 21 years old. An adult (21) must occupy the cabin and tents during the entire rental period.

No nails or staples may be used on park or senior center property.

4. Deep fat/grease frying is not permitted.
5. Alcohol and/or fireworks of any kind are not permitted in the parks or senior centers.
6. Smoking and the use of other tobacco products on the grounds of the county's parks and senior centers are not permitted.
7. Anyone not adhering to this policy or any other policy may be asked to leave with no refund and will be banned from renting any facilities at any Cabarrus County operated parks and facilities for an indefinite period of time.

Revised 05/03/03
Revised 02/02/04
Revised 02/08/05
Revised 02/20/06
Revised 02/08/07
Revised 02/18/08
Revised 02/03/09
Revised 01/19/10
Revised 11/22/11
Revised 11/15/12
Revised 11/18/13
Revised 11/20/14
Revised 10/15/15

Cabarrus County Active Living and Parks Department
Proposed Changes to 2016 Fees & Charges Policy Summary

1. Page 8 Item G - Added Verbiage
Fees may be charged for programs and/or supplies

2. Page 9 – Item F - Added verbiage in red
Special consideration will be granted to Cabarrus County Active Military personnel. This will consist of free use of picnic facilities (excluding miniature golf, paddleboats, concessions, pool, enclosed facilities, Heat/AC and before and after hour charges). This consideration will only be granted six (6) months prior to or immediately following deployment or return to Cabarrus County. The Reservation is limited to one (1) reservable space per event. Groups larger than the capacity of available shelters will be charged 50% rates for each additional space. Written proof of duty will be required at the time of booking.

3. Page 10 – Refund Policy – Item B - Added Verbiage in Red
Refund Procedures
 1. Program credit or refund will be offered in cases in which a class or program is already filled, must be cancelled, or in cases in which changes in class, day, time, or site prevents an individual's participation. A participant wishing to withdraw from a program will be offered a program credit. For a refund, the request must be made in writing to the Active Living and Parks Director minus a 25% administrative fee. Refunds or credits may be pro-rated if deemed appropriate.
 2. Refunds for Discovery Day Camp, Spring Break Camp, Athletic Camps, and Tennis Lessons will be provided less 25% processing fee. All refund requests must be sent in writing to the Program Supervisor prior to being submitted to the Active Living and Parks Department Director. Refunds may be pro-rated if deemed appropriate.
 3. If program, class or camp has already started the refund will be pro-rated in addition to the 25% administrative fee.

4. Page 11 – Item F - Added Verbiage
 - F. Department Director may provide 100% refund in special cases that are weather related or when facilities are closed or not available during the reservation.



Cabarrus County Active Living and Parks Department 2016 FEES AND CHARGES



Attachment number 3 in



TABLE OF CONTENTS

I	FACILITY HOURS AND RESERVATION TIME PERIODS	3
	- Holiday Closings	4
	FEES AND CHARGES	
	- Frank Liske Park	5
	- Vietnam Veterans Park	5
	- Camp T.N. Spencer Park	6
	- Cabarrus County Senior Services	7
II.	OTHER FACILITY USE – FEES & CHARGES	
	- Cabarrus County Senior Centers	8
	- Softball Fields	8
	- Paddleboats, Kayaks and Canoes	8
	- Miniature Golf	8
	- Bike Rental Fees	9
	- Group Birthday Parties	9
	- Road Races and Fundraiser Walks/Events	9
	- Exclusive Facility Use	9
	- Miscellaneous Equipment Rentals	10
	- Fishing Permits	10
	- Frank Liske Park Soccer Complex	11
	- Camp T.N. Spencer Pool	11
III.	CAMPING RULES POLICY	11/12
IV.	BALLFIELD RENTAL POLICY	13
	- Ballfield Rental Fees and Rule for Tournaments	
V.	RECREATION PROGRAM AND DIVISION FEES AND CHARGES	
	- Camp Series	13
	- Adult Softball and Kickball	13
	- School Field Trips	14
	- Road Races	14
	- Senior Classes and Workshops	14

HOLIDAY CLOSINGS – PARKS

Cabarrus County Parks will be closed under the following holiday schedule:

Thanksgiving	Thanksgiving Day
Christmas	Christmas Eve Christmas Day
New Year's	New Year's Day

HOLIDAY CLOSINGS - SENIOR CENTERS

Cabarrus County Sr. Centers will be closed under the following holiday schedule:

New Year's Day

Martin Luther King Day

Good Friday

Memorial Day

Fourth of July

Labor Day

Veterans Day

Thanksgiving Day and Friday following

Christmas Eve, Christmas Day, and day after Christmas

Facility Reservation Information

Frank Liske Park

Rental Fee

<u>Facility</u>	<u>Description</u>	<u>(1/2 day/all day)</u>	<u>Capacity</u>
Arbor*	Arbor	30.00 / 60.00	35
Shed I	Shed 1	50.00 / 100.00	75
Shed II	Shed II	50.00 / 100.00	100
Lower Level*	LL	50.00 / 100.00	100
Lower Level- Heat	LLH	85.00 / 170.00	100
Upper Level*	ULVL	125.00 / 250.00	125
Homebuilder	HMB	50.00 / 100.00	75
Barnhardt	WOB	80.00 / 160.00	150
Hartsell	ANDY	80.00 / 160.00	150
Philip Morris	PMOR	80.00 / 160.00	150
Wildlife	WLF	30.00 / 60.00	35
Vulcan	VUL	30.00 / 60.00	35
Corning	CRN	30.00 / 60.00	35
Amphitheatre	AMP	100.00 / 200.00	300

(Limited parking available at lake; to book amphitheater surrounding shelters must also be booked.)

Vietnam Veterans Park

Rental Fee

<u>Facility</u>	<u>Description</u>	<u>(1/2 day/all day)</u>	<u>Capacity</u>
Hickory Shelter*	Hickory	30.00 / 60.00	50
Magnolia Shelter*	Magnolia	30.00 / 60.00	50
Oak Shelter*	Oak	30.00 / 60.00	50
Dogwood Shelter	Dogwood	60.00 / 120.00	100

*Facilities with an asterisk DO NOT have availability for additional equipment (i.e., spacewalks, dunking booth, generators, etc.). Prior approval for additional equipment must be secured before bringing to a park.

Camp T.N. Spencer Park

Rental Fee

<u>Facility</u>	<u>Description</u>	<u>(1/2 day/all day)</u>	<u>Capacity</u>
Helms Hall	Helms	60.00 / 120.00	75
<u>Capacity is 50 during winter months</u>			
Propst A Building*	Propst A	50.00 / 100.00	75
Propst B Building*	Propst B	50.00 / 100.00	75
Shelter 1*	Shelter 1	30.00 / 60.00	50
Shelter 2	Shelter	30.00 / 60.00	50
Tent Sites*	7 Sites	15.00 per night	6/2 tents
Cabins*	6 Cabins	50.00 per night	6
Group Camping*	9 Sites	30.00 per night	35
Pool Birthday Party		50.00 for 4 hrs*	25

Pool Birthday Parties must be approved through Camp TN Spencer Park Manager or Senior Ranger. Reservations must be booked seven (7) days in advance. Only available during standard pool hours excluding Memorial Day, Fourth of July and Labor Day.

Birthday Party area will be available 10am-2pm or 3pm-7pm. Initial Fee of \$50 dollars is for a maximum of 25 people including parents and children entrance to the Pool, exclusive Birthday Party area, seating for 25 people (includes parents), and storage of a cake. Additional parents or children will be charged normal pool admission fees less \$1 dollar per person.

Birthday Food Packages (Only available when renting the Birthday Party Area)

Pizza Package \$2.50 Per Person

Two slices of pizza per person (choose between Pepperoni or Cheese) and a drink per person.

Cabin Fees – Requires a 2-day stay for Friday and Saturday Reservations March - October. Maximum of 6 people per cabin.

Tent Sites – Requires a 2-day stay for Friday and Saturday Reservations March - October. Maximum of 2 tents per site – 6 people per site.

Cabin and Tent Site – Punch cards - full payment for 9 stays will permit the bearer of the Punch Card 1 free stay. Each stay is defined as 1 day/night.

Group Camping Site – No minimum Night Reservation - 9 Tent sites available 35 people total. Group camping site is for scout groups, church groups, and other youth groups. Adult supervision is required with a minimum of 1 adult per 7 youth.

There will be a 25% cancellation fee charged for any cabin or tent site (including group camping) cancellation. There will be a 25% change fee charged for a date change for cabins and tent sites (including group camping).

All Parks

Table and Chair Setup Fee for Upper Level of Barn, Helms or Propst Hall \$25.00 if different than options provided. All groups will be charged \$25.00 if facility tables and chairs are not left in same locations at the end of their reservation.

Limit of (4) four Explorer Passes per individual per Fiscal Year

Cabarrus County Senior Centers

Reservation fees are based on an initial 4-hour period, with an additional cost per hour. The minimum rental fee charged will be for a 4-hour period, even if the rental period is not 4 hours in length. Rental periods include preparation and break down time for renting group (i.e., if renting space for a 2-4pm event, but an hour is needed to decorate and an hour is needed to take down the decorations, the event will be scheduled as 1-5pm).

Rentals of Senior Center facilities may not extend beyond 10:00 pm. For Senior Center rentals outside normal operating hours, there will be a \$75.00 staffing fee, plus \$15.00 per hour for each hour beyond 4 hours.

Concord Senior Center					Fee Schedule	
Space	Size (approx.)	Capacity	Tables	Chairs	Rental Fee	
					4 Hour Minimum	Additional Hours
Multipurpose	90'X40'	280 (220 at tables)	30	280	\$350	\$100
Multipurpose #1	33'X40'	100 (80 at tables)	11	100	\$175	\$75
Multipurpose #2	24'X40'	80 (60 at tables)	8	80	\$175	\$75
Multipurpose #3	33'X40'	100 (80 at tables)	11	100	\$175	\$75
Conference Room	40'X20'	60 (40 at tables)	10	60	\$125	\$45
Conference Room #1	20'X20'	30 (20 at tables)	4	32	\$75	\$30
Conference Room #2	20'X20'	30 (20 at tables)	5	40	\$75	\$30
Classroom #1	20'X21'	49 (29 at tables)	4	30	\$75	\$30
Classroom #2	20'X21'	49 (36 at tables)	4	30	\$75	\$30
Picnic Shelter	30'X60'	150			No Charge (All other fees apply)	No Charge (All other fees apply)
MT. PLEASANT SENIOR CENTER					FEE SCHEDULE	
Space	Size (approx.)	Capacity			Rental Fee	
					4 Hour Minimum	Additional Hours
Multipurpose	24'x76'	100 (84 at tables)			\$150	\$65
Classroom	28'x22'	30 (24 at tables)			\$70	\$30
Both Rooms		130 (108 at tables)				\$75

XI. FEES & CHARGES OTHER FACILITY USE

CABARRUS COUNTY SENIOR CENTERS

Miscellaneous Equipment Rentals

Corn Hole	2 boards, 8 beanbags and one carrying bag	No Charge
Horseshoes	1 set (4 horseshoes)	No Charge
Bocce	1 set of Bocce Balls in carrying bag	No Charge
Disc Golf	1 set of 3 discs in carrying bag	No Charge
Shuffleboard	2 cues, 8 discs and disc carrier	No Charge
Shot Put	1	No Charge
Discus	1	No Charge

FACILITY

FEES AND CHARGES

Frank Liske Park

Softball Fields	10.00 per hour per field
Softball Fields W/Lights	15.00 per hour per field
Softball Field Lining	25.00 per field

Disc Golf Tournament (Non County/Cosponsored Group)

\$50.00 first 3 hours

\$25.00 each additional hour, maximum of 6 hours per day

PADDLEBOATS/MINI GOLF

Paddleboats	April - October	2.00 per 1/2 hour
Kayaks & Canoes	April – October	2.00 per ½ hour 5.00 per hour
Miniature Golf	April – October	2.00 per game 8.00 all day pass

Paddleboats and Miniature Golf are open the following holidays:
Memorial Day, July 4th and Labor Day Monday

5 and Under

Plays one free game with the purchase of 1 Paid Game

Rides one free time with the purchase of 1 Paid Ride.

Operations for both recreation facilities are 12:00 noon – 7:00 pm.

Bike Rental Fees

Option 1:	\$5.00	1 hour
Option 2:	\$7.00	1 to 1 ½ hours
Option 3:	\$9.00	1 ½ to 2 hours

Two hour maximum time period per rental.

Bike Rental Late Fees

A late fee will be charged if not returned at end of rental time. Fees will be accessed at the following rate:

Less than 15 minutes	\$ 2.50
15 – 30 minutes	\$ 5.00
30 – 45 minutes	\$ 7.50
45 – 60 minutes	\$10.00

Group Birthday Parties

Group birthday parties may be booked at Frank Liske Park for mini golf. Reservations must be booked seven (7) days in advance. Available April 1 – October 31.

Option # 1 (Minimum of 10 people): \$5.00 per person

- Choice of 1 game of Miniature Golf, 1 paddleboat ride, or 30 minute Nature/Wildlife Program (Entire group must do same activity)
- Choice of Hot Dog or Corn Dog
- Choice of Bag of Chips/Pretzels
- Choice of Soft Drink, Water, or Fruit Juice

Option #2 (Minimum of 10 people): \$7.00 per person

- 1 game of Miniature Golf, 1 paddleboat ride, or 30 minute Nature/Wildlife Program (Entire group must do same activity)
- Choice of Hot Dog or Corn Dog
- Bag of Chips/Pretzels
- Choice of Soft Drink, Water, or Fruit Juice

Road Race and Fundraiser Walks/Events

See Attached Road Race/Walk Events Application

The Following Rental Procedures Apply Only During Hours These Facilities Are Not Open To The Public And Requires A Seven (7) Day Notice

EXCLUSIVE USE

Paddleboats \$100.00 first two hours \$25.00 each additional hour
 Miniature Golf \$50.00 first hour \$25.00 each additional hour

- Available Monday – Friday 5:00 am – 9:00 pm and Saturday & Sunday 9:00 am – 12:00 noon and 7:00 pm – 9:00 pm

Non Exclusive Miniature Golf Group Rate Per Game

1 – 20 people \$2.00 per person 20 – 40 people \$1.75 per person
 40 – 60 people \$1.50 per person 60 people – and up \$1.00 per person

Miscellaneous Equipment Rentals

Corn Hole	2 boards and 8 bags	\$5.00*
Fishing	Fishing Reels (open or closed reels)	No Charge
Horseshoes	1 set (2 red, 2 blue)	No Charge
Volleyball	1 volleyball	No Charge
Frisbee	1 Frisbee	No Charge
Disc Golf	1 set of discs	\$5.00 per day
Basketball	1 Basketball	No Charge

* Price is per reservation time period. (Ref. Reservation Time Periods Above)

Equipment must be checked out from Park Staff with a valid Drivers License. Park staff is responsible for filling out equipment check out form.

FISHING PERMITS

Fishing Permits 1.00 per day per park
 20.00 per year to fish one park
30.00 per year for both FLP and CSP

(All North Carolina Wildlife Regulations apply)

FRANK LISKE PARK SOCCER COMPLEX

Soccer Field (2 hour minimum use)	25.00 per hour
Soccer Field Light Charge (Lights Paid to Third Party)	10.00 per hour
Soccer Field Lining Preparation	50.00 per field
Soccer Field Per Day Charge	175.00 per field
Meeting Room	15.00 per hour
Meeting Room All Day	100.00 all day

NOTE: If the soccer complex is closed for any reason prior to the commencement of the event, the lessee's fee will be refunded. All soccer complex rentals are subject to Park Management approval.

CAMP T.N. SPENCER POOL

DAILY ADMISSION

Adults	(Ages 14-65)	\$ 5.00
Children	(Ages 6-13)	3.00
Children 5 & Under		Free w/Paid Adult Admission
65 & Over		2.00
Childcare Organizations		1.00

Note: Childcare organizations are defined as any summer, afterschool, and childrens' camps, (excluding the Cabarrus County Boys and Girls Club). All children entering pool area must pay a fee regardless of age. Counselors will be admitted free with all organizations.

XIII. CAMPING RULES POLICY

Reservations are required and can be made by calling 704-920-3484 Monday thru Friday between the hours of 8 am and 5 pm or anytime at www.cabarruscounty.us/reserve . Minimum 2-night reservation is required on Friday and/or Saturday, March - October. Fourteen (14) days maximum continuous stay. Active Living and Parks Department will require a seven (7) day break for same patron/family after a fourteen (14) day continuous stay.

Registration: adults (21 years of age or older) must register and occupy site. Children under 18 years of age must not be left alone and must have adult supervision at all times. Guests are required to check in and out with the Park Ranger.

Parking: after registering, vehicles may be driven to site to unload and again to load when departing (20 minute limit). At all other times vehicles must be parked in the paved parking areas. If a handicap parking pass is presented at the time of booking, you will be permitted to leave your vehicle in the designated area for Cabins 1, 2, 3 and 4 only; however, you will not be permitted to drive your vehicle to and from the bath house or on trails throughout the park.

Camping is allowed in designated areas by permit only.

Alcoholic Beverages Are Prohibited (Cabarrus County Ordinance Section 50-4)

Smoking and usage of Tobacco products are Prohibited (Cabarrus County Ordinance Section 50-1)

Pets must be restrained on a leash of six feet or less at all times. **Pets are not allowed inside the cabins or bath house at any time. Pets may not remain in the Park overnight. This is to included cabins, tent sites, vehicles, or kennels.**

Check in time is 3:00 pm. **Check out time** is 11:00 am. Please check in and out with the Park Ranger.

Enforcement: failure to abide by the regulations and ordinances governing Cabarrus County Active Living and Parks will subject offender to temporary or permanent expulsion from the park and/ or criminal prosecution. In the event of permit revocation, all monies paid shall be forfeited by the offender and retained by the park. All North Carolina Motor Vehicle and traffic laws apply at any Park or parking lot operated by the Active Living and Parks Department.

TENT SITES Each of the tent sites includes a picnic table, grill, fire circle, and trash can. A restroom/shower building is centrally located and also includes an outside utility sink. A maximum of two tents and 6 people is allowed at each tent site.

CABINS Each cabin includes one double bed, one set of bunk beds, a day bed, chest of drawers, dining table with chairs, and a small refrigerator. Each cabin also has heat and air conditioning. No bed linens or dishes are provided. Any damaged or broken items (pictures, lamps, etc.) will be replaced at cost by renter of the facility. Picnic table, charcoal grill and fire circle are provided outside each cabin.

Furniture may not be removed from the cabins.

Please remove all trash and clean cabin before checking out.

Camping tents are not permitted on cabin sites. Dining canopies are allowed.

GROUP CAMPING

Group Camping site includes a fire pit, picnic table, grill, trash can, recycling can and (9) nine tent sites with a maximum of 35 people allowed.

To qualify to stay in the Group Camping area certification and/or documentation must be provided meeting one of the following criteria: Boy Scouts of America, Girl Scouts of America, or other organized youth group.

Groups must provide documentation to meet criteria for Group Camping area use. Examples of qualifying documentation are as follows but not limited to: charters, letters on official letterhead from the group organizer, youth leader, or a 501 (c) 3 non-profit organization.

Counselor to camper ratio must be at least one (1) counselor per seven (7) youth. Counselors are considered anyone over 21 years of age and supervising the camp outing.

Group Camping excludes family functions and will not require a two-day stay on Friday and Saturday. This area cannot be divided in to multiple reservations.

Tents must be set up within designated tent site areas.

XIV. Ballfield Rental Policy

See Attached Field Tournament Complex General Information and Tournament Contract

XV. PROGRAM FEES AND CHARGES

<u>ACTIVITY</u>	<u>COST PER PARTICIPANT</u>
CAMP SERIES	
Day Camp	100.00 - 130.00 per week
Camp Series (15-18 hrs.)	35.00 - 70.00
Specialty Camp (18 hrs.)	75.00 - 95.00
Nature & Wildlife Programs	Free - 50.00
Athletic Classes	40.00
Tennis Tournaments	20.00
Disc Golf League	4.00 – 10.00 per round
Disc Golf Tournaments	10.00 – 30.00

<u>Activity</u>	<u>Cost Per Team</u>
Adult Softball League – 10 game season	\$400.00
Adult Kickball League – 10 game season	\$200.00

NOTE: Refunds will not be permitted after the league schedule has been completed.

Add \$50.00 to registration fees if paid during late registration period
(as specified in league guidelines)

Specific League Guidelines take precedence over the Fee and Charge Policy

ADULT ATHLETICS

All additional adult athletics programs/leagues will be offered at a cost to cover 100% of the direct costs. These costs will be confirmed by Department Director prior to offering such programs.

SCHOOL FIELD TRIPS

Program Length	Up to 2 hours	\$2.00 per person
	2 – 4 hours (max.)	\$3.00 per person

<u>ACTIVITY</u>	(PRE-REGISTRATION)	(RACE DAY REGISTRATION)
------------------------	---------------------------	--------------------------------

ROAD RACES

Individual Registration	20.00	23.00
Individual Fun Run/Walk Registration	8.00	10.00
Team/Group 5K Registration	15.00	N/A

(Minimum of Five (5) Members)

Family Registration	60.00	70.00
---------------------	-------	-------

Senior Centers Classes/Workshops

Participant

Sunset Outlook annual subscription (for direct mailing)	5.00
Special Events	5.00-20.00
Lunch & Learn	6.00
Dance	5.00
Classes	3.00 and up
Fitness Classes	9.00 (3 hr/wk class)
Fitness Classes	6.00 (2 hr/wk class)
Fitness Classes	3.00 (1 hr/wk class)
Fitness Classes	1.50 (.5 hr/wk class)
Senior Games	
Registration (early bird/late)	15.00/20.00
Registration (Arts Showcases only; early bird/late)	8.00/13.00
Dinner Dance (open only to current participants)	15.00
T-shirt	12.00
SilverArts Follies (adult/child 12 & under)	5.00/3.00
Luncheon	3.00
Ice Cream Social	2.00
League play	5.00-10.00
Tournaments	5.00 & Up

NOTE: All activity fees are based on direct costs. Supplies may be additional. These fees are subject to change based on actual costs, rentals, increase in participants, unforeseen circumstances, etc., during the fiscal year.

Special promotions and/or discounts may be offered at various times throughout the year as approved by management.

Revised 05/03/03
Revised 02/02/04
Revised 02/08/05
Revised 02/20/06
Revised 02/08/07
Revised 02/18/08
Revised 02/03/09
Revised 01/19/10
Revised 11/22/11
Revised 11/15/12
Revised 11/18/13
Revised 11/20/14
Revised 10/15/15



Cabarrus County Active Living & Parks Dept. Frank Liske Park Cross Country / Road Race / Walk Application

Please fill out an application for each date that you are requesting.

Requesting Organization: _____

Contact Person: _____

Cell Phone: _____

Email: _____

Alternate Contact Person: _____

Cell Phone: _____

Email: _____

Date Requesting: 1st Choice _____ 2nd Choice _____ 3rd Choice _____

Starting Time: _____ Ending Time: _____

of Participants Expected: _____

Facility Rentals

Based on the size of the event and the number of participants expected, you will be required to rent 1 or more facilities through the GovPartner reservation system to accommodate your expected attendance. The rental times are 8 am – 2 pm or 3 pm – 7:30 pm.

Facility	Capacity	Facility	Capacity	Facility	Capacity
Shed 1	100	Upper Level	125	Phillip Morris	150
Shed 2	100	Barnhardt	150	Vulcan	35
Arbor	35	Hartsell	150	Wildlife	35
Lower Level	100	Homebuilders	75		

Course Painting/Signage/Aid Station - \$100.00

Includes course being painted by park staff to mark start/finish line and turns on course 2 tables (1 per station) and 2 coolers per station with ice and water (cups not provided)

FOR PARK USE ONLY

Date Submitted: _____ Date Approved: _____

Park Staff Signature: _____



Cabarrus County Active Living & Parks Dept. Softball Complex Tournament General Information

General Information

The Cabarrus County Active Living & Parks Department (CCALP) solicits tournament requests from organizations that have previously contracted with us during the past year as well as new organizations looking to hold tournaments or fundraisers in the upcoming season.

All tournament requests must be submitted on the attached application and meet the deadlines to be considered.

Every effort will be made to give tournament organizers the same weekend the following year; however due to the change in the number of weekends per month from year to year the weekends may vary. There are no guarantees the same weekends will be allocated.

EXAMPLE: May 2014 may have 4 weekends and in 2015 it may have 5 weekends. Other factors that park staff will consider is the availability of park venues for other special events that may be taking place on weekends.

Any tournaments that were cancelled and not scheduled from the previous year will have those weekends to go back into the "OPEN/AVAILABLE" slots for consideration by all tournament organizers.

The deadline to submit requests (see attached form - Tournament Requests) to the CCALP is the first Friday of December by 5:00 pm. Once the requests are received, the Park Program Manager will review the requests and send confirmations to each requesting organization with the approval / denied dates by mid-January. Park Program Manager has full authority on all tournament dates to deny or approve.

Once the confirmations are mailed to the requesting organizations, the organization has 10 days to send in their following information to secure the dates:

1. Security Deposit of \$250.00
2. \$75.00 for each tournament date confirmed (non-refundable fee)
3. Tournament Request Form

Any date that is sent back and not wanted by the requesting organizations will go into the "OPEN WEEKENDS" and be available to all organizations on a first come first served basis.

Security Deposits are used to cover damages or fees from a previous tournament. If money is removed from the security deposit then the balance to equal \$250.00 must be paid before additional tournaments can be held.

The softball tournament application and fees must be paid and in the hands of park management by 5:00 pm on the Wednesday prior to each tournament. Failure to pay and submit paperwork by this deadline will result in the tournament being cancelled and the fields being "OPEN" for reservations to outside groups or other interested parties.

Requested Dates will be Assigned based on the following Criteria

- Tournaments are assigned on a yearly basis
- Park special event and use of venues will be given first priority
- Organizations with successful tournaments from previous years will be given the second priority
- Priority is given to world, national, and state tournaments over local qualifying and invitational tournaments
- Park Management has final authority to issue dates based on availability of fields, past tournaments, history or organizations, and use of fields for new organizations



Cabarrus County Active Living & Parks Dept. Softball Complex Tournament Regulations

Field Rental Times

All tournament games, activity must take place during normal park hours. Normal park hours are:

9 am – 8 pm (March & November)

8 am – 9 pm (April – October)

Any activity (field preparation, gate setup, team arrival) that requires entry or stay inside the park before and/or after the normal park hours will require the tournament organizer to pay the Early Opening and/or Late Closing Fees. Those fees are:

\$100.00 Flat Fee for Early Opening and/or Closing per Day

\$25.00 Per Staff Per Hour (as determined by Park Management)

All early open and late closing times will be limited to no earlier than 6:00 am and no later than 11:00 pm.

Parking

Tournament organizers will assist with parking by notifying all teams/coaches when special parking rules are in effect for the weekend. Only approved vehicles are allowed beyond the fences and parked at the gate. Vehicles with trailers, campers, and motor homes must use the overflow lot for parking.

Vendors

Vendors who are part of the tournament who are selling t-shirts, souvenirs, etc must present their Certificate of Liability 2 weeks prior to each event. This is subject to Cabarrus County Risk Management approval. For information please call 704-920-2701.

Concessions

Concessions are operated through a third party agreement. No tournament organizer is allowed to sell concessions of any kind during the tournament. Concessions are required to stay open during the entire tournament. If concession stand closes prior to the end of the tournament, please notify Park Management immediately.

Lights

Lights are included in the tournament rental fees. Lights are scheduled to come on 15 minutes prior to sunset and go off at park closing each night at 10:00 pm. If park is opened early, lights will be scheduled to come on and remain on until sunrise.

Miscellaneous

Tournament organizers are responsible for ground trash, dugout cleanup, and bleacher area trash.

Tournament organizers are responsible for the cleanup of the press box after each days use.

Park staff will empty all trash cans and replace liners throughout the day.

Park staff will clean and service all restrooms facilities.

Park ranger staff will meet with tournament director at opening of park each morning and at the end of the night to ensure that area is cleaned.

A list of specific tournament guidelines will be provided to the tournament organizer at the time of tournament payment on the Wednesday prior to each tournament.

Pop up tents must be secured into the ground at all times.

Pop up tents are not allowed to block access to the bathrooms and concession stands, or access road.

Items such as generators, fans, heaters, etc. that require the use of electricity are not allowed for use at the softball complex without prior approval from Park Management and Certificate of Liability Insurance presented 2 weeks in advance.

Tournament organizer and/or the on site tournament director is responsible for notifying teams, players, coaches, and spectators that these items must be removed immediately.

If Park Staff witnesses any use of the above mentioned items they will:

- 1st Offense: Ask on-site tournament director to inform the individual or group to refrain from use of items
- 2nd Offense: Ask the individual or group to refrain from use of items
- 3rd Offense: Inform the on-site tournament director that their tournament reservation is being asked to leave due to violation of the Park Policies

The park is a tobacco free and alcohol free facility. Tournament organizers are asked to inform all teams, players, coaches, spectators, etc. that the park is tobacco and alcohol free. Tournament organizer and/or on-site director are responsible for making sure your tournament attendees are following policy.

If Park Staff witnesses any use of tobacco products they will:

- 1st Offense: Ask the tournament director to inform the individual or group to refrain from use
- 2nd Offense: Issue a park citation to the individual or group

If Park Staff witnesses any alcohol within the premises of the softball complex (dugout, common area, bleachers, etc.) the Sheriffs Department will be notified and the Tournament Reservation will be cancelled immediately.

Field Preparation

The tournament rental agreement begins at 5:00 pm on Friday and runs through closing on Sunday. Any additional time for field preparation, fence setup, etc. must be booked separately. The county will complete the initial field preparation by 5:00 pm on Friday prior to each tournament.

Field Supplies

The use of field supplies is available to the tournament organizer if needed. Please check on the tournament application if you want these items.

Items available are: field drag, 4 bags of marking dust per day, field rakes, line marker

Only small utility type vehicles are allowed on the field to drag (Gator, Kubota, etc.)

No cars or trucks allowed for dragging of the infield.

Cancellations

A tournament that is cancelled after 5:00 pm on Wednesday (non-weather related) will face the following penalties:

First Cancellation: \$100.00

Second Cancellation: \$100.00

Third Cancellation: \$100.00 and removal of remaining tournaments from schedule

If the park staff determines that fields are to wet for play and the entire tournament is cancelled prior to 5:00 pm on Friday, then all tournament fees will be refunded back to the tournament organizer or applied to their next tournament.

Once a tournament begins, there are no refunds of tournament fees if the tournament is shortened, cancelled, or prohibited from finishing from the tournament organizer.

Weather delays for lightning and other severe acts are monitored by the park ranger on duty. If necessary the park ranger has the authority to notify tournament organizers that bad weather is approaching and appropriate actions must be taken to remove spectators from the complex.

Lightning delays are 30 minutes from the previous streak/flash. Park ranger will notify the tournament organizers when it is clear to return to the facility.

If the tournament is cancelled due to weather after it has begun, the following format will be used to determine the amount of refund:

- 1st Day of 2 Day Tournament Prior to 3:00 pm: 100% of Tournament Fees
- 1st Day of 2 Day Tournament after 3:00 pm: 50% of Tournament Fees
- 1st Day of 1 Day Tournament Prior to 3:00 pm: 50% of Tournament Fees
- 1st Day of 1 Day Tournament after 3:00 pm: No Refunds



Cabarrus County Active Living & Parks Dept. Softball Complex Tournament Fees

<u>Security Deposit:</u>	\$250.00 per year. Refunded at end of season.
<u>Field Preparation Supplies:</u>	\$75.00 per tournament
<u>Tournament Rental Fee:</u>	4 Fields \$500.00 (Friday 5:00 pm – Sunday 9:00 pm) plus \$100 for each additional day.
<u>Gate Fee:</u>	\$150.00
<u>Tournament Booking Fee:</u>	\$75.00 per tournament payable within 10 days of confirmation of tournament. This is a non-refundable fee.
<u>Early Opening/Closing:</u>	\$100.00 per day plus \$25.00 per hour per staff person as deemed by park management



Cabarrus County Active Living & Parks Dept. Softball Complex Tournament Reservation Form

This form & tournament payment must be submitted to Park Management by 5:00 pm on Wednesday prior to each tournament.

Name of Organization: _____
Tournament Director: _____
Cell Phone: _____
Email Address: _____
Alternate Contact: _____
Cell Phone: _____
Email Address: _____
Tournament Name: _____
Tournament Type _____
 (Inv., reg., state, national, World)

Tournament Date: _____
On Site Director: _____ Phone: _____
Time of First Scheduled Game: **Friday:** _____ **Saturday:** _____ **Sunday:** _____
Time of Last Scheduled Game: **Friday:** _____ **Saturday:** _____ **Sunday:** _____
Game Schedule Attached: _____ Yes _____ No # of Team in Tournament: _____ Age Groups: _____
of Fields Requested: **Circle all that apply:** F1 F2 F3 F4
Base Distances: (circle) 60 65 other _____ (Specify)
Pitching Distances: (circle) 35 40 43 other _____ (Specify)

I hereby certify that I am the authorized and responsible representative for the tournament organization, that the above statements are true to the best of my knowledge, and that I have received and read a copy of the rules and regulations governing the use of the facilities; and that our group will comply with the regulations, policies, and fee schedule governing the use of the facility. The undersigned applicant hereby agrees to indemnify and save harmless the Cabarrus County Active Living and Parks Department from and against any and all loss, costs, damages, expense and liability causes by any accident or other occurrence causing bodily injury or property damage or damage for libel or slander to any person or property arising from or out of the use or occupancy of the premises by the undersigned applicant, its agents, employees, or invitees. The person to whom this facility agreement is issued to will be the contact person and/or site director for this tournament and must be on site during the duration of this event. The post tournament checklist must be completed by tournament director and park ranger and/or park manager prior to leaving at the end of each day. Failure to leave facility clean and free of trash from grounds will result in all or a portion of the security deposit being forfeited.

Signed _____ **Date** _____
Tournament Director

Signed _____ **Date** _____
Park Staff

For office use only:	
Tournament Rental:	_____ \$500.00
Additional Day:	_____ \$100.00
Gate Fee:	_____ \$150.00
Field Supplies:	_____ \$75.00
Open Early / Close Late: Open _____ Close _____	_____ \$100.00 (1 day)
Open Early / Close Late: Open _____ Close _____	_____ \$200.00 (2 days)
No. of Hours for Add'l Staff: _____ @25.00	_____
Total Amount Due:	_____
Receipt # _____	(Check One) Check _____ Cash _____ Credit Card _____
Amount Paid _____	Date Paid _____



Cabarrus County Active Living & Parks Dept. Softball Complex Post Tournament Checklist

(To be completed by Tournament Director and Park Ranger/Manager after completion of tournament)

Bases F1____ F2____ F3____ F4____ Damage: Yes No
Check if bases are on fields and in working condition. If bases are missing note which bases are missing and which fields.

Pitching Plates F1____ F2____ F3____ F4____ Damage: Yes No
Check if pitching plates on each field and in working condition. If any are missing note which ones are missing and which fields.

Home Plates F1____ F2____ F3____ F4____ Damage: Yes No
Check if home plates are on each field and in working condition. If any are missing note which ones are missing and which fields

Ground Trash F1____ F2____ F3____ F4____ Cleaned: Yes No
Check trash in dugouts and on ground and be sure it is all disposed of into proper trash bags or containers.

Bleacher Areas F1____ F2____ F3____ F4____ Cleaned: Yes No
All trash should be removed prior from bleacher areas and into proper trash bags or trash containers.

Walkway Areas Cleaned: Yes No
Trash, tables, chairs, tournament signs, etc. should be removed at close of tournament.

Press Box	Free of Trash	_____	Trash Can Emptied	_____
	Windows Locked	_____	Blinds Down	_____
	Floor Cleaned	_____	Doors Locked	_____

Failure to return fields, dugouts, trash pickup, and press box in proper working condition, free of debris, and without any damages could result in loss of security deposit.

Tournament Director

Date

Park Ranger/Management

Date



Cabarrus County Active Living and Parks Department 2016 FEES AND CHARGES



Attachment number 4 \n



TABLE OF CONTENTS

I	FACILITY HOURS AND RESERVATION TIME PERIODS	3
	- Holiday Closings	4
	FEES AND CHARGES	
	- Frank Liske Park	5
	- Vietnam Veterans Park	5
	- Camp T.N. Spencer Park	6
	- Cabarrus County Senior Services	7
II.	OTHER FACILITY USE – FEES & CHARGES	
	- Cabarrus County Senior Centers	8
	- Softball Fields	8
	- Paddleboats, Kayaks and Canoes	8
	- Miniature Golf	8
	- Bike Rental Fees	9
	- Group Birthday Parties	9
	- Road Races and Fundraiser Walks/Events	9
	- Exclusive Facility Use	9
	- Miscellaneous Equipment Rentals	10
	- Fishing Permits	10
	- Frank Liske Park Soccer Complex	11
	- Camp T.N. Spencer Pool	11
III.	CAMPING RULES POLICY	11/12
IV.	BALLFIELD RENTAL POLICY	13
	- Ballfield Rental Fees and Rule for Tournaments	
V.	RECREATION PROGRAM AND DIVISION FEES AND CHARGES	
	- Camp Series	13
	- Adult Softball and Kickball	13
	- School Field Trips	14
	- Road Races	14
	- Senior Classes and Workshops	14

HOLIDAY CLOSINGS – PARKS

Cabarrus County Parks will be closed under the following holiday schedule:

Thanksgiving	Thanksgiving Day
Christmas	Christmas Eve Christmas Day
New Year's	New Year's Day

HOLIDAY CLOSINGS - SENIOR CENTERS

Cabarrus County Sr. Centers will be closed under the following holiday schedule:

New Year's Day

Martin Luther King Day

Good Friday

Memorial Day

Fourth of July

Labor Day

Veterans Day

Thanksgiving Day and Friday following

Christmas Eve, Christmas Day, and day after Christmas

Facility Reservation Information

Frank Liske Park

Rental Fee

<u>Facility</u>	<u>Description</u>	<u>(1/2 day/all day)</u>	<u>Capacity</u>
Arbor*	Arbor	30.00 / 60.00	35
Shed I	Shed 1	50.00 / 100.00	75
Shed II	Shed II	50.00 / 100.00	100
Lower Level*	LL	50.00 / 100.00	100
Lower Level- Heat	LLH	85.00 / 170.00	100
Upper Level*	ULVL	125.00 / 250.00	125
Homebuilder	HMB	50.00 / 100.00	75
Barnhardt	WOB	80.00 / 160.00	150
Hartsell	ANDY	80.00 / 160.00	150
Philip Morris	PMOR	80.00 / 160.00	150
Wildlife	WLF	30.00 / 60.00	35
Vulcan	VUL	30.00 / 60.00	35
Corning	CRN	30.00 / 60.00	35
Amphitheatre	AMP	100.00 / 200.00	300

(Limited parking available at lake; to book amphitheater surrounding shelters must also be booked.)

Vietnam Veterans Park

Rental Fee

<u>Facility</u>	<u>Description</u>	<u>(1/2 day/all day)</u>	<u>Capacity</u>
Hickory Shelter*	Hickory	30.00 / 60.00	50
Magnolia Shelter*	Magnolia	30.00 / 60.00	50
Oak Shelter*	Oak	30.00 / 60.00	50
Dogwood Shelter	Dogwood	60.00 / 120.00	100

*Facilities with an asterisk DO NOT have availability for additional equipment (i.e., spacewalks, dunking booth, generators, etc.). Prior approval for additional equipment must be secured before bringing to a park.

Camp T.N. Spencer Park

Rental Fee

<u>Facility</u>	<u>Description</u>	<u>(1/2 day/all day)</u>	<u>Capacity</u>
Helms Hall	Helms	60.00 / 120.00	75
<u>Capacity is 50 during winter months</u>			
Propst A Building*	Propst A	50.00 / 100.00	75
Propst B Building*	Propst B	50.00 / 100.00	75
Shelter 1*	Shelter 1	30.00 / 60.00	50
Shelter 2	Shelter	30.00 / 60.00	50
Tent Sites*	7 Sites	15.00 per night	6/2 tents
Cabins*	6 Cabins	50.00 per night	6
Group Camping*	9 Sites	30.00 per night	35
Pool Birthday Party		50.00 for 4 hrs*	25

Pool Birthday Parties must be approved through Camp TN Spencer Park Manager or Senior Ranger. Reservations must be booked seven (7) days in advance. Only available during standard pool hours excluding Memorial Day, Fourth of July and Labor Day.

Birthday Party area will be available 10am-2pm or 3pm-7pm. Initial Fee of \$50 dollars is for a maximum of 25 people including parents and children entrance to the Pool, exclusive Birthday Party area, seating for 25 people (includes parents), and storage of a cake. Additional parents or children will be charged normal pool admission fees less \$1 dollar per person.

Birthday Food Packages (Only available when renting the Birthday Party Area)

Pizza Package \$2.50 Per Person

Two slices of pizza per person (choose between Pepperoni or Cheese) and a drink per person.

Cabin Fees – Requires a 2-day stay for Friday and Saturday Reservations March - October. Maximum of 6 people per cabin.

Tent Sites – Requires a 2-day stay for Friday and Saturday Reservations March - October. Maximum of 2 tents per site – 6 people per site.

Cabin and Tent Site – Punch cards - full payment for 9 stays will permit the bearer of the Punch Card 1 free stay. Each stay is defined as 1 day/night.

Group Camping Site – No minimum Night Reservation - 9 Tent sites available 35 people total. Group camping site is for scout groups, church groups, and other youth groups. Adult supervision is required with a minimum of 1 adult per 7 youth.

There will be a 25% cancellation fee charged for any cabin or tent site (including group camping) cancellation. There will be a 25% change fee charged for a date change for cabins and tent sites (including group camping).

All Parks

Table and Chair Setup Fee for Upper Level of Barn, Helms or Propst Hall \$25.00 if different than options provided. All groups will be charged \$25.00 if facility tables and chairs are not left in same locations at the end of their reservation.

Limit of (4) four Explorer Passes per individual per Fiscal Year

Cabarrus County Senior Centers

Reservation fees are based on an initial 4-hour period, with an additional cost per hour. The minimum rental fee charged will be for a 4-hour period, even if the rental period is not 4 hours in length. Rental periods include preparation and break down time for renting group (i.e., if renting space for a 2-4pm event, but an hour is needed to decorate and an hour is needed to take down the decorations, the event will be scheduled as 1-5pm).

Rentals of Senior Center facilities may not extend beyond 10:00 pm. For Senior Center rentals outside normal operating hours, there will be a \$75.00 staffing fee, plus \$15.00 per hour for each hour beyond 4 hours.

Concord Senior Center					Fee Schedule	
Space	Size (approx.)	Capacity	Tables	Chairs	Rental Fee	
					4 Hour Minimum	Additional Hours
Multipurpose	90'X40'	280 (220 at tables)	30	280	\$350	\$100
Multipurpose #1	33'X40'	100 (80 at tables)	11	100	\$175	\$75
Multipurpose #2	24'X40'	80 (60 at tables)	8	80	\$175	\$75
Multipurpose #3	33'X40'	100 (80 at tables)	11	100	\$175	\$75
Conference Room	40'X20'	60 (40 at tables)	10	60	\$125	\$45
Conference Room #1	20'X20'	30 (20 at tables)	4	32	\$75	\$30
Conference Room #2	20'X20'	30 (20 at tables)	5	40	\$75	\$30
Classroom #1	20'X21'	49 (29 at tables)	4	30	\$75	\$30
Classroom #2	20'X21'	49 (36 at tables)	4	30	\$75	\$30
Picnic Shelter	30'X60'	150			No Charge (All other fees apply)	No Charge (All other fees apply)
MT. PLEASANT SENIOR CENTER					FEE SCHEDULE	
Space	Size (approx.)	Capacity			Rental Fee	
					4 Hour Minimum	Additional Hours
Multipurpose	24'x76'	100 (84 at tables)			\$150	\$65
Classroom	28'x22'	30 (24 at tables)			\$70	\$30
Both Rooms		130 (108 at tables)				\$75

XI. FEES & CHARGES OTHER FACILITY USE

CABARRUS COUNTY SENIOR CENTERS

Miscellaneous Equipment Rentals

Corn Hole	2 boards, 8 beanbags and one carrying bag	No Charge
Horseshoes	1 set (4 horseshoes)	No Charge
Bocce	1 set of Bocce Balls in carrying bag	No Charge
Disc Golf	1 set of 3 discs in carrying bag	No Charge
Shuffleboard	2 cues, 8 discs and disc carrier	No Charge
Shot Put	1	No Charge
Discus	1	No Charge

FACILITY

FEES AND CHARGES

Frank Liske Park

Softball Fields	10.00 per hour per field
Softball Fields W/Lights	15.00 per hour per field
Softball Field Lining	25.00 per field

Disc Golf Tournament (Non County/Cosponsored Group)

\$50.00 first 3 hours

\$25.00 each additional hour, maximum of 6 hours per day

PADDLEBOATS/MINI GOLF

Paddleboats	April - October	2.00 per 1/2 hour
Kayaks & Canoes	April – October	2.00 per ½ hour 5.00 per hour
Miniature Golf	April – October	2.00 per game 8.00 all day pass

Paddleboats and Miniature Golf are open the following holidays:
Memorial Day, July 4th and Labor Day Monday

5 and Under

Plays one free game with the purchase of 1 Paid Game

Rides one free time with the purchase of 1 Paid Ride.

Operations for both recreation facilities are 12:00 noon – 7:00 pm.

Bike Rental Fees

Option 1:	\$5.00	1 hour
Option 2:	\$7.00	1 to 1 ½ hours
Option 3:	\$9.00	1 ½ to 2 hours

Two hour maximum time period per rental.

Bike Rental Late Fees

A late fee will be charged if not returned at end of rental time. Fees will be accessed at the following rate:

Less than 15 minutes	\$ 2.50
15 – 30 minutes	\$ 5.00
30 – 45 minutes	\$ 7.50
45 – 60 minutes	\$10.00

Group Birthday Parties

Group birthday parties may be booked at Frank Liske Park for mini golf. Reservations must be booked seven (7) days in advance. Available April 1 – October 31.

Option # 1 (Minimum of 10 people): \$5.00 per person

- Choice of 1 game of Miniature Golf, 1 paddleboat ride, or 30 minute Nature/Wildlife Program (Entire group must do same activity)
- Choice of Hot Dog or Corn Dog
- Choice of Bag of Chips/Pretzels
- Choice of Soft Drink, Water, or Fruit Juice

Option #2 (Minimum of 10 people): \$7.00 per person

- 1 game of Miniature Golf, 1 paddleboat ride, or 30 minute Nature/Wildlife Program (Entire group must do same activity)
- Choice of Hot Dog or Corn Dog
- Bag of Chips/Pretzels
- Choice of Soft Drink, Water, or Fruit Juice

Road Race and Fundraiser Walks/Events

See Attached Road Race/Walk Events Application

The Following Rental Procedures Apply Only During Hours These Facilities Are Not Open To The Public And Requires A Seven (7) Day Notice

EXCLUSIVE USE

Paddleboats \$100.00 first two hours \$25.00 each additional hour
 Miniature Golf \$50.00 first hour \$25.00 each additional hour

- Available Monday – Friday 5:00 am – 9:00 pm and Saturday & Sunday 9:00 am – 12:00 noon and 7:00 pm – 9:00 pm

Non Exclusive Miniature Golf Group Rate Per Game

1 – 20 people \$2.00 per person 20 – 40 people \$1.75 per person
 40 – 60 people \$1.50 per person 60 people – and up \$1.00 per person

Miscellaneous Equipment Rentals

Corn Hole	2 boards and 8 bags	\$5.00*
Fishing	Fishing Reels (open or closed reels)	No Charge
Horseshoes	1 set (2 red, 2 blue)	No Charge
Volleyball	1 volleyball	No Charge
Frisbee	1 Frisbee	No Charge
Disc Golf	1 set of discs	\$5.00 per day
Basketball	1 Basketball	No Charge

* Price is per reservation time period. (Ref. Reservation Time Periods Above)

Equipment must be checked out from Park Staff with a valid Drivers License. Park staff is responsible for filling out equipment check out form.

FISHING PERMITS

Fishing Permits 1.00 per day per park
 20.00 per year to fish one park
30.00 per year for both FLP and CSP

(All North Carolina Wildlife Regulations apply)

FRANK LISKE PARK SOCCER COMPLEX

Soccer Field (2 hour minimum use)	25.00	per hour
Soccer Field Light Charge (Lights Paid to Third Party)	10.00	per hour
Soccer Field Lining Preparation	50.00	per field
Soccer Field Per Day Charge	175.00	per field
Meeting Room	15.00	per hour
Meeting Room All Day	100.00	all day

NOTE: If the soccer complex is closed for any reason prior to the commencement of the event, the lessee's fee will be refunded. All soccer complex rentals are subject to Park Management approval.

CAMP T.N. SPENCER POOL

DAILY ADMISSION

Adults	(Ages 14-65)	\$ 5.00
Children	(Ages 6-13)	3.00
Children 5 & Under		Free w/Paid Adult Admission
65 & Over		2.00
Childcare Organizations		1.00

Note: Childcare organizations are defined as any summer, afterschool, and childrens' camps, (excluding the Cabarrus County Boys and Girls Club). All children entering pool area must pay a fee regardless of age. Counselors will be admitted free with all organizations.

XIII. CAMPING RULES POLICY

Reservations are required and can be made by calling 704-920-3484 Monday thru Friday between the hours of 8 am and 5 pm or anytime at www.cabarruscounty.us/reserve . Minimum 2-night reservation is required on Friday and/or Saturday, March - October. Fourteen (14) days maximum continuous stay. Active Living and Parks Department will require a seven (7) day break for same patron/family after a fourteen (14) day continuous stay.

Registration: adults (21 years of age or older) must register and occupy site. Children under 18 years of age must not be left alone and must have adult supervision at all times. Guests are required to check in and out with the Park Ranger.

Parking: after registering, vehicles may be driven to site to unload and again to load when departing (20 minute limit). At all other times vehicles must be parked in the paved parking areas. If a handicap parking pass is presented at the time of booking, you will be permitted to leave your vehicle in the designated area for Cabins 1, 2, 3 and 4 only; however, you will not be permitted to drive your vehicle to and from the bath house or on trails throughout the park.

Camping is allowed in designated areas by permit only.

Alcoholic Beverages Are Prohibited (Cabarrus County Ordinance Section 50-4)

Smoking and usage of Tobacco products are Prohibited (Cabarrus County Ordinance Section 50-1)

Pets must be restrained on a leash of six feet or less at all times. **Pets are not allowed inside the cabins or bath house at any time. Pets may not remain in the Park overnight. This is to included cabins, tent sites, vehicles, or kennels.**

Check in time is 3:00 pm. **Check out time** is 11:00 am. Please check in and out with the Park Ranger.

Enforcement: failure to abide by the regulations and ordinances governing Cabarrus County Active Living and Parks will subject offender to temporary or permanent expulsion from the park and/ or criminal prosecution. In the event of permit revocation, all monies paid shall be forfeited by the offender and retained by the park. All North Carolina Motor Vehicle and traffic laws apply at any Park or parking lot operated by the Active Living and Parks Department.

TENT SITES Each of the tent sites includes a picnic table, grill, fire circle, and trash can. A restroom/shower building is centrally located and also includes an outside utility sink. A maximum of two tents and 6 people is allowed at each tent site.

CABINS Each cabin includes one double bed, one set of bunk beds, a day bed, chest of drawers, dining table with chairs, and a small refrigerator. Each cabin also has heat and air conditioning. No bed linens or dishes are provided. Any damaged or broken items (pictures, lamps, etc.) will be replaced at cost by renter of the facility. Picnic table, charcoal grill and fire circle are provided outside each cabin.

Furniture may not be removed from the cabins.

Please remove all trash and clean cabin before checking out.

Camping tents are not permitted on cabin sites. Dining canopies are allowed.

GROUP CAMPING

Group Camping site includes a fire pit, picnic table, grill, trash can, recycling can and (9) nine tent sites with a maximum of 35 people allowed.

To qualify to stay in the Group Camping area certification and/or documentation must be provided meeting one of the following criteria: Boy Scouts of America, Girl Scouts of America, or other organized youth group.

Groups must provide documentation to meet criteria for Group Camping area use. Examples of qualifying documentation are as follows but not limited to: charters, letters on official letterhead from the group organizer, youth leader, or a 501 (c) 3 non-profit organization.

Counselor to camper ratio must be at least one (1) counselor per seven (7) youth. Counselors are considered anyone over 21 years of age and supervising the camp outing.

Group Camping excludes family functions and will not require a two-day stay on Friday and Saturday. This area cannot be divided in to multiple reservations.

Tents must be set up within designated tent site areas.

XIV. Ballfield Rental Policy

See Attached Field Tournament Complex General Information and Tournament Contract

XV. PROGRAM FEES AND CHARGES

<u>ACTIVITY</u>	<u>COST PER PARTICIPANT</u>
CAMP SERIES	
Day Camp	100.00 - 130.00 per week
Camp Series (15-18 hrs.)	35.00 - 70.00
Specialty Camp (18 hrs.)	75.00 - 95.00
Nature & Wildlife Programs	Free - 50.00
Athletic Classes	40.00
Tennis Tournaments	20.00
Disc Golf League	4.00 – 10.00 per round
Disc Golf Tournaments	10.00 – 30.00

<u>Activity</u>	<u>Cost Per Team</u>
Adult Softball League – 10 game season	\$400.00
Adult Kickball League – 10 game season	\$200.00

NOTE: Refunds will not be permitted after the league schedule has been completed.

Add \$50.00 to registration fees if paid during late registration period
(as specified in league guidelines)

Specific League Guidelines take precedence over the Fee and Charge Policy

ADULT ATHLETICS

All additional adult athletics programs/leagues will be offered at a cost to cover 100% of the direct costs. These costs will be confirmed by Department Director prior to offering such programs.

SCHOOL FIELD TRIPS

Program Length	Up to 2 hours	\$2.00 per person
	2 – 4 hours (max.)	\$3.00 per person

<u>ACTIVITY</u>	(PRE-REGISTRATION)	(RACE DAY REGISTRATION)
------------------------	---------------------------	--------------------------------

ROAD RACES

Individual Registration	20.00	23.00
Individual Fun Run/Walk Registration	8.00	10.00
Team/Group 5K Registration	15.00	N/A

(Minimum of Five (5) Members)

Family Registration	60.00	70.00
---------------------	-------	-------

Senior Centers Classes/Workshops

Participant

Sunset Outlook annual subscription (for direct mailing)	5.00
Special Events	5.00-20.00
Lunch & Learn	6.00
Dance	5.00
Classes	3.00 and up
Fitness Classes	9.00 (3 hr/wk class)
Fitness Classes	6.00 (2 hr/wk class)
Fitness Classes	3.00 (1 hr/wk class)
Fitness Classes	1.50 (.5 hr/wk class)
Senior Games	
Registration (early bird/late)	15.00/20.00
Registration (Arts Showcases only; early bird/late)	8.00/13.00
Dinner Dance (open only to current participants)	15.00
T-shirt	12.00
SilverArts Follies (adult/child 12 & under)	5.00/3.00
Luncheon	3.00
Ice Cream Social	2.00
League play	5.00-10.00
Tournaments	5.00 & Up

NOTE: All activity fees are based on direct costs. Supplies may be additional. These fees are subject to change based on actual costs, rentals, increase in participants, unforeseen circumstances, etc., during the fiscal year.

Special promotions and/or discounts may be offered at various times throughout the year as approved by management.

Revised 05/03/03
Revised 02/02/04
Revised 02/08/05
Revised 02/20/06
Revised 02/08/07
Revised 02/18/08
Revised 02/03/09
Revised 01/19/10
Revised 11/22/11
Revised 11/15/12
Revised 11/18/13
Revised 11/20/14
Revised 10/15/15



Cabarrus County Active Living & Parks Dept. Frank Liske Park Cross Country / Road Race / Walk Application

Please fill out an application for each date that you are requesting.

Requesting Organization: _____

Contact Person: _____

Cell Phone: _____

Email: _____

Alternate Contact Person: _____

Cell Phone: _____

Email: _____

Date Requesting: 1st Choice _____ 2nd Choice _____ 3rd Choice _____

Starting Time: _____ Ending Time: _____

of Participants Expected: _____

Facility Rentals

Based on the size of the event and the number of participants expected, you will be required to rent 1 or more facilities through the GovPartner reservation system to accommodate your expected attendance. The rental times are 8 am – 2 pm or 3 pm – 7:30 pm.

Facility	Capacity	Facility	Capacity	Facility	Capacity
Shed 1	100	Upper Level	125	Phillip Morris	150
Shed 2	100	Barnhardt	150	Vulcan	35
Arbor	35	Hartsell	150	Wildlife	35
Lower Level	100	Homebuilders	75		

Course Painting/Signage/Aid Station - \$100.00

Includes course being painted by park staff to mark start/finish line and turns on course 2 tables (1 per station) and 2 coolers per station with ice and water (cups not provided)

FOR PARK USE ONLY

Date Submitted: _____ Date Approved: _____

Park Staff Signature: _____



Cabarrus County Active Living & Parks Dept. Softball Complex Tournament General Information

General Information

The Cabarrus County Active Living & Parks Department (CCALP) solicits tournament requests from organizations that have previously contracted with us during the past year as well as new organizations looking to hold tournaments or fundraisers in the upcoming season.

All tournament requests must be submitted on the attached application and meet the deadlines to be considered.

Every effort will be made to give tournament organizers the same weekend the following year; however due to the change in the number of weekends per month from year to year the weekends may vary. There are no guarantees the same weekends will be allocated.

EXAMPLE: May 2014 may have 4 weekends and in 2015 it may have 5 weekends. Other factors that park staff will consider is the availability of park venues for other special events that may be taking place on weekends.

Any tournaments that were cancelled and not scheduled from the previous year will have those weekends to go back into the "OPEN/AVAILABLE" slots for consideration by all tournament organizers.

The deadline to submit requests (see attached form - Tournament Requests) to the CCALP is the first Friday of December by 5:00 pm. Once the requests are received, the Park Program Manager will review the requests and send confirmations to each requesting organization with the approval / denied dates by mid-January. Park Program Manager has full authority on all tournament dates to deny or approve.

Once the confirmations are mailed to the requesting organizations, the organization has 10 days to send in their following information to secure the dates:

1. Security Deposit of \$250.00
2. \$75.00 for each tournament date confirmed (non-refundable fee)
3. Tournament Request Form

Any date that is sent back and not wanted by the requesting organizations will go into the "OPEN WEEKENDS" and be available to all organizations on a first come first served basis.

Security Deposits are used to cover damages or fees from a previous tournament. If money is removed from the security deposit then the balance to equal \$250.00 must be paid before additional tournaments can be held.

The softball tournament application and fees must be paid and in the hands of park management by 5:00 pm on the Wednesday prior to each tournament. Failure to pay and submit paperwork by this deadline will result in the tournament being cancelled and the fields being "OPEN" for reservations to outside groups or other interested parties.

Requested Dates will be Assigned based on the following Criteria

- Tournaments are assigned on a yearly basis
- Park special event and use of venues will be given first priority
- Organizations with successful tournaments from previous years will be given the second priority
- Priority is given to world, national, and state tournaments over local qualifying and invitational tournaments
- Park Management has final authority to issue dates based on availability of fields, past tournaments, history or organizations, and use of fields for new organizations



Cabarrus County Active Living & Parks Dept. Softball Complex Tournament Regulations

Field Rental Times

All tournament games, activity must take place during normal park hours. Normal park hours are:

9 am – 8 pm (March & November)

8 am – 9 pm (April – October)

Any activity (field preparation, gate setup, team arrival) that requires entry or stay inside the park before and/or after the normal park hours will require the tournament organizer to pay the Early Opening and/or Late Closing Fees. Those fees are:

\$100.00 Flat Fee for Early Opening and/or Closing per Day

\$25.00 Per Staff Per Hour (as determined by Park Management)

All early open and late closing times will be limited to no earlier than 6:00 am and no later than 11:00 pm.

Parking

Tournament organizers will assist with parking by notifying all teams/coaches when special parking rules are in effect for the weekend. Only approved vehicles are allowed beyond the fences and parked at the gate. Vehicles with trailers, campers, and motor homes must use the overflow lot for parking.

Vendors

Vendors who are part of the tournament who are selling t-shirts, souvenirs, etc must present their Certificate of Liability 2 weeks prior to each event. This is subject to Cabarrus County Risk Management approval. For information please call 704-920-2701.

Concessions

Concessions are operated through a third party agreement. No tournament organizer is allowed to sell concessions of any kind during the tournament. Concessions are required to stay open during the entire tournament. If concession stand closes prior to the end of the tournament, please notify Park Management immediately.

Lights

Lights are included in the tournament rental fees. Lights are scheduled to come on 15 minutes prior to sunset and go off at park closing each night at 10:00 pm. If park is opened early, lights will be scheduled to come on and remain on until sunrise.

Miscellaneous

Tournament organizers are responsible for ground trash, dugout cleanup, and bleacher area trash.

Tournament organizers are responsible for the cleanup of the press box after each days use.

Park staff will empty all trash cans and replace liners throughout the day.

Park staff will clean and service all restrooms facilities.

Park ranger staff will meet with tournament director at opening of park each morning and at the end of the night to ensure that area is cleaned.

A list of specific tournament guidelines will be provided to the tournament organizer at the time of tournament payment on the Wednesday prior to each tournament.

Pop up tents must be secured into the ground at all times.

Pop up tents are not allowed to block access to the bathrooms and concession stands, or access road.

Items such as generators, fans, heaters, etc. that require the use of electricity are not allowed for use at the softball complex without prior approval from Park Management and Certificate of Liability Insurance presented 2 weeks in advance.

Tournament organizer and/or the on site tournament director is responsible for notifying teams, players, coaches, and spectators that these items must be removed immediately.

If Park Staff witnesses any use of the above mentioned items they will:

1st Offense: Ask on-site tournament director to inform the individual or group to refrain from use of items

2nd Offense: Ask the individual or group to refrain from use of items

3rd Offense: Inform the on-site tournament director that their tournament reservation is being asked to leave due to violation of the Park Policies

The park is a tobacco free and alcohol free facility. Tournament organizers are asked to inform all teams, players, coaches, spectators, etc. that the park is tobacco and alcohol free. Tournament organizer and/or on-site director are responsible for making sure your tournament attendees are following policy.

If Park Staff witnesses any use of tobacco products they will:

1st Offense: Ask the tournament director to inform the individual or group to refrain from use

2nd Offense: Issue a park citation to the individual or group

If Park Staff witnesses any alcohol within the premises of the softball complex (dugout, common area, bleachers, etc.) the Sheriffs Department will be notified and the Tournament Reservation will be cancelled immediately.

Field Preparation

The tournament rental agreement begins at 5:00 pm on Friday and runs through closing on Sunday. Any additional time for field preparation, fence setup, etc. must be booked separately. The county will complete the initial field preparation by 5:00 pm on Friday prior to each tournament.

Field Supplies

The use of field supplies is available to the tournament organizer if needed. Please check on the tournament application if you want these items.

Items available are: field drag, 4 bags of marking dust per day, field rakes, line marker

Only small utility type vehicles are allowed on the field to drag (Gator, Kubota, etc.)

No cars or trucks allowed for dragging of the infield.

Cancellations

A tournament that is cancelled after 5:00 pm on Wednesday (non-weather related) will face the following penalties:

First Cancellation: \$100.00

Second Cancellation: \$100.00

Third Cancellation: \$100.00 and removal of remaining tournaments from schedule

If the park staff determines that fields are to wet for play and the entire tournament is cancelled prior to 5:00 pm on Friday, then all tournament fees will be refunded back to the tournament organizer or applied to their next tournament.

Once a tournament begins, there are no refunds of tournament fees if the tournament is shortened, cancelled, or prohibited from finishing from the tournament organizer.

Weather delays for lightning and other severe acts are monitored by the park ranger on duty. If necessary the park ranger has the authority to notify tournament organizers that bad weather is approaching and appropriate actions must be taken to remove spectators from the complex.

Lightning delays are 30 minutes from the previous streak/flash. Park ranger will notify the tournament organizers when it is clear to return to the facility.

If the tournament is cancelled due to weather after it has begun, the following format will be used to determine the amount of refund:

- 1st Day of 2 Day Tournament Prior to 3:00 pm: 100% of Tournament Fees
- 1st Day of 2 Day Tournament after 3:00 pm: 50% of Tournament Fees
- 1st Day of 1 Day Tournament Prior to 3:00 pm: 50% of Tournament Fees
- 1st Day of 1 Day Tournament after 3:00 pm: No Refunds



Cabarrus County Active Living & Parks Dept. Softball Complex Tournament Fees

<u>Security Deposit:</u>	\$250.00 per year. Refunded at end of season.
<u>Field Preparation Supplies:</u>	\$75.00 per tournament
<u>Tournament Rental Fee:</u>	4 Fields \$500.00 (Friday 5:00 pm – Sunday 9:00 pm) plus \$100 for each additional day.
<u>Gate Fee:</u>	\$150.00
<u>Tournament Booking Fee:</u>	\$75.00 per tournament payable within 10 days of confirmation of tournament. This is a non-refundable fee.
<u>Early Opening/Closing:</u>	\$100.00 per day plus \$25.00 per hour per staff person as deemed by park management



Cabarrus County Active Living & Parks Dept. Softball Complex Tournament Reservation Form

This form & tournament payment must be submitted to Park Management by 5:00 pm on Wednesday prior to each tournament.

Name of Organization: _____
Tournament Director: _____
Cell Phone: _____
Email Address: _____
Alternate Contact: _____
Cell Phone: _____
Email Address: _____
Tournament Name: _____
Tournament Type _____
 (Inv., reg., state, national, World)

Tournament Date: _____
On Site Director: _____ Phone: _____
Time of First Scheduled Game: **Friday:** _____ **Saturday:** _____ **Sunday:** _____
Time of Last Scheduled Game: **Friday:** _____ **Saturday:** _____ **Sunday:** _____
Game Schedule Attached: _____ Yes _____ No # of Team in Tournament: _____ Age Groups: _____
of Fields Requested: **Circle all that apply:** F1 F2 F3 F4
Base Distances: (circle) 60 65 other _____ (Specify)
Pitching Distances: (circle) 35 40 43 other _____ (Specify)

I hereby certify that I am the authorized and responsible representative for the tournament organization, that the above statements are true to the best of my knowledge, and that I have received and read a copy of the rules and regulations governing the use of the facilities; and that our group will comply with the regulations, policies, and fee schedule governing the use of the facility. The undersigned applicant hereby agrees to indemnify and save harmless the Cabarrus County Active Living and Parks Department from and against any and all loss, costs, damages, expense and liability causes by any accident or other occurrence causing bodily injury or property damage or damage for libel or slander to any person or property arising from or out of the use or occupancy of the premises by the undersigned applicant, its agents, employees, or invitees. The person to whom this facility agreement is issued to will be the contact person and/or site director for this tournament and must be on site during the duration of this event. The post tournament checklist must be completed by tournament director and park ranger and/or park manager prior to leaving at the end of each day. Failure to leave facility clean and free of trash from grounds will result in all or a portion of the security deposit being forfeited.

Signed _____ **Date** _____
Tournament Director

Signed _____ **Date** _____
Park Staff

For office use only:	
Tournament Rental:	_____ \$500.00
Additional Day:	_____ \$100.00
Gate Fee:	_____ \$150.00
Field Supplies:	_____ \$75.00
Open Early / Close Late: Open _____ Close _____	_____ \$100.00 (1 day)
Open Early / Close Late: Open _____ Close _____	_____ \$200.00 (2 days)
No. of Hours for Add'l Staff: _____ @25.00	_____
Total Amount Due:	_____
Receipt # _____	(Check One) Check _____ Cash _____ Credit Card _____
Amount Paid _____	Date Paid _____

Attachment number 4 \n



Cabarrus County Active Living & Parks Dept. Softball Complex Post Tournament Checklist

(To be completed by Tournament Director and Park Ranger/Manager after completion of tournament)

Bases F1____ F2____ F3____ F4____ Damage: Yes No
 Check if bases are on fields and in working condition. If bases are missing note which bases are missing and which fields.

Pitching Plates F1____ F2____ F3____ F4____ Damage: Yes No
 Check if pitching plates on each field and in working condition. If any are missing note which ones are missing and which fields.

Home Plates F1____ F2____ F3____ F4____ Damage: Yes No
 Check if home plates are on each field and in working condition. If any are missing note which ones are missing and which fields

Ground Trash F1____ F2____ F3____ F4____ Cleaned: Yes No
 Check trash in dugouts and on ground and be sure it is all disposed of into proper trash bags or containers.

Bleacher Areas F1____ F2____ F3____ F4____ Cleaned: Yes No
 All trash should be removed prior from bleacher areas and into proper trash bags or trash containers.

Walkway Areas Cleaned: Yes No
 Trash, tables, chairs, tournament signs, etc. should be removed at close of tournament.

Press Box	Free of Trash	_____	Trash Can Emptied	_____
	Windows Locked	_____	Blinds Down	_____
	Floor Cleaned	_____	Doors Locked	_____

Failure to return fields, dugouts, trash pickup, and press box in proper working condition, free of debris, and without any damages could result in loss of security deposit.

Tournament Director

Date

Park Ranger/Management

Date



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Active Living and Parks - Matching Incentive Grant Application Requested Changes

BRIEF SUMMARY:

The Active Living and Parks Matching Incentive Grant Program provides seed money for civic, community and school groups to construct, improve or acquire recreational and park facilities in Cabarrus County. The grant will fund up to 50% of a project. In an effort to make the application process easier, several changes are being requested.

The Park Commission reviewed and unanimously approved the proposed changes. Additionally, they unanimously approved not having a 2nd phase of grant applications this year due to time constraints in successfully completing the projects by June 30, 2016.

Concord Parks and Recreation Deputy Director, Mark Kincaid, made a presentation to the Commission about a potential Carolina Thread Trail section adjacent to Rocky River at The Mills at Rocky River. The Thread Trail has a grant to partially develop the trail. The trail is approximately 2.3 miles in length. The City of Concord has agreed to take ownership of the trail and maintain it.

The Commission unanimously agreed to recommend the remaining Matching Incentive Grant funds of \$59,329.00 be used to help fund the Thread Trail section.

REQUESTED ACTION:

Motion to approve the Matching Incentive Grant application changes and

utilize the remaining funds for the Carolina Thread Trail project adjacent to Rocky River at The Mills at Rocky River.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Londa Strong, Active Living and Parks Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

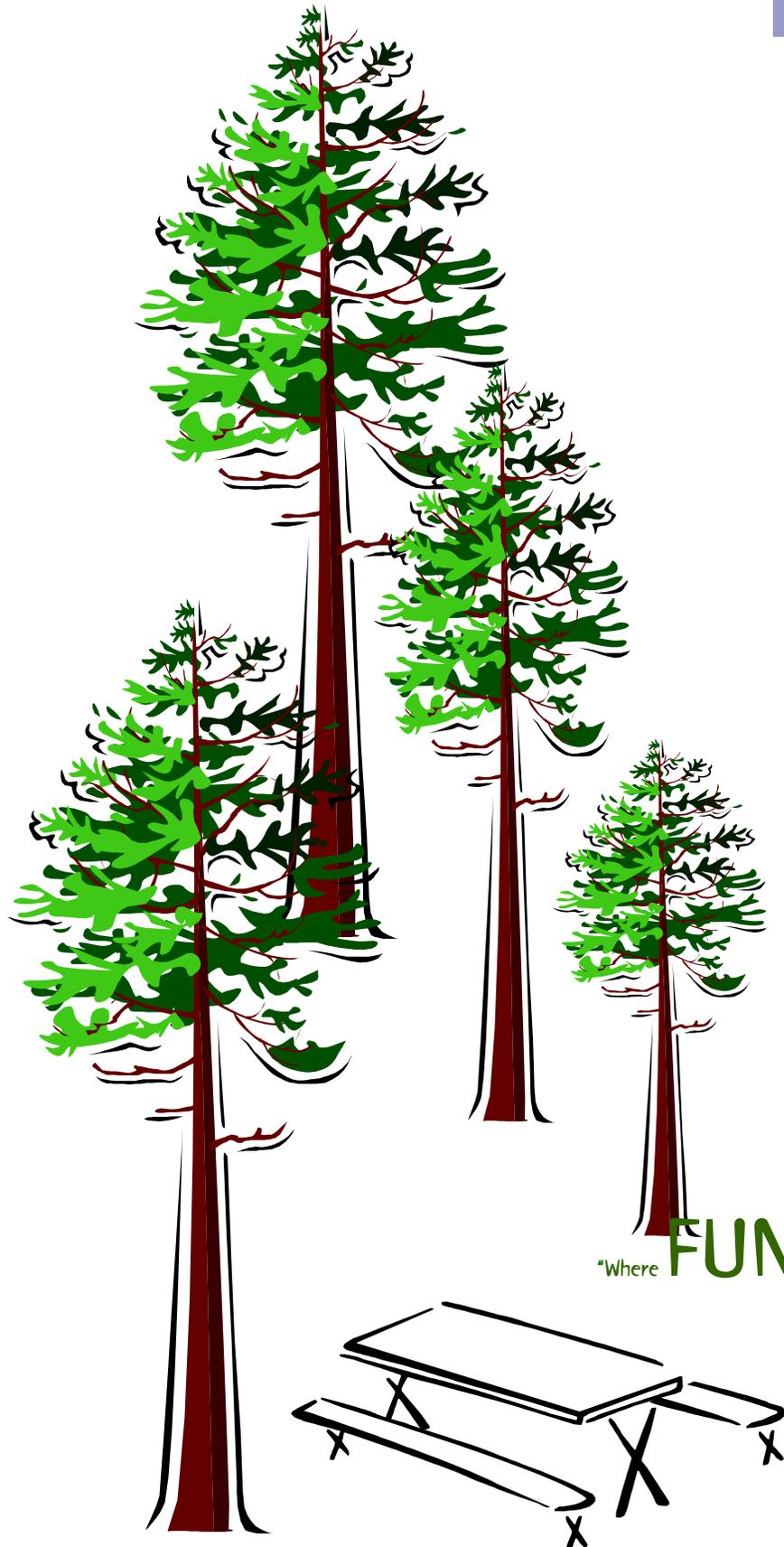
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [Matching Incentive Grant Application](#)
 - [Matching Incentive Grant Application Summary of Requested Changes](#)
-

Matching Incentive Grant Program

Cabarrus County
Active Living & Parks
Department
PO Box 707
Concord NC 28026



“Where **FUN** comes naturally...and lasts Forever”



Attachment number 1 \n

MATCHING INCENTIVE GRANT GUIDELINES

FUNDING

AVAILABLE:

Up to 50% of project cost. Actual amount of funds available for the grants will be determined with the approval of the FY Budget.

PURPOSE:

To provide seed money for civic and community groups to construct, improve or acquire recreational and park facilities in Cabarrus County.

SPONSORSHIP:

A project must be sponsored by non-profit civic or community group. The sponsoring organization must have elected officers, by-laws, and bank accounts. Examples of groups which can apply for funds are: PTO's, civic clubs, youth sports organizations, church organizations, garden clubs, athletic or recreation associations. The Active Living & Parks Department will determine which organizations meet the qualifications. Donations from corporations, grants, or individuals may be used to match county funds to construct or improve recreation facilities on publicly owned land in Cabarrus County. In-kind contributions are not eligible as a match.

ELIGIBILITY:

To be eligible, a project must meet the following criteria:

- A. The project must be located on public property owned by Cabarrus County, the boards of education, a municipality within the county, or property leased to the county for a minimum of fifteen years. Projects on school property must be consistent with the respective school system's long range plans. Projects on park property must be consistent with the Parks Department's long range plans.
- B. Provide a new recreational or park facility on eligible property or renovate an existing recreational or park facility. NOTE: Elementary School Park facilities are the only school parks eligible for renovations.
- C. The project must be open to the public on a non-discriminatory basis upon completion, subject to such reasonable restrictions as may be agreed upon by the parties and stipulated as such in the application.
- D. The property the project is located on must remain unlocked and open to the public. (Gates may be locked at a reasonable hour agreed on by the Cabarrus County Active Living & Parks Department.)

GENERAL INFORMATION:

A. Examples of facilities which qualify include:

- | | |
|--|----------------------------------|
| 1) Athletic sports fields | 6) Landscaping projects |
| 2) Tennis & basketball courts | 7) Hiking and jogging trails |
| 3) Outdoor lighting | 8) Picnic shelters & facilities |
| 4) Improvements to existing facilities | 9) Physical fitness courses |
| 5) Playgrounds | 10) Mountain and BMX bike trails |

A. GRANT PRIORITY RAITING

Level 1 – Highest Priority

New recreation facilities / opportunities

Or

Renovation of existing recreation facilities / opportunities

Examples include, but are not limited to: Athletic sports fields, athletic courts, playgrounds, hiking & jogging trails, physical fitness courses, improvements to existing facilities

Level 2 – Moderate Priority

New support facilities for recreation opportunities

Or

Renovation of existing recreation support facilities

Examples include, but are not limited to: Outdoor lighting, landscaping projects, picnic shelters & facilities, irrigation systems, restroom & concession facilities

Level 3 – Lowest Priority

Acquiring property for recreation facilities / opportunities

- B.** Expendable maintenance equipment is eligible with certain restrictions. Examples include, but are not limited to Tractors, ATVs, UTVs, Mowers, etc. Expendable equipment must remain on the school/recreation property at all times. Applicants must provide documentation of the equipment's storage and scheduled maintenance plan. Ineligible supplies include, but are not limited to concession equipment, PA systems, bats, balls, uniforms, etc.

- C. Project funds spent prior to application can not be included toward an organization's match of county funds (exceptions: funds spent on planning, architectural, engineering, permitting and/or related services provided that all of Cabarrus County's public bidding requirements have been met).
- D. Funds from governmental agencies cannot be used to match Incentive Grant funds.
- E. Sponsoring organizations must have a minimum of 50% of the total project cost available at the time of application.
- F. The sponsoring organization's match must be cash.
- G. Provisions must be made for continuing maintenance and repair of the project once it is completed.
- H. Maintenance Agreement Form (or letter of responsibility) must be signed by School Principal/Mayor/Manager, Project Coordinator, and Director of Facilities, Operation and Construction/Director of Business Operations.

LAND ACQUISITION PROJECTS

- A. "Notice of Limitation of Use" assurance must be part of the application and if approved for a Cabarrus County Matching Incentive Grant, the assurance must be made part of the project site's public property records. The "Limitation of Use" assures that the property described in the application and the dated project boundary map has been acquired and/or developed with Matching Incentive Grant monies and will **in perpetuity be used for public outdoor recreation purposes.**

Sample NOTICE OF LIMITATION OF USE
Assurance Form

The (Applicant's Name) understands that **IF** the property identified on the project boundary map of this application is acquired and/or developed with financial assistance provided by Cabarrus County Active Living & Parks Department in accordance with the Matching Incentive Grant program, **THEN**, this property may not be converted to other than public outdoor recreation uses (whether by transfer, sale, or in any other manner) without the express written approval of the Cabarrus County Active Living & Parks Department.

- B. The Matching Incentive Grant applicant must pay **all** costs associated with the purchase of property (attorney fees, title search, survey, recording fees, etc.).

- C. If the property is not in the name of Cabarrus County, a municipality, and/or school, the property must be leased to one of the government agencies for a minimum of 15 years.

**APPLICATION AND
AWARD PROCEDURES:**

- A. ~~Completed applications must be submitted to the Active Living & Parks Department from **May 4, 2015 through June 12, 2015**. Incomplete applications will not be considered.~~

~~Applications will be accepted beginning the first Monday in May, through the second Friday in June at the Cabarrus County Senior Center, Concord.~~

~~A second cycle of applications will be accepted beginning the **first Tuesday following Labor Day until the second Friday in October** if additional funds are available.~~

~~Only completed applications will be considered.~~

- B. Eligible applicants must be present at the ~~June 18, 2015~~ **June (second cycle in October)** Active Living & Parks Commission Meeting to present their projects to the Commission. Each applicant will be allotted 5 minutes for presentation purposes.

The Property Committee of the Active Living & Parks Commission and the department staff will review all applications and make recommendations to the full Commission for funding.

~~If additional grant funds are still available after the initial grants are approved and awarded, a seconded cycle of applications will be accepted. Applications will be accepted from **November 2, 2015** until **December 11, 2015** for the second cycle. The same procedures will apply to both cycles of applications.~~

- C. The Active Living & Parks Commission will prioritize the Incentive Grant projects that will be recommended for approval to the Board of County Commissioners. All projects, including those not recommended for funding (if any), will be presented to the Board of County Commissioners for their consideration as well.
- D. Upon approval of the projects by the Board of Commissioners, the Active Living & Parks Department will provide written confirmation of the grant to the sponsor, indicating the amount of the award, instructions, conditions, etc.

EVALUATION CRITERIA: All projects will be reviewed by the Active Living & Parks Department staff and Parks Commission and scored accordingly.

PROGRAM A. Project must begin within sixty (60) days of notification of project approval, and be completed by June 30th of the following fiscal year.

MATCHING INCENTIVE GRANT PROGRAM:

- A. Project must begin within sixty (60) days of notification of project approval, and be completed by June 30th of the following fiscal year.
- B. Municipalities and boards of education may administer projects on municipal or school owned property. If the government entity administers the project with all monies paid to them, they must provide a summary of the expenditures at the conclusion of the project.
- C. In order to assure standards of quality, all improvements will be made under the supervision of the Active Living & Parks Department.
- D. Project plans and specifications must be approved by the Cabarrus County Active Living & Parks Department, School Principal, and the Director of Facilities, Operation and Construction/Director of Business Operations. Projects shall not deviate from the approved plans and program descriptions without prior approval of the Cabarrus County Active Living & Parks Department. Failure to comply will result in revocation of the grant award.
- E. Project plans and specifications must be submitted for a review period of at least 5 working days to the Director of Facilities, Operation and Construction of Cabarrus County Schools and/or the Director of Business Operations of Kannapolis City Schools.
- F. Any organization responsible for the operations and maintenance of a project completed on property not owned by the county must assume all general liability for the completed structure. The agency supervising the project construction will be liable for the project during the construction period. This includes all utilities (water, sewage, etc.), maintenance, upkeep and supervision of the facility. Builders' risk insurance is required from all contractors.
- G. The sponsoring organization must submit its matching funds directly to Cabarrus County Active Living & Parks Department. Cabarrus County will be responsible for the expenditures of all funds unless other arrangements have been made and approved by the County Manager.
- H. Expenditures made by the county are subject to Cabarrus County and

State of North Carolina purchasing procedures.

- I. If the project is at a school, the Principal and the Director of Facilities, Operations and Construction/Director of Business Operations must approve the grant request. If on municipal or county property, the respective city or county official must approve the grant request.
- I. Failure to comply with any of these requirements may result in revocation of funds.
- J. All public utilities must be in the name of the sponsoring organization.

FOR FURTHER INFORMATION, CONTACT:

Byron A. Haigler, Park Program Manager
704-920-3360
Email: BAHaigler@cabarruscounty.us

Cabarrus County Active Living & Parks
Post Office Box 707
Concord, NC 28026-0707
Fax: 704-920-3494

Revised June 30, 1989	Updated 6/30/06
Revised June 14, 1991	Updated 01/18/07
Revised June 23, 1992	Updated 01/28/08
Revised June 27, 1994	Updated 01/05/09
Revised April 27, 1995	Updated 10/15/09
Revised May 23, 1996	Updated 03/18/11
Revised June 23, 1997	Updated 04/17/12
Revised June 10, 1998	Updated 04/01/13
Updated June 7, 1999	Updated 04/04/14
Updated June 14, 2000	Updated 02/19/15
Updated June 19, 2001	Updated 10/15/15
Updated June 11, 2002	
Updated June 18, 2003	
Revised March 1, 2004	
Updated June 15, 2005	

Cabarrus County Active Living & Parks Department
P.O. Box 707, Concord, NC 28026-0707
Matching Incentive Grant Scoring System
Fiscal Year 2014-2015

Applicant
Project N

The Parks Commission and Staff will use the following scoring system to rate applications for Matching Incentive Grants. The Commission will make recommendations for funding to the Board of Commissioners, however, all grant applications will be submitted to the Cabarrus County Board of commissioners for their review and approval.

Provide all pertinent information. Attach a separate page if more space is needed to address any item.

<p>1. a) Has the organization ever been awarded an Incentive Grant from Cabarrus County Active & Parks Department? (5 points)</p> <p>b) Has the organization been awarded an Incentive Grant in the last 5 years? (3 points)</p> <p>c) Has there been an Incentive Grant awarded to an organization from this geographic area in the last 5 years? (3 points)</p> <p>d) The organization has been awarded an Incentive Grant within 5 years (1 point)</p>	<p>Yes ___ No ___</p> <p>Yes ___ No ___</p> <p>Yes ___ No ___</p> <p>Yes ___ No ___</p>
<p>2. This project includes land acquisition. (10 points)</p>	<p>Yes ___ No ___</p>
<p>3. a) This project will provide new active recreation opportunities. (5 points)</p> <p>b) This project will provide active recreation opportunities. (3 points)</p> <p>c) This project will provide new passive recreation opportunities. (5 points)</p> <p>d) This project will provide new support facilities for active recreation. (5 points)</p> <p>e) This project will provide new support facilities for active recreation. (5 points)</p> <p>f) This project will provide support facilities. (3 points)</p> <p>g) This project will provide renovation to an existing recreation opportunity. (2 points)</p>	<p>Yes ___ No ___</p>
<p>4. a) This project will be maintained, repaired, and/or replaced by the organization. (5 points)</p> <p>b) This project will be maintained and repaired by support agencies. (1 point)</p> <p>c) A Maintenance Agreement is signed and attached. (1 point)</p>	<p>Yes ___ No ___</p> <p>Yes ___ No ___</p> <p>Yes ___ No ___</p>

Matching Incentive Grant Scoring System, Page 2
Fiscal Year 2014-2015

5. This project will be unlocked and open to the public. (5 points)	Yes ___ No ___
6. a) This project has architectural or design drawings and cost estimates. (5 points) b) The architectural and/or design plans are signed and attached. (3 points) c) All utilities are identified on drawings/maps. (3 points) d) This project has a description/narrative and cost estimates. (3 points)	Yes ___ No ___ Yes ___ No ___ Yes ___ No ___ Yes ___ No ___
7. a) Does this project duplicate existing public facilities. (3 points) b) This project is part of a multi-year plan to develop the facility. (3 points) c) This project is suitable to the land and conforms to the Livable Community Blueprint. (3 points)	Yes ___ No ___ Yes ___ No ___ Yes ___ No ___
8. a) This project was presented to the organizational governing body. (3 points) b) This project was presented to the organization/community as a whole. (3 points) (Attach minutes of meetings.)	Yes ___ No ___ Yes ___ No ___
9. a) The application is signed by the Principal/Mayor/Manager. (1 point) b) The application is signed by the Director of Facilities, Operations, and Construction/Director of Business Operations, Cabarrus County & Kannapolis City Schools (if applicable). (1 point)	Yes ___ No ___ Yes ___ No ___
10. a) All forms were attached, signed, and on time. (1 point)	Yes ___ No ___

MATCHING INCENTIVE GRANT CHECKLIST

~~Fiscal Year 2015 – 2016~~

Applicant _____

Project Name _____

In order for Matching Incentive Grant Application to be complete, all items listed must be included. If item is not applicable to project, please indicate NA.

- _____ 1. Matching Incentive Grant Checklist
- _____ 2. Incentive Grant Applicant Information Form
- _____ 3. Project Narrative
- _____ 4. Minutes of Group Presentation(s)
- _____ 5. Budget Information
 - a. Budget Information Form
 - b. 3 Itemized Estimates/Quotes from Contractors/Vendors for any purchases over \$1,000.00
- _____ 6. Maintenance Agreement
- _____ 7. Design Drawings/Site Plan Form
 - a. Designs
 - b. Site Plan
- _____ 8. Land Acquisition Form (if applicable)
- _____ 9. Current Bank Statement

Dates to Remember:

~~Friday, June 12, 2015~~ **Second Friday in June/October** – Grant Application Deadline

~~Thursday, June 18, 2015~~ **Third Friday in June/October** – Grant Application Presentations
Cabarrus County Active Living & Parks Commission

MATCHING INCENTIVE GRANT SIGNATURE PAGE

Fiscal Year 2015 – 2016

By signing our names below, we attest to having seen and read the following pages. We also acknowledge that we agree with and support the scope of the project.

- Attachment A Matching Incentive Grant Applicant Information Form
- Attachment B Matching Incentive Grant Project Narrative
- Attachment C Matching Incentive Grant Budget Information Form & Itemized Estimates/Quotes
- Attachment D Matching Incentive Grant Maintenance Agreement Form
- Attachment E Matching Incentive Grant Design/Site Plan Form
- Attachment F Matching Incentive Grant Land Acquisition Form

Director of Facilities, Operations & Construction/Director of Business Operations (if applicable) *Date*

School Principal/Mayor/Manager *Date*

Project Coordinator *Date*

Cabarrus County Active Living & Parks Department
P.O. Box 707, Concord, NC 28026-0707

MATCHING INCENTIVE GRANT APPLICANT INFORMATION FORM

1. APPLICANT INFORMATION			
ORGANIZATION NAME		NON-PROFIT _____ YES _____ NO	
ADDRESS	PHONE NUMBER	FAX NUMBER	OTHER NUMBER
PROJECT COORDINATOR'S NAME			
EMAIL ADDRESS			
ADDRESS	PHONE NUMBER	FAX NUMBER	OTHER NUMBER
SCHOOL PRINCIPAL'S NAME (IF PROJECT LOCATED ON SCHOOL PROPERTY)			
EMAIL ADDRESS			
ADDRESS	PHONE NUMBER	FAX NUMBER	OTHER NUMBER
2. PROJECT INFORMATION			
DESCRIPTIVE TITLE OF PROJECT			
PROJECT SITE			
STREET ADDRESS	CITY	STATE	ZIPCODE
AREAS AFFECTED BY PROJECT: (SCHOOLS, MUNICIPALITIES, ETC.)		_____ NEW PROJECT	START DATE _____
		_____ ON-GOING PROJECT	COMPLETION DATE _____
WILL A FEE BE CHARGED FOR USE OF FACILITY/PROJECT? _____ YES _____ NO	ON-GOING MAINTENANCE FOR PROJECT WILL BE PROVIDED BY:		
ESTIMATED FUNDING:	TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION IS TRUE AND CORRECT. THE DOCUMENT HAS BEEN AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE GRANT IS AWARDED.		
APPLICANT \$	TYPED NAME OF PROJECT COORDINATOR		
COUNTY \$			
IN-KIND \$	SIGNATURE OF PROJECT COORDINATOR		
TOTAL \$	_____		

*Cabarrus County Active Living & Parks Department
P.O. Box 707, Concord, NC 28026-0707*

MATCHING INCENTIVE GRANT PROJECT NARRATIVE

Fiscal Year 2015–2016

The PROJECT NARRATIVE gives the applicant an opportunity to describe and justify the need for the project being proposed, describe the levels of public involvement, citizens served, and planning and operation/maintenance for the proposed project. Please provide concise but detailed explanations for each section, using the section headings listed below. Include the information from the Scoring Sheet in narrative.

Title it: **PROJECT NARRATIVE FOR (PROJECT NAME)**

1. Project Description

Describe the project by listing the new, additional and/or renovated recreation facilities and support facilities that will be provided if the grant is awarded.

- Will this project provide the first recreation facility built with grant funding?
- Why is the project needed?
- What is the project designed to accomplish?
- Who will the project serve (clientele and area)?
- If the project includes renovation, justify the renovation, such as the age of the facility or overuse.
- If applicable, explain the need for land acquisition.

2. Project Planning

Describe all planning efforts and methods used to identify the need for this project.

- How were priorities established?
- Does this project correspond to the Livable Community Blueprint?

3. Public Involvement

Describe how community citizens have been involved in developing plans for the proposed project and the level of public support for the project. Consider public meetings for discussing the project, presentations to civic/community groups. Attach a copy of minutes or support documentation.

4. Operation and Maintenance

Describe who will be responsible for the development, operation, programming and maintenance of the site upon completion. Attach the Maintenance Agreement Form.

5. Citizens Served

To what extent will persons with disabilities be served by the proposed project? Is the project designed to meet or exceed the Americans with Disabilities Act Accessibility Guidelines?

Applicant _____

PROJECT NARRATIVE FOR _____

(Name & Location of Project)
(Attach additional sheet if necessary)

1. Project Description

2. Project Planning

3. Public Involvement

4. Operation and Maintenance

5. Citizens Served

Cabarrus County Active Living & Parks Department
 P.O. Box 707, Concord, NC 28026-0707

MATCHING INCENTIVE GRANT BUDGET INFORMATION FORM

Fiscal Year 2015-2016

Applicant _____

Project Name _____

BUDGETED ITEM	AMOUNT
Architectural/Engineering Fees	\$
Materials	\$
Construction	\$
Permits/Inspections	\$
Land Acquisition	\$
Demolition/Removal	\$
Other	\$
	\$
	\$
	\$
TOTAL	\$

NOTE: Three itemized estimates/quotes from contractors/vendors should be attached.

Cabarrus County Active Living & Parks Department
P.O. Box 707, Concord, NC 28026-0707

MATCHING INCENTIVE GRANT MAINTENANCE AGREEMENT FORM

Fiscal Year 2015 – 2016

Applicant _____

Project Name _____

It is understood that _____
(Organization)

is submitting a Matching Incentive Grant Application to Cabarrus County Active Living & Parks Department
for _____
(Project)

at _____
(Facility)

(Type of Maintenance) _____

will be performed by _____
(Organization/Company)

on a regular schedule consisting of _____

Director of Facilities, Operation & Construction/Director of Business Operations (if applicable) Date

School Principal/Mayor/Manager Date

Project Coordinator Date

Note: Any equipment purchased with Cabarrus County funding will remain with the County if the association disbands.

*Cabarrus County Active Living & Parks Department
P.O. Box 707, Concord, NC 28026-0707*

MATCHING INCENTIVE GRANT DESIGN/SITE PLAN FORM

Fiscal Year 2015 – 2016

Applicant _____

Project Name _____

The attached Design/Drawings for the _____
(Project)

at _____
(Facility)

are being submitted as a Cabarrus County Active Living & Parks Department Matching Incentive Grant Application and meet the approval of _____
(Property Owner)

Director of Facilities, Operation & Construction/Director of Business Operations (if applicable) *Date*

School Principal/Mayor/Manager *Date*

Project Coordinator *Date*

Cabarrus County Active Living & Parks Department
P.O. Box 707, Concord, NC 28026-0707

MATCHING INCENTIVE GRANT LAND ACQUISITION FORM

Fiscal Year 2015-2016

This Landowner Agreement is entered into effective the ____ day of _____, 20__ by _____ (*either an individual residing at _____, _____ North Carolina _____ or _____, a North Carolina corporation/limited liability company/partnership, with its principal place of business at _____, _____ North Carolina _____) (hereafter, the "Landowner"); Cabarrus County, North Carolina, with its principal place of business at 65 Church Street, Concord, North Carolina 28025 (the "County"); and _____, a North Carolina non-profit corporation with its principal place of business at _____, _____ North Carolina _____ ("Applicant").

WHEREAS, Landowner is the sole and exclusive owner in fee simple of the real estate and all improvements thereon located at _____, _____, North Carolina _____ totaling approximately _____ acres and more particularly described in Exhibit A attached hereto and incorporated herein (hereafter, the "Property") (*need to attach a legal metes and bounds description of the real property as Exhibit A); and

WHEREAS, Applicant and Landowner jointly and severally represent to the County that Applicant and Landowner have entered into a conditional purchase agreement for Applicant's purchase of the Property, conditioned upon, among other things, Landowner's agreement to sell the Property for an aggregate purchase price of \$ _____ and Applicant's approval for receipt of funds in the aggregate amount of \$ _____ (the "Funds") pursuant to the County Matching Grants Incentive Program for the County's fiscal year 20__-20__, offered by the County through the County Active Living & Parks Department (the "Department"), (hereafter, the above referenced Matching Grants Incentive Program may be referred to as the "Program"); and

WHEREAS, Applicant hereby represents to Landowner that Applicant has applied for or will timely apply for receipt of the Funds pursuant to the Program in order to purchase the Property; and

WHEREAS, Landowner hereby represents to the Applicant and the County that it is aware of and agrees to the restrictive uses for the Property that will be imposed by the County on the Applicant's use of the Property in order for Applicant to be considered for award of the Funds; and

WHEREAS, Landowner understands that the Department must evaluate all applications for Program funds, which are awarded on a limited basis, and that Applicant may or may not be granted the Funds pursuant to the Program.

NOW THEREFORE, in consideration of the premises and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Guarantee of Purchase Price to Applicant/Title to Property.** Landowner and Applicant represent and warrant to the County that they have agreed, respectively, to the sell and purchase the Property for an aggregate purchase price of \$ _____ (the "Purchase Price") upon the terms and conditions more fully set forth in the purchase agreement by and between the Landowner and the Applicant, which is attached hereto as Exhibit B and incorporated as if more fully set forth herein. Such terms and conditions include, without limitation, a provision that Landowner is the sole and exclusive owner of the Property and has the sole and exclusive unencumbered right to transfer fee simple title to the Applicant by North Carolina General Warranty Deed, free and clear of all encumbrances whatsoever except for ad valorem property taxes not yet due and payable.
2. **Right to Purchase.** Landowner represents and warrants to the County and Applicant that the Purchase Price and Applicant's right to purchase the Property shall remain in effect until the Department releases the names of the recipients of the Program funds. The Department warrants and represents that it will use its best efforts to announce the recipients of the Program funds no later than _____, 20__.

3. **Environmental Warranties and Representations.** In addition to any other representations and warranties provided the **Applicant** by the **Landowner** with respect to the Property, **Landowner** represents and warrants to the **County** and the **Applicant** that the Property is not currently and to the best knowledge of the **Landowner** after due investigation, has never been in violation of any federal, state or local laws, rules, regulations, or ordinances pertaining to environmental matters of any kind or nature and to the best of **Landowner's** knowledge, no adjoining property is or has ever been in violation of any federal, state or local laws, rules, regulations or ordinances pertaining to environmental matters of any kind or nature.

4. **Obligation to Purchase.** Notwithstanding any term or condition of this or any other agreement regarding the Property, no term or condition of this Agreement or any other agreement shall be construed to require **Applicant** to purchase the Property in the event: (1) **Landowner** is in default under this or any other agreement by and between **Applicant** and **Landowner** with regard to the Property; or (2) **Applicant** is not the recipient of the full amount of the Funds under the Program. Furthermore, no term or condition of this or any other agreement shall be construed to impose a duty, express or implied, upon the **County** or the **Department** to award the Funds or any portion thereof to the **Applicant**.

5. **Landowner** understands that in the event the **Landowner** is in default under the terms and conditions of **Exhibit B**, if any **Landowner** representations and warranties set forth herein are false or misleading, or in the event **Applicant** is not the recipient of the full amount of the Funds, neither **Applicant** nor the **County** is under any express or implied obligation whatsoever to purchase the Property.

6. **Miscellaneous.** This agreement shall be governed by the laws of the state of North Carolina. For purposes of enforcement of this Agreement, the parties agree to the exclusive jurisdiction of the courts of Cabarrus County, North Carolina without application of any conflicts of laws provisions of any jurisdiction. Paragraph headings are for convenience only and shall not be deemed to be a controlling part of this Agreement. In the event any provision of this Agreement is deemed for any reason to be unenforceable, the remaining provisions shall remain in full force and effect. No party hereto may assign this Agreement without the express prior written consent of the other parties hereto. However, this Agreement shall be deemed binding upon any successor in interest to the **Landowner** and any other permitted successors and/or assigns of the parties. No provision of this or any other agreement shall be construed to imply a joint venture, partnership or agency agreement between or among the parties hereto.

LANDOWNER:

APPLICANT:

By : _____ (Seal)

Name: _____

Title: _____

By : _____ (Seal)

Name: _____

Title: _____

READ AND AGREED TO:

CABARRUS COUNTY, NORTH CAROLIINA

By: _____

Name: _____

Title: Director, Active Living & Parks Department of Cabarrus County

This instrument has been audited in accordance with the Local Government Budget and Fiscal Control Act. By: _____, Pam DuBois, Finance Director, Cabarrus County, North Carolina

ALP Matching Incentive Grant Application Summary of Requested Changes

Deletions = Yellow/Strike Through Additions = Green

**GENERAL
INFORMATION:**

A. ~~Examples of facilities which qualify include:~~

- ~~1) Athletic sports fields~~ ~~6) Landscaping projects~~
- ~~2) Tennis & basketball courts~~ ~~7) Hiking and jogging trails~~
- ~~3) Outdoor lighting~~ ~~8) Picnic shelters & facilities~~
- ~~4) Improvements to existing facilities~~ ~~9) Physical fitness courses~~
- ~~5) Playgrounds~~ ~~10) Mountain and BMX bike trails~~

A.

GRANT PRIORITY RAITING

Level 1 – Highest Priority

New recreation facilities / opportunities

Or

Renovation of existing recreation facilities / opportunities

Examples include, but are not limited to: Athletic sports fields, athletic courts, playgrounds, hiking & jogging trails, physical fitness courses, improvements to existing facilities

Level 2 – Moderate Priority

New support facilities for recreation opportunities

Or

Renovation of existing recreation support facilities

Examples include, but are not limited to: Outdoor lighting, landscaping projects, picnic shelters & facilities, irrigation systems, restroom & concession facilities

Level 3 – Lowest Priority

Acquiring property for recreation facilities / opportunities

APPLICATION AND

AWARD PROCEDURES:

- A. Completed applications must be submitted to the Active Living & Parks Department from **May 4, 2015 through June 12, 2015**. Incomplete applications will not be considered.

Applications will be accepted beginning the first Monday in May, through the second Friday in June at the Cabarrus County Senior Center, Concord.

A second cycle of applications will be accepted beginning the **first Tuesday following Labor Day until the second Friday in October** if additional funds are available.

Only completed applications will be considered.

- B. Eligible applicants must be present at the **June 18, 2015 June (second cycle in October)** Active Living & Parks Commission Meeting to present their projects to the Commission. Each applicant will be allotted 5 minutes for presentation purposes.

The Property Committee of the Active Living & Parks Commission and the department staff will review all applications and make recommendations to the full Commission for funding.

~~If additional grant funds are still available after the initial grants are approved and awarded, a seconded cycle of applications will be accepted. Applications will be accepted from **November 2, 2015** until **December 11, 2015** for the second cycle. The same procedures will apply to both cycles of applications.~~

EVALUATION CRITERIA: All projects will be reviewed by the Active Living & Parks Department staff and Parks Commission and scored accordingly.

PROGRAM A. Project must begin within sixty (60) days of notification of project approval, and be completed by June 30th of the following fiscal year.

Cabarrus County Active Living & Parks Department

P.O. Box 707, Concord, NC 28026-0707

Matching Incentive Grant Scoring System

Fiscal Year 2014-2015

Applicant _____
Project Name _____

The Parks Commission and Staff will use the following scoring system to rate applications for Matching Incentive Grants. The Commission will make recommendations for funding to the Board of Commissioners, however, all grant applications will be submitted to the Cabarrus County Board of commissioners for their review and approval.

Provide all pertinent information. Attach a separate page if more space is needed to address any item.

1. a) Has the organization ever been awarded an Incentive Grant from Cabarrus County Active & Parks Department? (5 points)	Yes _____ No _____
b) Has the organization been awarded an Incentive Grant in the last 5 years? (3 points)	Yes _____ No _____
c) Has there been an Incentive Grant awarded to an organization from this geographic area in the last 5 years? (3 points)	Yes _____ No _____
d) The organization has been awarded an Incentive Grant within 5 years (1 point)	Yes _____ No _____
2. This project includes land acquisition. (10 points)	Yes _____ No _____
3. a) This project will provide new active recreation opportunities. (5 points)	Yes _____ No _____
b) This project will provide active recreation opportunities. (3 points)	Yes _____ No _____
c) This project will provide new passive recreation opportunities. (5 points)	Yes _____ No _____
d) This project will provide new support facilities for active recreation. (5 points)	Yes _____ No _____
e) This project will provide new support facilities for active recreation. (5 points)	Yes _____ No _____
f) This project will provide support facilities. (3 points)	Yes _____ No _____
g) This project will provide renovation to an existing recreation opportunity. (2 points)	Yes _____ No _____
4. a) This project will be maintained, repaired, and/or replaced by the organization. (5 points)	Yes _____ No _____
b) This project will be maintained and repaired by support agencies. (1 point)	Yes _____ No _____
c) A Maintenance Agreement is signed and attached. (1 point)	Yes _____ No _____

Matching Incentive Grant Scoring System, Page 2

Fiscal Year 2014-2015

<p>5. a) Has the organization ever been awarded an Incentive Grant from Cabarrus County Active & Parks Department? (5 points)</p> <p>b) Has the organization been awarded an Incentive Grant in the last 5 years? (3 points)</p> <p>c) Has there been an Incentive Grant awarded to an organization from this geographic area in the last 5 years? (3 points)</p> <p>d) The organization has been awarded an Incentive Grant within 5 years (1 point)</p>	<p>Yes ___ No ___</p> <p>Yes ___ No ___</p> <p>Yes ___ No ___</p> <p>Yes ___ No ___</p>
<p>6. This project includes land acquisition. (10 points)</p>	<p>Yes ___ No ___</p>
<p>7. a) This project will provide new active recreation opportunities. (5 points)</p> <p>b) This project will provide active recreation opportunities. (3 points)</p> <p>c) This project will provide new passive recreation opportunities. (5 points)</p> <p>d) This project will provide new support facilities for active recreation. (5 points)</p> <p>e) This project will provide new support facilities for active recreation. (5 points)</p> <p>f) This project will provide support facilities. (3 points)</p> <p>g) This project will provide renovation to an existing recreation opportunity. (2 points)</p>	<p>Yes ___ No ___</p>
<p>8. a) This project will be maintained, repaired, and/or replaced by the organization. (5 points)</p> <p>b) This project will be maintained and repaired by support agencies. (1 point)</p> <p>c) A Maintenance Agreement is signed and attached. (1 point)</p>	<p>Yes ___ No ___</p> <p>Yes ___ No ___</p> <p>Yes ___ No ___</p>



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Convert 33 Active Living and Parks Positions (9104) into 5 Seasonal Positions (9117) for Administrative Simplicity

BRIEF SUMMARY:

The County has 33 positions budgeted at various full time equivalents (FTE) ranging from .08 to .35. These positions include: 1 senior counselor, 1 field supervisor, 6 rangers, 10 recreation facility operators, and 13 counselors totaling \$124,461 to operate the parks programs from spring through early fall.

The drawback of this method is the lack of flexibility in scheduling staff based on need versus FTE budget per staff member. By converting the staff to seasonal, flexibility in scheduling will be obtained without exceeding total budgeted dollars because the staff will be rolled into types of jobs with dollar limits versus individual hour limits at no additional cost. This will also reduce turnover and paperwork in Human Resources. A memo from Active Living and Parks is attached.

REQUESTED ACTION:

Motion to authorize Human Resources to convert the specified 33 positions from 9104 to 5 positions in 9117 and authorize the Finance Director to transfer the salaries between the two line items.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Pamela S. Dubois, Senior Deputy County Manager

Lundee Covington, Human Resource Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

[ALPS Memo](#)



Office of the Active Living and Parks

October 12, 2015

To: Mike Downs, County Manager

CC: Jonathan Marshall
Pam Dubois
Priscilla McWaters

From: Londa Strong

Re: Active Living and Parks Part-Time and Seasonal Positions

Per conversation with Deputy County Managers and Human Resource Director Covington, I respectfully request to convert 33 part-time and seasonal positions (9104) to 5 seasonal positions (9117). The current positions are rangers, recreation facility operators, camp counselors, and a field supervisor for adult athletics.

Current budget is \$124,461 with 33 different positions ranging in full time equivalent from .08 to .35. There is no request for additional budget dollars to convert the positions.

The purpose of the request is to allow more flexibility for the employees, ease in scheduling for staff, reduce staff turnover, and the ability to schedule on need versus budget. Paperwork for the Department as well as for Human Resources will also be reduced.

If you have any questions, feel free to contact me.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Request from Kannapolis City Schools (KCS) for \$17,500 to Engage a Cost Estimator for Kannapolis Middle School

BRIEF SUMMARY:

Kannapolis City Schools has requested \$17,500 to hire a cost estimator to verify the Architect's cost estimates for the project (construction of a new middle school) which will provide a more accurate cost and opportunities for design changes for cost savings on the overall project. This practice has occurred with Cabarrus County Schools with the Mt. Pleasant Middle School replacement project.

REQUESTED ACTION:

Motion to approve funding and authorize Finance Director to prepare the appropriate budget revision and project ordinance.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Will Crabtree, Kannapolis City Schools

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

BUDGET AMENDMENT:



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Contractual Incentive Payment for SMG (Cabarrus Arena)

BRIEF SUMMARY:

The contract between Cabarrus County and SMG, the operator of the Cabarrus Arena & Events Center, includes annual incentive payments based on quantitative and qualitative measurements, as well as food sales volumes. The attached documents details the calculations of the incentive amounts. This document has been reviewed by Finance staff and is in keeping with the contract. A budget amendment for the incentive payments is also included with this agenda item.

REQUESTED ACTION:

Motion to approve the incentive payments and adopt the associated budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jonathan Marshall, Deputy County Manager
Susan Fearington, Finance Director
Suzanne Burgess, Assistant Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

BUDGET AMENDMENT:

Cabarrus County Budget Amendment Request			
Date:	10/21/2015	Amount:	\$117,806.00
Dept. Head:	Susan Fearington	Department:	Finance - Arena
"Internal Transfer Within Department Departments/Funds		"Transfer Between pSupplemental Request	
Purpose: This budget amendment is to appropriate fund balance from FY2015 for the payment of Arena			

performance management fees to SMG Management Company. These fees are based off calculations that were agreed upon by management and are related to specific profitability and performance measurements. Fees are composed of a quantitative portion relating to Gross Operating revenue and a qualitative portion relating to more subjective performance measures. The fee for the Arena operations is \$46,684 and the fee for the Food and Beverage is \$71,122.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
42098310-9404	Performance Incentives	\$0.00	\$46,684.00		\$46,684.00
42098310-9404-FSVC	Performance Inc-F &B	\$0.00	\$71,122.00		\$71,122.00
42068310-6901	Fund Balance -Approp	\$50,000.00	\$117,806.00		\$167,806.00
Total					

Budget Officer	County Manager	Board of Commissioners
<input type="checkbox"/> Approved <input type="checkbox"/> Denied	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
<i>Signature</i>	<i>Signature</i>	<i>Signature</i>
<i>Date</i>	<i>Date</i>	<i>Date</i>

ATTACHMENTS

[Arena Incentive Backup](#)



Cabarrus Arena Management Fees for FY2015

The management agreement between Cabarrus County and SMG outlines fees for SMG related to certain performance thresholds. This total fee is composed of a quantitative portion relating to Gross Operating Revenue and a qualitative portion relating to more subjective performance measures.

Quantitative Fee

For the year ending June 30, 2015, SMG surpassed the \$1,290,073 Gross Operating Revenue threshold that triggers the quantitative fee. Gross Operating Revenue for the year was \$1,447,487. In accordance with the management agreement, SMG should receive a quantitative fee which is the lesser of fifteen percent of Gross Operating Revenue in excess of the threshold or a quantitative fee cap equal to seventy-five percent of the base fee.

The calculated quantitative fee based on Gross Operating Revenue in excess of the threshold is as follows:

$$\begin{array}{r}
 \$ 1,447,487 \text{ Gross Operating Revenue} \\
 - \$ 1,290,073 \text{ Fee Threshold} \\
 \$ 157,414 \text{ Gross Operating Revenue in Excess of Fee Threshold} \\
 \times \quad 15\% \text{ Percentage of Excess Revenue Available for Fee} \\
 \textcircled{1} \$ 23,612 \text{ Potential Quantitative Fee for FY 2015}
 \end{array}$$

The calculation to determine the quantitative fee cap is:

$$\begin{array}{r}
 \$100,312 \quad \text{Base Management Fee} \\
 \times \quad 75\% \quad \text{Cap Percentage} \\
 \$75,234 \quad \text{Maximum Possible Quantitative Fee}
 \end{array}$$

Based on these calculations and the current management agreement, the quantitative fee due SMG for fiscal year 2015 is \$23,612.

Qualitative Fee

For the fiscal year ending June 30, 2015, Cabarrus County staff awarded SMG ninety-two of a possible one hundred points in the subjective performance areas of customer service, maintenance and operations, and overall management. Applying the formulas outlined in the management agreement results in a qualitative fee to SMG of \$23,072.

$$\begin{array}{r}
 \$25,078 \quad \text{Maximum Qualitative Fee per Agreement} \\
 \times \quad 92\% \quad \text{Percentage of Total Points Awarded to SMG} \\
 \textcircled{1} \$23,072 \quad \text{Qualitative Fee Due SMG}
 \end{array}$$

Total Qualitative $\textcircled{1} = 46,684$



Cabarrus Arena Food & Beverage Management Fees for FY2015

The current Food and Beverage Services Agreement between SMG, Cabarrus County, and SMG Food and Beverage, LLC sets a fee schedule if SMG Food and Beverage produces a profit at the Cabarrus Arena location. This schedule ties SMG Food and Beverage fees directly to profitability and provides a method of distributing profits between the parties to the agreement.

For the fiscal year ending June 30, 2015, SMG Food and Beverage produced a \$121,122 Net Operating Income from operations on \$572,256 in Gross Revenue at Cabarrus Arena. Applying the formula specified in the Food and Beverage Services Agreement results in a fee of \$28,613 to SMG Food and Beverage.

	\$572,256	Gross Food & Beverage Revenue
	<u>x 5%</u>	Percentage of Gross Revenue Due SMG F&B
②	\$ 28,613	Food & Beverage Fee Due SMG F&B

The current Food and Beverage Services Agreement defines the term "Positive Net Operating Income" as Net Operating Income for the fiscal year less any profitability-related fee for that year. The agreement specifies that the first \$50,000 of Net Operating Income remains with the facility, the next \$50,000 goes to SMG Food and Beverage, and anything in excess of \$100,000 remains with the facility. This distribution results in a total of \$50,000 remaining with the facility and \$42,509 to SMG Food and Beverage for the fiscal year ending June 30, 2015.

	\$121,122	Net Operating Income
	<u>-\$ 28,613</u>	SMG F&B Profitability-Related Fee
	\$ 92,509	Positive Net Operating Income Available for Distribution
	<u>-\$ 50,000</u>	Initial Amount to Remain with Facility
②	\$ 42,509	Positive Net Operating Income Remaining for Distribution To SMG Food and Beverage

Total Food & Beverage Fee = \$71,122.00

Cabarrus Arts Events Center
Gross Revenue Statement
For the Twelve Months Ending June 30, 2015

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Gross Ticket Sales	\$ 0	\$ 0	\$ 0	\$ 848,519	\$ 769,555	78,964
Rent	27,841	13,997	13,844	487,612	463,770	23,842
Total Ticket Sales / Rent	27,841	13,997	13,844	1,336,131	1,233,325	102,806
Service Revenue						
Advertising Billed	0	0	0	17,340	6,935	10,405
Sponsorship Income	0	0	0	0	15,000	(15,000)
Labor Billed	0	0	0	8,617	88	8,529
Changeover Setup Billed	4,874	2,005	2,869	84,874	59,708	25,166
Stagehands Billed	0	0	0	0	0	0
Security Billed	8,085	2,010	6,075	34,546	33,490	1,056
Ushers & Ticket Takers Billed	0	0	0	21,507	17,788	3,719
Box Office Billed	0	0	0	7,096	4,539	2,557
Ticket Services Billed	0	0	0	0	0	0
Utilities Billed	325	870	(545)	20,951	24,298	(3,347)
Police or Fire Billed	0	0	0	0	0	0
Traffic Control Billed	0	0	0	20,679	22,932	(2,253)
EMT Medical Billed	1,925	840	1,085	8,500	4,840	3,660
Production Materials Billed	0	0	0	0	0	0
Cleaning Billed	7,255	2,078	5,177	88,123	72,413	15,710
Other Labor Billed	11,605	13,772	(2,167)	46,354	35,963	10,391
ASCAP / BMI Billed	0	0	0	0	0	0
Insurance Billed	0	0	0	300	0	300
License & Permits Billed	413	413	0	8,113	8,113	0
Telephone Billed	0	0	0	0	0	0
Equipment Rental Billed	9,675	4,202	5,473	67,936	49,048	18,888
Damages Billed	0	0	0	2,173	0	2,173
Other Production Billed	29,350	808	28,542	141,572	175,246	(33,674)
Other Services Billed	410	0	410	10,175	0	10,175
Total Service Revenue	73,917	26,998	46,919	588,856	530,401	58,455
Gross Direct Event Revenue	101,758	40,995	60,763	1,924,987	1,763,726	161,261

An SMG Managed Facility

Cabarrus Arena Events Center
 Gross Revenue Statement
 For the Twelve Months Ending June 30, 2015

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Gross Ancillary Revenue						
F & B Concession Sales	4,843	4,805	38	367,496	348,012	19,484
F & B Catering Sales	25,683	7,520	18,163	204,760	228,834	(24,074)
Novelty Sales	0	0	0	1,105	5,775	(4,670)
Parking Revenue	2,201	3,330	(1,129)	155,899	164,426	(8,527)
Total Ancillary Revenue	32,727	15,655	17,072	729,260	747,047	(17,787)
Other Event Related Revenue	8	0	8	6,281	2,292	3,989
Other Operating Income	217	2,537	(2,320)	86,612	30,400	56,212
Total Gross	\$ 134,710	\$ 59,187	\$ 75,523	\$ 2,747,140	\$ 2,543,465	203,675

Cabarrus Arena & Events Center
Food & Beverage Income Statement
For the One Month Ending June 30, 2015

	Current Month Actual	Current Month Budget	Last Year Actual	Year to Date Actual	Year to Date Budget	Last Year Actual
REVENUE						
Concession Revenue	\$ 4,843	\$ 4,805	\$ 10,223	\$ 367,496	\$ 348,012	\$ 381,737
Catering Revenue	25,683	7,520	7,346	204,760	228,834	285,387
Total Net Revenue	30,526	12,325	17,569	572,256	576,846	667,124
COST OF GOODS SOLD						
Concession CGS	1,503	1,711	4,139	126,613	116,862	131,481
Catering CGS	7,333	1,458	3,470	58,752	60,706	79,820
Total Cost of Goods Sold	8,836	3,169	7,609	185,365	177,568	211,301
DIRECT COSTS						
Concessions Labor	827	937	2,733	70,547	63,220	74,847
Catering Labor	4,334	3,874	1,269	32,947	41,741	35,571
Direct Concessions Costs	0	0	0	1,180	1,222	1,579
Direct Catering Costs	458	200	98	5,341	4,612	6,612
Total Direct Costs	5,619	5,011	4,100	110,015	110,795	118,609
GROSS PROFIT	16,071	4,145	5,860	276,876	288,483	337,214
INDIRECT EXPENSES						
Salaries Administration	6,579	6,665	6,579	80,152	79,936	81,910
General - Part-Time	1,604	337	349	656	4,000	1,975
Bonus - Performance	363	357	363	4,712	4,350	4,586
Auto Allowance	300	300	300	3,600	3,600	3,600
Payroll Taxes	656	764	561	6,822	9,124	4,413
Benefits	1,296	1,228	1,248	14,727	14,692	14,186
401 (k)	73	141	73	778	1,758	940
Workers Compensation Ins.	225	413	246	3,391	5,000	4,323
Travel	0	0	(474)	0	0	0
Meals & Entertainment	0	12	35	37	100	35
Office Supplies	0	0	0	239	0	0
Over & Short	0	0	101	(102)	0	147
Employee Training	0	57	337	447	750	519
Equipment Rental	52	0	0	97	0	0
Small Equipment	0	0	651	0	0	1,813

Cabarrus Arena Events Center
Food & Beverage Income Statement
For the One Month Ending June 30, 2015

	Current Month Actual	Current Month Budget	Last Year Actual	Year to Date Actual	Year to Date Budget	Last Year Actual
Cable Expense	0	0	238	120	0	358
Operating Supplies-F&B	0	0	0	661	0	0
Flower Decorations-F&B	0	0	1,095	125	0	1,191
Renewals & Replacements-F	3,070	0	1,704	2,979	0	1,704
Laundry & Linen-F&B	589	0	0	589	0	0
Repair&Maintenance-F&B	0	0	0	399	0	0
Uniforms-F&B	0	0	0	32	0	0
Miscellaneous Operating Exp	480	0	1,175	729	0	2,702
Uniforms	42	38	383	(291)	500	630
Kitchen Supplies	2,284	413	969	6,242	5,000	6,198
F&B Base Fee	1,526	2,398	878	28,613	28,842	33,356
Total Indirect Expense	19,139	13,123	16,811	155,754	157,652	164,586
Net Income (Loss)	\$ (3,068)	\$ (8,978)	\$ (10,951)	\$ 121,122	\$ 130,831	\$ 172,628

COPY

4. **SMG's Compensation.**

4.1 Fixed Fee.

As base compensation to SMG for providing the services herein specified during the Management Term, the County shall pay SMG during the Management Term a periodic fixed fee of \$100,312 per Fiscal Year ("Fixed Fee"), which amount shall be adjusted upward on the first day of each Fiscal Year, commencing with the Fiscal Year ending June 30, 2015, by the percentage change in the Consumer Price Index -- All Urban Consumers (CPI-U) -- U.S. City Average -- All Items, during the one year period ending in June immediately preceding such Fiscal Year, as published by the Bureau of Labor Statistics of the U.S. Department of Labor, or of any revised or successor index hereafter published by the Bureau of Labor Statistics or other agency of the United States Government succeeding to its functions ("CPI"). The foregoing annual fixed compensation shall be payable in equal monthly installments due on or before the last day of each month during such Fiscal Year, and SMG, provided it is not in default (as described in Section 12.1) hereunder, shall be entitled to draw such amounts from the account described in Section 5.6. In the event of a Renewal Term, the parties shall mutually agree upon the amount, terms and conditions of SMG's remuneration under this Section 4 for its performance hereunder.

4.2 Incentive Fee.

(a) Amount. SMG shall be entitled to an annual incentive fee with respect to each Fiscal Year during the Management Term which shall be equal to the amount calculated in accordance with (i) below; provided, however, that in no event shall the total incentive fees for any Fiscal Year exceed 100% of the periodic fixed fee payable pursuant to Section 4.1 for such Fiscal Year, and; provided further, that SMG will not be eligible in any Fiscal Year for the Quantitative Incentive Fee (as defined below) unless the County approved annual budget of net operating income is met or exceeded for such Fiscal Year:

(i) Quantitative Incentive Fee. SMG shall be entitled to an annual quantitative Incentive Fee ("Quantitative Incentive Fee") with respect to each Fiscal Year during the Management Term equal to fifteen percent (15%) of the excess Operating Revenue over the Operating Revenue Benchmark; provided, however, that the Quantitative Incentive Fees shall not exceed seventy-five percent (75%) of the fixed fee payable to SMG for such Fiscal Year pursuant to Section 4.1; and

(ii) Qualitative Incentive Fee. SMG may earn an annual qualitative Incentive Fee ("Qualitative Incentive Fee") with respect to each Fiscal Year during the Management Term up to an amount equal to twenty-five percent (25%) of the fixed fee payable to SMG for such Fiscal Year pursuant to Section 4.1. The amount of the Qualitative Incentive Fee shall be based upon an evaluation of SMG's performance by the County with respect to the following qualitative criteria:

(a) Professional Management. SMG shall demonstrate professional management of staff by above average ratings on mutually approved service de-



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Refund and Release Report - October 2015

BRIEF SUMMARY:

Release report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. Refund report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

REQUESTED ACTION:

Motion to approve the October 2015 Refund-Release report, along with the NCVTS Refund report, as submitted and grant authority to the Tax Collector to process the refunds and releases.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

R. Eddie Mitchum, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

[Release Refund Summary](#)

[Release Refund Detail](#)

[NCVTS Refund Report](#)

Summary of Releases and Refunds for the Month of October 2015

RELEASES FOR THE MONTH OF: October 2015

\$7,561.12

BREAKDOWN OF RELEASES:

COUNTY	\$6,442.20
CITY OF CONCORD	\$194.22
CITY OF KANNAPOLIS	\$684.67
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
TOWN OF HARRISBURG	\$6.79
TOWN OF MIDLAND	\$6.71
TOWN OF MT. PLEASANT	\$29.64
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$5.64
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.96
MT MITCHELL F/D	\$70.83
MT PLEASANT F/D	\$4.56
NORTHEAST F/D	\$25.99
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$88.91
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: October 2015

\$67.76

BREAKDOWN OF REFUNDS:

COUNTY	\$62.58
CITY OF CONCORD	\$0.00
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$5.18
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
WINECOFF F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

OCTOBER 2015 RELEASE REPORT

NAME	BILL#	REASON	DISTRICT	AMOUNT
ALVARADO ALFREDO O	2014-12030		C ADVTFEE	1.50
ALVARADO ALFREDO O	2014-12030		C GARNFEE	58.50
AMERICAN TOWERS INC	2015-12498	CELL TOWER COMPANY WILL BE LISTING	C ADVLTX	360.79
AMERICAN TOWERS INC	2015-12499	CELL TOWER COMPANY WILL BE LISTING	C ADVLTX	600.29
AMERICAN TOWERS INC	2015-12499	CELL TOWER COMPANY WILL BE LISTING	FR09ADVLTX	70.83
ANDERSON DONALD LAMAR JR	2013-536009	AGED OUT	C GARNFEE	60.00
BARNETT SARAH JANE	2013-519416		C GARNFEE	60.00
BARNHARDT & SONS DEVELOP.	2014-15259	RELEASE DEMO FEE TO MOVE TO 2015-	CI04DEMOTAX	137.00
BARRIOS ANA KAREN	2012-517005	RELEASE GR FEE- TERMINATED 8-31-15	C GARNFEE	60.00
BAYER DUSTIE ROSE	2011-667818	RELEASE GR FEE-AGED OUT-CLOSED-NO	C GARNFEE	60.00
BEAVER RICKY SLOAN &	2014-16576		C GARNFEE	60.00
BOULWARE BEATRICE R	2012-19323	Auction Aug 2015. Sale Confirmed	C TITLFEE	775.00
BOULWARE BEATRICE R	2012-19323	Auction Aug 2015. Sale Confirmed	C LEGLFEE	414.00
BUMGARDNER KIM	2014-21827		C GARNFEE	60.00
BURNETTE EDDIE DEAN	2009-21718	Situs error. The taxpayer has	CI04PEN FEE	0.39
BURNETTE EDDIE DEAN	2014-22156	Situs error. The taxpayer has	C ADVLTX	5.60
BURNETTE EDDIE DEAN	2014-22156	Situs error. The taxpayer has	C PEN FEE	0.56
BURNETTE EDDIE DEAN	2014-22156	Situs error. The taxpayer has	CI04ADVLTX	4.80
BURNETTE EDDIE DEAN	2014-22156	Situs error. The taxpayer has	CI04PEN FEE	0.48
BURNETTE EDDIE DEAN	2013-21907	Situs error. The taxpayer has	C ADVLTX	5.60
BURNETTE EDDIE DEAN	2010-22691	Situs error. The taxpayer has	C PEN FEE	0.50
BURNETTE EDDIE DEAN	2010-22691	Situs error. The taxpayer has	CI04ADVLTX	3.92
BURNETTE EDDIE DEAN	2010-22691	Situs error. The taxpayer has	CI04PEN FEE	0.39
BURNETTE EDDIE DEAN	2009-21718	Situs error. The taxpayer has	C ADVLTX	5.04
BURNETTE EDDIE DEAN	2009-21718	Situs error. The taxpayer has	C PEN FEE	0.50
BURNETTE EDDIE DEAN	2009-21718	Situs error. The taxpayer has	CI04ADVLTX	3.92
BURNETTE EDDIE DEAN	2012-21843	Situs error. The taxpayer has	CI04PEN FEE	0.45
BURNETTE EDDIE DEAN	2011-21799	Situs error. The taxpayer has	C ADVLTX	5.04
BURNETTE EDDIE DEAN	2011-21799	Situs error. The taxpayer has	C PEN FEE	0.50
BURNETTE EDDIE DEAN	2011-21799	Situs error. The taxpayer has	CI04ADVLTX	3.92
BURNETTE EDDIE DEAN	2011-21799	Situs error. The taxpayer has	CI04PEN FEE	0.39
BURNETTE EDDIE DEAN	2010-22691	Situs error. The taxpayer has	C ADVLTX	5.04
BURNETTE EDDIE DEAN	2013-21907	Situs error. The taxpayer has	C PEN FEE	0.56
BURNETTE EDDIE DEAN	2013-21907	Situs error. The taxpayer has	CI04ADVLTX	4.48
BURNETTE EDDIE DEAN	2013-21907	Situs error. The taxpayer has	CI04PEN FEE	0.45
BURNETTE EDDIE DEAN	2012-21843	Situs error. The taxpayer has	C ADVLTX	5.60
BURNETTE EDDIE DEAN	2012-21843	Situs error. The taxpayer has	C PEN FEE	0.56
BURNETTE EDDIE DEAN	2012-21843	Situs error. The taxpayer has	CI04ADVLTX	4.48
C&J PLUMBING LLC	2014-22847	CHARLES PROVIDED FINAL TAX RETURN	C PEN FEE	20.32
C&J PLUMBING LLC	2015-23119	CHARLES PROVIDED FINAL TAX RETURN	C ADVLTX	163.79
C&J PLUMBING LLC	2015-23119	CHARLES PROVIDED FINAL TAX RETURN	C PEN FEE	16.38
C&J PLUMBING LLC	2014-22847	CHARLES PROVIDED FINAL TAX RETURN	C ADVLTX	203.19
CALDWELL TERRANCE J	2014-23199	AGED OUT	C GARNFEE	60.00
CAMPBELL & REYNOLDS VENTURES	2012-23050	Company closed in March 2011.	C PEN FEE	1.74
CAMPBELL & REYNOLDS VENTURES	2015-23654	Company closed in March 2011.	C ADVLTX	13.11
CAMPBELL & REYNOLDS VENTURES	2014-23379	Company closed in March 2011.	C ADVLTX	13.24
CAMPBELL & REYNOLDS VENTURES	2014-23379	Company closed in March 2011.	C PEN FEE	1.32
CAMPBELL & REYNOLDS VENTURES	2013-23127	Company closed in March 2011.	C ADVLTX	16.53
CAMPBELL & REYNOLDS VENTURES	2013-23127	Company closed in March 2011.	C PEN FEE	1.65
CAMPBELL & REYNOLDS VENTURES	2012-23050	Company closed in March 2011.	C ADVLTX	17.42
CAMPBELL & REYNOLDS VENTURES	2015-23654	Company closed in March 2011.	C PEN FEE	1.31
CAMPBELL JOSHUA AARON	2012-800974	RELEASE GR FEE- TERMINATED IN AUG	C GARNFEE	60.00
CARPENTER ENTERPRISES OF	2013-24000	BUSINESS SOLD 12/17/2011, TP	C ADVLTX	40.03
CARPENTER ENTERPRISES OF	2013-24000	BUSINESS SOLD 12/17/2011, TP	C PEN FEE	4.00
CARPENTER ENTERPRISES OF	2014-24277	BUSINESS SOLD 12/17/2011, TP	C ADVLTX	36.30
CARPENTER ENTERPRISES OF	2014-24277	BUSINESS SOLD 12/17/2011, TP	C PEN FEE	3.63
CARPENTER ENTERPRISES OF	2015-24553	BUSINESS SOLD 12/17/2011, TP	C ADVLTX	35.89
CARPENTER ENTERPRISES OF	2015-24553	BUSINESS SOLD 12/17/2011, TP	C PEN FEE	3.59
CARPENTER ENTERPRISES OF	2012-24035	BUSINESS SOLD 12/17/2011, TP	C ADVLTX	45.44
CARPENTER ENTERPRISES OF	2012-24035	BUSINESS SOLD 12/17/2011, TP	C PEN FEE	4.54
CHEN JI	2011-527623		C GARNFEE	60.00
CLEMENT ALICIA HAYES	2012-655896	GR AGED OUT & CLOSED-RELEASE GR	C GARNFEE	60.00
CONNER CHARLOTTE J	2014-28403		C ADVTFEE	1.50
COOPER STEVEN TODD	2011-582156	Per Naveen Kumar - Hired 5/12/15	C GARNFEE	60.00
CROOK RANDY M	2012-30155	Release Advertising Fee (SN)	C ADVTFEE	1.25
D W MANAGEMENT INC	2014-31073	RECEIVED FINAL TAX RETURN AND	C ADVLTX	328.57
D W MANAGEMENT INC	2014-31073	RECEIVED FINAL TAX RETURN AND	C PEN FEE	32.86
D W MANAGEMENT INC	2014-31073	RECEIVED FINAL TAX RETURN AND	CI04ADVLTX	281.63
D W MANAGEMENT INC	2014-31073	RECEIVED FINAL TAX RETURN AND	CI04PEN FEE	28.16
DARBY RHONDA SHREE	2012-671868	RELEASED GR FEE-GR AGED OUT-	C GARNFEE	60.00
DEABLER LEROY	2015-32442	MISSED TRANSFER OF OWNERSHIP PER	C ADVLTX	485.66
DIAMOND SENIOR LIVING LLC	2015-33192	The tax rep for the company was	C PEN FEE	57.05
DIAMOND SENIOR LIVING LLC	2015-33192	The tax rep for the company was	CI04PEN FEE	51.35
DILLNER ROBERT D JR &	2014-33064		C GARNFEE	60.00
DILLNER ROBERT D JR &	2011-32873	ADVISED TP 2008 BILL IS VALID. HAS	C ADVLTX	87.62
DILLNER ROBERT D JR &	2011-32873	ADVISED TP 2008 BILL IS VALID. HAS	C PEN FEE	8.76
DILLNER ROBERT D JR &	2010-12070	ADVISED TP 2008 BILL IS VALID. HAS	C ADVLTX	92.23
DILLNER ROBERT D JR &	2010-12070	ADVISED TP 2008 BILL IS VALID. HAS	C PEN FEE	9.22
DILLNER ROBERT D JR &	2009-32656	ADVISED TP 2008 BILL IS VALID. HAS	C ADVLTX	97.08
DILLNER ROBERT D JR &	2009-32656	ADVISED TP 2008 BILL IS VALID. HAS	C PEN FEE	9.71
DILLNER ROBERT D JR &	2014-33064	ADVISED TP 2008 BILL IS VALID. HAS	C ADVLTX	83.47
DILLNER ROBERT D JR &	2014-33064	ADVISED TP 2008 BILL IS VALID. HAS	C PEN FEE	8.35
DILLNER ROBERT D JR &	2013-32836	ADVISED TP 2008 BILL IS VALID. HAS	C ADVLTX	87.86
DILLNER ROBERT D JR &	2013-32836	ADVISED TP 2008 BILL IS VALID. HAS	C PEN FEE	8.79
DILLNER ROBERT D JR &	2012-32915	ADVISED TP 2008 BILL IS VALID. HAS	C ADVLTX	92.49
DILLNER ROBERT D JR &	2012-32915	ADVISED TP 2008 BILL IS VALID. HAS	C PEN FEE	9.25

DILLNER ROBERT D JR &	2015-33384	ADVISED TP 2008 BILL IS VALID. HAS	C	ADVLTX	79.30
DILLNER ROBERT D JR &	2015-33384	ADVISED TP 2008 BILL IS VALID. HAS	C	PEN FEE	7.93
FED EXPRESS CORPORATION	2015-37556	The tax rep for the company was	C	PEN FEE	74.60
FEDEX CORP	2015-37621	The tax rep for the company was	C	PEN FEE	16.37
FITCH TROY &	2014-38291	MOVING DEMO FEE TO 2015-38291 FOR	CI04	DEMOfEE	249.50
FORTSON JANNIE D	2014-39003	RELEASE DEMO FEE ON THIS BILL &	CI04	DEMOfEE	155.75
GAYLE MARGARET MILLER	2012-501302	RELEASE GR FEE-ALREADY ON 12-	C	GARNFEE	60.00
GE CAPITAL INFORMATION TECH	2015-41648	Company approached the County	C	ADVLTX	3.04
GE EQUIP SMALL TICKET LLC	2015-41667	The company notified the County	C	ADVLTX	17.54
GE EQUIP SMALL TICKET LLC	2015-41667	The company notified the County	CI04	ADVLTX	15.79
GRIFFIN LARRY WAYNE	2012-515235	RELEASE GR FEE-FILED CH13	C	GARNFEE	60.00
GROVE MICKEY ALLEN	2013-517909	RELEASE GR FEE-TERMINATED-WILL	C	GARNFEE	60.00
HAMELIN MARGARET C	2013-44931	Only SS income- protected funds	C	GARNFEE	60.00
HAMPTON VERLIE CRISCO	2012-600641	RELEASE GR FEE-TAXPAYER NEVER	C	GARNFEE	60.00
HANDS THAT CARE CHIROPRACTIC	2011-45407	Business closed its doors in 2008	C	ADVLTX	37.16
HANDS THAT CARE CHIROPRACTIC	2011-45407	Business closed its doors in 2008	C	PEN FEE	3.72
HANDS THAT CARE CHIROPRACTIC	2010-17375	Business closed its doors in 2008	C	ADVLTX	40.16
HANDS THAT CARE CHIROPRACTIC	2010-17375	Business closed its doors in 2008	C	PEN FEE	4.02
HANDS THAT CARE CHIROPRACTIC	2014-45645	Business closed its doors in 2008	C	ADVLTX	37.13
HANDS THAT CARE CHIROPRACTIC	2014-45645	Business closed its doors in 2008	C	PEN FEE	3.71
HANDS THAT CARE CHIROPRACTIC	2013-45266	Business closed its doors in 2008	C	ADVLTX	37.36
HANDS THAT CARE CHIROPRACTIC	2013-45266	Business closed its doors in 2008	C	PEN FEE	3.74
HANDS THAT CARE CHIROPRACTIC	2012-45416	Business closed its doors in 2008	C	ADVLTX	39.01
HANDS THAT CARE CHIROPRACTIC	2012-45416	Business closed its doors in 2008	C	PEN FEE	3.90
HARRINGTON RICHARD L	2014-46275	Terminated from Daimler Trucks	C	GARNFEE	60.00
HOGGARD JENNIFER	2012-49800	Terminated St Andrews 6/9/15 per	C	GARNFEE	60.00
HOOVER KATHY A	2014-50856	Release to pav	C	GARNFEE	60.00
HOWELL BOBBY DALE	2015-51706	1988 MACK TRUCK - REG 1/13/15.	C	ADVLTX	10.50
HOWELL BOBBY DALE	2015-51706	1988 MACK TRUCK - REG 1/13/15.	FR05	ADVLTX	0.96
JAMES NANCY CHRISTINE	2013-53112		C	GARNFEE	60.00
JOHNSON JOSEPH A	2015-54822	REMDY LETTER REC'D PER WILDLIFE	C	PEN FEE	1.02
JOHNSON JOSEPH A	2015-54822	REMDY LETTER REC'D PER WILDLIFE	FR16	PEN FEE	0.15
JOHNSON JOSEPH A	2015-54822	REMDY LETTER REC'D PER WILDLIFE	FR16	ADVLTX	1.51
JOHNSON JOSEPH A	2014-54424	REMEDY LETTER REC'D PER WILDLIFE	FR16	ADVLTX	1.28
JOHNSON JOSEPH A	2014-54424	REMEDY LETTER REC'D PER WILDLIFE	C	ADVLTX	10.78
JOHNSON JOSEPH A	2014-54424	REMEDY LETTER REC'D PER WILDLIFE	C	PEN FEE	1.08
JOHNSON JOSEPH A	2015-54822	REMDY LETTER REC'D PER WILDLIFE	C	ADVLTX	10.24
JOHNSON JOSEPH A	2014-54424	REMEDY LETTER REC'D PER WILDLIFE	FR16	PEN FEE	0.13
JOHNSON JOSEPH A	2013-53920	REMEDY LETTER REC'D PER WILDLIFE	C	ADVLTX	11.35
JOHNSON JOSEPH A	2013-53920	REMEDY LETTER REC'D PER WILDLIFE	C	PEN FEE	1.14
JOHNSON JOSEPH A	2013-53920	REMEDY LETTER REC'D PER WILDLIFE	FR16	PEN FEE	0.14
JOHNSON JOSEPH A	2013-53920	REMEDY LETTER REC'D PER WILDLIFE	FR16	ADVLTX	1.35
JONES THOMAS LEROY	2013-535721	RELEASED GR FEE-AGED OUT-CLOSED-	C	GARNFEE	120.00
KANNAPOLIS HEALTHCARE LLC	2015-56265	The tax rep for the company was	CI04	PEN FEE	185.40
KANNAPOLIS HEALTHCARE LLC	2015-56265	The tax rep for the company was	C	ADVLTX	2060.02
KANNAPOLIS HEALTHCARE LLC	2015-56265	The tax rep for the company was	CI04	ADVLTX	1854.01
KANNAPOLIS HEALTHCARE LLC	2015-56265		CI04	ADVLTX	-1854.01
KANNAPOLIS HEALTHCARE LLC	2015-56265		C	ADVLTX	-2060.02
KANNAPOLIS HEALTHCARE LLC	2015-56265	The tax rep for the company was	C	PEN FEE	206.00
KLEEN KUT	2012-57092	Kleen Kut Tree Service Inc was	FR01	PEN FEE	2.06
KLEEN KUT	2011-57228	Kleen Kut Tree Service Inc was	FR01	ADVLTX	25.72
KLEEN KUT	2011-57228	Kleen Kut Tree Service Inc was	C	ADVLTX	463.02
KLEEN KUT	2011-57228	Kleen Kut Tree Service Inc was	C	PEN FEE	46.30
KLEEN KUT	2011-57228	Kleen Kut Tree Service Inc was	FR01	PEN FEE	2.57
KLEEN KUT	2014-57596	Kleen Kut Tree Service Inc was	C	ADVLTX	322.42
KLEEN KUT	2014-57596	Kleen Kut Tree Service Inc was	C	PEN FEE	32.24
KLEEN KUT	2014-57596	Kleen Kut Tree Service Inc was	FR01	PEN FEE	1.61
KLEEN KUT	2014-57596	Kleen Kut Tree Service Inc was	FR01	ADVLTX	16.12
KLEEN KUT	2013-57112	Kleen Kut Tree Service Inc was	FR01	ADVLTX	18.41
KLEEN KUT	2013-57112	Kleen Kut Tree Service Inc was	C	ADVLTX	368.17
KLEEN KUT	2013-57112	Kleen Kut Tree Service Inc was	C	PEN FEE	36.82
KLEEN KUT	2013-57112	Kleen Kut Tree Service Inc was	FR01	PEN FEE	1.84
KLEEN KUT	2012-57092	Kleen Kut Tree Service Inc was	FR01	ADVLTX	20.58
KLEEN KUT	2012-57092	Kleen Kut Tree Service Inc was	C	ADVLTX	411.53
KLEEN KUT	2012-57092	Kleen Kut Tree Service Inc was	C	PEN FEE	41.15
KUSTOMPIG INC	2015-58724	Company closed in several years	C	ADVLTX	12.70
KUSTOMPIG INC	2015-58724	Company closed in several years	C	PEN FEE	1.27
KUSTOMPIG INC	2014-58365	Company closed in several years	C	ADVLTX	16.34
KUSTOMPIG INC	2014-58365	Company closed in several years	C	PEN FEE	1.63
KUSTOMPIG INC	2013-57875	Company closed in several years	C	ADVLTX	18.81
KUSTOMPIG INC	2013-57875	Company closed in several years	C	PEN FEE	1.88
LATTIMORE PROP INVESTMENTS	2013-58822	FRANCES (ATTORNEY FOR LATTIMORE	C	ADVLTX	28.28
LATTIMORE PROP INVESTMENTS	2013-58822	FRANCES (ATTORNEY FOR LATTIMORE	CI04	ADVLTX	22.62
LATTIMORE PROP INVESTMENTS	2012-58769	FRANCES (ATTORNEY FOR LATTIMORE	C	ADVLTX	28.28
LATTIMORE PROP INVESTMENTS	2012-58769	FRANCES (ATTORNEY FOR LATTIMORE	CI04	ADVLTX	22.62
LATTIMORE PROP INVESTMENTS	2012-58769	FRANCES (ATTORNEY FOR LATTIMORE	C	ADVTFEE	1.25
LILLY WILLARD E JR	2014-60657	REPO'D BY VANDERBILT MTG. DEEDED	C	ADVLTX	246.90
LILLY WILLARD E JR	2014-60657	REPO'D BY VANDERBILT MTG. DEEDED	C	PEN FEE	24.69
LILLY WILLARD E JR	2014-60657	REPO'D BY VANDERBILT MTG. DEEDED	FR15	ADVLTX	23.63
LILLY WILLARD E JR	2014-60657	REPO'D BY VANDERBILT MTG. DEEDED	FR15	PEN FEE	2.36
LILLY WILLARD E JR	2014-60657	REPO'D BY VANDERBILT MTG. DEEDED	C	GARNFEE	60.00
LOBLOLLY ASSOCIATES LTD	2012-60905		C	GARNFEE	60.00
LONG DEBORAH D	2014-61895		C	GARNFEE	60.00
LONG EDWIN A	2014-61903	RELEASE GR FEE-PER TAX	C	GARNFEE	60.00
LONG MICHAEL BRANDON	2012-667562	AGED OUT	C	GARNFEE	60.00
MACOUARIE EQUIPMENT FINANCE	2015-64072	THIS ASSET WAS ASSESSED TO THE	FR19	ADVLTX	5.64
MACOUARIE EQUIPMENT FINANCE	2015-64072	THIS ASSET WAS ASSESSED TO THE	C	ADVLTX	30.01
MACOUARIE EQUIPMENT FINANCE	2015-64072	THIS ASSET WAS ASSESSED TO THE	CI01	ADVLTX	6.79
MASON KIERA MARIE	2012-578312		C	GARNFEE	60.00
MCCOACH ELSIE M	2012-64592	rec'd release fpr this bill. dmv	CI04	PEN FEE	2.08

MCCOACH ELSIE M	2011-64780	rec'd release for this bill.	dmv	C	ADVL TAX	23.45
MCCOACH ELSIE M	2011-64780	rec'd release for this bill.	dmv	C	PEN FEE	2.35
MCCOACH ELSIE M	2011-64780	rec'd release for this bill.	dmv	CI04	ADVL TAX	18.24
MCCOACH ELSIE M	2011-64780	rec'd release for this bill.	dmv	CI04	PEN FEE	1.82
MCCOACH ELSIE M	2012-64592	rec'd release for this bill.	dmv	C	ADVL TAX	26.05
MCCOACH ELSIE M	2012-64592	rec'd release for this bill.	dmv	C	PEN FEE	2.61
MCCOACH ELSIE M	2012-64592	rec'd release for this bill.	dmv	CI04	ADVL TAX	20.84
MCLEOD GREGG STEPHEN	2012-665303	AGED OUT		C	GARNFEE	60.00
MCMANUS JILLIAN MELISSA	2013-574241	RELEASE BA FEE-NO PMTS-BLOCK IS ON		C	GARNFEE	60.00
MESSER MITCHELL WHITSON	2013-571449	RELEASE GR FEE-WRONG NAME-NO PMTS		C	GARNFEE	60.00
NORRIS DOROTHY H	2014-73103	BILLED IN ERROR. JUNE 2014 COMMENT		C	ADVL TAX	23.47
NORRIS DOROTHY H	2014-73103	BILLED IN ERROR. JUNE 2014 COMMENT		CI06	ADVL TAX	6.71
PAGE WILLIAM FRANKLIN AND	2012-74187	WRONG FEE AMT		C	GARNFEE	60.00
PAGE WILLIAM FRANKLIN AND	2009-73926	WRONG FEE AMOUNT		C	GARNFEE	60.00
PENDER WILLIAM K & WIFE	2012-75619	Auction Aug 2015- ZLS Confirmed		C	TITLFEE	775.00
PENDER WILLIAM K & WIFE	2012-75619	Auction Aug 2015- ZLS Confirmed		C	LEGLFEE	1002.75
PHIFER MANDIE RENEE	2010-548345			C	GARNFEE	60.00
PRICE MICHAEL C &	2014-78677			C	GARNFEE	60.00
RAINTREE HEALTHCARE OF	2013-567281	RELEASE GR FEE-AGED OUT, CLOSED-		C	GARNFEE	60.00
RAY MICHELLE RENAE	2013-505919	AGED OUT		C	GARNFEE	60.00
RICE RON J	2014-81153			C	GARNFEE	60.00
ROBERTSON MICHAEL W	2014-82246	PER BILL OF SALE AND VERIFICATION		C	ADVL TAX	14.22
ROBERTSON MICHAEL W	2014-82246	PER BILL OF SALE AND VERIFICATION		C	PEN FEE	1.42
ROBINSON NATEKIYUNA	2012-532809	RELEASE GR FEE-TERMINATED 10/6/15		C	GARNFEE	60.00
RUCKER DEBRA ANN	2012-635232			C	GARNFEE	60.00
SAIN WILLIAM DAVIS	2012-668641	AGED OUT		C	GARNFEE	60.00
SCOTT JACQUELINE FISHER	2012-627281	AGED OUT		C	GARNFEE	60.00
SHEPHERD DAWN	2014-86651			C	GARNFEE	60.00
SIMPSON BRIDGETT ARELENE	2012-661569	RELEASE GR FEE - EMPLOYER CLOSED		C	GARNFEE	60.00
SUDDABY SUMMER DANIELLE	2012-651902			C	GARNFEE	60.00
SULLIVAN JASMINE GRACE	2013-596824	RELEASE GR FEE-AGED OUT-CLOSED-		C	GARNFEE	60.00
TESTERMAN PATSY S	2011-93447			C	GARNFEE	60.00
THOMAS BARBARA ANN	2015-	RELEASED CITY OF CONCORD TAG FEE.		CTAG	FFEEFEE	15.00
THOMAS BARBARA ANN	2015-	TAG TURNED IN SEPT 2015. CT SOLD.		C	ADVL TAX	283.24
THOMAS BARBARA ANN	2015-	TAG TURNED IN SEPT 2015. CT SOLD.		CI02	ADVL TAX	194.22
TURNER MARIANNE JEAN	2013-523694			C	GARNFEE	60.00
USA MOBILITY WIRELESS INC	2015-97973	CELL TOWER COMPANY WILL BE LISTING		C	ADVL TAX	11.87
USA MOBILITY WIRELESS INC	2015-97972	CELL TOWER COMPANY WILL BE LISTING		C	ADVL TAX	41.08
USA MOBILITY WIRELESS INC	2015-97972	CELL TOWER COMPANY WILL BE LISTING		CI03	ADVL TAX	29.64
USA MOBILITY WIRELESS INC	2015-97971	CELL TOWER COMPANY WILL BE LISTING		C	ADVL TAX	6.72
USA MOBILITY WIRELESS INC	2015-97971	CELL TOWER COMPANY WILL BE LISTING		CI04	ADVL TAX	6.05
USA MOBILITY WIRELESS INC	2015-97975	CELL TOWER COMPANY WILL BE LISTING		C	ADVL TAX	58.91
WATKINS TAMMY LYNN	2014-500451	Release fee and codes		C	GARNFEE	60.00
WIGGINS RABRON L JR	2014-101520	RELEASE GR FEE-TERMINATED-WILL		C	GARNFEE	60.00
WOODS DAVID LEE	2012-102495	Property sold at auction in Aug		C	TITLFEE	775.00
WOODS DAVID LEE	2012-102495	Property sold at auction in Aug		C	LEGLFEE	618.96
WOODY LEONARD DUWON	2012-507454	RELEASED GR FEE-AGED OUT-WILL BE		C	GARNFEE	60.00



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date

Payee Name	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ALMOND, ROXANE	4800 CAUBLE RD	MT PLEASANT, NC 28124	Proration	0022332489	TSA5279	PENDING	36939222	Refund Generated due to proration on Bill #0022332489-2014-	Vehicle Sold	10/21/2015	C ADVL FR16ADVL	Tax Tax	(\$53.86) (\$6.38)	\$0.00 \$0.00	(\$53.86) (\$6.38)
ALMOND, ROXANE	4800 CAUBLE RD	MOUNT PLEASANT, NC 28124	Proration	0027316531	DHX5150	PENDING	36939244	Refund Generated due to proration on Bill #0027316531-2015-	Vehicle Sold	10/21/2015	C ADVL FR16ADVL	Tax Tax	(\$80.80) (\$11.89)	\$0.00 \$0.00	(\$80.80) (\$11.89)
BARE, BRENDA	3820 CENTERGROVE RD	CONCORD, NC 28025	Proration	0018009461	ADT2424	PENDING	36600990	Refund Generated due to proration on Bill #0018009461-2014-	Vehicle Sold	10/14/2015	C ADVL FR03ADVL	Tax Tax	(\$32.08) (\$2.75)	\$0.00 \$0.00	(\$32.08) (\$2.75)
BARNETT, CLAY	338 EASTOVER DR SE	CONCORD, NC 28025	Proration	0014351656	BJB7783	PENDING	55495689	Refund Generated due to proration on Bill #0014351656-2014-0000-00	Vehicle Sold	10/22/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$8.17) (\$5.60) \$0.00	\$0.00 \$0.00 \$0.00	(\$8.17) (\$5.60) \$0.00
BARNETT, CLAY	338 EASTOVER DR SE	CONCORD, NC 28025	Adjustment < \$100	0028388031	DLF3162	PENDING	55495770	Refund Generated due to adjustment on Bill #0028388031-2015-0000-00	SLVG or RBLT TTL	10/22/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$35.28) (\$24.19) \$0.00	\$0.00 \$0.00 \$0.00	(\$35.28) (\$24.19) \$0.00
BARRIER, AMANDA	210 SUBURBAN AVE	KANNAPOLIS, NC 28083	Proration	0028181328	DFR6754	PENDING	54414594	Refund Generated due to proration on Bill #0028181328-2014-0000-00	Vehicle Sold	10/07/2015	C ADVL CI04ADVL CI04ADVL	Tax Tax Vehicle Fee	(\$18.55) (\$15.90) (\$15.00)	\$0.00 \$0.00 \$0.00	(\$18.55) (\$15.90) (\$15.00)
BISHOP, AMANDA	1117 BLUE SKY DR NW	CONCORD, NC 28027	Proration	0028021900	CLX5750	PENDING	56112081	Refund Generated due to proration on Bill #0028021900-2014-0000-00	Vehicle Sold	10/30/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$28.41) (\$19.48) \$0.00	\$0.00 \$0.00 \$0.00	(\$28.41) (\$19.48) \$0.00
BLACKWELL, ANNE	260 RED MAPLE DR NW	CONCORD, NC 28027	Proration	0014327409	ZVD4000	PENDING	55703016	Refund Generated due to proration on Bill #0014327409-2014-0000-00	Vehicle Sold	10/26/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$12.74) (\$8.73) \$0.00	\$0.00 \$0.00 \$0.00	(\$12.74) (\$8.73) \$0.00
BLAIR, MICKEY	9653 MARQUETTE ST NW	CONCORD, NC 28027	Proration	0027679861	PAF8416	PENDING	54988203	Refund Generated due to proration on Bill #0027679861-2015-0000-00	Incomplete Doc	10/15/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$24.99) (\$17.14) (\$15.00)	\$0.00 \$0.00 \$0.00	(\$24.99) (\$17.14) (\$15.00)
BLAKELY, NICHOLAS	9520 ROCKY SPRING CT NW	CONCORD, NC 28027	Proration	0018002804	WV9422	PENDING	54901728	Refund Generated due to proration on Bill #0018002804-2014-0000-00	Vehicle Sold	10/14/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$15.38) (\$10.54) \$0.00	\$0.00 \$0.00 \$0.00	(\$15.38) (\$10.54) \$0.00
BOYS & GIRLS CLUB OF CABARRUS COUNTY	PO BOX 1405	CONCORD, NC 28026	Adjustment >= \$100	0028144969	DLB3966	PENDING	55105170	Refund Generated due to adjustment on Bill #0028144969-2015-0000-00	Exempt Property	10/16/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$167.30) (\$114.72) (\$15.00)	\$0.00 \$0.00 \$0.00	(\$167.30) (\$114.72) (\$15.00)
BOYS & GIRLS CLUB OF CABARRUS COUNTY	PO BOX 1405	CONCORD, NC 28026	Adjustment >= \$100	0028145122	DLB3967	PENDING	55105173	Refund Generated due to adjustment on Bill #0028145122-2015-0000-00	Exempt Property	10/16/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$199.50) (\$136.80) (\$15.00)	\$0.00 \$0.00 \$0.00	(\$199.50) (\$136.80) (\$15.00)
BRIDGEMAN, ANTHONY	11 ICHABOD CIR	CONCORD, NC 28025	Proration	0024119351	RPB4578	PENDING	36036182	Refund Generated due to proration on Bill #0024119351-2014-	Vehicle Sold	10/02/2015	C ADVL FR03ADVL	Tax Tax	(\$28.17) (\$2.41)	\$0.00 \$0.00	(\$28.17) (\$2.41)
BROWN, ERIC	6698 THISTLEDOWN DRIVE	HARRISBURG, NC 28075	Proration	0009545277	PPV3557	PENDING	37134988	Refund Generated due to proration on Bill #0009545277-2013-	Vehicle Sold	10/26/2015	C ADVL FR07ADVL	Tax Tax	(\$8.90) (\$1.42)	\$0.00 \$0.00	(\$8.90) (\$1.42)
CALVERT, JENNIFER	2600 POPLAR TENT RD	CONCORD, NC 28027	Proration	0027348533	DHX5180	PENDING	54988779	Refund Generated due to proration on Bill #0027348533-2015-0000-00	Vehicle Sold	10/15/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$5.35) (\$3.67) \$0.00	\$0.00 \$0.00 \$0.00	(\$5.35) (\$3.67) \$0.00
CARPENTER, ROBERT	823 TREVA ANNE DR SW	CONCORD, NC 28027	Proration	0014340104	VTV6090	PENDING	55805214	Refund Generated due to proration on Bill #0014340104-2014-0000-00	Vehicle Sold	10/27/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$25.60) (\$17.56) \$0.00	\$0.00 \$0.00 \$0.00	(\$25.60) (\$17.56) \$0.00
CAUBLE, JOHN	303 TRILLIUM ST NW	CONCORD, NC 28027	Adjustment >= \$100	0028033554	6E1849	PENDING	55231617	Refund Generated due to adjustment on Bill #0028033554-2014-0000-00	Adjustment	10/19/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$93.33) (\$64.00) \$0.00	(\$4.67) (\$67.20) \$0.00	(\$98.00) (\$67.20) \$0.00
CLICKNER, ERICA	3000 GRAND SUMMIT BLVD	CONCORD, NC 28027	Proration	0028239861	8933ST	PENDING	55232445	Refund Generated due to proration on Bill #0028239861-2015-0000-00	Vehicle Sold	10/19/2015	C ADVL CI04ADVL CI04ADVL	Tax Tax Vehicle Fee	(\$37.34) (\$33.61) \$0.00	\$0.00 \$0.00 \$0.00	(\$37.34) (\$33.61) \$0.00
COUTURE, SEBASTIEN	123 RUE PRINCIPALE	SAINT FERDINAND	Proration	0018025193	ZXF2465	PENDING	54208965	Refund Generated due to proration on Bill #0018025193-2014-0000-00	Vehicle Sold	10/05/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$86.51) (\$59.32) \$0.00	\$0.00 \$0.00 \$0.00	(\$86.51) (\$59.32) \$0.00
CROOK, JEFFREY	1382 CHALMERS CT NW	CONCORD, NC 28027	Proration	0018038480	BCA5368	PENDING	55998165	Refund Generated due to proration on Bill #0018038480-2014-0000-00	Vehicle Sold	10/29/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$48.25) (\$33.09) \$0.00	\$0.00 \$0.00 \$0.00	(\$48.25) (\$33.09) \$0.00
CRUMP, DORIAN	1540 CLINE SCHOOL RD	CONCORD, NC 28025	Proration	0024635364	CBE1294	PENDING	36276146	Refund Generated due to proration on Bill #0024635364-2014-	Vehicle Sold	10/07/2015	C ADVL FR16ADVL	Tax Tax	(\$11.39) (\$1.35)	\$0.00 \$0.00	(\$11.39) (\$1.35)
DAVIS, MARNITA	674 SUNDERLAND RD	CONCORD, NC 28027	Proration	0014300576	BJB8753	PENDING	54413712	Refund Generated due to proration on Bill #0014300576-2014-0000-00	Insurance Lapse	10/07/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$21.44) (\$14.70) \$0.00	\$0.00 \$0.00 \$0.00	(\$21.44) (\$14.70) \$0.00
DELLAROCCA, DIANE	4897 KEENELAND PL SW	CONCORD, NC 28027	Proration	0026713289	DHX3286	PENDING	55805742	Refund Generated due to proration on Bill #0026713289-2014-0000-00	Vehicle Sold	10/27/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$55.00) (\$37.71) \$0.00	\$0.00 \$0.00 \$0.00	(\$55.00) (\$37.71) \$0.00
DIXON, JAMES	9830 DARBY CREEK AVE NW	CONCORD, NC 28027	Proration	0000802755	BFF4593	PENDING	55997469	Refund Generated due to proration on Bill #0000802755-2014-0000-00	Vehicle Sold	10/29/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$23.40) (\$16.04) \$0.00	\$0.00 \$0.00 \$0.00	(\$23.40) (\$16.04) \$0.00
DYL, STANLEY	4635 GRANITE HILL DR	DAVIDSON, NC 28036	Proration	0018029440	YXL9879	PENDING	36885080	Refund Generated due to proration on Bill #0018029440-2014-	Vehicle Sold	10/20/2015	C ADVL FR11ADVL	Tax Tax	(\$35.49) (\$2.94)	\$0.00 \$0.00	(\$35.49) (\$2.94)
ECHERD, TRAVIS	161 WOODLAND CIR	CONCORD, NC 28025	Proration	0018011091	SN0BURBN	PENDING	54209691	Refund Generated due to proration on Bill #0018011091-2014-0000-00	Vehicle Sold	10/05/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$152.46) (\$104.54) \$0.00	\$0.00 \$0.00 \$0.00	(\$152.46) (\$104.54) \$0.00
FISHER, CHARLES	9106 MEADOWWOOD RD	MOUNT PLEASANT, NC 28124	Adjustment >= \$100	0027334919	DHX5519	PENDING	74269712	Refund Generated due to adjustment on Bill #0027334919-2015-0000-00	Situs error	10/26/2015	C ADVL CI02ADVL CI02ADVL FR16ADVL	Tax Tax Vehicle Fee Tax	\$0.00 (\$233.52) (\$15.00) \$50.11	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 (\$233.52) (\$15.00) \$50.11
GOODMAN, CHADWICK	1509 CARLTON AVE	KANNAPOLIS, NC 28083	Proration	0027305332	FE8992	PENDING	55496403	Refund Generated due to proration on Bill #0027305332-2015-0000-00	Vehicle Sold	10/22/2015	C ADVL CI02ADVL CI02ADVL	Tax Tax Vehicle Fee	(\$116.66) (\$80.00) \$0.00	\$0.00 \$0.00 \$0.00	(\$116.66) (\$80.00) \$0.00
GORLINSKY, DAVID	1459 FRAYS MEADOW LN	EARLYSVILLE, VA 22936	Proration	0022744232	AKL4882	PENDING	74270772	Refund Generated due to proration on Bill #0022744232-2014-0000-00	Reg. Out of state	10/26/2015	C ADVL CI05ADVL CI05ADVL FR05ADVL	Tax Tax Vehicle Fee Tax	(\$94.53) (\$48.62) \$0.00 (\$8.64)	\$0.00 \$0.00 \$0.00 \$0.00	(\$94.53) (\$48.62) \$0.00 (\$8.64)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date

NAME	ADDRESS	CITY	STATE	ZIP	PRORATION	REFUND AMOUNT	VEHICLE ID	STATUS	DATE	TYPE	AMOUNT	TAX	VEHICLE FEE	REFUND			
HAMMEL, ROBERT	142 SPENCER AVE NW	CONCORD, NC 28025	NC	28025	Proration	0018007128	ZVT8852	PENDING	54788973	Refund Generated due to proration on Bill #0018007128-2014-2014-0000-00	Vehicle Sold	10/13/2015	C ADVL	Tax	(\$10.55)	\$0.00	(\$10.55)
													CI02ADVL	Tax	(\$7.23)	\$0.00	(\$7.23)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$17.78																	
HARRIS, PAUL	3925 STALLINGS RD	HARRISBURG, NC 28075	NC	28075	Adjustment < \$100	0028530076	CF86197	PENDING	37052192	Refund Generated due to adjustment on Bill #0028530076-2015-	Over Assessment	10/23/2015	C ADVL	Tax	(\$73.03)	\$0.00	(\$73.03)
													FR07ADVL	Tax	(\$13.72)	\$0.00	(\$13.72)
																Refund	\$86.75
Refund \$86.75																	
HAYES, CARL	PO BOX 163	KANNAPOLIS, NC 28082	NC	28082	Proration	0000922152	AJW9768	PENDING	36036134	Refund Generated due to proration on Bill #0000922152-2014-	Vehicle Sold	10/02/2015	C ADVL	Tax	(\$21.44)	\$0.00	(\$21.44)
													FR09ADVL	Tax	(\$2.53)	\$0.00	(\$2.53)
																Refund	\$23.97
Refund \$23.97																	
HAYES, CARL	PO BOX 163	KANNAPOLIS, NC 28082	NC	28082	Proration	0026896787	DFR4717	PENDING	36036136	Refund Generated due to proration on Bill #0026896787-2014-	Vehicle Sold	10/02/2015	C ADVL	Tax	(\$54.15)	\$0.00	(\$54.15)
													FR09ADVL	Tax	(\$6.39)	\$0.00	(\$6.39)
																Refund	\$60.54
Refund \$60.54																	
HILL, BRANDON	766 WALES CT NW APT 13	CONCORD, NC 28027	NC	28027	Proration	0025682756	BHT8574	PENDING	55578654	Refund Generated due to proration on Bill #0025682756-2014-2014-0000-00	Vehicle Sold	10/23/2015	C ADVL	Tax	(\$7.98)	(\$0.46)	(\$8.44)
													CI02ADVL	Tax	(\$5.47)	(\$0.31)	(\$5.78)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$14.22																	
HOUSTON, LASHONDA	7144 FURLOW LN	HARRISBURG, NC 28075	NC	28075	Proration	0024821763	CJP9360	PENDING	55908156	Refund Generated due to proration on Bill #0024821763-2014-2014-0000-00	Vehicle Sold	10/28/2015	C ADVL	Tax	(\$8.21)	\$0.00	(\$8.21)
													FR19ADVL	Tax	(\$1.31)	\$0.00	(\$1.31)
													CI01ADVL	Tax	(\$1.86)	\$0.00	(\$1.86)
Refund \$11.38																	
HUNT, EARL	3316 KENDALE AVE NW	CONCORD, NC 28027	NC	28027	Proration	0018024065	VSPPEED22	PENDING	53958009	Refund Generated due to proration on Bill #0018024065-2014-2014-0000-00	Vehicle Sold	10/01/2015	C ADVL	Tax	(\$74.62)	\$0.00	(\$74.62)
													CI02ADVL	Tax	(\$51.17)	\$0.00	(\$51.17)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$125.79																	
JACKSON, MARVIN	6012 BAYFIELD PKWY, UNIT 203	CONCORD, NC 28027	NC	28027	Proration	0025546933	DDS7468	PENDING	55908681	Refund Generated due to proration on Bill #0025546933-2014-2014-0000-00	Vehicle Sold	10/28/2015	C ADVL	Tax	(\$66.42)	\$0.00	(\$66.42)
													CI04ADVL	Tax	(\$56.93)	\$0.00	(\$56.93)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$123.35																	
JOHNSON, ALNETTIA	6930 TANNERS CREEK	HUNTERS VILL E, NC 28078	NC	28078	Proration	0014348163	LASTRYDE	PENDING	55805721	Refund Generated due to proration on Bill #0014348163-2014-2014-0000-00	Vehicle Sold	10/27/2015	C ADVL	Tax	(\$55.09)	(\$2.75)	(\$57.84)
													CI02ADVL	Tax	(\$37.78)	(\$1.89)	(\$39.67)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$97.51																	
JONES, NEAL	905 E MEMORIAL HWY	HARMONY, NC 28634	NC	28634	Adjustment < \$100	0028528541	ZNN4140	PENDING	36736792	Refund Generated due to adjustment on Bill #0028528541-2014-	Mileage	10/16/2015	C ADVL	Tax	(\$36.48)	\$0.00	(\$36.48)
													FR09ADVL	Tax	(\$4.30)	\$0.00	(\$4.30)
																Refund	\$40.78
Refund \$40.78																	
JORDEN, DEBBIE	2513 MONROE CT NW	CONCORD, NC 28027	NC	28027	Proration	0009788609	ZRE8873	PENDING	55408665	Refund Generated due to proration on Bill #0009788609-2014-2014-0000-00	Vehicle Sold	10/21/2015	C ADVL	Tax	(\$3.46)	\$0.00	(\$3.46)
													CI02ADVL	Tax	(\$2.38)	\$0.00	(\$2.38)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$5.84																	
KING, STEPHANIE	105 EDGEWATER DR NW	CONCORD, NC 28027	NC	28027	Proration	0014322171	BX97099	PENDING	55997655	Refund Generated due to proration on Bill #0014322171-2014-2014-0000-00	Vehicle Sold	10/29/2015	C ADVL	Tax	(\$7.75)	\$0.00	(\$7.75)
													CI02ADVL	Tax	(\$5.32)	\$0.00	(\$5.32)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$13.07																	
LARRAZABAL, ALBERTO	1489 LITTLE FALLS DR	CONCORD, NC 28025	NC	28025	Proration	0025399847	CLC7572	PENDING	37272458	Refund Generated due to proration on Bill #0025399847-2014-	Vehicle Sold	10/28/2015	C ADVL	Tax	(\$78.96)	\$0.00	(\$78.96)
													FR14ADVL	Tax	(\$5.19)	\$0.00	(\$5.19)
																Refund	\$84.15
Refund \$84.15																	
LEWIS-ORLOVICH, MERCEDES	1422 MITCHELL GLEN ST	KANNAPOLIS, NC 28083	NC	28083	Proration	0027969998	DDR8796	PENDING	55703076	Refund Generated due to proration on Bill #0027969998-2014-2014-0000-00	Tag Surrender	10/26/2015	C ADVL	Tax	(\$68.01)	(\$3.40)	(\$71.41)
													CI04ADVL	Tax	(\$58.29)	(\$2.91)	(\$61.20)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$132.61																	
LIAO, QI	770 BURRAGE RD NE	CONCORD, NC 28025	NC	28025	Proration	0018028820	BLM5076	PENDING	54336129	Refund Generated due to proration on Bill #0018028820-2014-2014-0000-00	Vehicle Sold	10/06/2015	C ADVL	Tax	(\$30.89)	\$0.00	(\$30.89)
													CI02ADVL	Tax	(\$21.19)	\$0.00	(\$21.19)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$52.08																	
MARSHALL, KINA	362 SOUTH CIR NW	CONCORD, NC 28027	NC	28027	Proration	0014304558	BLM4855	PENDING	53957550	Refund Generated due to proration on Bill #0014304558-2014-2014-0000-00	Vehicle Sold	10/01/2015	C ADVL	Tax	(\$51.25)	\$0.00	(\$51.25)
													CI02ADVL	Tax	(\$35.14)	\$0.00	(\$35.14)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$86.39																	
MCCLAMROCK, HAROLD	82 CUMBERLAND CT SW	CONCORD, NC 28025	NC	28025	Adjustment < \$100	0026435752	CKY1824	PENDING	54481794	Refund Generated due to adjustment on Bill #0026435752-2014-2014-0000-00	Over Assessment	10/08/2015	C ADVL	Tax	(\$3.00)	\$0.00	(\$3.00)
													CI02ADVL	Tax	(\$2.06)	\$0.00	(\$2.06)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$5.06																	
MCELVEEN, TAMARA	615 LORAIN AVE NW	CONCORD, NC 28027	NC	28027	Proration	0014332444	RVM4911	PENDING	55232589	Refund Generated due to proration on Bill #0014332444-2014-2014-0000-00	Vehicle Sold	10/19/2015	C ADVL	Tax	(\$18.29)	\$0.00	(\$18.29)
													CI02ADVL	Tax	(\$12.54)	\$0.00	(\$12.54)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$30.83																	
MCFARLAND, RODNEY	914 STERNBRIDGE DR	CONCORD, NC 28025	NC	28025	Proration	0024423366	ALL6341	PENDING	36036320	Refund Generated due to proration on Bill #0024423366-2014-	Vehicle Totalled	10/02/2015	C ADVL	Tax	(\$110.88)	\$0.00	(\$110.88)
													FR14ADVL	Tax	(\$7.29)	\$0.00	(\$7.29)
																Refund	\$118.17
Refund \$118.17																	
MCMANUS, LENY	4444 GREYSTONE DR SW	CONCORD, NC 28027	NC	28027	Proration	0026632243	DHX3045	PENDING	54702354	Refund Generated due to proration on Bill #0026632243-2014-2014-0000-00	Vehicle Totalled	10/12/2015	C ADVL	Tax	(\$92.36)	\$0.00	(\$92.36)
													CI02ADVL	Tax	(\$63.33)	\$0.00	(\$63.33)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$155.69																	
MERCER, CATRINA	12000 RICELAND WAY	MIDLAND, NC 28107	NC	28107	Proration	0009918794	CBE2203	PENDING	36468206	Refund Generated due to proration on Bill #0009918794-2014-	Insurance Lapse	10/12/2015	C ADVL	Tax	(\$15.05)	\$0.00	(\$15.05)
													CI06ADVL	Tax	(\$4.30)	\$0.00	(\$4.30)
																Refund	\$19.35
Refund \$19.35																	
MILLER, ANGELA	2305 POND SIDE CT	KANNAPOLIS, NC 28083	NC	28083	Proration	0017999595	CAS2272	PENDING	55105254	Refund Generated due to proration on Bill #0017999595-2014-2014-0000-00	Vehicle Sold	10/16/2015	C ADVL	Tax	(\$95.90)	\$0.00	(\$95.90)
													CI04ADVL	Tax	(\$82.20)	\$0.00	(\$82.20)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$178.10																	
MOORHEAD, AMY	245 RESEARCH DRIVE, APT 240	ATHENS, GA 30605	GA	30605	Proration	0020242490	CFV6839	PENDING	55805385	Refund Generated due to proration on Bill #0020242490-2014-2014-0000-00	Reg., Out of state	10/27/2015	C ADVL	Tax	(\$59.46)	\$0.00	(\$59.46)
													CI02ADVL	Tax	(\$40.77)	\$0.00	(\$40.77)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$100.23																	
NAGARAJ, MANOHAR	9898 VIOLET CANNON DR NW	CONCORD, NC 28027	NC	28027	Proration	0027253852	YWR4076	PENDING	55495887	Refund Generated due to proration on Bill #0027253852-2014-2014-0000-00	Vehicle Sold	10/22/2015	C ADVL	Tax	(\$47.57)	(\$2.38)	(\$49.95)
													CI02ADVL	Tax	(\$32.62)	(\$1.63)	(\$34.25)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$84.20																	
OTT, JAMES	1601 MATTHEW ALLEN CIR	KANNAPOLIS, NC 28081	NC	28081	Proration	0009552888	TRZ8025	PENDING	55231572	Refund Generated due to proration on Bill #0009552888-2014-2014-0000-00	Vehicle Sold	10/19/2015	C ADVL	Tax	(\$12.02)	\$0.00	(\$12.02)
													CI04ADVL	Tax	(\$10.30)	\$0.00	(\$10.30)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$22.32																	
OVERCASH, DAVID	1376 WINECOFF SCHOOL RD	CONCORD, NC 28027	NC	28027	Proration	0009844694	CBE1331	PENDING	55232070	Refund Generated due to proration on Bill #0009844694-2014-2014-0000-00	Vehicle Sold	10/19/2015	C ADVL	Tax	(\$5.44)	\$0.00	(\$5.44)
													CI02ADVL	Tax	(\$3.73)	\$0.00	(\$3.73)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$9.17																	
OVIEDO, JOSE	692 NANNYBERRY LN	CONCORD, NC 28025	NC	28025	Proration	0017999231	YWW5243	PENDING	37052236	Refund Generated due to proration on Bill #0017999231-2014-	Vehicle Sold	10/23/2015	C ADVL	Tax	(\$36.75)	\$0.00	(\$36.75)
													FR04ADVL	Tax	(\$2.36)	\$0.00	(\$2.36)
																Refund	\$39.11
Refund \$39.11																	
PARROTT, JAMES	202 E 1ST ST	KANNAPOLIS, NC 28083	NC	28083	Proration	0026469635	CBD7783	PENDING	54570573	Refund Generated due to proration on Bill #0026469635-2014-2014-0000-00	Vehicle Sold	10/09/2015	C ADVL	Tax	(\$43.16)	\$0.00	(\$43.16)
													CI04ADVL	Tax	(\$36.99)	\$0.00	(\$36.99)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund \$80.15																	
POIRIER, MARK	6051 BARRIER GEORGEVILLE RD	CONCORD, NC 28025	NC	28025	Proration	0024042847	XZ7873	PENDING	36997654	Refund Generated due to proration on Bill #0024042847-2014-	Vehicle Sold	10/22/2015	C ADVL	Tax	(\$79.22)	\$0.00	(\$79.22)
													FR16ADVL				



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

New Business

SUBJECT:

EDC - Economic Development Grant Request - Public Hearing 6:30 P.M.

BRIEF SUMMARY:

Representatives from the Cabarrus Economic Development Corporation (EDC) will present a request for an economic development cash grant in the amount of \$930,240 for Beacon Partners (River Oaks - River Oaks Corporate Center), pursuant to N.C. General Statute 158-7.1 to provide public infrastructure within the River Oaks Corporate Center to include: a public roadway, utility extensions, and a traffic signal at the intersection of the new roadway and Derita Road.

REQUESTED ACTION:

Hold a public hearing.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Patrick Coughlin, President and CEO, Cabarrus EDC

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS

- [Public Hearing Notice Webpage](#)
 - [Public Hearing Notice](#)
-



Cabarrus County

NORTH CAROLINA

Search Our Site...


[Welcome](#) | [Resident](#) | [Business](#) | [Government](#) | [Media Room](#) | [I Want To ...](#) | [Events](#) | [OnCTW](#)

[Board of Commissioners](#)
[Commissioner Biographies](#)
[Meeting Schedule](#)
[Agendas](#)
[Minutes](#)
[Reports](#)
[Public Notices](#)
[Legislative Goals](#)
[Strategic Planning](#)
[Economic Development Grant Program](#)
[Code of Ordinances](#)
[Events](#)

[Welcome](#) / [Government](#) / [County Department Directory](#) / [Board of Commissioners](#) / [Public Notices](#)

[Like](#) Sign Up to see what your friends like.

Public Notices

Board of Commissioners Public Hearing Notices - 6:30 pm

Notice Subject	Meeting Date	Posted Date
Beacon Partners Economic Development Grant Public Hearing	11/16/2015	11/5/2015
Presentation of the 2016 Schedule of Values Public Hearing	10/19/2015	10/7/2015
Cabarrus County Transportation 5311 Grant Public Hearing	10/19/2015	10/7/2015
Cabarrus County Transportation ROAP Grant Public Hearing	10/19/2015	10/7/2015
Transportation 5310 Grant Application Public Hearing	8/17/2015	8/5/2015
HOME Program CAPER Report Public Hearing 2015	8/17/2015	8/5/2015
Adoption of Harrisburg Comprehensive Bicycle, Pedestrian and Greenway Plan Public Hearing	8/17/2015	8/5/2015
Proposed Amendments to Zoning Ordinance Public Hearing 2015	8/17/2015	8/5/2015
Public Hearing Notice to Consider an Economic Development Grant for Project Burgundy	8/3/2015	7/23/2015
Public Hearing on the Adoption of Cabarrus County FY16 Budget	6/15/2015	6/1/2015
Hearing on the Award of Non-Emergency Ambulance Services Franchise	6/15/2015	6/4/2015
Project Toby Economic Development Grant	5/18/2015	5/7/2015
Project Roy Economic Development Grant	4/20/2015	4/10/2015
North Drive ROW Abandonment Recessed Public Hearing	3/16/2015	2/19/2015
Cabarrus-Stanly-Union Adoption of Hazard Mitigation Plan Public Hearing	3/16/2015	3/4/2015

1 2 3 4 5 6

Public Notices

Notice Subject	Meeting Date	Posted Date
Notice of Adoption of the Schedules, Standards, and Rules for the 2016 Reappraisal	11/4/2015	11/4/2015
Advertisement for Upset Bid Process for Sale of County Property (607 J Avenue)	10/29/2015	10/20/2015
Advertisement of Exchange and Purchase of Property on Concord Lake Road	9/21/2015	9/9/2015
Board of Commissioners Special Meeting Notice July 28, 2015	7/28/2015	7/23/2015
Advertisement of Upset Bid Sale of County Property - Buick Avenue	6/26/2015	6/16/2015
Public Notice of Rankin Road Property Exchange	6/15/2015	6/4/2015
Advertisement for Upset Bid Sale of County Property (Ft. Worth Avenue Property)	5/11/2015	4/29/2015
Board of Commissioners April 13, 2015 Special Meeting Notice	4/13/2015	4/9/2015
Public Notice for an Exchange of Property - Wallace	1/20/2015	1/7/2015
Advertisement for Sealed Bids for 86 Union Street South	8/4/2014	7/23/2014

1 2 3

Planning & Zoning Commission Public Hearing Notices - 7pm

Notice Subject	Meeting Date	Posted Date
Rezoning Request: Applicant - Larry Wallace Engines	3/13/2012	4/9/2012
Conditional Use Permit Request by WSACC	9/11/2012	8/16/2012
Rezoning Request	3/12/2013	3/5/2013
Conditional Use Permit Request	6/11/2013	6/3/2013
Conditional Use and Rezoning Request	9/10/2013	8/28/2013
Conditional Use Permit Request	11/12/2013	10/30/2013
Conditional Use Permit Request	3/11/2014	3/3/2014

I want to...

[Contact](#)
[Board Of Commissioners](#)
[Clerk To The Board](#)
[County Attorney](#)
[County Department Directory](#)
[Public Officials](#)
[Find](#)
[Meeting Minutes](#)
[Tax Rates](#)
[Videos Of BOC Meetings](#)
[Get Involved](#)
[Boards And Committees](#)
[Sign Up For Cabarrus This Week E Newsletter](#)
[Voter Precinct Official](#)
[Youth Commission](#)
[Go Green](#)
[Learn About Cabarrus County's Sustainability Initiatives](#)

Font Size: a a A



CABARRUS COUNTY
BOARD OF COMMISSIONERS

NOTICE OF PUBLIC HEARING
November 16, 2015 – 6:30 P.M.

Economic Development Grant

Notice is hereby given that the Cabarrus County Board of Commissioners will hold a public hearing at 6:30 p.m. (or as soon thereafter as persons may be heard) on Monday, November 16, 2015, in the Board of Commissioners' Meeting Room located on the second floor of the Cabarrus County Governmental Center, 65 Church Street SE, Concord, to consider an economic development cash grant in the amount of \$930,240 for Beacon Partners (River Oaks – River Oaks Corporate Center), pursuant to N.C. General Statute 158-7.1 to provide public infrastructure within the River Oaks Corporate Center to include: a public roadway, utility extensions, and a traffic signal at the intersection of the new roadway and Derita Road. The [proposed draft agreement](#) is available for inspection in the Office of the Clerk to the Board at the Governmental Center.

If reasonable accommodations are needed, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Megan Smit, Clerk to the Board

Posted November 5, 2015

Site Plan



This AGREEMENT (“Agreement”) is entered into effective April __, 2015 by and between BEACON PARTNERS, a North Carolina _____ (the “Company”), and the COUNTY OF CABARRUS, North Carolina, a body politic and political subdivision of the State of North Carolina (the “County”), and describes the agreement between the parties relating to an economic development project to assist the Company in the construction of public infrastructure in the River Oaks Corporate Center (the “Site”).

RECITALS

1. The County is vitally interested in the economic welfare of its citizens and the creation and maintenance of sustainable jobs for its citizens in strategically important industries and therefore wishes to provide the necessary conditions to stimulate investment in the local economy and promote business, resulting in the creation of a substantial investment in the County and to encourage economic growth and development opportunities which the County has determined will be made possible pursuant to the Project (as defined below).

2. The Company is engaged in the development of business parks in order to attract industrial and commercial enterprises to such parts thereby generating economic growth and creating new jobs.

3. The Company has proposed to make a capital investment of at least \$53,000,000 at the Site in two phases, all in the form of internal infrastructure and at least four (4) industrial or commercial buildings. Such infrastructure and buildings that are located on the Site are referred to herein as the “Facility.” The Facility, along with the land constituting the Site is referred to as the “Project.”

4. The County recognizes that the Project will bring direct and indirect benefits to the County, including job creation, economic diversification and stimulus in technology and manufacturing skills, and has offered economic development incentives (the “County Incentives” as defined below) to induce the Company to locate the Project at the Site.

5. The Company fully intends to establish through the Project an important presence in the County by making a substantial investment in the Project. The County hereby acknowledges that the terms of this Agreement, including specifically the County Incentives and other assistance described in this Agreement, constitute a dispositive inducement to the Company to locate the Project at the Site. Similarly, the Company hereby acknowledges that its decision to develop the Project at the Site resulted from the County’s offer of local incentives and other assistance as described in this Agreement.

In consideration of the mutual covenants and agreements set forth, the parties agree as follows.

I. County Incentives Generally

The County will provide cash incentives (the “County Incentives”) provided that the provisions of this Agreement are met. The County will provide a cash grant for construction of a public roadway, installation of public utilities and installation of a stoplight on Derita Road as described below in Section II.

II. County Economic Development Incentives Related Land Development and Infrastructure

A. Land Development

The Company agrees to develop the Facility on a tract of land owned by the Company consisting of approximately ____ acres located at the southwest corner of Derita Road and Poplar Tent Road in the City of Concord, North Carolina (the “Site”). The Site is denoted on the map attached as Exhibit A

B. County’s Incentives for a Public Road, Utilities and a Stoplight

Within ten (10) days of completion of construction of each of the following improvements to the Site, the County will pay the indicated amount to the Company as reimbursement for such cost, provided evidence of the amount and completion of the construction is given to the County.

C. Company intends to construct the Facility in two phases, beginning in 2015. The two phases re further described as:

Phase	Completion Deadline	Investment Amount
1	9-30-2016	\$25,000,000
2	12-31-2018	\$28,000,000
	TOTAL	\$53,000,000

The investment amounts shown are for the purposes of establishing a minimum investment by Company for each Phase, subject to the Section III. C pro-ration reduction.

III. Reduction and Recapture of Incentives

A. If Company is not current on all other taxes, fees, assessments or other amounts owed to the County by Company related to the Facility at the time an EDI Grant is to be paid, the County may set off from any EDI Grant any amount(s) so owed by Company to the County.

- B. If for any reason Company fails to make the \$53,000,000 investment set forth in Section II C then the County will have no further responsibility to make any EDI Grants to Company for investment made after the completion deadline, but agrees to complete EDI Grants pursuant to this Agreement on any investment that has been made as of the completion deadline.
- C. The EDI Grant for any phase will be reduced by the percentage by which Company's capital investment fell short of the target investment for that phase.
- D. The County is not required to make any EDI Grants to Company at any time after any public announcement by Company of its plan to cease construction at the Facility.
- E. If the Company ceases operations completely at the Facility, substantially curtails operations at the Facility for a period of more than one month or otherwise ceases to use the Site for the purposes contemplated herein (or some other purpose such as manufacturing or distribution), in any such case within ten years after the Opening Date, for any reason other than nonperformance by the County of its covenants under this Agreement, then, at the County's request, the Company will refund to the County a percentage of the EDI Grants previously paid to the Company, in each case depending on the year in which one of the above circumstances occurs, as determined by the following table:

Table 2

<u>Year</u>	<u>Reimbursement Percentage</u>
1-4	100
5	65
6	50
7	40
8	30
9	20
10	10

- F. The Company shall secure its potential repayment obligation with an irrevocable, standby letter of credit in an amount equal to the EDI Grants to be paid by County, in a form acceptable to County.
- G. The provisions of this Section IV survive the termination of this Agreement.

IV. Indemnification and Limitations

Company will indemnify and hold harmless the County and its Board of Commissioners, employees and agents (the “Indemnified Parties”) for damages imposed upon them by a court of final determination based on any claims of third parties arising out of any act or omission of the Company in the performance required of it by this Agreement, provided, however, that such indemnification (i) is subject to an aggregate cap equal to the EDI Grants actually received by the Company, (ii) is not contrary to law and (iii) shall not apply to third party claims arising out of or relating to a negligent act or omission of the County. The County agrees that none of the foregoing shall be construed to release County from the obligations it has undertaken elsewhere in this Agreement, in connection with the EDI Grants or otherwise. Except as otherwise set forth herein, each Indemnified Party and the Company agrees to pay its own costs incurred in connection herewith, including all costs incurred in connection with the preparation of this Agreement.

COMPANY SHALL NOT BE LIABLE UNDER ANY CIRCUMSTANCES FOR ANY CLAIMS ARISING OUT OF ANY ACT OR OMISSION OF THE COMPANY IN THE PERFORMANCE REQUIRED OF IT BY THIS AGREEMENT FOR SPECIAL INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOST REVENUES AND PROFITS, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF THOSE DAMAGES. This provision also applies to the indemnity set forth in the above paragraph.

V. Disclaimer of Warranties

Company acknowledges that the County has not designed the Facility, that the County has not supplied any plans or specifications with respect thereto and that the County: (a) is not a manufacturer of, or dealer in, any of the component parts of the Facility or similar facilities, (b) has not made any recommendation, given any advice nor taken any other action with respect to (i) the choice of any supplier, vendor or designer of, or any other contractor with respect to, the Facility or any component part thereof or any property or rights relating thereto, or (ii) any action taken or to be taken with respect to the Facility or any component part thereof or any property or rights relating thereto at any stage of the construction thereof, (c) has not at any time had physical possession of the Facility or any component part thereof, and (d) has not made any warranty or other representation, express or implied, that the Facility or any component part thereof or any property or rights relating thereto (i) will not result in or cause injury or damage to persons or property, (ii) has been or will be properly designed, or will accomplish the results which Company intends therefore, or (iii) is safe in any manner or respect.

The County makes no express or implied warranty or representation of any kind whatsoever with respect to the Facility or any component part thereof, including but not limited to any warranty or representation with respect to the merchantability or the fitness or suitability thereof for any particular purpose, and further including the design or condition thereof, the safety, workmanship, quality, or capacity thereof; compliance thereof with the requirements of any law, rule, specification or contract pertaining thereto; any latent defect; the Facility’s ability to perform any function; or any other characteristic of the Facility; it being agreed that as between the County and

Company, Company is to bear all risks relating to the Facility, the completion thereof or the transactions contemplated hereby and Company hereby waives the benefits of any and all implied warranties and representation of the City.

The provision of this Section V shall survive the Agreement's termination.

VI. Termination of Agreement

This Agreement shall terminate at the end of the tenth year after the County has made the last of the EDI Grants required by this Agreement. After such termination, this Agreement will be null and void, and the parties to this Agreement will have no further obligations from one to the other thereafter, except as specifically noted in this Agreement.

VII. Assignments

The Company shall not assign this Agreement or any portion thereof without the written consent of the County, nor shall the Company assign any funds due or to become due to it hereunder without the prior written consent of the County; provided, however, the Company shall be permitted to assign this Agreement or any portion thereof, or any funds due or to become due to it hereunder, to any direct or indirect wholly-owned subsidiary or other related party of the Company. However, in the event of such assignment, the Company shall remain ultimately responsible and liable for the performance of the Company's obligations hereunder.

VIII. Representations

The Company represents as of the date of this Agreement as follows:

- A. The Company (i) is a _____ company duly organized and validly existing under the laws of its state of incorporation; (ii) is duly qualified to transact business and is in good standing in North Carolina; (iii) is not in violation of any provision of its organizational documents; (iv) has full corporate power to own its properties and conduct its business; (v) has full power and authority to enter into this Agreement and to enter into and carry out the transactions contemplated by this Agreement; (vi) by proper action has duly authorized the execution and delivery of this Agreement; and (vii) is not in default under any provision of this Agreement.
- B. The Company's execution and delivery of this Agreement neither conflicts with, nor will result in, a breach or default under its organizational documents; nor, to the best of its knowledge, will its execution and delivery conflict with, or result in, a breach or default under the terms, conditions, or provisions of any statute, order, rule, regulation, agreement, or instrument to which the Company is a party

or by which it is bound; nor will its execution and delivery result in the imposition of any lien on its property.

- C. The Company has duly authorized, executed, and delivered this Agreement, and to the Company's knowledge, this Agreement constitutes its legal, valid, and binding obligations, enforceable in accordance with its terms.

To the Company's knowledge, there is no litigation or proceeding pending or, to its knowledge, threatened against the Company, which would adversely affect the validity of this Agreement.

The County represents as of the date of this Agreement as follows:

- A. At the time of execution of this Agreement, the County (i) has full power and authority to enter into this Agreement and to enter into and carry out the transactions contemplated by this Agreement; (ii) by proper action has duly authorized the execution and delivery of this Agreement; and (iii) is not in default under any provisions of this Agreement.
- B. The County has duly authorized, executed, and delivered this Agreement, and this Agreement constitutes the County's legal, valid, and binding obligation, enforceable in accordance with its terms.
- C. To the County's knowledge, there is no litigation or proceeding pending or threatened against the County or affecting it which would adversely affect the validity of this Agreement.
- D. To the best of the County's knowledge at the time of execution of this Agreement, the County is not in default under any provision of State law which would affect its existence or its powers.
- E. To the best of the County's knowledge at the time of execution of this Agreement, no official of the County has any interest (financial, employment, or other) in the Company or the transactions contemplated by this Agreement.
- F. With respect to this Agreement, County has complied fully with all requirements of N.C. General Statutes §158-7.1, to the County's ability and knowledge.

NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS CREATING A PLEDGE OF THE FAITH AND CREDIT OF THE COUNTY WITHIN THE MEANING OF ANY CONSTITUTIONAL DEBT LIMITATION. NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS DELEGATING GOVERNMENTAL POWERS NOR AS A DONATION OR A LENDING OF THE CREDIT OF THE COUNTY WITHIN THE MEANING OF THE STATE CONSTITUTION. THIS AGREEMENT

SHALL NOT DIRECTLY OR INDIRECTLY OR CONTINGENTLY OBLIGATE THE COUNTY TO MAKE ANY PAYMENTS BEYOND THOSE APPROPRIATED IN THE SOLE DISCRETION OF THE COUNTY FOR ANY FISCAL YEAR IN WHICH THIS AGREEMENT SHALL BE IN EFFECT. NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED TO PLEDGE OR TO CREATE A LIEN ON ANY CLASS OR SOURCE OF THE COUNTY'S MONEYS, NOR SHALL ANY PROVISION OF THE AGREEMENT RESTRICT TO ANY EXTENT PROHIBITED BY LAW, ANY ACTION OR RIGHT OF ACTION ON THE PART OF ANY FUTURE COUNTY GOVERNING BODY. TO THE EXTENT OF ANY CONFLICT BETWEEN THIS ARTICLE AND ANY OTHER PROVISION OF THIS AGREEMENT, THIS ARTICLE TAKES PRIORITY.

IX. **Miscellaneous**

A. **Definitions.** All terms with initial capitals used in this Agreement and not otherwise defined will have the meanings ascribed to those terms in the Webster's Third New International Dictionary.

B. **Governing Law.** The parties intend that the law of the State of North Carolina will govern this Agreement.

C. **Notices.**

(1) Any communication required or permitted by this Agreement must be in writing except as expressly provided otherwise in this Agreement.

(2) Any communication under this Agreement shall be sufficiently given and deemed given when delivered by hand or after being deposited in the mails by first-class certified mail, postage prepaid, and addressed as follows:

(i) If to COMPANY: Jon L. Morris
Beacon Partners
610 East Morehead Street, Suite 250
Charlotte, N C 28202

With copy to: John Hunter
Womble Carlyle
One Wells Fargo Center
Suite 3500
Charlotte, NC 28202

(ii) If to the COUNTY: Michael K. Downs
County Manager

County of Cabarrus
P. O. Box 707
Concord, NC 28026-0707

With copy to: Richard M. Koch
County Attorney
County of Cabarrus
3220-201 Prosperity Church Road
Charlotte, N C 28269

Any addressee may designate additional or different addresses for communications by notice given under this Section to each other.

- D. **Non-Business Days.** If the date for making any payment or performing any act or exercising any right is not a Business Day, such payment must be made or act performed or right exercised on or before the next Business Day.
- E. **Entire Agreement: Amendments.** This Agreement, including Exhibits A, B and C attached, which are incorporated herein and made a part hereof constitute the entire contract between the parties. This Agreement may not be changed except in writing signed by all parties.
- F. **Binding Effect.** This Agreement is binding upon, inures to the benefit of and is enforceable by the parties and their respective successors and assigns. There are no other agreements or other conditions precedent to the binding nature of the respective obligations of the County under Sections II and III, other than the performance by Company of its obligations under this Agreement.
- G. **Time.** Time is of the essence in this Agreement and each and all of its provisions.
- H. **Liability of Officers and Agents.** No officer, agent, or employee of the County or Company shall be subject to any personal liability or accountability by reason of the execution of this Agreement or any other documents related to the transactions contemplated hereby. Such officers, agents, or employees shall be deemed to execute such documents in their official capacities only, and not in their individual capacities. This Section shall not relieve any such officer, agent, or employee from the performance of any official duty provided by law.
- I. **Counterparts.** This Agreement may be executed in several counterparts, including separate counterparts. Each shall be an original, but all of them together constitute the same instrument.
- J. **Provide W-9 To County.** Company shall provide a completed W-9 form to the County upon execution of this Agreement.

- K. **Dissolution of Company.** If the Company's legal entity is dissolved or suspended and the Company does not notify the County of such dissolution in three business days and/or the entity status is not reinstated in thirty business days, this Agreement, at the sole option of the County, shall be declared null and void or the Company shall execute a new Agreement showing the Company's correct legal entity.
- L. **Notice of Potential Disclosure of Confidential Company Information.** The Company acknowledges that it has been informed by the County that the County is required by North Carolina law to disclose "Public Records" as the term is defined by North Carolina General Statutes § 132-1, upon request. All information disclosed to the County by the Company which is subject to that definition and whose disclosure is not otherwise protected by law will be released by the County upon request as provided by North Carolina General Statutes § 132-6. The County may withhold from disclosure confidential records as defined by North Carolina General Statutes § 132-1.2. The Company acknowledges that it has read and is familiar with the County's obligations of public disclosure of documents and the definitions of confidential documents as contained in Chapter 132 of the North Carolina General Statutes. In order to prevent the disclosure of the confidentiality of information identified by the Company as a trade secret or as "confidential" pursuant to North Carolina General Statutes § 132.1.2 the County shall, if it receives a request for disclosure of such information, notify the Company of such request so that the Company may defend any claims or disputes arising from efforts of others to cause such trade secrets to be disclosed as a public record. The Company acknowledges that this disclosure of the County's public records requirements is given pursuant to North Carolina General Statutes § 132-1.8(b) and agrees that such disclosure is full and sufficient to the satisfaction of the Company. Both parties agree that this Section will survive the termination of the Agreement.
- M. **Force Majeure.** Any delay in the performance of any of the duties or obligations of either party hereunder (the "Delayed Party") shall not be considered a breach of this Agreement and the time required for performance shall be extended for a period equal to the period of such delay, provided that such delay has been caused by or is the result of any acts of God; acts of the public enemy; insurrections; riots; embargoes; labor disputes, including strikes, lockouts, job actions, or boycotts; shortages of materials or energy; fires; explosions; floods; changes in laws governing international trade; or other unforeseeable causes beyond the control and without the fault or negligence of the Delayed Party. The Delayed Party shall give prompt notice to the other party of such cause, and shall take whatever reasonable steps are necessary to relieve the effect of such cause as promptly as possible. No such event shall excuse the payment of any sums due and payable hereunder on the due date thereof except any payment due upon the occurrence of any act or event for which delayed performance is excused as provided above.

- N. **Severability.** If any court of competent jurisdiction holds any provision of this Agreement invalid or unenforceable, then (a) such holding shall not invalidate or render unenforceable any other provision of this Agreement, unless such provision is contingent on the invalidated provision; and (b) the remaining terms hereof shall, in such event, constitute the parties' entire agreement.
- O. **Audit Right.** The County reserves the right to require a certified audit or may perform the audit through the use of its staff pertaining to the Company's compliance with the capital investment condition described in this Agreement during normal business hours and upon reasonable prior notice.
- P. **Annual Report.** In the event the Company should cease to be part of a public company with its annual report publicly available on line for review, the Company shall furnish to the County a copy of its annual audit report performed by a certified public accountant as soon as it becomes available to the Company, but no later than six months following the Company's fiscal year end.

(SIGNATURES FOLLOW ON THE NEXT PAGE.)

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their corporate names by their duly authorized officers, all as of the date first above written.

<p>[SEAL]</p> <p>ATTEST:</p> <p>By: _____ Megan I.E. Smit, Clerk to the Board</p>	<p>COUNTY OF CABARRUS NORTH CAROLINA</p> <p>By: _____ Stephen M. Morris Chair Cabarrus County Board of Commissioners</p>
---	--

COUNTY OF CABARRUS

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Susan Fearington, Finance Director
County of Cabarrus, North Carolina
Date: _____

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: _____
Richard M. Koch, County Attorney

<p>[SEAL]</p> <p>ATTEST:</p> <p>_____ Name: _____ Title: _____</p>	<p>BEACON PARTNERS</p> <p>By: _____ _____ President</p>
---	--

Exhibit A

Property Description or Map



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointments - Cabarrus County Animal Protection Advisory Board

BRIEF SUMMARY:

The Board established the Cabarrus County Animal Protection Advisory Board by its action at the regular meeting on August 17, 2015. The newly established advisory board will have staggered two- and three-year terms. There are two vacancies on this committee.

Applications have been received from Joseph Plummer, Jacqueline Tucker and Wallace Wimmer. Mr. Plummer and Ms. Tucker are both Cabarrus County residents and eligible to serve on this board. If appointed, an exception to the "Residency Provision" of the Appointment Policy would be needed for Mr. Wimmer.

REQUESTED ACTION:

Motion to appoint an individual(s) to the Cabarrus County Animal Protection Advisory Board for a two-year term ending November 30, 2017.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Megan Smit, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [Roster](#)
 - [Applications on File](#)
-

CABARRUS COUNTY ANIMAL PROTECTION ADVISORY BOARD

5-Member Board

Ann Cannon
P.O. Box 1210
Concord, NC 28026

APPOINTMENT: 08/17/15

TERM EXPIRING: 08/31/18

Carol Miller
8130 New Street
Mt. Pleasant, NC 28124

APPOINTMENT: 08/17/15

TERM EXPIRING: 08/31/18

Michael Robinson
340 Sycamore Ridge Road
Concord, NC 28025

APPOINTMENT: 08/17/15

TERM EXPIRING: 08/31/18

**Cabarrus County Animal Protection Advisory Board
Applications on File
November 9, 2015**

Joseph Plummer	250 Ikerd Drive	Concord, NC 28025
Jacqueline Tucker	7116 Macedonia Church Road	Concord, NC 28027
Wallace Wimmer*	136 Forrest Edge Road	Mooresville, NC 28115

*An exception to the “residency” provision of the Appointment Policy will be needed.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointments - Nursing Home Community Advisory Committee

BRIEF SUMMARY:

The term of appointment for Linda Barnhardt on the Nursing Home Community Advisory Committee expired on October 31, 2015. Ms. Barnhardt would like to serve another term.

REQUESTED ACTION:

Motion to reappoint an individual to the Nursing Home Community Advisory Committee for a three-year term ending October 31, 2018.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Megan Smit, Clerk to the Board
Laurie Abounader, Regional Ombudsman

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [Roster](#)
 - [Applications on File](#)
-

NURSING HOME COMMUNITY ADVISORY COMMITTEE
3-Year Term
12-Member Board

Peggy Yost
1352 Cold Springs Road
Concord, NC 28025

APPOINTMENT: 01/20/09
REAPPOINTMENT: 12/21/09
REAPPOINTMENT: 01/22/13
TERM EXPIRING: 01/31/16

Sylvia Currie-Johnson
1547 Kingston Drive
Kannapolis, NC 28083

APPOINTMENT: 03/16/09
REAPPOINTMENT: 03/15/10
REAPPOINTMENT: 04/15/13
TERM EXPIRING: 03/31/16

Karen Gabbert
133 Carolina Avenue
Concord, NC 28025

APPOINTMENT: 04/20/09
REAPPOINTMENT: 04/19/10
REAPPOINTMENT: 04/15/13
TERM EXPIRING: 04/30/16

Linda Barnhardt
2860 Mt. Pleasant Road S
Mt. Pleasant, NC 28124

APPOINTMENT: 10/17/11
REAPPOINTMENT: 10/15/12
TERM EXPIRING: 10/31/15

Kim Hinson
6381 Irish Potato Road
Kannapolis, NC 28083

APPOINTMENT: 07/20/15
TERM EXPIRING: 07/31/16

7 VACANT Positions

GS 130-9.5

NURSING HOME COMMUNITY ADVISORY COMMITTEE

Applications on File

October 29, 2015

Avie Banks**	3356 Brackhill Street	Davidson, NC	28036
Linda Barnhardt*	2860 Mt. Pleasant Road S	Mt. Pleasant, NC	28124
Maryam Kazempour**	2509 Bellingham Drive NW	Concord, NC	28027
Kimberly Lane	9668 Laurie Avenue	Concord, NC	28027

* *Current Member*

** *Appointed to Adult Care CAC*



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointments - Transportation Advisory Board

BRIEF SUMMARY:

In order to better represent the citizens of Cabarrus County, the Transportation Advisory Board requests the following amendments to several membership position names:

Former position name	Amended position name
"Aging" (<i>vacant</i>)	"Hispanic Community"
"Human Services - DSS (Kathy Mowrer)"	"Human Services - Aging"
"Human Services" (Diane Gridley)	"Human Services - DSS"
"Supported Employment" (Skip Kraft)	"Vocational/Sheltered Workshops"

An application to serve on the Transportation Advisory Board has been received from Aurora Swain. Ms. Swain works with the Hispanic community and has built relationships over the past five years with hundreds of families across the county. She is eligible for appointment to the "Hispanic Community" representative position.

An application to serve on the Transportation Advisory Board has been received from Art Whittaker. Mr. Whittaker is the Director of Transportation for the Cabarrus County School (CCS) system. He is eligible for appointment to the "County Schools" representative position. Mr. Whittaker is a resident of Stanly County. An exception to the "residency" provision of the Appointment Policy will be needed for him.

REQUESTED ACTION:

Motion to approve the requested amendment to membership position

names as presented.

Motion to appoint an individual to the Transportation Advisory Board as the Hispanic Community representative for a three-year term ending June 30, 2018.

Motion to appoint an individual to the Transportation Advisory Board as the County Schools representative for a three-year term ending June 30, 2018; including an exception to the "residency" provision of the appointment policy if needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Megan Smit, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [Roster](#)
 - [Applications on File](#)
-

TRANSPORTATION ADVISORY BOARD
18 MEMBERS

<u>Appointee</u>	<u>Agency Represented</u>	<u>Term of Appointment</u>
Larry Bonds 8650 Waterlynn Circle NW Apt. 101 Concord, NC 28027	Citizen Advocate/ Retired	APPOINTMENT: 06/15/15 TERM EXPIRING: 06/30/18

Charles Hendrix 185 Corban Avenue SE Concord, NC 28025	Citizen Advocate/ ADA	APPOINTMENT: 01/21/14 TERM EXPIRING: 06/30/17
--	--------------------------	--

Vacant	County Schools	APPOINTMENT: TERM EXPIRING:
--------	----------------	------------------------------------

Diane Gridley Department of Human Services 1303 S. Cannon Boulevard Kannapolis, NC 28083 (07/20/15 - Exception to Appt. Policy)	Human Services	APPOINTMENT: 07/20/15 (unexpired term) TERM EXPIRING: 06/30/17
---	----------------	--

Mitchell Burris 381 Patience Drive Concord, NC 28025	Law Enforcement	APPOINTMENT: 09/21/15 TERM EXPIRING: 06/30/18
--	-----------------	--

Vacant	Human Services Dept. of Aging	APPOINTMENT: TERM EXPIRING: 06/30/15
--------	----------------------------------	---

Kathy Mowrer DHS Employee Dept. of Human Services 1303 S. Cannon Boulevard Kannapolis, NC 28083	Human Services DSS	APPOINTMENT: 07/16/12 REAPPOINTMENT: 06/15/15 TERM EXPIRING: 06/30/18
---	-----------------------	---

Kathy Kitts 13113 Brandywine Lane Midland, NC 28107 (7/16/12 - Exception to Appt. Policy)	Midland Area	APPOINTMENT: 06/19/06 REAPPOINTMENT: 07/20/09 REAPPOINTMENT: 07/16/12 TERM EXPIRING: 06/30/15
--	--------------	--

Skip Kraft 100 B Willow Road Salisbury, NC 28147 (07/20/15 - Exception to Appt. Policy) (Ex Officio Member)	Supported Employment (AD)	APPOINTMENT: 07/20/15 TERM EXPIRING: 06/30/18
---	------------------------------	--

Leigh Glass 120 Suburban Avenue Kannapolis, NC 28083	Cab. Health Alliance Healthy Cabarrus	APPOINTMENT: 01/21/14 (unexpired term) TERM EXPIRING: 06/30/16
Ann Benfield 653 Marigold Drive Kannapolis, NC 28083	Head Start	APPOINTMENT: 07/20/15 TERM EXPIRING: 06/30/18
Delton Russell 166 Cedar Drive Concord, NC 28025 (<i>Ex Officio Member</i>)	NC Mental Health	APPOINTMENT: 01/21/14 (unexpired term) REAPPOINTMENT: 06/15/15 TERM EXPIRING: 06/30/18
Judy Coble Coltrane LIFE Center 321 Corban Avenue SE Concord, NC 28025 (<i>Ex Officio Member</i>) (8/19/13 - Exception to Appt. Policy)	LIFE Center	APPOINTMENT: 08/19/13 TERM EXPIRING: 06/30/16
Michael Smith Cabarrus EMS 31 Willowbrook Drive Concord, NC 28027	Cabarrus EMS	APPOINTMENT: 06/17/13 TERM EXPIRING: 06/30/16
Sharon Corpening 1011 South Castleview Road Salisbury, NC 28146 (07/20/15 - Exception to Appt. Policy) (<i>EX Officio Member</i>)	Social Work (Blind)	APPOINTMENT: 07/20/15 TERM EXPIRING: 06/30/18
Andy Yoos 266 Post Oak Avenue SW Concord, NC 28025	County Safety Mgr.	APPOINTMENT: 05/18/15 (unexpired term) TERM EXPIRING: 06/30/16
James Polk 224 Deal Street SE Concord, NC 28025 (1/21/14 - Exception to Appt. Policy)	Citizen Advocate/ Aging	APPOINTMENT: 01/21/14 TERM EXPIRING: 06/30/17
Vacant	Local Clergy	APPOINTMENT: TERM EXPIRING:

Established July 22, 1991; Expanded March 26, 2001 (Effective July 1, 2001); Additional Members added December 17, 2001 and April 21, 2003

On 07/20/09, per the Transportation Department, the addition of the "Local Clergy" position was added to the roster at the request of the State.

Note: On June 20, 2011, the "retired" position was reclassified as "law enforcement" and "Lifespan" was reclassified as "citizen advocate/retired".

Attachment number 1 \n

**Transportation Advisory Board
Applications on File
October 23, 2015**

Anna Cain*	12 Cabarrus Avenue East	Concord, NC 28025
John Griswold	545 Holburn Street SW	Concord, NC 28025
Janet Haywood	2604 Lamplighter Drive	Kannapolis, NC 28081
Aurora Swain	4682 Judge Place NW	Concord, NC 28027
Art Whittaker**	30102 Westridge Court	Albemarle, NC 28001

*Serves on the Human Services Advisory Board

**An exemption to the "residency" provision of the Appointment Policy will be needed.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly Reports on Building Activity

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of building and permit activity including the information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly F. Sifford, Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [Building Activity Report](#)
 - [Building Activity Report](#)
-

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 10/1/2015 through End Date: 10/31/2015

File Date	Address	Application Name	Description	Est Cost	Est Sq Ft
BU2015-02561	10/1/2015 40 CORBAN AVE CONCORD, NC 28025	P C GODFREY, INC.	2 GAS WATER HEATERS AND STORAGE TANKS/RETAINING WALL	\$0	0
BU2015-02581	10/2/2015 7010 WEST WINDS BLVD CONCORD, NC 28027	NASCAR R & D CENTER-COLLABORATION ROOM	FREE STANDING WALL	\$0	2,800
BU2015-02582	10/2/2015 10020 EDISON SQUARE DR CONCORD, NC 28027	RITE LITE SIGNS	YES 2 YOGA SIGN	\$8,680	0
BU2015-02604	10/5/2015 920 CHURCH ST CONCORD, NC 28025	CHS NORTHEAST C-BASEMENT STEAM	RENOVATION OF STEAM EQUIPMENT	\$0	0
BU2015-02606	10/5/2015 5129 NC HWY 49 HARRISBURG, NC 28075	HARRISBURG VERIZON TOWER	COMMERCIAL UPFIT	\$0	0
BU2015-02618	10/6/2015 1144 UNION ST CONCORD, NC 28025	DRAGONFLY MEMORIALS, LLC	DRAGONFLY MEMORIALS, LLC COMMERCIAL UPFIT	\$0	1,116
BU2015-02622	10/6/2015 7425 ZEPHYR PL CONCORD, NC 28027	CONCORD REGIONAL AIRPORT PARKING DECK	COMMERCIAL NEW 2 LEVEL OPEN DECK	\$0	210,150
BU2015-02632	10/7/2015 1365 CONCORD PKWY CONCORD, NC 28025	CHILI'S GRILL & BAR-CONCORD PKWY	EXTERIOR UPGRADE-COMMERCIAL UPFIT	\$0	0
BU2015-02634	10/7/2015 329 MCGILL AVE CONCORD, NC 28025	CABARRUS BREWING COMPANY	CABARRUS BREWING COMPANY COMMERCIAL UPFIT	\$45	18,955
BU2015-02635	10/7/2015 1365 CONCORD PKWY CONCORD, NC 28025	VETERAN SIGNS & ELECTRIC	CHILI'S WALL MOUNT AND MONUMENT FACE CHANGE	\$0	0
BU2015-02638	10/7/2015 117 COUNTRY CLUB DR CONCORD, NC 28025	FOUR SEASONS TANNING	FOUR SEASONS TANNING COMMERCIAL UPFIT	\$750,000	1,625
BU2015-02646	10/8/2015 8100 LOWER ROCKY RIVER RD CONCORD, NC 28025	FLOWERS NC 2 CELL TOWER	CELLPHONE TOWER UPFIT	\$100,000	0
BU2015-02657	10/8/2015 707 MEMORIAL BLVD CONCORD, NC 28025	SIGN'S UNLIMITED	NORTHEAST INTERNAL & INTEGRATIVE MEDICINE MONUMENT SIGNS	\$10,000	0
BU2015-02660	10/9/2015 7300 WEDDINGTON RD CONCORD, NC 28027	CONCORD COLLISON CENTER-REMODELING	RENOVATION	\$0	18,766
BU2015-02661	10/9/2015 970 BRANCHVIEW DR CONCORD, NC 28025	DR FINK DENTAL OFFICE	DR FINK DENTAL OFFICE COMMERCIAL UPFIT	\$1,400,000	0
BU2015-02668	10/9/2015 3396 CLOVERLEAF PKWY KANNAPOLIS, NC 28083	Sign Technology	Wall sign	\$5,000	25
BU2015-02669	10/9/2015 3396 CLOVERLEAF PKWY KANNAPOLIS, NC 28083	Sign Technology	Ground Sign, Legal non conforming edit.	\$2,500	25
BU2015-02671	10/9/2015 4001 STOUGH RD CONCORD, NC 28027	Cabarrus County Maintenance Shelter	Metal carport used for storage of surplus park materials	\$0	0
BU2015-02672	10/9/2015 5003 HOSPICE LN KANNAPOLIS, NC 28081	Sign Technology	ground, directional, and reserved parking.	\$9,000	0
BU2015-02691	10/13/2015 1080 COPPERFIELD BLVD CONCORD, NC 28025	MERLE NORMAN COSMETICS	COMMERCIAL UPFIT	\$250,000	1,223
BU2015-02692	10/13/2015 10301 POPLAR TENT RD HUNTERSVILLE, NC 28078	AT&T 047-474 TOWER	CELL TOWER UPFIT	\$0	0
BU2015-02699	10/14/2015 2007 S CANNON BLVD KANNAPOLIS, NC 28083	W & T INDUSTRIAL PROPERTIES LLC	COMMERCIAL UPFIT	\$0	995

Attachment number 1 \n

BU2015-02703	10/15/2015	982 LEE-ANN DR CONCORD, NC 28025	MONTROSE CONSTRUCTION	DENTAL OFFICE-REPAIR FOR WATER	\$135,000	0
BU2015-02704	10/15/2015	4415 SCHOOL HOUSE CMN HARRISBURG, NC 28075	DOMINO'S SCHOOL HOUSE COMMONS	INTERIOR UPFIT	\$0	1,327
BU2015-02723	10/16/2015	2600 S CANNON BLVD KANNAPOLIS, NC 28083	HILBISH FORD RESTROOM RENOVATION	COMMERCIAL UPFIT	\$430,000	300
BU2015-02724	10/16/2015	2825 N CANNON BLVD KANNAPOLIS, NC 28083	FOOD LION #1284	COMMERCIAL UPFIT SUITE B	\$0	31,463
BU2015-02726	10/16/2015	700 DERITA RD CONCORD, NC 28027	RIVEROAKS FIRE PUMP HOUSE	COMMERCIAL NEW FIRE PUMP HOUSE	\$0	300
BU2015-02727	10/16/2015	800 DERITA RD CONCORD, NC 28027	RIVEROAKS BUILDING C	COMMERCIAL NEW	\$0	143,665
BU2015-02738	10/19/2015	900 BRANCHVIEW DR CONCORD, NC 28025	CASCO SIGNS	WALL MOUNTED SIGN SUITE 125	\$17,500	0
BU2015-02739	10/19/2015	354 UNION CEMETERY RD CONCORD, NC 28027	MARK ANDREW BOLES	NEW GARAGE DOOR INSTALLED AT AUTOMOTIVE CENTER	\$4,825	0
BU2015-02741	10/19/2015	141 UNION ST CONCORD, NC 28025	BRANNEN & WALKER LAW OFFICES PLLC	BRANNEN & WALKER LAW OFFICES PLLC COMMERCIAL RENOVATIONS	\$100,000	1,273
BU2015-02742	10/19/2015	10300 POPLAR TENT RD HUNTERSVILLE, NC 28078	SBA NETWORK HWY 73	UPGRADES TO EXISTIN CELL TOWER	\$0	0
BU2015-02751	10/20/2015	2321 CONCORD PKWY CONCORD, NC 28027	ALEVO - PH I ELECTROLYTE PROCESS AREA	ALEVO - ELECTROLYTE PROCESS AREA COMEMERCIAL UPFIT 4/1/2015 approved for ftgs and foundation only T. Culp	\$250,000	10,014
BU2015-02752	10/20/2015	2321 CONCORD PKWY CONCORD, NC 28027	ALEVO - PH II ELECTROLYTE PROCESS AREA	ALEVO - ELECTROLYTE PROCESS AREA Phase II Unloading building outside of existing building. 8554sq.ft.	\$5,500,000	0
BU2015-02753	10/20/2015	2321 CONCORD PKWY CONCORD, NC 28027	ALEVO-GRID BANK ASSEMBLY	CONCRETE FOUNDATIONS FOR GRID BANK CART ASSEMBLY	\$2,125,000	0
BU2015-02754	10/20/2015	2321 CONCORD PKWY CONCORD, NC 28027	ALEVO-CATHODE COATING AREA OSBL	INTERIOR WALLS TO CREATE 2970 SF CONTROL AREA.	\$2,500,000	0
BU2015-02757	10/20/2015	612 DICKENS PL CONCORD, NC 28025	HAMPTON INN CONCORD/KANNAPOLIS	COMMERCIAL UPFIT	\$0	1,556
BU2015-02770	10/21/2015	50 LILY GREEN CT CONCORD, NC 28027	BEXLEY SQUARE AT CONCORD MILLS	COMMERCIAL UPFIT	\$0	384
BU2015-02781	10/22/2015	920 CHURCH ST CONCORD, NC 28025	CHS NE STARBUCK RELOCATION	COMMERCIAL UPFIT	\$0	867
BU2015-02782	10/22/2015	865 CONCORD PKWY CONCORD, NC 28027	RADCO CONSTRUCTION SERVICES INC	COMMERCIAL REROOF	\$82,500	0
BU2015-02783	10/22/2015	551 E C ST KANNAPOLIS, NC 28083	Carver Welding Shop	Commercial upfit to welding classroom	\$1,130,000	0
BU2015-02784	10/22/2015	700 WALKER RD MT PLEASANT, NC 28124	CABARRUS COUNTY SCHOOL	REPLACING SCOREBOARD MT PLEASANT HIGH SCHOOL	\$2,500	0
BU2015-02785	10/22/2015	1528 CONCORD PKWY CONCORD, NC 28025	VERIZON STORE ALTERATIONS	COMMERCIAL UPFIT	\$0	925
BU2015-02787	10/23/2015	2760 CONCORD PKWY CONCORD, NC 28027	SIGN WORLD	TWO WALL MOUNTED SIGNS	\$10,000	0
BU2015-02788	10/23/2015	358 OAK AVENUE MALL DR KANNAPOLIS, NC 28081	FOOD LION #0006 UPFIT	COMMERCIAL UPFIT	\$0	38,277
BU2015-02796	10/26/2015	5011 WEDDINGTON RD CONCORD, NC 28027	RITE LITE SIGNS	WALL MOUNTED SIGN GNC SUITE 230	\$10,000	0

Attachment number 1 \n

BU2015-02797	10/26/2015	4541 ENTERPRISE DR CONCORD, NC 28027	INTERIOR RENOVATION FOR DNP	COMMERCIAL UPFIT	\$0	7,206
BU2015-02800	10/26/2015	349 COPPERFIELD BLVD CONCORD, NC 28025	HIGH LIFE	COMMERCIAL UPFIT	\$145,000	0
BU2015-02801	10/26/2015	896 CONCORD PKWY CONCORD, NC 28027	LATIN MARKET AND RESTAURANT	COMMERCIAL UPFIT/ADJOINING DOORWAY	\$5,000	0
BU2015-02809	10/27/2015	5011 WEDDINGTON RD CONCORD, NC 28027	WILLOW OAKS GREAT CLIPS	COMMERCIAL UPFIT	\$0	1,400
BU2015-02811	10/27/2015	7035 NORTHWINDS DR CONCORD, NC 28027	UPPER LEVEL OF YCH OFFICE	COMMERCIAL UPFIT	\$0	4,423
BU2015-02822	10/28/2015	2231 ROXIE ST KANNAPOLIS, NC 28083	PETCO	COMMERCIAL NEW	\$0	12,500
BU2015-02826	10/28/2015	800 DERITA RD CONCORD, NC 28027	River Oaks Building D	River Oaks Building D New Commercial Building	\$0	309,536
BU2015-02828	10/28/2015	1090 VINEHAVEN DR CONCORD, NC 28083	SIGNS UNLIMITED	1 WALL MOUNTED SIGN 1 MONUMENT SIGN	\$15,000	0
BU2015-02838	10/30/2015	440 WALKER RD MT PLEASANT, NC 28124	MT PLEASANT MIDDLE SCHOOL	COMMERCIAL SCHOOL	\$0	156,434
BU2015-02841	10/30/2015	1776 S CANNON BLVD KANNAPOLIS, NC 28083	EL AMIGO	EL AMIGO COMMERCIAL ADDITION	\$0	403
BU2015-02842	10/30/2015	8045 ROCKY RIVER RD HARRISBURG, NC 28075	CASCO SIGNS	ONE WALL SIGN	\$5,000	0
BU2015-02843	10/30/2015	1261 BRANSON RD CONCORD, NC 28027	RITE LITE	MONUMENT SIGN	\$15,475	0
Total Plans Reviewed: 58					\$15,018,025	4,889,665

Cabarrus County Construction Standards Dodge Report 10/1/2015-10/31/2015

Jurisdiction: All

New Construction				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	126	126	\$17,639,885.00
Manufactured Home (Mobile Homes)	106	3	2	\$0.00
Amusement, Social, and Recreational	318	2	0	\$436,500.00
Industrial Buildings	320	1	0	\$1,100,000.00
Schools and Other Educational Buildings	326	1	0	\$226,000.00
Stores and Customer Services	327	1	0	\$700,000.00
Other Nonresidential Buildings	328	1	0	\$27,000.00
Structures Other Than Buildings	329	3	0	\$31,200.00
Other	999	38	0	\$515,240.00
Sub Total (New Construction)		176	128	\$20,675,825.00
Addition, Alteration, and Conversion				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	62	0	\$1,334,518.00
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	32	0	\$3,664,821.00
Additions of Residential Garages and Carports	438	8	0	\$203,375.00
Sub Total (Addition, Alteration, and Conversion)		102	0	\$5,202,714.00
Demolition of Buildings				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses	645	1	0	\$6,000.00
All Other Buildings and Structures	649	4	0	\$49,700.00
Sub Total (Demolition of Buildings)		5	0	\$55,700.00
Grand Total		283	128	\$25,934,239.00



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Reports

SUBJECT:

EDC - October 2015 Monthly Summary Report

BRIEF SUMMARY:

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on local economic and industry activity in the form of the included report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Patrick Coughlin, EDC

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

[Report](#)



Cabarrus Economic Development Monthly Summary - October 2015

Current Active Projects



Projects Added In October

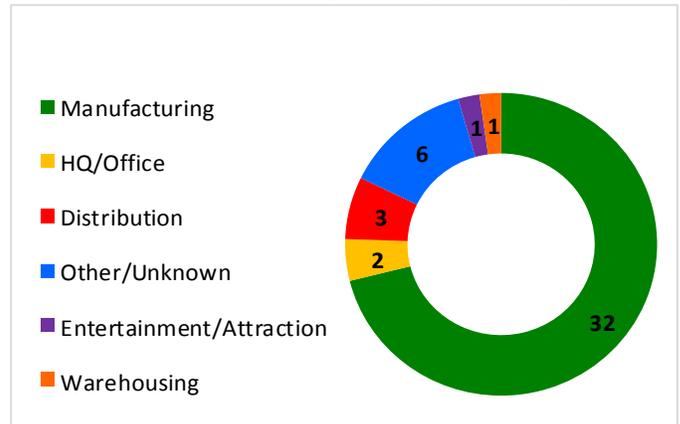


October Project Info

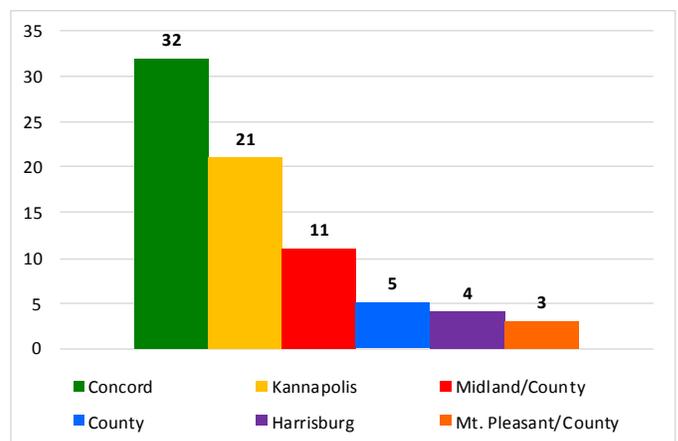
This month we received **14** new RFIs (*Requests for Information*). We normally average **7** new requests per month. We submitted sites/buildings for **9** of the requests. We could not respond to **5** RFI's due to reasons involving unavailable rail served buildings and office space, and buildings that met ceiling height requirements. We had **2** client site visits in Cabarrus County in October.

Project Metrics

Total Active Projects By Industry



Projects By Building or Greenfield Location



Other Project Activity Stats:

Avg. Acres Per Project: **34** Acres

Avg. Sq. Ft. Per Project: **89,952** Sq. Ft.

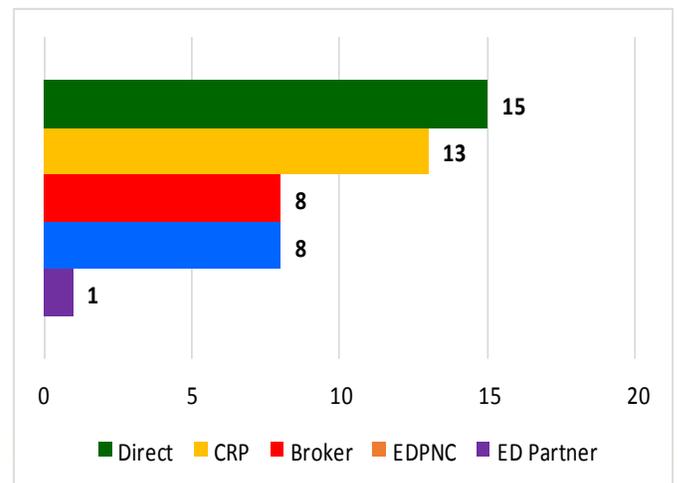
Avg. Jobs Per Project: **131** Jobs

Avg. Investment Per Project: **\$31,325,000**

38 Projects for New Companies

7 Projects for Existing Companies in Cabarrus County

10 International Active Projects



North Carolina Ranks Among the Best on Business Climate, According to Site Selection

North Carolina has the nation's second-best business climate, according to Site Selection magazine. In determining the annual rankings, Site Selection asked corporate real estate executives to rate which states they thought had the best business climates, based on recent experience. That accounted for half of the overall score, while other factors, such as performance in the magazine's annual competitiveness ranking, total new projects so far this year and state tax burdens also were weighed. Site Selection determined North Carolina to be the nation's third-best business climate in 2014.

<http://www.bizjournals.com/charlotte/blog/morning-edition/2015/11/north-carolina-ranks-among-the-best-on-business.html>

Meetings Attended in October:		Noteworthy News & Events
5	Project Meetings/Site Visits	<p>Industrial Council Meeting: November 12, 2015 from 7:30 AM to 9:00 AM at the Chamber and EDC Board Room. The Cabarrus Industrial Council meeting is an open forum to identify industry concerns or share ideas that you believe would be helpful to your peers in manufacturing and distribution. Click here for more details and to register.</p> <p>State of the Region: Education Summit: November 18, 2015 from 7:45 AM to 10:45 AM at the Davis Theater in Downtown Concord for the 2015 State of the Region: Education Summit. A successful educational system is a key driver to a successful economy. Conversation for the Education Summit will address private and public education systems, the need for a qualified workforce, and creating careers in sustainable industries. Click here for more details and to register.</p>
18	Existing Industry & Business Visits (including follow ups)	
17	Connections/Referrals	
10	Partners Meetings	
6	Chamber/EDC Related Events	
7	Municipality Meetings	

Cabarrus Economic Development Team

Patrick Coughlin, President & CEO, pcoughlin@cabarrus.biz, 704-260-8102

Samantha Grass, Project Manager, sgrass@cabarrus.biz, 704-260-8108

LeeAnn Nixon, Existing Industry Specialist, lnixon@cabarrus.biz, 704-260-8112

Josh Fernandez, Research & Marketing Assistant, jfernandez@cabarrus.biz 704-260-8107

3003 Dale Earnhardt Blvd, Suite 2, Kannapolis, NC 28083

ADDITION



CABARRUS COUNTY

**BOARD OF COMMISSIONERS
REGULAR MEETING**

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Reports

SUBJECT:

Human Services – DHS Quarterly Report

BRIEF SUMMARY:

The Department of Human Services (DHS) Quarterly Report is included in the agenda for informational purposes.

REQUESTED ACTION:

Receive report. No further action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Ben Rose, Human Services Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

**Cabarrus County Department of Human Services
Quarterly Report Fiscal Year 2016**

I. ECONOMIC SERVICES	July-September	October-December	January-March	April-June
Key Statistics				
Food and Nutrition				
Total Cases	11441			
Total Applications	807			
Child Care Subsidy				
Children Receiving	837			
Children on Waiting List	475			
Medicaid				
Total Cases	20620			
Total Applications	809			
Reviews Processed	1960			

**Cabarrus County Department of Human Services
Quarterly Report Fiscal Year 2016**

Critical Trends	NC is under corrective action for FNS timeliness of applications. USDA mandate to meet 85% processing timeliness guidelines for FNS applications from July through December 2105. Improvement necessary to 95% timely for January to June 2016. Failure to meet the statewide processing requirement may result in loss of administrative funds of which Cabarrus's portion is \$1.2 million annually.			
II. CHILD SUPPORT	July-September	October-December	January-March	April-June
Key Statistics				
Total Cases	5137			
Amount Collected	\$2,717,288			
Cases Under CS Order	4452			
Cases Eligible for Medical Support	3154			
Critical Trends				
III. CHILD WELFARE	July-September	October-December	January-March	April-June
Key Statistics				

**Cabarrus County Department of Human Services
Quarterly Report Fiscal Year 2016**

CPS Reports Received	519			
CPS Reports Accepted	413			
Cases in In-home Services	36/month			
Children in Foster Care	95/month			
Petitions Filed for Custody	15			
Foster Children moved to Permanence	9			
Critical Trends				
IV. ADULT AND AGING	July-September	October-December	January-March	April-June
Key Statistics				
Reports of Abuse, Neglect Exploitation	101			
Inquires for Service Phone Calls	1530			
Requests for Financial Assistance	1052			
Received Approval for Financial Assistance	344			
Active Guardianship Cases	41			
Active Title V Participants	Program Transferred	to AARP Foundation July 1, 2015		
Active Work First Cases	267			
Unclaimed Bodies Processed	7			
Active Cases with CAP	Program Transferred	to RHA/Howell July 1, 2015		
Total Cases				
Critical Trends				



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Reports

SUBJECT:

Finance - Monthly Financial Update

BRIEF SUMMARY:

The County Manager requested monthly reports from Finance displaying relevant information regarding the budget year-to-date. The report was not available on the date the agenda was published and will be provided as supplemental information.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

BRIEF SUMMARY:

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

REQUESTED ACTION:

Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Megan Smit, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Reports

SUBJECT:

Request for Applications for County Boards/Committees

BRIEF SUMMARY:

Applications are being accepted for the following County Boards/Committees:

Adult Care Home Community Advisory Committee - *3 Vacant Positions*
Cabarrus County Animal Protection Advisory Board - *2 Vacant Positions*
Concord Planning and Zoning Commission (ETJ) - *1 Vacant Position*
Home and Community Care Block Grant Committee - *3 Terms Expiring Soon*
Human Services Advisory Board - *2 Terms Expiring Soon*
Juvenile Crime Prevention Council - *2 Vacant Positions (Student under 18)*
Nursing Home Community Advisory Committee - *7 Vacant Positions*
Senior Centers Advisory Council - *2 Terms Expiring Soon*
Transportation Advisory Board - *1 Expired Term and 3 Vacant Positions*
Youth Commission - *6 Vacant Positions*

A description of each board/committee is attached along with an application for appointment. For more information, contact the Clerk at 704-920-2109 or go to <http://www.cabarruscounty.us/government/departments/commissioners/boards-committees/Pages/default.aspx>

REQUESTED ACTION:

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Megan Smit, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [Vacancies](#)
 - [Concord ETJ Map](#)
 - [Harrisburg ETJ Map](#)
 - [Application](#)
 - [Youth Commission Application](#)
-

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact Megan Smit, Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at www.cabarruscounty.us.

A listing of the boards/committees is as follows:

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

HUMAN SERVICES ADVISORY BOARD

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

SENIOR CENTERS ADVISORY COUNCIL

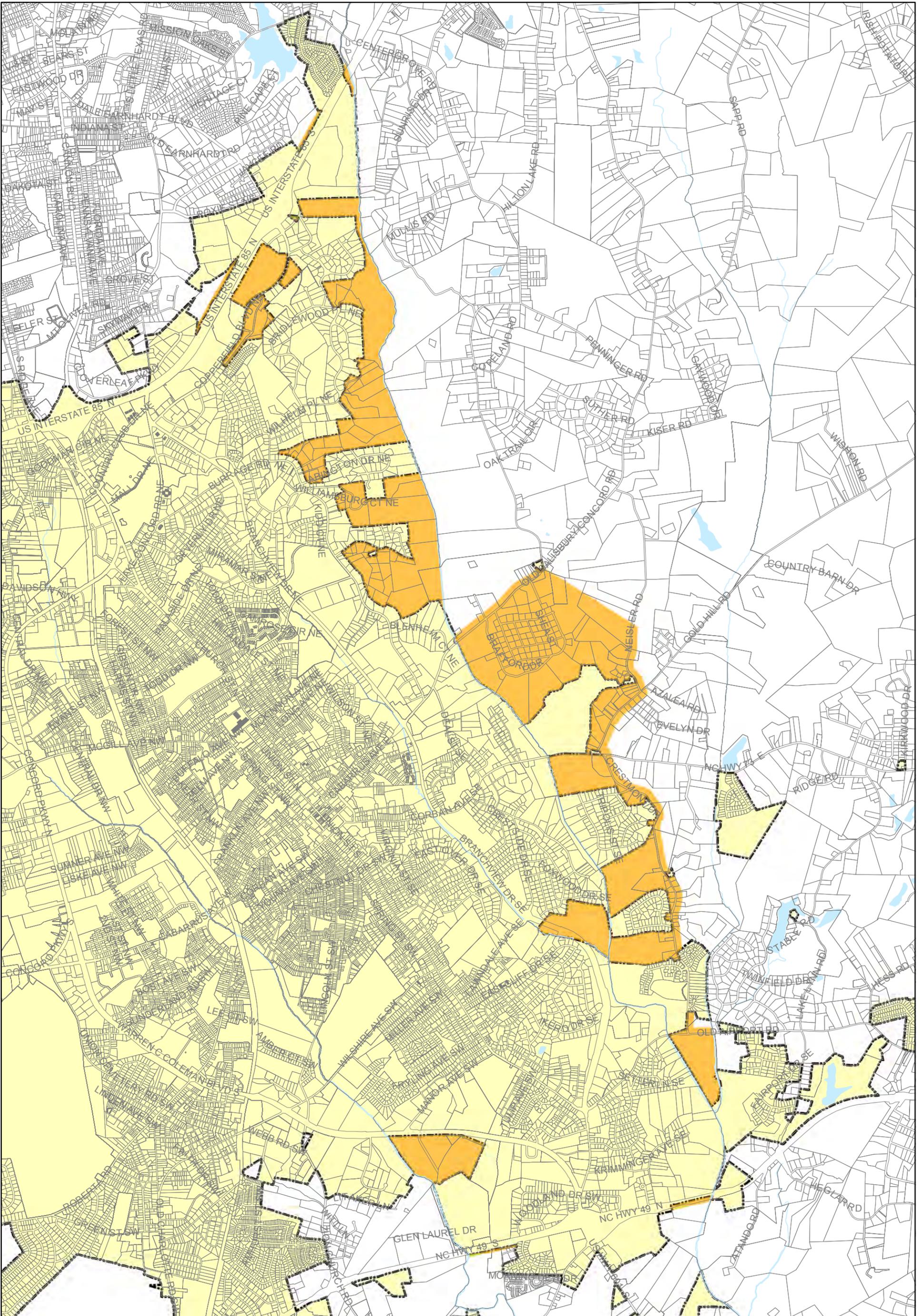
The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

TRANSPORTATION ADVISORY BOARD

This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from Human Services, Cabarrus Health Alliance, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Cardinal Innovations Healthcare Solutions and a representative of the visually impaired in the county.

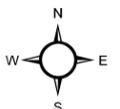
YOUTH COMMISSION

The purpose of the Youth Council is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Council will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.

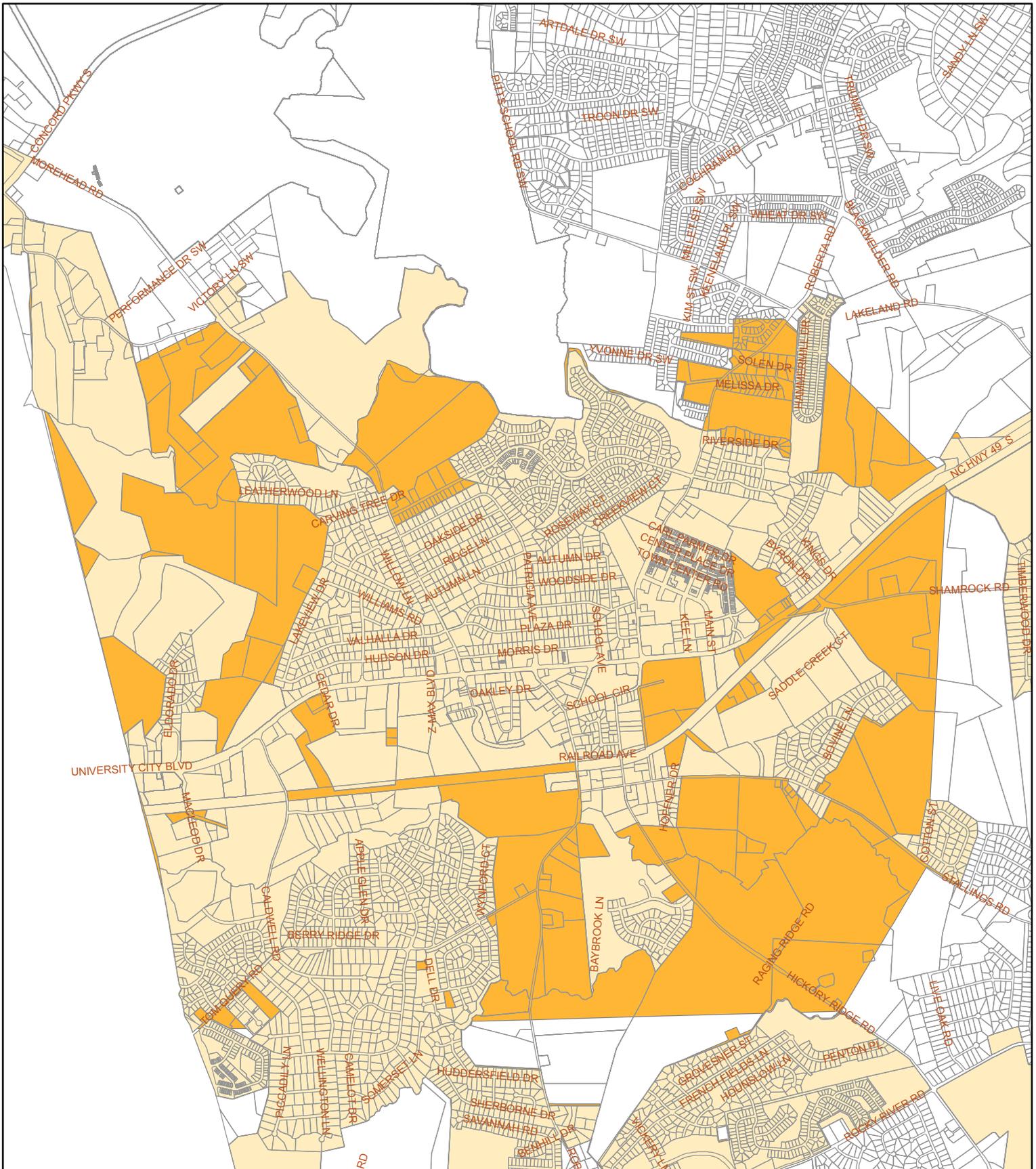


**City of Concord
Extraterritorial Jurisdiction (ETJ)**

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds



Attachment number 2 \n
0 0.25 0.5
Miles
Page 198

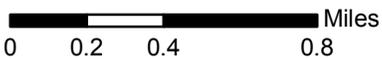


Legend

-  Tax Parcels
-  Harrisburg Municipal Limits
-  Harrisburg ETJ Boundary



**Town of Harrisburg, NC
ETJ Boundary**



Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009. **Attachment number 3**

Office Use Only
DATE RECEIVED:

Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. _____
2. _____
3. _____

XXXXXXXXXXXXXXXX

Name: _____

Home Address: _____

Mailing Address (if different): _____

City / State / ZIP: _____

Resident of Cabarrus County: Yes No

Telephone: Home: _____ Work: _____

Cell: _____ Fax: _____

Email Address: _____

Occupation: _____

Business Address: _____

City / State / Zip: _____

Do You Have a N. C. Driver's License? Yes No Age (optional): _____

Number hours available per month for this position: _____

Best time of day/or days available: _____

- over -

Educational Background: _____

Business and Civic Experience: _____

Areas of Interest / Skills: _____

Other County Boards / Committees / Commissions presently serving on: _____
 _____ Term Expiration Date: _____

Have you ever been charged with and / or convicted of a criminal offense? _____ If so, please explain _____

References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

_____ Date

_____ Signature of the Applicant

**Cabarrus County Youth Commission
Application**

Full Name: _____ M ____ F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (____) _____ (cell): (____) _____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

List other activities you have been involved in through church, clubs, community, etc. _____

What interests you about being a member of the Youth Commission? _____

What do you hope to accomplish though being a member of the Youth Commission? What do you hope to learn?

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Megan Smit
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
mismit@cabarruscounty.us



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**NOVEMBER 16, 2015
6:30 P.M.**

AGENDA CATEGORY:

Closed Session

SUBJECT:

Closed Session - Pending Litigation, Economic Development & Personnel

BRIEF SUMMARY:

A closed session is needed to discuss matters related to pending litigation, economic development and personnel as authorized by NCGS 143-318.11(a)(3),(4) and (6).

REQUESTED ACTION:

Motion to go into closed session to discuss matters related to pending litigation, economic development and personnel as authorized by NCGS 143-318.11(a)(3), (4) and (6).

EXPECTED LENGTH OF PRESENTATION:

30 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
NOVEMBER 16, 2015**

ADDITIONS:

Recognitions and Presentations

C-2 Recognition – Frank Lapsley Pg. 206

New Business

G-2 County Manager – Request to Purchase .4983 Acres for the Main Entrance to the Kannapolis Middle School Pg. 207

Reports

**I-3 Human Services – DHS Quarterly Report
*(Already Included in the Agenda)***

Closed Session

**L-1 Closed Session – Pending Litigation, Economic Development & Personnel
*(Already Included in the Agenda)***

SUPPLEMENTAL INFORMATION:

G-1 EDC – Economic Development Grant Request – Public Hearing 6:30 P.M. Pg. 209
• Project Overview

Reports

I-4 Finance – Monthly Finance Update Pg. 217
• Report



CABARRUS COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING

NOVEMBER 16, 2015
6:30 P.M.

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Recognition – Frank Lapsley

BRIEF SUMMARY:

Recognition of Frank Lapsley on over 10 years of service with SMG in Cabarrus County.

REQUESTED ACTION:

Recognize Frank Lapsley.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:



CABARRUS COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING

NOVEMBER 16, 2015
6:30 P.M.

AGENDA CATEGORY:

New Business

SUBJECT:

County Manager – Request to purchase .4983 acres for the main entrance to the Kannapolis Middle School

BRIEF SUMMARY:

Kannapolis City Schools request to purchase .4983 acres for the main entrance to the Kannapolis Middle School site. Funding for this purchase has already been provided by the County back in September 2015. A memo is attached with further details.

REQUESTED ACTION:

Motion to approve the purchase of .4983 acres for Kannapolis Middle School per G.S. 115C-426(f).

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Pamela S. Dubois, Senior Deputy County Manager
Will Crabtree, Kannapolis City Schools

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS



Kannapolis City Schools

100 DENVER STREET
KANNAPOLIS, NC 28083

704-938-1131 FAX: 704-933-6370

<http://www.kannapolis.k12.nc.us>

William F. Crabtree
Director of Business Operations
Will.Crabtree@kcs.k12.nc.us

November 12, 2015

To: Mike Downs, County Manager

From: Daron G. "Chip" Buckwell, Ed.D, Superintendent
Will Crabtree, Director of Business Operations WC

Re: Request to Purchase Property

We would like to request \$67,622 to purchase property for the entrance to the new middle school. This will cover the cost of the property, closing costs, and realtor fees. The property is on the corner of Virginia Dare and Trotters Ridge in Kannapolis and consists of .4983 acres. The property will serve as the main entrance to the school site from Oakwood Ave. We appreciate your help in this matter.



PROJECT CURRENT OVERVIEW

Company's Name: Beacon Partners

Company Representative: Jon Morris

Contact Information:

Address: 610 East Morehead Street, Suite 250, Charlotte NC 28202

Phone: 704-597-7757

Email: jon@beacondevelopment.com

Nature of Business: Real Estate Development Company

Proposed new or additional Cabarrus facility: Speculative Development; Proposed Location: RiverOaks Corporate Center Park (intersection of Poplar Tent and Derita Roads)

Project Description:

Phase I – construct of two buildings, pre-grade one additional site, and installation of significant infrastructure in the Park including private connector roads, storm water management ponds, and private utilities. Phase I real property investment: \$25,000,000. Phase I completed by September 30, 2016.

Phase II – construct at least two of the remaining three buildings planned for the Park. Phase II real property investment: \$28,000,000. Phase II completed by December 31, 2018.

Total Investment: \$53,000,000

Request of Cabarrus County Board of Commissioners:

Beacon is requesting that the Cabarrus County Board of Commissioners approve and provide upfront funding for public infrastructure within the Park totaling \$930,240. Beacon's development plan will repay the County by the end of 2020 through increased property taxes paid. In the event that the minimum capital investment of \$53,000,000 of new real property investments are not made in accordance with the timelines and dates, Beacon agrees to reimburse Cabarrus County by the end of 2020 for any outstanding balance.

The infrastructure funding will include:

- +/- 1,070 linear feet of public roadway at a projected cost of \$419,298
- Public utilities and tie-ins at a projected cost of \$310,942
- 4-way stoplight at the intersection of Derita Road and the new public road serving the Park at a cost of \$200,000

Project Current Phase 1 & 2 Repayment
Cabarrus County Economic Development Grant Analysis



	2017	2018	2019	2020	2021	2022	2023
Total Assessed Value	\$25,000,000.00	\$25,000,000.00	\$53,000,000.00	\$53,000,000.00	\$53,000,000.00	\$53,000,000.00	\$53,000,000.00
County taxes at .70	\$ 175,000.00	\$ 175,000.00	\$ 371,000.00	\$ 371,000.00	\$ 371,000.00	\$ 371,000.00	\$ 371,000.00
Grant @ 0 %	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Taxes to County	\$ 175,000.00	\$ 175,000.00	\$ 371,000.00	\$ 371,000.00	\$ 371,000.00	\$ 371,000.00	\$ 371,000.00
			4 yr. net revenue \$ 1,092,000.00				
						7 yr. net revenue \$ 2,205,000.00	



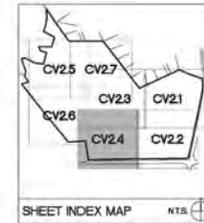
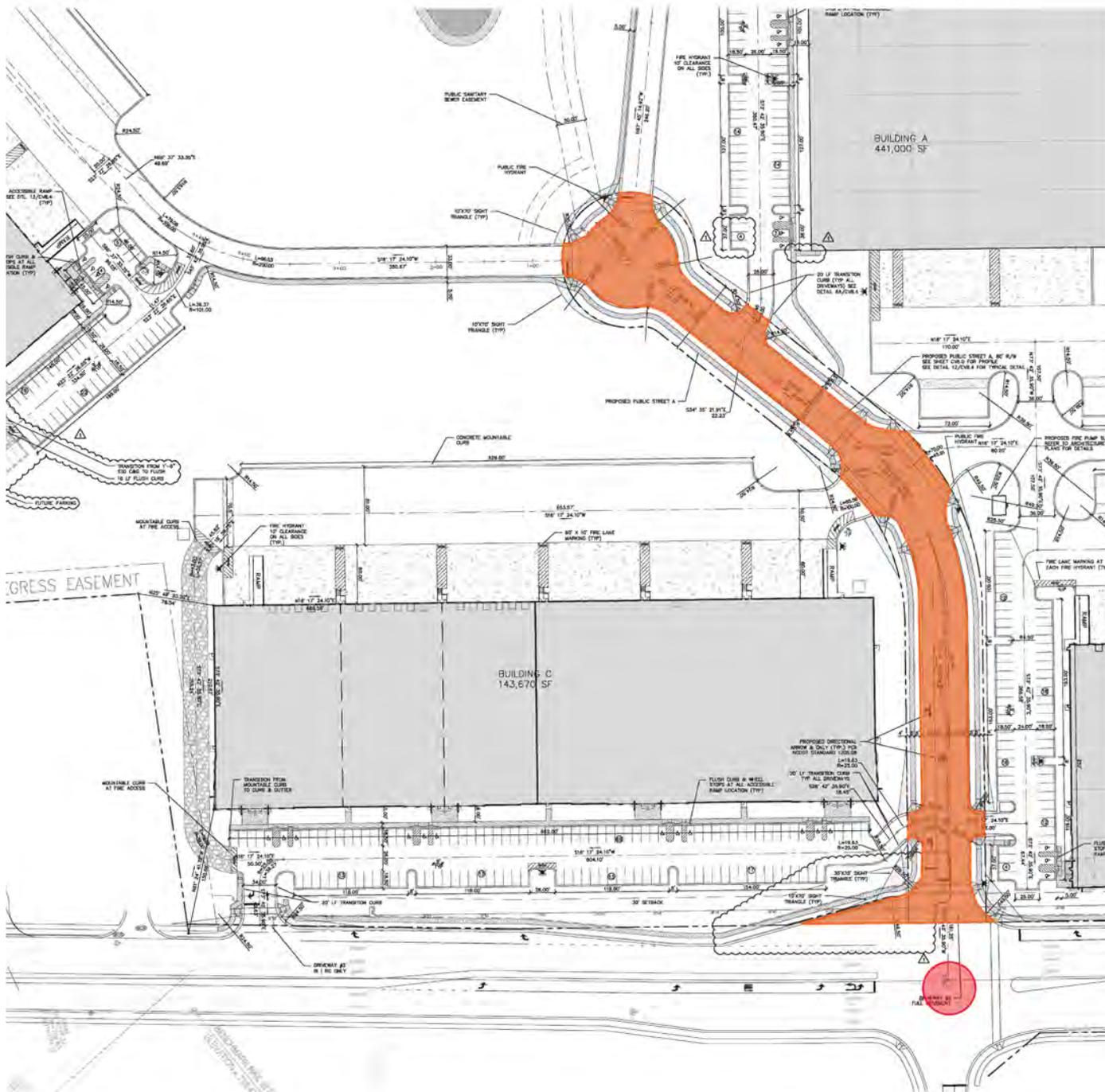
RiverOaks Corporate Center | Site Plan



Building C | 800 Derita Road
Elevation One



Building C | 800 Derita Road
Elevation Two



Shaping the Environment
Rebuilding the Foundation

Lead Planning
Landscape Architecture
Civil Engineering
Utility Design

3800 South Park Drive, Suite 1000
Charlotte, North Carolina 28203
477-278-0000 FAX 477-278-9881
www.colejenest.com

BEACON PARTNERS
610 E. Morehead Street, Suite 250
Charlotte
North Carolina 28202

RIVEROAKS CORP. CENTER CONSTRUCTION

8201 Poplar Tent Road
Concord
North Carolina 28207

ENLARGED SITE PLAN

Project No.
4088
Issued
6/28/14

Revised

06/24/14 - SUBMITTAL TO CITY OF CONCORD
07/02/14 - RETURNED TO CITY OF CONCORD
07/29/14 - SUBMITTAL TO RIVEROAKS
08/05/14 - RETURNED TO CITY OF CONCORD
08/19/14 - RETURNED TO CITY OF CONCORD
08/27/14 - SUBMITTAL TO CITY OF CONCORD
09/02/14 - RETURNED TO CITY OF CONCORD
09/08/14 - SUBMITTAL TO CITY OF CONCORD
09/23/14 - AT-RISK SUBMITTAL (SHEET C-01)



SCALE: 1"=40'

CV2.4

The drawings, site plan, and other documents shown are the property of ColeJenest & Stone, P.A. The reproduction or use in any form without consent of ColeJenest & Stone, P.A. is prohibited.

ColeJenest & Stone, P.A. 3/17/14

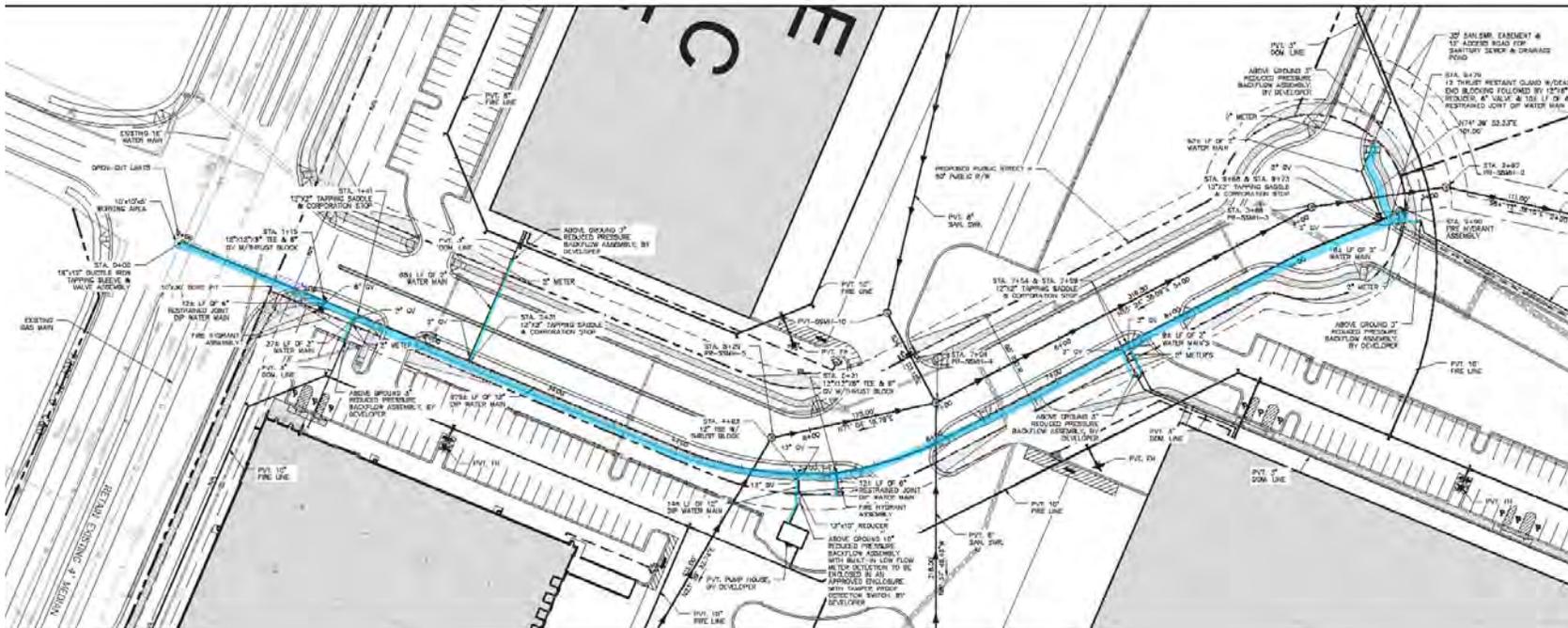
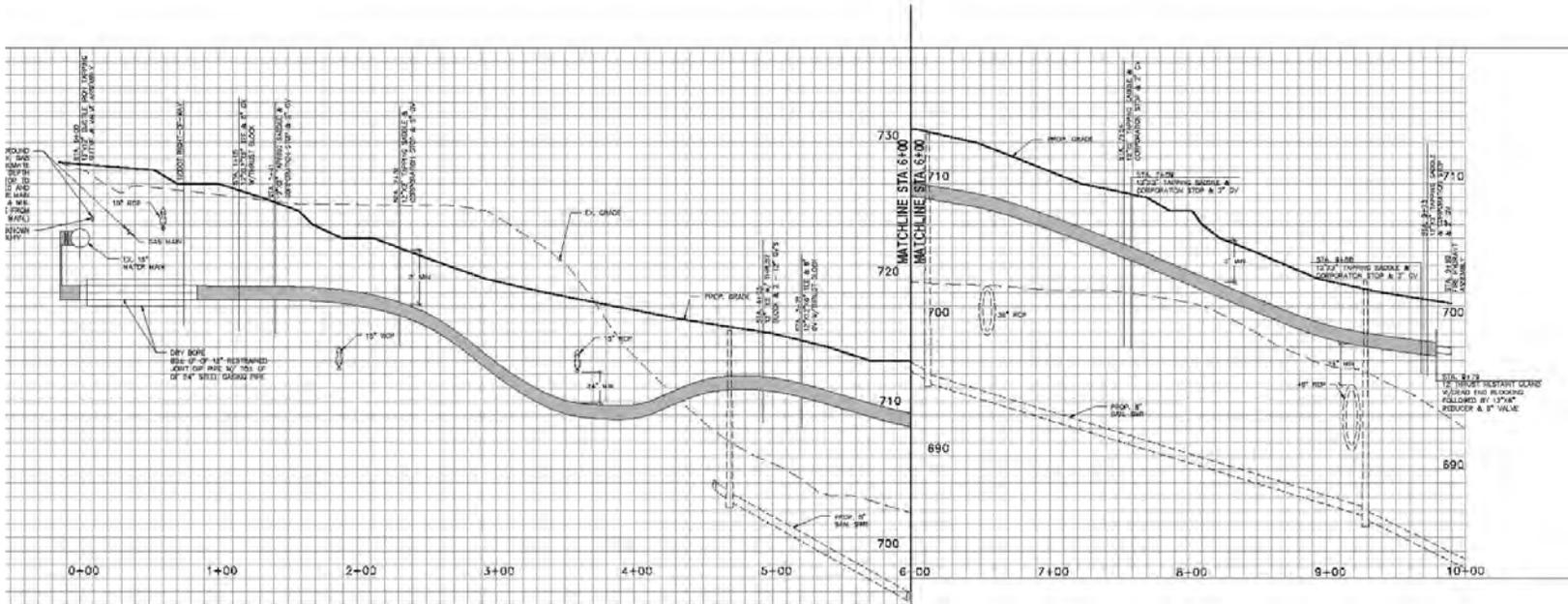
LEGEND

- PROPOSED SIDEWALK 1/2"=1"=4"
- PROPOSED ACCESSIBLE RAMP 3/4" = 1/2"=10"
- PROPOSED TOP SIGN 1/2"=1"=4"
- HEAVY DUTY SIGNPOST 1/2"=1"=4"
- PUBLIC-ROAD INTERMEDIATE CONCRET 1/2"=1"=4"
- HEAVY DUTY BARBERS CORNER 3/4"=1"=4"
- STANDARD CITY WYBRAND CORNER 1/2"=1"=4"
- PROPOSED 1/4" CURB & GUTTER 1/2"=1"=4"
- PROPOSED 2" - 4" CURB & GUTTER 1/2"=1"=4"
- PROPOSED LIGHTING 1/2"=1"=4"
- HANDICAP PARKING AND SIGNAGE 3/4" = 1/2"=10"
- HEAVY FIRE ARREST BRICK 1/2"=1"=4"

SEE SHEET CV2.0 FOR GENERAL NOTES

LEGEND

- PUBLIC ROAD
- STOP LIGHT



Cole Jones & Stone
 Serving the Environment
 Restoring the Foundation
 Landscape Architecture
 Civil Engineering
 Surveying
 1200 Metropolitan Center
 Raleigh, NC 27601
 P: 919.433.3333
 www.colejonesandstone.com

BEACON PARTNERS
 810 E. Florehead Street, Suite 200
 Charlotte
 North Carolina 28202

RIVEROAKS CORP. CENTER

Concord
 North Carolina 28207

PUBLIC WATERLINE

Project No.
 4866
 Issued
 06/20/14

Revised
 8/05/14 - RESUBMITTAL TO CITY OF CONCORD
 12/02/14 - RESUBMITTAL TO CITY OF CONCORD



SCALE: 1"=40'
 0 20 40 80

C-100
 This drawing, the project and all the design documents are the property of Cole Jones & Stone, P.A. The reproduction or modification of this drawing without the written consent of Cole Jones & Stone, P.A. is prohibited.
 Cole Jones & Stone, P.A. 06/20/14

Cabarrus County, North Carolina
General Fund
Statement of Revenues & Expenditures - Budget and Actual
As of October 31, 2015

	Budgeted Amounts		Actual Amounts	Variance with Final Budget	% Collected or Used
	Original	Final			
REVENUES					
Ad Valorem Taxes & Interest	\$ 137,394,980	\$ 137,394,980	\$ 35,497,793	\$ (101,897,187)	25.8%
Other Taxes	44,368,765	44,368,765	7,701,703	(36,667,062)	17.4%
Intergovernmental Revenues	20,718,788	20,477,807	4,891,127	(15,586,680)	23.9%
Permits and Fees	5,115,325	5,115,325	2,041,162	(3,074,163)	39.9%
Sales and Services	10,257,014	10,257,014	3,070,196	(7,186,818)	29.9%
Investment Earnings	145,000	145,000	34,266	(110,734)	23.6%
Miscellaneous/Other Finance Sources	2,591,869	8,152,217	296,160	(7,856,057)	3.6%
TOTAL REVENUES	\$ 220,591,741	\$ 225,911,108	\$ 53,532,407	\$ (172,378,701)	23.7%
EXPENDITURES					
GENERAL GOVERNMENT					
Board of Commissioners	\$ 1,005,296	\$ 1,008,872	\$ 271,353	\$ 737,519	26.9%
County Manager	771,291	774,411	245,457	528,954	31.7%
Communications	553,461	553,461	101,041	452,420	18.3%
Human Resources	642,608	642,608	183,253	459,355	28.5%
Tax Collector	969,727	973,542	282,399	691,143	29.0%
Tax Administration	2,309,699	2,324,052	603,678	1,720,374	26.0%
Board of Elections	1,290,551	1,293,891	153,982	1,139,909	11.9%
Register of Deeds	529,699	532,118	187,677	344,441	35.3%
Finance	1,073,147	1,079,076	264,974	814,102	24.6%
Information Technology	5,073,493	5,139,131	1,621,322	3,517,809	31.5%
Non-departmental	4,451,139	3,560,941	208,937	3,352,004	5.9%
Infrastructure & Asset Management					
Grounds Maintenance	1,386,042	1,398,981	443,629	955,352	31.7%
Administration	1,800,305	1,804,903	578,220	1,226,683	32.0%
Sign Maintenance	181,803	182,717	50,381	132,336	27.6%
Building Maintenance	2,477,910	2,766,784	792,917	1,973,867	28.7%
Facility Services	1,346,650	1,370,552	375,741	994,811	27.4%
Fleet Maintenance	600,609	605,474	212,990	392,484	35.2%
Contribution to Other Funds	2,515,175	3,099,935	3,074,935	25,000	99.2%
Total General Government	\$ 28,978,605	\$ 29,111,449	\$ 9,652,886	\$ 19,458,563	33.2%
PUBLIC SAFETY					
Sheriff					
Administration & Operations	\$ 12,782,256	\$ 13,096,704	\$ 3,611,789	\$ 9,484,915	27.6%
Jail	10,629,877	11,076,126	3,178,159	7,897,966	28.7%
Animal Control	888,503	901,798	236,108	665,690	26.2%
Courts Maintenance	396,516	322,516	85,919	236,597	26.6%
Construction Standards	1,728,697	1,729,069	488,382	1,240,687	28.2%
Emergency Management	872,793	882,791	263,641	619,150	29.9%
Emergency Medical Services	7,557,253	7,770,762	2,428,338	5,342,424	31.2%
Other Public Safety	1,299,654	1,307,746	261,834	1,045,912	20.0%
Total Public Safety	\$ 36,155,549	\$ 37,087,511	\$ 10,554,170	\$ 26,533,341	28.5%

Cabarrus County, North Carolina
General Fund
Statement of Revenues & Expenditures - Budget and Actual
As of October 31, 2015

	Budgeted Amounts		Actual Amounts	Variance with Final Budget	% Collected or Used
	Original	Final			
ECONOMIC & PHYSICAL DEVELOPMENT					
Planning & Development					
Planning	\$ 524,606	\$ 524,606	\$ 136,776	\$ 387,830	26.1%
Community Development	576,560	603,215	196,489	406,726	32.6%
Soil & Water Conservation	240,909	242,159	59,174	182,985	24.4%
Zoning Administration	204,188	204,458	61,124	143,334	29.9%
Economic Development Incentives	230,000	4,012,380	-	4,012,380	0.0%
Other Economic & Physical Development	1,952,804	1,952,804	179,809	1,772,995	9.2%
Total Economic & Physical Development	\$ 3,729,067	\$ 7,539,622	\$ 633,372	\$ 6,906,250	8.4%
ENVIRONMENTAL PROTECTION					
Waste Reduction	\$ 255,612	\$ 457,042	\$ 67,469	\$ 389,573	14.8%
Total Environmental Protection	\$ 255,612	\$ 457,042	\$ 67,469	\$ 389,573	14.8%
HUMAN SERVICES					
Veterans Services	\$ 239,052	\$ 240,340	\$ 65,001	\$ 175,339	27.0%
Cooperative Extension	416,368	416,368	89,824	326,544	21.6%
Human Services					
Administration	3,021,203	3,039,040	940,022	2,099,018	30.9%
Transportation	2,330,739	2,363,593	597,795	1,765,798	25.3%
Child Welfare	7,259,846	7,404,571	1,828,625	5,575,946	24.7%
Child Support Services	1,516,398	1,530,408	433,126	1,097,282	28.3%
Economic Services	12,402,433	12,401,844	3,385,478	9,016,366	27.3%
Adult and Family Services	3,274,519	3,326,947	770,313	2,556,634	23.2%
Nutrition	456,788	474,487	116,013	358,474	24.5%
Senior Services	769,330	641,517	163,913	477,604	25.6%
Other Human Services	6,691,939	6,691,939	1,711,672	4,980,267	25.6%
Total Human Services	\$ 38,378,615	\$ 38,531,054	\$ 10,101,782	\$ 28,429,272	26.2%
EDUCATION					
Cabarrus County Schools Operating	\$ 53,944,351	\$ 53,944,351	\$ 17,981,450	\$ 35,962,901	33.3%
Kannapolis City Schools Operating	7,200,762	7,200,762	2,652,306	4,548,456	36.8%
RCCC Operating	2,262,755	2,262,755	754,252	1,508,503	33.3%
Cabarrus County Schools Capital	2,215,156	2,215,156	407,740	1,807,416	18.4%
Kannapolis City Schools Capital	483,800	633,800	92,420	541,380	14.6%
RCCC Capital	100,000	784,442	3,541	780,901	0.5%
Other	105,930	107,687	35,896	71,791	33.3%
Total Education	\$ 66,312,754	\$ 67,148,953	\$ 21,927,605	\$ 45,221,348	32.7%
CULTURE & RECREATION					
Active Living & Parks					
Parks	\$ 1,447,541	\$ 1,484,356	\$ 413,836	\$ 1,070,520	27.9%
Senior Centers	607,003	611,698	141,460	470,238	23.1%
Library System	3,058,759	3,087,612	793,951	2,293,661	25.7%
Other Cultural & Recreation	26,000	26,000	26,000	-	100.0%
Total Culture & Recreation	\$ 5,139,303	\$ 5,209,666	\$ 1,375,247	\$ 3,834,419	26.4%
DEBT SERVICE					
Schools	\$ 32,466,163	\$ 31,649,738	\$ 3,468,882	\$ 28,180,856	11.0%
Other	9,176,073	9,176,073	440,246	8,735,827	4.8%
Total Debt Service	\$ 41,642,236	\$ 40,825,811	\$ 3,909,128	\$ 36,916,683	9.6%
TOTAL EXPENDITURES	\$ 220,591,741	\$ 225,911,108	\$ 58,221,659	\$ 167,689,449	25.8%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ (4,689,252)	\$ (4,689,252)	