



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

AIR FORCE JUNIOR ROTC
CENTRAL CABARRUS HIGH SCHOOL

INVOCATION

CRAIG HAGLER, III
ROCKY RIDGE UNITED METHODIST CHURCH

A. APPROVAL OR CORRECTION OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 5

B. APPROVAL OF THE AGENDA

1. Including Changes to the Agenda Pg. 248

C. RECOGNITIONS AND PRESENTATIONS

D. INFORMAL PUBLIC COMMENTS *(Each speaker is limited to 3 minutes)*

E. OLD BUSINESS

1. County Manager - Update on CCS & KCS QSCB (Qualified School Construction Bonds) Projects Pg. 37

F. CONSENT AGENDA

(Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. CJPP - Repeal the Criminal Justice Partnership Program Advisory Board Effective July 1, 2012 Pg. 45
2. County Manager - Request from Odell VFD for Dry Hydrant Pg. 54
3. County Manager - Sale of Foreclosed Property Pg. 59
4. CSLE - Exception to Residency Provision of the Appointment Policy Requested for F. Koster Pg. 75
5. Elections - Approve Request to Legislative Representatives to Release HAVA Title II Funds Pg. 82
6. Finance - Update of Capital Projects and Special Revenue Funds Project Ordinances and Budget Amendment Pg. 92
7. Finance - Cabarrus County Schools Public School Capital Building Fund Application \$42,345.37 Pg. 106
8. Finance - Kannapolis City Schools Public School Capital Building Fund Application \$26,384.00 Pg. 109
9. Finance - Mt. Pleasant High School Communications Tower Lease - Resolution Approving Lease of Communication Tower Co-Location Space Pg. 112
10. Library (Cabarrus Literacy Council) - Continuation of Adult Basic Literacy Services & Contract Pg. 117
11. Parks - Request from City of Concord to Study WW Flowe as an Option for a Future Dog Park Location Pg. 140
12. Parks - Three Year Extension - Frank Liske Park Soccer Complex Agreement as a "Youth Only Complex" Pg. 143
13. Planning and Development Services - HOME Program Administrator Selection Pg. 145
14. Tax Administration - Refund and Release Report - April 2012 Pg. 148
15. BOC - Strategic Plan Update Pg. 157

G. NEW BUSINESS

1. County Manager - Presentation of the Proposed FY 2013 Cabarrus County Budget & Scheduling of Public Hearing Pg. 163
2. CCS - QSCB Funding Reallocation Request - \$801,483 Pg. 168
3. Finance - QSCB Northwest Cabarrus High School Gymnasium Funding - \$466,420 Pg. 179
4. Piedmont Behavioral Healthcare/Community Operations Center - Joint Resolution of the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance, and Warren County Pg. 183
5. County Manager - Discuss Options for the Old Bethel School Property Pg. 214

6. Planning & Development (SWCD) - Cox Mill Elementary School Stormwater System Construction Bid Pg. 216

H. APPOINTMENTS TO BOARDS AND COMMITTEES

1. Appointment (Removals) - Council for a Sustainable Local Economy (CSLE) Pg. 221
2. Appointment / Removal - Adult Care Home Community Advisory Committee Pg. 225

I. REPORTS

1. NC Forest Service - Acceptance of Activity Report for FY 10-11 Pg. 230
2. BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 235
3. Request for Applications for County Boards/Committees Pg. 236

J. GENERAL COMMENTS BY BOARD MEMBERS

K. WATER & SEWER DISTRICT OF CABARRUS COUNTY

L. CLOSED SESSION

M. RECESS TO TUESDAY, MAY 22, 2012 AT 4:00 P.M.

IN ACCORDANCE WITH ADA REGULATIONS, ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE ADA COORDINATOR AT 704-920-2100 AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING.

Scheduled Meetings:

May 22, 2012	Budget Meeting	4:00 p.m.	Multipurpose Room
May 24, 2012	Budget Meeting	4:00 p.m.	Multipurpose Room
May 29, 2012	Budget Meeting	4:00 p.m.	Multipurpose Room
May 30, 2012	Co. Assembly Day	TBD	Raleigh, NC
May 31, 2012	Budget Meeting	4:00 p.m.	Multipurpose Room
June 7, 2012	Work Session	4:00 p.m.	Multipurpose Room
June 18, 2012	Reg. Meeting	6:30 p.m.	BOC Meeting Room
July 2, 2012	Work Session	4:00 p.m.	Multipurpose Room
July 16, 2012	Reg. Meeting	6:30 p.m.	BOC Meeting Room

Mission: Through visionary leadership and good stewardship, we will ensure public safety, administer state requirements, determine county needs and provide services to continually enhance quality of life.

Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive and our community prospers.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Approval or Correction of Minutes

SUBJECT:

Approval or Correction of Meeting Minutes

BRIEF SUMMARY:

The following meeting minutes are provided for correction or approval:

April 2, 2012 (Work Session)

April 16, 2012 (Regular Meeting)

April 26, 2012 (Recessed Meeting)

REQUESTED ACTION:

Motion to approve the aforementioned meeting minutes as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [April 2, 2012 Work Session](#)
 - [April 16, 2012 Regular](#)
 - [April 26, 2012 Recessed Meeting](#)
-

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina on Monday, April 2, 2012 at 4:00 p.m.

Present - Chairman:	Elizabeth F. Poole
Vice Chairman	Larry M. Burrage
Commissioners:	Robert W. Carruth
	Christopher A. Measmer
	H. Jay White, Sr.

Also present were Mike Downs, County Manager; Richard Koch, County Attorney; Pam Dubois, Deputy County Manager and Kay Honeycutt, Clerk to the Board.

Commissioner Carruth was not present when the meeting was called to order. He arrived at 4:26 p.m. and was present for the remainder of the meeting.

Call to Order

Chairman Poole called the meeting to order at 4:00 p.m.

Approval of Agenda

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Burrage and unanimously carried, the Board approved the agenda as presented.

Chairman Poole announced Commissioner Carruth is running late and will arrive shortly and Item 4-1 "Departmental Overview - Cabarrus Health Alliance" will be moved to the beginning to accommodate travel arrangements.

Departmental Overview - Cabarrus Health Alliance

Chairman Poole announced the Board has invited various departments and/or agencies to present an overview of their budgets and services during work sessions held prior to the May budget meetings.

Charles Phillips, Cabarrus Health Alliance (CHA) Board Chair, Dr. Russell Suda, CHA Medical Director and Obstetrician and Gynecologist, Dr. Linny Baker, CHA Pediatrician and Dr. Phred Pilkington, CHA Director addressed the Board. They provided information on the services provided by the CHA in their respective areas of expertise, including county-provided funding, national rankings, cost savings attributed to prenatal care, childhood obesity, preventive treatment, indigent care, etc. It was noted that a reduction in funding for rent, clinical services, etc., is unsustainable and will result in a reduction in services, such as the school nurse program. Continuation of current funding was requested.

Commissioner Carruth arrived at 4:26 p.m. and was present for the remainder of the meeting.

A lengthy discussion ensued with Mr. Phillips, Dr. Suda, Dr. Baker and Dr. Pilkington responding to a variety of questions from the Board. Issues addressed during discussion included the following: consequences of eliminating clinical services and its impact on future costs for the county, the profitability of the local hospital, amount of funding the local hospital provides the CHA, impact of the Healthcare Reform Act on the CHA, CHA's takeover of management services for the Community Care Clinic in approximately 16 months, mandated vs. non-mandated services, school nurse program, TIF (Tax Increment Financing) funds were used to construct CHA's new facility, county-funded programs, restaurant inspections, the need for additional health inspectors, rent costs, utility costs, population growth, health insurance for part-time nurses, etc.

Chairman Poole requested additional information on building maintenance costs for the CHA, including rent, utilities, etc.

No action was taken.

Discussion Items - No Action

Update on CCS and KCS QSCB (Qualified School Construction Bonds) Projects

With regard to the QSCB projects for KCS (Kannapolis City Schools), Will Crabtree reported the bids for chillers at A.L. Brown High School and control work at several elementary schools came in significantly over budget;

through negotiations with the manufacturer, staff was able to bring the A. L. Brown High School project back under budget; the control work will not be completed; and a lighting project at A. L. Brown High School, as well as a roof and a HVAC project at Kannapolis Intermediate School (KIS), will be bid soon. He further reported the high priority projects include the roof and HVAC projects at KIS. The remaining funds, he said, will be used wisely. He also responded to questions from the Board.

Len Witke, Cabarrus County Schools (CCS), presented the following information as an update on the QSCB projects for CCS:

QSCB Design and Construction Projects Milestones Report

School	Project	Complete	Current Status	Issue Design Review	Bid Issue Date	Pre-Bid Meeting	Bid Opening Date	Construction Start	Completion Date	Notes
Beverly Hills Elementary	Chiller & Controls Replacement	-	Design Complete	1/16/12						On Hold Design Only
Central Cabarrus High	Electrical Vault Upgrades per Code		Design Start 10/03	March	March	March	April	TBD	TBD	Exploring lower cost option
Central Cabarrus High	Office Modifications for Security		Punchlist	9/29/11	10/12/11	10/27/2011 3'PM	11/3/2011 2' PM	12/3/11	2/5 + 8/13/2012	Punchlist 3/15/12
Central Cabarrus High	Windows and Doors		Awaiting materials	9/29/11	10/12/11	10/27/2011 3'PM	11/3/11 2'PM	TBD	TBD	4-6 week lead time on windows and doors
Central Cabarrus High	Servers, Switches, Wireless, Wiring		Bid	1/31/12 2'PM	2/13/12	2/16/12 1'PM	2/22/12 3'PM	TBD	TBD	Drafting Contract, Proposals for Telecom Room Remodeling
Central Cabarrus High	Chiller & Controls Replacement		Bid Docs	1/16/12	2/13/12	2/23/12 9'AM	3/8/12 11'AM	Early April		Awaiting Equipment Delivery
Coltrane Webb Elementary	Magnet School Technology		Project Closeout	9/30/11	10/6/11	10/13/11 1:30'pm	10/18/11 3'PM	11/22/11	11/27/11	Closeout Complete
Concord High School	Chiller & Controls Replacement		Construction Contract	10/10/11	10/23/11		11/29/11	TBD	3/29/12	Shop Drawings Issued
Concord High School	Dining Expansion		Construction	10/3/11	10/16/11	11/1/2011 3PM	11/17/11 3'PM	12/22/11	6/29/12	Slab pour Dining Area 2/27
Concord High School	Auditorium		Construction	10/3/11	10/16/11	11/1/2011 3PM	11/17/11 3'PM	1/12/12	6/1/12	Awaiting Light Fixtures
Concord High School	Switches, Wireless, Wiring		Construction Contract	12/15/12	12/19/11	12/21/11 10'AM	1/4/2012 3'PM	TBD	TBD	Awaiting BOE Budget Mod Approval
Concord High School	Weight Room		Design	TBD						On Hold
Concord High School	Vocational Building		Design	TBD						On Hold
Concord Middle School	Servers, Switches, Wireless		Contract in Process	1/5/2012 2'PM	1/16/12	1/23/2012 1' PM	1/27/12 3'PM	TBD	TBD	
Jay M. Robinson High	Servers, Switches, Wireless, Wiring		Construction Contract	12/8/11	12/12/11	12/16/2011 3'PM	1/3/2012 3'PM	TBD	TBD	Awaiting BOE Budget Mod Approval
Mt. Pleasant Elementary	A/C, new VAV boxes, and controls		Bid Docs	1/16/12	2/13/12	2/23/12 9'AM	3/8/12 11'AM	Summer 2012	Summer 2012	Awaiting Equipment Delivery
Mt. Pleasant High School	Boilers Replacement		Design Start 10/03	11/15/11	12/1/11		1/4/12	Spring 2012	Spring 2012	QSCB 2
Mt. Pleasant Middle School	Chiller & Controls Replacement (surplus funds from Item 17)		On Hold for Funding Determination	TBD						
Mt. Pleasant Middle School	Cooling Tower Replacement (only)		Cancelled	1/16/12	2/13/12	2/23/12 9'AM	3/8/12 11'AM			Funds for NWCHS Gymnasium
Mt. Pleasant Middle School *	Servers, Switches, Wireless, Wiring		Construction	10/3/11	10/10/11	10/13/11 3:30P	11/20/2011 3'PM	12/5/11	TBD	Awaiting Equipment Delivery
Northwest Cabarrus High	Gym Addition		Re Design	TBD	TBD	TBD	TBD	4/10/12	12/17/12	Awaiting Budget Mod Approval
Northwest Cabarrus High	Chiller & Controls Replacement		Construction Contract	10/10/11	10/23/11		11/29/11	2/27/12	3/29/12	Equipment ship 2/19
Northwest Cabarrus High	Switches, Wireless, Wiring		Construction Contract	12/15/11	12/19/11	12/21/11 3'PM	1/4/2012 4'PM	TBD		Awaiting BOE Budget Mod Approval
Northwest Cabarrus High	Practice Athletic Fields		Design TBD	TBD						On Hold Design Only
Northwest Cabarrus Middle	Heat Pumps		Bid Docs	1/16/12	2/14/12	2/28/12 3'PM	3/13/12 3'PM	Summer 2012	Summer 2012	
Northwest Cabarrus Middle	Servers, Switches, Wireless, Wiring		Contract in Process	1/5/2012 2' PM	1/16/12	1/23/2012 10'AM	1/27/12 3'30PM	TBD	TBD	
Various Schools - Breaker Panels	Upgrade Electrical Panels per Code		Design Start 11/15							Existing Drawings being scanned
Winescuff Elementary School	Servers, Switches, Wireless, Wiring		Design Docs	3/7/12	TBD	TBD	TBD	TBD	TBD	Pending Funding and Budget Determination

* Project scope revised to only include new cooling tower

COMPLETED PROJECTS

Beverly Hills Elementary	Kitchen Hood Replacement		Complete	7/10/11	7/17/11	7/21/11	7/29/11	10/21/11	10/23/11	
Coltrane Webb Elementary School	Interior Renovations		Complete	6/1/11	6/5/11	6/16/11	6/23/11	7/12/11	9/12/11	
J.N. Fries Middle School	Servers, Switches, Wireless, Wiring		Complete	7/10/11	7/17/11	7/21/11	7/29/11	9/19/11	9/30/11	
J.N. Fries Middle School	Partial Roof Replacement		Complete	10/2/11	10/15/11	10/20/11 10'AM	10/28/11 2'PM	12/28/11	1/2/12	
J.N. Fries Middle School - PLC	Classrooms and offices		Complete	6/15/11	6/26/11	7/7/11	7/19/11	7/25/11	9/30/11	
Mt. Pleasant Middle School	Kitchen Hood Replacement		Complete	7/10/11	7/17/11	7/21/11	7/29/11	8/21/11	8/23/11	
R. Brown McAllister Elem.	Kitchen Hood Replacement		Complete	7/10/11	7/17/11	7/21/11	7/29/11	9/21/11	9/23/11	
Beverly Hills Elementary	Windows		Complete	6/1/11	6/5/11	6/16/11	6/23/11	1/23/12	2/1/12	

DELETED PROJECTS

Coltrane Webb Elementary	Kitchen Hood Replacement		Deleted							QSCB 2
Hickory Ridge High School	Wireless		Deleted							Funds for JN Fries Technology
Mt. Pleasant High School	Wireless		Deleted							Funds for JN Fries Technology
Northwest Cabarrus High	Entrance Canopy Modifications		Deleted							

Report on QSCB Funded Project Status

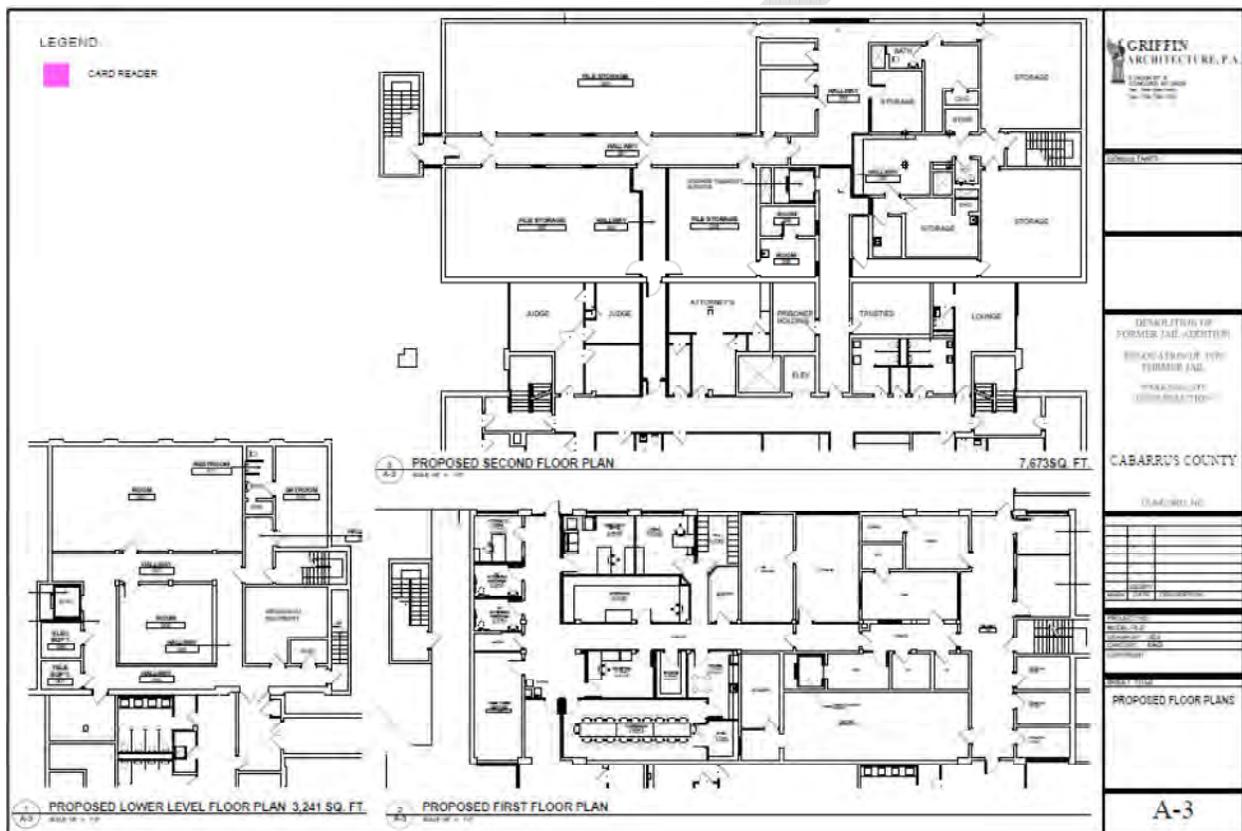
School	Project Description	Total Original Project Budget	Change in Budget	Adjusted Project Budget	Amount Encumbered	Paid to Date	Balance Remaining	Anticipated Construction Completion	Remarks
Architectural									
Beverly Hills Elementary	Replace Windows in Four Classrooms	\$50,000	\$28,653	\$78,653	\$3,330	\$74,218	\$1,105	8/18/2011	
Coltrane Webb Elementary	Remodel For Magnet School Program	\$150,000	-\$28,653	\$121,347	\$0	\$77,504	\$43,843	8/18/2011	
Central Cabarrus High	Replacement Windows & Doors	\$525,000	-\$130,000	\$395,000	\$331,150	\$50,058	\$13,792	8/15/2012	
Central Cabarrus High	Office Renovation & New Entry Vest.	\$150,000	\$130,000	\$280,000	\$20,744	\$257,938	\$1,318	12/30/2011	
Concord High School	Replace Chillers & Controls	\$895,451		\$895,451	\$311,768	\$66,494	\$517,190	8/15/2012	
Concord High School	Dining Room Addition	\$500,000	\$10,000	\$510,000	\$223,095	\$277,743	\$9,163	8/15/2012	
Concord High School	Weight Room Addition and Remodel	\$100,000		\$100,000	\$9,984	\$356	\$89,660	8/15/2012	
Concord High School	Vocational Building Remodeling	\$150,000	-\$133,500	\$16,500	\$14,254	\$506	\$1,740	8/15/2012	
Concord High School	Auditorium Improvements	\$175,000	\$123,500	\$298,500	\$229,040	\$55,331	\$14,129	8/15/2012	Change in budget = \$133,500 increase (added from vocational building) and a \$10,000 decrease (given to dining room)
Northwest Cabarrus High	Practice Athletic Fields & Buildings	\$600,000		\$600,000	\$35,430	\$30,250	\$534,320	8/15/2012	
Northwest Cabarrus High	Replace Chillers & Controls	\$696,171		\$696,171	\$305,488	\$54,300	\$336,384	8/15/2012	
Northwest Cabarrus High	Upgrade Entrance Canopy & Security	\$175,000		\$175,000	\$16,860	\$0	\$158,140	8/15/2012	
Northwest Cabarrus High	Gym Addition	\$1,500,000		\$1,500,000	\$101,367	\$75,613	\$1,323,020	12/30/2012	
PLC - J.N. Fries Middle	Remodel One Wing for PLC Program	\$200,000		\$200,000	\$0	\$199,520	\$480	9/30/2011	
Subtotal		\$5,866,622	\$0	\$5,866,622	\$1,602,508	\$1,219,831	\$3,044,283		
Mechanical, Electrical and Plumbing Engineering									
Beverly Hills Elementary	Replace Chillers & Controls	\$332,556		\$332,556	\$6,913	\$13,164	\$312,479	8/15/2012	
Central Cabarrus High	Replace Chillers & Controls	\$676,163		\$676,163	\$9,692	\$48,409	\$618,062	8/15/2012	
Central Cabarrus High	Electrical Vault Code Upgrades	\$225,000		\$225,000	\$25,650	\$4,350	\$195,000	8/15/2012	
Mt. Pleasant Elementary	A/C System Replacement	\$785,957		\$785,957	\$17,096	\$47,601	\$721,260	8/15/2012	
Mt. Pleasant High School	New Boilers	\$63,000		\$63,000	\$4,415	\$1,855	\$56,730	8/15/2012	
Mt. Pleasant Middle School	Replace Chillers & Controls	\$476,018		\$476,018	\$6,720	\$12,857	\$456,441	8/15/2012	
Northwest Cabarrus Middle	Replace Heat Pumps in 6th Grade Wing	\$226,695		\$226,695	\$14,000	\$296	\$212,399	8/15/2012	
Various Schools - Breaker Panels	Electrical Panel Testing and Corrections plus Safety Equipment	\$375,846		\$375,846	\$24,934	\$13,066	\$337,846		
Subtotal		\$3,161,235	\$0	\$3,161,235	\$109,419	\$141,599	\$2,910,216		
Roof Replacement									
J.N. Fries Middle School	Partial Roof Replacement	\$220,000		\$220,000	\$0	\$83,413	\$136,587	11/1/2011	
Subtotal		\$220,000	\$0	\$220,000	\$0	\$83,413	\$136,587		
Food Service Improvements									
Beverly Hills Elementary	Kitchen Hood Modifications	\$50,000	\$14,928	\$64,928	\$2,500	\$62,380	\$48	11/1/2011	
Coltrane Webb Elementary	Kitchen Hood Modifications	\$50,000	-\$47,166	\$2,834	\$0	\$2,652	\$182	9/30/2011	
Mt. Pleasant Middle School	Kitchen Hood Modifications	\$50,000	\$9,630	\$59,630	\$0	\$59,582	\$48	9/30/2011	
R. Brown McAllister Elem.	Kitchen Hood Modifications	\$50,000	\$22,608	\$72,608	\$0	\$71,905	\$703	9/30/2011	
Subtotal		\$200,000	\$0	\$200,000	\$2,500	\$196,520	\$980		
Information Technology Upgrades and New Systems									
Central Cabarrus High	Servers, Switches, Wireless, Wiring	\$275,000		\$275,000	\$151,988	\$10,990	\$112,023	12/30/2011	
Concord High School	Switches, Wireless, Wiring	\$90,000	-\$38,000	\$52,000	\$20,656	\$24,223	\$7,121	12/30/2011	
Concord Middle School	Servers, Switches, Wireless	\$200,000		\$200,000	\$145,875	\$7,863	\$46,262	12/30/2011	
Hickory Ridge High School	Wireless	\$25,000	-\$25,000	\$0	\$0	\$0	\$0	12/30/2011	
Jay M. Robinson High	Servers, Switches, Wireless, Wiring	\$300,000	\$25,000	\$325,000	\$110,734	\$207,748	\$6,517	12/30/2011	
J.N. Fries Middle School	Servers, Switches, Wireless, Wiring	\$190,000	\$45,000	\$235,000	\$0	\$209,403	\$25,597	8/15/2011	
Mt. Pleasant High School	Wireless	\$20,000	-\$20,000	\$0	\$0	\$0	\$0	12/30/2011	
Mt. Pleasant Middle School	Servers, Switches, Wireless, Wiring	\$190,000	-\$11,000	\$179,000	\$131,659	\$38,765	\$8,575	12/30/2011	
Northwest Cabarrus High	Switches, Wireless,	\$50,000	\$24,000	\$74,000	\$70,937	\$2,423	\$640	12/30/2011	

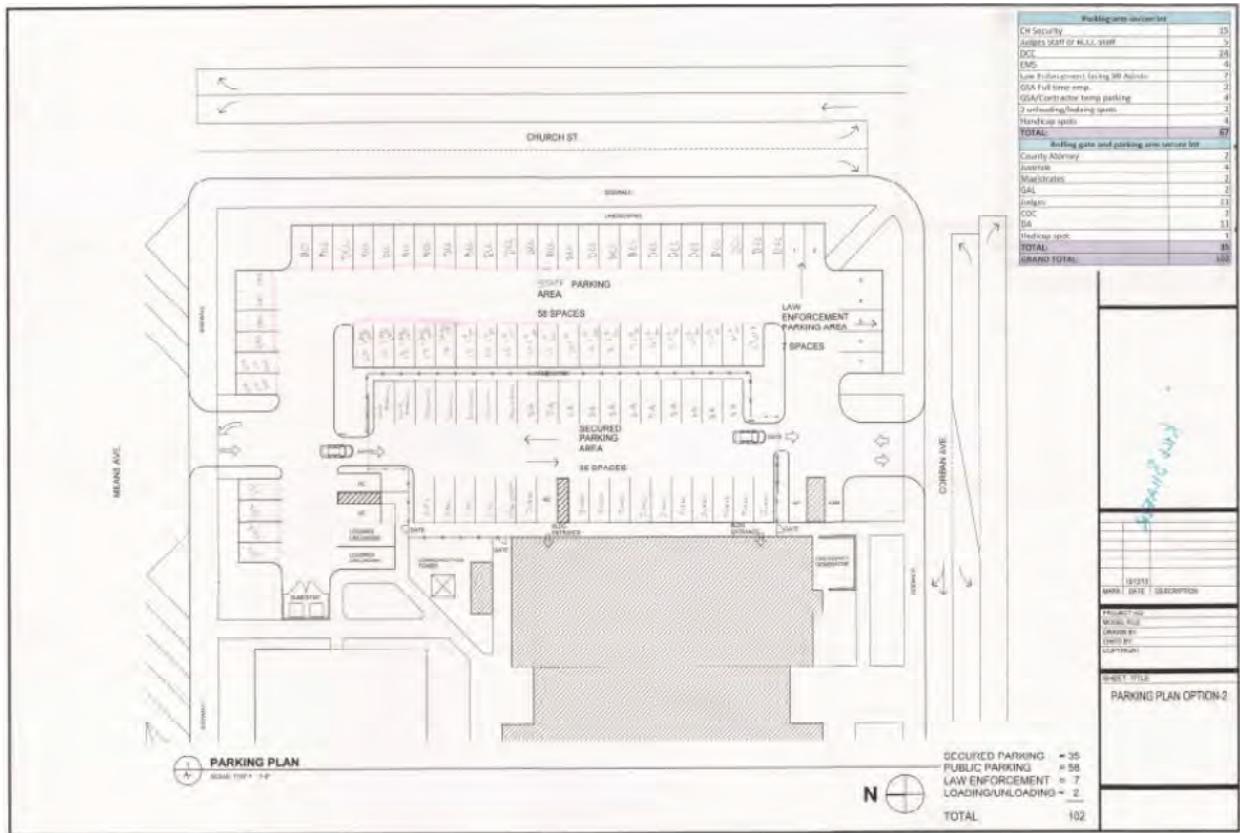
	Wiring								
Northwest Cabarrus Middle	Servers, Switches, Wireless, Wiring	\$190,000		\$190,000	\$119,327	\$8,107	\$62,566	12/30/2011	
Winecoff Elementary School	Servers, Switches, Wireless, Wiring	\$125,000		\$125,000	\$1,813	\$4,230	\$118,958	12/30/2011	
Subtotal		\$1,655,000	\$0	\$1,655,000	\$752,989	\$513,752	\$388,259		
TOTALS FOR ALL PROJECTS		\$11,102,857	\$0	\$11,102,857	\$2,467,416	\$2,155,115	\$6,480,326		

Mr. Witke responded to questions from the Board. The following issues were addressed: cost of the Northwest Cabarrus High School gym addition and the amount raised by the Booster Club; why chiller and boiler replacements at several schools were canceled in order to fund the Northwest gym addition; lack of air conditioning at several schools during the early heat wave; the annual provision of maintenance funds; etc.

General Services - Old Jail/SD Demolition, Renovations and Parking Lot Update

Kyle Bilafer, General Services Director, presented a progress update on the following projects: the demolition of the 1988 portion of the old jail and Sheriff's office and the preliminary design work for the remaining portion of the Sheriff's office and parking lot. Accompanying diagrams for the old Sheriff's office and parking lot are as follows:





Roxanne Vaneekoven, Cabarrus County District Attorney, and Erwin Spainhour, Superior Court Judge, requested secure parking for District Attorney staff and Judges. Ms. Vaneekoven and Judge Spainhour addressed instances of car vandalism, threats of violence, etc. as justification for the request.

A discussion ensued. Mr. Bilafer, Judge Spainhour and District Attorney Vaneekoven responded to a variety of questions from the Board regarding the design, cost of fencing for secured parking lot (estimated to be \$50,000), after hour use of the parking lot, and other parking alternatives.

Commissioners Burrage, Carruth and Measmer expressed support for the proposed plan. Commissioner White expressed concern with the cost of the fencing for securing parking and number of spaces included in the proposed plan. He recommended the following locations be considered to reduce costs: the sally port area and parking spaces in the Governmental Center. He also advised court officials could use the secure tunnel to enter/exit the Courthouse.

Chairman Poole asked to include the interior fencing as an alternate on the bid.

County Manager - Discuss Options for the Old Bethel School Property (Tabled to April 2)

On behalf of the group interested in purchasing the property, Mike Downs, County Manager, requested the item be tabled to the May 7, 2012 work session. He said they also promised this would be the last request to table.

Commissioner White expressed opposition.

Vice Chairman Burrage **MOVED** to table "Discuss Options for the Old Bethel School Property" to the May 7, 2012 work session. Commissioner Measmer seconded the motion.

Chairman Poole requested the motion be amended to include "for the last time".

Vice Chairman Burrage amended his motion as requested.

The **MOTION** carried, with Chairman Poole, Vice Chairman Burrage and Commissioners Carruth and Measmer voting for and Commissioner White voting against.

General Services - Cabarrus County Construction and Demolition Landfill - Operation and Financial Update (Tabled to April 2)

As set forth in the Agenda and hereby incorporated into the meeting minutes by reference, Kevin Grant, Sustainability Manager, provided an update on the C&D (Construction and Demolition) landfill expansion effort and the status of a proposal from Greenway Waste Solutions to operate the landfill on the County's behalf. Based on information provided by the company, Mr. Grant recommended the County not move forward with the concept. There was no opposition from members of the Board.

Mr. Grant advised that the results of the water samples will not be known until the end of May. As such, Chairman Poole advised the item will be placed on the Agenda for the June meeting.

Planning and Development Services - Food Policy Council Annual Retreat and Goals

Food Policy Council (FPC) Chair Patricia Cramer and FPC Council Member David Kataja presented information related to the Council's accomplishments since inception, activities associated with a retreat held in February, website development, board membership vacancies and adopted goals for 2012. The goals are as follows:

- I. Integrating Local Foods into Our Schools
 1. Schoolyard Gardens
 - Create 6 schoolyard gardens
 2. Curriculum
 - Work with teachers and staff to develop food-based curriculum
 3. Pilot Site Cafeteria
 - Create a task force to begin work on a model cafeteria to use local, sustainable menu
- II. Engaging the Community
 1. Develop Robust Webpage
 2. Locally Grown promotional campaign
 - Goal of 1 new LG business member per quarter per FPC member
 - Total of 69 new LG business members
 3. Develop One Community Garden
 4. Friends of the Council
 - Develop support organization with 1 member per FPC member
- III. Raising Awareness through Events
 1. Cabarrus County Fair
 2. Know Your Farms Charlotte Region Farm Tour
 3. Piedmont Farmers Market "Friends of the Market" Harvest Gala
 4. Holiday Gathering (December Meeting)
 5. Off-site FPC monthly meetings
 6. Fieldtrips (optional participation)
 7. Social Events (optional participation)

Aaron Newton, Local Food System Program Coordinator was also in attendance and responded to questions from the Board.

Recess of Meeting

At 6:33 p.m., the Board took a short break. The meeting resumed at 6:46 p.m.

Departmental Overview

Planning and Development Services - Department Presentation

Kelly Sifford, Planning and Development Services Manager, presented an overview of the department's divisions, staffing, services (mandated vs. discretionary) and proposed budget for FY 13. Ms. Sifford also responded to questions from the Board.

Discussion Items for Action at April 16, 2012 Meeting

EDC - Economic Development Grant Request and Public Hearing - 6:30 P.M.

John Cox, Cabarrus Economic Development Corporation, presented a request for an economic development grant (3 year, 85 percent) for Corning, a local glass manufacturer located in Midland. The company plans to expand its current operation with an investment of \$50 million. In addition, approximately 70 new full-time jobs with an average wage of \$16-20 per hour will be created. Mr. Cox requested a public hearing be held at the April 16 regular meeting.

There was a general consensus of the Board to hold a public hearing.

County Manager - Resolution Appointing Review Officer

Kelly Sifford, Planning and Development Services Manager, reported General Statute 47-30.2 requires that each county, by resolution, appoint a Review Officer for purposes of reviewing maps intended for recordation in the Register of Deeds. Jonathan Marshall has been the appointed Review Officer since 1997. Because of statutory changes, the proposed resolution changes the appointed Review Officer to the Land Records Manager, Greg Belk, a certified property mapper.

Planning and Development Services - Elma C. Lomax Farm Expansion of Project Scope and Adoption of Fee Schedule for 2012

Aaron Newton, Local Food System Program Coordinator and David Goforth, Extension Agent, provided an update on activities at the Elma C. Lomax farm, including the addition of a Community Garden program for the 2012 growing season, related fee schedule and application process. Mr. Newton and Mr. Goforth responded to questions from the Board.

Mike Downs, County Manager, advised the additional revenue will cover the program's operational expenses, excluding salaries.

CCS - Qualified School Construction Bonds (QSCB's) - \$8.5 Million

Pam Dubois, Deputy County Manager, reported Cabarrus County Schools intends to apply for additional QSCB (Qualified School Construction Bonds) totaling \$8,500,550.00. Steve Cordell, the County's bond counsel, reviewed the list for compliance with IRS (Internal Revenue Service) regulations. The land acquisition cost of approximately \$2.2 million for a new middle school does not meet the QSCB criteria. She said the revised request of \$6.2 million will be presented by Cabarrus County Schools at the April 16 meeting.

Chairman Poole reported authorization was given to Cabarrus County Schools to apply for the extra QSCB funds to meet the application deadline. However, no funding was provided.

County staff responded to questions from the Board.

County Manager - Access Agreement with Joseph Brothers

Kyle Bilafer, General Services Director, advised a retaining wall needs to be constructed on the lower side of the storm water detention pond on the Justice Center property. That retaining wall is required to stabilize the area and comply with both storm water and sediment control regulations. An access agreement for construction and maintenance between Cabarrus County and the adjacent owners, the Joseph Brothers, needs to be approved prior to construction of the retaining wall.

Mike Downs, County Manager, and Mr. Bilafer responded to questions from the Board.

County Manager - Human Services Center Annex Lease Extension

Kyle Bilafer, General Services Director, reported the current lease agreement for the annex portion of the Human Services Center expires at the end of April. The Social Services staff currently housed in that area will be moving into space currently occupied by the Health Alliance. Due to the timing of the Health Alliance move and planned construction, there will need to be a monthly lease for the Annex space. It is anticipated that this lease is a short term need.

Planning and Development - Reservation of Capacity for Brookdale Commons

Susie Morris, Planning and Zoning Supervisor, presented the following information related to a Reservation of Capacity for Brookdale Commons and responded to questions from the Board.

Lennar Carolinas, LLC, (14120 Ballantyne Corporate Place, Suite 400, Charlotte, NC 28277) is requesting a Reservation of Capacity for the Brookdale Commons residential subdivision project, which consists of 230 single family units on +/- 109 acres, located at the intersection of Rocky River Road and Savannah Road in the Town of Harrisburg, North Carolina.

School Capacity Review

The Brookdale Commons single family residential subdivision project is expected to produce approximately 73 elementary students, 32 middle school students and 29 high school students for a total of 134 students. The schools impacted by the project are Harrisburg Elementary School, Hickory Ridge Middle School and Hickory Ridge High School. Note: The calculations below include 20th day enrollment figures from March 6, 2012.

The county's capital improvements plan (CIP) includes the following proposed improvements that would create additional capacity for the schools impacted by the project:

Number of Additional Seats listed in CIP

Year	School	2010	2011	2012	2013	2015	2015
Elementary	Harrisburg						
Middle	Hickory Ridge						
High	Hickory Ridge						

Seat Distribution Summary - (Based on July 2011 Capital Improvements Plan)

Elementary - The CIP does not include proposed improvements that would create additional capacity for the school impacted by this project.

Middle - The CIP does not include proposed improvements that would create additional capacity for the school impacted by this project.

High -The CIP does not include proposed improvements that would create additional capacity for the school impacted by this project.

The following table indicates available and planned school capacity, based on the standards for review established in Chapter 15 of the Cabarrus County Zoning Ordinance.

School	Current Available Capacity	Current Available Capacity Including Students Generated by Project	Planned Capacity 2 Yrs	Available Capacity Including Students Generated by Project	Planned Capacity 5 Yrs	Available Capacity Including Students Generated by Project
Harrisburg Elementary	159	86	159	86	159	86
Hickory Ridge Middle School	-105	-137	-105	-137	-105	-137
Hickory Ridge High School	6	-23	6	-23	6	-23

Adequacy Determination

As illustrated above, adequate school capacity at the middle and high school does not exist currently for this residential subdivision project, nor does it exist at the two year and five year review levels. (Note that according to Section 15-9, Number 3, of the APFO, "...future available capacity must be "...equal to or greater than the projected enrollment that will be produced by the proposed development for all school types," not just one or two.)

Is the project subject to Chapter 15, Adequate Public Facilities?
Yes.

Board of Commissioner Action Options:

Option #1

Consider approval of the Reservation of Capacity with the conditions outlined below:

- The project is subject to a phasing schedule.
 In calendar year 2012, no more than 13 single family residential lots platted;
 In calendar year 2013, no more than 15 single family residential lots platted;
 In calendar year 2014, no more than 15 single family residential lots platted;

In calendar year 2015, no more than 15 single family residential lots platted;
 In calendar year 2016, no more than 15 single family residential lots platted;
 In calendar year 2017, no more than 157 single family residential lots platted.

2. Mitigation of the pro-rata share of the cost of the planned capacity, which equals \$7,631.00 per single family residential subdivision lot, payable prior to final platting.

Option #2

Consider approval of the Reservation of Capacity with the phasing schedule proposed by the applicant.

1. Applicant proposed phasing schedule.
 In calendar year 2012, no more than 48 single family residential lots platted;
 In calendar year 2013, no more than 77 single family residential lots platted;
 In calendar year 2014, no more than 52 single family residential lots platted;
 In calendar year 2015, no more than 53 single family residential lots platted.
2. Mitigation of the pro-rata share of the cost of the planned capacity, which equals \$7,631.00 per single family residential subdivision lot, payable prior to final platting.

Option #3

Consider alternative approval determined by the Board of Commissioners.

The applicant, Mr. Stephen Pace, advised he sold the property to Lennar Homes, but kept the development rights. He also reviewed the history of the project. Ms. Morris advised the applicant is requesting Option No. 2.

Several Board members expressed support for placing the item on the Consent agenda with Option No. 2. Vice Chairman Burrage expressed support for Option No. 1, under New Business.

County Manager Mike Downs responded to questions from the Board.

Approval of Regular Meeting Agenda

The Board discussed the placement of items on the Agenda.

UPON MOTION of Commissioner Carruth, seconded by Vice Chairman Burrage and unanimously carried, the Board approved the April 16, 2012 Agenda as follows:

Approval or Correction of Minutes

- Approval or Correction of Meeting Minutes

Recognitions and Presentations

- Arena - Recognition of the 2012 Commissioners' Choice Awards
- DSS - Child Abuse Prevention Month Proclamation
- EMS - Cabarrus County Emergency Services Week
- Fair - Recognition of Fair Staff for 2011 Fair Awards
- Human Resources - Recognition of James H. Polk on His Retirement from Cabarrus County Department of Social Services
- Planning (SCWD) - Soil and Water Stewardship Week Proclamation
- United Family Services - Proclamation Declaring April 2012 as Sexual Assault Awareness Month in Cabarrus County

Consent

- County Manager - Access Agreement with Joseph Brothers
- County Manager - Human Services Center Annex Lease Extension
- County Manager - Resolution Appointment Review Officer
- Finance - Consolidation of the Capital Projects Fund into the Construction and Renovations Fund
- Finance - Convert Board Approved Purchasing Policy and Procedures to Administrative Policy

- Planning and Development Services - Elma C. Lomax Farm Expansion of Project Scope and Adoption of Fee Schedule for 2012
- Tax Administration - Refund and Release Report - March 2012

New Business

- EDC - Economic Development Grant Request and Public Hearing - 6:30 P.M.
- CCS - Place Holder - Qualified School Construction Bonds (QSCB's)
- Planning and Development - Reservation of Capacity for Brookdale Commons

Appointments to Boards and Committees

- Appointments - Nursing Home Community Advisory Committee

Reports

- Human Services - 2011 End of Year Child Victimization Report
- BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees
- Request for Applications for County Boards/Committees

Tabled to May 7, 2012 Work Session

- County Manager - Discuss Options for the Old Bethel School Property

Announcements

Chairman Poole made the following announcement:

The Cabarrus-Rowan Metropolitan Planning Organization will hold two (2) citizen information workshops to receive comments from the public on the CTP index and 2040 LRTP goals and objectives. The citizen information workshops will be held on April 17, 2012 in the Rowan County Commissioner's meeting room, 130 W. Innes Street in Salisbury and on April 18, 2012 in the rotunda of the Cabarrus County Governmental Center located at 65 Church Street SE in Concord. The public is invited to drop-in any time during the workshop between 4 pm and 6 pm each evening (displays and staff will be available).

Commissioner Carruth announced one of the district meetings for the NCACC (North Carolina Association of County Commissioners) will be held in Concord on April 19.

Closed Session

UPON MOTION of Commissioner Measmer, seconded by Commissioner Carruth and unanimously carried, the Board moved to go into closed session to discuss a personnel matter(s) as authorized by NCGS 143-318.11(a) (6).

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage and unanimously carried, the Board moved to come out of closed session.

Adjourn

UPON MOTION of Commissioner White, seconded by Commissioner Measmer, and unanimously carried, the meeting adjourned at 8:15 p.m.

Kay Honeycutt, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina on Monday, April 16, 2012, at 6:30 p.m.

Present - Chairman: Elizabeth F. Poole
 Vice Chairman: Larry M. Burrage
 Commissioners: Robert W. Carruth
 Christopher A. Measmer
 H. Jay White, Sr.

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Pam Dubois, Deputy County Manager and Kay Honeycutt, Clerk to the Board.

Chairman Poole called the meeting to order at 6:31 p.m.

Air Force Junior ROTC from Jay M. Robinson High School in Concord conducted the Flag Ceremony. Students participating were: Justin McQueen, Cadet Lieutenant Colonel, Taylor Bowers, Cadet Lieutenant Colonel, Kushal Patel, Cadet 1st Lieutenant, Eric Hatfield, Cadet Technical Sergeant, and Ben Williams, Cadet Captain.

Rabbi Barbara Thiede from Temple Or Olam in Concord delivered the invocation.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Commissioner Carruth, seconded by Vice Chairman Burrage and unanimously carried, the Board approved the minutes of March 5, 2012 (Work Session), March 19, 2012 (Regular Meeting) and March 30, 2012 (Recessed Meeting) as written.

(B) APPROVAL OF THE AGENDA

Chairman Poole reviewed the following changes to the Agenda:

Addition - Recognitions and Presentations

C-8 CVB - Proclamation Proclaiming May 5-13, 2012 as Travel and Tourism Week in Cabarrus County

Addition - Consent

F-1 Planning and Development Services - Weatherization Application

Addition - Appointments to Boards and Committees

H-2 Cabarrus County Youth Council

Addition - Reports

I-4 EDC Quarterly Report Ending March 31, 2012

Addition - Closed Session

L-1 Closed Session - Economic Development

Removal - New Business

G-3 CCS - Place Holder - Qualified School Construction Bonds (QSCB's)

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board approved the Agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Arena - Recognition of the 2012 Commissioners' Choice Awards

Frank Lapsley, Cabarrus Arena and Events Center General Manager, presented the winners of the Commissioners' Select Awards as part of Cabarrus County Schools Youth Art Month held in March at the Arena. This year's winners are: Jesse Tomberlin, Mount Pleasant Elementary School, Sabrina Bologna, Harold Winkler Middle School, and Liam Neill, Jay M. Robinson High School. The students described the mediums used to create the artwork and responded to questions from the Board. Mr. Lapsley recognized Pam Sossoman, Cabarrus Arena and Events Center Director of Sales and Marketing, in attendance, stating she coordinates with the schools to help select the best artwork which will be displayed at the Arena. He advised this is the second year for the Commissioners' Choice Awards and each year three (3) new pieces of artwork will be added to the art gallery at the Arena.

(C-2) DSS - Child Abuse Prevention Month Proclamation

Ben Rose, Human Services Director, expressed the importance of bringing awareness of child abuse and neglect to the community.

Connie Polk, Child Welfare Program Administrator, stated the proclamation raises awareness of the growing instances of abuse and neglect throughout our nation. She also provided statistical data for Cabarrus County.

UPON MOTION of Commissioner Carruth, seconded by Commissioner White and unanimously carried, the Board adopted the following proclamation:

Proclamation No. 2012-04

CHILD ABUSE PREVENTION MONTH
A PROCLAMATION

WHEREAS, children are vital to our state's future success, prosperity and quality of life as well as being our most vulnerable assets;

WHEREAS, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development;

WHEREAS, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community;

WHEREAS, communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential;

WHEREAS, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby proclaim April 2012 as

CHILD ABUSE PREVENTION MONTH

and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Adopted this the 16th day of April, 2012.

/s/ Elizabeth F. Poole
Elizabeth F. Poole, Chairman
Cabarrus County Board of Commissioners

(C-3) EMS - Cabarrus County Emergency Services Week

UPON MOTION of Commissioner White, seconded by Commissioner Measmer and unanimously carried, the Board adopted the following proclamation:

Proclamation No. 2012-05

CABARRUS COUNTY
NORTH CAROLINA
P R O C L A M A T I O N

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services teams consist of emergency physicians, emergency nurses, emergency medical technicians, paramedics,

firefighters, educators, administrators, and others; and approximately two-thirds of all emergency medical services providers are volunteers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education enhance their lifesaving skills; and

WHEREAS, Americans benefit daily from the knowledge and skills of these highly trained individuals; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical service providers by designating Emergency Medical Services Week; and

NOW, THEREFORE, BE IT RESOLVED that we, the Cabarrus County Board of Commissioners, in recognition of this event do hereby proclaim the week of May 21 - 25, 2012, as

CABARRUS COUNTY EMERGENCY MEDICAL SERVICES WEEK

Adopted this 16th day of April, 2012.

/s/ Elizabeth F. Poole
Elizabeth F. Poole, Chairman
Board of Commissioners

ATTEST:

/s/ Kay Honeycutt
Kay Honeycutt, Clerk to the Board

(C-4) Fair - Recognition of Fair Staff for 2011 Fair Awards

Kate Parker, Fair and Events Director, expressed appreciation to all County employees involved with the annual Fair, highlighted FY 11-12 accomplishments and reviewed the international and state awards the Fair received. She then presented plaques to Matt Barrier, Livestock Coordinator, Angela Blatt, Fair and Events Coordinator, Mary Ann Cooper, Exhibit Director, and Joanne Levy, Office Assistant.

Chairman Poole expressed appreciation and commended staff for these accomplishments. A brief discussion ensued.

(C-5) Human Resources - Recognition of James H. Polk on His Retirement from Cabarrus County Department of Social Services

Ben Rose, Human Services Director recognized James H. Polk on his retirement from the Department of Social Services with over thirty-five (35) years of service to Cabarrus County. He presented a service award and expressed appreciation for Mr. Polk's many years of dedicated service to the citizens of Cabarrus County.

Mr. Polk accepted the award and expressed appreciation for the opportunity to work for Cabarrus County. A brief discussion ensued in which the Board expressed appreciation for his accomplishments and service to Cabarrus County.

Mr. Rose also announced the retirement of Susan Gadd from the Department of Social Services Economic Services Division. She retired at the end of March with thirty (30) years of service to the County.

(C-6) Planning (SCWD) - Soil and Water Stewardship Week Proclamation

Jeff Goforth, Cabarrus Soil and Water Conservation District Chairman, presented statistical data on the District, stated this year's theme is "Soil to Spoon" and thanked the Board for their support.

UPON MOTION of Commissioner Carruth, seconded by Commissioner White and unanimously carried, the Board adopted the following proclamation:

Proclamation No. 2012-06

Stewardship Week
2012

P R O C L A M A T I O N

Whereas fertile soil and clean water provide us with our daily sustenance, and

Whereas effective conservation practices have helped provide us a rich standard of living, and

Whereas our security depends upon healthy soil and clean water, and

Whereas stewardship calls for each person to help conserve these precious resources,

Therefore, I do hereby proclaim

April 29 to May 6, 2012

Soil and Water Stewardship Week

/s/ Elizabeth F. Poole	Chairman, Board of Commissioner	April 16, 2012
Name	Title	Date

A brief discussion ensued.

(C-7) United Family Services - Proclamation Declaring April 2012 as Sexual Assault Awareness Month in Cabarrus County

Becky Wilson, Cabarrus Region Director, United Family Services (UFS), presented statistical data on sexual violence in the United States and stated UFS provides support for victims and family members. She announced UFS, along with Cabarrus Partnership for Children, Cabarrus County Department of Social Services, Cabarrus County Guardian Ad Litem, and Cabarrus County Child Protection Services are sponsoring a walk to raise awareness on Saturday, April 21st morning at 8:00 a.m. at the corner of Union Street and Corban Avenue.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board adopted the following proclamation:

Proclamation No. 2012-07

SEXUAL ASSAULT AWARENESS MONTH
PROCLAMATION

WHEREAS, Sexual Assault Awareness Month is intended to draw attention to the fact that sexual violence is widespread and has public health implications for every community member of Cabarrus County; and

WHEREAS, rape, sexual assault, and sexual harassment impact our community as seen by statistics indicating that one in four girls and one in six boys will have experienced sexual abuse by the time they are 18; and

WHEREAS, we must work together to educate our community about what can be done to prevent sexual assault and how to support survivors; and

WHEREAS, staff and volunteers of anti-violence programs at United Family Services encourage every person to speak out when witnessing acts of violence however small; and

WHEREAS, with leadership, dedication, and encouragement, there is compelling evidence that we can be successful in reducing sexual violence in Cabarrus County through prevention education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions; and

WHEREAS, Cabarrus County strongly supports the efforts of national, state, and local partners, and of every citizen to actively engage in public and private efforts, including conversations about what sexual violence is, how to prevent it, how to help survivors connect with services, and how every segment of our society can work together to better address sexual violence.

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby proclaim the month of April as

SEXUAL ASSAULT AWARENESS MONTH IN CABARRUS COUNTY

and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to be a part of the solution to end sexual violence in the community in which we live.

Adopted this the 16th day of April, 2012.

/s/ Elizabeth F. Poole
Elizabeth F. Poole, Chairman
Cabarrus County Board of Commissioner

(C-8) CVB - Proclamation Proclaiming May 5-13, 2012 as Travel and Tourism Week in Cabarrus County

On behalf of the Convention and Visitor's Bureau (CVB), John Mills, CVB Executive Vice President, presented a proclamation proclaiming May 5-13 as "Travel and Tourism Week in Cabarrus County" and commented on the economic impact of tourism in the County.

UPON MOTION of Commissioner Carruth, seconded by Commissioner White and unanimously carried, the Board adopted the following proclamation:

Proclamation No. 2012-08

NATIONAL TRAVEL AND TOURISM WEEK PROCLAMATION

Whereas, travel matters to the nation's economic prosperity and its image abroad, to business wealth and to individual travelers;

Whereas, travel to and within the United States provides significant economic benefits for the nation, generating \$1.8 trillion in economic output in 2010, with \$759 billion spent directly by travelers that spurred an additional \$1 trillion in other industries;

Whereas, travel is among the largest private-sector employers in the United States, supporting 14.1 million jobs in 2010, including 7.4 million directly in the travel industry and 6.7 million in other industries;

Whereas, travelers' spending directly generated tax revenues of \$117 billion for federal, state and local governments, funds used to support essential services and programs;

Whereas, travelers' spending in Cabarrus County generated an economic impact of \$312.9 million, created more than 3,680 jobs, \$68.9 million in payroll, \$24.8 million in tax revenues representing a \$365.49 tax savings to each household in 2010.

Whereas, international travel to the United States is the nation's largest single export industry - greater than the export of business services, machinery, computer and electronic products, motor vehicles and agriculture. In 2010, travel accounted for eight percent of total U.S. domestic exports, creating \$134 billion in sales from abroad;

Whereas, meetings, events and incentive travel are core business functions that help companies strengthen business performance - averaging a return on investment of \$12.50 in profits and \$3.80 in revenue for every dollar spent on corporate travel - align and educate employees and customers, and reward business accomplishments;

Whereas, leisure travel, which accounts for more than three-quarters of all trips taken in the United States, spurs countless benefits to travelers' creativity, cultural awareness, education, happiness, productivity, relationships and wellness;

Whereas, travel is a catalyst that moves the national economy forward;

Now, therefore, we, the Cabarrus County Board of Commissioners do hereby proclaim May 5-13, 2012 as Travel and Tourism Week in Cabarrus County and urge the citizens of Cabarrus County to join us in this special observance with appropriate events and commemorations.

Adopted this the 16th day of April, 2012.

/s/ Elizabeth F. Poole
Elizabeth F. Poole, Chairman
Board of Commissioners

(D) INFORMAL PUBLIC COMMENTS

Chairman Poole opened the meeting for Informal Public Comments at 7:12 p.m. She stated each speaker would be limited to three minutes.

Marcia Morris, resident of 7601 Brushharbor Road in Concord and President of the Mount Pleasant Friends of the Library, spoke in support of the Mt. Pleasant library and urged the Board not to cut library funding.

Gloria Winzenread, resident of 647 Camrose Circle NE in Concord and President of the Concord Friends of the Library, quoted Andrew Carnegie, spoke in support of libraries and urged the Board not to cut library funds.

Jason Oesterreich, resident of 800 Towncreek Place in Concord, spoke in opposition of a proposed tax rate increase in conjunction with the property revaluation.

Fred Eudy, resident of 6502 Smithlake Road in Mount Pleasant, spoke in regards to wasteful spending and in opposition of incentive agreements. He supported implementation of user fees for county services.

With there being no one else to address the Board, Chairman Poole closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT AGENDA**(F-1) Planning and Development Services - Weatherization Application**

On March 30th, Cabarrus County received the standard Weatherization application. The application is due back on April 13, 2012. The application is for the amount designated by the NC State Energy Office for Cabarrus County for the Weatherization program and the Heating and Air Repair and Replacement program. The HARRP program is for \$48,279.00 and Weatherization is for \$109,793.00. These funds have been submitted as part of the Community Development Budget for FY13. The funds are used to buy materials and pay labor and contractors as needed.

UPON MOTION of Commissioner White, seconded by Commissioner Carruth and unanimously carried, the Board approved the standard Weatherization application.

(F-2) County Manager - Access Agreement with Joseph Brothers

A retaining wall needs to be constructed on the lower side of the storm water detention pond on the Justice Center property. That retaining wall is required to stabilize the area and comply with both storm water and sediment control regulations. An access agreement for construction and maintenance between Cabarrus County and the adjacent owners, the Joseph Brothers, needs to be approved prior to construction of the retaining wall.

UPON MOTION of Commissioner White, seconded by Commissioner Carruth and unanimously carried, the Board approved the access agreement and authorized the County Manager and County Attorney to execute the agreement.

(F-3) County Manager - Human Services Center Annex Lease Extension

The current lease agreement for the annex portion of the Human Services Center expires at the end of April. The Social Services staff currently housed in that area will be moving into space currently occupied by the Health Alliance. Due to the timing of the Health Alliance move and planned construction, there will need to be a monthly lease for the Annex space. It is anticipated that this lease is a short term need.

UPON MOTION of Commissioner White, seconded by Commissioner Carruth and unanimously carried, the Board approved the monthly lease for the Human Services Center Annex between Cabarrus County and Kannapolis Land, Inc. and authorized the County Manager to execute the agreement on behalf of Cabarrus County.

(F-4) County Manager - Resolution Appointment Review Officer

General Statute 47-30.2 requires that each county, by resolution, appoint a Review Officer for purposes of reviewing maps intended for recordation in the Register of Deeds. Jonathan Marshall has been the appointed Review Officer since 1997. The attached resolution changes the appointed Review Officer to the Land Records Manager, Greg Belk. The statute emphasizes that where feasible the Review Officer should be a certified property mapper which Mr. Belk is. He and his staff have also recently completed training for this purpose conducted by the state.

UPON MOTION of Commissioner White, seconded by Commissioner Carruth and unanimously carried, the Board adopted the following resolution:

Resolution No. 2012-06

A Resolution Appointing the Land Records Manager
as the Review Officer for Cabarrus County

WHEREAS, Cabarrus County and the municipalities within the County have regulations governing the subdivision of land; and,

WHEREAS, General Statute 47-30.2 requires the Board of Commissioners of each county to designate by name one or more persons experienced in mapping or land records management as a Review Officer; and,

WHEREAS, the Statute indicates that where feasible the Review Officer be certified as a property mapper pursuant to G.S. 147-54.4;

NOW, THEREFORE, BE IT RESOLVED that the Cabarrus County Board of Commissioners appoint the Land Records Manager, Greg D. Belk and his properly trained designees, as Review Officer effective April 17, 2012.

ADOPTED this the 16th day of April 2012 by the Board of County Commissioners.

/s/ Elizabeth F. Poole
Elizabeth F. Poole, Chairman
Board of Commissioners

Attest:
/s/ Kay Honeycutt
Kay Honeycutt, Clerk to the Board

(F-5) Finance - Consolidation of the Capital Projects Fund into the Construction and Renovations Fund

Finance requests the Board of Commissioners approval to consolidate the Capital Projects Fund into the Construction and Renovations Fund. This will consolidate all the active capital projects funds, excluding School Projects and the 7th floor Renovations of the Sheriff Admin Building, into one fund for reporting and tracking of projects.

UPON MOTION of Commissioner White, seconded by Commissioner Carruth and unanimously carried, the Board adopted the following budget amendment:

Date: 4/16/2012 Amount: \$11,953,055.82
Dept. Head: Pamela S. Dubois Department: Capital Projects Fund/Construction/RenoFd
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: To transfer active projects to the Construction and Renovations Fund. This will consolidate all the active funds, excluding School Projects and 7th Floor Renovation at the Law Enforcement Complex, into one for easier reporting and tracking of projects.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
34062710-6902	Cont GF	\$2,451,119.00		\$745,134.08	\$1,705,984.92
34061920-6905-0618	Proc Lease	\$3,421,393.83		\$3,421,393.83	\$0.00
34061920-6921-0618	Cont CRF	\$1,810,000.00		\$1,810,000.00	\$0.00
34092710-9331	MO Equip	\$745,134.08		\$745,134.08	\$0.00
34091920-9801-0618	Land Acq	\$3,421,393.83		\$3,421,393.83	\$0.00
34091920-9830-0618	OI - SE Park	\$1,810,000.00		\$1,810,000.00	\$0.00
34362740-6902	Cont GF	\$0.00	\$745,134.08		\$745,134.08
34392740-9331	MO Equip	\$0.00	\$745,134.08		\$745,134.08
34368140-6905-0618	Proc Lease	\$0.00	\$3,421,393.83		\$3,421,393.83
34368140-6921-0618	Cont CRF	\$0.00	\$1,810,000.00		\$1,810,000.00
34398140-9801-0618	Land Acq	\$0.00	\$3,421,393.83		\$3,421,393.83
34398140-9830-0618	OI - SE Park	\$0.00	\$1,810,000.00		\$1,810,000.00

(F-6) Finance - Convert Board Approved Purchasing Policy and Procedures to Administrative Policy

On December 21, 2009, the Board approved the Purchasing Policy and Procedures (policy provides guidelines to address county operations regarding procurement). The policy is administrative in nature and needs flexibility for modification as operational changes occur. It would be beneficial to management if this policy is converted from a Board-approved policy to an administrative policy, subject to change at the County Manager's discretion.

UPON MOTION of Commissioner White, seconded by Commissioner Carruth and unanimously carried, the Board approved the conversion of the Purchasing Policy and Procedures from a Board-approved policy to an administrative policy.

(F-7) Planning and Development Services - Elma C. Lomax Farm Expansion of Project Scope and Adoption of Fee Schedule for 2012

At the work session, staff from the Lomax Farm and Cooperative Extension Office provided an update on activities at the farm, including the addition of a Community Garden program for the 2012 growing season. The proposed fee schedule for the Incubator Farm and the Community Garden were also presented.

Elma C. Lomax Community Garden Proposal
March 2012

For the purposes of

1. Strengthening the Elma C. Lomax Farm Incubator by developing additional volunteers, community supporters, and community linkages;
2. Strengthening the Elma C. Lomax Farm Incubator adding an additional revenue stream for operating cost;
3. Providing opportunities for community garden allotments that allow food production, and education for new gardeners, and;
4. Strengthening charitable contributions of local food.

We propose a community garden be established at Elma C. Lomax Farm Incubator.

This garden is to be located in farm plots B, C, and D, which and consists of two parts. The first section is to be 10 feet by 10 feet plots leased to individuals on an annual basis for a fee of \$32 (calculated as 1 penny per square foot per week for a 32-week season). The second section is a larger area (roughly 6,000 square feet) that is leased to a group that will grow food for charitable donations to Central United Methodist Church Outreach, Cooperative Christian Ministries and/or Mt Pleasant Food Ministry. The fee on the charitable food area will be determined annually. Fees are to be paid upon acceptance to the garden. The community garden would be marked with 5 feet sections of conduit driven 1 foot in the ground at the corner of each plot. These gardeners will receive access to a fertile gardening site in full sun with irrigation and deer fencing. Gardeners will be responsible for all management decisions in their plot, including what crops to grow (within guidelines), and when to plant, weed or irrigate. Gardeners would also have access to the front parking lot and to bathrooms in the office building. Gardeners would not have access to a storage container. They will be asked not to enter the post-harvest handling facility, high tunnel, or greenhouse unless as a guest of Cabarrus county or at the invitation of a participant in the Elma C Lomax Farm Incubator program.

As part of the application process, gardeners will fill out an application. The application will include an agreement to follow certain guidelines: The application is attached.

Garden spots will be limited to of the 10 by 10 feet plots for the first year to work out any difficulties. The eventual goal is 75 plots, which would generate about \$2,000 annually or roughly 12% of operational expenses. Charitable garden spot is to be reduced as new 10 by 10 plots are needed. This group expects another property to become available within 2 years, although there is another spot on the Lomax farm (plot KK) that could be developed if necessary.

Budgetary needs for the first year will include conduit markers and irrigation markers. The cost for these items will be covered by the fees generated. There are several "nice-to-have" items that we can attempt to cover by grants. These include signage, improvements to the parking lot, improvements to the deer fence, small storage container, garden cart, wheel barrow, garden hoses, picnic table, benches, and compost bin.

The community garden is set up to be compatible with other uses of the Elma C. Lomax Farm Incubator; however, to revert back to organic production would require a 3-year transition. This decision was made to support local businesses and reduce cost for gardeners.

Submitted by Planning Committee: David Goforth, Aaron Newton, Mary Ann Johnson, Tommy Propst Wendy Tate, Mary Haynes, Harry Stanhope, Steve Price, Bonnie Dickerson, Shannon Reichard, Becky Wilson, Carol Carter, Angelique Mitchell, JaLaeh Singer, Nadine Ford, Christie Spaugh, Sandy Nuckolls, Jerry Garcia, Scott Maxwell, Dawn Sheppard, Betsy Huggins, Chris Fletcher, Matt and Laura Harrison.

The fee schedule is as follows:

Elma C. Lomax Farm
2012 Fee Schedule

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT	CHARGE CODE	NOTES
Participation Farm Fee	46063330-6606-PART	\$240.00	PART	Incubator Farm Participation Fee
Community Gardner Fee	46063330-6606-GARD	\$32.00	GARD	Community Garden Participation Fee
Cooler Rental Fee	46063330-6606-COOL	\$25.00	COOL	Walk in Cooler Usage Fee
Tractor Rental Fee	46063330-6606-TRACT	\$4.00	TRACT	Per Hour Tractor Usage Fee
Supply Fee	46063330-6606-SUPP		SUPP	Supply Reimbursements
Training Fee	46063330-6606-TRAIN		TRAIN	Special Training Sessions
Donations	46063330-6805		680550	Donations made to the farm

UPON MOTION of Commissioner White, seconded by Commissioner Carruth and unanimously carried, the Board approved the expansion of the project scope to include the Community Garden Program and approved the proposed fee schedule for 2012.

(F-8) Tax Administration - Refund and Release Report - March 2012

UPON MOTION of Commissioner White, seconded by Commissioner Carruth and unanimously carried, the Board approved the March 2012 Release-Refund report as submitted and granted authority to the Tax Collector to process the refunds and releases.

RELEASES FOR THE MONTH OF: March 2012 \$52,645.35

BREAKDOWN OF RELEASES:

COUNTY	\$45,319.65
CITY OF CONCORD	\$3,717.34
CITY OF KANNAPOLIS	\$2,882.52
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
TOWN OF HARRISBURG	\$155.87
TOWN OF MIDLAND	\$79.10
TOWN OF MT. PLEASANT	\$48.40
ALLEN F/D	\$17.79
COLD WATER F/D	\$7.03
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$16.45
GEORGEVILLE F/D	\$10.11
GOLD HILL F/D	\$64.07
HARRISBURG F/D	\$200.90
JACKSON PARK F/D	\$1.38
MIDLAND F/D	\$0.46
MT MITCHELL F/D	\$4.71
MT PLEASANT F/D	\$7.85
NORTHEAST F/D	\$2.98
ODELL F/D	\$46.91

POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$30.75
KANNAPOLIS RURAL	\$7.53
CONCORD RURAL F/D	\$23.55

REFUNDS FOR THE MONTH OF: March 2012 \$13,713.48

BREAKDOWN OF REFUNDS:

COUNTY	\$12,570.53
CITY OF CONCORD	\$4.23
CITY OF KANNAPOLIS	\$1,085.01
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
TOWN OF HARRISBURG	\$26.76
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.62
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$1.72
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$20.34
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$4.27
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
WINECOFF F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

March 2012 Release Refund Detail

Name	Bill#	Reason	District	Amount
ABBOTT RICHARD HOWARD	2011-633722	PRO-RATED BILL	C ADVLTX	24.83
ABBOTT RICHARD HOWARD	2011-633722	PRO-RATED BILL	FR08ADVLTX	2.37
ACOSTA MERRY MARGARET	2011-568325	PRO-RATED BILL	FR04ADVLTX	5.6
ACOSTA MERRY MARGARET	2011-568325	PRO-RATED BILL	C ADVLTX	88.2
ACOSTA NELSON	2011-503022	PRO-RATED BILL	C ADVLTX	27.72
ACOSTA NELSON	2011-503022	PRO-RATED BILL	FR08ADVLTX	2.64
ALEXANDER CHARLES JOHN III	2011-576148		C GARNFEE	60
ALEXANDER GRACE H	2011-10955		C ADVTFEE	1.25
ALPS BENJAMIN DANIEL	2011-556538	PRO-RATED BILL	C ADVLTX	23.3
ALPS BENJAMIN DANIEL	2011-556538	PRO-RATED BILL	CI02ADVLTX	15.53
AMAYA LIDIA CATALINA	2011-629215	RELEASED 9 MONTHS	C ADVLTX	6.99
AMAYA LIDIA CATALINA	2011-629215	RELEASED 9 MONTHS	CI04ADVLTX	5.44
ANDERSON DARRELL EUGENE	2011-603746	RELEASE GR FEE-	C GARNFEE	60
ANDERSON DARRELL EUGENE	2011-603746	RELEASE GR FEE-	CTAGFFEEFEE	0.9
ANDERSON DARRELL EUGENE	2011-603746		CTAGFFEEFEE	-0.9
ARMSTRONG RICHARD EUGENE JR	2011-601136	RELEASE	C GARNFEE	60
BARBEE ROXY MCEACHERN	2011-622426	PRO-RATED BILL	CI06ADVLTX	3.78
BARBEE ROXY MCEACHERN	2011-622426	PRO-RATED BILL	C ADVLTX	17.01
BARDWIL BRANDI LEE	2011-600167	SITUS ERROR----	C ADVLTX	75.92
BARDWIL BRANDI LEE	2011-600167	SITUS ERROR----	CTAGFFEEFEE	15
BARDWIL BRANDI LEE	2011-600167	SITUS ERROR----	CI02ADVLTX	50.61
BARKLEY RICHARD HUNTER	2011-607792		FR11ADVLTX	1.23
BARKLEY RICHARD HUNTER	2011-607792		C ADVLTX	15.54
BASILE JUSTIN MICHAEL	2011-618797	ANT AUTO APPL	C ADVLTX	81.9
BASILE JUSTIN MICHAEL	2011-618797	ANT AUTO APPL	CI04ADVLTX	63.7
BATES RANDY EUGENE II	2011-533763	PRORATION	CI02ADVLTX	2.04
BATES RANDY EUGENE II	2011-533763	PRORATION	C ADVLTX	3.05
BEETH CRAIG ALLAN	2011-629173	OWNED LESS THAN	C ADVLTX	3.78
BEETH CRAIG ALLAN	2011-629173	OWNED LESS THAN	CI04ADVLTX	2.94
BEETH CRAIG ALLAN	2011-629173	OWNED LESS THAN	KTAGFFEEFEE	15
BEN AVE FREE WILL BAPTIST CHUR	2011-620420	VEHICLE EXEMPTION	KTAGFFEEFEE	15
BEN AVE FREE WILL BAPTIST CHUR	2011-620420	VEHICLE EXEMPTION	CI04ADVLTX	33.03
BEN AVE FREE WILL BAPTIST CHUR	2011-620420	VEHICLE EXEMPTION	C ADVLTX	42.46
BLACKWELDER KENNETH RAY	2011-17875		C ADVTFEE	1.25
BLAIR-FOSTER LAWANDA YVETTE	2011-636895	TOTAL	CI02ADVLTX	2.6
BLAIR-FOSTER LAWANDA YVETTE	2011-636895	TOTAL	C ADVLTX	3.91
BLAND LARRY RICHARD	2011-613632		C ADVLTX	134.13
BLAND LARRY RICHARD	2011-613632		C ADVLTX	-134.13
BLAND LARRY RICHARD	2011-613632		CI02ADVLTX	-89.42
BLAND LARRY RICHARD	2011-613632		CI02ADVLTX	89.42
BLAND LARRY RICHARD	2011-613632	SITUS CORRECTION	CI04ADVLTX	104.32
BLAND LARRY RICHARD	2011-613632	RELEASE	KTAGFFEEFEE	15
BLAND LARRY RICHARD	2011-613632		CTAGFFEEFEE	15
BLAND LARRY RICHARD	2011-613632		CTAGFFEEFEE	-15
BONDS RUSSELL CURTIS	2011-587816	SOLD BEFORE	FR11ADVLTX	6.28
BONDS RUSSELL CURTIS	2011-551853	TURNED IN TAG	FR11ADVLTX	1.95
BONDS RUSSELL CURTIS	2011-548967	TAG TURNED IN	FR11ADVLTX	1.49
BONDS RUSSELL CURTIS	2011-548967	TAG TURNED IN	C ADVLTX	31.37
BONDS RUSSELL CURTIS	2011-551853	TURNED IN TAG	C ADVLTX	40.9
BONDS RUSSELL CURTIS	2011-587816	SOLD BEFORE	C ADVLTX	79.1
BORDEMAN RICHARD D	2010-22683	MOBILE HOME SOLD	C ADVLTX	25.03
BORDEMAN RICHARD D	2011-18814	MOBILE HOME SOLD	C ADVLTX	25.3
BORDEMAN RICHARD D	2010-22683	MOBILE HOME SOLD	FR20ADVLTX	1.39
BORDEMAN RICHARD D	2010-22683	MOBILE HOME SOLD	FR20PEN FEE	0.14
BORDEMAN RICHARD D	2010-22683	MOBILE HOME SOLD	C PEN FEE	2.5
BORDEMAN RICHARD D	2011-18814	MOVED GARNISHMENT	C GARNFEE	60
BORDEMAN RICHARD D	2011-18814	MOBILE HOME SOLD	FR20ADVLTX	1.41

BORDEMAN RICHARD D	2011-18814	MOBILE HOME SOLD	FR20PEN FEE	0.14
BORDEMAN RICHARD D	2011-18814	MOBILE HOME SOLD	C PEN FEE	2.53
BOSSART DANIEL LEE	2011-636596	ADJUSTED VALUE	CI02ADVLTX	24.86
BOSSART DANIEL LEE	2011-636596	ADJUSTED VALUE	C ADVLTX	37.3
BOWEN MARY S	2010-25571	VEHICLE SOLD IN	C PEN FEE	2.27
BOWEN MARY S	2010-25571	VEHICLE SOLD IN	FR11PEN FEE	0.11
BOWEN MARY S	2010-25571	VEHICLE SOLD IN	FR11ADVLTX	1.08
BOWEN MARY S	2009-19244	VEHICLE SOLD 2008	C ADVLTX	25.19
BOWEN MARY S	2009-19244	VEHICLE SOLD 2008	C PEN FEE	2.52
BOWEN MARY S	2009-19244	VEHICLE SOLD 2008	FR11ADVLTX	1.2
BOWEN MARY S	2009-19244	VEHICLE SOLD 2008	FR11PEN FEE	0.12
BOWEN MARY S	2010-25571	VEHICLE SOLD IN	C ADVLTX	22.67
BRADFORD TERRY WAYNE	2011-602277	PRO-RATED BILL	C ADVLTX	91.76
BRATTAIN TIMOTHY LEE	2011-637985	ANTIOQUE AUTO APPL	C ADVLTX	38.12
BRATTAIN TIMOTHY LEE	2011-637985	ANTIOQUE AUTO APPL	FR07ADVLTX	4.54
BRITT BEATRICE DAWKINS	2011-622002	SITUS ERROR---	CI02ADVLTX	3.78
BRITT BEATRICE DAWKINS	2011-622002	SITUS ERROR---	CTAGFFEEFEE	15
BRITT BEATRICE DAWKINS	2011-622002	SITUS ERROR---	C ADVLTX	5.67
BROWN CHARLES MARK	2011-624115	RELEASED 8	C ADVLTX	604.61
BROWN CHARLES MARK	2011-624115	RELEASED 8	FR07ADVLTX	71.98
BRYER JOHN WYATT	2011-626951	VEHICLE RETITLED	C ADVLTX	241.88
BRYER JOHN WYATT	2011-626951	RELEASED 5 MONTHS	C ADVLTX	-100.78
BRYER JOHN WYATT	2011-626951	RELEASED 5 MONTHS	CI01ADVLTX	100.78
BRYER JOHN WYATT	2011-626951	VEHICLE RETITLED	CI01ADVLTX	-20
BRYER JOHN WYATT	2011-626951	RELEASED 5 MONTHS	CI01ADVLTX	47.99
BRYER JOHN WYATT	2011-626951	RELEASED 5 MONTHS	CI01ADVLTX	20
BRYER JOHN WYATT	2011-626951	VEHICLE RETITLED	FR19ADVLTX	28.79
BRYER JOHN WYATT	2011-626951	RELEASED 5 MONTHS	FR19ADVLTX	-12
BRYER JOHN WYATT	2011-626951	ADDRESS IS IN	FR19ADVLTX	12
BURGESS CHRISTOPHER ALAN	2011-636718	ADDRESS IS IN	C ADVLTX	75.6
BURGESS CHRISTOPHER ALAN	2011-636718	ADDRESS IS IN	FR08ADVLTX	7.2
BURM VICTOR	2011-21778	RELEASING VALUE	C PEN FEE	0.81
BURM VICTOR	2011-21778	RELEASING VALUE	CN02PEN FEE	0.54
BURM VICTOR	2011-21778	RELEASING VALUE	CN02ADVLTX	5.39
BURM VICTOR	2011-21778	RELEASING VALUE	C ADVLTX	8.08
CANO RAMON REYNALDO	2011-514729	PRO-RATED BILL	C ADVLTX	33.91
CANO RAMON REYNALDO	2011-514729	PRO-RATED BILL	CI02ADVLTX	22.61
CHEN HAIYAN	2011-635968	RELEASED TO	C ADVLTX	149.56
CHEN HAIYAN	2011-635968	RELEASED TO	CI02ADVLTX	99.71
CHEN HAIYAN	2011-635968	RELEASED TO	CTAGFFEEFEE	15
CHEUVRONT SAMUEL CLAIR	2011-624415	ADJ VALUE PER	CI02ADVLTX	8.06
CHEUVRONT SAMUEL CLAIR	2011-624415	ADJ VALUE PER	C ADVLTX	12.09
CLARK JEROMY MICHAEL	2011-627977	ADJUSTED VALUE	C ADVLTX	14.99
CLARK JEROMY MICHAEL	2011-627977	ADJUSTED VALUE	FR14ADVLTX	0.95
CLINE HAZEL DAROLENE	2011-596488	PRO-RATED BILL	CI04ADVLTX	10.23
CLINE HAZEL DAROLENE	2011-596488	PRO-RATED BILL	C ADVLTX	13.15
COLE BRENDA CAMP	2011-638567	PRO-RATED BILL	C ADVLTX	123.99
COLE BRENDA CAMP	2011-638567	PRO-RATED BILL	CI02ADVLTX	82.66
CONE WILSON FOWLER JR	2011-619929	PRO-RATED BILL	CI02ADVLTX	42
CONE WILSON FOWLER JR	2011-619929	PRO-RATED BILL	C ADVLTX	63
CONRAD STEPHEN CRAIG	2011-613657	PRORATED	C ADVLTX	47.2
CONRAD STEPHEN CRAIG	2011-613657	PRORATED	CI01ADVLTX	10.12
CONRAD STEPHEN CRAIG	2011-613657	PRORATED	FR19ADVLTX	7.12
CORESSEL DAVID GREGORY	2011-620223	PRORATION	C ADVLTX	58.96
CORESSEL DAVID GREGORY	2011-620223	PRORATION	CI02ADVLTX	39.31
CORPREW EDWINA MOORE	2011-587127	TAG TURNED IN	CI02ADVLTX	9.95
CORPREW EDWINA MOORE	2011-587127	RELEASED	C GARNFEE	60
CORPREW EDWINA MOORE	2011-587127	TAG TURNED IN	C ADVLTX	14.92
CORRELL KEVIN DALE	2011-596828	PRO-RATED BILL	C ADVLTX	37.76
CORRELL KEVIN DALE	2011-596828	PRO-RATED BILL	FR09ADVLTX	3
COX DEANNA LEA	2011-620465	RELEASED 9 MONTHS	FR03ADVLTX	1.88
COX DEANNA LEA	2011-620465	RELEASED 9 MONTHS	C ADVLTX	23.72
CROSSPOINTE BAPTIST CHURCH INC	2011-30168	EXEMPT CODE NOT	C ADVLTX	31452.37
CROSSPOINTE BAPTIST CHURCH INC	2011-30168	EXEMPT CODE NOT	CN02ADVLTX	20968.25
CROWELL KATHERINE SOLANO	2010-659248	PRORATION	CI02ADVLTX	22.24
CROWELL KATHERINE SOLANO	2010-659248	PRORATION	C ADVLTX	33.36
DAVIS HERBERT ONEAL	2011-608258	PRORATED	C ADVLTX	24.05
DAVIS HERBERT ONEAL	2011-608258	PRORATED	CI06ADVLTX	5.35
DEKAM PETER FREDRIK	2011-592280	PRORATION	FR07ADVLTX	2.03
DEKAM PETER FREDRIK	2011-592280	PRORATION	C ADVLTX	17.06
DRISKILL JUDY RHINEHARDT	2011-505034	PRORATED	C ADVLTX	6.3
DRISKILL JUDY RHINEHARDT	2011-505034	PRORATED	CI02ADVLTX	4.2
DUWAYNE ADAM JOSEPH	2011-621425	PRORATED	C ADVLTX	11.44
DUWAYNE ADAM JOSEPH	2011-621425	PRORATED	CI02ADVLTX	7.63
ELLIOTT BARRY	2011-626910	ADJUSTED VALUE	CI02ADVLTX	13.47
ELLIOTT BARRY	2011-626910	ADJUSTED VALUE	C ADVLTX	20.21
ERIKZON KAREN RENEE	2010-656433	PRO-RATED BILL	FR04ADVLTX	1.97
ERIKZON KAREN RENEE	2010-656433	PRO-RATED BILL	C ADVLTX	30.98
EUDY NORMAN LEE	2011-631221	PRORATION	C ADVLTX	18.71
EUDY NORMAN LEE	2011-631221	PRORATION	FR04ADVLTX	1.19
EZZELL LARRY STEPHEN	2011-607797	PRO-RATED BILL	FR11ADVLTX	1.22
EZZELL LARRY STEPHEN	2011-607797	PRO-RATED BILL	C ADVLTX	15.41
FARRISH JIMMY TRAVIS	2011-632478	PRO-RATED BILL	C ADVLTX	13.41
FARRISH JIMMY TRAVIS	2011-632478	PRO-RATED BILL	CI02ADVLTX	8.95
FICKENSCHER JESSICA GABRIELLA	2011-625645	VEHICLE SOLD. TAG	FR11ADVLTX	5.14
FICKENSCHER JESSICA GABRIELLA	2011-625645	VEHICLE SOLD. TAG	C ADVLTX	64.77
FINLEY MARVIN WILLARD III	2011-37697	BOAT SOLD	C ADVLTX	32.89
FINLEY MARVIN WILLARD III	2011-37697	BOAT SOLD	CN01ADVLTX	7.05
FINLEY MARVIN WILLARD III	2011-37697	BOAT SOLD	FN19ADVLTX	4.96
FINLEY MARVIN WILLARD III	2011-37697	BOAT SOLD	C PEN FEE	3.29
FINLEY MARVIN WILLARD III	2011-37697	BOAT SOLD	FN19PEN FEE	0.5
FINLEY MARVIN WILLARD III	2011-37697	BOAT SOLD	CN01PEN FEE	0.71
FIRST ASSEMBLY	2011-639691	TOTAL RELEASE PER	CTAGFFEEFEE	15
FIRST ASSEMBLY	2011-639691	TOTAL RELEASE PER	CI02ADVLTX	189
FIRST ASSEMBLY	2011-639691	TOTAL RELEASE PER	C ADVLTX	283.5
FLETCHER ALLISON REBECCA	2011-607851	PRO-RATED BILL	CI02ADVLTX	4.26
FLETCHER ALLISON REBECCA	2011-607851	PRO-RATED BILL	C ADVLTX	6.39
FLOWE JOHN LOCKLIN	2011-627086	PRO-RATED BILL	C ADVLTX	48.67
FLOWE JOHN LOCKLIN	2011-622537	PRO-RATED BILL	C ADVLTX	31.37
FLOWE JOHN LOCKLIN	2011-627086	PRO-RATED BILL	CI02ADVLTX	32.44
FLOWE JOHN LOCKLIN	2011-622537	PRO-RATED BILL	CI02ADVLTX	20.92
FORD MOTOR CREDIT COMPANY	2011-559623	PRORATION	C ADVLTX	131.29
FORD MOTOR CREDIT COMPANY	2011-560637	PRORATION	C ADVLTX	112.54
FORD MOTOR CREDIT COMPANY	2011-557229	PRORATION	C ADVLTX	131.29
FORD MOTOR CREDIT COMPANY	2011-557011	PRORATED	C ADVLTX	112.54
FORD MOTOR CREDIT COMPANY	2011-557011	PRORATED	CI02ADVLTX	75.03
FORD MOTOR CREDIT COMPANY	2011-557229	PRORATION	CI02ADVLTX	87.53
FORD MOTOR CREDIT COMPANY	2011-560637	PRORATION	CI02ADVLTX	75.03
FORD MOTOR CREDIT COMPANY	2011-559623	PRORATION	CI02ADVLTX	87.53
FRAMPTON TONY CURTIS	2011-620024	ANT AUTO APPL	C ADVLTX	83.27
FRAMPTON TONY CURTIS	2011-620024	ANT AUTO APPL	FR01ADVLTX	4.63
FRANCESCO MICHAEL JOSEPH	2011-597486	DMV SITUS	CI02ADVLTX	26.29
FRANCESCO MICHAEL JOSEPH	2011-597486	DMV SITUS	CTAGFFEEFEE	15
FRANCESCO MICHAEL JOSEPH	2011-597486	DMV SITUS	C ADVLTX	39.44
FURR LORI CAUTHEN	2011-601984	RELEASED	C GARNFEE	60
GANTER CHRISTOPHER ALLAN	2011-585693	RELEASED	C GARNFEE	60
GHAZAL CINDY RENEE	2011-800697	RELEASE TO	FR19ADVLTX	12.19
GHAZAL CINDY RENEE	2011-800697	RELEASE TO	CI01ADVLTX	17.32
GHAZAL CINDY RENEE	2011-800697	RELEASE TO	C ADVLTX	80.83
GIBERT NICOLE WYNETTE	2011-593918	PRO-RATED BILL	C ADVLTX	17.3

GIBERT NICOLE WYNETTE	2011-593918	PRO-RATED BILL	FR02ADVLTX	1.38
GILL SHUN MONTEZ	2010-656473	PRORATED	C ADVLTX	12.24
GILL SHUN MONTEZ	2010-656473	PRORATED	CI04ADVLTX	9.52
GRANITE CONTRACTING LLC	2011-620697	PRORATED	C ADVLTX	65.74
GRANITE CONTRACTING LLC	2011-621182	PRORATION	C ADVLTX	39.94
GRANITE CONTRACTING LLC	2011-620697	PRORATED	CI02ADVLTX	43.83
GRANITE CONTRACTING LLC	2011-621182	PRORATION	CI02ADVLTX	26.63
GRANT ANTHONY KEITH	2011-543349	PRORATION	FR13ADVLTX	7.77
GRANT ANTHONY KEITH	2011-543349	PRORATION	C ADVLTX	81.65
GREENE BRENDAN K	2011-43424	DOUBLE BILLED,	C ADVLTX	46.86
GREENE BRENDAN K	2011-43424	DOUBLE BILLED,	FR14ADVLTX	2.98
GREENE BRENDAN K	2011-43424	DOUBLE BILLED,	C PEN FEE	4.69
GREENE BRENDAN K	2011-43424	DOUBLE BILLED,	FR14PEN FEE	0.3
GREYSTONE EQUIPMENT FINANCE	2011-43646	ASSETS SOLD TO	C PEN FEE	10.18
GREYSTONE EQUIPMENT FINANCE	2011-43646	ASSETS SOLD TO	CI04PEN FEE	7.92
GREYSTONE EQUIPMENT FINANCE	2011-43646	ASSETS SOLD TO	CI04ADVLTX	79.15
GREYSTONE EQUIPMENT FINANCE	2011-43646	ASSETS SOLD TO	C ADVLTX	101.77
GROSSMAN ALAN BRIAN	2011-640216	PER PURCHASE	C ADVLTX	21.07
GROSSMAN ALAN BRIAN	2011-640109	PER PURCHASE	C ADVLTX	309.26
GROSSMAN ALAN BRIAN	2011-640109	PER PURCHASE	FR20ADVLTX	17.18
GROSSMAN ALAN BRIAN	2011-640216	PER PURCHASE	FR20ADVLTX	1.17
GUINN JOHNNIE R	2010-75933	INCCORECT OWNER,	C ADVTFEE	1.5
GUINN JOHNNIE R	2011-44196	INCORRECT OWNER,	CI04ADVLTX	454.18
GUINN JOHNNIE R	2011-44196	INCORRECT OWNER,	C ADVLTX	583.95
GUINN JOHNNIE R	2009-43763	INCORRECT OWNER,	C ADVLTX	574.5
GUINN JOHNNIE R	2009-43763	INCORRECT OWNER,	CI04ADVLTX	446.83
GUINN JOHNNIE R	2010-75933	INCCORECT OWNER,	C ADVLTX	583.95
GUINN JOHNNIE R	2010-75933	INCCORECT OWNER,	CI04ADVLTX	454.18
GUINN JOHNNIE R	2009-43763	INCORRECT OWNER,	C ADVTFEE	1.5
GULLEDGE SHARON WILSON	2011-510695	PRORATION	FR09ADVLTX	1.71
GULLEDGE SHARON WILSON	2011-510695	PRORATION	C ADVLTX	21.5
GULLEDGE SHARON WILSON	2011-593345	PRORATION	C ADVLTX	15.94
GULLEDGE SHARON WILSON	2011-593345	PRORATION	CI04ADVLTX	12.39
HADSALL MIKEL RAY	2011-594288		C GARNFEE	60
HAGLER TED VICTOR	2011-598319	MILITARY PER LES	FR16ADVLTX	5.88
HAGLER TED VICTOR	2011-598319	MILITARY PER LES	C ADVLTX	67.35
HAIGLER RICKIE BRYN	2011-619197	PRORATED	C ADVLTX	38.89
HAIGLER RICKIE BRYN	2011-619197	PRORATED	CI06ADVLTX	8.64
HALL RUTH ELLEN	2011-614930	PRO-RATED BILL	CI06ADVLTX	21.69
HALL RUTH ELLEN	2011-614930	PRO-RATED BILL	C ADVLTX	97.6
HAMMETT CLAIRE HARPER	2011-594616	PRO-RATED BILL	C ADVLTX	10.07
HAMMETT CLAIRE HARPER	2011-594616	PRO-RATED BILL	CI04ADVLTX	7.83
HAMMILL JERRY FRANK	2011-618206	ADJUSTED VALUE	FR17ADVLTX	4.99
HAMMILL JERRY FRANK	2011-618206	ADJUSTED VALUE	C ADVLTX	52.4
HANSBROUGH LEWIS TODD	2011-573520	PRO-RATED BILL	C ADVLTX	37.08
HANSBROUGH LEWIS TODD	2011-573520	PRO-RATED BILL	FR11ADVLTX	2.94
HARGETT CANDY JOHNSON	2011-628054	PRORATION	FR08ADVLTX	9.23
HARGETT CANDY JOHNSON	2011-628054	PRORATION	C ADVLTX	96.98
HARRISON DAVIDA DEWANN	2011-588387		C GARNFEE	60
HATLEY HELEN DRY	2011-596585	PRORATED	CI02ADVLTX	14.55
HATLEY HELEN DRY	2011-596585	PRORATED	C ADVLTX	21.83
HEDGPETH JAMES	2011-618694	PRO-RATED BILL	C ADVLTX	3.31
HEDGPETH JAMES	2011-618694	PRO-RATED BILL	CI02ADVLTX	2.21
HIGGINBOTHAM ANDREW JAMES	2011-637418	ADJUSTED VALUE	C ADVLTX	303.66
HIGGINBOTHAM ANDREW JAMES	2011-637418	ADJUSTED VALUE	CI02ADVLTX	202.44
HINIC DANIEL GEORGE	2011-628598	PRO-RATED BILL	FR11ADVLTX	8.63
HINIC DANIEL GEORGE	2011-628598	PRO-RATED BILL	C ADVLTX	108.63
HOLLIS MARK ELTON	2011-638453	ADJUSTED PER HIGH	C ADVLTX	36.96
HOLLIS MARK ELTON	2011-638453	ADJUSTED PER HIGH	CI02ADVLTX	24.64
HONDA LEASE TRUST	2011-624580	DOUBLE BILLED SEE	CI02ADVLTX	63.42
HONDA LEASE TRUST	2011-624580	DOUBLE BILLED SEE	CTAGFFEEFEE	15
HONDA LEASE TRUST	2011-624580	DOUBLE BILLED SEE	C ADVLTX	95.13
HOPSON STEVEN WILLIAM	2011-633464	SITUS	C ADVLTX	315
HOPSON STEVEN WILLIAM	2011-633464	SITUS	CI02ADVLTX	210
HOSBEIN NATALY MICHELLE	2011-509598	RELEASED	C GARNFEE	60
HOUGH JAMES MARTIN	2011-588066	PRO-RATED BILL	C ADVLTX	36.41
HOUGH JAMES MARTIN	2011-588066	PRO-RATED BILL	CI04ADVLTX	28.32
HOWARD RODERICK BERNARD	2011-621493	PRORATED BILL	CI02ADVLTX	14.45
HOWARD RODERICK BERNARD	2011-621493	PRORATED BILL	C ADVLTX	21.67
HOWARD S IRVIN PA	2011-620069	PRO-RATED BILL	C ADVLTX	52.39
HOWARD S IRVIN PA	2011-620069	PRO-RATED BILL	CI02ADVLTX	34.93
HOYLE MARTHA ANN	2011-609706	PRO-RATED BILL	CI02ADVLTX	4.73
HOYLE MARTHA ANN	2011-609706	PRO-RATED BILL	C ADVLTX	7.09
IHRKE CHRISTOPHER STEVEN	2011-577026	PRO-RATED BILL	C ADVLTX	4.67
IHRKE CHRISTOPHER STEVEN	2011-507928	PRO-RATED BILL	C ADVLTX	26.61
IHRKE CHRISTOPHER STEVEN	2011-541600	PRO-RATED BILL	C ADVLTX	18.05
IHRKE CHRISTOPHER STEVEN	2011-541600	PRO-RATED BILL	CI02ADVLTX	12.03
IHRKE CHRISTOPHER STEVEN	2011-507928	PRO-RATED BILL	CI02ADVLTX	17.74
IHRKE CHRISTOPHER STEVEN	2011-577026	PRO-RATED BILL	CI02ADVLTX	3.11
J & B DEVELOPMENT & MANAGEMENT	2011-52808		C ADVTFEE	1.25
JACKSON KYLE NATHANIEL	2011-589941	GR FEE- WRONG	C GARNFEE	60
JARR CONTRACTING INC	2011-597980	ADJ VALUE PER	C ADVLTX	306.5
JARR CONTRACTING INC	2011-597980	ADJ VALUE PER	CI02ADVLTX	204.33
JENNINGS CURTIS RUSSELL	2011-510039	PRO-RATED BILL	FR19ADVLTX	2.05
JENNINGS CURTIS RUSSELL	2011-510039	PRO-RATED BILL	CI01ADVLTX	3.41
JENNINGS CURTIS RUSSELL	2011-510039	PRO-RATED BILL	C ADVLTX	17.2
JOHNSON AMANDA RAE	2010-559221	RELEASE GR FEE-	C GARNFEE	60
JOHNSON AMANDA RAE	2011-556708	PRO-RATED BILL	C ADVLTX	45.03
JOHNSON AMANDA RAE	2011-556708	PRO-RATED BILL	CI02ADVLTX	30.02
JOHNSON SAMUEL EVANS	2011-617349	PRORATED	C ADVLTX	4.44
JOHNSON SAMUEL EVANS	2011-617349	PRORATED	CI02ADVLTX	2.96
JORDAN COREY ALLEN	2011-601116	PRORATION	C ADVLTX	26.85
JORDAN COREY ALLEN	2011-601116	PRORATION	CI02ADVLTX	17.9
JT FREEMAN INC	2011-800740	ADJUSTED VALUE	C ADVLTX	28.98
JT FREEMAN INC	2011-800740	ADJUSTED VALUE	FR14ADVLTX	1.84
KALE ANTHONY SCOTT	2011-511309	RELEASED 5 MONTHS	FR14ADVLTX	4.02
KALE ANTHONY SCOTT	2011-511309	RELEASED 5 MONTHS	C ADVLTX	63.26
KEHOE TAMIKA KENISE	2011-634691	VALUE REDUCTION	C ADVLTX	13.58
KEHOE TAMIKA KENISE	2011-634691	VALUE REDUCTION	CI02ADVLTX	9.06
KEITH JASON GRAHAM	2011-627390	SITUS ERROR-	CI02ADVLTX	117.37
KEITH JASON GRAHAM	2011-627390	SITUS ERROR-	CTAGFFEEFEE	15
KIEFFER KAREN ANNE	2011-608744	SITUS ERROR---	CI03ADVLTX	4.77
KLASSETTE TERRY WAYNE	2011-618348	ADJUSTED VALUE	CI02ADVLTX	47.57
KLASSETTE TERRY WAYNE	2011-618348	ADJUSTED VALUE	C ADVLTX	71.35
KOSS VERNA L	2011-57680	BILLED IN ERROR	C ADVLTX	7.11
KOSS VERNA L	2010-13370	BILLED IN ERROR,	C ADVLTX	7.89
KOSS VERNA L	2010-13370	BILLED IN ERROR,	FR04ADVLTX	0.5
KOSS VERNA L	2010-13370	BILLED IN ERROR,	FR04PEN FEE	0.05
KOSS VERNA L	2010-13370	BILLED IN ERROR,	C PEN FEE	0.79
KOSS VERNA L	2011-57680	BILLED IN ERROR	FR04ADVLTX	0.45
KOSS VERNA L	2011-57680	BILLED IN ERROR	FR04PEN FEE	0.05
KOSS VERNA L	2011-57680	BILLED IN ERROR	C PEN FEE	0.71
LALONDE MAURICE J	2011-639935	PRO-RATED BILL	CI06ADVLTX	26.51
LALONDE MAURICE J	2011-639935	PRO-RATED BILL	C ADVLTX	119.28
LAMBERT JOSHUA THOMAS	2011-600582	PER BILL OF	CI04ADVLTX	243.04
LAMBERT JOSHUA THOMAS	2011-600582	PER BILL OF	C ADVLTX	312.48
LAMOREE JAMES AARON	2011-619810	PRO-RATED BILL	C ADVLTX	5.75
LAMOREE JAMES AARON	2011-619810	PRO-RATED BILL	CI02ADVLTX	3.83
LIPSCOMB ANTWAN LAMONT	2011-529514	PRO-RATED BILL	FR01ADVLTX	1.11
LIPSCOMB ANTWAN LAMONT	2011-529514	PRO-RATED BILL	C ADVLTX	20.1

LIPSCOMB REGINA ANNETTE	2011-606842	TOTAL RELEASE.	C	ADVLTAX	32.26
LIPSCOMB REGINA ANNETTE	2011-606842	TOTAL RELEASE.	FR01ADVLTAX		1.79
LOCKLEAR BILLY EARL	2011-577739	PRORATED	CI04ADVLTAX		2.04
LOCKLEAR BILLY EARL	2011-577739	PRORATED	C	ADVLTAX	2.63
LOTT COREY EUGENE	2011-634801	VEHICLE SOLD. TAG	C	ADVLTAX	35.75
LOTT COREY EUGENE	2011-634801	VEHICLE SOLD. TAG	CI02ADVLTAX		23.83
LOTT JAMES JUNIOR	2011-554856	GR WRONG BRENDA	C	GARNFEE	60
LOVE BETH MORRISON	2011-625135	ADJUSTED VALUE	C	ADVLTAX	14.49
LOVE BETH MORRISON	2011-625135	ADJUSTED VALUE	FR03ADVLTAX		1.15
LOYD MAURICE FREDERICK	2011-617972	PRO-RATD BILL	CI04ADVLTAX		7.56
LOYD MAURICE FREDERICK	2011-617972	PRO-RATD BILL	C	ADVLTAX	9.72
LUCAS TONYA TRENÆ	2011-513661		C	GARNFEE	60
LUCKEY REBECCA TUCKER	2010-599443	PRO-RATED BILL	C	ADVLTAX	6.66
LUCKEY REBECCA TUCKER	2010-599443	PRO-RATED BILL	CI02ADVLTAX		4.44
LUNDBERG ROBERT L	2011-592267	PRO-RATED BILL	C	ADVLTAX	10.25
LUNDBERG ROBERT L	2011-592267	PRO-RATED BILL	CI01ADVLTAX		2.03
LUNDBERG ROBERT L	2011-592267	PRO-RATED BILL	FR19ADVLTAX		1.55
LYNCH TERESA TILLMAN	2011-601938	PRORATION	CI04ADVLTAX		18.88
LYNCH TERESA TILLMAN	2011-601938	PRORATION	C	ADVLTAX	24.28
MARTIN TIMOTHY DARIN	2011-539867	DMV SITUS ERROR--	C	ADVLTAX	67.76
MARTIN TIMOTHY DARIN	2011-539867	DMV SITUS ERROR--	KTAGFFEEFEE		15
MARTIN TIMOTHY DARIN	2011-539867	DMV SITUS ERROR--	CI04ADVLTAX		52.7
MASON CHARLES BRADLEY	2011-506164	PRORATED	CI02ADVLTAX		4.34
MASON CHARLES BRADLEY	2011-506164	PRORATED	C	ADVLTAX	6.51
MASSUCCY GARY LEE	2011-637079	TOTALLOSS/REBUILT	C	ADVLTAX	25.83
MASSUCCY GARY LEE	2011-637079	TOTALLOSS/REBUILT	CI02ADVLTAX		17.22
MATHIS ROBERT LEE JR	2011-639540	PRO-RATED BILL	C	ADVLTAX	18.38
MATHIS ROBERT LEE JR	2011-639540	PRO-RATED BILL	CI02ADVLTAX		12.26
MCCOOL ALBERT HARVEY III	2011-630002	OWNED LESS THAN	CI04ADVLTAX		4.17
MCCOOL ALBERT HARVEY III	2011-630002	OWNED LESS THAN	KTAGFFEEFEE		15
MCCOOL ALBERT HARVEY III	2011-630002	OWNED LESS THAN	C	ADVLTAX	5.36
MCWHORTER CHRISTOPHER JAY	2011-555075	PRO-RATED BILL	C	ADVLTAX	40.45
MCWHORTER CHRISTOPHER JAY	2011-501749	PRO-RATED BILL	C	ADVLTAX	0.37
MCWHORTER CHRISTOPHER JAY	2011-555075	PRO-RATED BILL	CI04ADVLTAX		31.46
MCWHORTER CHRISTOPHER JAY	2011-501749	PRO-RATED BILL	CI04ADVLTAX		0.29
MCWHORTER CHRISTOPHER JAY	2011-501749		C	GARNFEE	60
MEADOWS TIFFANY GAYLE	2011-627627	PRORATED	C	ADVLTAX	66.11
MEADOWS TIFFANY GAYLE	2011-627627	PRORATED	CI02ADVLTAX		44.07
MERRELL JESSE JAMES JR	2011-629308	PRO-RATED BILL	C	ADVLTAX	5.08
MERRELL JESSE JAMES JR	2011-629308	PRO-RATED BILL	FR13ADVLTAX		0.49
MERRIWEATHER LISA RENEE	2011-588828	RELEASE	C	GARNFEE	60
MISENHEIMER JOHN GORMAN JR	2011-585469	1/2 MILITARY	FR08ADVLTAX		9.31
MISENHEIMER JOHN GORMAN JR	2011-585469	1/2 MILITARY	C	ADVLTAX	97.78
MISLA JOSE RAMON	2011-637365	PRORATED	C	ADVLTAX	4.68
MISLA JOSE RAMON	2011-637365	PRORATED	CI02ADVLTAX		3.12
MITCHUM JOHN WESLEY	2011-638802	TOTAL LOSS TITLE	FR16ADVLTAX		1.97
MITCHUM JOHN WESLEY	2011-638802	TOTAL LOSS TITLE	C	ADVLTAX	22.58
MOEN PATRICIA ANN	2011-614046	PRO-RATED BILL	C	ADVLTAX	30.87
MOEN PATRICIA ANN	2011-614046	PRO-RATED BILL	CI04ADVLTAX		24.01
MOODY JAMES CONELL	2011-625101	DMV SITUS	CI04ADVLTAX		14.8
MOODY JAMES CONELL	2011-625101	DMV SITUS	KTAGFFEEFEE		15
MOODY JAMES CONELL	2011-625101	DMV SITUS	C	ADVLTAX	19.03
MOORE CHRISTOPHER ALLEN	2011-618171	PRORATED	C	ADVLTAX	4.91
MOORE CHRISTOPHER ALLEN	2011-618171	PRORATED	CI04ADVLTAX		3.83
MOORE RONALD ALAN	2011-624891	ADJUSTED VALUE	CI04ADVLTAX		6.67
MOORE RONALD ALAN	2011-624891	ADJUSTED VALUE	C	ADVLTAX	8.57
MORALES ROBERTO CALVILLO	2011-563813	PRO-RATED BILL	CI02ADVLTAX		11.54
MORALES ROBERTO CALVILLO	2011-563813	PRO-RATED BILL	C	ADVLTAX	17.31
MORALES ROBERTO CALVILLO	2011-551792	PRO-RATED BILL	FR04ADVLTAX		1.53
MORALES ROBERTO CALVILLO	2011-551792	PRO-RATED BILL	C	ADVLTAX	24.07
MORGAN JOSHUA WAYNE	2011-624020	PRORATION	C	ADVLTAX	51.66
MORGAN JOSHUA WAYNE	2011-624020	PRORATION	CI02ADVLTAX		34.44
MORGAN LARRY EUGENE	2011-592165	PRO-RATED BILL	CI02ADVLTAX		5.08
MORGAN LARRY EUGENE	2011-592165	PRO-RATED BILL	C	ADVLTAX	7.63
MORGAN MICHAEL ANDERSON	2011-577936	PRORATION	C	ADVLTAX	59.48
MORGAN MICHAEL ANDERSON	2011-577936	PRORATION	CI02ADVLTAX		39.66
MOSS JOANNA HELEN	2011-612306	PRORATION	FR11ADVLTAX		2.81
MOSS JOANNA HELEN	2011-612306	PRORATION	C	ADVLTAX	35.33
MUNDY CARL BRIAN	2011-523264	ADJ VALUE PER	C	ADVLTAX	310.48
MUNDY CARL BRIAN	2011-523264	ADJ VALUE PER	CI02ADVLTAX		206.99
MUNDY CARL BRIAN	2011-523264		C	GARNFEE	60
MUNDY CARL BRIAN	2011-523264		C	GARNFEE	60
MYRTLE STEVEN ALLEN	2011-620878	VEHICLE SOLD. TAG	C	ADVLTAX	10.21
MYRTLE STEVEN ALLEN	2011-620878	VEHICLE SOLD. TAG	CI02ADVLTAX		6.81
NEWSOME KEVIN WAYNE	2011-626662	VALUE ADJUSTMENT	FR04ADVLTAX		5.66
NEWSOME KEVIN WAYNE	2011-626662	VALUE ADJUSTMENT	C	ADVLTAX	89.15
NUNEZ SONIA	2011-582559	PRORATION	C	ADVLTAX	6.36
NUNEZ SONIA	2011-582559	PRORATION	CI04ADVLTAX		4.95
ONEILL JOSHUA JAMES	2011-601408	PRO-RATED BILL	FR03ADVLTAX		4
ONEILL JOSHUA JAMES	2011-601408	PRO-RATED BILL	C	ADVLTAX	50.33
OSBORN BENJAMIN IVAN	2011-627649	TRANSFERRED TAG	C	ADVLTAX	207.14
OSBORN BENJAMIN IVAN	2011-627649	TRANSFERRED TAG	CTAGFFEEFEE		15
OSBORN BENJAMIN IVAN	2011-627649	TRANSFERRED TAG	CI02ADVLTAX		138.1
PARKER VANNESSA MARIE	2011-522316	PRORATION	CI02ADVLTAX		8.21
PARKER VANNESSA MARIE	2011-522316	PRORATION	C	ADVLTAX	12.31
PATTERSON ALFONSO BASIL	2011-633781	PRO-RATED BILL	C	ADVLTAX	50.08
PATTERSON ALFONSO BASIL	2011-633781	PRO-RATED BILL	CI02ADVLTAX		33.39
PAYNE RICKY LEE	2011-629548	ADJUSTED VALUE	CI02ADVLTAX		42
PAYNE RICKY LEE	2011-629548	ADJUSTED VALUE	C	ADVLTAX	63
PECK KURT ANDREW	2011-628351	PRORATION	C	ADVLTAX	68.37
PECK KURT ANDREW	2011-628351	PRORATION	CI02ADVLTAX		45.59
PETTY HILDA EDELL	2011-619931	PRORATED	CI04ADVLTAX		11.06
PETTY HILDA EDELL	2011-619931	PRORATED	C	ADVLTAX	14.22
PHILEN CONSTRUCTION	2011-581529	SITUS ERROR---	FR13ADVLTAX		1.85
PHILEN CONSTRUCTION & LANDSCAPI	2011-619077	SITUS ERROR---	CI03ADVLTAX		4.4
PHILEN CONSTRUCTION & LANDSCAPI	2011-620429	SITUS ERROR---	CI03ADVLTAX		10.87
PHILEN CONSTRUCTION & LANDSCAPI	2011-619077	SITUS ERROR---	CI03ADVLTAX		-4.4
PHILEN CONSTRUCTION & LANDSCAPI	2011-619077	SITUS ERROR---	CI03ADVLTAX		4.4
PHILEN CONSTRUCTION & LANDSCAPI	2011-619077	SITUS ERROR---	C	ADVLTAX	6.3
PHILEN CONSTRUCTION & LANDSCAPI	2011-619077	SITUS ERROR---	C	ADVLTAX	-6.3
PLEXICO BRIAN LEE	2011-637445	PRO-RATED BILL	CI01ADVLTAX		16.87
PLEXICO BRIAN LEE	2011-637445	PRO-RATED BILL	FR19ADVLTAX		11.87
PLEXICO BRIAN LEE	2011-637445	PRO-RATED BILL	C	ADVLTAX	78.7
POLK HOBSON RUSSELL	2011-628886	SITUS ERROR---	FR05ADVLTAX		0.46
POLK HOBSON RUSSELL	2011-628886	SITUS ERROR---	C	ADVLTAX	5.23
PORTER VICKIE RAYNA	2011-619775	PRORATION	C	ADVLTAX	12.24
PORTER VICKIE RAYNA	2011-619775	PRORATION	CI02ADVLTAX		8.16
POSTON JENNIFER RAE	2011-525092	MILITARY HOME OF	CI02ADVLTAX		165.96
POSTON JENNIFER RAE	2011-525092	MILITARY HOME OF	C	ADVLTAX	248.94
POSTON JENNIFER RAE	2011-525092	MILITARY HOME OF	CTAGFFEEFEE		15
QUITERIO AURELIO PATRICIO	2011-595614	VEHICLE TOTALED.	C	ADVLTAX	3.83
QUITERIO AURELIO PATRICIO	2011-595614	VEHICLE TOTALED.	CI04ADVLTAX		2.98
RAINWATER SUSANNE LANG	2011-637082	PRORATION	CI02ADVLTAX		27.23
RAINWATER SUSANNE LANG	2011-637082	PRORATION	C	ADVLTAX	40.84
RANIERI JAMES WALKER	2011-625756	PRORATION	C	ADVLTAX	47.78
RANIERI JAMES WALKER	2011-625756	PRORATION	CI02ADVLTAX		31.85
REED KEVIN FRANCIS	2011-79926	DID NOT OWN A	FR07ADVLTAX		5.24
REED KEVIN FRANCIS	2011-79926	DID NOT OWN A	C	ADVLTAX	43.99
RESTO ELIETHER	2011-606961	PRORATED	C	ADVLTAX	17.81
RESTO ELIETHER	2011-606961	PRORATED	CI02ADVLTAX		11.87

REYNOLDS TIMOTHY SCOTT	2011-589298	PRORATED	CI02ADVLTX	6.59
REYNOLDS TIMOTHY SCOTT	2011-589298	PRORATED	C ADVLTX	9.88
RHONEY SHELLY MOORE	2011-613759	SITUS ERROR-RMOVE	C ADVLTX	101.75
RHONEY SHELLY MOORE	2011-613759		C ADVLTX	-101.75
RHONEY SHELLY MOORE	2011-613759	SITUS ERROR-	CI04ADVLTX	79.14
RHONEY SHELLY MOORE	2011-613759		CI04ADVLTX	-79.14
RHONEY SHELLY MOORE	2011-613759	SITUS ERROR-RMOVE	CI04ADVLTX	79.14
RHONEY SHELLY MOORE	2011-613759	SITUS ERROR-	KTAGFFEEFEE	15
RHONEY SHELLY MOORE	2011-613759	SITUS ERROR-RMOVE	KTAGFFEEFEE	15
RHONEY SHELLY MOORE	2011-613759		KTAGFFEEFEE	-15
RICHARDSON SEAN M	2010-11661		C ADVLTX	-15.15
RICHARDSON SEAN M	2010-11661		C GARNFEE	-60
RICHARDSON SEAN M	2010-11661		C GARNFEE	60
RICHARDSON SEAN M	2010-11661		CI04ADVLTX	-11.78
RICHARDSON SEAN M	2010-11661		C PEN FEE	-1.52
RICHARDSON SEAN M	2010-11661		CI04PEN FEE	-1.18
RICHARDSON SEAN M	2010-11661		C GARNFEE	60
RINEHARDT BENNICK DENNIS JR	2011-568316			
RINKER MATERIALS OF FLORIDA IN	2011-612640	PORATION	FR19ADVLTX	8.24
RINKER MATERIALS OF FLORIDA IN	2011-612640	PORATION	CI01ADVLTX	11.71
RINKER MATERIALS OF FLORIDA IN	2011-612640	PORATION	C ADVLTX	54.62
RIORDAN ANTHONY JAMES	2011-599270	PRORATION	C ADVLTX	151.63
RIORDAN ANTHONY JAMES	2011-599270	PRORATION	CI01ADVLTX	30.08
RIORDAN ANTHONY JAMES	2011-599270	PRORATION	FR19ADVLTX	22.87
ROBERTS KATHRYN DIANE	2011-524032		C GARNFEE	60
RODRIGUEZ KATIE SUE	2011-580664	PRORATION	CI06ADVLTX	13.13
RODRIGUEZ KATIE SUE	2011-580664	PRORATION	C ADVLTX	59.07
RUSHING JOHN VAN	2011-607716	PRO-RATED BILL	C ADVLTX	33.93
RUSHING JOHN VAN	2011-607716	PRO-RATED BILL	CI04ADVLTX	26.39
SANCHEZ JUAN CARLOS	2011-625819	ACTIVE	CI04ADVLTX	105.3
SANCHEZ JUAN CARLOS	2011-625819	ACTIVE	KTAGFFEEFEE	15
SANCHEZ JUAN CARLOS	2011-625819	ACTIVE	C ADVLTX	135.39
SANSOM DONALD LEE	2011-602535	PRORATED	C ADVLTX	40.61
SANSOM DONALD LEE	2011-602535	PRORATED	CI03ADVLTX	28.36
SHELL ELIZABETH ROSE	2011-626486	MILITARY HOME OF	FR14ADVLTX	4.5
SHELL ELIZABETH ROSE	2011-628167	HOME OF RECORD	FR14ADVLTX	1.86
SHELL ELIZABETH ROSE	2011-628167	HOME OF RECORD	C ADVLTX	29.36
SHELL ELIZABETH ROSE	2011-626486	MILITARY HOME OF	C ADVLTX	70.88
SHELL JONATHAN PAUL	2011-630528	PRO-RATED BILL	C ADVLTX	12.53
SHELL JONATHAN PAUL	2011-630528	PRO-RATED BILL	FR04ADVLTX	0.79
SCHMIDT WILLIAM ROBERT	2011-640252	PRORATION	CI04ADVLTX	20.12
SCHMIDT WILLIAM ROBERT	2011-640252	PRORATION	C ADVLTX	25.87
SCHROEDER HOLLY MARIE	2011-526304	RELEASED 9	CI02ADVLTX	32.13
SCHROEDER HOLLY MARIE	2011-526304	RELEASED 9	C ADVLTX	48.2
SHICK JEFFREY LYNN	2011-556611	PRORATED	C ADVLTX	18.09
SHICK JEFFREY LYNN	2011-556611	PRORATED	CI04ADVLTX	14.07
SHOFFNER DEVELOPMENT LLC	2011-86568		C ADVTFEE	1.25
SIMMONS KEISHA AYANA	2011-544287	RELEASE	C GARNFEE	60
SISINYAK BOBBIE JEAN	2011-634401	PRO-RATED BILL	C ADVLTX	31.24
SISINYAK BOBBIE JEAN	2011-634401	PRO-RATED BILL	FR15ADVLTX	2.98
SLAUGHTER SAMEKIA TENYA	2011-615429	PRO-RATED BILL	CI02ADVLTX	17.96
SLAUGHTER SAMEKIA TENYA	2011-615429	PRO-RATED BILL	C ADVLTX	26.93
SMITH ANDREA JUDIE	2011-625864	ADJUSTED VALUE	C ADVLTX	13.23
SMITH ANDREA JUDIE	2011-625864	ADJUSTED VALUE	CI02ADVLTX	8.82
SMITH EVERETT LACEY	2011-619114	PRORATION	CI02ADVLTX	17.08
SMITH EVERETT LACEY	2011-619114	PRORATION	C ADVLTX	25.62
SMITH SAMANTHA DEANNE	2011-591546	PRORATION	C ADVLTX	2.83
SMITH SAMANTHA DEANNE	2011-591546	PRORATION	CI02ADVLTX	1.88
SNIDER SARAH MARIE	2011-584719		C GARNFEE	60
ST MARTINS LUTHERN CH ET AL	2011-90133	1/4 TRANSFERRED	CN02ADVLTX	56.7
ST MARTINS LUTHERN CH ET AL	2011-90133	1/4 TRANSFERRED	C ADVLTX	85.05
STARNES SHARON LOMAX	2011-633188	SITUS	C ADVLTX	40.32
STARNES SHARON LOMAX	2011-633188	SITUS	CI04ADVLTX	31.36
STARNES SHARON LOMAX	2011-633188	SITUS	KTAGFFEEFEE	15
SUTTON RILEY LEE	2011-544241	PRO-RATED BILL	FR11ADVLTX	0.28
SUTTON RILEY LEE	2011-544241	PRO-RATED BILL	C ADVLTX	5.78
TALLEY JENNIFER ADA	2011-616686	PRO-RATED BILL	C ADVLTX	48.57
TALLEY JENNIFER ADA	2011-616686	PRO-RATED BILL	CI01ADVLTX	10.4
TALLEY JENNIFER ADA	2011-616686	PRO-RATED BILL	FR19ADVLTX	7.32
TARANTINO CARMEN JOHN	2010-651796	RELEASE GR FEE-NO	C GARNFEE	30
TERRY MURPHY JR	2011-628380	MILITARY HOR	C ADVLTX	261.51
TERRY MURPHY JR	2011-628380	MILITARY HOR	CTAGFFEEFEE	15
TERRY MURPHY JR	2011-628380	MILITARY HOR	CI02ADVLTX	174.34
TIZON ROBERTO ROSALES	2011-602002	PRO-RATED BILL	CI01ADVLTX	5.94
TIZON ROBERTO ROSALES	2011-602002	PRO-RATED BILL	FR19ADVLTX	4.51
TIZON ROBERTO ROSALES	2011-602002	PRO-RATED BILL	C ADVLTX	29.95
TRULL FRED E	2011-95619		C ADVTFEE	1.25
VANDERBILT MORTGAGE & FINANCE	2010-21565	MOBILE HOME NOT	C PEN FEE	7.79
VANDERBILT MORTGAGE & FINANCE	2010-21565	MOBILE HOME NOT	CN02PEN FEE	5.19
VANDERBILT MORTGAGE & FINANCE	2010-21565	MOBILE HOME NOT	CN02ADVLTX	51.91
VANDERBILT MORTGAGE & FINANCE	2010-21565	MOBILE HOME NOT	C ADVLTX	77.87
VAUGHN ROBERT FRED SR	2010-661053	VALUE ADJUSTMENT	C ADVLTX	315
VAUGHN ROBERT FRED SR	2010-661053	VALUE ADJUSTMENT	FR17ADVLTX	30
VAUGHN ROBERT FRED SR	2011-563542	PER BILL OF SALE	C ADVLTX	305.36
VAUGHN ROBERT FRED SR	2011-563542	PER BILL OF SALE	FR17ADVLTX	29.08
VILLANO LISA IRENE	2011-525533		C GARNFEE	60
VIPER COMMUNICATIONS	2011-565211	PRORATION	CI02ADVLTX	2.71
VIPER COMMUNICATIONS	2011-565211	PRORATION	C ADVLTX	4.07
VIPER COMMUNICATIONS	2011-565797	PRORATION	C ADVLTX	3.08
VIPER COMMUNICATIONS	2011-565797	PRORATION	CI02ADVLTX	2.05
WAIIT FLOYD ROBERT	2009-97650	RELEASED	C GARNFEE	30
WARD DORSEY MENTZEL	2011-596824	PRO-RATED BILL	C ADVLTX	27.98
WARD DORSEY MENTZEL	2011-596824	PRO-RATED BILL	CI02ADVLTX	18.65
WATLER CHERRY LIZETH	2011-600686	PRORATION	CI02ADVLTX	16.89
WATLER CHERRY LIZETH	2011-600686	PRORATION	C ADVLTX	25.33
WEBER JOHN PAUL	2011-511573	PRO-RATED BILL	C ADVLTX	23.39
WEBER JOHN PAUL	2011-511573	PRO-RATED BILL	CI04ADVLTX	18.19
WEBSTER BETHELGEUSE AQUINO	2011-613434	PRORATION	C ADVLTX	63
WEBSTER BETHELGEUSE AQUINO	2011-613434	PRORATION	CI02ADVLTX	42
WEHNERT WAYNE WILLIAM	2011-632729	PRORATED	CI02ADVLTX	17.7
WEHNERT WAYNE WILLIAM	2011-632729	PRORATED	C ADVLTX	26.56
WENRICH REBECCA MARIE	2011-624721	PRORATED	C ADVLTX	54.09
WENRICH REBECCA MARIE	2011-624721	PRORATED	CI02ADVLTX	36.07
WEST CABARRUS CHURCH	2011-622586	MOTOR VEHICLE	FR20ADVLTX	2.12
WEST CABARRUS CHURCH	2011-622586	MOTOR VEHICLE	C ADVLTX	38.24
WHITAKER DEBORAH KAY	2011-590700	PRORATION	C ADVLTX	46.31
WHITAKER DEBORAH KAY	2011-590700	PRORATION	CI04ADVLTX	36.02
WHITELOCK GEORGANNA SUE	2011-616560	PRO-RATED BILL	CI02ADVLTX	18.85
WHITELOCK GEORGANNA SUE	2011-616560	PRO-RATED BILL	C ADVLTX	28.27
WHITESIDES CASEY ALAN	2011-613577	PRORATED	C ADVLTX	89.02
WHITESIDES CASEY ALAN	2011-613577	PRORATED	FR07ADVLTX	10.6
WHITLEY NICKY LANE	2011-636639	PRORATED	CI02ADVLTX	50.16
WHITLEY NICKY LANE	2011-636639	PRORATED	C ADVLTX	75.23
WIDENHOUSE JACK DONALD II	2011-100766	PER BILL OF SALE,	C ADVLTX	37.92
WIDENHOUSE JACK DONALD II	2011-100766	PER BILL OF SALE,	CN02ADVLTX	25.28
WIDENHOUSE JACK DONALD II	2011-100766	PER BILL OF SALE,	CN02PEN FEE	2.53
WIDENHOUSE JACK DONALD II	2011-100766	PER BILL OF SALE,	C PEN FEE	3.79
WILSON JESSE MICHAEL	2011-629532	PER PURCHASE	CI04ADVLTX	241.33
WILSON JESSE MICHAEL	2011-629532	PER PURCHASE	C ADVLTX	310.28
WINTER MATTHEW THOMAS	2011-638336	PRO-RATED BILL	FR11ADVLTX	12.43
WINTER MATTHEW THOMAS	2011-638336	PRO-RATED BILL	C ADVLTX	156.5

WOODS AMANDA MICHELLE	2011-609602	SITUS ERROR----	CI04ADVLTX	25.14
WOODS AMANDA MICHELLE	2011-609602	SITUS ERROR----	KTAGFFEEFEE	15
WOODS AMANDA MICHELLE	2011-609602	SITUS ERROR----	C ADVLTX	32.32
WORLEY ROBERT CHRIS	2011-595687	PRORATION	C ADVLTX	16.96
WORLEY ROBERT CHRIS	2011-595687	PRORATION	CI02ADVLTX	11.31

(G) NEW BUSINESS

(G-1) EDC - Economic Development Grant Request and Public Hearing - 6:30 P.M.

Following introductory remarks, John Cox, Cabarrus Economic Development Corporation (EDC), requested an economic development grant for Corning, a local glass manufacturer located in Midland. The company plans to expand its current operation with an investment of \$50 million. In addition, approximately 70 new full-time jobs with an average wage of \$16-20 per hour will be created. The grant request (3 year, 85 percent) was approved by the EDC board on March 27th. He emphasized the need for new jobs in Cabarrus County, noted the legality of incentive grants and reported on the additional tax revenue collected as a result of Corning's initial grant, many years ago.

Cabarrus County Economic Development Grant Analysis - Corning Expansion

	Year 1	Year 2	Year 3	Year 4
Total Assessed Value	\$50,000,000.00	\$50,000,000.00	\$50,000,000.00	\$50,000,000.00
County Taxes at .63	\$315,000.00	\$315,000.00	\$315,000.00	\$315,000.00
Grant @ 85%	\$267,750.00	\$267,750.00	\$267,750.00	
Net Taxes to County	\$47,250.00	\$47,250.00	\$47,250.00	\$315,000.00
			3 Year Taxes	\$945,000.00
			3 Year Grant	\$803,250.00
			3 Year Net Revenue	\$141,750.00

Chairman Poole opened the public hearing at 7:30 p.m. The Public Hearing Notice was posted on the County's website (www.cabarruscounty.us) on April 3, 2012 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Ronnie Long, resident of 4140 Brown Wood Lane NW in Concord and President of We The People NC, Inc. read the following statement:

Good evening madam Chairman and Fellow Commissioners. My name is Ronnie Long - I'm a Resident of Cabarrus County and President of We the People NC the local Tea Party group. This evening I would like to address you on behalf of the more than 700 members of We The People who once again would like to speak out in opposition to tax incentives.

The problem which needs addressing is the income short fall of more than \$17 million dollars this coming fiscal year and finding ways to cope with that issue. Unfortunately you are once again being lured into the incentive trap, by some who believe offering incentives to a business will somehow magically solve this shortfall or at least help. We have tried this over and over again and to what avail? We have simply created more and more companies wanting to feed from the taxpayer's trough without any guaranteed return on our investment.

The facts before us right now are

- 1) Corning is an established company here in Cabarrus County
- 2) They have received tax incentives previously
- 3) They are most likely going to do this expansion with or without the proposed incentives.

Let's be honest with each other, they have too much invested in this property and if they have made plans to expand this facility it's doubtful anything will stop them.

As has happened too many times in the past we are looking down the wrong path. Might I suggest an alternative way of thinking? Instead of offering tax incentives, which reduces the tax receipts to the county which we so desperately need right now, might we be the wiser to look at ways of removing and or reducing other onerous taxes and burdensome rules and regulations which cost companies like Corning much more than what we can ever offer in incentives?

We realize that you are not able to make all of the changes which would be needed to make that a reality. However, you can start the process of removing and reducing the impediments to business growth here in Cabarrus County. In fact you have already taken a couple of steps in that direction with the implementation of the Economic Development Corporation and the Council for a Sustainable Local Economy. I encourage you to continue to explore and implement those things which will turn our county into a more business friendly home for not only new business and industry but for the hundreds of companies already here.

Isn't it time for us to take another step along the path of thinking outside the box and finding alternative ways of encouraging companies to relocate to and expand here in Cabarrus County? There are lots of alternatives which have yet to be explored and there are many of us who are willing to work with you to help identify them. I encourage you to take advantage of the power of our citizens as you are doing through the Council for a Sustainable Local Economy and those who are a part of the Economic Development Corporation. I encourage you to work on a plan of action which will encourage business growth and development in new ways without having to resort to incentives. Just think about how much more successful the EDC could be if Cabarrus County were a place business and industry could grow and prosper unfettered by oppressive taxes, rules and regulations.

The definition of insanity is doing the same thing over and over and expecting different results. Please think about what has happened in the past and let's work together to find and follow a different path which will provide us with a different result.

With there being no one else to address the Board, Chairman Poole closed the public hearing.

Following the public hearing, a lengthy discussion ensued with Mr. Cox and County Manager Mike Downs responding to a variety of questions from the Board.

Commissioner White **MOVED** to approve an Economic Development Grant (3 year/85 percent) of ad valorem tax) for Corning based on a projected new net investment of \$50 million and creation of 70 new full-time jobs. Commissioner Carruth seconded the motion and discussion continued.

The **MOTION** carried with Chairman Poole and Commissioners Carruth and White voting for and Vice Chairman Burrage and Commissioner Measmer voting against.

(G-2) Planning and Development - Reservation of Capacity for Brookdale Commons

Susie Morris, Planning and Zoning Manager, reviewed a Reservation of Capacity for Brookdale Commons, a 230 single-family residential subdivision on +/- 109 acres located at the intersection of Rocky River Road and Savannah Road in the Town of Harrisburg. Ms. Morris and Richard M. Koch, County Attorney, responded to questions from the Board.

Following a lengthy discussion, Commissioner White **MOVED** to approve the Reservation of Capacity for Brookdale Commons for 230 single-family residential units on +/- 109 acres located at the intersection of Rocky River Road and Savannah Road in the Town of Harrisburg, including the mitigation of the pro-rata share of the cost of the planned capacity, which equals \$7,631.00 per single family residential subdivision lot, payable prior to final platting and the following phasing schedule (Option 2): In calendar year 2012, no more than 48 single family residential lots platted; In calendar year 2013, no more than 77 single family residential lots platted; In calendar year 2014, no more than 52 single family residential lots platted; In calendar year 2015, no more than 53 single family residential lots platted; and. Commissioner Measmer seconded the motion.

Following discussion, the **MOTION** carried with Chairman Poole and Commissioners Carruth, Measmer and White voting for and Vice Chairman Burrage voting against.

(G-3) CCS - Place Holder - Qualified School Construction Bonds (QSCB's)

This item was removed from the Agenda at the request of Cabarrus County Schools.

(H) APPOINTMENTS

(H-1) Appointments - Agricultural Advisory Board

An application was received from LeRoy Deabler and forwarded to the Regional Ombudsman for consideration. There are currently six (6) vacant positions on this Committee. The Regional Ombudsman prequalified Mr. Deabler's application and he is eligible for appointment.

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage and unanimously carried, the Board appointed LeRoy Deabler to the Nursing Home Community Advisory Committee for an initial one-year term ending April 30, 2013.

(H-2) Appointments - Cabarrus County Youth Council

An application has been received from Michael Walker for the Youth Council. Mr. Walker attends Cox Mill High School. Currently there are two (2) vacant positions for this school on the Council.

An application has also been received from Cheyenne Carothers for the Youth Council. Ms. Carothers attends Northwest Cabarrus High School. Currently there is one (1) vacant position for this school on the Council.

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage and unanimously carried, the Board appointed Michael Walker to the Cabarrus County Youth Council representing Cox Mill High School for a one-year term ending June 30, 2013 and appointed Cheyenne Carothers to the Cabarrus County Youth Council representing Northwest Cabarrus High School to complete an unexpired term ending June 30, 2013.

(I) REPORTS

(I-1) Human Services - 2011 End of Year Child Victimization Report

Following an introduction from Ben Rose, Human Services Director, Margaret Cox, Cabarrus Community Child Protective Team, and Suzanne Knight, Child Fatality Prevention Task Force Chair and Clinical Director at the Cabarrus Health Alliance, presented the 2011 End of Year Child Victimization Report. Ms. Cox and Ms. Knight also responded to questions from the Board.

The report included the following information:

- Membership
- Activities
- Child Abuse and Neglect in Cabarrus County
- Child Fatality Prevention Task Force (CFPT)
- The Role of the County Commission
- Other Considerations

UPON MOTION of Commissioner White, seconded by Commissioner Measmer and unanimously carried, the Board approved the 2011 End of Year Child Victimization Report as presented.

(I-2) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Board/Committees

Chairman Poole announced WSACC (Water and Sewer Authority of Cabarrus County) is celebrating their 20th anniversary; and the CRMPO (Cabarrus-Rowan Metropolitan Planning Organization) will hold two (2) citizen information workshops to receive comments from the public on the CTP Index and 2040 LRTP goals and objectives. The citizen information workshops will be held on April 17, 2012 in the Rowan County Commissioner's Meeting Room 130 W. Innes Street in Salisbury and on April 18, 2012 in the Rotunda of the Cabarrus County Governmental Center located at 65 Church Street SE in Concord. The public is invited to drop-in any time during the workshop between 4:00 p.m. and 6:00 p.m. each evening (displays and staff will be available).

Commissioner Carruth announced the NCACC (North Carolina Association of County Commissioners) District meeting will be held on April 19th at the Embassy Suites in Concord and County Assembly Day will be held on May 30th in Raleigh.

Commissioner White announced the CHA (Cabarrus Health Alliance) opened their new facility on Friday and the CVB (Convention and Visitors Bureau) estimates the economic impact of the NHRA (National Hot Rod Association) event at \$12 million and the Cabarrus ECA (Extension Community Association) to host South Central District Spring meeting Tuesday, April 24th at the Cabarrus Arena and Events Center.

(I-3) Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee (3 Vacancies)
- Animal Protection and Preservation Advisory Committee
- Board of Equalization and Review
- Centralina Workforce Development Board
- Concord Planning and Zoning Commission (ETJ)
- Council for a Sustainable Local Economy
- Criminal Justice Partnership Program Advisory Board
- Harrisburg Fire Advisory Board
- Harrisburg Planning and Zoning Board
- Industrial Facilities and Pollution Control Financing Authority
- Juvenile Crime Prevention Council
- Nursing Home Community Advisory Committee (6 Vacancies)
- Public Health Authority of Cabarrus County
- Region F Aging Advisory Committee
- Tourism Authority
- Transportation Advisory Board
- Water and Sewer Authority of Cabarrus County
- Youth Council - Cox Mill, Jay M. Robinson and Northwest Cabarrus High Schools

Chairman Poole asked citizens to consider participating on a Board or Committee.

(I-4) EDC - Quarterly Report Ending March 31, 2012

The Board received the following report as part of the Agenda: Cabarrus County Board of Commissioners EDC Quarterly Report April 15, 2012.

(J) GENERAL COMMENTS BY BOARD MEMBERS

Commissioner Carruth commented on the budget and the ramifications of a 63 cent tax rate on services. He encouraged citizens to submit proposals for consideration.

(K) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(L) CLOSED SESSION

(L-1) Closed Session - Economic Development

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage and unanimously carried, the Board moved to go into closed session as authorized by NCGS 143-318.11 (a)(4). Members of the Economic Development Corporation (EDC) were invited into the closed session.

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage and unanimously carried, the Board moved to come out of closed session.

(M) RECESS

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage, and unanimously carried, the meeting recessed at 9:00 p.m., until Thursday, April 26, 2012 at 4:00 p.m. in the Multipurpose Room.

Kay Honeycutt, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in recessed session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina on Thursday, April 26, 2012, at 4:00 p.m.

Present - Chairman: Elizabeth F. Poole
Vice Chairman: Larry M. Burrage
Commissioners: Robert W. Carruth
Christopher A. Measmer*
H. Jay White, Sr.

Also present were Mike Downs, County Manager; Pam Dubois, Deputy County Manager, Richard M. Koch, County Attorney and Kay Honeycutt, Clerk to the Board.

*Commissioner Measmer arrived at 4:09 p.m. and was present for the remainder of the meeting.

Call to Order

Chairman Poole called the meeting to order at 4:07 p.m.

Fire Protection Study

Public Safety Solutions, Inc. (PSSI) was hired to conduct a county-wide fire study.

Mr. Les Adams and Mr. Bob McNally with PSSI presented the results of the study and responded to questions from the Board.

Recommendations from the study are as follows:

Organization Recommendations:

- 1. Taking Actions to Maximize Volunteer Participation
- 2. Utilizing the Firemen's Association as Lead Agency
- 3. Implementing Joint Purchasing
- 4. Revising/Adopting Comprehensive Fire Ordinance
- 5. Continuing to Rely on Fire Marshal
- 6. Considering Fire Marshal Staffing Needs
- 7. Upgrading County / Fire District Contracts

Staffing Recommendations:

- 1. Analyzing Apparatus Volunteer Staffing Data
- 2. In-Station Standby Programs
- 3. Upgrading Fire Station Bunkrooms
- 4. Strategically Fund Staffing Grants
- 5. Assessing Apparatus Response Times for Staffing Needs

Fire Station Locations:

- 1. Eliminate "Catch-All" Call Designations in Dispatch
- 2. Adopt Response Time Performance Measurements
- 3. Maintain Current Fire Station Locations
- 4. Enhance Fire Prevention and Safety Programs

Apparatus Recommendations:

- 1. Confirm Primary Apparatus Equipped to Meet NFPA
- 2. Develop Standard Apparatus/Equipment Specifications
- 3. Develop County-wide Apparatus Replacement Program
- 4. Develop County-Wide Equipment Replacement Program
- 5. Develop Apparatus/Tool In-Station Maintenance
- 6. Develop Apparatus/Tool Maintenance Records System

Training Recommendations:

- 1. Implement Officer Certification Levels - Off. 1, 2, & 3
- 2. Require Driver/Operator Certifications
- 3. Review/Update ISO "Improvement Statements"
- 4. Implement Training/Education Certification Awards
- 5. Proceed with a Cabarrus County Training Academy
- 6. Expand High School Cadet Program

Communications Recommendations:

- 1. Adopt Dispatch Performance Measurements
- 2. SOP & Practice Secondary Dispatch Method
- 3. SOPs & Practice PSAP Failure
- 4. "Horizontal" Fire Dispatch -Call-taker/Dispatcher
- 5. Implement Unit Level Fire Dispatching
- 6. "Engine One"

7. Continue Implementing Charlotte Region Radio
8. Policy - Level Dispatch Oversight Board
9. Feasibility Study for Co-Location of 3 Dispatch Centers

Volunteer Recommendations:

1. Fund Recruitment & Retention
2. Implement "Exit" Interviews
3. Comprehensive Recruitment & Retention Program
4. New-Member Mentor Programs
5. Recruitment & Retention Coordinator

PSSI estimated the value of the volunteer fire protection system to be approximately \$19 million and identified teamwork between departments as the system's main issue. Following the presentation, a general discussion ensued.

Detailed Budget Analysis

Mr. Adams advised the budget analysis portion of the study has not been completed and proposed to use the fire department's current budgets that were submitted to the County recently. He anticipated the analysis would be completed by May 18, 2012.

A copy of the report is on file in the Fire Marshal's office.

Adjournment

UPON MOTION of Commissioner White, seconded by Commissioner Burrage and unanimously carried, the meeting adjourned at 6:20 p.m.

Kay Honeycutt, Clerk to the Board

DRAFT



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Old Business

SUBJECT:

County Manager - Update on CCS & KCS QSCB (Qualified School Construction Bonds) Projects

BRIEF SUMMARY:

CCS & KCS representatives will present an update on the QSCB projects at the work session or regular meeting. The update will include:

- Executed contracts by project
- Project timelines and budgets
- Plan for meeting 10% commitment requirement
- Technology Review Committee recommendations

REQUESTED ACTION:

Receive report.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Len Witke, Cabarrus County Schools
Will Crabtree, Kannapolis City Schools

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as an

Old Business item.

ATTACHMENTS

- [Milestones](#)
 - [Project Status Report](#)
-



QSCB DESIGN AND CONSTRUCTION PROJECTS MILESTONE REPORT

School	Project	Complete	Current Status	Issue Design Review	Bid Issue Date	Pre-Bid Meeting	Bid Opening Date	Construction Start	Completion Date
Central Cabarrus High	Electrical Vault Upgrades per Code		Bid Documents	3/29/12	5/28/12	5/30/12 1:30PM	6/12/12 2:30PM	8/1/12	1/1/13
Central Cabarrus High	Office Modifications for Security		Punchlist	9/29/11	10/12/11	10/27/2011 3'PM	11/3/2011 2' PM	12/3/11	2/5 + 8/13/2012
Central Cabarrus High	Windows and Doors		Construction	9/29/11	10/12/11	10/27/2011 3'PM	11/3/11 2'PM	5/25/12	8/20/12
Central Cabarrus High	Servers, Switches, Wireless, Wiring		Construction	1/31/12 2'PM	2/13/12	2/16/12 1'PM	2/22/12 3'PM	6/1/12	8/1/12
Central Cabarrus High	Chiller & Controls Replacement		Construction	1/16/12	2/13/12	2/23/12 9'AM	3/8/12 11'AM	6/18/12	7/30/12
Concord High School	Controls Replacement		Contract in process	3/26/12	4/16/12	4/24/12 3PM	5/2/12	6/11/12	8/10/12
Concord High School	Dining Expansion		Construction	10/3/11	10/16/11	11/1/2011 3PM	11/17/11 3'PM	12/22/11	6/4/12
Concord High School	Auditorium		Construction	10/3/11	10/16/11	11/1/2011 3PM	11/17/11 3'PM	1/12/12	5/23/12
Concord High School	Switches, Wireless, Wiring		Construction	12/15/12	12/19/11	12/21/11 10'AM	1/4/2012 3'PM	6/1/12	8/1/02
Concord High School	Weight Room		Design	TBD				TBD	TBD
Mt. Pleasant Elementary	A/C, new VAV boxes, and controls		Construction	1/16/12	2/13/12	2/23/12 9'AM	3/8/12 11'AM	6/14/12	7/25/12
Northwest Cabarrus High	Gym Addition		Design	6/8/12	8/13/12	TBD	9/18/12	10/9/12	6/21/13
Northwest Cabarrus High	Controls Replacement		Contract in Process	3/26/12	4/16/12	4/25/12 3' PM	5/2/12	6/11/12	8/10/12
Northwest Cabarrus High	Switches, Wireless, Wiring		Construction	12/15/11	12/19/11	12/21/11 3'PM	1/4/2012 4'PM	6/1/12	8/1/12
Northwest Cabarrus Middle	Heat Pumps		Construction	1/16/12	2/14/12	2/28/12 3'PM	3/13/12 3'PM	6/11/12	8/7/12
Various Schools - Breaker Panels	Upgrade Electrical Panels per Code		Bid Documents	3/29/12	5/21/12	5/30/12 1:30PM	6/12/12 1:30PM	8/1/12	1/1/13
Winecoff Elementary School	Servers, Switches, Wireless, Wiring		Design Docs	3/7/12	TBD	TBD	TBD	TBD	TBD

COMPLETED PROJECTS

Beverly Hills Elementary	Kitchen Hood Replacement		Complete	7/10/11	7/17/11	7/21/11	7/29/11	10/21/11	10/23/11
Coltrane Webb Elementary School	Interior Renovations		Complete	6/1/11	6/5/11	6/16/11	6/23/11	7/12/11	9/12/11
J.N. Fries Middle School	Servers, Switches, Wireless, Wiring		Complete	7/10/11	7/17/11	7/21/11	7/29/11	9/19/11	9/30/11
J.N. Fries Middle School	Partial Roof Replacement		Complete	10/2/11	10/15/11	10/20/11 10'AM	10/28/11 2'PM	12/28/11	1/2/12
J.N. Fries Middle School - PLC	Classrooms and offices		Complete	6/15/11	6/26/11	7/7/11	7/19/11	7/25/11	9/30/11
Mt. Pleasant Middle School	Kitchen Hood Replacement		Complete	7/10/11	7/17/11	7/21/11	7/29/11	8/21/11	8/23/11
R. Brown McAllister Elem.	Kitchen Hood Replacement		Complete	7/10/11	7/17/11	7/21/11	7/29/11	9/21/11	9/23/11
Beverly Hills Elementary	Windows		Complete	6/1/11	6/5/11	6/16/11	6/23/11	1/23/12	2/1/12
Northwest Cabarrus High	Chiller & Cooling Tower Replacement		Project Closeout	10/10/11	10/23/11	TBD	11/29/11	2/27/12	4/18/12
Concord High School	Chiller & Cooling Tower Replacement		Project Closeout	10/10/11	10/23/11		11/29/11	4/6/12	4/18/12
Coltrane Webb Elementary	Magnet School Technology		Complete	9/30/11	10/6/11	10/13/11 1:30'pm	10/18/11 3'PM	11/22/11	11/27/11
Jay M. Robinson High	Servers, Switches, Wireless, Wiring		Project Closeout	12/8/11	12/12/11	12/16/2011 3'PM	1/3/2012 3'PM	4/7/12	4/24/12
Concord Middle School	Servers, Switches, Wireless		Project Closeout	1/5/2012 2'PM	1/16/12	1/23/2012 1' PM	1/27/12 3'PM	4/7/12	5/3/12
Mt. Pleasant Middle School *	Servers, Switches, Wireless, Wiring		Project Closeout	10/3/11	10/10/11	10/13/11 3:30P	11/20/2011 3'PM	4/7/12	4/30/12



**QSCB DESIGN AND CONSTRUCTION PROJECTS
MILESTONE REPORT**

School	Project	Complete	Current Status	Issue Design Review	Bid Issue Date	Pre-Bid Meeting	Bid Opening Date	Construction Start	Completion Date
Northwest Cabarrus Middle	Servers, Switches, Wireless, Wiring		Project Closeout	1/5/2012 2' PM	1/16/12	1/23/2012 10' AM	1/27/12 3'30PM	4/7/12	4/30/12

CANCELLED PROJECTS

Beverly Hills Elementary	Chiller & Controls Replacement		Cancelled						
Coltrane Webb Elementary	Kitchen Hood Replacement		Cancelled						
Concord High School	Vocational Building		Cancelled						
Hickory Ridge High School	Wireless		Cancelled						
Mt. Pleasant High School	Wireless		Cancelled						
Mt. Pleasant High School	Boilers Replacement		Cancelled	11/15/11	12/1/11		1/4/12		
Mt. Pleasant Middle School	Chiller & Controls Replacement (surplus funds from Item 17)		Cancelled						
Mt. Pleasant Middle School	Cooling Tower Replacement (only)		Cancelled	1/16/12	2/13/12	2/23/12 9'AM	3/8/12 11'AM		
Northwest Cabarrus High	Entrance Canopy Modifications		Cancelled						
Northwest Cabarrus High	Practice Fields		Cancelled						



QSCB DESIGN AND CONSTRUCTION PROJECTS MILESTONE REPORT

Notes
Review meeting 3/29
Awaiting Door 112
Window Mock-up 5/11
Budget Mod Approval 5/14 - Telecom Room
Preconstruction Meeting 4/18/12
Awaiting Seating
On Hold
Budget Mod Approval 5/14
Awaiting equipment shipment deliver - late May
Pre-construction Mtg 4/20 11:00 AM
Design Underway

CoC received - report submitted to DPI
CoC received - report submitted to DPI
Awaiting CoC
CoC received - report submitted to DPI
Awaiting CoC
CoC received - report submitted to DPI
CoC received - report submitted to DPI
CoC received - report submitted to DPI
Awaiting Closeout CoC Recieved
Awaiting Closeout CoC Recieved
Closeout Complete awaiting C of C
Complete awaiting Closeout documents
Complete awaiting closeout documents
Complete awaiting closeout documents



QSCB DESIGN AND CONSTRUCTION PROJECTS MILESTONE REPORT

Notes
Complete awaiting closeout documents

Design Only - Funding transfer to NWCHS Gym
QSCB 2
Design Only; Funding transfer to CHS Auditorium
Funds for JN Fries Technology
Funds for JN Fries Technology
Design Only; Funds for NWCHS Gymnasium
Design Only; Funds for NWCHS Gymnasium
Funds for NWCHS Gymnasium

Report on QSCB Funded Project Status

School	Project Description	Total Original Project Budget	Change in Budget	Adjusted Project Budget	Amount Encumbered	Paid to Date	Balance Remaining	Anticipated Construction Completion	Remarks
Architectural									
1 Beverly Hills Elementary	Replace Windows in Four Classrooms	\$ 50,000	\$28,653	\$78,653	\$0	\$77,548	\$1,105	8/18/2011	
2 Coltrane Webb Elementary	Remodel for Magnet School Program	\$ 150,000	-\$28,653	\$121,347	\$0	\$78,310	\$43,037	8/18/2011	
3 Central Cabarrus High	Replacement Windows & Doors	\$ 525,000	-\$139,000	\$386,000	\$331,150	\$50,058	\$4,792	8/15/2012	
4 Central Cabarrus High	Office Renovation & New Entry Vest.	\$ 150,000	\$170,077	\$320,077	\$20,744	\$257,938	\$41,395	12/30/2011	
5 Concord High School	Replace Chillers & Controls	\$ 895,451		\$895,451	\$34,484	\$344,044	\$516,923	8/15/2012	
6 Concord High School	Dining Room Addition	\$ 500,000	\$10,000	\$510,000	\$120,976	\$379,861	\$9,163	8/15/2012	
7 Concord High School	Weight Room Addition and Remodel	\$ 100,000		\$100,000	\$9,984	\$356	\$89,660	8/15/2012	
8 Concord High School	Vocational Building Remodeling	\$ 150,000	-\$133,500	\$16,500	\$14,254	\$506	\$1,740	8/15/2012	Cancelled but haven't paid Morris Berg for all design
9 Concord High School	Auditorium Improvements	\$ 175,000	\$123,500	\$298,500	\$115,653	\$170,323	\$12,524	8/15/2012	Change in budget = \$133,500 increase (added from vocational building) and a \$10,000 decrease (given to dining room)
10 Northwest Cabarrus High	Practice Athletic Fields & Buildings	\$ 600,000	-\$540,400	\$59,600	\$0	\$39,532	\$20,068	8/15/2012	
11 Northwest Cabarrus High	Replace Chillers & Controls	\$ 696,171		\$696,171	\$22,272	\$337,782	\$336,117	8/15/2012	
12 Northwest Cabarrus High	Upgrade Entrance Canopy & Security	\$ 175,000	-\$175,000	\$0	\$0	\$0	\$0	8/15/2012	
13 Northwest Cabarrus High	Gym Addition	\$ 1,500,000	\$1,127,826	\$2,627,826	\$242,516	\$101,261	\$2,284,049	12/30/2012	
14 PLC - J.N. Fries Middle	Remodel One Wing for PLC Program	\$ 200,000		\$200,000	\$0	\$199,520	\$480	9/30/2011	
Subtotal		\$ 5,866,622	\$443,503	\$6,310,125	\$912,032	\$2,037,040	\$3,361,053		
Mechanical, Electrical and Plumbing Engineering									
15 Beverly Hills Elementary	Replace Chillers & Controls	\$ 332,556	-\$305,956	\$26,600	\$5,920	\$14,158	\$6,523	8/15/2012	Cancelled but haven't paid Little for all design work y
16 Central Cabarrus High	Replace Chillers & Controls	\$ 676,163	\$100,000	\$776,163	\$706,149	\$50,651	\$19,362	8/15/2012	
17 Central Cabarrus High	Electrical Vault Code Upgrades	\$ 225,000		\$225,000	\$25,650	\$4,350	\$195,000	8/15/2012	
18 Mt. Pleasant Elementary	A/C System Replacement	\$ 785,957	-\$100,000	\$685,957	\$626,666	\$50,031	\$9,260	8/15/2012	
19 Mt. Pleasant High School	New Boilers	\$ 63,000	-\$56,470	\$6,530	\$3,309	\$2,961	\$260	8/15/2012	Cancelled but haven't paid McCracken in full yet
20 Mt. Pleasant Middle School	Replace Chillers & Controls	\$ 476,018	-\$50,000	\$426,018	\$5,760	\$13,817	\$406,441	8/15/2012	Cancelled but haven't paid Little for all design work y
21 Northwest Cabarrus Middle	Replace Heat Pumps in 6th Grade Wing	\$ 226,695		\$226,695	\$198,425	\$11,496	\$16,774	8/15/2012	
22 Various Schools - Breaker Panels	Electrical Panel Testing and Corrections plus Safety Equipment	\$ 375,846		\$375,846	\$14,432	\$23,568	\$337,846		
Subtotal		\$ 3,161,235	-\$412,426	\$2,748,809	\$1,586,310	\$171,033	\$991,465		
Roof Replacement									
23 J.N. Fries Middle School	Partial Roof Replacement	\$ 220,000		\$220,000	\$0	\$83,413	\$136,587	11/1/2011	
Subtotal		\$ 220,000	\$0	\$220,000	\$0	\$83,413	\$136,587		
Food Service Improvements									
24 Beverly Hills Elementary	Kitchen Hood Modifications	\$ 50,000	\$14,928	\$64,928	\$0	\$64,880	\$48	11/1/2011	
25 Coltrane Webb Elementary	Kitchen Hood Modifications	\$ 50,000	-\$47,166	\$2,834	\$0	\$2,652	\$182	9/30/2011	
26 Mt. Pleasant Middle School	Kitchen Hood Modifications	\$ 50,000	\$9,630	\$59,630	\$0	\$59,582	\$48	9/30/2011	
27 R. Brown McAllister Elem.	Kitchen Hood Modifications	\$ 50,000	\$22,608	\$72,608	\$0	\$71,905	\$703	9/30/2011	
Subtotal		\$ 200,000	\$0	\$200,000	\$0	\$199,020	\$980		

Report on QSCB Funded Project Status

School	Project Description	Total Original Project Budget	Change in Budget	Adjusted Project Budget	Amount Encumbered	Paid to Date	Balance Remaining	Anticipated Construction Completion	Remarks
Information Technology Upgrades and New Systems									
28 Central Cabarrus High	Servers, Switches, Wireless, Wiring	\$ 275,000	-\$31,077	\$243,923	\$78,459	\$160,319	\$5,145	12/30/2011	
29 Concord High School	Switches, Wireless, Wiring	\$ 90,000	-\$38,000	\$52,000	\$936	\$43,943	\$7,121	12/30/2011	
30 Concord Middle School	Servers, Switches, Wireless	\$ 200,000		\$200,000	\$3,596	\$189,230	\$7,174	12/30/2011	
31 Hickory Ridge High School	Wireless	\$ 25,000	-\$25,000	\$0	\$0	\$0	\$0	12/30/2011	
32 Jay M. Robinson High	Servers, Switches, Wireless, Wiring	\$ 300,000	\$25,000	\$325,000	\$62,579	\$255,904	\$6,517	12/30/2011	
33 J.N. Fries Middle School	Servers, Switches, Wireless, Wiring	\$ 190,000	\$45,000	\$235,000	\$0	\$209,403	\$25,597	8/15/2011	
34 Mt. Pleasant High School	Wireless	\$ 20,000	-\$20,000	\$0	\$0	\$0	\$0	12/30/2011	
35 Mt. Pleasant Middle School	Servers, Switches, Wireless, Wiring	\$ 190,000	-\$11,000	\$179,000	\$459	\$169,965	\$8,575	12/30/2011	
36 Northwest Cabarrus High	Switches, Wireless, Wiring	\$ 50,000	\$24,000	\$74,000	\$70,937	\$2,423	\$640	12/30/2011	
37 Northwest Cabarrus Middle	Servers, Switches, Wireless, Wiring	\$ 190,000		\$190,000	\$118,409	\$44,989	\$26,602	12/30/2011	
38 Winecoff Elementary School	Servers, Switches, Wireless, Wiring	\$ 125,000		\$125,000	\$1,813	\$4,230	\$118,958	12/30/2011	
Subtotal		\$ 1,655,000	-\$31,077	\$1,623,923	\$337,187	\$1,080,406	\$206,330		
TOTALS FOR ALL PROJECTS		\$ 11,102,857	\$0	\$11,102,857	\$2,835,529	\$3,570,912	\$4,696,416		



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

CJPP - Repeal the Criminal Justice Partnership Program Advisory Board Effective July 1, 2012

BRIEF SUMMARY:

The Justice Reinvestment Act repealed the Criminal Justice Partnership Program Advisory Board and replaced it with a centrally-administered Treatment for Effective Community Supervision program.

REQUESTED ACTION:

Motion to repeal the Criminal Justice Partnership Program advisory board, effective July 1, 2012.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS

- [Justice Reinvestment Act](#)
 - [Treatment for Effective Community Supervision](#)
 - [CJPP Roster](#)
-

- North Carolina Criminal Law - <http://sogweb.sog.unc.edu/blogs/ncclaw> -

The Justice Reinvestment Act: An Overview

Posted By [Jamie Markham](#) On June 30, 2011 @ 3:11 PM In [Sentencing,Uncategorized](#) | [19 Comments](#)

The Governor signed the Justice Reinvestment Act ([S.L. 2011-192](#) ^[1] (H 642)) into law last week. It makes substantial changes to the law of sentencing and corrections in North Carolina—easily the most sweeping changes to Structured Sentencing since its passage in 1994. I'm working on a detailed bulletin on how our sentencing laws will operate after Justice Reinvestment, but I wanted through this post to give a brief summary of some of the major changes. Here's what the law does (with almost everything effective December 1, 2011):

Lessens the distinction between community and intermediate punishment. The law retains the community/intermediate/active ("C/I/A") framework on the sentencing grids but redefines what community and intermediate punishment mean. Under the new law, a community punishment will be one that includes supervised or unsupervised probation and any condition of probation except drug treatment court or special probation. The only requirement for a punishment to be intermediate under the new law is that it include supervised probation; no longer will the court be required to impose one of the six intermediate conditions (special probation, residential program, house arrest with electronic monitoring, intensive supervision, day reporting center, or drug treatment court) to make a sentence intermediate.

Expands the authority delegated to probation officers, including authority to impose brief stints in jail. Through delegated authority, probation officers will be empowered to impose new conditions of probation in both community and intermediate cases, including brief stints of jail confinement. The jail confinement condition is limited to 2- or 3-day periods that total no more than six days per month, and they may only be imposed during any three separate months of the period of probation. (So, the most jail time an officer could impose through the condition in a single probation case would be 18 days.) The officer can only impose the jail condition if the offender waives his or her right to a hearing and counsel. Unlike other delegated authority provisions, an offender ordered to jail through a probation officer's exercise of delegated authority has no statutory right to have the action reviewed by a court.

Repeals intensive supervision. Under current law, intensive supervision is the most commonly used intermediate sanction; it accounts for over half of all intermediate conditions imposed. The new law repeals the definition of intensive supervision and the statutory special condition referencing intensive supervision. The law also repeals the definitions of "day-reporting center" and "residential program."

Adds an "absconding" condition. The law makes it a regular condition of supervision for all probationers that they not "abscond, by willfully avoiding supervision or by willfully making [their] whereabouts unknown to the supervising probation officer." A similar provision is added for post-release supervisees.

Limits a judge's authority to revoke probation. Under the new law a court will only be allowed to revoke probation (that is, activate the entirety of a suspended sentence) for two specific types of violations: committing a new criminal offense and absconding. For other violations, the court will be limited to other existing non-revocation options (like imposition of a split sentence, for example) or a new response option allowing 90 days of confinement (or *up to* 90 days for misdemeanants). The court is not allowed to revoke probation for a non-absconding, non-new crime violation unless a defendant has previously received two periods of confinement under the new 90-day confinement provision.

Expands post-release supervision to all felons. Under current law, only Class B1 through Class E felons get post-release supervision. Under the new law, Class F through Class I felons will also be released on post-release supervision. The period of post-release supervision for Class B1 through Class E felons is increased from 9 months to 12 months, while the new period of supervision for Class F through Class I felons will be 9 months. (Except for sex offenders, who will all be subject to a five-year supervision period.) The law adds time to all the maximum sentences on the sentencing grid (an additional 3 months for the Class B1 through Class E felonies and an additional 9 months for the lesser felonies) to account for the fact that inmates will be released 12 and 9 months,

Attachment number 1

respectively, before attaining their maximum. (The law does not, however, make any changes to the minimum sentences set out on the front of the sentencing grid.)

So, for example, what used to be a 6 to 8 month sentence for a Class H felony will now be a 6 to 17 month sentence. The inmate would be released from prison on the date equal to his maximum sentence less 9 months, less any earned time (so, sometime between 6 and 8 months), to serve 9 months on post-release supervision. If revoked, the inmate would have 9 months to serve.

Limits the Post-Release Supervision and Parole Commission's authority to revoke post-release supervision. In much the same way that the law limits a court's authority to revoke probation, it limits the Parole Commission's authority to revoke post-release supervision to supervisees who abscond or commit a new criminal offense, or who are sex offenders. Other supervisees may be returned to prison for only three months at a time, after which they must be released back onto post-release supervision unless they have completed service of the time remaining on their maximum imposed term.

Amends the habitual felon law. Under the new law habitualized felonies will be sentenced four classes higher than the principal felony for which the person was convicted, but never higher than Class C. That means a habitualized Class I felony would be sentenced as a Class E felony (which, depending on the defendant's prior record level, might for the first time raise the possibility of a probationary habitual felon sentence) and a habitualized Class H felony would be sentenced as a Class D felony. Any more serious felony would be sentenced as a Class C felony, just as under current law.

Adds a new "habitual breaking and entering status offense." The law creates a new habitual B&E "status offense" that a prosecutor may, in his or her discretion, charge upon a person's second conviction for a felony B&E (defined to include first- and second-degree burglary, breaking out of a dwelling house burglary, breaking or entering buildings generally, breaking or entering a place of worship, or any substantially similar crime from another jurisdiction). If habitualized, that second strike is sentenced as a Class E felony.

Makes G.S. 90-96 probation mandatory for eligible defendants. The law changes the eligibility criteria for discharge and dismissal of certain drug crimes under G.S. 90-96(a). On the one hand it limits eligibility by excluding defendants with prior felony convictions of any kind. On the other hand it expands eligibility by allowing discharge and dismissal of any felony drug possession crime under G.S. 90-95(a)(3), regardless of substance or amount. Most significantly, the law then provides that any eligible defendant "shall" (replacing "may") be placed on probation without entering judgment of guilt. The law makes parallel changes to the expunction provisions set out in G.S. 15A-145.2.

Allows for "Advanced Supervised Release." Certain felons convicted of Class D through Class H offenses will be eligible for early release from a prison term under a new statutory provision entitled "Advanced Supervised Release" or ASR. Regardless of the actual sentence imposed, the offender will have an opportunity to be released from prison upon serving the shortest possible mitigated sentence he or she could have received for the offense (or 80 percent of the imposed minimum if the defendant received a sentence from the mitigated range in the first place). To get released at the ASR date the inmate must complete risk reduction incentives created by DOC, such as treatment, education, and rehabilitation programs (or be unable to complete such incentives by no fault of his own or her own). The law appears to limit eligibility for ASR to defendants approved for risk reduction incentives by the sentencing judge, without objection from the prosecutor.

Eliminates the Criminal Justice Partnership Program (CJPP). The law repeals CJPP and replaces it with the centrally-administered Treatment for Effective Community Supervision program.

Requires most misdemeanants to serve their sentences in jail. The new law requires that all felony sentences and misdemeanor sentences requiring confinement of more than 180 days be served in DOC. The law retains the rule that sentences of 90 days or less should be to the local jail. The law establishes a new program for misdemeanants other than impaired drivers with sentences that require confinement of 91 to 180 days. Those inmates will be ordered to confinement pursuant to a new "Statewide Misdemeanor Confinement Program" administered by the North Carolina Sheriffs' Association. The Sheriffs' Association will place covered inmates in jails that have volunteered space for the program. The costs of housing and caring for covered misdemeanants will be paid by a statewide fund pursuant to the terms of a contract between DOC and the Sheriffs' Association.

The rules for service of a DWI sentence continue unchanged. Under G.S. 20-176(c1), a DWI sentence must be served in the jail unless the defendant has previously been jailed for a Chapter 20 violation, or unless it is the defendant's second or subsequent DWI.

- [Home](#)
- [Probation](#)
- [Post Release Supervision](#)
- [Misdemeanant Confinement](#)
- [Community Treatment](#)
- [Advanced Supervised Release](#)
- [Habitual Felon Changes](#)
- [Council of State Governments Justice Center](#)

Treatment for Effective Community Supervision (TECSP)

The Justice Reinvestment Act eliminates the Criminal Justice Partnership Program (CJPP) and creates Treatment for Effective Community Supervision.

Under TECSP, the Division of Adult Correction enters into contracts with treatment providers and the law creates a State Community Corrections Advisory Board.

The Justice Reinvestment Act repealed the Criminal Justice Partnership Program yet authorized funding at the current rate for FY 11-12. CJPP programs will continue in their current manner until June 30, 2012.

Effective July 1, 2012, CJPP will be replaced with TECSP. Providers will be awarded a contract for services through a competitive bid process in early 2012.

[Pre-bid notice for potential bidders - March 2012](#)

[TECSP - February 2012 update](#)

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NC Department of Public Safety - Communications Office 919-733-5027

CRIMINAL JUSTICE PARTNERSHIP PROGRAM ADVISORY BOARD

#	<u>APPOINTEE</u>	<u>REPRESENTING</u>	<u>DATE OF APPOINTMENT</u>
1	H. Jay White, Sr. P. O. Box 368 Concord, NC 28026	County Commissioner	Appointment: 12/15/08 Reappointment: 03/15/10 Term Expiring: 04/30/13
2	Robert S. Smith 107 Emily Ivy Court Kannapolis, NC 28083	County Manager (Or Designee)	Appointment: 07/21/08 Reappointment: 04/18/11 Term Expiring: 04/30/14
3	W. Erwin Spainhour P. O. Box 303 Concord, NC 28026 <i>(exception to appt. policy)</i> <i>(exception to appt. policy)</i>	Judge of Superior Court	Appointment: 04/20/98 Reappointment: 04/19/99 Reappointment: 05/20/02 Reappointment: 08/15/05 Reappointment: 12/15/08 Reappointment: 03/15/10 Term Expiring: 04/30/13
4	Martin B. McGee P. O. Box 70 Concord, NC 28026	Dist. Court ⁽¹⁾ Judge	Appointment: 02/21/11 (unexpired term) Term Expiring: 04/30/13
5	Tom Barcellona P.O. Box 776 Concord, NC 28026	District Attorney (Or Designee)	Appointment: 01/20/09 Reappointment: 03/15/10 Term Expiring: 04/30/13
6	Benjamin S. Small P. O. Box 1082 Concord, NC 28026	Criminal Defense Attorney	Appointment: 06/15/04 (Unexpired term) Reappointment: 08/15/05 Reappointment: 01/20/09 Reappointment: 03/15/10 Term Expiring: 04/30/13
8	Monty Sellers 7420 Millbrook Road Harrisburg, NC 28075	County Sheriff (or designee)	Appointment: 04/20/09 Term Expiring: 04/30/12
9	Wendell B. Rummage Concord Police Department 124 Parallel Court N.W. Concord, NC 28025	Chief of Police (or designee)	Appointment: 04/20/09 Term Expiring: 04/30/12

	(Chair)		
10	Catherine Combs**** 125 Vineyard Drive Salisbury, NC 28146 ccl11@doc.state.nc.us	Probation Officer (Ex Officio w/ voting privileges)	Appointment: 11/10/06 Reappointment: 04/20/09 Term Expiring: 04/30/12
10	Mitzi Quinn 1231 Piney Church Road Concord, NC 28025	Probation/Parole	Appointment: 09/20/10 (unexpired term) Term Expiring: 04/30/13
11	Benita McGuine 201 Jonathan Court Kannapolis, NC 28083	Community Service Coordinator	Appointment: 06/21/10 Term Expiring: 06/30/13
12(a)	Helen Leak^^ 5074 Overcrest Drive Kannapolis, NC 28081	Mental Health^	Appointment: 06/20/11 (unexpired term) Term Expiring: 04/30/13
12(b)	William Pilkington 583 Penelope Place N.E. Concord, NC 28025	Public Health	Appointment: 06/21/10 Term Expiring: 06/30/13
12(c)	Karen King*** 16031 Long Talon Way Charlotte, NC 28278	Substance Abuse	Appointment: 02/16/09 Reappointment: 02/15/10 Term Expiring: 04/30/13
12(d)	Robert H. Davis 6040 Mt. Pleasant Road S Concord, NC 28025	Employment Training	Appointment: 06/15/04 (unexpired term) Reappointment: 05/15/06 Reappointment: 04/20/09 Term Expiring: 04/30/12
12(e)	Jodi Ramirez** 735 Spring Street SW Concord, NC 28025	Community-based ⁽³⁾ Agency	Appointment: 01/20/09 Reappointment: 03/15/10 Term Expiring: 04/30/13
12(f)	Sally Coleman 5953 Princeton Avenue Kannapolis, NC 28081	Victim Services	Appointment: 02/16/09 Reappointment: 02/15/10 Term Expiring: 04/30/13

13	David Collins* 6025 Firethorne Lane Concord, NC 28025	Business Community	Appointment: 01/20/09 (unexpired term) Reappointment: 04/18/11 Term Expiring: 04/30/14
14	Susan Schneider 6400 Deer Haven Drive Mt. Pleasant, NC 28124	Victim of Crime	Appointment: 01/20/09 (unexpired term) Reappointment: 03/15/10 Term Expiring: 04/30/13
15	Mark Antoszyk 1238 Blackstone Court NW Concord, NC 28027	At-Large	Appointment: 03/15/10 Term Expiring: 04/30/13
15	Nicola Davis Bivens 4840 Chesney Street Concord, NC 28027	At-Large ⁽²⁾	Appointment: 05/19/03 Reappointment: 05/15/06 Reappointment: 04/20/09 Term Expiring: 04/30/12

(1) New position was created at the request of the CJPP in 1999.

(2) New position created 5/19/03

(3) June 2004 - changed from Community Based Corrections to Community Based Agency

* At the January 20, 2009 BOC Regular Meeting, David Collins was appointed to an unexpired term ending 4/30/09 and a subsequent 2-year term ending 4/30/10.

** Jodi Ramirez currently serves on the Transportation Advisory Board and was granted an exception to the appointment policy/service on multiple boards provision.

*** Karen King resides in Mecklenburg County and was granted an exception to the residency requirement of the appointment policy.

**** Catherine Combs resides in Rowan County and was granted an exception to the residency requirement of the appointment policy.

^The Board of Commissioners voted to reclassify the mental health position to a regular voting member pursuant to GS 143B-273.10(a)(12) on April 18, 2011.

^^ At the June 20, 2011 BOC Regular Meeting, Helen Leak was also appointed to the JCPC and was granted an exception to the "service on multiple boards" provision of the Appointment Policy.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Request from Odell VFD for Dry Hydrant

BRIEF SUMMARY:

The Odell Volunteer Fire Department has requested permission to install a dry hydrant on Lake Howell off NC 3. This hydrant would permit Odell VFD to use lake water in the event of an emergency and they feel that will positively affect their insurance rating. The location is on County owned property and they have provided a basic agreement, but since WSACC maintains and operates the lake for the County, we feel that a 3 party agreement would be more appropriate. Representatives of Odell VFD have been invited to the meeting to respond to questions.

REQUESTED ACTION:

Motion to approve the installation of a dry hydrant at Lake Howell along with emergency use of the water supply. Authorize the County Attorney and County Manager to approve the final agreements; subject to WSACC approval.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jonathan B. Marshall, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [Use Agreement](#)
 - [Dry hydrant photo 1](#)
 - [dry hydrant photo 2](#)
-

Agreement To Use Water Supply

I, _____, owner of the water supply point number _____, as designated by the fire department, and located at _____ do hereby give the _____ Fire Department and their automatic aid / mutual aid companies permission to use this water source for any and all emergencies, as deemed necessary by the chief officer in charge of such emergency.

Signature of the Property Owner

Date

Signature of the Chief of the Fire Department

Date

Signature of the President or Board Chairman of the Fire Department

Date



Attachment number 2



Attachment number 3



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Sale of Foreclosed Property

BRIEF SUMMARY:

The County owns a number of smaller parcels that were obtained through foreclosure for taxes due. Those properties may be sold based on the methods and rules described in G.S. 105-376 and G.S. 160A-266. General Services has been providing basic maintenance of those properties, but it would be more cost effective to sell or transfer them. Staff suggests that the use of sealed bid with a minimum price of total taxes owed be used for these sales.

REQUESTED ACTION:

Motion to approve the sale of foreclosed properties by the methods described in the general statutes.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jonathan B. Marshall, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [G.S. 105-376](#)
 - [G.S. 160A-266](#)
 - [Foreclosure List](#)
-

§ 105-376. Taxing unit as purchaser at foreclosure sale; payment of purchase price; resale of property acquired by taxing unit.

(a) **Taxing Unit as Purchaser.** – Any taxing unit (or two or more taxing units jointly) may bid at a foreclosure sale conducted under G.S. 105-374 or G.S. 105-375, and any taxing unit that becomes the successful bidder may assign its bid at any time by private sale for not less than the amount of the bid.

(b) **Payment of Purchase Price by Taxing Units; Status of Property Purchased by Taxing Units.** – Any taxing unit that becomes the purchaser at a tax foreclosure sale may, in the discretion of its governing body, pay only that part of the purchase price that would not be distributed to it and other taxing units on account of taxes, penalties, interest, and such costs as accrued prior to the initiation of the foreclosure action under G.S. 105-374 or docketing of a judgment under G.S. 105-375. Thereafter, in such a case, the purchasing taxing unit shall hold the property for the benefit of all taxing units that have an interest in the property as defined in this subsection (b). All net income from real property so acquired and the proceeds thereof, when resold, shall be first used to reimburse the purchasing unit for disbursements actually made by it in connection with the foreclosure action and the purchase of the property, and any balance remaining shall be distributed to the taxing units having an interest therein in proportion to their interests. The total interest of each taxing unit, including the purchasing unit, shall be determined by adding:

- (1) The taxes of the unit, with penalties, interest, and costs (other than costs already reimbursed to the purchasing unit) to satisfy which the property was ordered sold;
- (2) Other taxes of the unit, with penalties, interest, and costs which would have been paid in full from the purchase price had the purchase price been paid in full;
- (3) Taxes of the unit, with penalties, interest, and costs to which the foreclosure sale was made subject; and
- (4) The principal amount of all taxes which became liens on the property after purchase at the foreclosure sale or which would have become liens thereon but for the purchase, but no amount shall be included for taxes for years in which (on the day as of which property was to be listed for taxation) the property was being used by the purchasing unit for a public purpose.

If the amount of net income and proceeds of resale distributable exceeds the total interests of all taxing units defined in this subsection (b), the remainder shall be applied to any special benefit assessments to satisfy which the sale was ordered or to which the sale was made subject, and any balance remaining shall accrue to the purchasing unit.

When any real property that has been purchased as provided in this section is permanently dedicated to use for a public purpose, the purchasing unit shall make settlement with other taxing units having an interest in the property (as defined in this subsection) in such manner and in such amount as may be agreed upon by the governing bodies; and if no agreement can be reached, the amount to be paid shall be determined by a resident judge of the superior court in the district in which the property is situated.

Nothing in this section shall be construed as requiring the purchasing unit to secure the approval of other interested taxing units before reselling the property or as requiring the purchasing unit to pay other interested taxing units in full if the net income and resale price are insufficient to make such payments.

Any taxing unit purchasing property at a foreclosure sale may, in the discretion of its governing body, instead of following the foregoing provisions of this section, make full payment of the purchase price, and thereafter it shall hold the property as sole owner in the same manner as it holds other real property, subject only to taxes and special assessments, with penalties, interest, and costs, to which the sale was made subject.

(c) **Resale of Real Property Purchased by Taxing Units.** – Real property purchased at a tax foreclosure sale by a taxing unit may be resold at any time (for such price as the governing body of the taxing unit may approve) at a sale conducted in the manner provided by law for sales of other real property of the taxing unit. However, a purchasing taxing unit, in the discretion of its governing body, may resell such property to the former owner or to any other person formerly having an interest in the property at private sale for an amount not less than the taxing unit's interest therein if it holds the property as sole owner or for an amount not less than the total interests of all taxing units (other than special assessments due the taxing unit holding title) if it holds the property for the benefit of all such units. (1939, c. 310, s. 1719; 1945, c. 635; 1947, c. 484, ss. 3, 4; 1951, c. 300, s. 1; c. 1036, s. 1; 1953, c. 176, s. 2; 1955, c. 908; 1967, c. 705, s. 1; 1971, c. 806, s. 1.)

§ 160A-266. Methods of sale; limitation.

(a) Subject to the limitations prescribed in subsection (b) of this section, and according to the procedures prescribed in this Article, a city may dispose of real or personal property belonging to the city by:

- (1) Private negotiation and sale;
- (2) Advertisement for sealed bids;
- (3) Negotiated offer, advertisement, and upset bid;
- (4) Public auction; or
- (5) Exchange.

(b) Private negotiation and sale may be used only with respect to personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of similar items. Real property, of any value, and personal property valued at thirty thousand dollars (\$30,000) or more for any one item or group of similar items may be exchanged as permitted by G.S. 160A-271, or may be sold by any method permitted in this Article other than private negotiation and sale, except as permitted in G.S. 160A-277 and G.S. 160A-279.

Provided, however, a city may dispose of real property of any value and personal property valued at thirty thousand dollars (\$30,000) or more for any one item or group of similar items by private negotiation and sale where (i) said real or personal property is significant for its architectural, archaeological, artistic, cultural or historical associations, or significant for its relationship to other property significant for architectural, archaeological, artistic, cultural or historical associations, or significant for its natural, scenic or open condition; and (ii) said real or personal property is to be sold to a nonprofit corporation or trust whose purposes include the preservation or conservation of real or personal properties of architectural, archaeological, artistic, cultural, historical, natural or scenic significance; and (iii) where a preservation agreement or conservation agreement as defined in G.S. 121-35 is placed in the deed conveying said property from the city to the nonprofit corporation or trust. Said nonprofit corporation or trust shall only dispose of or use said real or personal property subject to covenants or other legally binding restrictions which will promote the preservation or conservation of the property, and, where appropriate, secure rights of public access.

(c) A city council may adopt regulations prescribing procedures for disposing of personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of items in substitution for the requirements of this Article. The regulations shall be designed to secure for the city fair market value for all property disposed of and to accomplish the disposal efficiently and economically. The regulations may, but need not, require published notice, and may provide for either public or private exchanges and sales. The council may authorize one or more city officials to declare surplus any personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of items, to set its fair market value, and to convey title to the property for the city in accord with the regulations. A city official authorized under this section to dispose of property shall keep a record of all property sold under this section and that record shall generally describe the property sold or exchanged, to whom it was sold, or with whom exchanged, and the amount of money or other consideration received for each sale or exchange.

(d) A city may discard any personal property that: (i) is determined to have no value; (ii) remains unsold or unclaimed after the city has exhausted efforts to sell the property using any applicable procedure under this Article; or (iii) poses a potential threat to the public health or safety. (1971, c. 698, s. 1; 1973, c. 426, s. 42.1; 1983, c. 130, s. 1; c. 456; 1987, c. 692, s. 2; 1987 (Reg. Sess., 1988), c. 1108, s. 9; 1997-174, s. 6; 2001-328, s. 4; 2005-227, s. 3.)

Cabarrus County Foreclosed Properties



86 Brown Street, Concord



166 Fern Avenue, Concord



204 Basin Street, Kannapolis



207 James Street, Kannapolis



216 Basin Street, Kannapolis



240 Basin Street, Kannapolis



501 Broad Street, Kannapolis



507 Park Street, Kannapolis



915 Rochelle Street, Kannapolis



173 Georgia St, Concord



350 Freedom Street, Concord



902 Buick Ave., Kannapolis



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

CSLE - Exception to Residency Provision of the Appointment Policy Requested for F. Koster

BRIEF SUMMARY:

Mr. Koster, a Rowan County resident, was appointed to the Council for a Sustainable Local Economy in March. An exception to the residency provision was not requested at that time due to an oversight. Mr. Koster has extensive knowledge that would be beneficial to the Council. Approval of the residency provision is requested.

REQUESTED ACTION:

Motion to grant a residency exception to the Appointment Policy for Mr. Francis Koster.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kay Honeycutt, Clerk to the Board
Shannon Johnson, CLSE Project Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [CSLE Roster](#)
 - [Appointment Policy](#)
-

COUNCIL FOR A SUSTAINABLE LOCAL ECONOMY

20 Members

Francis Koster 1012 Westlake Drive Kannapolis, NC 28081	APPOINTMENT: 03/19/12 (unexpired term) TERM EXPIRING: 12/31/12
Vacant	APPOINTMENT: 03/21/11 TERM EXPIRING: 12/31/12
Ronald Long P.O. Box 1221 Harrisburg, NC 28075	APPOINTMENT: 10/17/11 (unexpired term) TERM EXPIRING: 12/31/12
Sara Estep 1633 Red Bird Circle Concord, NC 28025	APPOINTMENT: 03/21/11 TERM EXPIRING: 12/31/12
Phil Carter 3975 Hwy 24-28 East Midland, NC 28107	APPOINTMENT: 03/21/11 TERM EXPIRING: 12/31/12
Heath Ritchie 230 Eastover Drive SE Concord, NC 28025	APPOINTMENT: 03/19/12 (unexpired term) TERM EXPIRING: 12/31/12
Jimmy Morrison 1195 Old Charlotte Road Concord, NC 28027	APPOINTMENT: 03/21/11 TERM EXPIRING: 12/31/12
Rod Townley 9911 Spring Harvest Drive Mint Hill, NC 28227	APPOINTMENT: 03/21/11 TERM EXPIRING: 12/31/12
William Robert Higbee 552 Weyburn Drive NW Concord, NC 28027	APPOINTMENT: 03/21/11 TERM EXPIRING: 12/31/12
Debra Medlin 510 New Castle Court Concord, NC 28025	APPOINTMENT: 03/19/12 (unexpired term) TERM EXPIRING: 12/31/13

Joshua Knipp
335 Valley Brook Lane
Concord, NC 28025

APPOINTMENT: 10/17/11
(unexpired term)
TERM EXPIRING: 12/31/13

Lori Clay
104 Washington Lane
Concord, NC 28025

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/13

Jerry Weikle
3914 Longwood Drive SW
Concord, NC 28027

APPOINTMENT: 03/19/12
(unexpired term)
TERM EXPIRING: 12/31/13

Christian Schmidt, II
3790 Lake Spring Avenue NW
Concord, NC 28027

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/13

Whit Moose, Jr.
P.O. Box 206
Mt. Pleasant, NC 28124

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/13

Chris Pinto
4981 St. Stephens Church Road
Gold Hill, NC 28071

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/13

James Fulton
42 Hillcrest Avenue SE
Concord, NC 28025

APPOINTMENT: 08/15/11
TERM EXPIRING: 12/31/13

Wayne King
789 Courtney Street
Concord, NC 28025

APPOINTMENT: 08/15/11
TERM EXPIRING: 12/31/12

Sam Leder
805 McGregor Drive NE
Concord, NC 28025

APPOINTMENT: 08/15/11
TERM EXPIRING: 12/31/12

Vacant

Alternate

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/12

Note: The Board of Commissioners changed the terms to end on December 31 on March 19, 2012.

POLICY OF THE CABARRUS COUNTY BOARD OF COMMISSIONERS

Procedures for Appointments to Boards, Committees and Commissions

A. ELIGIBILITY FOR APPOINTMENTS

(SERVICE ON MULTIPLE BOARDS)

1. The general policy of the Board of Commissioners shall be to limit membership of an individual to one official governmental board. The Commissioners, however, reserve the right to appoint an individual to more than one board under special circumstances. A person serving on one board and receives an appointment to a second board shall automatically be removed from the first board, unless the County Commissioners find evidence of special circumstances to justify service on two boards. However, the dual membership provision will not apply to the following: (1) appointments to regional/area boards; (2) appointments made of a member of a board in order for that person to represent that board's interest on a second board; and (3) appointments made to a board by other members of the board pursuant to State Law or Local Act establishing the board.¹

(LIMIT TO TERMS OF SERVICE)

2. Except in extraordinary circumstances or where otherwise restricted by legislative authority creating or authorizing the creation of County boards, committees, commissions, or councils, it shall be the policy of the Board of Commissioners of Cabarrus County that terms of membership on County boards, committees, commissions and councils shall be staggered and that regular members shall not serve more than six consecutive years. Time served as an alternate member prior to the appointment as a regular member does not count as a part of the six consecutive years of service.² The preferred length of terms is three years, with terms staggered such that appointments are made each year. With three-year terms, an individual would normally serve a maximum of two terms. An individual whose initial appointment was to fill an unexpired term shall be eligible to serve the number of full-length terms other members are eligible to serve unless prior to the time for reappointment that individual has already served six consecutive years.

(RESIDENCY REQUIREMENT)

3. Except in extraordinary circumstances or where otherwise restricted by legislative authority creating or authorizing the creation of County boards, committees, commissions or councils, it shall be the policy of the Board of Commissioners of Cabarrus County that appointees to membership on County boards, committees, commissions and councils shall be at the time of appointment, and remain so during

the term of any appointment, a resident of Cabarrus County. Exceptions to said policy will be at the agreement of a majority of County Commission members at the time of appointment or when information relative to an appointee's change in County residence is brought to the attention of the County Commissioners.⁴

(ATTENDANCE REQUIREMENT)

4. Any member who fails to attend at least 75% of the regular meetings, except for excused illness, or other extraordinary circumstances, of the commission, committee, board or council during any one-year period shall be automatically removed from said commission, committee, board, or council. Vacancies resulting from a member's failure to attend the required number of meetings shall be filled as provided herein. The Chairman of the commission, committee, board or council will notify the proper appointing authority if a member is absent 25% of the meetings, and an appointment will be made by the appointing authority to fill that vacancy.

(AD HOC COMMITTEES)

5. Eligibility requirements as outlined above will not be applicable to ad hoc committees.

B. TREND TOWARD QUARTERLY APPOINTMENTS

1. Efforts should be made when creating new boards and commissions and with present boards and commissions to consolidate expiration of terms for members to expire at one time during each quarter of each year. If this can be done, it would result in less workload impact on both staff and County Commission.
2. Any appointee whose term has expired may continue to serve until such time a new appointment is made by the County Commissioners.³

C. COUNTY EMPLOYEES SERVING ON BOARDS, ETC.

1. It is understood that County employees will not be appointed to boards, commissions, etc. which receive County funding assistance.

D. RATE OF PAY

1. The rate of pay, if any, to members for service on boards, commissions or committees shall be established by the Board of Commissioners. Records for pay purposes shall be certified by the Chairmen of the respective boards, commission or committees and submitted by the appropriate department head to the Finance Officer for monthly disbursement.

E. IMPLEMENTATION (AS OF DATE OF MOST RECENT APPLICABLE AMENDMENT)

1. This policy shall become effective upon enactment. All subsequent appointments to boards by the Board of Commissioners shall be carried out under the provisions of this policy.
2. Any individual affected by the dual role provision of this policy shall be given the option of determining which appointment to retain and any other appointments held by that individual to boards, commission or committees shall be deemed null and void unless waived by the Board of Commissioners under the special circumstance clause of this policy.
3. Persons who have served on boards, commissions and committees for a period exceeding six consecutive years at the time this policy becomes effective shall serve until the end of the current term or for a period of 12 months from the date of this policy if the term extends longer than 12 months.
4. In order to get more participation and involvement from county residents, the County should advertise in local papers at least twice each year of up-coming vacancies. Any application that is received concerning the vacancies should be given careful consideration, assuming they are qualified.

NOTE: Firemen's Relief Fund Trustees and Fire District Commissioners are exempt from the Appointment Policy

Adopted June 21, 1982

AMENDMENTS:

1. January 17, 1995
2. April 21, 1997
3. December 21, 1998
4. November 5, 2001 (With stipulation that current appointees may complete their current term of appointment)



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Elections - Approve Request to Legislative Representatives to Release HAVA Title II Funds

BRIEF SUMMARY:

The Cabarrus County Board of Commissioners are requested to send a letter to our state legislators urging them to release frozen HAVA funds for use by boards of elections to pay for maintenance contracts on voting machines and other election expenses.

The Cabarrus County Board of Elections has signed a petition to request release of these funds, along with election Board members of more than 83 counties and the president and vice president of their association.

REQUESTED ACTION:

Motion to approve the request to the local delegation to release funds.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Linda Grist, Director of Elections

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a

Consent item.

ATTACHMENTS

- [Petition Letter from County Board of Elections](#)
 - [Commissioners letter to Leaders of the General Assembly](#)
 - [Resolution](#)
-

Linda Grist

Subject: FW: Urgent Letter from County Boards of Elections about HAVA funds

From: Morgan/Hall/Nicholas [mailto:sprc@mindspring.com]
Sent: Friday, February 03, 2012 4:06 PM
To: Morgan/Hall/Nicholas
Subject: Urgent Letter from County Boards of Elections about HAVA funds

**LETTER FROM MEMBERS OF COUNTY BOARDS OF ELECTIONS
TO LEADERS OF THE NC GENERAL ASSEMBLY**

Dear Legislative Leaders,

As members of county boards of elections, we appreciate the many demands made upon you and the State budget. To use available resources wisely, we encourage the General Assembly to release the Title II funds in the Help American Vote Act (HAVA) account in North Carolina. It is our understanding that the funds could be released by providing an appropriation of about \$660,000 in additional Maintenance of Effort funding to the State Board of Elections. The appropriation would make available \$4 million in Title II funds that could be used for vital assistance to counties for administering the 2012 elections.

We expect a large voter turnout, especially in the fall, and many counties will be holding elections with new district lines, split precincts, and other changes that complicate voter education and administration. In addition, many counties face very tight budgets and need assistance to provide adequate Early Voting facilities to relieve the pressure of long lines on election day. According to the State Board of Elections, the HAVA Title II funds can be used for (a) poll worker training and technical support, (b) licenses, maintenance and testing of voting equipment, and (c) support for additional Early Voting sites.

As board of elections members from across the state, we urge you to find a way to release the HAVA funds.

Thank you!

John R. (Jack) Hudson Jr., President, NC Election Boards Association, Transylvania County Board of Elections
Bob Van Wagner, Vice President, NC Election Boards Association, Buncombe County Board of Elections

Karl W. Lenz, Alexander County Board of Elections
Linda C. Absher, Alleghany County Board of Elections
James F. Paxton, Anson County Board of Elections
Christine Arvidson, Ashe County Board of Elections
Jerry McMillan, Ashe County Board of Elections
Jane F. Galloway, Avery County Board of Elections
Thomas S. Payne III, Beaufort County Board of Elections
Archie Harding, Beaufort County Board of Elections

James R. Vosburgh, Beaufort County Board of Elections
Carol Woodard, Bertie County Board of Elections
Vernello Marie Robinson, Bladen County Board of Elections
Stuart Smith, Brunswick County Board of Elections
Jones P. Byrd, Buncombe County Board of Elections
Lucy Smith, Buncombe County Board of Elections
Trossie Wall Jr., Burke County Board of Elections
R. Giles Moss, Cabarrus County Board of Elections
Carol L. Soles, Cabarrus County Board of Elections
Fred R. Piercy, Caldwell County Board of Elections
Don Hamby, Caldwell County Board of Elections
Houston Groome, Caldwell County Board of Elections
Lynn H. Burnham, Camden County Board of Elections
Brian K. Meekins, Camden County Board of Elections
William J. Henderson, Carteret County Board of Elections
Elizabeth S. Ritchey, Carteret County Board of Elections
Richard Morreale, Caswell County Board of Elections
Barry R. Cheney, Catawba County Board of Elections
Karen Hoyle, Catawba County Board of Elections
Maja Kricker, Chatham County Board of Elections
Laura Heise, Chatham County Board of Elections
Gary Kilpatrick, Cherokee County Board of Elections
Jerry Anderson, Clay County Board of Elections
Johnny J. Burch, Clay County Board of Elections
Kathy W. Livsie, Cleveland County Board of Elections
David McPherson, Columbus County Board of Elections
Andrew N. McCall, Cumberland County Board of Elections
Sylvia Williams, Cumberland County Board of Elections
Lynda F. Midgett, Dare County Board of Elections
Donna W. Elms, Dare County Board of Elections
Betty D. Almond, Davidson County Board of Elections
Jon W. Myers, Davidson County Board of Elections
Randall K. Lanier, Davidson County Board of Elections
Henry P. Van Hoy II, Davie County Board of Elections
Luther Potts, Davie County, Board of Elections
Helen C. Dobson, Duplin County Board of Elections
Carol W. Anderson, Durham County Board of Elections
Dawn Baxton, Durham County Board of Elections
William J. Brian Jr., Durham County Board of Elections
Charles Rountree, Edgecombe County Board of Elections
Betty L. Lewis, Edgecombe County Board of Elections
Shelly Willingham, Edgecombe County Board of Elections
Linda J. Sutton, Forsyth County Board of Elections
Michael Flatow, Forsyth County Board of Elections
Jonathan Dills, Forsyth County Board of Elections
Larry E. Tetterton, Franklin County Board of Elections
Mozelle A. Cathcart, Gaston County Board of Elections
Scott Roberts, Gaston County Board of Elections
James H. Sears, Gates County Board of Elections
Juanita H. Colvard, Graham County Board of Elections
Wanda M. Gill, Granville County Board of Elections
James A. Wall Sr., Granville County Board of Elections
Michael L. Dupree, Granville County Board of Elections
William E. Connor, Greene County Board of Elections

TJ Warren Sr., Guilford County Board of Elections
Dorothy (Dot) K. Kearns, Guilford County Board of Elections
Marilyn H. Harris, Halifax County Board of Elections
Walter Massey, Harnett County Board of Elections
Louise Taylor, Harnett County Board of Elections
O. L. Yates, Haywood County Board of Elections
Grover Bradshaw, Haywood County Board of Elections
Sara Wiseman, Haywood County Board of Elections
Tom Wilson, Henderson County Board of Elections
Johnny Sessoms, Hertford County Board of Elections
Ken Pate, Hertford County Board of Elections
Addie R. Holloman, Hertford County Board of Elections
Gloria B. Hill, Hoke County Board of Elections
Alan G. Carpenter, Iredell County Board of Elections
Lina M. Sanders-Johnson, Johnston County Board of Elections
Will H. Brock, Jones County Board of Elections
Sharon Kanter, Lenoir County Board of Elections
Oscar E. Herring, Lenoir County Board of Elections
Kim Allison, Lenoir County Board of Elections
Bobby D. Richardson, Lincoln County Board of Elections
Charles E. Cook, Lincoln County Board of Elections
Suanne Sellers, Lincoln County Board of Elections
Jerry R. Wallin, Madison County Board of Elections
Donna S. Rice, Madison County Board of Elections
Tom Brandon III, Martin County Board of Elections
Carl Manuel, McDowell County Board of Elections
Rosemary Huntley, Montgomery County Board of Elections
Harvey Mack, Montgomery County Board of Elections
Deanne Brown, Montgomery County Board of Elections
Tommy L. Guinn, New Hanover County Board of Elections
Geneva B. Reid, New Hanover County Board of Elections
Robert E. Wilkins, Northampton County Board of Elections
Ernie Wright, Onslow County Board of Elections
Jim White, Orange County Board of Elections
Katherine Knight, Orange County Board of Elections
David R. Cox, Pamlico County Board of Elections
Delcine R. Gibbs, Pamlico County Board of Elections
Michele E. Aydlett, Pasquotank County Board of Elections
Twila M. Jones, Pender County Board of Elections
Jacqueline Booker, Person County Board of Elections
Gerald O'Neil, Person County Board of Elections
David P. Conradt, Pitt County Board of Elections
Rebecca Kennedy, Polk County Board of Elections
Judy P. Arledge, Polk County Board of Elections
Pierre C. Oldham, Randolph County Board of Elections
Nancy Williams, Randolph County Board of Elections
Darren Allen, Randolph County Board of Elections
Phillip Huber, Richmond County Board of Elections
Rachel R. Wright, Rockingham County Board of Elections
Syble Scruggs, Rutherford County Board of Elections
Horace Bass, Sampson County Board of Elections
Ted Lockerman, Sampson County Board of Elections
K. Leslie Young Jr., Stanly County Board of Elections
Lisa B. Burris, Stanly County Board of Elections

B. A. Smith Jr., Stanly County Board of Elections
Velmalene Leake, Stokes County Board of Elections
Richard Rutledge, Stokes County Board of Elections
Mycleta Burwell, Stokes County Board of Elections
Mary Watson, Surry County Board of Elections
Mark A. Tyson, Swain County Board of Elections
Ladene H. Newton, Transylvania County Board of Elections
David P. Morrow, Transylvania County Board of Elections
Dennis W. Swain Jr., Tyrrell County Board of Elections
Bobby H. Griffin, Union County Board of Elections
Shirley C. Bossbach, Union County Board of Elections
Betty G. Couick, Union County Board of Elections
Elizabeth Dale, Vance County Board of Elections
Kevin G. Kilgore, Vance County Board of Elections
Don Mial, Wake County Board of Elections
Sandra W. Shearin, Warren County Board of Elections
Merwin R. Dieckmann, Warren County Board of Elections
Jennie Ann Franklin, Warren County Board of Elections
William R. Forbes Jr., Washington County Board of Elections
General James, Washington County Board of Elections
Roger Aycock, Washington County Board of Elections
Stella Anderson, Watauga County Board of Elections
Joseph H. Lofton, Wayne County Board of Elections
Jerry D. Swaim, Wilkes County Board of Elections
Robert J. Crumpton, Wilkes County Board of Elections
Jack F. Shore, Yadkin County Board of Elections
H. Kenneth Alley, Yadkin County Board of Elections
Claude G. Wiseman, Yadkin County Board of Elections
Charles McCurry, Yancey County Board of Elections
Gary Boone, Yancey County Board of Elections
Grace Whitson, Yancey County Board of Elections

The Honorables

Dear :

We write to encourage you to help release funds in a state bank account designated for the administration of elections. The funds come from Title II of the federal Help America Vote Act (HAVA) of 2002. The money has been used for many years to pay for the annual maintenance fee for election equipment in the 100 counties. At this point, about \$4.1 million of HAVA Title II funds remain in the bank account.

If these funds are not released each county will have to pay the election equipment maintenance fee for the fiscal year beginning July 1. For the counties, the total fees add up to \$3.2 million. In Cabarrus County, we will need to find \$44,438.00 to pay this bill. For counties experiencing the economic downturn, this is a serious challenge; it will mean making cuts in other vital services.

HAVA Title II funds can be used for other election administration expenses. For example, funds for Section 251 of Title II can help pay for ballot programming, processing voter registration, and training poll workers. Funds for Section 261 of Title II are designated for improving the accessibility of polling places for voters with disabilities.

The HAVA Title II funds are here, in our state, and they have been used effectively in the past. Importantly, the State Board of Elections has used the funds to pay the \$3.2 million annual maintenance fee for election equipment in the 100 counties. Unfortunately, the Title II funds are currently frozen for two reasons.

First, in accordance with federal law, North Carolina may not use Section 251 Title II funds to supplant its baseline financial commitment to election administration, calculated in North Carolina's case as \$3.46 million (the General Assembly's appropriation for core functions of the State Board of Elections in FY 1999-2000). The General Assembly chose not to meet this Maintenance of Effort (MOE) threshold for the 2011-2013 biennium. Instead it appropriated \$664,000 less than the required \$3.46 MOE amount per year to the State Board of Elections for FY 2011-2012 and for FY 2012-2013. That shortfall means Section 251 Title II funds may not be used.

Second, the budget adopted by the General Assembly includes a provision (Section 26.1) that says no Title II funds may be released for the 2011-2012 fiscal year until the MOE level of funding is appropriated. This provision, coupled with the \$664,000 is underfunding of the MOE, effectively means that Section 261 funds are also frozen.

There are approximately \$1.7 million remaining of HAVA Title I funds that are not dependent on the MOE, but most of these funds are needed by the State Board of Elections for upgrading the statewide voter data management system.

Finally, we understand that even if North Carolina returned the unused HAVA funds to the federal government, the money would not go to U.S. Treasury but would become available for other states to use for their election administration. In fact, \$1.2 million of new HAVA money is now available to North Carolina because of funds unused by other states.

We see the impact of an effective, secure election system that complies with state and federal requirements, and we appropriate significant funds to staff and administer elections for both local and state offices. We urge you as our legislative leaders to find a way to appropriate the remaining \$664,000 that will unfreeze the \$4.1 million in Title II funds and help the citizens of Cabarrus County and the rest of North Carolina.

Thank you for your consideration.

Sincerely,

Elizabeth F. Poole, Chair
Cabarrus County Board of Commissioners

CC: Member, Board of Commissioners
County Manager
Cabarrus County Board of Elections
State Board of Elections
Senator Fletcher L. Hartsell
Representative Fred F. Steen District 76
Representative Larry Pittman District 82
Representative Linda P. Johnson District 83
NC Association of County Commissioners
File

Most Sincerely,

ELECTION BOARDS ASSOCIATION OF NORTH CAROLINA
1525 Ben F. Herring Road (mailing address)
La Grange, NC 28551-7249
April 17, 2012

TO: DIRECTOR OF COUNTY ELECTIONS

At the Election Boards Association of NC (EBANC) meeting in Durham on April 4, 2012 the EBANC membership approved a resolution on the **maintenance of effort** for the release of the HAVA funds and the resolution was sent to the Honorable Governor Beverly Perdue and to the members of the North Carolina General Assembly.

The requirement to receive the **maintenance of effort** HAVA funds is a state match. The match by the NC General Assembly is \$650,000 in order for the State of North Carolina to receive the \$4 million in **maintenance of effort** HAVA funds. The counties and the quality of elections will suffer if the state match is not in the Governor's and the General Assembly's budget. The \$4 million of the **maintenance of effort** HAVA funds for North Carolina will be reverted back to the federal government if not used.

Attached, for your information, is a copy of said resolution.

ON BEHALF OF THE MEMBERSHIP OF THE ELECTION BOARDS ASSOCIATION OF NORTH CAROLINA:

Jack R. Hudson, President
828-883-8828

Oscar Herring, Secretary
252-521-1098

Attachment
Resolution on HAVA Funds

**A RESOLUTION OF THE
ELECTION BOARDS ASSOCIATION OF NORTH CAROLINA
TO THE
HONORABLE GOVERNOR BEVERLY PERDUE
AND
MEMBERS OF THE NORTH CAROLINA GENERAL ASSEMBLY**

WHEREAS, the members of the Election Boards Association of North Carolina met on April 4, 2012 and request that an appropriation be included in the Governor's budget and in the General Assembly 's budget to meet the "maintenance of effort" requirement for the release of HAVA funds; and

WHEREAS:

- A. the HAVA funds are vital to county budgets to administer elections; and
- B. the HAVA funds are needed to maintain voting equipment; and
- C. the HAVA funds are needed to be used as operational funds to operate absentee voting;

NOW, THEREFORE, BE IT RESOLVED, that the Election Boards Association of North Carolina request that the HAVA funds be included in this year's budgets and that said funds be provided to the State Board of Elections for the counties to improve the elections process.

ADOPTED this 4th day of April, 2012.

Jack R Hudson
Jack R. Hudson (Transylvania County)
President

ATTEST

Oscar E Herring
Oscar E. Herring (Lenoir County)
Secretary



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Update of Capital Projects and Special Revenue Funds Project Ordinances and Budget Amendment

BRIEF SUMMARY:

This is an annual update that is prepared for all on-going/cumulative Capital Projects and Special Revenue Funds not required to be annually adopted in the budget process. Project Ordinances have been updated to show the current status of projects. In addition, a budget amendment has been prepared to appropriate funds that have already been collected in FY 2012 and expected to be received in FY 2013. The Lomax Farm Project budget was revised by reclassifying currently budgeted line item amounts according to what is expected to be spent for next fiscal year. New revenues are expected to be collected for operations in the amount of \$5,685.00 for FY 2013.

REQUESTED ACTION:

Motion to adopt project ordinances.
Motion to adopt budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Shelley Farris, Accounting Supervisor

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

BUDGET AMENDMENT:

4/9/2012

Amount: \$1,428,203

Dept. Head:

Shelley Farris...

Department:

Finance

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose:

This budget amendment is to appropriate funds that have already been collected in FY 2012 and to be received in FY 2013. This is an annual budget amendment that is prepared each year to update all on-going/cumulative Capital Projects and Special Revenue Funds not required to be annually adopted in the budget process. In addition, the Lomax Farm Project (3330 Department) budget was revised by reclassifying currently budgeted line item amounts according to what is expected to be spent for next FY. New revenues are expected to be collected for operations in the amount of \$5,685.00 for FY 2013.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
46061610-6501-0258	ROD Auto Fees	\$803,186.00	\$180,457.00		\$983,643.00
46091610-9407	ROD Auto & Enhance E...	\$917,993.00	\$180,457.00		\$1,098,450.00
					\$0.00
46063270-6606	Program Fees	\$3,500.00	\$2,475.00		\$5,975.00
46063270-6701	Interest on Investment	\$1,500.00	\$200.00		\$1,700.00
46063270-6805	Contribution/Donations	\$1,550.00	\$1,000.00		\$2,550.00
46093270-9316	Supplies	\$1,550.00	\$3,675.00		\$5,225.00
					\$0.00
46063330-6606-COOL	Cooler Rental Fees	\$0.00	\$125.00		\$125.00
46063330-6606-GARD	Gardener Fees	\$0.00	\$640.00		\$640.00
46063330-6606-PART	Participation Fees	\$0.00	\$1,920.00		\$1,920.00
46063330-6606-SUPP	Supply Fees	\$0.00	\$500.00		\$500.00
46063330-6606-TRACT	Tractor Fees	\$0.00	\$500.00		\$500.00
46063330-6606-TRAIN	Training Fees	\$0.00	\$500.00		\$500.00
46063330-6805	Cont & Donations	\$0.00	\$1,500.00		\$1,500.00
46093330-9331	Minor Office Equip	\$0.00	\$124.00		\$124.00
46093330-9346	Fuel	\$3,000.00	\$386.00		\$3,386.00
46093330-9356	Special Program Supp	\$39,329.00	\$5,301.00		\$44,630.00
46093330-9401	Bldg & Equipment	\$10,500.00	\$21,772.00		\$32,272.00
46093330-9412	Power	\$40,580.00		\$14,303.00	\$26,277.00
46093330-9485	Admin Fees	\$4,280.00	\$44.00		\$4,324.00
46093330-9520	Auto & Truck Maint	\$1,200.00	\$603.00		\$1,803.00
46093330-9560	Minor Equip Maint	\$1,000.00	\$5,143.00		\$6,143.00
46093330-9606	Engineers	\$5,850.00		\$785.00	\$5,065.00
46093330-9820	Construction	\$60,353.00		\$2,852.00	\$57,501.00
46093330-9849	Site development	\$36,749.00		\$907.00	\$35,842.00
46093330-9860	Equip & Furn	\$91,840.00		\$8,841.00	\$82,999.00
					\$0.00

46162111-6305-TREAS	Federal Forfeiture	\$194,599.00	\$59,331.00	\$253,930.00
46162111-6701	Interest on Investment	\$16,412.00	\$588.00	\$17,000.00
46192111-9836-TREAS	Federal Forfeiture	\$120,394.00	\$59,919.00	\$180,313.00
46162112-6306	NC Substance Control	\$296,715.00	\$24,478.00	\$321,193.00
46162112-6701	Interest on Investment	\$53,015.00	\$1,000.00	\$54,015.00
46192112-9838	NC Substance Control	\$519,933.00	\$25,478.00	\$545,411.00
46162114-6694	Firing Range Revenues	\$5,426.00	\$2,574.00	\$8,000.00
46162114-6701	Interest on Investment	\$175.00	\$250.00	\$425.00
46192114-9572	Firing Range Maint	\$5,601.00	\$2,824.00	\$8,425.00
				\$0.00
46267220-6518	Adequate Facilities	\$6,355,097.00	\$1,144,903.00	\$7,500,000.00
46267220-6701	Interest on Investment	\$242,116.00	\$3,870.00	\$245,986.00
46297220-9821	Building Renovations	\$1,021,325.00	\$1,148,773.00	\$2,170,098.00
				\$0.00
53468240-6805-FLO...	Contributions/Donation	\$9,940.00	\$1,392.00	\$11,332.00
53498240-9704	Contrib to Gen Fund	\$956,996.00	\$1,392.00	\$958,388.00
				\$0.00
	Total			

ATTACHMENTS

- [Project Ordinance Fund 534](#)
- [Project Ordinance Fund 462](#)
- [Project Ordinance Fund 450](#)
- [Project Ordinance Fund 460](#)
- [Project Ordinance Fund 461](#)

CABARRUS COUNTY CANNON MEMORIAL LIBRARY
CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is for the purpose of collecting and appropriating contributions and private donations received specifically for the Cabarrus County Cannon Memorial Library System.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Bank Service Charges	\$ 3,585
Renovations & Upfit at Concord Branch	\$ 958,388

Section 4. The following revenues are anticipated to be available to complete this project:

Contributions and Private Donations	\$ 752,290
Contributions and Donations - Flowe Trust	\$ 11,332
Interest on Investments	\$ 153,475
Interest on Investments - Trust	\$ 44,876

Section 5. The Finance Officer is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. Copies of this project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Capital Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 21st day of May, 2012.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Elizabeth F. Poole, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY ADEQUATE FACILITIES
CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is for the purpose of collecting and appropriating Adequate Facility Fees for school facilities, land, architect, improvements or Furniture and Fixtures at the discretion of the Cabarrus County Board of Commissioners.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Facility Projects	\$2,570,098
Construction & Renovation of Schools	\$7,340,092

Section 4. The following revenues are anticipated to be available to complete this project:

Adequate Facilities Fees	\$8,419,775
Interest on Investments	\$ 245,986
Contribution from General Fund	\$ 97,750
Contribution from Capital Projects Fund	\$ 700,764
Contribution from Capital Reserve Fund	\$ 445,915

Section 5. The Finance Officer is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. Copies of this special revenue project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Capital Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 21st day of May, 2012.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Elizabeth F. Poole, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY CAPITAL RESERVE
CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Capital Improvement Projects:	
School Projects	\$10,639,299
County Facility Projects	\$13,076,980
Park Projects	\$ 175,000
Justice Center Projects	\$ 5,880,280
Tower/Communication Projects	\$ 2,172,000
Other County Capital Projects	\$ 1,681,382
Community College Renovations	\$ 280,043
 Total	 \$33,904,984

Section 4. The following revenues are anticipated to be available to complete this project:

Contributions from the General Fund	\$33,460,842
Contributions from CVB	\$ 175,000
Interest on Investments	\$ 269,142
 Total	 \$33,904,984

Section 5. The Finance Officer is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. Copies of this project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Capital Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 21st day of May, 2012.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Elizabeth F. Poole, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY SMALL PROJECTS
CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is for the purpose of collecting and appropriating general fund revenues and federal and state grants funds received specifically for use by the appropriate Cabarrus County Department who has received the funds.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Board of Elections Department:	
HAVA Title I Grants	\$ 18,015
American Disability Act	\$ 25,621
Board of Elections Equipment and Furniture	\$ 180,206
Register of Deeds Department:	
Register of Deeds Automation & Preservation	\$ 1,098,450
Soil and Water Department:	
Clean Water Trust Fund Grant	\$ 521,833
Clarke Creek Grant	\$ 35,000
EEP Contract	\$ 16,900
Operating Expenses (Supplies, Maintenance)	\$ 9,675
Commerce Department:	
NC Tobacco Trust Fund Grant	\$ 75,000
Cooperative Extension Department:	
Operational Project Expenses	\$ 1,686,386
Elma C. Lomax Farm Project:	
Operational Project Expenses	\$ 444,507

Section 4. The following revenues are anticipated to be available to complete this project:

Board of Elections Department:	
HAVA Title I Grants	\$ 18,015
Interest on Investments	\$ 30,206
Contribution from General Fund	\$ 25,621
Contribution from Capital Reserve	\$ 150,000

Register of Deeds Department:	
Register of Deeds Fees	\$ 983,643
Interest on Investments	\$ 37,303
Contribution from General Fund	\$ 77,504
Soil and Water Department:	
Clean Water Trust Fund Grant	\$ 521,833
Clarke Creek Grant	\$ 35,000
EEP Contract	\$ 16,900
Operating Revenues (Fees, Donations)	\$ 7,975
Interest on Investments	\$ 1,700
Commerce Department:	
NC Tobacco Trust Fund - Site Development	\$ 75,000
Cooperative Extension Department:	
ADFP Grant	\$ 675,000
Contribution from Capital Reserve	\$ 400,000
Contribution from General Fund	\$ 482,357
Interest on Investments	\$ 208
Elma C. Lomax Farm Project:	
Deferred Farm Tax Collections	\$ 73,557
Deferred Farm Tax Interest on Investments	\$ 8,941
Contribution from General Fund	\$ 326,050
Donations - Cannon Trust	\$ 152,529
Operating Revenues (Fees, Donations)	\$ 5,685
Interest on Investments	\$ 6,566

Section 5. The Finance Officer is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Capital Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. Upon notification of funding increases or decreases to existing grants or revenues or the award of grants or revenues, the Manager or Finance Officer may adjust budgets to match, including grants that require a County match for which funds are available.
- e. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 21st day of May, 2012.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Elizabeth F. Poole, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY SHERIFF'S DEPARTMENT
SPECIAL REVENUE PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following special revenue project ordinance is hereby adopted:

Section 1. The special revenue project authorized is for the purpose of collecting and appropriating federal and state funds received specifically for the Cabarrus County Sheriff's Department.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Federal Forfeiture Funds:	
Federal Forfeiture Sharing Justice Funds	\$ 197,788
Federal Forfeiture Sharing Treasury Funds	\$ 180,313
Contribution to General Fund-Fed Forf	\$ 107,687
NC Substance Control:	
NC Substance Control Expenses	\$ 545,411
Firing Range:	
Firing Range Maintenance/Repair	\$ 8,425

Section 4. The following revenues are anticipated to be available to complete this project:

Federal Forfeiture Funds:	
Federal Forfeiture Sharing Justice Funds	\$ 99,923
Federal Forfeiture Sharing Treasury Funds	\$ 253,930
Contribution from General Fund-Fed Forf	\$ 114,935
Interest on Investments-Federal Forfeiture	\$ 17,000
NC Substance Control:	
NC Substance Control Funds	\$ 321,193
Interest on Investments-NC Substance Control	\$ 54,015
Contribution from General Fund	\$ 170,203
Firing Range:	
Firing Range Funds	\$ 8,000
Interest on Investments	\$ 425

Section 5. The Finance Officer is hereby directed to maintain within the Special Revenue Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this special revenue project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Special Revenue Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. Upon notification of funding increases or decreases to existing grants or revenues or the award of grants or revenues, the Manager or Finance Officer may adjust budgets to match, including grants that require a County match for which funds are available.
- e. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 21st day of May, 2012.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Elizabeth F. Poole, Chairman

ATTEST:

Clerk to the Board



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Cabarrus County Schools Public School Capital Building Fund Application \$42,345.37

BRIEF SUMMARY:

An application will be submitted to the North Carolina Department of Public Instruction on behalf of Cabarrus County Schools. The \$42,345.37 will be used to purchase technology equipment. This amount represents the total unallocated Cabarrus County Schools ADM funds as of March 31, 2012. The application will be placed on the Cabarrus County School Board's May 7, 2012 meeting agenda for review and on their May 14, 2012 meeting agenda for approval.

REQUESTED ACTION:

Motion to approve the Cabarrus County Schools ADM application and authorize the Cabarrus County Board of Commissioners' Chair to execute the application.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan B. Fearington, Assistant Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [Cabarrus County School ADM Application](#)
-

**APPLICATION
PUBLIC SCHOOL CAPITAL BUILDING FUND
ADM (Corporate Tax) FUND**

Approved: _____
Date: _____

County: Cabarrus County Contact Person: Pam Dubois
Address: Concord, NC Title: Deputy County Manager
School Admin. Unit: Cabarrus County Schools Phone: (704) 920-2107
Project Title: Purchase of Technology Equipment
Location: Systemwide- Cabarrus County Schools
Type of Facility: Public Schools

G.S. 115C-546.2(b) "Counties shall use monies in the Fund for capital outlay projects including the planning, construction, reconstruction, enlargement, improvement, repair, or renovation of public school buildings and for the purchase of land for public school buildings; for equipment to implement a local school technology plan that is approved pursuant to G.S. 115C-102.6C; or for both. Monies used to implement a local school technology plan shall be transferred to the State School Technology Fund and allocated by that Fund to the local school administrative unit for equipment. As used in this section, 'public school buildings' only includes facilities for individual schools that are used for instructional and related purposes and does not include centralized administration, maintenance, or other facilities."

Short Description of Construction Project:
To acquire switches to update network within schools.

Estimated Costs:	State	Local	Total
Purchase of Land	\$ _____	\$ _____	\$ 0.00
Planning	\$ _____	\$ _____	\$ 0.00
Construction	\$ _____	\$ _____	\$ 0.00
Renovation	\$ _____	\$ _____	\$ 0.00
Enlargement	\$ _____	\$ _____	\$ 0.00
Repair	\$ _____	\$ _____	\$ 0.00
School Technology	\$ 42,345.37	\$ N/A	\$ 42,345.37
Debt Service/Bond Payment	\$ _____	\$ _____	\$ 0.00
Total	\$ 42,345.37	\$ 0.00	\$ 42,345.37

Bid Dates/Vendors: Carolina Advanced Digital
Contracts signed/Dates: Various
Estimated date of beginning of construction: N/A
Estimated date of completion: N/A

Match: The matching funds of one dollar of local funds for every three dollars of state funds are from (source): N/A
\$ _____ of the matching funds have been expended for/date/description: _____
N/A

Reporting requirements: We, the undersigned, agree to submit a statement of state/local amounts expended for this project within 60 days of completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project and request release of \$ 42,345.37 from the Public School Building Capital Fund. We certify that the project herein described is within the parameters of 115C-546.2(b) and that all of the match is available and designated as match of this project.

(Signature - Chair, County Commissioners) (Date)

(Signature - Chair, Board of Education) (Date)



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Kannapolis City Schools Public School Capital Building Fund Application \$26,384.00

BRIEF SUMMARY:

An application will be submitted to the North Carolina Department of Public Instruction on behalf of Kannapolis City Schools. The \$26,384 will be used to upgrade technology at A L Brown High School. This amount represents the total unallocated Kannapolis City Schools ADM funds as of March 31, 2012. The application was approved by the Kannapolis City School Board on April 16, 2012.

REQUESTED ACTION:

Motion to approve the Kannapolis City Schools ADM application and authorize the Cabarrus County Board of Commissioners' Chair to execute the application.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan B. Fearington, Assistant Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [Kannapolis City School ADM Application](#)
-

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
ADM (Corporate Tax) Fund**

Approved: _____
Date: _____

County: Cabarrus Contact Person: Will Crabtree
Address: 100 Denver St Kannapolis, NC 28083 Title: Director of Business Operations
School Admin. Unit: Kannapolis City Schools Phone: (704) 938-1131
Project Title: Technology
Location: A.L. Brown High School
Type of Facility: High School

G.S. 115C-546.2(b) "Counties shall use monies in the Fund for capital outlay projects including the planning, construction, reconstruction, enlargement, improvement, repair, or renovation of public school buildings and for the purchase of land for public school buildings; for equipment to implement a local school technology plan that is approved pursuant to G.S. 115C-102.6C; or for both. Monies used to implement a local school technology plan shall be transferred to the State School Technology Fund and allocated by that Fund to the local school administrative unit for equipment. As used in this section, 'public school buildings' only includes facilities for individual schools that are used for instructional and related purposes and does not include centralized administration, maintenance, or other facilities. **Applications must be submitted no later than one year after the final payment to the Contractor or Vendor.**

Short Description of Construction Project: Upgrade technology at the High School

Estimated Costs:	State	Local	Total
Purchase of Land	\$ _____	\$ _____	\$ 0.00
Planning	\$ _____	\$ _____	\$ 0.00
Construction	\$ _____	\$ _____	\$ 0.00
Renovation	\$ _____	\$ _____	\$ 0.00
Enlargement	\$ _____	\$ _____	\$ 0.00
Repair	\$ _____	\$ _____	\$ 0.00
School Technology	\$ 26,384	\$ N/A	\$ 26,384
Debt Service/Bond Payment	\$ _____	\$ _____	\$ 0.00
Total	\$ 26,384.00	\$ 0.00	\$ 26,384.00

Bid Dates/Vendors: N/A
Contracts signed/Dates: N/A
Estimated date of beginning of construction: June 1, 2012
Estimated date of completion: June 30, 2012

Match: The matching funds of one dollar of local funds for every three dollars of state funds are from (source): N/A
\$ _____ of the matching funds have been expended for/date/description: _____

Reporting requirements: We, the undersigned, agree to submit a report of state/local amounts expended for this project within 60 days after completion of the project, or 60 days after receiving state funding, whichever is later. The County Commissioners and the Board of Education do hereby jointly request approval of the above project and request release of \$ 26,384.00 from the Public School Building Capital Fund. We certify that the project herein described is within the parameters of 115C-546.2(b) and that all of the required local funding is available and designated as match for this project.

(Signature - Chair, County Commissioners) *Danita B. Rickard* (Date) 4-16-12
(Signature - Chair, Board of Education) _____ (Date) _____

Form date: 1/25/2010



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Mt. Pleasant High School Communications Tower Lease - Resolution Approving Lease of Communication Tower Co-Location Space

BRIEF SUMMARY:

The County owns a communication tower adjacent to Mt. Pleasant High School with co-location space surplus to the County's needs. USA Mobility will lease space on the tower for a term of five years, beginning May 2012 at a monthly rental rate of \$585.00 with a 3% annual rent increase on each anniversary date.

REQUESTED ACTION:

Motion to adopt resolution enabling Cabarrus County to lease co-location space on communications tower to USA Mobility; and, authorize County Manager to execute the contract documents subject to review and approval by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Richard M. Koch, County Attorney

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [Resolution Approving Leasing Property](#)
 - [Public Notice Webpage](#)
 - [Public Notice](#)
-



RESOLUTION APPROVING LEASING PROPERTY

WHEREAS, Cabarrus County owns a communication tower adjacent to Mt. Pleasant High School in Mt. Pleasant, North Carolina with co-location space available for wireless communications providers;

WHEREAS, the Board of Commissioners finds that such co-location space is surplus to the County's needs; and

WHEREAS, the County and USA Mobility Wireless, Inc. have agreed upon a lease under which USA Mobility Wireless, Inc. will lease space on the County communications tower for a term of five years, beginning May, 2012; and

WHEREAS, in consideration of leasing such space, USA Mobility Wireless, Inc. has agreed to pay monthly rent of \$585.00 with a 3% annual rent increase; and

WHEREAS, North Carolina General Statutes § 160A-272 authorizes the County to enter into leases of up to 10 years upon resolution of the Board of Commissioners adopted at a regular meeting after 10 days public notice;

WHEREAS, the required notice has been published and the Board of Commissioners is convened in a regular meeting.

THEREFORE, THE CABARRUS COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

The Board of Commissioners hereby approves a nonexclusive lease of the County property described above to USA Mobility Wireless, Inc. for five years and directs the County Manager to execute any instruments necessary to effectuate the lease.

Adopted this the 21st day of May, 2012.

Elizabeth F. Poole, Chairman
Board of Commissioners

ATTEST:

G. Kay Honeycutt
Clerk to the Board



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Cabarrus County

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Public Notices

Board of Commissioners Public Hearing Notices - 6:30 pm

Notice Subject	Meeting Date	Posted Date
Proposed Cabarrus County Budget for Fiscal Year 2013 <small>NEW</small>	6/18/2012 6:30:00 PM	5/8/2012
Corning Economic Development Grant	4/16/2012 6:30:00 PM	4/3/2012
Farmland Protection Plan	2/20/2012 6:30:00 PM	2/7/2012
HOME Investment Partnership Program	1/17/2012 6:30:00 PM	1/4/2012
Elderly and Disabled Grant Program	1/17/2012 6:30:00 PM	1/4/2012
Job Access and Reverse Commute (JARC) Grant	1/17/2012 6:30:00 PM	1/4/2012
Community Transportation Program	1/17/2012 6:30:00 PM	1/4/2012
Schedule of Values	9/19/2011 6:30:00 PM	8/16/2011
Road Renaming Petition	9/19/2011 6:30:00 PM	9/7/2011
Rezoning Appeal	9/19/2011 6:30:00 PM	9/7/2011
Rural Operating Assistance Program (ROAP)	8/15/2011 6:30:00 PM	8/2/2011
Animal Processing Facility Management Agreement	8/15/2011 6:30:00 PM	8/3/2011
Celgard Economic Development Grant	8/15/2011 6:30:00 PM	8/3/2011
Proposed Budget	6/20/2011 6:30:00 PM	5/23/2011

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Public Notices

Notice Subject	Posted Date
Mt. Pleasant High School Communications Tower Lease <small>NEW</small>	5/8/2012
Solid Waste Management Plan 3-Year Update Public Meeting	5/1/2012
Board of Social Services Applicant Request	4/9/2012
Adult Care and Nursing Home CAC Applicant Request	4/9/2012

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Planning & Zoning Commission Public Hearing Notices - 7 pm

Notice Subject	Meeting Date	Posted Date
Rezoning Request	3/13/2012 7:00:00 PM	4/9/2012

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PUBLIC NOTICE
LEASE OF COUNTY PROPERTY

The Board of Commissioners of Cabarrus County intends to enter into a nonexclusive site lease for communications equipment space on the Mt. Pleasant High School communications tower owned by the County.

The County intends to lease space on the tower and access to it to USA Mobility Wireless, Inc. for a term of five years. In consideration of the lease, USA Mobility Wireless, Inc. will pay to the County a monthly rent of \$585.00 to increase by 3% annually during the lease term.

All persons interested in this lease are invited to attend the meeting of the Board of Commissioners to be held in the Commissioners Chambers, Cabarrus County Governmental Center, 65 Church Street, Concord, North Carolina, at 6:30 p.m., on Monday, May 21, 2012. At that time the Board intends to authorize the lease of the property described above.

Posted May 8, 2012



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Library (Cabarrus Literacy Council) - Continuation of Adult Basic Literacy Services & Contract

BRIEF SUMMARY:

In May 2011, the County entered into an Agreement with the Cabarrus Literacy Council to provide adult basic literacy services (ABS) administered by the Cabarrus County Public Library.

As required by the Agreement, the CLC has updated its strategic plan; and at its March meeting, the CLC board voted unanimously to recommend the continuation of the administration of the ABS program through the Library. Likewise, the County must also vote annually on the continuation of the administration of the ABL program by the Library, no later than June 30 of each year.

A copy of the Agreement, strategic plan, board roster and budgets for FY 11-12 and 12-13 are provided for your review.

The CLC Board believes this arrangement has worked extremely well for all parties. The Library Director fully supports the partnership and is in favor of continuing. No county funds are requested.

REQUESTED ACTION:

Motion to approve the continuation of the administration of the Adult Basic Literacy program by the Library and associated contract for FY 12-13.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Dr. Harold "Butch" Winkler, Cabarrus Literacy Council, Chair
Christy Wilhelm, CLC, Vice Chair
Kay Honeycutt, Clerk to the Board & CLC Treasurer
Dana Eure, Library Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [Mission](#)
 - [Strategic Plan](#)
 - [FY 11-12 Budget](#)
 - [FY 12-13 Adopted Budget](#)
 - [Roster](#)
 - [Literacy for All: Adult Literacy](#)
 - [Contract](#)
-

CABARRUS LITERACY COUNCIL

Changing Lives One Word At A Time

OVERVIEW

- Cabarrus Literacy Council's mission is to elevate the literacy level of adults in Cabarrus County, educate decision makers on literacy issues and enable students to enhance their life experiences and reach personal development goals through partnerships with community organizations and individuals.

GOALS

- To promote public awareness of the need for literacy education in Concord, Harrisburg, Kannapolis, Mount Pleasant and Midland;
- To recruit students who experience challenges in basic reading and writing skills and those speakers of other languages who desire to learn English;
- To recruit and train tutors quarterly who are interested in teaching adults with low or no reading and writing skills;
- To obtain and allocate funds for the local adult literacy program.

PROGRAMS & SERVICES

- The Cabarrus Literacy Council provides tutors to support the Adult Basic Education program which helps adult learners to achieve their literacy goals as family members, employees, community members and lifelong learners.
- CLC provides tutors for English classes for speakers of other languages including beginning, intermediate and advanced English.
- CLC provides one-on-one tutoring free of charge for adults who want to learn to read or improve their reading skills.
- CLC provides training for all volunteer tutors wanting to work with adult learners. Training is provided in the Laubach Way to Reading method and ESOL (English for Speakers of Other Languages) on a quarterly basis.

- CLC maintains an on-going effort to promote public awareness of the need for adult literacy education in the Cabarrus County area.
- CLC works to form partnerships with other organizations and businesses to provide additional sites where tutoring can be done, referrals of potential students and tutors and financial support.

Cabarrus Literacy Council
Strategic Plan
Adopted April 17, 2012

The goals of the adult basic literacy program for 2012-2013 are:

1. To promote public awareness of the need for literacy education in Concord, Harrisburg, Kannapolis, Mount Pleasant and Midland.
 - (a) Create and distribute quarterly newsletter to the community, including statistics regarding program effectiveness, success stories from students and tutors, and providing a way for interested businesses or individuals to contribute financially or volunteer their time and energy to further our goals.
 - (b) Enlarge electronic mail and regular mail distribution list for building awareness, fund raising, publicity, training opportunities, and general information. Our current list consists of over 300 contacts and this list should be increased by 100 new contacts annually.
 - (c) Utilize avenues of communication available as a program in partnership Cabarrus County government, including the Cabarrus County Library website, newsletters and Channel 22 programs.
 - (d) Enhance use of online resources for promotion, including Facebook and websites (including Cabarrus Literacy Council and Cabarrus County Library pages) to promote our program and engage the community in our goals.
 - (e) Enhance public awareness by speaking monthly at community group meetings.
 - (f) Develop promotional/educational materials to distribute to the community at large or during presentations to small groups.
 - (g) Recruit 150 new individual, corporate, or faith-based organization donors for the Adult Literacy Program of the Cabarrus Literacy Council.
 - (h) Implement targeted funding program, including fundraising events, targeted direct mailings, group fundraising opportunities, and pursuing grant application opportunities.

2. To recruit students who experience challenges in basic reading and writing skills and persons who speak languages other than English. Our assistance will focus upon students whose reading, comprehension and/or writing skills are below 8th grade level.
 - (a) Potential students will be referred to the Literacy Council by service agencies. The coordinator will continue to develop resources for referrals, including providing staff information sessions for service

agencies to inform them about the Adult Literacy program. An example of some of these community contacts are: DSS, The Opportunity House, Employment Security Commission, Faith Based communities, The Hispanic Learning Center, Title One Schools

- (b) Develop promotional materials for non- readers or low level readers. The goal is to post 100 of these throughout the County in prime areas where nonreaders may congregate, in order to recruit students.
 - (c) Assess each student using the *Labauch Diagnostic Inventory* and partner each student with a tutor within 45 days of the student's first contact with the Literacy Council.
 - (d) Maintain a student retention rate of 50% or more. Employ multiple follow-up strategies to make sure that students' needs are being met through our program.
 - (e) Each student will increase his/her level, moving on to the next book in our program in 12 months.
 - (f) Encourage weekly (at least) meetings between students and tutors.
 - (g) Create small group program for literacy instruction, using program in County Detention Center as model.
 - (h) Develop basic computer literacy curriculum for nonreaders using the Concord First Assembly computer lab to facilitate basic reading and computer skills.
3. To recruit and train 60 new tutors who are interested in teaching adults with low or no reading and writing skills.
- (a) Actively recruit and provide training opportunities for volunteer tutors.
 - (b) Recruit volunteer tutors by speaking at civic, religious, and other volunteer organizations, and by public announcements via the internet and newspapers, radio and television when available.
 - (c) Provide quarterly training workshops for volunteers.
 - (d) Provide relevant in-service tutor training seminars for volunteers.
 - (e) Consult with tutors to determine the student plan of study and provide appropriate materials.
 - (f) Track tutor volunteer hours and other statistics regarding the program.
 - (g) Maintain a list of active tutors who are interested in adding additional students.
 - (h) Target potential volunteer tutors in geographic areas where the need is greatest and/or there are limited numbers or trained tutors.
 - (i) Employ multiple follow-up strategies when contacting students and tutors.

Cabarrus Literacy Council Budget July 2011 - June 2012
11-Apr-2012

	Beg. Balance	46590.46	41,873.40	40,835.83	41,122.98	39,032.23	37,096.80	35,523.79	31,077.13	27,950.70	23,286.27	23,286.27	23,286.27			
	Budget Total	Prior Yr Actual	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	YTD Actual	Remainder
Income																
Fundraising Activities	\$15,000.00	\$13,546.19		\$3,285.00	\$5,080.00	\$150.00	\$150.00	\$10.00		\$710.00	\$520.00				\$9,905.00	\$5,095.00
Business Contributions	\$5,000.00	\$750.00			\$550.00	\$1,500.00	\$250.00								\$2,300.00	\$2,700.00
City of Concord, CDBG	\$4,000.00	\$5,000.00					\$1,000.00			\$1,000.00	\$1,000.00				\$3,000.00	\$1,000.00
Hayes Foundation Grant	\$40,000.00	\$40,000.00													\$0.00	\$40,000.00
Grants - Other	\$0.00	\$0.00					\$500.00								\$500.00	-\$500.00
Individual Contributions	\$6,000.00	\$2,307.00				\$240.00	\$200.00	\$2,500.00	\$50.00	\$75.00	\$65.00				\$3,130.00	\$2,870.00
Church & Civic Support	\$1,000.00	\$1,500.00			\$300.00				\$20.00		\$125.00				\$445.00	\$555.00
Other Income	\$0.00	\$5,572.00		\$22.40	\$10.40				\$50.00	\$100.00	\$9.74				\$192.54	-\$192.54
Total Income	\$71,000.00	\$68,675.19	\$0.00	\$3,307.40	\$5,940.40	\$1,890.00	\$2,100.00	\$2,510.00	\$120.00	\$1,885.00	\$1,719.74	\$0.00	\$0.00	\$0.00	\$19,472.54	\$51,527.46
Expenses																
Administraton - Cabarrus Co.	\$60,000.00	\$79,638.29		\$2,261.92	\$5,599.70	\$3,927.20	\$3,927.20	\$3,924.44	\$3,927.19	\$3,927.20	\$5,599.74				\$33,094.59	\$26,905.41
Payroll Expense	\$0.00		\$4,717.06									\$0.00			\$4,717.06	-\$4,717.06
Insurance	\$1,500.00	\$0.00		\$1,125.00											\$1,125.00	\$375.00
Memberships & Dues	\$250.00	\$159.00		\$63.00											\$63.00	\$187.00
Supplies	\$1,000.00	\$885.45		\$250.00											\$250.00	\$750.00
Literacy Materials	\$4,000.00	\$3,267.22						\$130.26	639.47	\$562.07	\$626.43				\$1,958.23	\$2,041.77
Travel / Training	\$0.00	\$0.00			\$53.55	\$53.55	\$108.23	\$28.31		\$422.16	58				\$723.80	-\$723.80
Other Expense	\$0.00	\$234.13		\$645.05						\$100.00	\$100.00				\$845.05	-\$845.05
Total Expenses	\$66,750.00	\$84,184.09	\$4,717.06	\$4,344.97	\$5,653.25	\$3,980.75	\$4,035.43	\$4,083.01	\$4,566.66	\$5,011.43	\$6,384.17	\$0.00	\$0.00	\$0.00	\$42,776.73	\$23,973.27
Net Income	\$4,250.00	-\$15,508.90	-\$4,717.06	-\$1,037.57	\$287.15	-\$2,090.75	-\$1,935.43	-\$1,573.01	-\$4,446.66	-\$3,126.43	-\$4,664.43	\$0.00	\$0.00	\$0.00	-\$23,304.19	\$27,554.19
	6/30 Balance		41,873.40	40,835.83	41,122.98	39,032.23	37,096.80	35,523.79	31,077.13	27,950.70	23,286.27	23,286.27	23,286.27	23,286.27		
	Payroll LM & KD		879.77													
			1507.53													
			674.96													
	NCDOR		350													
	IRS		1304.8													
			4717.06													
			41873.4													

Cabarrus Literacy Council Budget July 2012 - June 2013
16-Apr-12

Adopted 4-17-12

	Budget Total	Prior Yr Actual	Jul-12	Aug-12	Sep-13	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	YTD Actual	Remainder
Beg. Balance																
Income																
Fundraising Activities																
BuzzWord	\$12,000.00															\$12,000.00
Scrabble	\$2,000.00															\$2,000.00
Direct Mail	\$2,000.00															\$2,000.00
Ch3 - Cabarrus Co.	\$1,500.00															\$1,500.00
Car Show/Other	\$3,000.00															\$3,000.00
Board Member Cont.	\$3,000.00															\$3,000.00
Business Contributions	\$4,000.00															\$4,000.00
City of Concord, CDBG	\$4,000.00															\$4,000.00
Hayes Foundation Grant	\$40,000.00															\$40,000.00
Grants - Other	\$10,000.00															\$10,000.00
Individual Contributions	\$2,000.00															\$2,000.00
Church & Civic Support	\$1,000.00															\$1,000.00
Other Income	\$500.00															\$500.00
Total Income	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85,000.00
Expenses																
Sal & Benefits - Cabarrus Co.	\$60,000.00															\$60,000.00
Insurance	\$1,500.00															\$1,500.00
Audit	\$2,000.00															\$2,000.00
Memberships & Dues	\$500.00															\$500.00
Expenses - BuzzWord	\$500.00															\$500.00
Expenses - Scrabble	\$250.00															\$250.00
Expenses - Direct Mail	\$500.00															\$500.00
Expenses - Other Fund. Act.	\$500.00															\$500.00
Supplies - Tutor	\$4,000.00															\$4,000.00
Literacy Materials	\$5,000.00															\$5,000.00
Travel / Training	\$1,000.00															\$1,000.00
Logo Development	\$1,000.00															\$1,000.00
Website	\$500.00															\$500.00
Software & Equipmnet	\$1,500.00															\$1,500.00
New Program Development	\$5,000.00															\$5,000.00
Printing	\$750.00															\$750.00
Postage	\$500.00															\$500.00
Total Expenses	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85,000.00
Net Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Cabarrus Literacy Council
Board of Directors
2012**

<p>Dr. Harold "Butch" Winkler, Chairman 5620 Village Dr. Concord, NC 28027 704-788-9029 (H) 704-467-2430 (M) Butch.Winkler@gmail.com Appointed: 2010</p>	<p>Christy Wilhelm, Vice Chair Attorney, Hartsell & Williams, PA 7061 Highway 200 Midland, NC 28170 704-786-5161 (W) 704-224-5026 (M) cwilhelm@hwpalaw.com Appointed: 2008</p>
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<p>Merl Hamilton, Assistant City Manager City of Concord P.O. Box 308 Concord, NC 28026-0308 704-920-5330 (W) 704-791-3897 (M) hamiltom@ci.concord.nc.us Appointed: 2007</p>	<p>Brian Krass 2287 Barrowcliffe Dr. Concord, NC 28025 704-796-2364 (M) Bkrass99@hotmail.com Appointed: 2011</p>
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<p>Ben Rose, Director Cabarrus Co. Social Services 2061 Solway Lane Charlotte, NC 28269 704-960-9476 (M) Benandbrenda1010@gmail.com Appointed: 2012</p>	<p>Lisa Thornton President & Feature Writer Follow My Lede LLC 2574 Laurelview Dr. NW Concord, NC 28027 704-786-2282 (H) 704-787-0379 (M) lisathornton@carolina.rr.com Appointed: 2012</p>
<p>Esta Wannamaker 5801 Monticello Dr. Concord, NC 28027 704-784-8138 (H) 704-576-0187 (M) Esta.s.wannamaker@bankofamerica.com Appointed: 2012</p>	<p>Darci White 5601 Meadow Bluff Ct. Concord, NC 28027 704-793-9600 (H) 980-622-0326 (M) darciwhite@ctc.net Appointed: 2010</p>

Tips and tools you can use from the ALA Committee on Literacy
and the ALA Office for Literacy and Outreach Services

Literacy for All: Adult Literacy @ your library

The **American Library Association** affirms and supports the principle that lifelong literacy is a basic right for all individuals in our society and is essential to the welfare of the nation.

ALA advocates for the achievement of national literacy through educational activities utilizing the historical and cultural experiences of libraries and librarians.

ALA Policy 50.6.2, "Literacy and the Role of Libraries"

The ALA Committee on Literacy defines literacy as *the ability to use printed and written information to function in society, to achieve one's goals, and to develop one's knowledge and potential.*

Adult Literacy in the U.S.

In 2003, the National Center for Education Statistics (NCES) conducted the National Assessment of Adult Literacy (NAAL) – a nationally representative assessment of adult literacy levels, with adults defined as people 16 years of age and older living in households or prisons.

The NAAL measured adults' ability to perform everyday literacy tasks including:

- Prose Literacy—the knowledge and skills to search, comprehend, and use continuous texts (e.g. editorials, news stories, brochures, and instructional materials).
- Document Literacy—the knowledge and skills to search, comprehend, and use non-continuous texts in various formats (e.g. job applications, payroll forms, transportation schedules, maps, tables, and drug or food labels).
- Quantitative Literacy—The knowledge and skills to identify and perform computations using numbers embedded in printed materials (e.g. balancing a checkbook, calculating a tip, etc.)

The NAAL survey found that 90 million American adults read at the two lowest literacy levels, basic or below basic. These low literate adults lack the literacy skills necessary to read and comprehend the information in complex documents. A closer look reveals that:

- 14% of adults (30 million) function at a ***below basic prose literacy level*** and 29% (62 million) function at a ***basic prose literacy level***
- 12% of adults (25 million) function at a ***below basic document literacy level*** and 22% (47 million) function at a ***basic document literacy level***
- 22% of adults (47 million) function at a ***below basic quantitative literacy level*** and 33% (71 million) function at a ***basic quantitative literacy level***

In addition, 11 million adults are nonliterate in English. These adults fall into two groups:

- 7 million who could not answer simple test questions
- 4 million who could not take the test because of language barriers.

The U.S. Census (<http://www.census.gov/>) features local and national data sets, including Educational Attainment, that can help you learn more about your community's literacy needs.

Why Literacy at the Library?

The library's core values are equity of access and lifelong learning.

The library has open doors.

The library is user-friendly.

The library offers access to print and digital resources.

The library is a place of opportunity.

This toolkit will help you add, expand, and advocate for adult literacy services at your library. These suggestions will help you reach and serve new and nonreaders and establish the library as an essential literacy partner in your community.

Know Your Library

First, you need to consider and answer some important questions about your library, your literacy services, your fiscal and human resources, and your community.

An informal, asset-based survey of your library's current literacy programming will provide information and insight. These lessons learned will help you identify and build on successful programs in order to reach and serve adult learners.

Asset-based assessment is internally focused and relationship driven. New activities are developed based on the library's capacity, skills, and human and fiscal assets.

For more information, please visit:
<http://www.abcdinstitute.org>

List the library's current literacy programs and who they reach:

- Preschool story hours
- Afterschool homework help
- Teen reading activities
- Summer reading programs
- Adult book clubs
- Computer classes

Next, review your library's literacy resources.

- Does your library have high quality/low level reading materials for adult learners?
- Do you have textbooks and workbooks for adults enrolled in local literacy programs?
- Do you have manuals and materials for literacy teachers and tutors?
- Are these resources available in print and digital formats?
- Does your library serve as a literacy tutoring site?

Identify and recruit your in-house literacy experts and advocates:

- Staff
- Administration
- Trustees
- Volunteers
- Friends of the Library
- Loyal patrons
- Others

Review your technology and digital accessibility. Does your library have:

- Public access computers
- Educational software for adult literacy learners
- Computer classes from basic to advanced
- Frontline staff who can answer technology questions, guide online searches, and assist adult learners unfamiliar with technology

With all the information above compiled, gather your in-house literacy team to:

- Discuss the qualities and components that make your current literacy programs successful
- Identify who you're reaching and serving and who you're missing
- Brainstorm ways to build on your successes, engage your advocates, leverage your resources, and serve adult learners.

"If you work in a public library, literacy is your business. It is your job. It is the product we provide. Call it lifelong learning. Call it adult services. Call it children's services. It is all literacy."

*Mark Pumphrey,
Deputy Director
El Paso Public Library*

Key Terms

Definitions

Literacy is the ability to use printed and written information to function in society, to achieve one's goals, and to develop one's knowledge and potential.

Basic literacy skills include reading, writing, listening, and speaking.

Digital literacy is the ability to use information and communication technologies to find, evaluate, create, and communicate.

Information literacy is the ability to recognize the extent and nature of an information need, then to locate, evaluate, and effectively use the needed information.

Learning disabilities refer to a group of disorders related to the acquisition and use of listening, speaking, reading, writing, reasoning, or mathematical abilities.

Adult Literacy Assessments

Comprehensive Adult Student Assessment Systems (CASAS) measures learner progress on a standardized scale from the lowest literacy skills to high school exit.

General Educational Development (GED) is the high school equivalency exam for adults who have not completed high school. The GED includes five subject tests which, when passed, certify that the taker has high school level academic skills.

National Reporting System (NRS) is an outcome-based reporting system for state-administered, federally funded adult education programs.

Official (GED) Practice Test (OPT) shows preparedness to pass the GED test.

Test for Adult Basic Education (TABE) is a diagnostic test used to determine a person's skill levels and aptitudes in reading, math, and English.

Know Your Community

Like libraries, adult literacy programs are deeply rooted in the community, working with faith-based organizations, school districts, community colleges and universities, and libraries. Community-based literacy programs provide 1:1 tutoring and small group instruction and rely on a cadre of trained volunteers to provide these services.

A recent survey reported that 74% of public libraries partner with their local community-based literacy programs to serve adult learners.

To make your library a key community adult literacy resource, be the convener and reach out and invite community stakeholders to the library for a literacy brainstorming session. Include representatives from:

- Community-based literacy organizations
- Local literacy coalitions
- Social service agencies, such as Boys and Girls Clubs, the local YMCA and YWCA, Rotary Clubs, job training facilities, senior citizen groups
- Faith-based organizations including churches, synagogues, and mosques
- Community colleges and local universities
- School districts serving grades K-12
- Local PBS station
- Businesses and national corporations with a local presence
- Private foundations
- Elected officials
- Adult learners to tell their stories and advocates for action

"Libraries have a vested interest in assuring that adults are able to read, speak, and understand English. Adults who learn to read at their library, love their library!"

*Sandy Newell
State Library & Archives of
Florida*

During the session, emphasize the library's role as a resource provider. Showcase and promote the library's services, resources, and staff. Conduct an informal, asset-based survey of your community's current literacy programming and identify what's missing. Determine reasonable next steps, such as:

- Scheduling another meeting
- Conducting community interviews
- Reaching out to additional potential partners
- Offering to host occasional or regular literacy partner meetings
- Build action-oriented partnerships with achievable literacy goals and strive for long-term collaborations that will create a multifaceted literacy coalition

Develop a Literacy Plan

You've assessed your community's literacy needs, the library's assets, and convened your colleagues.

Now it's time to build your library's literacy action plan:

- Develop 3-5 achievable literacy goals
- Identify the resources (human and fiscal) you'll need to reach these goals
- Decide who's contributing to this plan—the library, the community, your stakeholders, your patrons, and your advocates
- Articulate the steps that will help you reach your goals
- Develop a timeline to help you stay on track
- Review your progress regularly
- Adjust your course of action and make revisions when necessary
- Keep track of your accomplishments
- Develop a public relations plan to promote the library's literacy activities and raise awareness

"In today's knowledge driven, technology powered economy, literacy is no longer an option, it is a lifeline. What can we do to bring along those who don't have the skills, tools, or resources to participate in our libraries?"

*Juliet I. Machie
Detroit Public Library*

Key Terms

Literacy Programming

Adult Basic Education (ABE) classes are for adults at the elementary level (through grade 8). ABE classes focus on basic literacy and computational skills.

Adult literacy programs help English-speaking adults improve their reading and writing skills to reach their potential as workers, parents, community members, and life-long learners.

English for Speakers of Other Languages (ESOL) is an educational program for non-native English speaking adults who want to improve their listening, speaking, writing, and communication skills.

Family literacy programs address the literacy needs of parents and their pre-school children. Many family literacy programs have four distinct components including children's literacy activities from play to print, adult literacy instruction (1:1 tutoring or small group instruction), family time where parents and children learn and play together, and parenting classes.

One-to-one tutoring is where trained tutors meet regularly with adult students. The curriculum and supporting materials are selected to match the learner's skill level and interests.

Small group instruction is where a trained instructor meets with 3-5 students on a regular basis. Groups are formed based on skill level and instructional content.

Workforce literacy includes programs and services that help adult literacy learners find employment, move into a new job, or enter trade-based training programs.

Beyond Basic Literacy

Financial literacy is the ability to use knowledge and skills to effectively manage one's financial resources.

Health literacy is ability to obtain, process, and understand basic health information and services needed to make appropriate health decisions.

Tell your Library's Literacy Story

Tell your library's literacy story every step of the way. Talk with the library administration, the trustees, your colleagues, community partners, and the media. Submit stories to the library newsletter, the local newspaper, electronic media, and public service announcements (PSAs) on the radio, local cable channel, or PBS station. Use stories, learner and tutor testimonials, and numbers to demonstrate the impact of your library's literacy program. Include information about:

- Your collection, your programs, and your outreach services
 - Feature new resources
 - Share circulation numbers
- Feature adult learners—remember, everyone has a story to tell
 - What's their literacy story?
 - Why did they come to the library?
- Acknowledge and thank your partners
 - Who are they?
 - What do they contribute?
 - Where would you be without them?

"Libraries are the heart of the community, the cornerstone of democracy, the people's university. But it is literacy - the ability to read, write, and communicate - that opens the doors that reveal the voices of the past and the promise of tomorrow."

Dale P. Lipschultz, Ph.D.
Literacy Officer
ALA Office for Literacy
and Outreach Services

"In our urban areas, small cities, and towns, the greatest resource for literacy is the public library. Moreover, it is through the public library and its community involvement and staff commitment that change happens in so many lives."

Dinah O'Brien
Plymouth (Mass.)
Public Library

Adult Learners: Who Are They?

Adult learners come to the library with a wealth of life experiences and knowledge. They are goal-oriented, focused on meaningful lessons and achievable goals, and motivated to learn.

The National Center for Educational Statistics identifies adult learners as individuals over the age of 16 who do not have a high school diploma, GED, or other high school completion certificates.

Adult Learners: In their own words

"Many adult learners are afraid when they come to the library. They're afraid to ask questions and afraid of being embarrassed. Little things - a gesture, a few questions, and some suggestions help reduce this fear. It's the librarian's job to guide us toward the literacy collection."

Marty Finsterbusch, Adult Learner, Executive Director of VALUE, and President, National Coalition for Literacy

Successful and Replicable Library Literacy Programs

Across the country, in large and small communities, libraries are providing effective and replicable services and programs for adult learners. The specifics of how these programs are developed, implemented, staffed, and administered depends a great deal on the library's mission, goals, capacity, and the community's literacy resources.

The following examples illustrate library literacy in action. Their programs, services, and collective wisdom offer service models worthy of consideration and adaptation.

Adult Learner Program Queens (N.Y.) Library

The mission of Queens Library's Adult Learner Program is to provide quality services, resources, and lifelong learning opportunities through books and a variety of other formats to meet the educational needs and interests of its diverse Adult Education population.

http://queenslibrary.org/index.aspx?page_nm=Adult+Literacy+Home

Detroit Reads Detroit Public Library

The Detroit Public Library (DPL) recognizes that the ability to read is fundamental to the quality of life in the City of Detroit. Through Detroit Reads the library, literacy service providers, local business leaders, government and community partners, and the media collaborate to make Detroit a city where 'all Detroiters can read.'

<http://www.detroit-reads.org>

Literacy Link Midwest City (Okla.) Library

Literacy Link teaches reading and writing skills to functionally illiterate adults, ages 18 and over, including free, one-on-one tutoring.

<http://www.literacylinkok.org/>

Onondaga County (N.Y.) Public Library

In Syracuse, the library works closely with the abundance of literacy service providers in the community.

http://www.onlib.org/web/serv_coll/literacy/index.htm

Project Read San Francisco (Calif.) Public Library

Project Read helps English-speaking adults improve their basic reading and writing skills so they may access greater opportunities in their lives.

<http://projectreadsfblogspot.com/>

Project Read Decatur (Ill.) Public Library/Richland Community College

Project Read is a public library/community college partnership serving adults with less than a 9th grade education with one-on-one tutoring in literacy and math at the library.

<http://projectread.richland.edu/>

The Literacy Program of Greater Plymouth Plymouth (Mass.) Public Library

The Plymouth Public Library, in collaboration with Literacy Program of Greater Plymouth and with the support of a broad coalition of local businesses and government institutions, serves adults in the greater Plymouth area with free GED classes and English as a second language (ESL) tutoring at the library.

<http://home.comcast.net/~litcenter/>

Read/Write/Now Springfield (Mass.) Public Library

Assists adults living in the greater Springfield area to achieve their basic education goals through free adult basic education programs that promote self-directed learning and value the knowledge that adults bring to learning.

<http://www.springfieldlibrary.org/rwn/index.html>

Rogers County Literacy Council Will Rogers (Okla.) Library

The Will Rogers Library collaborates with the Rogers County Literacy Council to provide adult literacy services in Claremore, Oklahoma. The Council is a member of the Oklahoma Literacy Coalition and ProLiteracy and is a Rogers County United Way agency.

<http://www.claremorecity.com/index.aspx?nid=168>

<http://rocoread.org/>

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Resources

ALA Office for Literacy and Outreach Services

<http://www.ala.org/olos>

Click on "Adult New and Non-Readers" for information, statistics, best practices, and resources.

ALA Committee on Literacy

<http://www.ala.org>

Click on "ALA & Council Committees," then "Literacy" for information on committee charge, policies, structure, current roster, and committee documents.

ALA Family Literacy Focus

<http://www.ala.org/familyliteracyfocus>

Family Literacy Focus is an initiative to encourage and inspire families in ethnically diverse communities to read and learn together. These sustainable and replicable library-based family literacy programs emphasize oral and written traditions and promote reading, writing, and storytelling.

The American Dream Starts @ your library

<http://www.americandreamtoolkit.org>

Resources and information for serving English language learners from the American Dream Starts @ your library, a grant initiative from ALA and the Dollar General Literacy Foundation.

ProLiteracy

<http://www.proliteracy.org>

Information and resources on the promotion of literacy, including advocacy, professional development, educational materials, and other resources.

California Library Literacy Services

<http://www.libraryliteracy.org/>

A wealth of resources within the "Staff" section, including a Marketing Toolkit, Roles & Goals Curriculum, and Assessment and Accountability Resources, and the "Learner" section, including Great Books book reviews authored by adult learners.

DC Public Library

Adult Literacy Resource Center

<http://www.dclibrary.org/services/adult>

Information on the library's programs focused on adult literacy, including the downloadable "A Feel for Books-Book Discussions for Adult Developing Readers: A Resource Manual."

Florida Library Literacy Tip Sheets

http://dlis.dos.state.fl.us/bld/literacy/tip_sheets/index.html

Useful information about starting, funding, managing and marketing a library literacy program.

Illinois State Library

Adult Literacy Volunteer Tutor Training

http://www.cyberdriveillinois.com/departments/library/who_we_are/literacy/oilt/home.html

A model web-based training program for literacy volunteers.

Illinois State Library

How to Start an Adult Volunteer Literacy Program

http://www.cyberdriveillinois.com/publications/pdf_publications/ldl12.pdf

A manual with detailed information on the initiation and implementation of a volunteer literacy program, including information on assessing community need, recruiting and testing adult learners, and program finance.

Oklahoma Department of Libraries

Literacy Resource Office

<http://www.odl.state.ok.us/literacy/>

Dedicated to Oklahoma's outstanding local literacy programs, dedicated literacy volunteers, and exceptional adult learners, this site features several valuable publications, including a Literacy Resource Manual and Adult Learner Handbook.

Finding Funding

Association of Library Trustees, Advocates, Friends, and Foundations

<http://www.ala.org/altaff>

Information, resources, and tools for trustees, advocates, friends, and foundations.

Dollar General Literacy Foundation

<http://www.dollargeneral.com/dgliteracy/pages/landing.aspx>

Resources and grant opportunities for non-profit agencies and institutions to expand literacy programs for youth and adults.

Institute for Museum and Library Services

<http://www.imls.gov>

Federal-level information, research, policy development, and grant opportunities for libraries.

LINCS Grant Database

<http://lincs.ed.gov/programs/programs.html>

U.S. Department of Education Literacy Information and Communication System, offering a number of professional development opportunities, trainings, and workshops.

Federal Grants

<http://www.grants.gov>

U.S. government portal to find and apply for federal grants.

Foundation Center

<http://www.foundationcenter.org>

Comprehensive worldwide database of funding opportunities from a variety of philanthropic organizations.

OLOS Resources on Delicious



Interested in more resources? See OLOS's annotated list of resources on Delicious:

<http://www.delicious.com/alaolos/adultliteracy>

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ALA American Library Association Office for Literacy and Outreach Services

Produced in 2012 by American Library Association Office for Literacy and Outreach Services
50 East Huron Street | Chicago, Illinois 60611-2798 | (800) 545-2433, ext. 4294
<http://www.ala.org/olos>

THIS CONTRACT ("Contract") is made and entered into as of the ___ day of _____2012, by and between CABARRUS COUNTY (the "County") and Cabarrus Literacy Council ("CLC") which is a non-profit corporation with its principal place of business in Cabarrus County.

1. Background and Purposes. The CLC has provided Adult Basic Literacy services in Cabarrus County since 1974. The Cabarrus County Public Library ("Library") has been a long time partner with the CLC by providing space for literacy tutoring in all four library locations. Restructuring of the CLC in fiscal year 2010-11 has led the CLC to seek a more formal partnership with the County, through the Cabarrus County Public Library. The CLC proposes that the Library assume administration of the Adult Basic Literacy Program, which will be funded by the CLC, in order to utilize community resources more efficiently and maximize the impact of the CLC on the community. The Library will administer the Adult Basic Literacy activities of the CLC in conjunction with the Family Literacy services that the Library currently provides through a partnership with the Cabarrus Partnership for Children.

2. Services and Scope to be Performed by CLC. The CLC agrees to the following terms, pursuant to this Contract:

a. The CLC will provide the funding to the County for administration of its Adult Basic Literacy Program ("ABL"), including personnel costs, program material costs, and any other necessary program costs. The County shall provide sufficient space within its Library locations throughout the County, at the County's sole discretion, to provide for the administration of the ABL program. In the event that funds are unavailable to continue the ABL, the CLC may terminate this Contract by providing written notice to the County specifying the effective date of termination. In such event, the County and Library are no longer obligated to provide the ABL program to the public.

b. The CLC shall provide an updated strategic plan for the ABL program annually to the County's Board of Commissioners.

c. Any literacy programs other than the ABL program shall be administered by the CLC, at CLC's own cost and under the direction and supervision of the CLC.

d. The governing Board of the CLC shall vote annually on the continuation of the administration of the ABL program by the Library, no later than June 30th of each year.

e. The CLC shall be responsible for overseeing grant-writing and other fundraising activities in order to procure sufficient funding to support the ABL program.

f. The CLC shall provide a job description for the Library personnel contracted to administer the ABL program, consistent with the goals contained in its annual strategic plan, and consistent with the general policies of the County and Library. At least two members of the Board of the CLC shall participate in the initial interview of contract personnel assigned by the Library and County to coordinate the ABL program, and shall participate in an annual review process thereafter.

g. The director of the Library will serve as a non-voting member of the CLC's governing Board.

3. Services and Scope to be Performed by County. The County agrees to the following terms, pursuant to this Contract:

a. The Library will administer the ABL program, and operate the ABL program pursuant to the general policies of the County and the Library.

b. The County may use or expend funds provided by the CLC only for purposes for which they were appropriated by the CLC.

c. The County will promote CLC activities administered by the Library (including fundraising) in normal venues available to other County programs.

d. The Library shall provide monthly financial and statistical reports to the CLC.

e. All activities performed by the County pursuant to this Contract will be advertised as being funded by the CLC.

f. All personnel assigned to administer the ABL program shall be employees of the Library and/or the County, and the personnel shall be supervised in accordance with the general policies of the County and the Library. The CLC may provide a job description and goals consistent with its strategic plan on an annual basis for the contract personnel. At least two members of the Board of the CLC may participate in the initial interview of contract personnel assigned by the Library and County to coordinate the ABL program, and may participate in an annual review process thereafter. It is understood that any such personnel employed shall be subject to the County personnel ordinance as any other County employee would be.

g. The director of the Library will serve as a non-voting member of the CLC's governing Board.

h. The County shall vote annually on the continuation of the administration of the ABL program by the Library, no later than June 30th of each year.

4. Compensation.

a. Budget. The CLC shall prepare an annual budget for all programs, and shall provide the program budget for the ABL program to the County. The amount paid by the CLC for provision of services under this Contract shall not exceed \$65,000 per fiscal year, from July 1 to June 30.

b. Payment Procedure.

1. The CLC shall reimburse the County on a monthly basis for actual expenditures made in accordance with the approved budget for the ABL program on file with both parties and reported in the monthly expenditure report submitted by Library personnel. The County shall provide the CLC with a monthly invoice reflecting expenditures made, and the CLC shall reimburse the County for any expenses relating to the administration of the ABL program, including personnel costs within thirty (30) days of receiving said invoice.

2. In June 2013, the County may receive an advance for the final reimbursement requested under this Contract.

c. Withholding of Payment. The CLC has the authority to withhold payment if the County or Library personnel fails to make significant progress toward achieving outcomes as defined in the CLC's annual strategic plan, or if the quality of services provided fails to meet CLC standards and expectations for any reason, or if County personnel fails to submit required monthly reports.

d. Reimbursements. Reimbursements for expenditures under this Contract will not occur subsequent to June 30, 2013, unless this Contract is otherwise renewed as described below in Paragraph 5.

e. Reversion. Any unexpended funds held by the County upon termination or completion of this Contract shall be reported and reverted to the CLC with the final report of expenditures, along with any property purchased by the CLC's funds (valued in excess of \$500).

5. Term. This Contract shall commence on July 1, 2012, and continue until June 30, 2013. This Contract shall renew annually unless either party gives the other party written notice of termination at least ninety (90) days prior to the expiration of the existing term.

Either party may terminate this Contract, with or without cause or justification, with at least ninety (90) days' prior written notice to the other party. All unspent funds and property purchased by the CLC's funds (valued in excess of \$500) will be returned to CLC by the Library and County.

6. Notice. All notices and other communications required or permitted by this Contract shall be in writing and shall be given either by personal delivery, fax, or certified United States mail, return receipt requested, addressed as follows:

To the County:

Sherri Barnhardt, CLGPO, CPPB
Contract Administrator
Cabarrus County Finance Dept.
PO Box 707
Concord, NC 28026-0707

To the CLC:

Christy E. Wilhelm
Board Member
Cabarrus Literacy Council
PO Box 368
Concord, NC 28026-0368

7. Indemnification. To the maximum extent allowed by law, the parties shall defend, indemnify, and save harmless the other party, its agents, officers, and employees, from and against all charges that arise in any manner from, in connection with, or out of this Contract as a result of the acts or omissions of the parties or subcontractors or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except for damage or injury caused solely by the negligence of the County, its agents, officers or employees. This section shall remain in force despite termination of this Contract (whether by expiration of the term or otherwise) and termination of the Services of the Contract.

8. Miscellaneous.

a. Choice of Law or Forum. This Contract shall be deemed made in Cabarrus County, North Carolina. This Contract shall be governed by and construed in accordance with the laws of North Carolina. The exclusive forum and venue for all actions arising out of this Contract shall be the appropriate division of the North Carolina General Court of Justice in Cabarrus County. Such actions shall neither be commenced in nor removed to federal court.

b. Waiver. No action or failure to act by the County shall constitute a waiver of any of its rights or remedies that arise out of this Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach of this Contract, except as may be specifically agreed in writing.

c. Performance of Government Functions. Nothing contained in this Contract shall be deemed or construed so as to in any way estop, limit, or impair the County from exercising or performing any regulatory, policing, legislative, governmental, or other powers of functions.

d. Performance of Non-Profit Functions. Nothing contained in this Contract shall be deemed or construed so as to in any way estop, limit, or impair the CLC from exercising or performing any function consistent with its status as a non-profit corporation.

e. Severability. If any provision of this Contract shall be unenforceable, the remainder of this Contract shall be enforceable to the extent permitted by law.

f. Assignment, Successors and Assigns. Without the County's written consent, the CLC shall not assign (which includes to delegate) any of its rights (including the right to payment) or duties that arise out of this Contract. Unless the County otherwise agrees in writing, the CLC and all assigns shall be subject to all of the County's defenses and shall be liable for all of the CLC's duties that arise from this Contract and all of the County's claims that arise from this Contract. Without granting the CLC the right to assign, it is agreed that the duties of the CLC that arise from this Contract shall be binding upon it and its heirs, personal representatives, successors, and assigns.

g. Compliance with Law. In performing all of the terms of this Contract, the CLC shall comply with all applicable law.

h. EEO Provisions. During the performance of this Contract the CLC agrees as follows:

1. The CLC shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, political affiliation or belief, age, or handicap. The CLC shall take affirmative action to insure that applicants are employed and that employees are treated equally during employment, without regard to race, color, religion, sex, national origin, political affiliation or belief, age, or handicap. The CLC shall post in conspicuous places available to employees and applicants for employment notices setting forth these EEO provisions.

2. The CLC in all solicitations or advertisements for employees placed by or on behalf of the CLC, shall state qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, political affiliation or belief, age or handicap.

i. No Third Party Right Created. This Contract is intended for the benefit of the County and the CLC and not any other person or entity.

j. Principles of Interpretation. In this Contract, unless the context requires otherwise the singular includes the plural and the plural the singular. The pronouns "it" and "its" include the masculine and feminine. References to statutes or regulations include all statutory or regulatory provisions consolidating, amending, or replacing the statute or regulation. References to contracts and agreements shall be deemed to include all amendments to them. The work "person" includes natural persons, firms, companies, associations, partnerships, trusts, corporations, governmental agencies and units, and any other legal entities. This Contract is deemed to be the product of negotiation and any ambiguity shall not be construed automatically against either party.

k. Modifications, Entire Agreement. A modification of this Contract is not valid unless signed by both parties and otherwise in accordance with requirements of law. This Contract contains the entire agreement between the parties pertaining to the subject matter of this Contract. With respect to that subject matter, there are no promises, agreements, conditions, inducements, warranties, or understandings, written or oral, expressed or implied, between the parties, other than as set forth or referenced in this Contract.

IN WITNESS, the County and the CLC have caused this Contract to be executed under seal by their respective duly authorized agents or officers.

CABARRUS LITERACY COUNCIL

CABARRUS COUNTY

(Name)

By: _____
County Manager

By: _____
Title _____

ATTEST BY:

ATTEST BY:

County Clerk
SEAL

Title _____
SEAL

APPROVED BY COUNTY FINANCE OFFICER

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Signature



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Parks - Request from City of Concord to Study WW Flowe as an Option for a Future Dog Park Location

BRIEF SUMMARY:

Bob Dowless, City of Concord Parks and Recreation Director made a request referencing the potential development of a dog park at WW Flowe Park. They are in the process of researching sites for a potential dog park within their current park system. In accordance with the current WW Flowe Park Use Agreement, Cabarrus County developed the first phase of the park and Concord Parks and Recreation Department maintains and operates it. The County, being the owner, requires prior written approval for any additional recreational facility development at the park.

At the January Park Commission meeting, the Commission voted to recommend approval to proceed and research developing a dog park on the site. However, they recommended additional information on specific operational components and location be received prior to approval.

REQUESTED ACTION:

Motion to give the City of Concord approval to investigate the potential development of a dog park at WW Flowe Park. Specific development and operational plans must be presented to the County prior to written approval.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Londa Strong, Parks Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

[Map](#)





CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Parks - Three Year Extension - Frank Liske Park Soccer Complex Agreement as a "Youth Only Complex"

BRIEF SUMMARY:

The BOC voted September 17, 2007 to make the Frank Liske Park soccer complex a "Youth Only Complex" (18 years old and under) for five years to allow the turf to establish after the renovations of all 11 fields in FY 2006-2007. The current agreement expires October 2012.

On recommendation from General Services Administration and approved by the Park Commission at the January 19, 2012 meeting, a 3-year extension to the current "Youth Only Complex" for turf stabilization, is requested. All partners (Football Club Carolina Alliance, City of Concord, and the County) are in agreement with the recommendation.

REQUESTED ACTION:

Motion to extend the Frank Liske Park Soccer Complex agreement another 3 years as a "Youth Only Complex" facility until 2015.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Londa Strong, Parks Director
Kyle Bilafer, General Services Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Planning and Development Services - HOME Program Administrator Selection

BRIEF SUMMARY:

Cabarrus County has participated in the Cabarrus/Iredell/Rowan HOME Consortium for many years. Each year an administrator is selected to provide an environmental review, work write ups, inspections, construction oversight and reporting services for the program. A Request for Qualifications was direct mailed to three parties and advertised on the Cabarrus County website. One response was received. It was from Hobbs Upchurch and Associates. They are the consultant currently providing the service.

REQUESTED ACTION:

Motion to approve the selection of Hobbs Upchurch and Associates as the HOME program administrator for the 2012-2013 year and to authorize staff to execute the contract upon funding approval.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, AICP
Planning and Development Services Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [Selection Memo](#)
-



To: Cabarrus County Board of Commissioners

From: Kelly Sifford, AICP

Date: April 26, 2012

Re: Selection of an administrator for the 2012-2013 HOME program

Cabarrus County advertised a Request for Qualifications for administration of the 2012-2013 HOME program. Three agencies were direct mailed and the notification was posted on our website. Staff received one proposal from the Hobbs Upchurch and Associates. The total projected cost is \$14,854. The grant program will cover the costs of the consultant. They will be responsible for work write ups, construction oversight, environmental reviews, client contact, loan closing and other essential functions for housing rehabilitation. I am recommending the selection of Hobbs Upchurch and Associates to assist us with this project if funded in FY13. The offer and contract will be contingent on funding.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Refund and Release Report - April 2012

BRIEF SUMMARY:

Release report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. Refund report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

REQUESTED ACTION:

Motion to approve the April 2012 Release-Refund report as submitted and grant authority to the Tax Collector to process the refunds and releases.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

J. Brent Weisner, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

[Release Refund Summary](#)

[Release Refund Detail](#)

Summary of Releases and Refunds for the Month of April 2012

RELEASES FOR THE MONTH OF: April 12

\$49,711.08

BREAKDOWN OF RELEASES:

COUNTY	\$45,047.08
CITY OF CONCORD	\$2,884.90
CITY OF KANNAPOLIS	\$1,246.47
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
TOWN OF HARRISBURG	\$171.29
TOWN OF MIDLAND	\$8.94
TOWN OF MT. PLEASANT	\$65.76
ALLEN F/D	\$11.14
COLD WATER F/D	\$3.19
ENOCHVILLE F/D	\$146.35
FLOWES STORE F/D	\$20.77
GEORGEVILLE F/D	\$3.89
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$4.05
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT MITCHELL F/D	\$1.78
MT PLEASANT F/D	\$5.94
NORTHEAST F/D	\$14.56
ODELL F/D	\$45.42
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$29.55
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: April 12

\$2,491.99

BREAKDOWN OF REFUNDS:

COUNTY	\$2,474.50
CITY OF CONCORD	\$0.00
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$13.97
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$3.52
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
WINECOFF F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

April 2012 Release Report

Name	Bill#	Reason	District	Amount
A R L FAMILY LTD PARTNERSHIP	2011-10100	RELEASED	C ADVTFEE	1.25
AHMED MOHAMED K ABOUL EZZ	2011-543775	VEHICLE SOLD. TAG	CI04ADVLTX	33.73
AHMED MOHAMED K ABOUL EZZ	2011-543775	VEHICLE SOLD. TAG	C ADVLTAX	43.37
ALLEN TERRY L	2011-11311	RELEASED	C ADVTFEE	1.25
ALMOND JERRY F	2011-11753		C ADVTFEE	1.25
ALSOPI JAMES DARNELL	2011-583312	GR ERROR	C GARNFEE	60
ANALYTICAL TESTING CONSULTANTS	2011-636173	VEHICLE SOLD. TAG	CI04ADVLTX	138.46
ANALYTICAL TESTING CONSULTANTS	2011-636173	VEHICLE SOLD. TAG	C ADVLTAX	178.02
ANDERSON ERIC STUART	2011-585976	PRORATION	C ADVLTAX	96.39
ANDERSON ERIC STUART	2011-585976	PRORATION	CI04ADVLTX	74.97
ANDERSON LARRY STEVEN	2011-652020	PRORATED	CI04ADVLTX	54.65
ANDERSON LARRY STEVEN	2011-652020	PRORATED	C ADVLTAX	70.26
ANDERSON MICHAEL TODD	2011-606968	PRORATION	C ADVLTAX	7.86
ANDERSON MICHAEL TODD	2011-606968	PRORATION	CI04ADVLTX	6.11
ANDERSON TAMMY MOORE	2011-649986	ADJUSTED VALUE PER	CI01ADVLTX	3.16
ANDERSON TAMMY MOORE	2011-649986	ADJUSTED VALUE PER	FR19ADVLTX	2.22
ANDERSON TAMMY MOORE	2011-649986	ADJUSTED VALUE PER	C ADVLTAX	14.74
BAKER JAMES D	2011-13941	RELEASED	C ADVTFEE	1.25
BAKER RONALD WAYNE &	2011-14018	RELEASED	C ADVTFEE	1.25
BANK OF NORTH CAROLINA	2011-14258	RELEASE ADVERTISING	C ADVTFEE	1.25
BARNES EDWARD TIMOTHY	2011-613541	PRORATION	C ADVLTAX	10.33
BARNES EDWARD TIMOTHY	2011-613541	PRORATION	CI02ADVLTX	6.89
BATES FREDERICK OTTO JR	2011-620497	GR- TP IN PLACE	C GARNFEE	60
BAZA MARIA JARAMILLO	2011-542467	PRO-RATED BILL	CI04ADVLTX	21.94
BAZA MARIA JARAMILLO	2011-542467	PRO-RATED BILL	C ADVLTAX	28.2
BEACH CHRISTOPHER DAVID	2011-530237		C GARNFEE	60
BEACH LADD PARKER	2011-637274	ADJUSTED VALUE PER	CI02ADVLTX	4.78
BEACH LADD PARKER	2011-639806	ADJUSTED PER HIGH	CI02ADVLTX	4.38
BEACH LADD PARKER	2011-637274	ADJUSTED VALUE PER	C ADVLTAX	7.17
BEACH LADD PARKER	2011-639806	ADJUSTED PER HIGH	C ADVLTAX	6.58
BEATY GLADYS BRALEY	2011-643361	RELEASED 9 MONTHS	C ADVLTAX	53.11
BEATY GLADYS BRALEY	2011-643361	RELEASED 9 MONTHS	CI01ADVLTX	11.38
BEATY GLADYS BRALEY	2011-643361	RELEASED 9 MONTHS	FR19ADVLTX	8.01
BEAVER HENRY ANTHONY	2009-587868	CONVERTING TO WL	C GARNFEE	30
BELL GLADYS IRENE	2011-608595	PRO-RATED BILL	CI04ADVLTX	7.06
BELL GLADYS IRENE	2011-608595	PRO-RATED BILL	C ADVLTAX	9.08
BERNSTEIN STEVEN HARRIS	2011-636742	RELEASED 7 MONTHS	C ADVLTAX	24.66
BERNSTEIN STEVEN HARRIS	2011-636742	RELEASED 7 MONTHS	CI02ADVLTX	16.44
BEYERSDORF ROBERT SETH	2011-510698	CALLED TO PIF	C GARNFEE	60
BIBLE WAY COMMUNITY CHURCH	2011-628961	APPL FOR VEHICLE	KTAGFFEEFEE	15
BIBLE WAY COMMUNITY CHURCH	2011-628961	APPL FOR VEHICLE	CI04ADVLTX	6.96
BIBLE WAY COMMUNITY CHURCH	2011-628961	APPL FOR VEHICLE	C ADVLTAX	8.95
BILODEAU JOSEPH ANTHONY	2011-613925		C GARNFEE	60
BISHOP LINDA COFFEY	2011-594824	RELEASED 6 MONTHS	C ADVLTAX	27.09
BISHOP LINDA COFFEY	2011-594824	RELEASED 6 MONTHS	CI02ADVLTX	18.06
BOLLENBECKER TERRY LEE	2011-18583	RELEASED	C ADVTFEE	1.25
BONDS RUSSELL CURTIS	2011-18664	1981 CORVETTE	FR11ADVLTX	0.72
BONDS RUSSELL CURTIS	2011-18664	1981 CORVETTE	C ADVLTAX	9.06
BOWLING ROGER BRADLEY	2011-635265	PRORATION	C ADVLTAX	39.02
BOWLING ROGER BRADLEY	2011-635265	PRORATION	CI02ADVLTX	26.01
BOWMAN BRIAN THOMAS	2011-623797	PRORATION	CI02ADVLTX	3.31
BOWMAN BRIAN THOMAS	2011-623797	PRORATION	C ADVLTAX	4.95
BRAGG WILLIAM FREDERICK JR	2011-590949	VEHICLE SOLD AND	C ADVLTAX	5.55
BRAGG WILLIAM FREDERICK JR	2011-590949	VEHICLE SOLD AND	CI02ADVLTX	3.69
BRAMBILA ERIC	2011-587180	PRORATION	C ADVLTAX	55.6
BRAMBILA ERIC	2011-587180	PRORATION	FR11ADVLTX	4.42
BRASWELL JOHN MARK	2011-631490	RELEASED 10 MONTHS	CI01ADVLTX	3.78
BRASWELL JOHN MARK	2011-631490	RELEASED 10 MONTHS	FR19ADVLTX	2.66
BRASWELL JOHN MARK	2011-631490	RELEASED 10 MONTHS	C ADVLTAX	17.64
BRINKLEY LINDA SHOE	2011-644079	PRORATION	C ADVLTAX	12.88
BRINKLEY LINDA SHOE	2011-644079	PRORATION	CI04ADVLTX	10.02
BROWN CHRISTOPHER LEE	2011-537136	PER PURCHASE PRICE	FR14ADVLTX	19.26
BROWN CHRISTOPHER LEE	2011-537136	PER PURCHASE PRICE	C ADVLTAX	303.35
BROWN MICHAEL ANTHONY	2011-625802	MOVED TO KENTUCKY	C ADVLTAX	90.48
BROWN MICHAEL ANTHONY	2011-625802	MOVED TO KENTUCKY	CI03ADVLTX	63.19
BUJOLD DANNY	2011-652339	PRO-RATED BILL	C ADVLTAX	70.98
BUJOLD DANNY	2011-652339	PRO-RATED BILL	CI02ADVLTX	47.32
BURLEYSON MALINDA SUZANNE	2011-645384	PRORATION	C ADVLTAX	5.96
BURLEYSON MALINDA SUZANNE	2011-645384	PRORATION	CI04ADVLTX	4.63
BURTON LARRY L JR	2011-22112	RELEASE ADVERTISING	C ADVTFEE	1.25
BUTLER RODNEY LANE	2009-593889	RELEASED	C GARNFEE	60
CAMILLI NICHOLAS RONALD	2011-631876	PRORATION	FR04ADVLTX	0.78
CAMILLI NICHOLAS RONALD	2011-631876	PRORATION	C ADVLTAX	12.33
CAROLINA CUSTOM COUNTERS	2011-622676	PRO-RATED BILL	C ADVLTAX	26.63
CAROLINA CUSTOM COUNTERS	2011-622676	PRO-RATED BILL	CI06ADVLTX	5.92
CAROLINA TREE CARE INC	2012-191	BILLED AS RMV,	C PEN FEE	54.71
CAROLINA TREE CARE INC	2012-193	BILLED AS RMV,	C PEN FEE	181.47
CAROLINA TREE CARE INC	2012-194	BILLED AS RMV,	C PEN FEE	256.86
CAROLINA TREE CARE INC	2012-195	BILLED AS RMV,	C PEN FEE	348.26
CAROLINA TREE CARE INC	2012-192	BILLED AS RMV,	C PEN FEE	110.08
CAROLINA TREE CARE INC	2012-192	BILLED AS RMV,	CN02PEN FEE	73.39
CAROLINA TREE CARE INC	2012-191	BILLED AS RMV,	CN02PEN FEE	36.47
CAROLINA TREE CARE INC	2012-191	BILLED AS RMV,	C ADVLTAX	273.54
CAROLINA TREE CARE INC	2012-192	BILLED AS RMV,	C ADVLTAX	366.94
CAROLINA TREE CARE INC	2012-195	BILLED AS RMV,	C ADVLTAX	580.44
CAROLINA TREE CARE INC	2012-194	BILLED AS RMV,	C ADVLTAX	513.72
CAROLINA TREE CARE INC	2012-193	BILLED AS RMV,	C ADVLTAX	453.68

CAROLINA TREE CARE INC	2012-193	BILLED AS RMV,	CN02ADVLTX	302.45
CAROLINA TREE CARE INC	2012-192	BILLED AS RMV,	CN02ADVLTX	244.63
CAROLINA TREE CARE INC	2012-191	BILLED AS RMV,	CN02ADVLTX	182.36
CARPENTER JANICE STALLINGS	2011-584942	SITUS ERROR-REMOVE	CI02ADVLTX	70.85
CARPENTER JANICE STALLINGS	2011-584942	SITUS ERROR-REMOVE	CTAGFFEEFEE	15
CECCHINI MICHAEL CHARLES	2011-647595	RELEASE IN FULL TO	CTAGFFEEFEE	15
CECCHINI MICHAEL CHARLES	2011-647595	RELEASE IN FULL TO	CI02ADVLTX	61.49
CECCHINI MICHAEL CHARLES	2011-647595	RELEASE IN FULL TO	C ADVLTAX	92.23
CHARLOTTE-MECKLENBURG HOSPITAL	2011-25547	EXEMPT CODE NOT	C ADVLTAX	28547.19
CHARLOTTE-MECKLENBURG HOSPITAL	2011-25547	EXEMPT CODE NOT	CN02ADVLTX	19031.46
CHARLOTTE-MECKLENBURG HOSPITAL	2011-25547	EXEMPT CODE NOT	C ADVTFEE	1.25
CHITTY GEORGE COLEMAN	2011-627705	PRORATION	FR07ADVLTX	6.07
CHITTY GEORGE COLEMAN	2011-627705	PRORATION	C ADVLTAX	51.03
CLARK GERALD ANDREW JR	2011-636021	PRORATED	C ADVLTAX	30.87
CLARK GERALD ANDREW JR	2011-636021	PRORATED	FR07ADVLTX	3.68
COIA JO BETH	2011-630128	PRO-RATED BILL	C ADVLTAX	17.13
COIA JO BETH	2011-630128	PRO-RATED BILL	FR15ADVLTX	1.63
COLE DAVID ALLYN	2011-639538	SITUS	CTAGFFEEFEE	15
COLE DAVID ALLYN	2011-639538	SITUS	CI02ADVLTX	26.92
COLLINS CORY CAMERON	2011-602638	VETERANS EXEMPTION	CI02ADVLTX	183.71
COLLINS CORY CAMERON	2011-602638	VETERANS EXEMPTION	C ADVLTAX	275.56
COLLINS CORY CAMERON	2011-602638	VETERANS EXEMPTION	CTAGFFEEFEE	15
CONCORD TOWING & RECOVERY	2011-540440	VALUE ADJ TO 300	C ADVLTAX	315
CONCORD TOWING & RECOVERY	2011-540440	VALUE ADJ TO 300	CI02ADVLTX	210
CONY CLARA M	2011-28208	RELEASED	C ADVTFEE	1.25
COOK LEE FRANKLIN	2011-630787	PRORATION	CI02ADVLTX	12.88
COOK LEE FRANKLIN	2011-630787	PRORATION	C ADVLTAX	19.32
COOPER SANDRA JEAN	2011-612824	RELEASED	C GARNFEE	60
CORBETT JAMES EMERY JR	2011-639300	PRO-RATED BILL	FR02ADVLTX	2.61
CORBETT JAMES EMERY JR	2011-639300	PRO-RATED BILL	C ADVLTAX	32.84
CRIPPS JORDAN JOSEPH	2011-640307	PRORATION	C ADVLTAX	69.26
CRIPPS JORDAN JOSEPH	2011-640307	PRORATION	FR04ADVLTX	4.4
CROSSPOINTE BAPTIST CHURCH INC	2011-30168	RELEASED	C ADVTFEE	1.25
DANIELS DONNIE WAYNE	2011-500966	VEHICLE TOTALED.	CI04ADVLTX	2.23
DANIELS DONNIE WAYNE	2011-500966	VEHICLE TOTALED.	C ADVLTAX	2.87
DAVIDSON CARLTON RANDOLPH	2011-637420		C ADVLTAX	13.14
DAVIDSON CARLTON RANDOLPH	2011-637420		CI02ADVLTX	8.76
DEWALT INDUSTRIAL TOOL	2010-14183	TRANSFERRED TO	C ADVLTAX	2255.4
DEWALT INDUSTRIAL TOOL	2010-14183	TRANSFERRED TO	CN01ADVLTX	447.5
DEWALT INDUSTRIAL TOOL	2010-14183	TRANSFERRED TO	FN19ADVLTX	268.5
DEWALT INDUSTRIAL TOOL	2010-14183	TRANSFERRED TO	FN19PEN FEE	26.85
DEWALT INDUSTRIAL TOOL	2010-14183	TRANSFERRED TO	CN01PEN FEE	44.75
DEWALT INDUSTRIAL TOOL	2010-14183	TRANSFERRED TO	C PEN FEE	225.54
DIEROLF WALTER J	2011-32799	RELEASED	C ADVTFEE	1.25
DULLUM JARED TRISTAN	2011-599737	Proration	CI02ADVLTX	11.85
DULLUM JARED TRISTAN	2011-599737	Proration	C ADVLTAX	17.77
EDWARDS GWENDOLYN MILLER	2011-573275	PRORATED	C ADVLTAX	15.77
EDWARDS GWENDOLYN MILLER	2011-573275	PRORATED	CI04ADVLTX	12.26
ELGUERA PEDRO MIGUEL	2011-613028	PRO-RATED BILL	C ADVLTAX	3.21
ELGUERA PEDRO MIGUEL	2011-613028	PRO-RATED BILL	CI02ADVLTX	2.14
ELKINS RONALD WAYNE	2011-574226	RELEASE GR FEE-NOT	C GARNFEE	60
ENTERPRISE FM TRUST	2011-624057	PRO-RATED BILL	CI02ADVLTX	34.19
ENTERPRISE FM TRUST	2011-624057	PRO-RATED BILL	C ADVLTAX	51.28
ESPINOZA DOMINGO HERNANDEZ	2011-504518	PRO-RATED BILL	C ADVLTAX	10.85
ESPINOZA DOMINGO HERNANDEZ	2011-504518	PRO-RATED BILL	CI04ADVLTX	8.44
FAISON PAMELA ANTOINETTE	2011-635555	PRORATION	CI02ADVLTX	17.59
FAISON PAMELA ANTOINETTE	2011-635555	PRORATION	C ADVLTAX	26.37
FARMER LARRY LAYTON	2011-629058	ADJUSTED VALUE TO	C ADVLTAX	65.99
FARMER LARRY LAYTON	2011-629058	ADJUSTED VALUE TO	CI04ADVLTX	51.33
FERGUSON DANIEL JACOB	2011-514944	ADJ VALUE TO \$5,988	CI01ADVLTX	55.07
FERGUSON DANIEL JACOB	2011-514944	ADJ VALUE TO \$5,988	FR19ADVLTX	33.04
FERGUSON DANIEL JACOB	2011-514944	ADJ VALUE TO \$5,988	C ADVLTAX	277.55
FERRIS MICHELLE MARIE	2010-666641	RELEASE TO LINCOLN	C ADVLTAX	35.97
FERRIS MICHELLE MARIE	2010-666641	RELEASE TO LINCOLN	FR11ADVLTX	1.71
FISCHBECK BEN	2011-630552	PRORATED	CI02ADVLTX	27.58
FISCHBECK BEN	2011-630552	PRORATED	C ADVLTAX	41.37
FLOURNOY WENDELL HUEY	2011-640330	PRO-RATED BILL	C ADVLTAX	95.85
FLOURNOY WENDELL HUEY	2011-640330	PRO-RATED BILL	FR19ADVLTX	14.45
FLOURNOY WENDELL HUEY	2011-640330	PRO-RATED BILL	CI01ADVLTX	20.54
FLOWE JOHN LOCKLIN	2011-653761	VEHICLE SOLD AND	C ADVLTAX	268.71
FLOWE JOHN LOCKLIN	2011-653761	VEHICLE SOLD AND	CI02ADVLTX	179.14
FOIL FRANCES MRS	2012-210	PUV ROLLBACK	C ADVLTAX	97.62
FOIL FRANCES MRS	2012-210	PUV ROLLBACK	FR15ADVLTX	7.75
FOX TERRESA HAAS	2010-624112		C GARNFEE	30
FUENTES JOSE R	2011-39768	RELEASED	C ADVTFEE	1.25
GALLUP MARCHETA WHITTAKER	2011-633357	PRO-RATED BILL	CI02ADVLTX	20.79
GALLUP MARCHETA WHITTAKER	2011-633357	PRO-RATED BILL	C ADVLTAX	31.19
GARCIA ALTAGRACIA RODRIGUEZ	2011-616503	PRORATION	C ADVLTAX	51.75
GARCIA ALTAGRACIA RODRIGUEZ	2011-616503	PRORATION	FR11ADVLTX	4.11
GARCIA ROBIN TUCK	2011-629827	PRORATED	C ADVLTAX	5.72
GARCIA ROBIN TUCK	2011-629827	PRORATED	CI04ADVLTX	4.45
GARLAND GERALDINE &	2011-40836	RELEASED	C ADVTFEE	1.25
GEDDES RANDALL ROGER	2011-631620	PRORATED	C ADVLTAX	23.78
GEDDES RANDALL ROGER	2011-631620	PRORATED	CI02ADVLTX	15.86
GOFORTH HAROLD DEAN	2011-644632	PRO-RATED BILL	C ADVLTAX	18.38
GOFORTH HAROLD DEAN	2011-644632	PRO-RATED BILL	CI04ADVLTX	14.29
GOLDSMITH MARSHA HARTSELL	2011-646810	RELEASED 10 MONTHS	FR05ADVLTX	3.19
GOLDSMITH MARSHA HARTSELL	2011-646810	RELEASED 10 MONTHS	C ADVLTAX	36.54
GREENWOOD LESLIE ANN	2011-633910	PRORATION	C ADVLTAX	15.31
GREENWOOD LESLIE ANN	2011-633910	PRORATION	FR07ADVLTX	1.82

GREG ANDERSON RACING INC	2011-636190	IREDELL	FR11ADVLTAX	13.81
GREG ANDERSON RACING INC	2011-636190	IREDELL	C ADVLTAX	174.01
GRIFFITH RONALD GERALD JR	2011-647251	VALUE ADJUSTMENT	C ADVLTAX	49.91
GRIFFITH RONALD GERALD JR	2011-649847	VALUE ADJUSTMENT	C ADVLTAX	5.93
GRIFFITH RONALD GERALD JR	2011-649847	VALUE ADJUSTMENT	FR07ADVLTAX	0.71
GRIFFITH RONALD GERALD JR	2011-647251	VALUE ADJUSTMENT	FR07ADVLTAX	5.94
GUEVARA TARI SMITH	2011-641647	PRO-RATED BILL	CI02ADVLTAX	2.19
GUEVARA TARI SMITH	2011-641647	PRO-RATED BILL	C ADVLTAX	3.29
GUINN JOHNNIE R	2011-44196	RELEASED	C ADVTFEE	1.25
HALL ELIZABETH KEY	2009-656556		C GARNFEE	60
HARRIS LARRY EUGENE	2011-640294	PRO-RATED BILL	CI04ADVLTAX	154.22
HARRIS LARRY EUGENE	2011-640294	PRO-RATED BILL	C ADVLTAX	198.28
HART TERRI ANN	2011-595474	PRO-RATED BILL	C ADVLTAX	6.1
HART TERRI ANN	2011-595474	PRO-RATED BILL	CI02ADVLTAX	4.07
HASTINGS GARY MADISON II	2011-610866	PRORATION	CI02ADVLTAX	5.59
HASTINGS GARY MADISON II	2011-610866	PRORATION	C ADVLTAX	8.38
HAVELKA GWENDOLYN FLEMING	2011-651639	PRO-RATED BILL	C ADVLTAX	19.11
HAVELKA GWENDOLYN FLEMING	2011-651639	PRO-RATED BILL	CI02ADVLTAX	12.74
HELMANDOLLAR GREGORY TODD	2010-657405	PRORATED	C ADVLTAX	15.33
HELMANDOLLAR GREGORY TODD	2010-657405	PRORATED	CI01ADVLTAX	3.04
HELMANDOLLAR GREGORY TODD	2010-657405	PRORATED	FR19ADVLTAX	1.83
HERNANDEZ MARIA	2011-630837	PER TIRE KINGDOM	CI02ADVLTAX	14.27
HERNANDEZ MARIA	2011-630837	PER TIRE KINGDOM	C ADVLTAX	21.41
HERZBERG JASON BERNARD	2011-614920	PRORATED	C ADVLTAX	75.85
HERZBERG JASON BERNARD	2011-614920	PRORATED	CI04ADVLTAX	58.99
HICKSON ROSA L	2011-48762	RELEASED	C ADVTFEE	1.25
HILLARD JANINE LONG	2011-640633	PRORATION	CI01ADVLTAX	8.2
HILLARD JANINE LONG	2011-640633	PRORATION	FR19ADVLTAX	5.77
HILLARD JANINE LONG	2011-640633	PRORATION	C ADVLTAX	38.26
HUBBARD NICOLE	2011-51338	RELEASE ADVERTISING	C ADVTFEE	1.25
HUTCHESON VICTORIA L	2011-52134	RELEASED	C ADVTFEE	1.25
IRVIN PHILIP WESLEY	2011-612543	FEE ADDED IN ERROR	C GARNFEE	60
J & T INVESTMENT PROPERTIES LL	2011-645393	ADJUSTED VALUE PER	C ADVLTAX	10.63
J & T INVESTMENT PROPERTIES LL	2011-645393	ADJUSTED VALUE PER	CI02ADVLTAX	7.09
JENSEN MATTHEW JON	2011-650284	PRO-RATED BILL	CI02ADVLTAX	23.72
JENSEN MATTHEW JON	2011-650284	PRO-RATED BILL	C ADVLTAX	35.58
JOHNSON ROBERT THOMAS	2011-633244	ADJUSTED VALUE TO	C ADVLTAX	2.58
JOHNSON ROBERT THOMAS	2011-633244	ADJUSTED VALUE TO	CI02ADVLTAX	1.72
KENNEDY SHARON DIANE	2011-609764	PRORATED	FR11ADVLTAX	1.34
KENNEDY SHARON DIANE	2011-609764	PRORATED	C ADVLTAX	16.89
KIRK DAVID EDWARD	2011-648945	ADJUSTED VALUE PER	C ADVLTAX	81.46
KIRK DAVID EDWARD	2011-648945	ADJUSTED VALUE PER	CI02ADVLTAX	54.31
KRISEL STEPHEN PETER II	2011-652704	PRO-RATED BILL	C ADVLTAX	22.49
KRISEL STEPHEN PETER II	2011-652704	PRO-RATED BILL	FR09ADVLTAX	1.78
LANE MARY ANN	2011-653543	PRO-RATED BILL	C ADVLTAX	134.51
LANE MARY ANN	2011-653543	PRO-RATED BILL	CI02ADVLTAX	89.67
LEBARRON THOMAS JOHN	2011-565156	PRORATION	C ADVLTAX	25.83
LEBARRON THOMAS JOHN	2011-565156	PRORATION	CI01ADVLTAX	5.13
LEBARRON THOMAS JOHN	2011-565156	PRORATION	FR19ADVLTAX	3.89
LEMONS JAMES BAXTER	2011-619765	PRORATION	C ADVLTAX	21.36
LEMONS JAMES BAXTER	2011-619765	PRORATION	CI02ADVLTAX	14.24
LIBERTY BONDING LLC	2011-510523	RELEASED	C GARNFEE	60
LITTLEJOHN BRANDON LAROY	2011-605122	PER PHOTOS	CI04ADVLTAX	241.91
LITTLEJOHN BRANDON LAROY	2011-605122	PER PHOTOS	C ADVLTAX	311.03
LONG ROBERT WILLIAM	2011-607069	RELEASE CONCORD ADD	C ADVLTAX	13.99
LONG ROBERT WILLIAM	2011-607069	RELEASE CONCORD ADD	CI02ADVLTAX	9.32
LONG ROBERT WILLIAM	2011-607069	RELEASE CONCORD ADD	CTAGFFEEFEE	15
LOVE LOUISE MCDOWELL	2010-655491	PRORATED	CI03ADVLTAX	2.57
LOVE LOUISE MCDOWELL	2011-513483	PRORATED	FR16ADVLTAX	0.81
LOVE LOUISE MCDOWELL	2011-513483	PRORATED	C ADVLTAX	9.26
LOVE LOUISE MCDOWELL	2010-655491	PRORATED	C ADVLTAX	3.68
LOVE RACHEL A	2011-61802	RELEASED	C ADVTFEE	1.25
LOVETT ELIZABETH DIANE	2011-646291	PRORATED	CI02ADVLTAX	13.02
LOVETT ELIZABETH DIANE	2011-646291	PRORATED	C ADVLTAX	19.52
MAIER CHARLES WILLIAM	2011-640374	PRORATION	C ADVLTAX	279.82
MAIER CHARLES WILLIAM	2011-640374	PRORATION	CI02ADVLTAX	186.54
MCCORMICK JAMES C	2011-609067	DMV ERROR, VEHICLE	CI02ADVLTAX	27.85
MCCORMICK JAMES C	2011-609067	DMV ERROR, VEHICLE	C ADVLTAX	41.77
MCCORMICK JAMES C	2011-609067	DMV ERROR, VEHICLE	CTAGFFEEFEE	15
MCKINNEY DOUGLAS EUGENE	2011-65786	RELEASED	C ADVTFEE	1.25
MCPAHAN SKYE LEE	2011-567571	DMV SITUS ERROR----	CTAGFFEEFEE	15
MCPAHAN SKYE LEE	2011-567571	DMV SITUS ERROR----	C ADVLTAX	65.84
MCPAHAN SKYE LEE	2011-567571	DMV SITUS ERROR----	CI02ADVLTAX	43.89
MEDINA PAUL ADAM	2011-626757	PRO-RATED BILL	CI02ADVLTAX	15.21
MEDINA PAUL ADAM	2011-635150	PRO-RATED BILL	CI02ADVLTAX	41.52
MEDINA PAUL ADAM	2011-626757	PRO-RATED BILL	C ADVLTAX	22.82
MEDINA PAUL ADAM	2011-635150	PRO-RATED BILL	C ADVLTAX	62.27
MENIUS STEVEN WAYNE	2011-631248	PER PHOTOS PROVIDED	C ADVLTAX	310.28
MENIUS STEVEN WAYNE	2011-631248	PER PHOTOS PROVIDED	FR08ADVLTAX	29.55
MITCHELL TAMMY HAGER	2011-611497	PRO-RATED BILL	C ADVLTAX	70.81
MITCHELL TAMMY HAGER	2011-611497	PRO-RATED BILL	CI02ADVLTAX	47.21
MITCHUM JOHN WESLEY	2011-653598	RELEASE 3850 FOR	C ADVLTAX	24.26
MITCHUM JOHN WESLEY	2011-653598	RELEASE 3850 FOR	FR16ADVLTAX	2.12
MOLLER GEOFFREY ERNEST	2011-653946	PRO-RATED BILL	C ADVLTAX	37.8
MOLLER GEOFFREY ERNEST	2011-653946	PRO-RATED BILL	CI02ADVLTAX	25.2
MONDAY JOHN BEDFORD JR	2011-640508	PER PURCHASE PRICE	C ADVLTAX	284.6
MONDAY JOHN BEDFORD JR	2011-640508	PER PURCHASE PRICE	CI01ADVLTAX	60.99
MONDAY JOHN BEDFORD JR	2011-640508	PER PURCHASE PRICE	FR19ADVLTAX	42.92
MOORE ELLEN SUE	2011-650783	PRORATION	C ADVLTAX	22.93
MOORE ELLEN SUE	2011-650783	PRORATION	CI02ADVLTAX	15.28

MORRIS ELAINE THERESA	2009-589325		C	GARNFEE	30
MOSLEY TYRONNE DARREN	2011-597738	PRO-RATED BILL	CI02ADVLTX		40.04
MOSLEY TYRONNE DARREN	2011-597738	PRO-RATED BILL	C	ADVLTX	60.06
MOSS CREEK VILLAGE MASTER	2011-70049	RELEASE ADVERTISING	C	ADVTFEE	1.25
MUDIT LLC	2012-47	PER APPEAL AUDIT	C	PEN FEE	108.7
MUDIT LLC	2012-46	PER APPEAL AUDIT	C	PEN FEE	68.38
MUDIT LLC	2012-45	PER APPEAL AUDIT	C	PEN FEE	27.52
MUDIT LLC	2012-49	PER APPEAL AUDIT	C	PEN FEE	217.55
MUDIT LLC	2012-48	PER APPEAL AUDIT	C	PEN FEE	164.53
MUDIT LLC	2012-46	PER APPEAL AUDIT	CN02PEN FEE		45.59
MUDIT LLC	2012-45	PER APPEAL AUDIT	CN02PEN FEE		18.35
MUDIT LLC	2012-45	PER APPEAL AUDIT	C	ADVLTX	275.18
MUDIT LLC	2012-45	PER APPEAL AUDIT	CN02ADVLTX		183.46
MUDIT LLC	2012-46	PER APPEAL AUDIT	C	ADVLTX	341.91
MUDIT LLC	2012-48	PER APPEAL AUDIT	C	ADVLTX	411.32
MUDIT LLC	2012-49	PER APPEAL AUDIT	C	ADVLTX	435.1
MUDIT LLC	2012-47	PER APPEAL AUDIT	C	ADVLTX	362.34
MUDIT LLC	2012-47	PER APPEAL AUDIT	CN02ADVLTX		241.56
MUDIT LLC	2012-46	PER APPEAL AUDIT	CN02ADVLTX		227.94
MULLIKIN THOMAS PATRICK	2011-648138	SITUS ERROR-FORWARD	C	ADVLTX	21.11
MULLIKIN THOMAS PATRICK	2011-648138	SITUS ERROR-FORWARD	FR16ADVLTX		1.84
NAPIERKOWSKI ROBERT JOSEPH	2011-654001	PRORATION	C	ADVLTX	94.77
NAPIERKOWSKI ROBERT JOSEPH	2011-654001	PRORATION	CI02ADVLTX		63.18
NEAL TIMOTHY PATTON	2011-613634	PRORATION	CI02ADVLTX		52.04
NEAL TIMOTHY PATTON	2011-613634	PRORATION	C	ADVLTX	78.06
NEWSOME CHARLIE JOE	2011-609358	PRORATION	C	ADVLTX	25.16
NEWSOME CHARLIE JOE	2011-609358	PRORATION	CI02ADVLTX		16.77
NIEVES CARMEN SOCORO	2011-635876	VEHICLE SOLD AND	CI02ADVLTX		32.07
NIEVES CARMEN SOCORO	2011-635876	VEHICLE SOLD AND	C	ADVLTX	48.11
NOVA DANIEL GIOVANNI	2011-649583	DBL-BILLED/DIFF	C	ADVLTX	10.52
NOVA DANIEL GIOVANNI	2011-649583	DBL-BILLED/DIFF	CI04ADVLTX		8.18
NOVA DANIEL GIOVANNI	2011-649583	DBL-BILLED/DIFF	KTAGFFEEFEE		15
OLEARCZYK MATTHEW GERARD	2011-650172	SITUS IS MECK	C	ADVLTX	55.5
OLEARCZYK MATTHEW GERARD	2011-648966	SITUS IS MECK	C	ADVLTX	51.16
OLEARCZYK MATTHEW GERARD	2011-648966	SITUS IS MECK	FR11ADVLTX		4.06
OLEARCZYK MATTHEW GERARD	2011-650172	SITUS IS MECK	FR11ADVLTX		4.41
OLIVER JAMES HERBERT	2011-625330	PRORATED	CI02ADVLTX		27.64
OLIVER JAMES HERBERT	2011-625330	PRORATED	C	ADVLTX	41.45
OMARDE ORVILLE NICHOLSON	2011-650719	VALUE ADJ TO 400	C	ADVLTX	315
OMARDE ORVILLE NICHOLSON	2011-650719	VALUE ADJ TO 400	CI02ADVLTX		210
OVERCASH CHRISTOPHER ALLAN	2011-589339	RELEASED	C	GARNFEE	60
OWENS DOUGLAS DEAN	2010-606258	PRORATION	CI02ADVLTX		1.83
OWENS DOUGLAS DEAN	2011-519510	PRORATED	CI02ADVLTX		8.19
OWENS DOUGLAS DEAN	2011-519510	PRORATED	C	ADVLTX	12.28
OWENS DOUGLAS DEAN	2010-606258	PRORATION	C	ADVLTX	2.74
OZUNA ERIC MIRANDA	2011-74044	PER BILL OF SALE	CN02ADVLTX		11.13
OZUNA ERIC MIRANDA	2011-74044	PER BILL OF SALE	C	ADVLTX	16.69
OZUNA ERIC MIRANDA	2011-74044	PER BILL OF SALE	CN02PEN FEE		1.11
OZUNA ERIC MIRANDA	2011-74044	PER BILL OF SALE	C	PEN FEE	1.67
PADILLA KASANDRA ANTOINETTE	2010-649353	PRORATED	C	ADVLTX	4.71
PADILLA KASANDRA ANTOINETTE	2010-649353	PRORATED	CI02ADVLTX		3.14
PARKER ASRIEL II	2011-524623	TAX BILL OVERLAP,	CI02ADVLTX		18.87
PARKER ASRIEL II	2011-623997	MOVED TO FL AND	CI02ADVLTX		29.54
PARKER ASRIEL II	2011-524623	TAX BILL OVERLAP,	C	ADVLTX	28.3
PARKER ASRIEL II	2011-623997	MOVED TO FL AND	C	ADVLTX	44.31
PATEL KIRAN SANDIP	2011-606340	PRO-RATED BILL	C	ADVLTX	39.85
PATEL KIRAN SANDIP	2011-606340	PRO-RATED BILL	CI02ADVLTX		26.57
PATEL SANDIP	2011-75180	RELEASED	C	ADVTFEE	1.25
PATEL SANDIP	2011-75181	RELEASED	C	ADVTFEE	1.25
PATTON LAURA KATE	2011-627485	PRORATION	FR04ADVLTX		5.96
PATTON LAURA KATE	2011-627485	PRORATION	C	ADVLTX	93.77
PEACOCK JORDAN LYNN	2011-650833	PRO-RATED BILL	C	ADVLTX	37.83
PEACOCK JORDAN LYNN	2011-650833	PRO-RATED BILL	CI04ADVLTX		29.43
PEARL KELLY MICHELE	2011-608399	PRO-RATED BILL	C	ADVLTX	23.31
PEARL KELLY MICHELE	2011-608399	PRO-RATED BILL	CI02ADVLTX		15.54
PLESS HAROLD WAYNE	2011-504904	LAND O SUN- DOESNT	C	GARNFEE	60
POPINCHALK MICHAEL RICHARD	2010-643292	VALUE ADJ TO 300	CI02ADVLTX		16.76
POPINCHALK MICHAEL RICHARD	2010-643292	VALUE ADJ TO 300	C	ADVLTX	25.14
PRESUTTI ANTHONY JOSEPH	2011-604971	VEHICLE SOLD AND	C	ADVLTX	10.07
PRESUTTI ANTHONY JOSEPH	2011-604971	VEHICLE SOLD AND	FR13ADVLTX		0.96
RABON JOHNATHON D	2011-79022	RELEASE ADV FEE-	C	ADVTFEE	1.25
REDEMPTION WORLD OUTREACH CENT	2011-640538	APPLICATION FOR	CTAGFFEEFEE		15
REDEMPTION WORLD OUTREACH CENT	2011-631138	APPLICATION FOR	C	ADVLTX	14.18
REDEMPTION WORLD OUTREACH CENT	2011-640538	APPLICATION FOR	C	ADVLTX	59.54
REDEMPTION WORLD OUTREACH CENT	2011-631138	APPLICATION FOR	CI02ADVLTX		9.45
REDEMPTION WORLD OUTREACH CENT	2011-640538	APPLICATION FOR	CI02ADVLTX		39.69
REDMAN ANNE E	2011-79802	RELEASED	C	ADVTFEE	1.25
REED MICHELLE RENEE MORRIS	2011-606779	PRO-RATED BILL	CI02ADVLTX		12.55
REED MICHELLE RENEE MORRIS	2011-606779	PRO-RATED BILL	C	ADVLTX	18.81
RETORT MICHAEL THOMAS	2011-649056	PRORATION	C	ADVLTX	85.24
RETORT MICHAEL THOMAS	2011-649056	PRORATION	CI02ADVLTX		56.82
REYNOLDS LEON JULIAN	2011-631071	PRO-RATED BILL	C	ADVLTX	16.58
REYNOLDS LEON JULIAN	2011-631071	PRO-RATED BILL	CI04ADVLTX		12.9
RHODES WILLIAM HARRISON III	2011-644274	PRO-RATED BILL	C	ADVLTX	2.63
RHODES WILLIAM HARRISON III	2011-644274	PRO-RATED BILL	CI02ADVLTX		1.75
RHYNE BETTY CHAMBERS	2011-632363	PRO-RATED BILL	C	ADVLTX	29.3
RHYNE BETTY CHAMBERS	2011-632363	PRO-RATED BILL	CI04ADVLTX		22.79
RICE JOHN ERVIN	2011-634827	ANTIQUE AUTO	C	ADVLTX	62.69
RICE JOHN ERVIN	2011-634827	ANTIQUE AUTO	CI02ADVLTX		41.79
RITCH SUMMER DAWN	2011-537190	PRORATION	C	ADVLTX	13.45

RITCH SUMMER DAWN	2011-537190	PRORATION	FR16ADVLTX	1.17
ROLLINS JACKSON PRICE	2011-640615	RELEASE TO	FR11ADVLTX	10.84
ROLLINS JACKSON PRICE	2011-640615	RELEASE TO	C ADVLTX	136.58
ROMESBURG JASON NATHANIEL	2011-615571	RELEASED FEE NO	C GARNFEE	60
RUCKER RAY & WF SHARON	2011-83170	RELEASE ADV FEE-	C ADVTFFEE	1.25
SANDBOX KIDS INC	2011-84005	2010 TAX RETURN	C PEN FEE	1.74
SANDBOX KIDS INC	2011-84005	2010 TAX RETURN	CN02PEN FEE	1.16
SANDBOX KIDS INC	2011-84005	2010 TAX RETURN	C ADVLTX	17.38
SANDBOX KIDS INC	2011-84005	2010 TAX RETURN	CN02ADVLTX	11.58
SANTORO DANIELE	2011-618134	PRO-RATED BILL	CI02ADVLTX	3.39
SANTORO DANIELE	2011-618134	PRO-RATED BILL	C ADVLTX	5.09
SCHLEPLER RICHARD ALLEN	2011-650461	SITUS CORRECTION	CI02ADVLTX	73.16
SCHLEPLER RICHARD ALLEN	2011-650461	SITUS CORRECTION	CTAGFFEEFEE	15
SCHIEVE JEFFEREY LAWRENCE	2011-653924	PRO-RATED BILL	CI02ADVLTX	24.85
SCHIEVE JEFFEREY LAWRENCE	2011-653924	PRO-RATED BILL	C ADVLTX	37.28
SERSEN ANDREA NICHOLE	2011-651491	PRORATION	C ADVLTX	11.96
SERSEN ANDREA NICHOLE	2011-651491	PRORATION	CI02ADVLTX	7.97
SHEPHERD BEVERLY C	2011-86145	RELEASED	C ADVTFFEE	1.25
SHERMAN JACOB MITCHELL	2011-635172	25% DEDUCTION FOR	FR02ADVLTX	1.44
SHERMAN JACOB MITCHELL	2011-635172	25% DEDUCTION FOR	C ADVLTX	18.2
SHUMAKER CHRISTOPHER TODD	2011-652207	PRORATED	C ADVLTX	20.49
SHUMAKER CHRISTOPHER TODD	2011-652207	PRORATED	CI02ADVLTX	13.67
SISCHO MELANIE GORDON	2011-638903	TRADED VEHICLE AND	C ADVLTX	35.05
SISCHO MELANIE GORDON	2011-638903	TRADED VEHICLE AND	CI04ADVLTX	27.26
SLEEP DIMENSIONS	2011-632997	PRORATION	C ADVLTX	28.23
SLEEP DIMENSIONS	2011-632997	PRORATION	CI02ADVLTX	18.81
SLOOP DONNA HARRISON	2011-620445	PRO-RATED BILL	CI02ADVLTX	14.4
SLOOP DONNA HARRISON	2011-620445	PRO-RATED BILL	C ADVLTX	21.6
SMITH ANGEL ELAINE	2011-603518	PRO-RATED BILL	C ADVLTX	13.58
SMITH ANGEL ELAINE	2011-603518	PRO-RATED BILL	CI06ADVLTX	3.02
SMITH GRETCHEL B	2010-67763	legal fees added to	C LEGLFEE	11
SMITH SHIRLEAN YOLANDA	2011-651929	PRORATED	C ADVLTX	83.62
SMITH SHIRLEAN YOLANDA	2011-651929	PRORATED	CI02ADVLTX	55.75
SOLOCHIER ELAINE CROWE	2011-614626	PRO-RATED BILL	CI02ADVLTX	54.6
SOLOCHIER ELAINE CROWE	2011-614626	PRO-RATED BILL	C ADVLTX	81.89
SOSA NOE ELIZARDO	2011-615477	PRORATION	C ADVLTX	69.5
SOSA NOE ELIZARDO	2011-616149	PRORATED	C ADVLTX	42.58
SOSA NOE ELIZARDO	2011-616149	PRORATED	FR07ADVLTX	5.07
SOSA NOE ELIZARDO	2011-615477	PRORATION	FR07ADVLTX	8.27
STAFFORD FOIL HERBERT	2011-90206	RELEASED	C ADVTFFEE	1.25
STALLINGS HELEN BROOKS	2011-542305	RELEASE GR FEE-	C GARNFEE	60
STARNE FRED J	2011-90607	RELEASED	C ADVTFFEE	1.25
STEGALL JASON W	2011-90923	RELEASED	C ADVTFFEE	1.25
STEGMAN THEODORE JOSEPH	2011-637573	PRORATED	CI02ADVLTX	42.73
STEGMAN THEODORE JOSEPH	2011-637573	PRORATED	C ADVLTX	64.1
STERN ELIZABETH SPENCER	2011-554622	PRORATED	C ADVLTX	65.2
STERN ELIZABETH SPENCER	2011-554622	PRORATED	FR15ADVLTX	5.18
STRICKLAND JOSEPH H JR	2011-91688	RELEASED	C ADVTFFEE	1.25
STYLES EVELYN J	2011-91876	RELEASED	C ADVTFFEE	1.25
SUMMERS MATTHEW E & WF	2011-92073	RELEASED	C ADVTFFEE	1.25
TANN MARIE P	2011-92782	RELEASED	C ADVTFFEE	1.25
THOMPSON WILLIAM DAVID	2011-635541	TOTAL LOSS TITLE	CI04ADVLTX	12.91
THOMPSON WILLIAM DAVID	2011-635541	TOTAL LOSS TITLE	C ADVLTX	16.6
THRIFT MICHAEL DAVID	2011-632305	HIGH MILEAGE	C ADVLTX	8.16
THRIFT MICHAEL DAVID	2011-632305	HIGH MILEAGE	CI02ADVLTX	5.44
TRUJILLO ABELINO	2011-95596	RELEASED	C ADVTFFEE	1.25
TRULL FRED	2011-95615	RELEASE ADVERTISING	C ADVTFFEE	1.25
TRULL FRED E JR & ANDREA J	2011-95621	RELEASED	C ADVTFFEE	1.25
TUTTLE JEFFREY DANIEL	2011-532204	RELEASED 11 MONTHS	CI02ADVLTX	6.32
TUTTLE JEFFREY DANIEL	2011-532204	RELEASED 11 MONTHS	C ADVLTX	9.47
VANCE KURT DAVID	2011-96820	RELEASED	C ADVTFFEE	1.25
WAKEFIELD COMMUNITIES	2011-97872	RELEASED	C ADVTFFEE	1.25
WALKER DEBRA STANTON	2011-633571	PRO-RATED BILL	CI04ADVLTX	19.45
WALKER DEBRA STANTON	2011-633571	PRO-RATED BILL	C ADVLTX	25.01
WHEELER CURTIS DWAYNE	2011-591785	PRO-RATED BILL	C ADVLTX	1.58
WHEELER CURTIS DWAYNE	2011-591785	PRO-RATED BILL	CI02ADVLTX	1.05
WHITLEY JACKIE LYNDON SR	2011-621863	PRORATION	C ADVLTX	17.91
WHITLEY JACKIE LYNDON SR	2011-621863	PRORATION	FR03ADVLTX	1.42
WHITTEN JEFFREY LYNN	2011-642334	ANTIOUE AUTO	CI04ADVLTX	143.08
WHITTEN JEFFREY LYNN	2011-642334	ANTIOUE AUTO	C ADVLTX	183.96
WILLIAMS ROBERT ALLEN	2011-628894	ONSITE VALUATION	C ADVLTX	30.79
WILLIAMS ROBERT ALLEN	2011-628894	ONSITE VALUATION	FR13ADVLTX	2.93
WILLIAMS ROBERT STEVEN	2011-647249	PRORATED	C ADVLTX	5.89
WILLIAMS ROBERT STEVEN	2011-647249	PRORATED	CI02ADVLTX	3.92
WILLIAMS SHERRY YOUNT	2011-633279	RELEASE TO IREDELL	C ADVLTX	24.19
WILLIAMS SHERRY YOUNT	2011-633279	RELEASE TO IREDELL	CI04ADVLTX	18.82
WILLIAMS SHERRY YOUNT	2011-633279	RELEASE TO IREDELL	KTAGFFEEFEE	15
WILSON TERRI ANN	2011-614334	RELEASED	C GARNFEE	60
WINSTON JOHN HENRY IV	2011-500214	PRORATED FOR	CI02ADVLTX	3.74
WINSTON JOHN HENRY IV	2011-500214	PRORATED FOR	C ADVLTX	5.61
YATES-CHREITZBERG-HUGHES ARCHI	2011-645519	PRORATION	CI02ADVLTX	10.62
YATES-CHREITZBERG-HUGHES ARCHI	2011-645519	OWNED LESS THAN ONE	CI02ADVLTX	11.59
YATES-CHREITZBERG-HUGHES ARCHI	2011-645519	OWNED LESS THAN ONE	CI02ADVLTX	-10.62
YATES-CHREITZBERG-HUGHES ARCHI	2011-645519	OWNED LESS THAN ONE	C ADVLTX	-15.94
YATES-CHREITZBERG-HUGHES ARCHI	2011-645519	OWNED LESS THAN ONE	C ADVLTX	17.39
YATES-CHREITZBERG-HUGHES ARCHI	2011-645519	OWNED LESS THAN ONE	C ADVLTX	15.94
YATES-CHREITZBERG-HUGHES ARCHI	2011-645519	OWNED LESS THAN ONE	CTAGFFEEFEE	15
YORK JUDY STOUGH	2011-518680	PRO-RATED BILL	FR14ADVLTX	1.51
YORK JUDY STOUGH	2011-518680	PRO-RATED BILL	C ADVLTX	23.76
YOUNCE PROPERTIES LLC	2011-103202	RELEASED	C ADVTFFEE	1.25

YOUTH/ADULT CARE MANAGMT INC	2011-103315	PROPERTY STILL IN	C	ADVTFEE	1.25
YOUTH/ADULT CARE MANAGMT INC	2011-103321	PROPERTY STILL IN	C	ADVTFEE	1.25
YOUTH/ADULT CARE MANAGMT INC	2011-103320	PROPERTY STILL IN	C	ADVTFEE	1.25
YOUTH/ADULT CARE MANAGMT INC	2011-103318	PROPERTY STILL IN	C	ADVTFEE	1.25
YOUTH/ADULT CARE MANAGMT INC	2011-103317	PROPERTY STILL IN	C	ADVTFEE	1.25
YOUTH/ADULT CARE MANAGMT INC	2011-103316	PROPERTY STILL IN	C	ADVTFEE	1.25



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

BOC - Strategic Plan Update

BRIEF SUMMARY:

The Board's strategic plan includes the County's vision, mission, long term goals and current performance objectives. This report provides a status of the county's progress towards achieving its goals and updates on objectives and key initiatives.

Minor modifications were made to the objectives at the work session.

REQUESTED ACTION:

Motion to adopt revised strategic goals and objectives.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [Strategic Plan Performance Report](#)
-

STRATEGIC PLANNING AND VISIONING FY 2012-2013 UPDATE

Cabarrus County began an intensive, multi-year strategic planning process in 2006 that led to the Board of Commissioners establishing a clear strategic path for the County and its departments. The County's strategic plan identifies measurable outcomes to guide our progress in the years to come.

Through this initiative, County departments implemented strategies and performance measures to achieve Board-directed goals in addition to identifying budget, policy, resource and timeframe implications of reaching each goal. This will ensure County resources are prioritized based on the extent each County program or service is related to the Board's chosen outcomes.

The vision for the County summarizes its desired future state and special character of the community. The Cabarrus County's vision:

Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive and our community prospers.

The mission defines the County's purpose and explains its roles in terms of achieving our vision, intended outcomes and serving our citizens. Cabarrus County's mission states:

Through visionary leadership and good stewardship, we will ensure public safety, administer state requirements, determine county needs and provide services to continually enhance quality of life.

The County's core values are the essential beliefs and principles that determine how the County carries out its mission and provides guidance and inspiration for the people who work for the County so that the Board of

Commissioners and County, staff may all pull in the same direction and toward the same goals.

Board members identified four core values to guide how county government should carry out its mission:

- **Accountable and Responsible** – Our decisions will be based on facts and a full understanding of the matters before us, including the implications for individuals, businesses and the community as a whole.
- **Collaborative** – As individuals, we will engage each other during the decision making process. Collectively, we will cooperatively engage other governing bodies, the community and stakeholders in the decisions that affect the county's citizens through opportunities to participate with input, education and feedback.
- **Integrity** – We understand and accept our duty to do the public's business in an open, honest and transparent manner.
- **Respect** – Healthy debate and diversity of opinion is expected and encouraged, requiring a high level of civil decorum in all our discussions.

The Board of Commissioners continued its strategic planning process by providing descriptions of its established core values and by refining its five over-arching goals. The Board also discussed outcomes for each goal statement. These outcomes include initiatives that will support and achieve each goal.

The following tables outline the Boards five goals and outcomes associated with each. Progress and results will be monitored and refined over time, and the Board of Commissioners will continue to review and update its outcomes annually.

PERFORMANCE SUMMARY

GOALS		ACHIEVEMENT STAGE
Goal 1	Preserve and enhance the quality of life by addressing growth with sound public policies that sustain resources, provide high quality services, and fund infrastructure needs.	PROGRESS
Goal 2	Achieve community-wide preparedness to protect public safety, respond to routine and catastrophic events, and maintain and restore the well-being of all residents.	PROGRESS
Goal 3	Use resources wisely and responsibly by protecting assets, minimizing risk, creating partnerships and using technology to maximize the value of county investments expenditures and services.	PROGRESS
Goal 4	Promote a fully engaged community with a shared understanding of its issues and challenges and working together to achieve its goals.	PLANNING
Goal 5	Ensure that all citizens have equal opportunity and access to education, health care, and economic prosperity and encourage citizens to fulfill their potential and contribute to their community.	PROGRESS

FY 2012 ACHIEVEMENT LEGEND		Count	Percent
SUCCESS	Goal or Objective has been achieved	6	40%
PROGRESS	Strategies or initiatives have been implemented	6	40%
PLANNING	Strategies or initiatives are under development	2	13%
NO DEVELOPMENT	No action taken	1	7%

OBJECTIVES

GOAL 1: Preserve and enhance the quality of life by addressing growth with sound public policies that sustain resources, provide high quality services, and fund infrastructure needs.

ACHIEVEMENT	OBJECTIVE
SUCCESS	<ul style="list-style-type: none"> ▪ Develop a long-term financial model for providing for the capital needs of schools with a minimum of 10% to be “pay as you go” (meaning 10% of the cost will not be financed). This will work toward a long-term goal of paying for new schools with 20% of construction funds designated as “pay as you go”. ▪ Begin a comprehensive, sustainable community initiative, with the N.C. Agricultural Development and Farmland Preservation Trust Fund grant proposal as the centerpiece. This initiative will include a plan to “green” County government operations and regulations by employing environmentally friendly practices.

PROGRESS	<ul style="list-style-type: none"> ▪ Approve a financing plan to fund the school systems' five-year critical needs. ▪ Set the tax rate at a level that raises sufficient revenue to meet County needs and goals. ▪ Develop a single comprehensive plan which focuses on sustainability efforts and defines areas for future utility extensions, land uses and densities, consistent, high quality development standards; water use and conservation, (including an agreement with all jurisdictions to reserve an agreed-upon percentage for emergencies or unplanned needs); annexations, road and other transportation improvements, school construction and other public improvements in a collaborative effort involving the public, the County, all municipalities, the school systems and Water and Sewer Authority of Cabarrus County (WSACC).
NO DEVELOPMENT	<ul style="list-style-type: none"> ▪ Work with the school boards to determine any advantages in offering more distance learning classes.

GOAL 2: Achieve community-wide preparedness to protect public safety, respond to routine and catastrophic events, and maintain and restore the well-being of all residents.

ACHIEVEMENT	OBJECTIVE
SUCCESS	<ul style="list-style-type: none"> ▪ Ask all public safety agencies in the County to assess training facility needs and develop a plan to meet those needs.
PROGRESS <u>UPDATED!</u>	<ul style="list-style-type: none"> ▪ Complete the National Incident Management report, assess the fire suppression response in the unincorporated areas, identify short comings and provide recommendations for improvement. ▪ Create a regional, redundant 911 Communications System.
<u>NEW!</u>	<ul style="list-style-type: none"> ▪ Assess school sites for adequate space/access/water supply for emergency and preparedness activities. ▪ Launch the special needs registry to assist citizens in their specific needs during crisis situations. ▪ Complete plan to include public safety message on Channel 22. ▪ Implement a disaster debris management plan to enhance our capabilities to facilitate the performance of county services during and after a debris-generating incident.

Goal 3. Use resources wisely and responsibly by protecting assets, minimizing risk, creating partnerships and using technology to maximize the value of county investments expenditures and services.

ACHIEVEMENT	OBJECTIVE
SUCCESS	<ul style="list-style-type: none"> Participate in continuing education opportunities for members of the Board of Commissioners to achieve competencies as needed.
PROGRESS	<ul style="list-style-type: none"> Institutionalize a joint school facilities planning and construction committee and collaborate with the school boards to develop cost-effective and comprehensive construction standards. Also consider alternative uses of school buildings after hours.

Goal 4. Promote a fully engaged community with a shared understanding of its issues and challenges and working together to achieve its goals.

ACHIEVEMENT	OBJECTIVE
<i>NEW!</i>	<ul style="list-style-type: none"> Educate citizens about county issues. Improve public involvement in decision-making.

Goal 5. Ensure that all citizens have equal opportunity and access to education, health care, and economic prosperity and encourage citizens to fulfill their potential and contribute to their community.

ACHIEVEMENT	OBJECTIVE
SUCCESS	<ul style="list-style-type: none"> Use the new Community Needs Assessment to guide a collaborative community effort to consider the needs and issues raised by the Assessment. Progress and results will be monitored and refined over time, and the Board of Commissioners will review and update its desired outcomes at least annually.
PLANNING	<ul style="list-style-type: none"> Hold an extensive work session for information gathering and strategy development in the area of economic development.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

New Business

SUBJECT:

County Manager - Presentation of the Proposed FY 2013 Cabarrus County Budget & Scheduling of Public Hearing

BRIEF SUMMARY:

The Cabarrus County Manager will present the proposed Cabarrus County Budget for Fiscal Year 2013 to the Board of Commissioners on Monday, May 21, 2012. A copy of the proposed budget will be filed in the office of the Clerk to the Board on that same evening and will be available for public inspection at the Cabarrus County Governmental Center during regular business hours. The 2013 preliminary budget will also be posted on the County's website at <http://www.cabarruscounty.us/government/Pages/Budget.aspx>. Budget workshop meetings will be held in the Multipurpose Room at the Governmental Center, 65 Church Street SE, Concord on May 22 and 24 and May 29 and 31, 2012 at 4:00 p.m.

A public hearing on the proposed budget is required and citizens are encouraged to attend and present written or oral comments. Adoption of the proposed budget is scheduled for June 18.

REQUESTED ACTION:

Receive budget.

Set a public hearing on the proposed FY 2013 Cabarrus County budget for Monday, June 18, 2012 at 6:30 p.m. or as soon thereafter as persons may be heard.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS

- [PHN Webpage](#)
 - [Public Hearing Notice - Website](#)
-



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Public Notices

Board of Commissioners Public Hearing Notices - 6:30 pm

Notice Subject	Meeting Date	Posted Date
Proposed Cabarrus County Budget for Fiscal Year 2013 <small>NEW</small>	6/18/2012 6:30:00 PM	5/8/2012
Coming Economic Development Grant	4/16/2012 6:30:00 PM	4/3/2012
Farmland Protection Plan	2/20/2012 6:30:00 PM	2/7/2012
HOME Investment Partnership Program	1/17/2012 6:30:00 PM	1/4/2012
Elderly and Disabled Grant Program	1/17/2012 6:30:00 PM	1/4/2012
Job Access and Reverse Commute (JARC) Grant	1/17/2012 6:30:00 PM	1/4/2012
Community Transportation Program	1/17/2012 6:30:00 PM	1/4/2012
Schedule of Values	9/19/2011 6:30:00 PM	8/16/2011
Road Renaming Petition	9/19/2011 6:30:00 PM	9/7/2011
Rezoning Appeal	9/19/2011 6:30:00 PM	9/7/2011
Rural Operating Assistance Program (ROAP)	8/15/2011 6:30:00 PM	8/2/2011
Animal Processing Facility Management Agreement	8/15/2011 6:30:00 PM	8/3/2011
Celgard Economic Development Grant	8/15/2011 6:30:00 PM	8/3/2011
Proposed Budget	6/20/2011 6:30:00 PM	5/23/2011

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Public Notices

Notice Subject	Posted Date
Solid Waste Management Plan 3-Year Update Public Meeting	5/1/2012
Board of Social Services Applicant Request	4/9/2012
Adult Care and Nursing Home CAC Applicant Request	4/9/2012

1

Planning & Zoning Commission Public Hearing Notices - 7 pm

Notice Subject	Meeting Date	Posted Date
Rezoning Request	3/13/2012 7:00:00 PM	4/9/2012

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**CABARRUS COUNTY
BOARD OF COMMISSIONERS**

**Notice of Public Hearing
June 18, 2012 – 6:30 p.m.**

The Cabarrus County Manager will present the proposed Cabarrus County Budget for Fiscal Year 2013 to the Board of Commissioners on Monday, May 21, 2012. A copy of the proposed budget will be filed in the office of the Clerk to the Board on that same evening and will be available for public inspection at the Cabarrus County Governmental Center during regular business hours. The 2013 preliminary budget will also be posted on the County's website at www.cabarruscounty.us/government/Pages/Budget.aspx.

Budget workshop meetings will be held in the Multipurpose Room at the Governmental Center, 65 Church Street, SE, Concord, on May 22, 24, 29 and 31 at 4:00 p.m.

A public hearing on the proposed budget will be held on Monday, June 18, 2012 at 6:30 p.m. (or as soon thereafter as persons may be heard) in the Commissioners' Meeting Room at the Governmental Center, 65 Church Street, SE, Concord. Citizens are invited to attend and present written or oral comments. Adoption of the proposed budget is scheduled for June 18, 2012.

If reasonable accommodations are needed to participate in the meetings, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the meeting.

This the 8th day of May, 2012.

Kay Honeycutt, Clerk to the Board

THE INDEPENDENT TRIBUNE

May 13, 2012



CABARRUS COUNTY BOARD OF COMMISSIONERS

Notice of Public Hearing June 18, 2012 - 6:30 p.m.

The Cabarrus County Manager will present the proposed Cabarrus County Budget for Fiscal Year 2013 to the Board of Commissioners on Monday, May 21, 2012. A copy of the proposed budget will be filed in the office of the Clerk to the Board on that same evening and will be available for public inspection at the Cabarrus County Governmental Center during regular business hours. The 2013 preliminary budget will also be posted on the County's website at www.cabarruscounty.us/government/Pages/Budget.aspx.

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If reasonable accommodations are needed to participate in the meetings, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the meeting.

This the 9th day of May, 2012.
Kay Honeycutt, Clerk to the Board

PUBLISH: May 13; June 10, 2012



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

New Business

SUBJECT:

CCS - QSCB Funding Reallocation Request - \$801,483

BRIEF SUMMARY:

The Cabarrus County School Board is requesting QSCB funds be reallocated from various QSCB projects to help increase the funding for Northwest Cabarrus High School Gymnasium (\$661,406), the Central Cabarrus High School Chiller project (\$100,000) and the Central Cabarrus High School Office Renovation (\$40,077). This reallocation was discussed at the May 14, 2012 Cabarrus County School Board meeting.

REQUESTED ACTION:

Consider a motion to approve or deny a request from Cabarrus County Schools to reallocate \$801,483 of QSCB funds to reduce several QSCB projects and increase the Northwest High School Gymnasium project, the Central Cabarrus High School Chiller project, and the Central Cabarrus High School Office Renovation project.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Len Witke, Executive Director, Facilities Management Department, Cabarrus County Schools

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

BUDGET AMENDMENT:

Date: 4/17/2012

Amount: \$543,503

Dept. Head: Susan Farrington

Department: Finance - QSCB Capital Projects

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose:

Reallocation of QSCB funds between projects based on a Cabarrus County School Board request.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
36797308-9821-GEN	QSCB GEN-NWHS	\$2,971,171.00	\$412,426.00		\$3,383,597.00
36797337-9821-MEP	QSCB MEP-MPHS	\$63,000.00		\$56,470.00	\$6,530.00
36797332-9821-MEP	QSCB MEP-MPMS	\$476,018.00		\$50,000.00	\$426,018.00
36797309-9821-MEP	QSCB MEP-MPES	\$785,957.00		\$100,000.00	\$685,957.00
36797307-9821-MEP	QSCB MEP-CCHS	\$901,163.00	\$100,000.00		\$1,001,163.00
36797335-9821-MEP	QSCB MEP-Bev Hills	\$332,556.00		\$305,956.00	\$26,600.00
36797307-9821-GEN	QSCB GEN-CCHS	\$675,000.00	\$31,077.00		\$706,077.00
36797307-9821-TECH	QSCB TECH-CCHS	\$275,000.00		\$31,077.00	\$243,923.00
	Total	\$6,479,865.00	\$543,503.00	\$543,503.00	\$6,479,865.00

ATTACHMENTS

[School QSCB Request](#)

QSCB - General - Northwest Cabarrus High School

	Original Budget	Amendment	New Budget
Practice Fields	289,600.00	(230,000.00)	59,600.00
Chillers	696,171.00	-	696,171.00
Entrance Reno	18,980.00	(18,980.00)	-
Gym Addition	1,966,420.00	661,406.00	2,627,826.00
Total Budget	2,971,171.00	412,426.00	3,383,597.00

QSCB - MEP

	Original Budget	Amendment	New Budget
MPHS - Boilers	63,000.00	(56,470.00)	6,530.00
MPMS - Chillers	476,018.00	(50,000.00)	426,018.00
MPES - Chillers	785,957.00	(100,000.00)	685,957.00
NWMS - Heat Pumps	226,695.00	-	226,695.00
Multiple Schools - Breaker Panels	375,846.00	-	375,846.00
Central Cabarrus High - Chillers	676,163.00	100,000.00	776,163.00
Central Cabarrus High - Electrical	225,000.00	-	225,000.00
Beverly Hills - Chillers	332,556.00	(305,956.00)	26,600.00
Total Budget	3,161,235.00	(412,426.00)	2,748,809.00

QSCB - General - Central Cabarrus

	Original Budget	Amendment	New Budget
Office Ren	280,000.00	40,077.00	320,077.00
Windows	395,000.00	(9,000.00)	386,000.00
Total Budget	675,000.00	31,077.00	706,077.00

QSCB - Tech

	Original Budget	Amendment	New Budget
Central Cabarrus	275,000.00	(31,077.00)	243,923.00
Total Budget	275,000.00	(31,077.00)	243,923.00



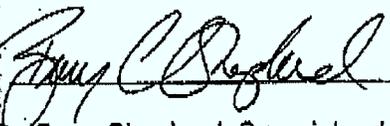
March 5, 2012

Public Schools of North Carolina
 Department of Public Instruction
 Division of School Support/School Planning
 6319 Mail Service Center
 Raleigh, NC 27699-6319
 Attn: Steven M. Taynton

Re: Cabarrus County Schools
 QSCB Scope and Budget Modifications

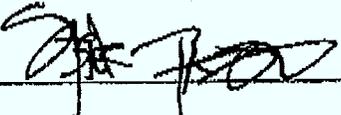
Dear Mr. Taynton:

I have reviewed the attached scope and budget modification request for the QSCB Gym Expansion at Northwest Cabarrus High School and the Beverly Hills Elementary School Chiller and Controls Replacement Projects. We approve this modification request and ask for your review and acceptance.

Signed:  Date: 3.6.12

Dr. Barry Shepherd, Superintendent
 Cabarrus County Schools
 4401 Airport Road
 Concord, NC 28025

We acknowledge receipt of this scope and budget modification request and take no exception in approving it as submitted.

Signed:  Date: 3/12/12

Steve Taynton, Chief
 Division of School Support
 School Planning Section
 919.807.3560 steve.taynton@dpi.nc.gov

04/02/12

Public Schools of North Carolina
Department of Public Instruction
Division of School Support/School Planning
6310 Mail Service Center
Raleigh, NC 27699-6310
Attn: Steven M. Taynton

Re: Cabarrus County Schools
QSCB Scope and Budget Modifications

Dear Mr. Taynton:

I have reviewed the attached scope and budget modification request for the QSCB Northwest Cabarrus High School Gymnasium Addition and Remodeling, Mt. Pleasant ^{High} Elementary School Boiler Replacement and Mt. Pleasant Middle School Cooling Tower Replacement Projects. We approve this modification request and ask for your review and acceptance.

Signed: Barry C. Shepherd Date: 4-2-12

Dr. Barry Shepherd
Superintendent
Cabarrus County Schools
4401 Airport Road
Concord, NC 28025

We acknowledge receipt of this scope and budget modification request and take no exception in approving it as submitted.

Signed: Steve Taynton Date: 4-10-12

Steve Taynton, Chief
Division of School Support
School Planning Section
919.807.3560 steve.taynton@dpi.nc.gov

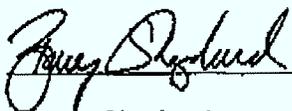
04/02/12

Public Schools of North Carolina
Department of Public Instruction
Division of School Support/School Planning
6319 Mail Service Center
Raleigh, NC 27699-6319
Attn: Steven M. Taynton

Re: Cabarrus County Schools
QSCB Scope and Budget Modifications

Dear Mr. Taynton:

I have reviewed the attached scope and budget modification request for the QSCB Central Cabarrus High School Chiller, Cooling Tower and Controls Replacement and Mt. Pleasant Elementary School Chiller and Controls Replacement Projects. We approve this modification request and ask for your review and acceptance.

Signed:  Date: 4-2-12

Dr. Barry Shepherd
Superintendent
Cabarrus County Schools
4401 Airport Road
Concord, NC 28025

We acknowledge receipt of this scope and budget modification request and take no exception in approving it as submitted.

Signed:  Date: 4-10-12

Steve Taynton, Chief
Division of School Support
School Planning Section
919.807.3560 steve.taynton@dpi.nc.gov

Cabarrus County Schools (CCS) – QSCB Project Budget Modification

Northwest Cabarrus High School Gymnasium Addition and Remodeling, Northwest Cabarrus High School Practice Field Addition, Northwest Cabarrus High School Entrance Canopy and Security Upgrades, Beverly Hills Chiller Replacement, Mt. Pleasant High School Boiler Replacement, Mt. Pleasant Middle School Cooling Tower Replacement

This budget modification uses funds budgeted from various QSCB projects to make up for the budget shortfall on the Northwest Cabarrus H.S. Gymnasium. These modifications do not change the total funding for Cabarrus County Schools QSCB projects but merely move funds between school projects to make up for budget shortfalls.

The budget information shown below supports this request:

Northwest Cabarrus High School Gymnasium Addition and Remodel

	Budget	Revised Budget
Admin Fees	\$30,000	\$44,000
Design Fees	\$128,800	\$291,852
Construction Cost	\$1,341,200	\$2,291,974
Total	\$1,500,000	\$2,627,826

Northwest Cabarrus High School Practice Field Addition

	Budget	Revised Budget
Admin Fees	\$12,000	\$12,000
Design Fees	\$47,600	\$47,600
Construction Cost	\$540,400	\$0
Total	\$600,000	\$59,600

Northwest Cabarrus High School Entrance Canopy Addition & Security

	Budget	Revised Budget
Admin Fees	\$3,500	\$0
Design Fees	\$15,480	\$0
Construction Cost	\$156,020	\$0
Total	\$175,000	\$0

Beverly Hills Elementary School Chiller and Controls Replacement

	Budget	Revised Budget
Admin Fees	\$6,650	\$6,650
Design Fees	\$14,250	\$19,950
Construction Cost	\$311,656	\$0
Total	\$332,556	\$26,600

Cabarrus County Schools (CCS) – QSCB Project Budget Modification

Mt. Pleasant Elementary School Chillers and Controls Replacement, Central Cabarrus High School Chiller, Cooling Tower and Controls Replacement

This budget modification uses QSCB funds budgeted for Mt. Pleasant Elementary School Chillers and Controls to make up for the shortfall in funds for Central Cabarrus High School Chiller, Cooling Tower and Controls Replacement Project. These modifications do not change the total funding for Cabarrus County Schools QSCB projects but merely move funds between school projects to make up for budget shortfalls.

The budget information shown below supports this request:

Central Cabarrus High School Chiller, Cooling Tower and Controls Replacement

	<u>Budget</u>	<u>As Bid</u>	<u>Revised Budget</u>
Admin Fees	\$13,520	\$13,520	\$13,520
Design Fees	\$34,250	\$34,250	\$44,450
Construction Cost	<u>\$628,393</u>	<u>\$698,700</u>	<u>\$718,193</u>
Total	\$676,163	\$746,470	\$776,163

Mt Pleasant Elementary School Chillers and Controls Replacement

	<u>Budget</u>	<u>As Bid</u>	<u>Revised Budget</u>
Admin Fees	\$15,720	\$15,720	\$15,720
Design Fees	\$30,250	\$30,250	\$48,850
Construction Cost	<u>\$739,987</u>	<u>\$612,000</u>	<u>\$621,387</u>
Total	\$785,957	\$657,970	\$685,957

Grand Total \$1,462,120 \$1,404,440 \$1,462,120

This Total Revised Budget transfers \$100,000 from the Mt. Pleasant Elementary School Chiller and Controls Replacement project to the Central Cabarrus High School Chiller, Cooling Tower and Controls project to make up for the budget shortfall. Both projects required additional engineering fees to account for increased complexity in the initial project existing conditions survey and the lack of available as-built documents.

Since this funding transfer is from two schools this Budget Modification will require DPI Approval.

Cabarrus County Schools (CCS) – QSCB Project Budget Modification

Central Cabarrus High School Interior Office Renovation Project

This budget modification uses QSCB funds budgeted for Central Cabarrus H.S. Exterior Window Replacement and Central Cabarrus H.S. Technology to pay for carpet, floor tile, doors, hardware and code required upgrades to offices and the server room in the Interior Office Renovation Project. These modifications do not change the total funding for Cabarrus County Schools QSCB projects but merely move funds between school projects to make up for budget shortfalls.

The budget information shown below supports this request:

Central Cabarrus H.S. Interior Office Renovation

	<u>Original Budget</u>	<u>As Bid</u>	<u>Current Budget (based on previous amendment)</u>	<u>2nd Amended Budget</u>
Admin Fees	\$3,000	\$3,000	\$3,000	\$3,000
Design Fees	\$25,000	\$31,000	\$25,000	\$31,000
Construction Cost	\$122,000	\$272,008	\$252,000	\$286,077
Total	\$150,000	\$306,008	\$280,000	\$320,077

Central Cabarrus H.S. Window Replacement Project

	<u>Original Budget</u>	<u>As Bid</u>	<u>Current Budget (based on previous amendment)</u>	<u>2nd Amended Budget</u>
Admin Fees	\$10,500	\$10,500	\$10,500	\$10,500
Design Fees	\$46,842	\$46,842	\$46,842	\$46,842
Construction Cost	\$467,658	\$326,183	\$337,658	\$328,658
Total	\$525,000	\$383,525	\$395,000	\$386,000

Central Cabarrus H.S. Technology Wireless Cabling and Equipment Upgrades

	<u>Original Budget</u>	<u>As Bid</u>	<u>Amended Budget</u>
Admin Fees	\$5,500	\$5,500	\$5,500
Design Fees	\$13,293	\$13,293	\$13,293
Construction Cost	\$256,207	\$225,130	\$225,130
Total	\$275,000	\$243,923	\$243,923

Grand Total \$ 950,000 \$ 950,000

This total Amended Budget transfers \$9,000 from the Central Cabarrus High School Window Replacement Project (Current Budget) and \$31,077 from the Central Cabarrus High School Technology Upgrades (Original Budget) to the Central Cabarrus High School Interior Office Renovation Project (2nd Amended Budget) to replace carpet, floor tile, and office door, reconfigure existing door frames to receive new doors and hardware, and upgrade the server room.

Since this funding transfer is within the same school this Budget Modification will not require DPI Approval.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

New Business

SUBJECT:

Finance - QSCB Northwest Cabarrus High School Gymnasium Funding - \$466,420

BRIEF SUMMARY:

The Cabarrus County School Board is requesting QSCB funds be reallocated from the Northwest Cabarrus High School practice field project (\$310,400) and the Northwest Cabarrus High School Entrance renovation project (\$156,020) and given to the Northwest Cabarrus High School Gym Addition project (\$466,420). This reallocation was approved by the School Board on April 16, 2012.

REQUESTED ACTION:

Consider a motion to approve or deny a request from Cabarrus County Schools to reallocate \$466,420 of QSCB funds for Northwest Cabarrus High School.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Len Witke, Executive Director, Facilities Management Department,
Cabarrus County Schools

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS

- [NWHS Gym request](#)
-

QSCB - General - Northwest Cabarrus High School

	Original Budget	Amendment	New Budget
Practice Fields	600,000.00	(310,400.00)	289,600.00
Chillers	696,171.00	-	696,171.00
Entrance Reno	175,000.00	(156,020.00)	18,980.00
Gym Addition	1,500,000.00	466,420.00	1,966,420.00
Total Budget	2,971,171.00	-	2,971,171.00

Susan Fearington

From: Sue Yates <Sue.Yates@Cabarrus.k12.nc.us>
Sent: Wednesday, March 28, 2012 1:05 PM
To: Susan Fearington
Subject: FW: NCHS Gymnasium Funding (QSCB)
Attachments: Budget Amendments - QSCB - NWHS 3-29-12.xls

Susan,

Attached is a budget amendment that we are requesting and below is an email that provides the explanation. We are submitting this to our Board for approval on April 2nd.

Can you add it to your Board Agenda for May? Is there anything else that you need from me at this time?

Thank you,

Sue K. Yates
Assistant Finance Officer
Cabarrus County Schoools
4401 Old Airport Road
Concord, NC 28025
704-262-6137
sue.yates@cabarrus.k12.nc.us

From: Kristine Bartley
Sent: Wednesday, March 28, 2012 12:28 PM
To: Sue Yates
Subject: NCHS Gymnasium Funding (QSCB)

We have requested \$156,020 be transferred from the NCHS Entrance Canopy to the NCHS Gym Addition, and \$310,400 from the NCHS Athletic Practice Fields to the NCHS Gym Addition.

The reason the additional money is needed for the gym addition is because much more work is needed than originally anticipated due to health and safety concerns of the current gym at NCHS. It is dilapidated and not structurally sound and does not meet state requirements. These issues must be addressed and corrected in order for them to continuing using the gym for events and Phys. Ed. classes.

Hope this helps.

Thank you.

KRISTINE BARTLEY,
ADMINISTRATIVE ASSISTANT
FACILITIES MANAGEMENT

CABARRUS COUNTY SCHOOLS
4425 OLD AIRPORT ROAD
CONCORD, NC 28025
PHONE: 704-262-6224
FAX: 704-262-6211
kristine.bartley@cabarrus.k12.nc.us



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

New Business

SUBJECT:

Piedmont Behavioral Healthcare/Community Operations Center - Joint Resolution of the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance, and Warren County

BRIEF SUMMARY:

A request has been submitted for the Cabarrus County Board of Commissioners to adopt a joint resolution to be served by a managed care organization based on Session Law 2011-264. Previously, the counties listed on the joint resolution were being served by the five county, OPC, and PBH Area Authority. Anna Yon will be giving a brief presentation regarding this requested change.

REQUESTED ACTION:

Motion to adopt resolution.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Anna Yon, Director of Piedmont Behavioral Healthcare/Community Operations Center

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a

New Business item.

ATTACHMENTS

- [Joint Resolution for Mental Health](#)
 - [PowerPoint](#)
-

**JOINT RESOLUTION
OF THE BOARDS OF COUNTY COMMISSIONERS
OF ALAMANCE, CABARRUS, CASWELL, CHATHAM, DAVIDSON,
FRANKLIN, GRANVILLE, HALIFAX, ORANGE, PERSON, ROWAN,
STANLY, UNION, VANCE AND WARREN COUNTIES**

WHEREAS, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties previously resolved to be separately served by the Five County, OPC, and PBH Area Authorities;

WHEREAS, the State of North Carolina passed Session Law 2011-264, which requires statewide expansion of the 1915(b)/(c) Medicaid Waiver to be managed by Area Authorities operating as Managed Care Organizations;

WHEREAS, the North Carolina General Assembly is currently addressing the governance needs of Area Authorities operating as Managed Care Organizations through a Health and Human Services Subcommittee on LME Governance, and intends to pass governance legislation in the 2012 legislative short session;

WHEREAS, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties now desire to be served by a single Area Authority operating as a Managed Care Organization with a governance structure that will function under existing law, as well as under the new governance legislation;

NOW, THEREFORE, BE IT RESOLVED JOINTLY as follows:

Section 1. Resolution and Purpose

It is in the interest of the public health and welfare to create an Area Authority to operate North Carolina's 1915(b)/(c) Medicaid Waiver as a Managed Care Organization and to manage all public resources that may become available for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds, federal funding for Medicaid and Health Choice, and all other public funding sources.

Section 2. Establishment of Cardinal Innovations Healthcare Solutions

There is hereby created and established pursuant to G.S. 122C-115(c) an Area Authority known as Cardinal Innovations Healthcare Solutions ("Cardinal Innovations"). Pursuant to the 1915(b)/(c) Medicaid Waiver and 42 C.F.R. 438.2, Cardinal Innovations Healthcare Solutions shall operate as a Managed Care Organization and Prepaid Inpatient Health Plan. Cardinal Innovations shall include the Alamance-Caswell, Five County, OPC, and Piedmont Community Operations Centers.

Section 3. Governance

There is hereby created and established pursuant to G.S. 122C-118.1 an Area Board, which shall be the governing unit of Cardinal Innovations. The Area Board shall be comprised of a single Governing Board and Community Oversight Boards, one for each Community Operations Center. The appointment of members to the Governing Board and Community Oversight Boards shall be in accordance with bylaws set forth for such purpose and may be amended as necessary or convenient to comply with changes in state or federal law or to carry out the functions, powers, duties, and responsibilities contained in this Joint Resolution. Due to the complexity of operations, financial risk, and responsibility for public funding the Governing Board must be highly functional in order to ensure accountability to funders, the financial solvency of Cardinal Innovations, compliance with state and federal laws and regulations including quality standards, and a service delivery system that is customized for localities and which provides access and choice for citizens in need of mental health, intellectual and developmental disabilities, substance abuse and related services.

(1) Membership of the Governing Board shall be comprised of a mix of individuals with the necessary expertise to govern large Managed Care Organizations and individuals who represent the constituencies Cardinal Innovations serves. Membership will be as follows:

(a) Two (2) at-large County Commissioners from among the County Commissioners serving on Community Oversight Boards (defined below), selected by the Governing Board, based on diversity of geographic representation;

(b) One (1) member from the Regional Consumer and Family Advisory Committee, either the Chair or other elected member;

(c) Six (6) members, selected by the Governing Board, with professional experience and expertise in healthcare, insurance, finance, health/behavioral health, intellectual/developmental disabilities, and a physician or other clinical professional, and no more than two members from any single specialty area; and

(d) One (1) member from each Community Oversight Board, either the Chair or other elected member.

(e) Except for members appointed by the Community Oversight Boards and the Regional Consumer and Family Advisory Committee, the initial members of the Governing Board shall be nominated by the PBH Board, with consultation from the Boards of Five County and OPC Area Authorities, and affirmed by the Secretary of the North Carolina Department of Health and Human Services.

(2) The Governing Board's primary responsibilities will include determining policy; strategic planning, including consideration of local priorities as determined by the Community Oversight Boards; budgets; hiring and evaluations of the Chief Executive Officer; monitoring of deliverables, including overall performance and financial management; government affairs and advocacy; reporting to constituent counties; responding to concerns and feedback from the Community Oversight Boards; and ensuring the overall health of Cardinal Innovations.

(3) The bylaws of the Governing Board shall establish Community Oversight Boards, one for each Community Operations Center, which shall ensure involvement of local stakeholders, promote understanding and collaboration at the local level, and monitor the performance of each Community Operations Center. Membership of the Community Oversight Boards will be as follows:

(a) Three (3) members from each County, appointed by each County's Board of Commissioners, and will include a County Commissioner or designee, a consumer or family member, and another citizen or stakeholder; and

(b) One (1) member from the Local Consumer and Family Advisory Committee, either the Chair or other elected member.

(4) Each Community Oversight Board's primary responsibilities will include advising the CEO on the evaluation and hiring of the Community Operations Center Executive Director; recommending priorities for expenditure of state and county funds for development of the annual budget; determining local priorities for inclusion in the overall strategic plan; identifying community needs and concerns; monitoring resolution of issues; and monitoring performance at the local level, including access to care, expenditure of service funds, number of consumers served, services delivered, provider network size and composition, outcomes, and consumer satisfaction.

(5) Each Community Oversight Board will establish its own bylaws based on local needs, but in compliance with standardized requirements established by the Governing Board for quorums, frequency of meetings, elections of officers, duties of members, committees and committee appointments, and attendance standards. Such bylaws are subject to the approval of the Governing Board.

Section 4. Functions

Cardinal Innovations shall perform all the functions necessary to carry out the purposes of this Joint Resolution, including, but not limited to, the following:

(1) To establish accountability for the planning, development, and management of local systems that ensure access to care, quality of services, and the availability and delivery of necessary services, for individuals in need of mental health, intellectual and developmental disabilities, substance abuse, and related services;

(2) To operate the 1915(b)/(c) Medicaid Waiver, a proven system for the management of mental health, intellectual and developmental disabilities, and substance abuse services;

(3) To manage state funded services for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds;

(4) To manage all other resources that are or become available for mental health, intellectual and developmental disabilities, and substance abuse services;

(5) To use managed care strategies, including care coordination and utilization management, to reduce the trend of escalating costs in the State Medicaid program while ensuring medically necessary care, and to deploy a system for the allocation of resources based on the reliable assessment of medical necessity, functional status and intensity of need. These strategies shall efficiently direct individuals to appropriate services and shall ensure they receive no more and no less than the amount of services determined to be medically necessary at the appropriate funding level;

(6) To maintain a local presence in order to respond to the unique needs and priorities of localities;

(7) To ensure communication with consumers, families, providers, and stakeholders regarding disability-specific and general 1915(b)/(c) Medicaid Waiver operations by implementing a process for feedback and exchange of information and ideas;

(8) To establish and maintain systems for ongoing communication and coordination regarding the care of individuals with mental illness, intellectual and developmental disabilities, and substance abuse disorders with other organized systems such as local Departments of Social Services, Community Care of North Carolina, hospitals, school systems, the Department of Juvenile Justice and Delinquency Prevention, and other community agencies;

(9) To maintain disability specific infrastructure and competency to address the clinical, treatment, rehabilitative, habilitative, and support needs of all disabilities served by Cardinal Innovations;

(10) To conduct administrative and clinical functions, including requirements for customer service, quality management, due process, provider network development, information technology systems, financial reporting, and staffing;

(11) To maintain full accountability for all aspects of 1915(b)/(c) Medicaid Waiver operations and for meeting all contract requirements specified by the Department of Health and Human Services; and

(12) To authorize the utilization of State psychiatric hospitals and other State facilities.

Section 5. Powers, Duties and Responsibilities

Cardinal Innovations shall have the powers, duties, and responsibilities necessary or convenient to carry out the purposes of this Joint Resolution, including but not limited to, the following:

(1) To engage in comprehensive planning, development, and management of local systems for the delivery of mental health, intellectual and developmental disabilities, and substance abuse and related services;

(2) To comply with federal requirements for Medicaid, Medicare, block grants, and other federally funded healthcare programs;

(3) To perform public relations and community advocacy functions;

(4) To maintain a 24-hour a day, seven day a week crisis response service. Crisis response shall include telephone and face-to-face capabilities. Crisis phone response shall include triage and referral to appropriate face-to-face crisis providers. Crisis services do not require prior authorization, but shall be delivered in compliance with appropriate policies and procedures. Crisis services shall be designed for prevention, intervention, and resolution, not merely triage and transfer, and shall be provided in the least restrictive setting possible, consistent with individual and family need, and community safety;

(5) To accept donations or money, personal property, or real estate for the benefit of Cardinal Innovations and to take title to the same from any person, firm, corporation, or society;

(6) To purchase, lease, obtain options upon, or otherwise acquire any real or personal property or any interest therein from any person, firm, corporation, city, county, government, or society;

(7) To sell, exchange, transfer, assign, or pledge any real or personal property or any interest therein to any person, firm, corporation, city, county, government, or society;

(8) To own, hold, clear, and improve property;

(9) To appoint a Chief Executive Officer and to fix his/her compensation;

- (10) To delegate to its agents or employees any powers or duties as it may deem appropriate;
- (11) To employ its own counsel and legal staff;
- (12) To adopt, amend, and repeal bylaws for the conduct of its business;
- (13) To enter into contracts or other arrangements for necessary supplies, equipment, or services for the operation of its business;
- (14) To appoint committees or subcommittees as it shall deem advisable, to fix their duties and responsibilities, and to do all things necessary in connection with the management, supervision, control, and operation of its business;
- (15) To enter into any contracts or other arrangements with any municipality, other public agency of this or any other State or of the United States, or with any individual, private organization, corporation, or nonprofit association for the provision, oversight or management of mental health, intellectual and developmental disabilities, substance abuse and related services;
- (16) To act as an agent for the federal, State, or local government in connection with the management and oversight for the delivery of mental health, intellectual and developmental disabilities, substance abuse and related services To insure its property or operations against risks as it may deem advisable;
- (17) To invest any funds held in reserves or sinking funds, or any funds not required for immediate disbursement, in property or securities in which trustees, guardians, executors, administrators, and others acting in a fiduciary capacity may legally invest funds under their control;
- (18) To sue and be sued;
- (19) To have a seal and to alter it at pleasure;
- (20) To have perpetual succession;
- (21) To make and execute contracts and other instruments necessary or convenient, including to provide services to government or private entities, including Employee Assistance Programs;
- (22) To agree to limitations upon the exercise of any powers conferred upon it by this Joint Resolution in connection with any loan;
- (23) To determine the pay, expense allowances, and other compensation of its officers and employees, and establish position classification and pay plans and incentive compensation plans;
- (24) To provide for biennial assessments of personnel plans by an independent entity that specializes in human resources development and management to ensure that position classifications and compensation are appropriately matched to industry standards and local job market requirements; and
- (25) To exercise any or all of the powers conferred upon it by this Joint Resolution, either generally or directly, or through designated agents.

Section 6. Effective Date

This Joint Resolution shall be effective as of July 1, 2012.

ADOPTED AND RATIFIED in counterparts by the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties.

BOARD OF COMMISSIONERS OF ALAMANCE COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF CABARRUS COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF CASWELL COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF CHATHAM COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF DAVIDSON COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF FRANKLIN COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF GRANVILLE COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF HALIFAX COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF ORANGE COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF PERSON COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF ROWAN COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF STANLY COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF UNION COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF VANCE COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF WARREN COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

Governance Proposal

**Prepared by:
Alamance Caswell, Five County, Orange Person
Chatham, and PBH LMEs and CFACs
Workgroup**

Background

- **The Boards of the Alamance Caswell, Five County, Orange Person Chatham and PBH LMEs have declared their intent to merge the counties of each LME into one organization.**
- **This merger will allow for the expansion of the Medicaid waivers, and will meet minimum population requirements as established by the General Assembly.**
- **Because PBH has been operating the Medicaid waivers for seven years, already meets minimum population requirements, has met state requirements for waiver operations and has achieved NCQA accreditation, it will be the surviving organization.**

Workgroup

- **In order to develop a governance structure for the combined LME, a workgroup was convened that included three to four members from each LME Board, and the CFAC Chair or Local CFAC representative from each.**
- **A two day retreat was held October 27-28, 2011, where the following design was developed.**
- **A small sub-committee met on February 1, 2012 to finalize the proposal based on the recommendations from the October retreat.**

Community Operations Centers

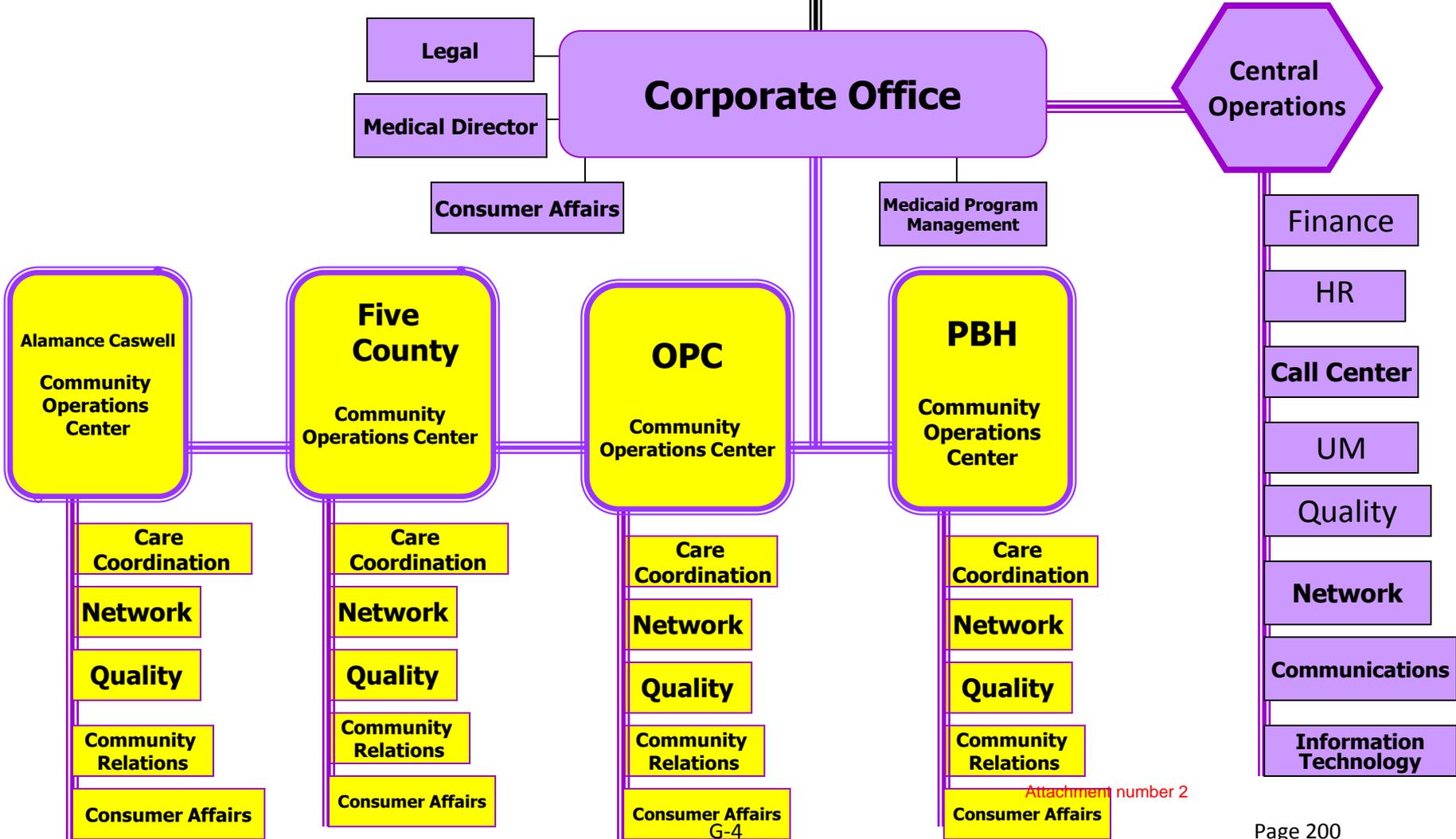
- **We have developed a model that ensures both a local presence and the efficiencies of centralized operations.**
- **This model includes establishing Community Operations Centers that will serve the counties currently served by each LME.**
- **Community Operations Centers are responsible for operations that involve interactions with consumers, providers, local stakeholders and other agencies involved in the care of people with mental health, intellectual/developmental disabilities and substance abuse conditions.**

Centralized Functions

- **In order to attain operational efficiency and standardization, functions that can be performed by the “back office”, located in Kannapolis will be conducted from that location. These functions include:**
 - **Call Center**
 - **Claims Processing**
 - **Financial Management**
 - **Human Resources**
 - **Informations Systems**
 - **And Specialty Operations support**

Distribution of Responsibilities between Corporate Office and Community Operations Centers

Governance Board



Attachment number 2

Community Oversight Boards

Community Oversight Boards will ensure involvement of local stakeholders.

And will promote understanding and collaboration at the local level.

The Community Oversight Board has an important role in monitoring the performance of the Community Operations Center.

Community Oversight Board Responsibilities:

- Advise the CEO on the evaluation and hiring of the Community Operations Center Executive Director**
- Recommend priorities for expenditure of state/county funds for development of the annual budget**
- Determine local priorities for inclusion in the area wide strategic plan, as possible**
- Identify community needs and concerns, monitor resolution of issues**
- Monitor performance at the local (COC) level:**
 - Access to care**
 - Financial status and expenditures**
 - Service delivery**
 - Provider Network size and composition**
 - Outcomes**
 - Consumer satisfaction**

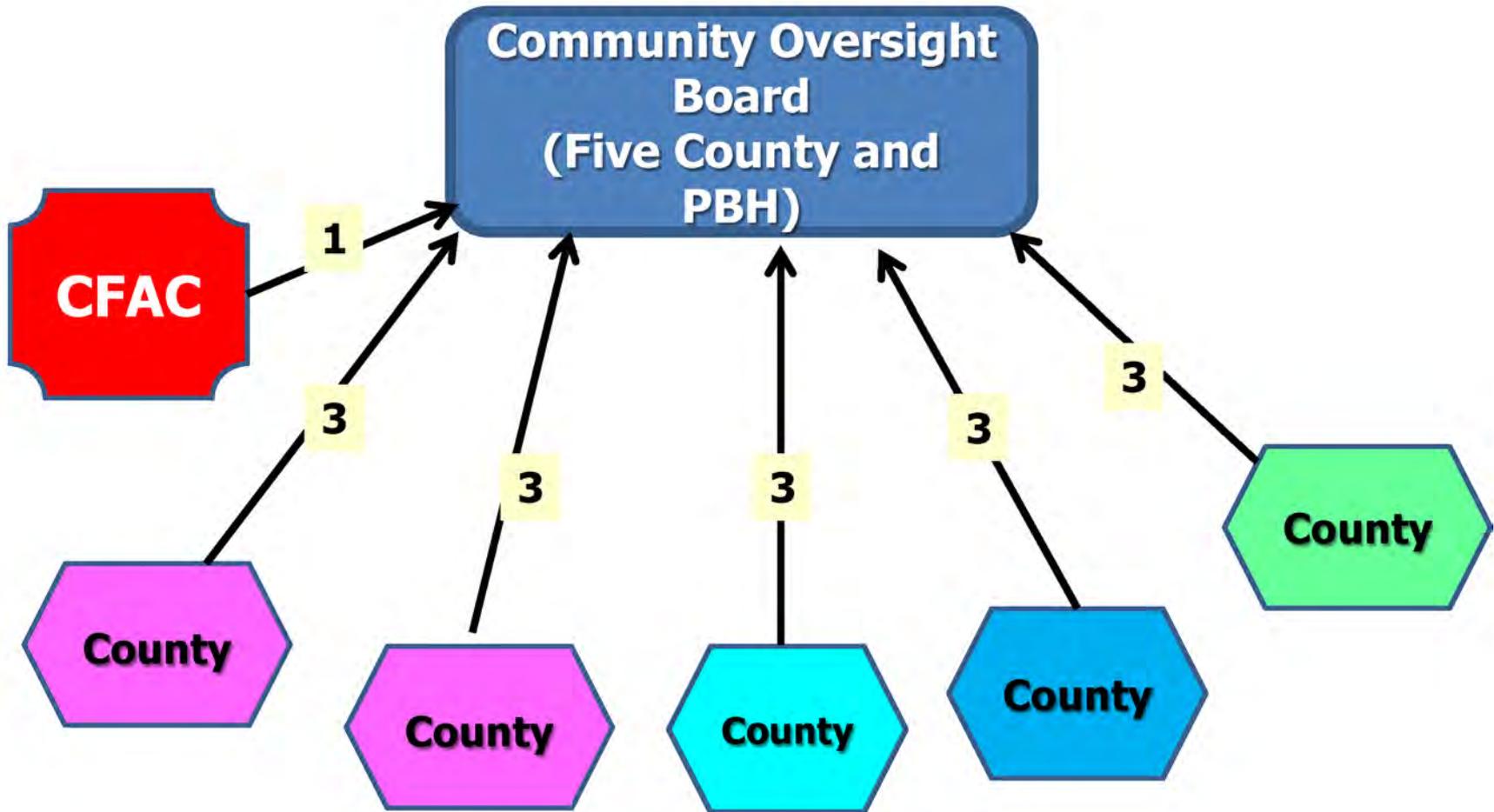
By-laws of Community Operations Center Boards Must Address:

- **The Governing Board will develop a template for the by-laws for the COC Boards that ensure standardization in the following areas:**
 - **Quorum**
 - **Frequency of meetings**
 - **Election of officers**
 - **Duties of Members**
 - **Committees and how appointed**
 - **Attendance standards**
- **The by-laws of each COC Board are subject to approval by the governing board**

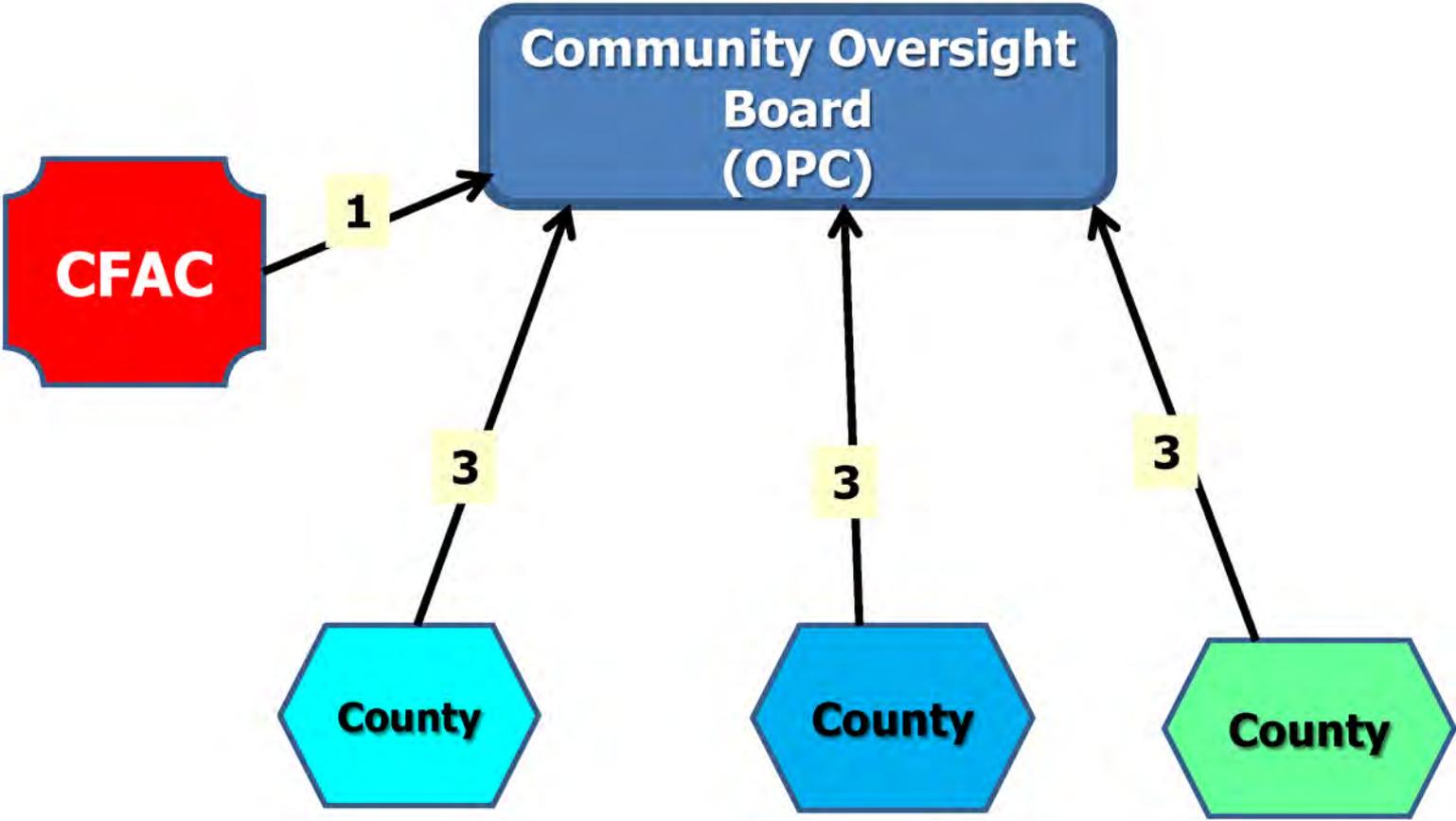
Community Oversight Boards will consist of members as follows:

- **CFAC Chair or designee**
- **3 members from each county, appointed by the County Commission**
 - **County Commissioner or designee**
 - **Consumer or family member**
 - **Other citizen or stakeholder**

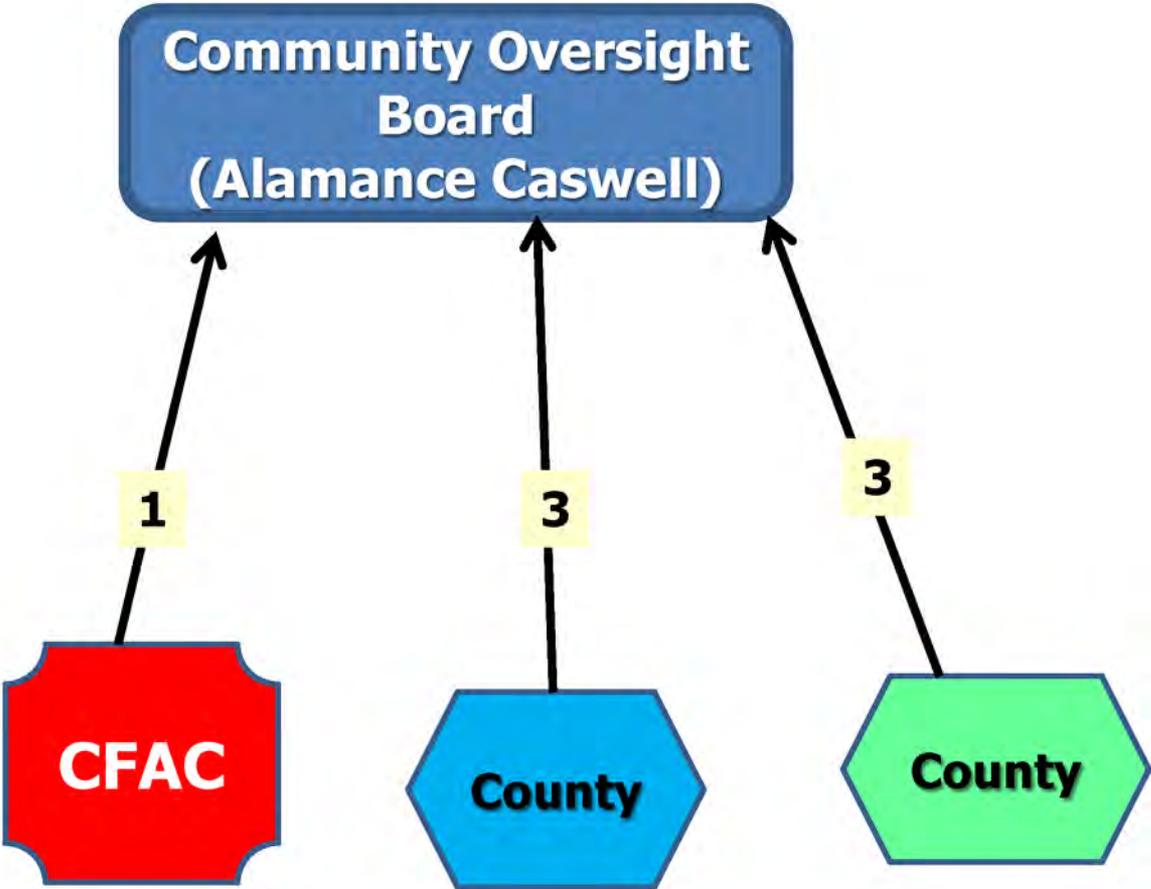
Community Oversight Board



Community Oversight Board



Community Oversight Board



Governance Board

Due to the complexity of operations, financial risk, and responsibility for public funding, the Governance Board must be highly functional.

A strong Governance Board is the best way to ensure accountability of both the CEO and the LME.

Literature that describes best practices in Board Governance recommends that Boards include a minimum of 7 members and a maximum of 11 members.

Governance Board

13 Members

The Committee is recommending a 13 member Board. This number is needed to ensure adequate representation of both constituencies served by the LME and needed expertise. However, this is the maximum size recommended.

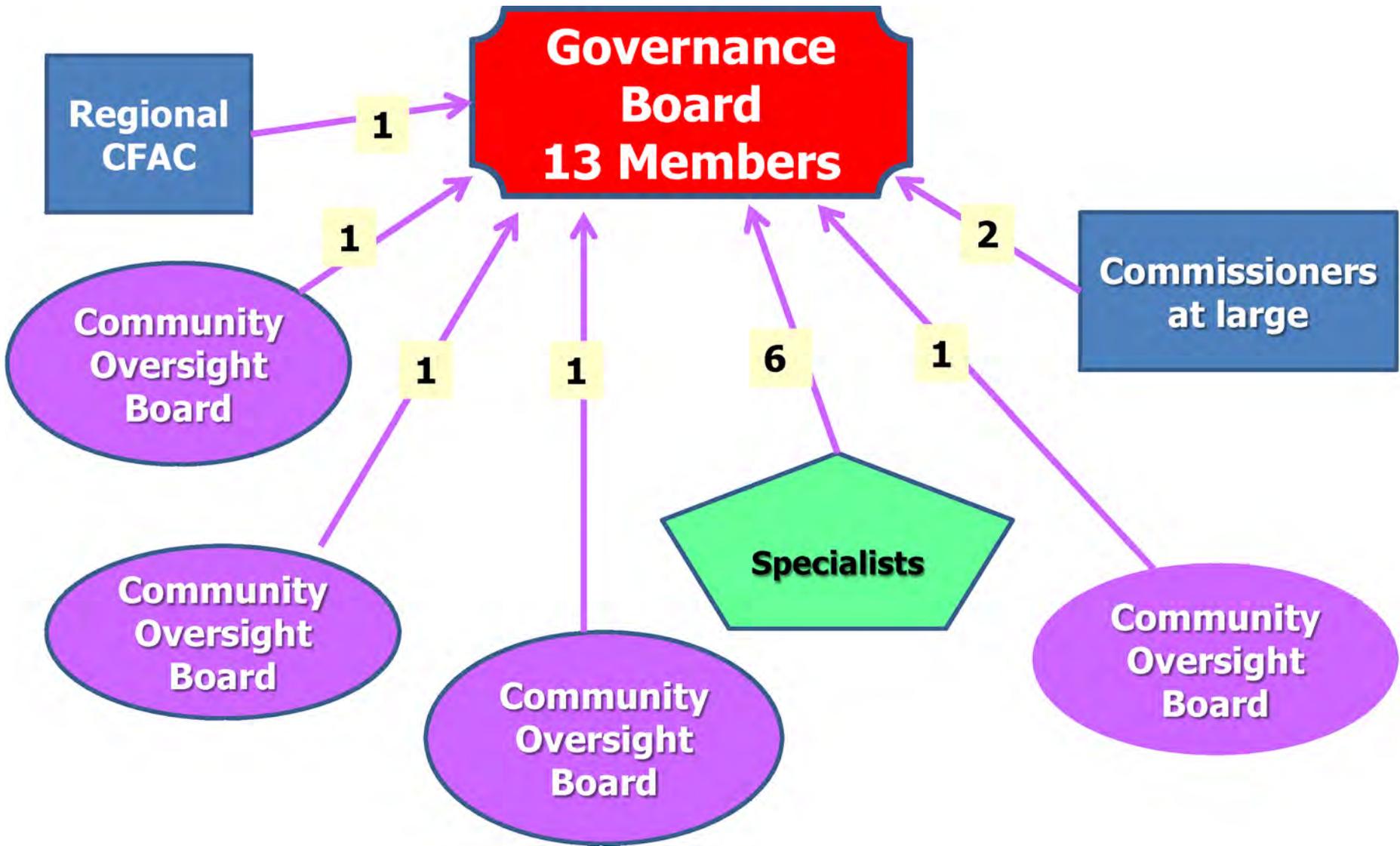
Terms of office: max two four year terms; as long as the individual remains a member of the COC Board, regional CFAC and county commission.

Membership:

- **One representative from each Community Oversight Board (Chair or other elected member)**

Governance Board Membership continued.....

- **Two** at large **County Commissioners** from among the counties. Governing Board will ask for interested parties among 15 commissioners from the COB Boards . Governing Board selects two from interested Commissioners. (If possible there should be a diversity in geographic representation.)
- **One** representative from the **Regional CFAC**, elected by the Regional CFAC.
- **Six** members with **special expertise** in healthcare, insurance, finance, and health/behavioral health, Intellectual/Developmental Disabilities, physician or other professional. No more than 2 from any specialty area, and from within region if at all possible. (These will be initially appointed by the Secretary of DHHS. After initial appointment, Board committee recruits for vacancies and recommends replacement. Vacancies to be elected by the board.)



Governing Board

Responsible for:

- **Policies**
- **Strategic plan**
- **Budget**
- **Hire, fire and evaluate CEO**
- **Monitor deliverables (e.g., performance, financial management)**
- **Political advocacy**
- **Strategic planning, including consideration of local priorities brought forward by the COC Boards**
- **Accountable for organizational performance**
- **Responsible for the overall health of the organization**
- **Reporting to the constituent counties**
- **Responsible for responding to concerns and feedback from COC Boards.**

Next Steps:

1. **Recommend to each LME Board for Approval**
 - **OPC: February 13, 2012**
 - **Five County: Called Meeting**
 - **PBH: February 16, 2012**

2. **HHS Governance subcommittee: February 13th . Present for information purposes.**

3. **County Commission Approvals: Present to Commissions for each county as an alternative to current Board structure as allowed in 122c. If all counties approve, we can use this model without changes to the law.**
 - **Educational materials as presented here. Also present joint resolution for the counties (Richard to provide). This will establish the model for the new LME. July 1 effective date.**
 - **Resolution to dissolve to be passed at a later point in time, probably June.**
 - **Strategy? Do hardest county first? LME Boards to consider best strategy for their counties.**

Attachment number 2



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

New Business

SUBJECT:

County Manager - Discuss Options for the Old Bethel School Property

BRIEF SUMMARY:

The Board of Trustees of Woodson University has decided to withdraw its offer to purchase the Old Bethel School Property. Some options that the Board of Commissioners may consider are: reconsideration of previous offers to purchase, soliciting additional offers for purchase, or abatement and demolition of the buildings on the property.

The Town of Midland has expressed interest in acquiring the property. NCGS 160A-274 allows the sale of real or personal property to other units of government. Bids or published notice are not required.

REQUESTED ACTION:

Motion to convey the old Bethel School property to the Town of Midland for \$1 as authorized by NCGS 160A-274, *Private Negotiation and Conveyance to Other Governments*. Further, authorize the County Attorney and County Manager to finalize and execute the related documentation and set the conditions and terms of conveyance.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

New Business

SUBJECT:

Planning & Development (SWCD) - Cox Mill Elementary School
Stormwater System Construction Bid

BRIEF SUMMARY:

Following advertisement of a request for proposals for the construction phase of the stormwater system renovation project at Cox Mill Elementary School, the Cabarrus Soil and Water Conservation District board reviewed proposals and is recommending approval of the most qualified proposal. The bid advertisement was posted to the County website on April 9, 2012 and the re-bid notice was posted on April 24, 2012.

REQUESTED ACTION:

Motion to approve the bid award and authorize the County Manager to execute the contract between Cabarrus County and _____, subject to revision by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Dennis Testerman, Sr. Resource Conservation Specialist

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS

- [Bid Advertising](#)
 - [Bid Tabulation](#)
-

Notice To Bidders

Cabarrus Soil and Water Conservation District (CSWCD) in conjunction with Cabarrus County (County) will receive sealed bids for the following project:

PROJECT: Cox Mill Stormwater System Renovation

**PRE-BID MEETING
DATE AND TIME:** 3:00 PM on Wednesday, April 11, 2012

**PRE-BID MEETING
LOCATION:** Cabarrus County Government Center
Multi-purpose Room, 2nd Floor
65 Church St., SE
Concord, NC 28025

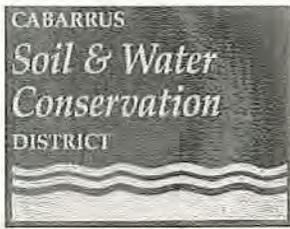
BID DUE DATE/LOCATION: **3:00 PM, Monday, April 23, 2012**
Board of Commissioners Chambers
65 Church St., SE
Concord, NC 28025

Documents may be DOWNLOADED at:
Cabarrus County, NC website
<http://www.cabarruscounty.us/government/departments/finance/purchasing-contract-administration/Pages/postings.aspx> (Under the "IFB" tab)

Documents may be REVIEWED at:
Cabarrus Soil and Water Conservation District Office
715 W. Cabarrus Ave.
Concord, NC 28027-6214
Business Hours: M-F 8 a.m. to 5 p.m.
Bid documents are available at this time.

Documents may be PURCHASED from:
Duncan-Parnell
900 S. McDowell St.
Charlotte, NC 28204
704-372-7769
Business Hours: M-F 8 a.m. to 5 p.m.
Bid documents are available at this time.

TYPE OF WORK: This work shall consist of furnishing all labor, materials, and equipment, and performing all work necessary and incidental to the construction of a series of stormwater best management practices, installation of stormwater infrastructure, furnishing and planting live plant material, erosion control, seeding and



Notice To Bidders

715 Cabarrus Ave. W.
Room 301
Concord, NC 28027-6214
Telephone: 704-920-3300
Fax: 704-795-6432
Email:
detesterman@cabarrusecounty.us
Website: www.cabarrusecounty.us/SandW/

Cabarrus Soil and Water Conservation District (CSWCD), in conjunction with Cabarrus County (County), will receive sealed bids for the following project:

PROJECT: Cox Mill Stormwater System Renovation

PRE-BID MEETING

DATE AND TIME: 3:00 PM on Wednesday, April 11, 2012

PRE-BID MEETING

LOCATION: Cabarrus County Government Center
Multi-purpose Room, 2nd Floor
65 Church St., SE
Concord, NC 28025

BOARD OF SUPERVISORS

Jeff Goforth
Chairman

Vicky Porter
Vice-Chairman

Ned Hudson
Secretary-Treasurer

Johnathon Johnson
Member

Louis Suther
Member

Tommy Porter
Associate Member

Bob Ritchie
Associate Member

STAFF

Dennis Testerman
Resource Conservation Specialist

Daniel McClellan
Resource Conservation Specialist

Amy Griffith
Administrative Secretary

BID DUE DATE/LOCATION: 10:00 AM, Tuesday, May 1, 2012
Conference Room B – 2nd Floor
65 Church St., SE
Concord, NC 28025

Documents may be DOWNLOADED at:
Cabarrus County, NC website
<http://www.cabarrusecounty.us/government/departments/finance/purchasing-contract-administration/Pages/postings.aspx> (Under the "IFB" tab)

Documents may be REVIEWED at:
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Documents may be PURCHASED from:
Duncan-Parnell
900 S. McDowell St.
Charlotte, NC 28204
704-372-7769
Business Hours: M-F 8 a.m. to 5 p.m.
Bid documents are available at this time.

BID TABULATION

Name of Project: Cox Mill Stormwater System Renovation Project

Location: Cox Mill Elementary School Campus

Due:10:00am Tuesday, May 1, 2012 (REBID Date)

Name of Contractor	Base Bid	Bid Bond
Richard Burrage, Inc.	\$ 470,995.50	Yes
Foster Grading Company, Inc.	\$ 459,923.95	Yes
Shamrock Environmental Corporation	\$ 557,287.00	Yes



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointment (Removals) - Council for a Sustainable Local Economy (CSLE)

BRIEF SUMMARY:

Christian Schmidt and Whit Moose, Jr. recently resigned from the Council. To improve efficiencies and effectiveness, staff recommends the size of the Council be reduced to 13 as set forth in the Council's charge, through attrition. Elimination of Mr. Schmidt's and Mr. Moose's positions and two vacant positions (one regular seat and the alternate seat) is requested.

REQUESTED ACTION:

Motion to approve the reduction of the CSLE membership to 13 through attrition.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Shannon Johnson, CLSE Project Manager
Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

[Roster](#)

COUNCIL FOR A SUSTAINABLE LOCAL ECONOMY

20 Members

Francis Koster
1012 Westlake Drive
Kannapolis, NC 28081

APPOINTMENT: 03/19/12
(unexpired term)
TERM EXPIRING: 12/31/12

Vacant

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/12

Ronald Long
P.O. Box 1221
Harrisburg, NC 28075

APPOINTMENT: 10/17/11
(unexpired term)
TERM EXPIRING: 12/31/12

Sara Estep
1633 Red Bird Circle
Concord, NC 28025

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/12

Phil Carter
3975 Hwy 24-28 East
Midland, NC 28107

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/12

Heath Ritchie
230 Eastover Drive SE
Concord, NC 28025

APPOINTMENT: 03/19/12
(unexpired term)
TERM EXPIRING: 12/31/12

Jimmy Morrison
1195 Old Charlotte Road
Concord, NC 28027

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/12

Rod Townley
9911 Spring Harvest Drive
Mint Hill, NC 28227

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/12

William Robert Higbee
552 Weyburn Drive NW
Concord, NC 28027

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/12

Debra Medlin
510 New Castle Court
Concord, NC 28025

APPOINTMENT: 03/19/12
(unexpired term)
TERM EXPIRING: 12/31/13

Joshua Knipp
335 Valley Brook Lane
Concord, NC 28025

APPOINTMENT: 10/17/11
(unexpired term)
TERM EXPIRING: 12/31/13

Lori Clay
104 Washington Lane
Concord, NC 28025

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/13

Jerry Weikle
3914 Longwood Drive SW
Concord, NC 28027

APPOINTMENT: 03/19/12
(unexpired term)
TERM EXPIRING: 12/31/13

Christian Schmidt, II
3790 Lake Spring Avenue NW
Concord, NC 28027

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/13

Whit Moose, Jr.
P.O. Box 206
Mt. Pleasant, NC 28124

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/13

Chris Pinto
4981 St. Stephens Church Road
Gold Hill, NC 28071

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/13

James Fulton
42 Hillcrest Avenue SE
Concord, NC 28025

APPOINTMENT: 08/15/11
TERM EXPIRING: 12/31/13

Wayne King
789 Courtney Street
Concord, NC 28025

APPOINTMENT: 08/15/11
TERM EXPIRING: 12/31/12

Sam Leder
805 McGregor Drive NE
Concord, NC 28025

APPOINTMENT: 08/15/11
TERM EXPIRING: 12/31/12

Vacant

Alternate

APPOINTMENT: 03/21/11
TERM EXPIRING: 12/31/12

Note: The Board of Commissioners changed the terms to end on December 31 on March 19, 2012.

ADDITION

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointment / Removal - Adult Care Home Community Advisory Committee

BRIEF SUMMARY:

The Regional Ombudsman qualified the appointment of Shana King to the Adult Care Home Community Advisory Committee (CAC) and advised Jinitza Stevenson submitted her resignation from the Adult Care Home CAC.

There are three (3) vacant positions on this Board, including Ms. King.

REQUESTED ACTION:

Motion to appoint Shana King to the Adult Care Home Community Advisory Committee for a 1-year term ending May 31, 2013 and to remove Jintza Stevenson from the roster as requested by the Regional Ombudsman.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Kay Honeycutt, Clerk to the Board
Laurie Abounader, Regional Ombudsman

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was added to the Agenda at the request of the Clerk.

ATTACHMENTS

[Removal - Stevenson](#)

[Roster](#)



**REQUEST FOR REMOVAL OF
COMMUNITY ADVISORY COMMITTEE MEMBER(S)**

TO: Clerk/County Manager

FROM: Debi L. Lee, Lead Regional Long Term Care Ombudsman

Volunteer: Jinitza Stevenson

Date: May 8, 2012

County Committee Assignment X Adult Care Home ___ Nursing Home ___ Joint

Reason for Request

Volunteers are a vital part of the services that support older adults in your county. However, the volunteer indicated above is not eligible for continued service for the following reason:

_____ Conflict of Interest

1. G.S. 131 E-128 (f) Nursing Home
2. G.S. 131 D-31 (g) Adult Care Home

_____ Failure to complete required orientation and training

1. G.S. 131 E- 128 (g) Nursing Home
2. G.S. 131 D- 31 (h) Adult Care Home
3. Regional Long Term Care Ombudsman Memo dated July 17, 1998
"If a new member does not complete the training and in-facility orientation within three months from the date of appointment, the County Commissioners will be asked to replace the committee member. "

Dates offered

5 Other (documentation will be attached)

1. As determined by the N.C. Division of Aging State Long Term Care Ombudsman Program Policies and Procedures
2. As determined by the N.C. Attorney General's Office
3. As determined by the committee by-laws.
4. As determined by policy set by the County Commissioners.
5. As determined by resignation of the member

This is an official request to the Board of Commissioners to have this individual removed from service on the above-mentioned board. Should you have any questions, please contact Debi L. Lee, Lead Regional Ombudsman, 704-348-2714. Thank you in advance for your prompt attention to this matter.

525 North Tryon Street, Charlotte, NC 28202
1-800-508-5777 Fax: 704-347-4710
www.centralina.org

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE
 (Formerly Domiciliary Home Community Advisory Committee)
 3-Year Term
 17-Member Board

Karen A. Pensgen 5901 Havencrest Court NW Concord, NC 28027-7820 3-year term	APPOINTMENT: 06/19/00 REAPPOINTMENT: 06/18/01 REAPPOINTMENT: 06/15/04 REAPPOINTMENT: 05/21/07* REAPPOINTMENT: 06/21/10* TERM EXPIRING: 06/30/13
Joanne Yurchison 1531 Hansome Lane Concord, NC 28027 3-year term	APPOINTMENT: 07/26/04 REAPPOINTMENT: 08/15/05 REAPPOINTMENT: 09/22/08 REAPPOINTMENT: 07/18/11* TERM EXPIRING: 07/31/14
Jerry V. Shinn 2903 Sapp Road Concord, NC 28025	APPOINTMENT: 12/17/07 REAPPOINTMENT: 01/20/09 REAPPOINTMENT: 12/19/11 TERM EXPIRING: 12/31/14
Ed Burns 4222 Mackenzie Court Concord, NC 28027	APPOINTMENT: 05/18/09 REAPPOINTMENT: 06/21/10 TERM EXPIRING: 05/31/13
Jack Boyer 401 Falcon Drive Concord, NC 28025	APPOINTMENT: 08/17/09 REAPPOINTMENT: 08/16/10 TERM EXPIRING: 08/31/13
Teresa Dakins 2152 Montford Avenue Concord, NC 28027	APPOINTMENT: 02/21/11 REAPPOINTMENT: 02/20/12 TERM EXPIRING: 02/28/15
Esther Turner 9000 Mauney Road Mt. Pleasant, NC 28124	APPOINTMENT: 05/16/11 TERM EXPIRING: 05/31/12
Sandra Miller 1120 Brigadoon Court Concord, NC 28025	APPOINTMENT: 07/18/11 TERM EXPIRING: 07/31/12
Lacee Monte 216 Beverly Drive NE Concord, NC 28025	APPOINTMENT: 07/18/11 TERM EXPIRING: 07/31/12
Marie Ramseur 2989 Brantley Road Kannapolis, NC 28083	APPOINTMENT: 07/18/11 TERM EXPIRING: 07/31/12

Jinitza Stevenson 220 Dixie Drive Kannapolis, NC 28083	APPOINTMENT: 07/18/11 TERM EXPIRING: 07/31/12
--	--

Dr. Arvind Vasudevan 851 Burrage Road NE Concord, NC 28025	APPOINTMENT: 07/18/11 TERM EXPIRING: 07/31/12
--	--

Annette Archer 3601 Cauble Road Mt. Pleasant, NC 28124	APPOINTMENT: 12/19/11 TERM EXPIRING: 12/31/12
--	--

Belinda Dublin 9000 Mauney Road Mt. Pleasant, NC 28124	APPOINTMENT: 02/20/12 TERM EXPIRING: 02/28/13
--	--

(3 VACANT Positions)
* Exception to Appointment Policy



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Reports

SUBJECT:

NC Forest Service - Acceptance of Activity Report for FY 10-11

BRIEF SUMMARY:

The following activity reports were provided by Robert Ward, Cabarrus County Ranger, NC Forest Service. Your acceptance of these reports is requested.

REQUESTED ACTION:

Motion to accept the FY 10-11 activity reports from the NC Forest Service as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

[Report](#)

[Report](#)

**Cabarrus County NC Forest Service Activities and Accomplishments
FY 2010-2011**

Timber Harvested by Prescription

- Final Harvest on 28 landowners on 923 acres
- Intermediate Harvest on 13 landowners on 358 acres
- Yielding approximately **\$1,012,500** to landowners

Cost Share to Cabarrus Residents

- 21 residents provided with cost share payments valued at **\$7,148** to establish and care for trees for future timber production

Water Quality Control

- Best Management Practices Assists on 5 landowners involving 212 acres
- Best Management Practice Recommended for 118 landowners involving 7,725 acres
- Best Management Practices Implemented on 44 landowners involving 1,121 acres
- 50 Inspections for Water Quality Standards on 1,503 acres
- 473 Accomplishments involving 22,714 Acres for Riparian Acres Protection

Forest Protection from Wildfire and Insect and Disease

- Pest control assists to 45 Cabarrus County Landowners
- 2 aerial surveys of Cabarrus County to detect southern Pine Beetle activity
- Both flights were negative for insect activity
- 112 Gypsy Moth Pheromone Traps installed, monitored and collected
- 55 Wildfires involving 37 acres
- Issued 23 warning tickets for General Statute Violations for wildfires
- 1500 burning permits issued
- 17 meetings with Fire Marshall, Volunteer Fireman and Sheriff Department
- 1 Wildland Fire Training School taught to local Volunteer Fire Department
- 48 Cabarrus Landowners provided with information to Protect their Homes from Wildfires

Forest Management

- **Forest Management, Stewardship and Regeneration Plans for 130 Cabarrus County landowners involving 8,599 acres**
- **Referrals to consultant foresters to obtain better timber harvest conditions and prices for 57 landowners involving 3,318 acres**
- **Site preparation for tree planting for Cabarrus County residents completed on 188 acres**
- **Tree planting completed on 21 Cabarrus Landowners involving 293 acres**
- **40 quality control inspections involving 293 acres of tree planting**
- **33 survival counts tree planting from previous year on 508 acres**
- **21 land measurements on 293 acres**
- **185 acres of wildlife improvements for habitat**
- **Timber Stand Improvement on 193 acres to increase growth of future sawtimber trees**

Information and Education

- **2 newspaper articles**
- **133 programs educating 10,116 Cabarrus residents on fire prevention, wildfire control, resource management, forest management and water quality**
- **10 assists to other agencies working for Cabarrus County residents**

Cabarrus County Report 2010-2011
NC Forest Service

Our mission is to develop, protect, and manage the multiple resources of North Carolina's forests through professional stewardship, enhancing the quality of life for our citizens while ensuring the continuity of these vital resources.

Forest fire control is one of the major responsibilities mandated by NC General Statutes to the NC Forest Service. To reduce the loss of life, property, and timber damage the local rangers respond to and control all fires involving or threatening the forest. This is a coordinated effort with the Volunteer Fire Departments, Sheriff Department, Fire Marshall Office and other state agencies. Cooperation between agencies reduces cost, increases efficiency and thus meetings are attended with the various agencies to obtain useful working relationships.

Appropriate law enforcement action is taken against the responsible parties by the rangers to insure compliance with general statutes relating to forest fires. A law enforcement officer working out of the District Office in Mount Holly is also available to assist on extended investigations and court procedures.

The local rangers provide information and education on fire prevention, forest management, resource conservation and training for wildland fire fighting. Newspaper articles, training sessions, school visits, Cabarrus Fair and individual contact with private landowners and agencies are some of the methods used to reach Cabarrus County residents.

Forest Management is another responsibility mandated by NC General Statutes to the NC Forest Service Professional forestry information and technical advice is provided to Cabarrus County landowners. The purpose of this is to protect forest from disease and insects and to development and improve their woodlot for the best use for each individual landowner based on the landowner objectives and goals. Forest Management and Stewardship Plans are written after a site visit to collect field data to meet the landowner's goals. Follow up work is required on most of these plans in implementation of the recommendations.

This is a brief explanation of the major areas of responsibility. Obviously this is not all the tasks involved in the implementation of a complete forestry program. In order for you to see the extent of work involved in carrying out these responsibilities I have summarized the accomplishments and it is enclosed. Your continued support for the Cabarrus Office of the NC Forest Service is greatly appreciated.

Respectfully submitted,
Robert C. Ward Cabarrus County Ranger NC Forest Service



CABARRUS COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING

MAY 21, 2012
6:30 P.M.

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

BRIEF SUMMARY:

This time is allotted during regular meetings to receive updates from Commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the Board as a whole to learn more about what is going on with the boards each Commissioner is individually involved with.

REQUESTED ACTION:

Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**MAY 21, 2012
6:30 P.M.**

AGENDA CATEGORY:

Reports

SUBJECT:

Request for Applications for County Boards/Committees

BRIEF SUMMARY:

Applications are being accepted for the following County Boards/Committees:

Adult Care Home Community Advisory Committee - *3 Vacancies*
Animal Protection and Preservation Advisory Committee - *8 Positions with Expired/Expiring Terms & 1 Vacant Position*
Board of Equalization and Review - *2 Positions with Expiring Terms*
Centralina Workforce Development Board - *2 Positions with Expiring Terms*
Concord Planning and Zoning Commission (ETJ) - *1 Vacant Position*
Harrisburg Fire Advisory Board - *2 Positions with Expired/Expiring Terms*
Harrisburg Planning and Zoning Board (ETJ) - *1 Position with Expiring Term*
Industrial Facilities and Pollution Control Financing Authority - *2 Vacant Positions*
Juvenile Crime Prevention Council - *3 Positions with Expiring Terms*
Library Board of Trustees - *2 Positions with Expiring Terms*
Nursing Home Community Advisory Committee - *5 Vacant Positions*
Piedmont Mental Health - *1 Position with Expiring Term*
Planning & Zoning (Cabarrus) - *4 Positions with Expiring Terms*
Public Health Authority of Cabarrus County - *3 Positions with Expiring Terms*
Region F Aging Advisory Committee - *2 Positions with Expiring Terms*
Tourism Authority - *4 Positions with Expiring Terms*
Transportation Advisory Board - *6 Positions with Expiring Terms & 1 Vacant Position*
Water and Sewer Authority of Cabarrus County - *2 Positions with Expiring Terms*
Youth Council - *6 Positions with Expiring Terms & 2 Vacant Positions*

A description of each board/committee is attached along with an application for

appointment. For more information, contact the Clerk at 704-920-2109 or go to <http://www.cabarruscounty.us/government/departments/commissioners/boards-committees/Pages/default.aspx>

REQUESTED ACTION:

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS

- [Vacancies](#)
 - [Concord ETJ Map](#)
 - [Harrisburg ETJ Map](#)
 - [Application](#)
 - [Youth Council Application](#)
-

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact Kay Honeycutt, Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at www.cabarruscounty.us.

A listing of the boards/committees is as follows:

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

ANIMAL PRESERVATION & PROTECTION ADVISORY COMMITTEE

The committee's purposes are outlined as follows: (1) Review current operations of Cabarrus County Animal Control; (2) Provide educational materials in several languages to the Cabarrus County residents on Spay/Neuter, proper feeding, housing and healthcare for pets; (3) Establish a protocol for the availability for low cost spaying and neutering of pets belonging to indigent residents of Cabarrus County. Members serve two-year terms.

BOARD OF EQUALIZATION AND REVIEW

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

CABARRUS COUNTY PLANNING AND ZONING COMMISSION

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

HARRISBURG FIRE ADVISORY BOARD

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

HARRISBURG PLANNING AND ZONING BOARD

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

LIBRARY BOARD OF TRUSTEES

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters. The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

PIEDMONT AREA MENTAL HEALTH, MENTAL RETARDATION, AND SUBSTANCE ABUSE AUTHORITY

This authority plans, budgets, implements and monitors the provision of services in this program area. Membership consists of four members from each of the counties of Cabarrus, Union, Stanly and Rowan. The Cabarrus County Commissioners appoint one of its members to serve on the Authority. That Commissioner then makes recommendations concerning the appointment of the other three representatives from Cabarrus County to the Authority for terms of four years. Appointees should meet one of the following criteria: a family member of an individual with developmental disabilities; a family member of an individual in recovery from addiction; an individual from a citizens organization composed primarily of consumers or their family members; or a physician who is certified as having completed a residency in psychiatry.

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

REGION F AGING ADVISORY COMMITTEE

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

TOURISM AUTHORITY

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

TRANSPORTATION ADVISORY BOARD

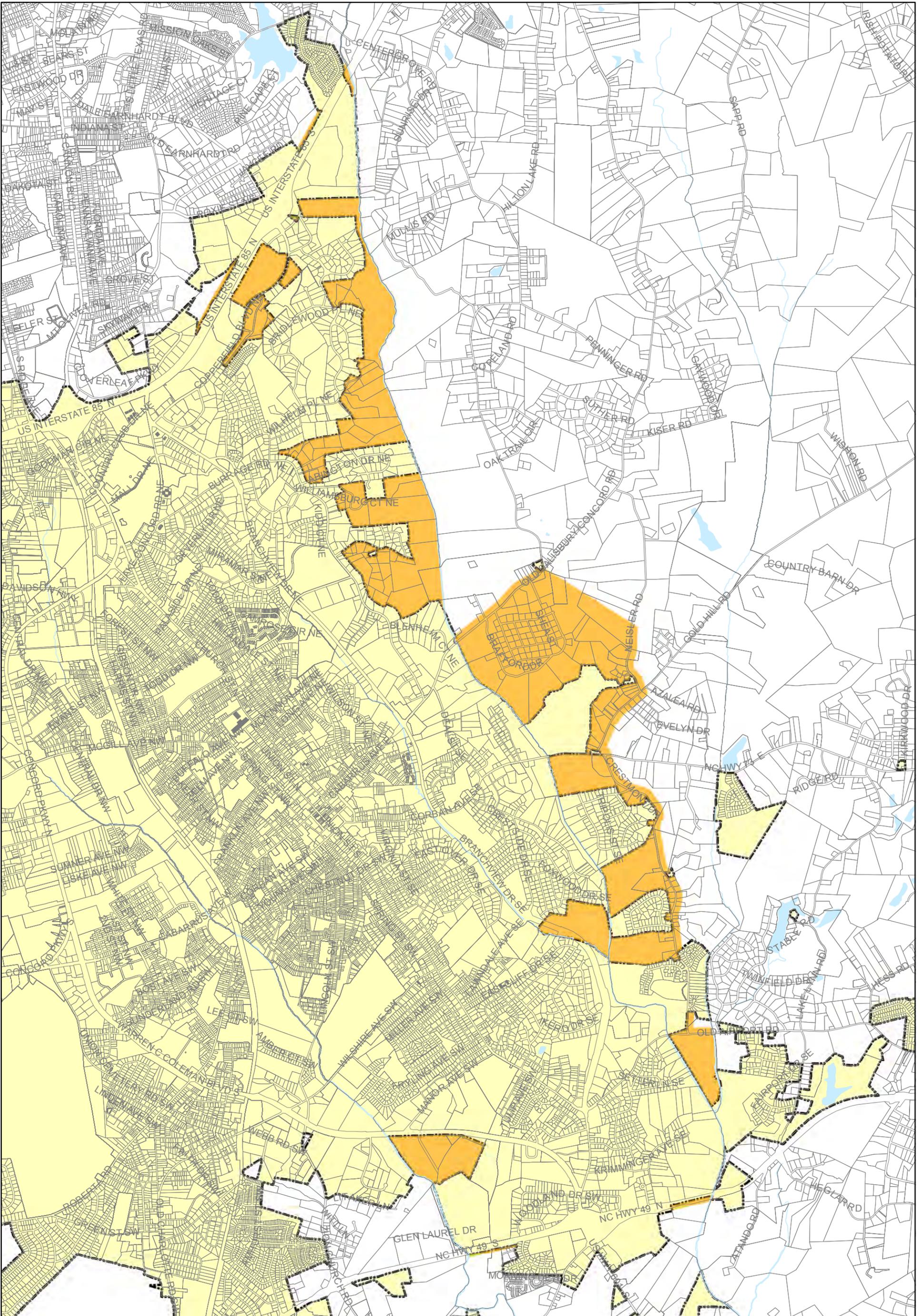
This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

WATER & SEWER AUTHORITY OF CABARRUS COUNTY

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

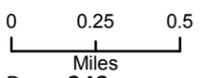
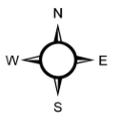
YOUTH COUNCIL

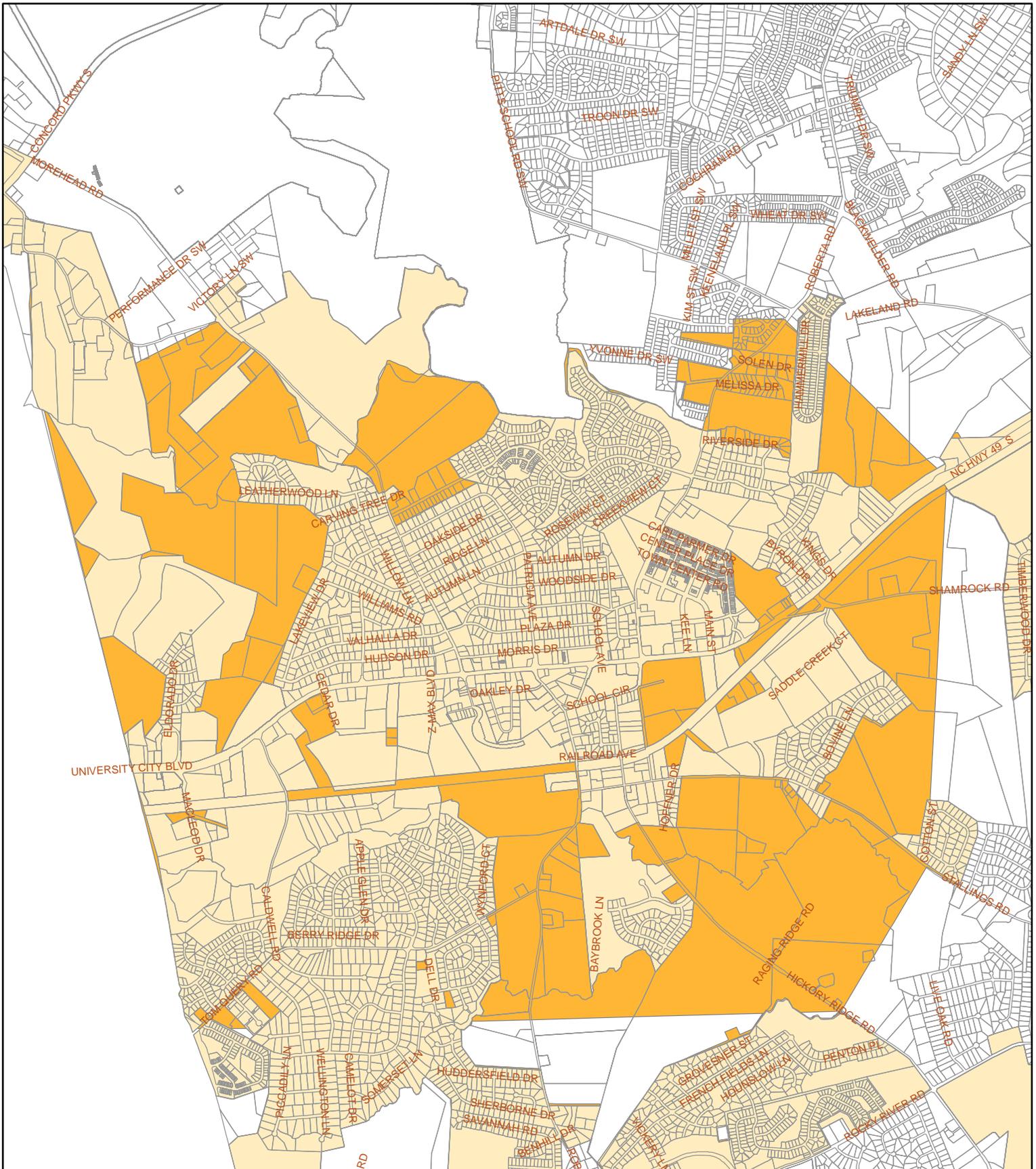
The purpose of the Youth Council is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Council will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.



**City of Concord
Extraterritorial Jurisdiction (ETJ)**

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds



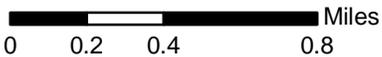


Legend

-  Tax Parcels
-  Harrisburg Municipal Limits
-  Harrisburg ETJ Boundary



**Town of Harrisburg, NC
ETJ Boundary**



Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

Attachment number 3

Office Use Only
DATE RECEIVED:

Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. _____
2. _____
3. _____

Name: _____

Home Address: _____

Mailing Address (if different): _____

City / State / ZIP: _____

Resident of Cabarrus County: Yes No

Telephone: Home: _____ Work: _____

Cell: _____ Fax: _____

Email Address: _____

Occupation: _____

Business Address: _____

City / State / Zip: _____

Do You Have a N. C. Driver's License? Yes No Age (optional): _____

Number hours available per month for this position: _____

Best time of day/or days available: _____

- over -

Educational Background: _____

Business and Civic Experience: _____

Areas of Interest / Skills: _____

Other County Boards / Committees / Commissions presently serving on: _____
 _____ Term Expiration Date: _____

Have you ever been charged with and / or convicted of a criminal offense? _____ If so, please explain _____

References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

_____ Date

_____ Signature of the Applicant

**Cabarrus County Youth Council
Application**

Full Name: _____ M ____ F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (____) _____ (cell): (____) _____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

List other activities you have been involved in through church, clubs, community, etc. _____

What interests you about being a member of the Youth Council? _____

What do you hope to accomplish though being a member of the Youth Council? What do you hope to learn?

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Kay Honeycutt
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
gkhoneycutt@cabarruscounty.us





**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
MAY 21, 2012**

ADDITIONS:

MOMENT OF SILENCE

Mrs. Kitty White

APPOINTMENTS TO BOARDS & COMMITTEES

H-2 Appointment / Removal – Adult Care Home Community Advisory Committee Pg. 225

SUPPLEMENTAL INFORMATION:

APPROVAL OR CORRECTION OF MEETING MINUTES

- May 7, 2012 Work Session Pg. 249
- May 10, 2012 Joint Meeting with CCS Pg. 261

NEW BUSINESS

G-4 Piedmont Behavioral Healthcare/Community Operations Center - Joint Resolution of the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance, and Warren County

- Correspondence from Richard F. Topping, JD, MPH, General Counsel, PBH Pg. 266

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina on Monday, May 7, 2012 at 4:00 p.m.

Present - Chairman:	Elizabeth F. Poole
Vice Chairman	Larry M. Burrage
Commissioners:	Robert W. Carruth
	Christopher A. Measmer
	H. Jay White, Sr.

Also present were Mike Downs, County Manager; Richard Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Pam Dubois, Deputy County Manager and Kay Honeycutt, Clerk to the Board.

Commissioner White arrived at 4:05 p.m. and was present for the remainder of the meeting.

Call to Order

Chairman Poole called the meeting to order at 4:04 p.m.

Approval of Agenda

Chairman Poole reviewed the following changes to the Agenda:

Supplemental Information

Discussion Items for Action at May 21, 2012 Meeting

- 4.7 Parks - Request from City of Concord to Study WW Flowe as an Option for a Future Dog Park Location
- Map

Supplemental Information

Discussion Items for Action at May 21, 2012 Meeting

- 4.13 BOC - Animal Shelter Future Operations and Relationship with Humane Society
- Performance Measures

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Carruth and unanimously carried, the Board approved the work session agenda as amended.

Discussion Items - No Action

Commissioner White arrived at 4:05 p.m. and was present for the remainder of the meeting.

PBH - 3rd Quarter Dashboard Report for Mental Health, Intellectual/Developmental Disabilities, and Substance Abuse Services

Anna Yon, PBH (Piedmont Behavioral Healthcare) Community Operations Center Director, presented the 2011 Third Quarter Dashboard Report. She also responded to questions from the Board.

The report included the following information:

- Cabarrus County Funding
- Number of Consumers Served by Funding
- Registry of Unmet Needs for Cabarrus County
- Number of Consumers Served and Expenses by Service Category
- Provider Information for Cabarrus County - Number of Consumers Served and Payments
- Detailed Services by Provider and Number of Consumers Served

No action was taken.

Discussion Items for Action at May 21, 2012 Meeting

Library (Cabarrus Literacy Council) - Continuation of Adult Basic Literacy Services and Contract

Christy Wilhelm, Cabarrus Literacy Council (CLC) Vice Chair, reviewed the following information relating to the continuation of Adult Basic Literacy Services for the CLC:

In May 2011, the County entered into an Agreement with the Cabarrus Literacy Council to provide adult basic literacy services (ABLS) administered by the Cabarrus County Public Library. As required by the Agreement, the CLC has updated its strategic plan; and at its March meeting, the CLC board voted unanimously to recommend the continuation of the administration of the ABLS program through the Library. Likewise, the County must also vote annually on the continuation of the administration of the ABLS program by the Library, no later than June 30 of each year. A copy of the Agreement, strategic plan, board roster and budgets for FY 11-12 and FY 12-13 are included in the Agenda for review. The CLC Board believes this arrangement has worked extremely well for all parties. The Library Director fully supports the partnership and is in favor of continuing. No county funds are requested.

Ms. Wilhelm also responded to questions from the Board. Dana Eure, Library Director, was also in attendance.

Commissioner White reminded the Board that his wife, Darci, is a member of the CLC Board of Directors and advised that he will not need to be recused from the vote since no county funds are used for this program.

Elections - Approve Request to Legislative Representatives to Release HAVA Title II Funds

On behalf of the Board of Elections, Pam Dubois, Deputy County Manager, presented the following information:

The Cabarrus County Board of Commissioners are requested to send a letter to our state legislators urging them to release frozen HAVA funds for use by boards of elections to pay for maintenance contracts on voting machines and other election expenses. For Cabarrus, this cost is \$44,438.00. The Cabarrus County Board of Elections signed a petition to request release of these funds, along with election Board members of more than 83 counties and the president and vice president of their association.

There was a general consensus of the Board to approve the request.

Piedmont Behavioral Healthcare/Community Operations Center - Joint Resolution of the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance, and Warren County

Anna Yon, PBH (Piedmont Behavioral Healthcare) Community Operations Center Director, presented the following draft resolution and responded to questions from the Board:

JOINT RESOLUTION
OF THE BOARDS OF COUNTY COMMISSIONERS
OF ALAMANCE, CABARRUS, CASWELL, CHATHAM, DAVIDSON, FRANKLIN,
GRANVILLE, HALIFAX, ORANGE, PERSON, ROWAN,
STANLY, UNION, VANCE AND WARREN COUNTIES

WHEREAS, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties previously resolved to be separately served by the Five County, OPC, and PBH Area Authorities;

WHEREAS, the State of North Carolina passed Session Law 2011-264, which requires statewide expansion of the 1915(b)/(c) Medicaid Waiver to be managed by Area Authorities operating as Managed Care Organizations;

WHEREAS, the North Carolina General Assembly is currently addressing the governance needs of Area Authorities operating as Managed Care Organizations through a Health and Human Services Subcommittee on LME Governance, and intends to pass governance legislation in the 2012 legislative short session;

WHEREAS, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties now desire to be served by a single Area Authority

operating as a Managed Care Organization with a governance structure that will function under existing law, as well as under the new governance legislation;

NOW, THEREFORE, BE IT RESOLVED JOINTLY as follows:

Section 1. Resolution and Purpose

It is in the interest of the public health and welfare to create an Area Authority to operate North Carolina's 1915(b)/(c) Medicaid Waiver as a Managed Care Organization and to manage all public resources that may become available for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds, federal funding for Medicaid and Health Choice, and all other public funding sources.

Section 2. Establishment of Cardinal Innovations Healthcare Solutions

There is hereby created and established pursuant to G.S. 122C-115(c) an Area Authority known as Cardinal Innovations Healthcare Solutions ("Cardinal Innovations"). Pursuant to the 1915(b)/(c) Medicaid Waiver and 42 C.F.R. 438.2, Cardinal Innovations Healthcare Solutions shall operate as a Managed Care Organization and Prepaid Inpatient Health Plan. Cardinal Innovations shall include the Alamance-Caswell, Five County, OPC, and Piedmont Community Operations Centers.

Section 3. Governance

There is hereby created and established pursuant to G.S. 122C-118.1 an Area Board, which shall be the governing unit of Cardinal Innovations. The Area Board shall be comprised of a single Governing Board and Community Oversight Boards, one for each Community Operations Center. The appointment of members to the Governing Board and Community Oversight Boards shall be in accordance with bylaws set forth for such purpose and may be amended as necessary or convenient to comply with changes in state or federal law or to carry out the functions, powers, duties, and responsibilities contained in this Joint Resolution. Due to the complexity of operations, financial risk, and responsibility for public funding the Governing Board must be highly functional in order to ensure accountability to funders, the financial solvency of Cardinal Innovations, compliance with state and federal laws and regulations including quality standards, and a service delivery system that is customized for localities and which provides access and choice for citizens in need of mental health, intellectual and developmental disabilities, substance abuse and related services.

(1) Membership of the Governing Board shall be comprised of a mix of individuals with the necessary expertise to govern large Managed Care Organizations and individuals who represent the constituencies Cardinal Innovations serves. Membership will be as follows:

(a) Two (2) at-large County Commissioners from among the County Commissioners serving on Community Oversight Boards (defined below), selected by the Governing Board, based on diversity of geographic representation;

(b) One (1) member from the Regional Consumer and Family Advisory Committee, either the Chair or other elected member;

(c) Six (6) members, selected by the Governing Board, with professional experience and expertise in healthcare, insurance, finance, health/behavioral health, intellectual/developmental disabilities, and a physician or other clinical professional, and no more than two members from any single specialty area; and

(d) One (1) member from each Community Oversight Board, either the Chair or other elected member.

(e) Except for members appointed by the Community Oversight Boards and the Regional Consumer and Family Advisory Committee, the initial members of the Governing Board shall be nominated by the PBH Board, with consultation from the Boards of Five County and OPC Area Authorities, and affirmed by the Secretary of the North Carolina Department of Health and Human Services.

(2) The Governing Board's primary responsibilities will include determining policy; strategic planning, including consideration

of local priorities as determined by the Community Oversight Boards; budgets; hiring and evaluations of the Chief Executive Officer; monitoring of deliverables, including overall performance and financial management; government affairs and advocacy; reporting to constituent counties; responding to concerns and feedback from the Community Oversight Boards; and ensuring the overall health of Cardinal Innovations.

(3) The bylaws of the Governing Board shall establish Community Oversight Boards, one for each Community Operations Center, which shall ensure involvement of local stakeholders, promote understanding and collaboration at the local level, and monitor the performance of each Community Operations Center. Membership of the Community Oversight Boards will be as follows:

(a) Three (3) members from each County, appointed by each County's Board of Commissioners, and will include a County Commissioner or designee, a consumer or family member, and another citizen or stakeholder; and

(b) One (1) member from the Local Consumer and Family Advisory Committee, either the Chair or other elected member.

(4) Each Community Oversight Board's primary responsibilities will include advising the CEO on the evaluation and hiring of the Community Operations Center Executive Director; recommending priorities for expenditure of state and county funds for development of the annual budget; determining local priorities for inclusion in the overall strategic plan; identifying community needs and concerns; monitoring resolution of issues; and monitoring performance at the local level, including access to care, expenditure of service funds, number of consumers served, services delivered, provider network size and composition, outcomes, and consumer satisfaction.

(5) Each Community Oversight Board will establish its own bylaws based on local needs, but in compliance with standardized requirements established by the Governing Board for quorums, frequency of meetings, elections of officers, duties of members, committees and committee appointments, and attendance standards. Such bylaws are subject to the approval of the Governing Board.

Section 4. Functions

Cardinal Innovations shall perform all the functions necessary to carry out the purposes of this Joint Resolution, including, but not limited to, the following:

(1) To establish accountability for the planning, development, and management of local systems that ensure access to care, quality of services, and the availability and delivery of necessary services, for individuals in need of mental health, intellectual and developmental disabilities, substance abuse, and related services;

(2) To operate the 1915(b)/(c) Medicaid Waiver, a proven system for the management of mental health, intellectual and developmental disabilities, and substance abuse services;

(3) To manage state funded services for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds;

(4) To manage all other resources that are or become available for mental health, intellectual and developmental disabilities, and substance abuse services;

(5) To use managed care strategies, including care coordination and utilization management, to reduce the trend of escalating costs in the State Medicaid program while ensuring medically necessary care, and to deploy a system for the allocation of resources based on the reliable assessment of medical necessity, functional status and intensity of need. These strategies shall efficiently direct individuals to appropriate services and shall ensure they receive no more and no less than the amount of services determined to be medically necessary at the appropriate funding level;

(6) To maintain a local presence in order to respond to the unique needs and priorities of localities;

(7) To ensure communication with consumers, families, providers, and stakeholders regarding disability-specific and general 1915(b)/(c) Medicaid Waiver operations by implementing a process for feedback and exchange of information and ideas;

(8) To establish and maintain systems for ongoing communication and coordination regarding the care of individuals with mental illness, intellectual and developmental disabilities, and

- substance abuse disorders with other organized systems such as local Departments of Social Services, Community Care of North Carolina, hospitals, school systems, the Department of Juvenile Justice and Delinquency Prevention, and other community agencies;
- (9) To maintain disability specific infrastructure and competency to address the clinical, treatment, rehabilitative, habilitative, and support needs of all disabilities served by Cardinal Innovations;
- (10) To conduct administrative and clinical functions, including requirements for customer service, quality management, due process, provider network development, information technology systems, financial reporting, and staffing;
- (11) To maintain full accountability for all aspects of 1915(b)/(c) Medicaid Waiver operations and for meeting all contract requirements specified by the Department of Health and Human Services; and
- (12) To authorize the utilization of State psychiatric hospitals and other State facilities.

Section 5. Powers, Duties and Responsibilities

Cardinal Innovations shall have the powers, duties, and responsibilities necessary or convenient to carry out the purposes of this Joint Resolution, including but not limited to, the following:

- (1) To engage in comprehensive planning, development, and management of local systems for the delivery of mental health, intellectual and developmental disabilities, and substance abuse and related services;
- (2) To comply with federal requirements for Medicaid, Medicare, block grants, and other federally funded healthcare programs;
- (3) To perform public relations and community advocacy functions;
- (4) To maintain a 24-hour a day, seven day a week crisis response service. Crisis response shall include telephone and face-to-face capabilities. Crisis phone response shall include triage and referral to appropriate face-to-face crisis providers. Crisis services do not require prior authorization, but shall be delivered in compliance with appropriate policies and procedures. Crisis services shall be designed for prevention, intervention, and resolution, not merely triage and transfer, and shall be provided in the least restrictive setting possible, consistent with individual and family need, and community safety;
- (5) To accept donations or money, personal property, or real estate for the benefit of Cardinal Innovations and to take title to the same from any person, firm, corporation, or society;
- (6) To purchase, lease, obtain options upon, or otherwise acquire any real or personal property or any interest therein from any person, firm, corporation, city, county, government, or society;
- (7) To sell, exchange, transfer, assign, or pledge any real or personal property or any interest therein to any person, firm, corporation, city, county, government, or society;
- (8) To own, hold, clear, and improve property;
- (9) To appoint a Chief Executive Officer and to fix his/her compensation;
- (10) To delegate to its agents or employees any powers or duties as it may deem appropriate;
- (11) To employ its own counsel and legal staff;
- (12) To adopt, amend, and repeal bylaws for the conduct of its business;
- (13) To enter into contracts or other arrangements for necessary supplies, equipment, or services for the operation of its business;
- (14) To appoint committees or subcommittees as it shall deem advisable, to fix their duties and responsibilities, and to do all things necessary in connection with the management, supervision, control, and operation of its business;
- (15) To enter into any contracts or other arrangements with any municipality, other public agency of this or any other State or of the United States, or with any individual, private organization, corporation, or nonprofit association for the provision, oversight or management of mental health, intellectual and developmental disabilities, substance abuse and related services;

- (16) To act as an agent for the federal, State, or local government in connection with the management and oversight for the delivery of mental health, intellectual and developmental disabilities, substance abuse and related services To insure its property or operations against risks as it may deem advisable;
- (17) To invest any funds held in reserves or sinking funds, or any funds not required for immediate disbursement, in property or securities in which trustees, guardians, executors, administrators, and others acting in a fiduciary capacity may legally invest funds under their control;
- (18) To sue and be sued;
- (19) To have a seal and to alter it at pleasure;
- (20) To have perpetual succession;
- (21) To make and execute contracts and other instruments necessary or convenient, including to provide services to government or private entities, including Employee Assistance Programs;
- (22) To agree to limitations upon the exercise of any powers conferred upon it by this Joint Resolution in connection with any loan;
- (23) To determine the pay, expense allowances, and other compensation of its officers and employees, and establish position classification and pay plans and incentive compensation plans;
- (24) To provide for biennial assessments of personnel plans by an independent entity that specializes in human resources development and management to ensure that position classifications and compensation are appropriately matched to industry standards and local job market requirements; and
- (25) To exercise any or all of the powers conferred upon it by this Joint Resolution, either generally or directly, or through designated agents.

Section 6. Effective Date

This Joint Resolution shall be effective as of July 1, 2012.

Commissioner White expressed concern with Section 3, Governance, noting that as the resolution is currently drafted, it is possible for the make-up of the Governing Board to become one-sided in the future, as a number of the membership could be employed by the same provider/entity/industry.

Chairman Poole questioned the "Commissioner" appointments and noted the possibility also exists for this group to become one-sided, not knowing who the other participating counties are appointing and their background, unless information is shared in advance.

Ms. Yon advised the Board's feedback would be shared and noted the merger deadline of July 1.

Following discussion, there was a general consensus of the Board to place this item on New Business.

County Manager - Request from Odell VFD for Dry Hydrant

On behalf of the Odell Volunteer Fire Department (VFD), Jonathan Marshall, Deputy County Manager, presented the following information:

The Odell Volunteer Fire Department has requested permission to install a dry hydrant on Lake Howell off NC 3. This hydrant would permit Odell VFD to use lake water in the event of an emergency and they feel that will positively affect their insurance rating. The location is on County owned property and Odell has provided a basic agreement, but since WSACC (Water & Sewer Authority of Cabarrus County) maintains and operates the Lake for the County, a 3-party agreement would be more appropriate.

Jody Johnson, Odell VFD Representative, identified other dry hydrants and water tanks in the district and advised the additional water source would close the gap in that area and possibly lower insurance ratings.

Mr. Marshall, Mr. Johnson and Richard Koch, County Attorney, responded to a variety of questions from the Board.

CCS - QSCB Funding Reallocation Request - \$801,483.00

Finance - QSCB Northwest Cabarrus High School Gymnasium Funding - \$466,420.00

Chairman Poole reported these two (2) items will be addressed at the May 10, 2012 recessed meeting with the Cabarrus County Schools Board of Education, per their request.

Parks - Request from City of Concord to Study WW Flowe as an Option for a Future Dog Park Location

Londa Strong, Parks Director, presented the following information:

Bob Dowless, City of Concord Parks and Recreation Director made a request referencing the potential development of a dog park at WW Flowe Park. They are in the process of researching sites for a potential dog park within their current park system. In accordance with the current WW Flowe Park Use Agreement, Cabarrus County developed the first phase of the Park and Concord Parks and Recreation Department maintains and operates it. The County, being the owner, requires prior written approval for any additional recreational facility development at the Park.

At the January Park Commission meeting, the Commission voted to recommend approval to proceed and research developing a dog park on the site. However, they recommended additional information on specific operational components and location be received prior to approval.

A brief discussion ensued with Ms. Strong and Richard Koch, County Attorney, responding to questions from the Board.

Parks - Three Year Extension - Frank Liske Park Soccer Complex Agreement as a "Youth Only Complex"

Londa Strong, Parks Director, and Kyle Bilafer, General Services Director, presented the following information:

The BOC voted September 17, 2007 to make the Frank Liske Park soccer complex a "Youth Only Complex" (18 years old and under) for five years to allow the turf to establish after the renovations of all 11 fields in FY 06-07. The current agreement expires October 2012.

On recommendation from General Services Administration and approved by the Park Commission at its January 19, 2012 meeting, a 3-year extension to the current "Youth Only Complex" for turf stabilization, is requested. All partners (Football Club Carolina Alliance, City of Concord, and the County) are in agreement with the recommendation.

Commissioner White expressed a desire to have additional turf fields for practice so these fields can be kept in pristine condition and used for tournament play.

Planning and Development (SWCD) - Cox Mill Elementary School Stormwater System Construction Bid

Dennis Testerman, Soil and Water Conservation District (SWCD) Senior Resource Conservation Specialist, presented the following information relating to the Cox Mill Elementary School Stormwater System Construction Bid:

- Baker Engineering has almost completed the design work for the project;
- An Invitation for Bids (IFB) was issued April 23 and May 1;
- A pre-bid meeting was held on April 11 with nine (9) potential contractors;
- Of those nine (9) contractors, three (3) submitted bids;
- Bids were opened on May 1;
- All three (3) bids came in over budget;
- The SWCD Board approved a process to verify the low bidder's qualifications and to "value engineer" or reduce the bid to an acceptable amount;
- An acceptable cost is expected by the May 21st regular meeting;
- The goal is for the construction to be completed during the school summer break.

In response to questions from the Board, Mr. Testerman explained the existing stormwater infrastructure at Cox Mill Elementary School will be replaced or retrofitted with "best management practices" to keep and treat runoff on site and to improve water quality in the Clarke Creek and Rocky River. Both water bodies, he said, are designated as "impaired" by state and federal water quality officials. The school site is also part of the state-designated, regionally-important Clarke Creek Heron Rookery Significant Natural Heritage Area. Mr. Testerman and Mike Downs, County Manager, responded to questions from the Board. Commissioner Carruth addressed the need to have conservation efforts included in future school site design processes. Richard Koch, County Attorney, advised there were difficulties with the original contractor who installed the School Park improvements and that he was back-charged in a substantial amount for problems with his work on the project and for failure to meet construction deadlines.

County Manager - Sale of Foreclosed Property

Jonathan Marshall, Deputy County Manager, presented the following information:

The County owns a number of smaller parcels that were obtained through foreclosure for taxes due. Those properties may be sold based on the methods and rules described in G.S. 105-376 and G.S. 160A-266. General Services has been providing basic maintenance of those properties, but it would be more cost effective to sell or transfer them. Staff suggests the use of sealed bids with a minimum price of total taxes owed be used for these sales.

Mike Downs, County Manager, advised other measures to dispose of the properties were unsuccessful.

County staff responded to questions from the Board. Chairman Poole requested a list of the properties. It was noted the list will be included in the agenda packet.

County Manager - Discuss Options for the Old Bethel School Property

Mike Downs, County Manager, advised Woodson University withdrew its offer to purchase the property some time ago and demolishing the buildings would be the next option. County staff approached the Town of Midland with an offer to donate the property to the Town for public use. Midland is close to making a decision and finding an end user.

Vice Chairman Burrage advised there is a group interested in acquiring the property for preservation as long as there are no restrictions attached to it. Commissioner White expressed his preference for demolishing the property and selling for a profit. Chairman Poole asked Vice Chairman Burrage to contact Mayor Kitts. Commissioner Carruth suggested the property be certified for economic development purposes if the buildings are demolished.

Finance - Mt. Pleasant High School Communications Tower Lease - Resolution Approving Lease of Communication Tower Co-Location Space

Richard Koch, County Attorney, presented the following information:

The County owns a communication tower adjacent to Mt. Pleasant High School with co-location space surplus to the County's needs. USA Mobility will lease space on the tower for a term of five (5) years, beginning May 2012 at a monthly rental rate of \$585.00 with a three (3) percent annual rent increase on each anniversary date. N.C. General Statutes §160A-272 authorizes the County to enter into leases of up to 10 years upon resolution of the Board of Commissioners adopted at a regular meeting after 10 days public notice.

Mr. Koch and Jonathan Marshall, Deputy County Manager, responded to questions from the Board related to notice requirements and the tower's inability to accept additional tenants according to the structural analysis.

BOC - Animal Shelter Future Operations and Relationship with Humane Society

Commissioner Carruth presented the following information:

Listed below are the performance standards that will be incorporated by the county into a contract that will be signed by the county and the Humane Society of Concord and Greater Cabarrus County. In meetings with Judy Sims, the executive director, she has agreed that these are obtainable, and in fact, some are already being performed.

Performance Measures

1. (Critical) Operate the county's animal shelter IAW established best practices and NC Department of Agriculture guidelines, to include criteria for adoption of animals from the shelter.
2. (Critical) Establish and operate a domestic animal intake process, which includes operation and maintenance of a database of all animals available for reclaim or adoption.
3. (Critical) Establish owner reclaim process - Facilitate quick identification and retrieval of domestic animals brought to the shelter by animal control.
4. (Critical) Exit interview and counseling for owners relinquishing domestic animals, to determine alternatives to immediate euthanasia.
5. (Critical) Evaluate the adoptability of each domestic animal received at the shelter, using established standards approved by the board of commissioners or appointed committee.
6. (Important) Establish a Trap-Neuter-Release program to identify and reduce the population of feral cats in the community.
7. (Important) In conjunction with local vets, the existing Spay-Neuter clinic, and the county's SNIP program, develop a low cost Spay/Neuter program for the community.
8. (Important) Develop a network of local and regional rescue groups to assist in the care and adoption of domestic animals at the shelter as well as public education and marketing of the program.
9. (Critical) Provide a monthly report to the BOC showing the intake, status, and disposition of each domestic animal at the facility, using a format approved by the BOC or appointed committee.
10. (Important) Agree to an independent program review on an annual basis by a committee appointed by the BOC. Provide an annual, audited financial statement to the BOC.

In exchange:

1. Pull fees for the Humane Society will be waived.
2. The Humane Society will operate and occupy the county animal shelter at no cost.
3. The county will provide IT support at no cost for the shelter.
4. The county will provide adequate funds to provide for the operation of the animal shelter.

Mike Downs, County Manager, reported the budgetary impact is \$48,000.00 for two (2) part-time employees, to be employed by the Humane Society, to clean the shelter, instead of hiring a full-time coordinator as originally proposed. He also reported the Humane Society has us its own funds to clean the shelter.

In response to Commissioner White's request to use persons on the Courthouse Community Service List to clean the facility, Mr. Downs advised that the Executive Director preferred to use trained personnel to prevent the spread of diseases.

Following additional discussion, Commissioner Poole requested a copy of the Humane Society's meeting minutes where this proposal was approved by their Board of Directors. In response to additional questions, Mr. Downs also advised the animal intake software will be operational by July 1 and that a formal agreement is needed. Chairman Poole advised the concept will be addressed during one of the upcoming budget meetings.

Commissioner Carruth and Mr. Downs also responded to additional questions from the Board.

Recess of Meeting

At 5:33 p.m., the Board took a short break. The meeting resumed at 5:44 p.m.

BOC Strategic Plan Update

Chairman Poole advised the Board was unable to address its Strategic Plan at the retreat held in January due to time constraints.

Mike Downs, County Manager, reviewed the Board’s Mission and Vision Statements. There were no changes made to these statements.

Erica Nesbitt, Budget and Performance Manager, reviewed the Board’s five (5) strategic goals and corresponding achievement stage as presented in the Agenda and hereby incorporated into the meeting minutes by reference. She also presented the following staff recommendations for changes to the Strategic Plan:

<u>Goal 1. Preserve and enhance the quality of life by addressing growth with sound public policies that sustain resources, provide high quality services, and fund infrastructure needs.</u>			
	OBJECTIVES	RESULT	Recommended Change
5	Work with the school boards to determine any advantages in offering more distance learning classes.	NO DEVELOPMENT	Recommend discussing this objective with the schools and then deleting this as a county objective.

Following a lengthy discussion, the Board placed this item on its May 10, 2012 agenda for discussion at a joint meeting with the Cabarrus County School Board.

<u>Goal 2. Achieve community-wide preparedness to protect public safety, respond to routine and catastrophic events, and maintain and restore the well-being of all residents.</u>			
	OBJECTIVES	RESULT	Recommended Change
3	Hold an extensive work session for information gathering and strategy development in the area of emergency management.	SUCCESS	Recommend deleting current objective and adding: Implement county goals from Emergency Management Planning session: <ul style="list-style-type: none"> • Assess school sites for adequate space/access/water supply for emergency and preparedness activities. • Launch the special needs registry to assist citizens in their specific needs during crisis situations. • Complete plan to include public safety message on Channel 22. • Implement a disaster debris management plan to enhance our capabilities to facilitate the performance of county services during and after a debris-generating incident.
4	Develop a systematic way to replace the three current 911 communications center with one countywide, consolidated 911 communications center.	PROGRESS	Recommend changing to: "Create a regional, redundant 911 Communications System"

There was no objection from the Board to the recommended changes.

Goal 3. Use resources wisely and responsibly by protecting assets, minimizing risk, creating partnerships and using technology to maximize the value of county investments expenditures and services.		
OBJECTIVES	RESULT	PROGRESS
2 Institutionalize a joint school facilities planning and construction committee and collaborate with the school boards to develop cost effective and comprehensive construction standards. Also consider alternative uses of school buildings after hours.	Members of the planning board, school boards, SWCD, county and school staffs developed Cabarrus County School Site Guidelines, which have been approved by the Cabarrus County Board of Education and County Board of Commission. This plan will also be presented to the Kannapolis Board of Education for approval. The guidelines include site design, development, floodplains, wetlands, transportation and facility access, among other things.	PROGRESS

There were no proposed changes to Goal No. 3. However, after the goal was reviewed for informational purposes and discussion held, the Board placed this item (Part 2 of Obj. No. 2) on its May 10, 2012 agenda for discussion at a joint meeting with the Cabarrus County Board of Education.

Goal 4. Promote a fully engaged community with a shared understanding of its issues and challenges and working together to achieve its goals.		
OBJECTIVES	RESULT	Recommended Change
1 Hold an extensive work session for information gathering and strategy development in the area of communications and outreach.	PLANNING	Recommend deleting current objective and adding the following two objectives: 1. Educate taxpayers about the budget process county services. 2. Improve public involvement in decision-making.

Commissioner White suggested the "recommended changes" in Goal No. 4 become the objectives. Further, he stated Item No. 1 under "recommended changes" should be revised to "educate taxpayers on all issues" instead of just the budget. A general discussion ensued.

Goal 5. Ensure that all citizens have equal opportunity and access to education, health care, and economic prosperity and encourage citizens to fulfill their potential and contribute to their community.		
OBJECTIVES	RESULT	Recommended Change
1 Hold an extensive work session for information gathering and strategy development in the area of economic development.	PLANNING	Re-evaluate objective. Determine county's role in economic development.

Mike Downs, County Manager, reported the EDC (Economic Development Corporation) intends to present some new initiatives for local/small businesses during one of the upcoming budget meetings. Commissioner White expressed support for the "recommended change". Ms. Nesbit advised the Plan will be updated with the requested modifications and additional updates may be necessary after the EDC's information is received.

Approval of Regular Meeting Agenda

The Board discussed the placement of items on the Agenda.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner White and unanimously carried, the Board approved the May 21, 2012 Agenda as follows:

Approval or Correction of Minutes

- Approval or Correction of Meeting Minutes

Old Business

- County Manager - Update on CCS & KCS QSCB (Qualified School Construction Bonds) Projects

Consent

- CJPP - Repeal the Criminal Justice Partnership Program Advisory Board Effective July 1, 2012
- County Manager - Request from Odell VFD for Dry Hydrant
- County Manager - Sale of Foreclosed Property
- CSLE - Exception to Residency Provision of the Appointment Policy Requested for F. Koster
- Elections - Approve Request to Legislative Representatives to Release HAVA Title II Funds
- Finance - Update of Capital Projects and Special Revenue Funds Project Ordinances and Budget Amendment
- Finance - Cabarrus County Schools Public School Capital Building Fund Application \$42,345.37
- Finance - Kannapolis City Schools Public School Capital Building Fund Application \$26,384.00
- Finance - Mt. Pleasant High School Communications Tower Lease - Resolution Approving Lease of Communication Tower Co-Location Space
- Library (Cabarrus Literary Council) - Continuation of Adult Basic Literacy Services & Contract
- Planning and Development Services - HOME Program Administrator Selection
- Tax Administration - Refund and Release Report - April 2012
- Parks - Request from City of Concord to Study WW Flow as an Option for a Future Dog Park Location
- Parks - Three Year Extension - Frank Liske Park Soccer Complex Agreement as a "Youth Only Complex"

New Business

- County Manager - Presentation of the Proposed FY 2013 Cabarrus County Budget & Scheduling of Public Hearing
- Piedmont Behavioral Healthcare/Community Operations Center - Joint Resolution of the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance, and Warren County
- Planning & Development (SWCD) - Cox Mill Elementary School Stormwater System Construction Bid
- County Manager - Discuss Options for the Old Bethel School Property

Appointments to Boards and Committees

- Appointments (Removals) - Council for a Sustainable Local Economy (CSLE)

Reports

- NC Forest Service - Acceptance of Activity Report for FY 10-11
- BOC - Strategic Plan Update
- BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees
- Request for Applications for County Boards/Committees

Recess

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Carruth, and unanimously carried, the meeting was recessed at 6:33 p.m., until Thursday, May 10, 2012 at 5:00 p.m. for a joint meeting with the Cabarrus County Board of Education in the Multipurpose Room.

Kay Honeycutt, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in recessed session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina on Thursday, May 10, 2012, at 5:00 p.m. with the Cabarrus County Schools' Board of Education.

Present - Chairman: Elizabeth F. Poole
 Vice Chairman: Larry M. Burrage
 Commissioners: Robert W. Carruth
 Christopher A. Measmer
 H. Jay White, Sr.

Also present were Mike Downs, County Manager; Pam Dubois, Deputy County Manager, Jonathan Marshall, Deputy County Manager, Richard M. Koch, County Attorney and Kay Honeycutt, Clerk to the Board.

The following members of the Cabarrus County Schools' (CCS) Board of Education were in attendance along with Superintendent Dr. Barry Shepherd: Lynn Shue, Chairman; Blake Kiger, Vice Chair; and Board Members Cindy Fertenbaugh, Grace Mynatt, Tim Furr and Holly Blackwelder. Ailene Monroe, Clerk to the Board and Mark Henriques, Board Attorney were also present. Board Member Carolyn Carpenter was absent.

The following CCS staff members were also present along with several others in the audience: Len Witke, Facility Management Director; Kelly Kluttz, Finance Officer; and Bill Van Warren, Stephan Smith and John Owenby from the Facilities Management Department.

Call to Order

Chairman Poole called the meeting to order at 5:02 p.m.

Discussion Items - No Action

Discussion on Countywide Assets Under the Stewardship of Cabarrus County Schools

Len Witke, Facility Management Director, presented the following information:

- The insured value of the School District's Property (CCS and KCS) is roughly \$955,000,000
- 0.8 percent of annual budget is for facilities maintenance

Historical Perspective of Capital Projects Budget:

- All our resources have been focused on increasing seats for the past decade with no major funds for remodeling/renovation. There still are no funds to upgrade/expand schools. Growth will be hard to address.
- Recently only the highest need projects were identified - typically two to three projects per school.
- Ongoing maintenance needs were left to be addressed by the Facilities Department operating budget which has been very limited.
- Our past Capital and Facilities Repair Budgets have not kept pace with the growing needs of our aging school facilities.

Current Statistics:

- 15 out of the 38 schools were built since 2000.
- 5 other schools were built in the 1990's.
- 50% of schools are less than 25 years old but the other 18 schools are much older including three high schools.
- Several of these older schools are reaching end of life and planning for replacement is desperately needed

Older Schools and Long-Range Questions:

- 18 schools have significant needs now and in the future
- Some of our oldest include:
 - Concord High School - 45 years old
 - Northwest Cabarrus High School - 46 years old
 - Central High School - 47 years old
 - R. Brown McAllister Elem. School - 56 years old

- Beverly Hills Elementary School - 59 years old
- Royal Oaks Elementary School - 63 years old
- Coltrane Webb Elementary School - 75 years old
- Mount Pleasant Middle School - 76 years old
- Mary Francis Wall Center - 76 years old

5-Year Plan:

- 2012 - Major renovations and additions at BHES, CCHS, MPHS and CWES plus a new Technology Dept.
- 2013 - Replace most of ROES, plus major renovations and additions at CHS, NCHS, NCMS, BHES, and RBMES. Also add a new elementary school.
- 2014 - Replace MPMS, and Long Pre-K facility plus additions to CCGMS and HRMS
- 2015 - Add new elementary school south of Harrisburg

15-Year Plan

- Emphasis on addressing projected student growth.
- Recommends replacement of or complete renovation of the three oldest high schools and Mt. Pleasant Middle School.
- Recommends future construction of two new middle schools and two new high schools as well as several elementary schools over 15 years.
- Although the current recession has impacted this need slightly, CCS has continually grown throughout this period.

Limited View Leads to Short Sighted Solutions:

- Addressing overwhelming numbers of maintenance needs can lead to making poor choices.
- Selection of less than the best materials and/or solutions is a product of not having enough to go around (either in time, manpower or dollars).
- Band-aids and bailing wire are not the tools of good craftsmen and knowledgeable building owners.

Consequences of Not Addressing Long Range and On-Going Capital Needs:

- Overuse of buildings and equipment leads to shortened life expectancy of building systems, finishes and equipment.
- Inability to keep up can lead to frustration on the part of staff and continued deterioration of the schools - 53 maintenance staff to handle the needs of 51 schools (includes KCS schools).
- Lack of adequate funding to address preventative maintenance leads to a break-fix mentality that is costly and non-productive.
- The only thing we're doing now is falling further behind!

Conclusions:

- We understand that the Capital Projects funds we are asking for are not available at this time.
- The Facilities Operating Budget and the CCS Capital Projects Budget should be increased significantly beginning in FY 2013-2014 if we are ever to catch up.
- If possible, planning funds for major projects in the 5 and 15 year plans need to be allocated in FY 2012-2013 so design work can begin.

Following Mr. Witke's presentation, a general discussion ensued. No action was taken.

Recommendations - How CCS Can Best Maintain These Assets (Corrective Maintenance and Preventative

Kelly Kluttz, Finance Officer, provided a general overview of the existing Facility & Ground's budget for FY 11-12, including revenues and expenditures totaling \$9,558,262.00. She also presented the following information:

TREGOE Evaluation Measures for New Projects

Level	Definition
Level 0 Mandatory - 1 Year	Mandatory and must be complete within one year
Level 1 Urgent - 1 Year	Urgent and should be completed within one year
Level 2 Required - 2 Years	Required and should be completed within two years
Level 3 Necessary - 3 Years	Necessary and should be completed within three

	years
Level 4 Desired - 4 Years	Desired - should be completed within four or five years

Cabarrus County Schools

		Current Year Facilities or Project Budget	Facilities Maintenance	Facilities Projects	Capital Projects	Grounds Projects	Grounds Capital Projects	Total
Level 0	Mandatory and must be complete within one year	\$166,500	\$275,000	\$1,308,200		\$404,600		\$2,154,300
Level 1	Urgent and should be completed within one year	487,000	40,000	261,400	73,395,200		1,038,800	75,222,400
Level 2	Required and should be completed within two years	50,000	51,400		52,241,300		558,000	52,900,700
Level 3	Necessary and should be completed within three years		71,000		19,788,300		1,384,000	21,243,300
Level 4	Desired and should be completed with three to five				33,565,600		267,500	33,833,100
		\$703,500	\$437,400	\$1,569,600	\$178,990,400	\$404,600	\$3,248,300	\$185,353,800

Kannapolis City Schools

		Current Year Facilities or Project Budget	Facilities Maintenance	Facilities Projects	Capital Projects	Grounds Projects	Grounds Capital Projects	Total
Level 0	Mandatory and must be complete within one year			\$168,200		\$70,000		\$238,200
Level 1	Urgent and should be completed within one year			78,200	1,152,200		295,000	1,525,400
Level 2	Required and should be completed within two years		5,000		929,000		267,000	1,201,000
Level 3	Necessary and should be completed within three years				1,153,500		590,000	1,743,500
Level 4	Desired and should be completed with three to five				645,000		30,000	675,000
			\$5,000	\$246,400	\$3,879,700	\$70,000	\$1,182,000	\$5,383,100

Note: Projects highlighted in yellow require a funding plan. The remaining projects will be addressed in CCS's current budget. Ms. Kluttz also responded to questions from the Board.

Discuss Development of a Master Plan to Quantify Scope of Work Defined by Above Discussion

CCS Board Chairman Shue expressed appreciation for the existing funding for maintenance/repair of existing facilities and stated the need to work together to develop a systematic plan/process to address the growing needs, totaling \$182.2 million.

Chairman Poole addressed the County's inability to provide \$75 million for school maintenance in next year's budget. Grace Mynatt, School Board Member, advised the list is an illustration to quantify the need and suggested both Boards work together during the next year to find a solution. Commissioner Measmer addressed the need for more funding and requested details on the projects. Ms. Kluttz advised the 182.2 million includes new construction, renovations and maintenance projects. Vice Chairman Burrage inquired if any of the schools are unsafe. Mr. Witke responded in the negative. He also advised the annual maintenance budget cannot address scheduled maintenance and unanticipated system failures. Commissioner Carruth addressed the need for a maintenance index based on square footage. CCS Board Member Fertenbaugh commented on the public's expectation for acceptable facilities and noted complaints received related to uneven sidewalks, peeling paint, etc. CCS Vice Chairman Blake commented on the roles of both Boards, the affect on the taxpayer and the desire to work together. Commissioner Carruth commented on the need for a new model. CCS Board Chairman Shue suggested the Boards meet quarterly in order to move forward.

Discussion Items for Action at May 21, 2012 Meeting

CCS - QSCB Funding Reallocation Request - \$801,483.00

Len Witke, Facilities Management Director, reviewed the following request and responded to questions from the Board:

The Cabarrus County School Board is requesting QSCB funds be reallocated from various QSCB projects to help increase the funding for Northwest Cabarrus High School Gymnasium (\$661,406), the Central Cabarrus High School Chiller project (\$100,000) and the Central Cabarrus High School Office Renovation (\$40,077). This reallocation will be discussed at the May 14, 2012 Cabarrus County School Board meeting.

Finance - QSCB Northwest Cabarrus High School Gymnasium Funding - \$466,420.00

Len Witke, Facilities Management Director, reviewed the following request and responded to questions from the Board:

The Cabarrus County School Board is requesting QSCB funds be reallocated from the Northwest Cabarrus High School practice field project (\$310,400) and the Northwest Cabarrus High School Entrance renovation project (\$156,020) and given to the Northwest Cabarrus High School Gym Addition project (\$466,420). This reallocation was approved by the School Board on April 16, 2012.

Mr. Van Wieren, Manager of HVAC, PM and Plumbing, responded to questions from the Board. A general discussion ensued. Topics addressed included the following: cost savings: renovations vs. replacement; lack of school facilities (football fields) being available for use by the public/taxpayer; etc.

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage and unanimously carried, the Board voted to place both QSCB (Qualified School Construction Bonds) items on the New Business portion of the May 21, 2012 agenda.

In order to attend a speaking engagement, Commissioner Measmer left the meeting at 6:15 p.m. and was not present for the remainder of the meeting.

BOC Strategic Plan: Goal 1, Part 5 and Goal 3, Part 2, No. 2

Chairman Poole reviewed the following Board objectives, shown in italics below, that relate to Cabarrus County Schools:

Goal 1. Preserve and enhance the quality of life by addressing growth with sound public policies that sustain resources, provide high quality services, and fund infrastructure needs.			
	OBJECTIVES	RESULT	PROGRESS
5	<i>Work with the school boards to determine any advantages in offering more distance learning classes.</i>	No formal board action taken by the County.	NO DEVELOPMENT

Goal 3. Use resources wisely and responsibly by protecting assets, minimizing risk, creating partnerships and using technology to maximize the value of county investments expenditures and services.			
	OBJECTIVES	RESULT	PROGRESS
2	<i>Institutionalize a joint school facilities planning and construction committee and collaborate with the school boards to develop cost effective and comprehensive construction standards. Also consider alternative uses of school buildings after hours.</i>	Members of the planning board, school boards, SWCD, county and school staffs developed Cabarrus County School Site Guidelines, which have been approved by the Cabarrus County Board of Education and County Board of Commission. This plan will also be presented to the Kannapolis Board of Education for approval. The guidelines include site design, development, floodplains,	PROGRESS

	wetlands, transportation and facility access, among other things.	
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No action was taken.

Adjournment

Chairman Poole and CCS Chairman Shue expressed appreciation for the meeting.

UPON MOTION of Commissioner Carruth, seconded by Commissioner White and unanimously carried, the meeting adjourned at 6:19 p.m.

Kay Honeycutt, Clerk to the Board

DRAFT

From: Richard Topping [mailto:Richard.Topping@pbhsolutions.org]
Sent: Wednesday, May 16, 2012 12:02 PM
To: Bob Carruth
Cc: Pam Shipman
Subject: RE: Board Resolution Follow-up & Additional Info

Hi Bob. Can you resend Jay's contact info, or connect us on this email? I couldn't open the attachment.

We completely agree that PBH/Cardinal Innovations' governing body must represent the constituents it serves and, in our case, that comprises 15 counties. We've addressed that 3 ways. The first is by using a two-level board structure. The second is by including geographical diversity criteria in the resolution itself. And the third will be through the use of bylaws.

First, the two-level board structure includes a governing board and local, community oversight boards. The community oversight boards are comprised of either County Commissioners or their appointees. Those local appointments (from across 15 counties) comprise half of the members of the governing board.

Secondly, the geographical diversity criteria in the resolution is for the two at-large County Commissioners on the governing board. Those two Commissioners' appointments must "based on diversity of geographic representation."

So those two provisions ensure the diversity of the four local boards, the commissioners, and half the governing board. To ensure that the remain half of the governing board is also as geographically diverse as possible, we'll use bylaws. The only reason why we didn't put that in the resolution is because those members must have expertise in healthcare, finance, or insurance. We certainly want those members to come from across as many of the 15 counties as possible, but we also want to make sure we have the flexibility to get the necessary expertise.

So that's the scoop and how we've attempted to address the need and concern. I'm happy to call or meet with Jay this week. Just let me know whatever he needs or would like.

Thanks.

Richard

Richard F. Topping, JD, MPH
General Counsel

