



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

TBD

INVOCATION

CHAPLAIN BERNIE LOOS
CABARRUS COUNTY SHERIFF'S DEPARTMENT

A. APPROVAL OR CORRECTION OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 4

B. APPROVAL OF THE AGENDA

1. Including Changes to the Agenda Pg. 339

C. RECOGNITIONS AND PRESENTATIONS

1. Human Resources - Recognition of Joyce L. Plummer on Her Retirement from Cabarrus County Department of Social Services Pg. 46
2. Youth Council - Recognition of Graduating Seniors & Presentation of Certificates Pg. 48

D. INFORMAL PUBLIC COMMENTS *(Each speaker is limited to 3 minutes)*

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. Finance - Construction and Renovation Fund Project Ordinance and Budget Amendment - \$1,704,478 Pg. 50
2. Human Services - Approval of Designation of Centralina Council of Governments Area Agency on Aging as HCCBG Lead Agency for FY13 Pg. 55
3. Human Services - HCCBG Funding Plan & Reorganization FY13 Pg. 58
4. Human Services Department - Nutrition Food Vendor Contract FY 13 Pg. 104
5. Planning & Development (SWCD) - Creation of Stewardship Fund Account for Conservation Easement Administration Pg. 116
6. Sheriff's Office - Request to Award Service Weapon to Deputy Daniel Lomax Upon Retirement Pg. 119
7. Solid Waste - Resolution to Adopt the 3-Year Update to the Solid Waste Management Plan Pg. 124
8. Tax Administration - Refund and Release Report - May 2012 Pg. 201

G. NEW BUSINESS

1. Transportation - Rural Operating Assistance Program (ROAP) Funding and Public Hearing - 6:30 P.M. Pg. 210
2. EDC - Economic Development Grant Request & Public Hearing - 6:30 P.M. Pg. 228
3. Finance - Qualified School Construction Bonds Reallocation Request for Concord High School - \$85,000 Pg. 247
4. County Manager - Adoption of the FY 2013 Cabarrus County Budget & Public Hearing - 6:30 P.M. Pg. 251

H. APPOINTMENTS TO BOARDS AND COMMITTEES

1. Appointments - Adult Care Home Community Advisory Committee Pg. 265
2. Appointments - Board of Equalization and Review Pg. 270
3. Appointments - Cabarrus County Youth Council Pg. 274
4. Appointments - Centralina Workforce Development Board Pg. 280
5. Appointments - Juvenile Crime Prevention Council (JCPC) Pg. 284
6. Appointments - Public Health Authority of Cabarrus County Pg. 290
7. Appointments - Region F Aging Advisory Committee Pg. 300
8. Appointments - Tourism Authority Pg. 305
9. Appointments - Water & Sewer Authority of Cabarrus County Pg. 313

I. REPORTS

- 1. CVB - Cabarrus County Tourism Authority 2nd and 3rd Qtr. 2011/2012 Financial Update Pg. 318
- 2. BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 327
- 3. Request for Applications for County Boards/Committees Pg. 328

J. GENERAL COMMENTS BY BOARD MEMBERS

K. WATER & SEWER DISTRICT OF CABARRUS COUNTY

L. CLOSED SESSION

M. RECESS

IN ACCORDANCE WITH ADA REGULATIONS, ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE ADA COORDINATOR AT 704-920-2100 AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING.

Scheduled Meetings:

July 2	Work Session	4:00 p.m.	Multipurpose Room
July 13-17	NACo Conf.	TBD	Pittsburg, PA
July 16	Regular Meeting	6:30 p.m.	BOC Meeting Room
August 6	Work Session	4:00 p.m.	Multipurpose Room
August 16-20	NCACC Conf.	TBD	Raleigh, NC
August 20	Regular Meeting	6:30 p.m.	BOC Meeting Room

Mission: Through visionary leadership and good stewardship, we will ensure public safety, administer state requirements, determine county needs and provide services to continually enhance quality of life.

Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive and our community prospers.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Approval or Correction of Minutes

SUBJECT:

Approval or Correction of Meeting Minutes

BRIEF SUMMARY:

The following meeting minutes are provided for correction or approval:

May 21, 2012, 2012 (Regular Meeting)

May 22, 2012 (Recessed Meeting)

REQUESTED ACTION:

Motion to approve the aforementioned meeting minutes as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [May 21, 2012 Regular Meeting](#)
 - [May 22, 2012 Recessed Meeting](#)
-

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina on Monday, May 21, 2012, at 6:30 p.m.

Present - Chairman: Elizabeth F. Poole
Vice Chairman: Larry M. Burrage
Commissioners: Christopher A. Measmer

Absent - Commissioners: Robert W. Carruth
H. Jay White, Sr.

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Pam Dubois, Deputy County Manager and Kay Honeycutt, Clerk to the Board.

Chairman Poole called the meeting to order at 6:32 p.m.

Air Force Junior ROTC from Central Cabarrus High School in Concord conducted the Flag Ceremony. Students participating were: Austin Smith, Cadet Colonel; Ashley Haas, Cadet First Lieutenant; Princess Lacarta, Cadet Technical Sergeant; and Justin Perez, Cadet Airman First Class.

Craig Hagler, III, from Rocky Ridge United Methodist Church in Concord delivered the invocation.

A moment of silence was held in memory of Katherine Taylor (Kitty) White, mother of Commissioner H. Jay White, Sr., who died on May 17, 2012.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Burrage and unanimously carried, the Board approved the minutes of April 2, 2012 (Work Session), April 16, 2012 (Regular Meeting), April 26, 2012 (Recessed Meeting), May 7, 2012 (Work Session) and May 10, 2012 (Recessed Meeting) as written.

(B) APPROVAL OF THE AGENDA

Chairman Poole reviewed the following changes to the Agenda:

Addition - Appointments to Boards and Committees
H-2 Appointment / Removal - Adult Care Home Community Advisory Committee

Supplemental Information - Approval or Correction of Meeting Minutes

- May 7, 2012 Work Session
- May 10, 2012 Joint Meeting with CCS

Supplemental Information - New Business

G-4 Piedmont Behavioral Healthcare/Community Operations Center - Joint Resolution of the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance, and Warren County

- Correspondence from Richard F. Topping, JD, MPH, General Counsel, PBH

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Burrage and unanimously carried, the Board approved the Agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

None.

(D) INFORMAL PUBLIC COMMENTS

Chairman Poole opened the meeting for Informal Public Comments at 6:39 p.m. She stated each speaker would be limited to three minutes.

Bishop Roland Jordan, resident of 134 Lore Street SW in Concord, requested proclamations be adopted for Mother's Day, Father's Day and Memorial Day.

Jim Conrad, resident of 1040 Hearth Lane in Concord, spoke in support of lower tax rates and for the County to work with less revenue.

Larry Marlowe, resident of 664 Odell School Road in Concord, spoke in support of doing away with the current revaluation all together and using the previous revaluation values; supplying food for the jail from local vendors; and fully funding the Veterans Services department. He also expressed appreciation for the new Board of Elections facility.

Gloria Winzenread, resident of 647 Camrose Circle in Concord and representative of the Friends of the Library, expressed support for library funding, stating the Library changes lives and works with all people.

Gloria Simmons, resident of 236 South Union Street in Concord, former Council of Aging member and participant and recipient of aging services and programs, urged the Board to use caution in adopting a budget which supports staff changes and changes in use of space at the Senior Center. She also noted the current Senior Center is designated as a "Center of Excellence" by the State and that the proposed changes to the Center are not clear or finalized.

Jean Chandler, resident of 4977 Hilton Lake Road in Kannapolis, Department of Aging Advisory Board member, etc., addressed the loss of volunteers if the proposed changes to the Department of Aging occur as presented in the County Manager's recommended budget. She advised volunteers contribute thousands of hours to the Department of Aging, consider the DSS (Dept. of Social Services) facility to be in an undesirable location for senior services and does not meet the accessibility needs of the aging population. In addition, she advised the additional mileage to Kannapolis will be another impediment for the aging volunteers. She asked the Board to consider these facts during the upcoming budget deliberations.

Ann Eaves, resident of 1600 Flowes Store Road East in Concord, former social worker for the City of Richmond, retired Cabarrus County School teacher, and Department of Aging Advisory Board member, stated there is already strong collaboration between the Department of Aging and the Department of Social Services through the Cabarrus Community Resource Connection (CRC). She stated there is also collaboration between the Department of Aging and Parks Department. She spoke in opposition to restructuring of staff and reassignment of space usage for the Department of Aging. She asked the Board to not change something that is working well as it is.

Ted Drain, resident of 4877 Keeneland Place SW in Concord, Department of Aging Advisory Board member, and Cabarrus delegate to the Senior Tarheel Legislature, expressed concern for proposed changes to the referral system of the Cabarrus Community Resource Connections for Aging and Disabilities (CRC). The CRC consists of approximately 30 service providers and uses the same referral system. He noted the Senior Center is the only recognized CRC in the State. He urged the Board not to change anything that will cost taxpayers more or that will give them less.

Malli Plowman, resident of 7425 Millbrook Road in Harrisburg, active participant, instructor, volunteer, member of the Council on Aging, and member of the Silver Arts Committee at the Cabarrus County Senior Center, expressed concern for proposed changes that would move some services of the Department of Aging and Senior Centers to the Department of Social Services in Kannapolis.

Mike Plowman, resident of 7425 Millbrook Road in Harrisburg, Department of Aging Advisory Board member and participant of other senior programs, expressed opposition to the proposed changes that would move some services of the Department of Aging and Senior Center to the Department of Social Services in Kannapolis and to the Parks Department.

Dee Vernon, resident of 1204 Berkshire Drive in Kannapolis, expressed opposition to the proposed changes that would abolish the Department of Aging and move some services of the Department of Aging and Senior Centers to DSS in Kannapolis and to the Parks Department. She also noted the beauty of the Senior Center and pointed out the land was donated to the County. Finally, she advised seniors volunteer at the election polls, the County fair, etc.

Rosa Santos, resident of 3821 Carl Parmer Drive in Harrisburg, and Department of Aging Advisory Board member, stated she works with the Hispanic community and hopes the Department of Social Services, Parks Department and Department of Aging will work with the Hispanic community.

With there being no one else to address the Board, Chairman Poole closed that portion of the meeting.

(E) OLD BUSINESS

(E-1) County Manager - Update on CCS and KCS QSCB (Qualified School Construction Bonds) Projects

With regard to the QSCB (Qualified School Construction Bonds) Will Crabtree, Kannapolis City Schools (KCS), reported the following five (5) projects were canceled due to high bids:

- 1) Forest Park Elementary School parking lot.
- 2) A.L. Brown High School parking lot.
- 3) HVAC controls at Forest Park Elementary.
- 4) HVAC controls at Fred L. Wilson Elementary.
- 5) Interior renovation at Fred L. Wilson Elementary.

However, he advised the following high priority projects have been bid and work is expected to be completed before August:

- 1) Kannapolis Intermediate School roof project and HVAC system.
- 2) Lighting at A. L. Brown High School.
- 3) HVAC controls at Jackson Park Elementary School.
- 4) HVAC controls at Woodrow Wilson Elementary School.

Len Witke, Cabarrus County Schools (CCS), presented the following information as an update on the QSCB projects for CCS:

QSCB Design and Construction Projects Milestones Report

School	Project	Complete	Current Status	Issue Design Review	Bid Issue Date	Pre-Bid Meeting	Bid Opening Date	Construction Start	Completion Date	Notes
Central Cabarrus High	Electrical Vault Upgrades per Code		Bid Documents	3/29/12	5/28/12	5/30/12'1:30PM	6/12/12'2:30PM	8/1/12	1/1/13	Review meeting 3/29
Central Cabarrus High	Office Modifications for Security		Punchlist	9/29/11	10/12/11	10/27/2011 3'PM	11/3/2011 2'PM	12/3/11	2/5 + 8/13/2012	Awaiting Door 112
Central Cabarrus High	Windows and Doors		Construction	9/29/11	10/12/11	10/27/2011 3'PM	11/3/11 2'PM	5/25/12	8/20/12	Window Mock-up 5/11
Central Cabarrus High	Servers, Switches, Wireless, Wiring		Construction	1/31/12 2'PM	2/13/12	2/16/12 1'PM	2/22/12 3'PM	6/1/12	8/1/12	Budget Mod Approval 5/14 - Telecom Room
Central Cabarrus High	Chiller & Controls Replacement		Construction	1/16/12	2/13/12	2/23/12 9'AM	3/8/12 11'AM	6/18/12	7/30/12	Preconstruction Meeting 4/18/12
Concord High School	Controls Replacement		Contract in process	3/26/12	4/16/12	4/24/12 3PM	5/2/12	6/11/12	8/10/12	
Concord High School	Dining Expansion		Construction	10/3/11	10/16/11	11/1/2011 3PM	11/17/11 3'PM	12/22/11	6/4/12	
Concord High School	Auditorium		Construction	10/3/11	10/16/11	11/1/2011 3PM	11/17/11 3'PM	1/12/12	5/23/12	Awaiting Seating
Concord High School	Switches, Wireless, Wiring		Construction	12/15/12	12/19/11	12/21/11 10'AM	1/4/2012 3'PM	6/1/12	8/1/02	
Concord High School	Weight Room		Design	TBD				TBD	TBD	On Hold
Mt. Pleasant Elementary	A/C, new VAV boxes, and controls		Construction	1/16/12	2/13/12	2/23/12 9'AM	3/8/12 11'AM	6/14/12	7/25/12	
Northwest Cabarrus High	Gym Addition		Design	6/8/12	8/13/12	TBD	9/18/12	10/9/12	6/21/13	Budget Mod Approval 5/14
Northwest Cabarrus High	Controls Replacement		Contract in process	3/26/12	4/16/12	4/25/12 3'PM	5/2/12	6/11/12	8/10/12	
Northwest Cabarrus High	Switches, Wireless, Wiring		Construction	12/15/11	12/19/11	12/21/11 3'PM	1/4/2012 4'PM	6/1/12	8/1/12	Awaiting equipment shipment deliver - late May
Northwest Cabarrus Middle	Heat Pumps		Construction	1/16/12	2/14/12	2/28/12 3'PM	3/13/12 3'PM	6/11/12	8/7/12	Pre-construction Mtg 4/20 11:00 AM
Various Schools - Breaker Panels	Upgrade Electrical Panels per Code		Bid Documents	3/29/12	5/21/12	5/30/12 '1:30PM	6/12/12' 1:30PM	8/1/12	1/1/13	
Winecuff Elementary School	Servers, Switches, Wireless, Wiring		Design Docs	3/7/12	TBD	TBD	TBD	TBD	TBD	Design Underway

COMPLETED PROJECTS

Beverly Hills Elementary	Kitchen Hood Replacement		Complete	7/10/11	7/17/11	7/21/11	7/29/11	10/21/11	10/23/11	CoC received - report submitted to DPI
Coltrane Webb Elementary School	Interior Renovations		Complete	6/1/11	6/5/11	6/16/11	6/23/11	7/12/11	9/12/11	CoC received - report submitted to DPI
J.N. Fries Middle School	Servers, Switches, Wireless, Wiring		Complete	7/10/11	7/17/11	7/21/11	7/29/11	9/19/11	9/30/11	Awaiting CoC
J.N. Fries Middle School	Partial Roof Replacement		Complete	10/2/11	10/15/11	10/20/11 10'AM	10/28/11 2'PM	12/28/11	1/2/12	CoC received - report submitted to DPI
J.N. Fries Middle School - PLC	Classrooms and Offices		Complete	6/15/11	6/26/11	7/7/11	7/19/11	7/25/11	9/30/11	Awaiting CoC
Mt. Pleasant Middle School	Kitchen Hood Replacement		Complete	7/10/11	7/17/11	7/21/11	7/29/11	8/21/11	8/23/11	CoC received - report submitted to DPI
R. Brown McAllister Elem.	Kitchen Hood Replacement		Complete	7/10/11	7/17/11	7/21/11	7/29/11	9/21/11	9/23/11	CoC received - report submitted to DPI
Beverly Hills Elementary	Windows		Complete	6/1/11	6/5/11	6/16/11	6/23/11	1/23/12	2/1/12	CoC received - report submitted to DPI

Northwest Cabarrus High	Chiller & Cooling Tower Replacement		Project Closeout	10/10/11	10/23/11	TBD	11/29/11	2/27/12	4/18/12	Awaiting Closeout CoC Received
Concord High School	Chiller & Cooling Tower Replacement		Project Closeout	10/10/11	10/23/11		11/29/11	4/6/12	4/18/12	Awaiting Closeout CoC Received
Coltrane Webb Elementary	Magnet School Technology		Complete	9/30/11	10/6/11	10/13/11 1:30'pm	10/18/11 3'PM	11/22/11	11/27/11	Closeout Complete awaiting C of C
Jay M. Robinson High	Servers, Switches, Wireless, Wiring		Project Closeout	12/8/11	12/12/11	12/16/2011 3'PM	1/3/2012 3'PM	4/7/12	4/24/12	Complete awaiting Closeout documents
Concord Middle School	Servers, Switches, Wireless		Project Closeout	1/5/2012 2'PM	1/16/12	1/23/2012 1' PM	1/27/12 3'PM	4/7/12	5/3/12	Complete awaiting closeout documents
Mt. Pleasant Middle School *	Servers, Switches, Wireless, Wiring		Project Closeout	10/3/11	10/10/11	10/13/11 3:30P	11/20/20 11 3'PM	4/7/12	4/30/12	Complete awaiting closeout documents
Northwest Cabarrus Middle	Servers, Switches, Wireless, Wiring		Project Closeout	1/5/2012 2' PM	1/16/12	1/23/2012 10'AM	1/27/12 3'30PM	4/7/12	4/30/12	Complete awaiting closeout documents

CANCELLED PROJECTS

Beverly Hills Elementary	Chiller & Controls Replacement	-	Cancelled							Design Only - Funding transfer to NWCHS Gym
Coltrane Webb Elementary	Kitchen Hood Replacement		Cancelled							QSCB 2
Concord High School	Vocational Building	-	Cancelled							Design Only; Funding transfer to CHS Auditorium
Hickory Ridge High School	Wireless		Cancelled							Funds for JN Fries Technology
Mt. Pleasant High School	Wireless		Cancelled							Funds for JN Fries Technology
Mt. Pleasant High School	Boilers Replacement		Cancelled	11/15/11	12/1/11		1/4/12			Design Only; Funds for NWCHS Gymnasium
Mt. Pleasant Middle School	Chiller & Controls Replacement (surplus funds from Item 17)		Cancelled							
Mt. Pleasant Middle School	Cooling Tower Replacement (only)		Cancelled	1/16/12	2/13/12	2/23/12 9'AM	3/8/12 11'AM			Design Only; Funds for NWCHS Gymnasium
Northwest Cabarrus High	Entrance Canopy Modifications		Cancelled							Funds for NWCHS Gymnasium
Northwest Cabarrus High	Practice Fields		Cancelled							

Report on QSCB Funded Project Status

School	Project Description	Total Original Project Budget	Change in Budget	Adjusted Project Budget	Amount Encumbered	Paid to Date	Balance Remaining	Anticipated Construction Completion	Remarks
Architectural									
1	Beverly Hills Elementary	Replace Windows in Four Classrooms	\$ 50,000	\$28,653	\$78,653	\$0	\$77,548	\$1,105	8/18/2011
2	Coltrane Webb Elementary	Remodel for Magnet School Program	\$ 150,000	-\$28,653	\$121,347	\$0	\$78,310	\$43,037	8/18/2011
3	Central Cabarrus High	Replacement Windows & Doors	\$ 525,000	-\$139,000	\$386,000	\$331,150	\$50,058	\$4,792	8/15/2012
4	Central Cabarrus High	Office Renovation & New Entry Vest.	\$ 150,000	\$170,077	\$320,077	\$20,744	\$257,938	\$41,395	12/30/2011
5	Concord High School	Replace Chillers & Controls	\$ 895,451		\$895,451	\$34,484	\$344,044	\$516,923	8/15/2012
6	Concord High School	Dining Room Addition	\$ 500,000	\$10,000	\$510,000	\$120,976	\$379,861	\$9,163	8/15/2012
7	Concord High School	Weight Room Addition and Remodel	\$ 100,000		\$100,000	\$9,984	\$356	\$89,660	8/15/2012
8	Concord High School	Vocational Building Remodeling	\$ 150,000	-\$133,500	\$16,500	\$14,254	\$506	\$1,740	8/15/2012
9	Concord High School	Auditorium Improvements	\$ 175,000	\$123,500	\$298,500	\$115,653	\$170,323	\$12,524	8/15/2012
10	Northwest Cabarrus High	Practice Athletic Fields & Buildings	\$ 600,000	-\$540,400	\$59,600	\$0	\$39,532	\$20,068	8/15/2012
11	Northwest Cabarrus High	Replace Chillers & Controls	\$ 696,171		\$696,171	\$22,272	\$337,782	\$336,117	8/15/2012
12	Northwest Cabarrus High	Upgrade Entrance Canopy & Security	\$ 175,000	-\$175,000	\$0	\$0	\$0	\$0	8/15/2012
13	Northwest Cabarrus High	Gym Addition	\$1,500,000	\$1,127,826	\$2,627,826	\$242,516	\$101,261	\$2,284,049	12/30/2012
14	PLC - J.N. Fries Middle	Remodel One Wing for PLC Program	\$ 200,000		\$200,000	\$0	\$199,520	\$480	9/30/2011
Subtotal			\$5,866,622	\$443,503	\$6,310,125	\$912,032	\$2,037,040	\$3,361,053	
Mechanical, Electrical and Plumbing Engineering									
15	Beverly Hills Elementary	Replace Chillers & Controls	\$332,556	-\$305,956	\$26,600	\$5,920	\$14,158	\$6,523	8/15/2012

16	Central Cabarrus High	Replace Chillers & Controls	\$ 676,163	\$100,000	\$776,163	\$706,149	\$50,651	\$19,362	8/15/2012
17	Central Cabarrus High	Electrical Vault Code Upgrades	\$ 225,000		\$225,000	\$25,650	\$4,350	\$195,000	8/15/2012
18	Mt. Pleasant Elementary	A/C System Replacement	\$ 785,957	-\$100,000	\$685,957	\$626,666	\$50,031	\$9,260	8/15/2012
19	Mt. Pleasant High School	New Boilers	\$ 63,000	-\$56,470	\$6,530	\$3,309	\$2,961	\$260	8/15/2012
20	Mt. Pleasant Middle School	Replace Chillers & Controls	\$ 476,018	-\$50,000	\$426,018	\$5,760	\$13,817	\$406,441	8/15/2012
21	Northwest Cabarrus Middle	Replace Heat Pumps in 6th Grade Wing	\$ 226,695		\$226,695	\$198,425	\$11,496	\$16,774	8/15/2012
22	Various Schools - Breaker Panels	Electrical Panel Testing and Corrections plus Safety Equipment	\$ 375,846		\$375,846	\$14,432	\$23,568	\$337,846	
Subtotal			\$3,161,235	-\$412,426	\$2,748,809	\$1,586,310	\$171,033	\$991,465	
Roof Replacement J.N. Fries Middle School									
23	Partial Roof Replacement		\$ 220,000		\$220,000	\$0	\$83,413	\$136,587	11/1/2011
Subtotal			\$ 220,000	\$0	\$220,000	\$0	\$83,413	\$136,587	
Food Service Improvements Beverly Hills Elementary									
24	Kitchen Hood Modifications		\$ 50,000	\$14,928	\$64,928	\$0	\$64,880	\$48	11/1/2011
25	Webb Elementary	Kitchen Hood Modifications	\$ 50,000	-\$47,166	\$2,834	\$0	\$2,652	\$182	9/30/2011
26	Mt. Pleasant Middle School	Kitchen Hood Modifications	\$ 50,000	\$9,630	\$59,630	\$0	\$59,582	\$48	9/30/2011
27	R. Brown McAllister Elem.	Kitchen Hood Modifications	\$ 50,000	\$22,608	\$72,608	\$0	\$71,905	\$703	9/30/2011
Subtotal			\$ 200,000	\$0	\$200,000	\$0	\$199,020	\$980	
Information Technology Upgrades and New Systems									
28	Central Cabarrus High	Servers, Switches, Wireless, Wiring	\$275,000	-\$31,077	\$243,923	\$78,459	\$160,319	\$5,145	12/30/2011
29	Concord High School	Servers, Switches, Wireless, Wiring	\$ 90,000	-\$38,000	\$52,000	\$936	\$43,943	\$7,121	12/30/2011
30	Concord Middle School	Servers, Switches, Wireless	\$ 200,000		\$200,000	\$3,596	\$189,230	\$7,174	12/30/2011
31	Hickory Ridge High School	Wireless Servers, Switches, Wireless, Wiring	\$ 25,000	-\$25,000	\$0	\$0	\$0	\$0	12/30/2011
32	Jay M. Robinson High	Servers, Switches, Wireless, Wiring	\$ 300,000	\$25,000	\$325,000	\$62,579	\$255,904	\$6,517	12/30/2011
33	J.N. Fries Middle School	Servers, Switches, Wireless, Wiring	\$ 190,000	\$45,000	\$235,000	\$0	\$209,403	\$25,597	8/15/2011
34	Mt. Pleasant High School	Wireless Servers, Switches, Wireless, Wiring	\$ 20,000	-\$20,000	\$0	\$0	\$0	\$0	12/30/2011
35	Mt. Pleasant Middle School	Servers, Switches, Wireless, Wiring	\$ 190,000	-\$11,000	\$179,000	\$459	\$169,965	\$8,575	12/30/2011
36	Northwest Cabarrus High	Servers, Switches, Wireless, Wiring	\$ 50,000	\$24,000	\$74,000	\$70,937	\$2,423	\$640	12/30/2011
37	Northwest Cabarrus Middle	Servers, Switches, Wireless, Wiring	\$ 190,000		\$190,000	\$118,409	\$44,989	\$26,602	12/30/2011
38	Wincoff Elementary School	Servers, Switches, Wireless, Wiring	\$ 125,000		\$125,000	\$1,813	\$4,230	\$118,958	12/30/2011
Subtotal			\$1,655,000	-\$31,077	\$1,623,923	\$337,187	\$1,080,406	\$206,330	
TOTALS FOR ALL PROJECTS			\$11,102,857	\$0	\$11,102,857	\$2,835,529	\$3,570,912	\$4,696,416	

Cancelled but haven't paid McCracken in full yet
Cancelled but haven't paid Little for all design work yet

Mr. Witke also responded to questions from the Board. No action was taken.

Recognition of Criminal Justice Partnership Program Advisory Board Members

Chairman Poole advised with the approval of Item F-1 "CJPP - Repeal the Criminal Justice Partnership Program Advisory Board (CJPP) Effective July 1, 2012", the CJPP will no longer be active. She recognized the following members on the CJPP roster and thanked them for their service: Jay White, Robert Smith, Erwin Spainhour, Martin McGee, Tom Barcellona, Benjamin Small, Monty Sellers, Wendell Rummage, Catherine Combs, Mitzi Quinn, Benita McGuine, Helen Leak, William Pilkington, Karen King, Robert Davis, Jodi Ramirez, Sally Coleman, David Collins, Susan Schneider, Mark Antoszyk and Nicola Bivens.

(F) CONSENT AGENDA

(F-1) CJPP - Repeal the Criminal Justice Partnership Program Advisory Board Effective July 1, 2012

The Justice Reinvestment Act repealed the Criminal Justice Partnership Program Advisory Board and replaced it with a centrally-administered Treatment for Effective Community Supervision program.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board repealed the Criminal Justice Partnership Program advisory board, effective July 1, 2012.

(F-2) County Manager - Request from Odell VFD for Dry Hydrant

The Odell Volunteer Fire Department has requested permission to install a dry hydrant on Lake Howell off NC 3. This hydrant would permit Odell VFD to use lake water in the event of an emergency and they feel that will positively affect their insurance rating. The location is on County owned property and they have provided a basic agreement, but since WSACC (Water and Sewer Authority of Cabarrus County) maintains and operates the lake for the County, we feel that a 3 party agreement would be more appropriate. Representatives of Odell VFD were invited to the work session meeting to respond to questions.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board approved the installation of a dry hydrant at Lake Howell along with emergency use of the water supply. By the same motion, the Board authorized the County Attorney and County Manager to approve the final agreements; subject to WSACC approval.

(F-3) County Manager - Sale of Foreclosed Property

The County owns a number of smaller parcels that were obtained through foreclosure for taxes due. Those properties may be sold based on the methods and rules described in G.S. 105-376 and G.S. 160A-266. General Services has been providing basic maintenance of those properties, but it would be more cost effective to sell or transfer them. Staff suggests that the use of sealed bid with a minimum price of total taxes owed be used for these sales.

The list of properties is as follows:

- 86 Brown Street, Concord
- 166 Fern Avenue, Concord
- 204 Basin Street, Kannapolis
- 207 James Street, Kannapolis
- 216 Basin Street, Kannapolis
- 240 Basin Street, Kannapolis
- 501 Broad Street, Kannapolis
- 507 Park Street, Kannapolis
- 915 Rochelle Street, Kannapolis
- 173 Georgia Street, Concord
- 350 Freedom Street, Concord
- 902 Buick Avenue, Kannapolis

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board approved the sale of foreclosed properties by the methods described in the general statutes.

(F-4) CSLE - Exception to Residency Provision of the Appointment Policy Requested for F. Koster

Mr. Koster, a Rowan County resident, was appointed to the Council for a Sustainable Local Economy in March. An exception to the residency provision was not requested at that time due to an oversight. Mr. Koster has extensive knowledge that would be beneficial to the Council. Approval of the residency provision is requested.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board granted a residency exception to the Appointment Policy for Mr. Francis Koster.

(F-5) Elections - Approve Request to Legislative Representatives to Release HAVA Title II Funds

The Cabarrus County Board of Commissioners have been requested to send a letter to our state legislators urging them to release frozen HAVA funds for use by boards of elections to pay for maintenance contracts on voting machines and other election expenses.

The Cabarrus County Board of Elections has signed a petition to request release of these funds, along with election Board members of more than 83 counties and the president and vice president of their association.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board approved the request to the local delegation to release funds.

A copy of the letter is on file in the County Manager's office.

(F-6) Finance - Update of Capital Projects and Special Revenue Funds Project Ordinances and Budget Amendment

This is an annual update that is prepared for all on-going/cumulative Capital Projects and Special Revenue Funds not required to be annually adopted in the budget process. Project Ordinances have been updated to show the current status of projects. In addition, a budget amendment has been prepared to appropriate funds that have already been collected in FY 2012 and expected to be received in FY 2013. The Lomax Farm Project budget was revised by reclassifying currently budgeted line item amounts according to what is expected to be spent for next fiscal year. New revenues are expected to be collected for operations in the amount of \$5,685.00 for FY 2013.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board adopted the following budget amendment and project ordinances:

Date: 4/9/2012

Amount: \$1,428,203

Dept. Head: Shelley Farris, Acctg Supervisor

Department: Finance

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: This budget amendment is to appropriate funds that have already been collected in FY 2012 and to be received in FY 2013. This is an annual budget amendment that is prepared each year to update all on-going/cumulative Capital Projects and Special Revenue Funds not required to be annually adopted in the budget process. In addition, the Lomax Farm Project (3330 Department) budget was revised by reclassifying currently budgeted line item amounts according to what is expected to be spent for next FY. New revenues are expected to be collected for operations in the amount of \$5,685.00 for FY 2013.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
46061610-6501-0258	ROD Auto Fees	\$803,186.00	\$180,457.00		\$983,643.00
46091610-9407	ROD Auto & Enhance Exp	\$917,993.00	\$180,457.00		\$1,098,450.00
46063270-6606	Program Fees	\$3,500.00	\$2,475.00		\$5,975.00
46063270-6701	Interest on Investment	\$1,500.00	\$200.00		\$1,700.00
46063270-6805	Contribution/Donations	\$1,550.00	\$1,000.00		\$2,550.00
46093270-9316	Supplies	\$1,550.00	\$3,675.00		\$5,225.00
46063330-6606-COOL	Cooler Rental Fees	\$0.00	\$125.00		\$125.00
46063330-6606-GARD	Gardener Fees	\$0.00	\$640.00		\$640.00
46063330-6606-PART	Participation Fees	\$0.00	\$1,920.00		\$1,920.00
46063330-6606-SUPP	Supply Fees	\$0.00	\$500.00		\$500.00
46063330-6606-TRACT	Tractor Fees	\$0.00	\$500.00		\$500.00
46063330-6606-TRAIN	Training Fees	\$0.00	\$500.00		\$500.00
46063330-6805	Cont & Donations	\$0.00	\$1,500.00		\$1,500.00
46093330-9331	Minor Office Equip	\$0.00	\$124.00		\$124.00
46093330-9346	Fuel	\$3,000.00	\$386.00		\$3,386.00
46093330-9356	Special Program Supp	\$39,329.00	\$5,301.00		\$44,630.00
46093330-9401	Bldg & Equipment	\$10,500.00	\$21,772.00		\$32,272.00
46093330-9412	Power	\$40,580.00		\$14,303.00	\$26,277.00
46093330-9485	Admin Fees	\$4,280.00	\$44.00		\$4,324.00
46093330-9520	Auto & Truck Maint	\$1,200.00	\$603.00		\$1,803.00
46093330-9560	Minor Equip Maint	\$1,000.00	\$5,143.00		\$6,143.00
46093330-9606	Engineers	\$5,850.00		\$785.00	\$5,065.00
4609330-9820	Construction	\$60,353.00		\$2,852.00	\$57,501.00
4609330-9849	Site development	\$36,749.00		\$907.00	\$35,842.00
46093330-9860	Equip & Furn	\$91,840.00		\$8,841.00	\$82,999.00
46162111-6305-TREAS	Federal Forfeiture	\$194,599.00	\$59,331.00		\$253,930.00
46162111-6701	Interest on Investment	\$16,412.00	\$588.00		\$17,000.00
46192111-9836-TREAS	Federal Forfeiture	\$120,394.00	\$59,919.00		\$180,313.00
46162112-6306	NC Substance Control	\$296,715.00	\$24,478.00		\$321,193.00
46162112-6701	Interest on Investment	\$53,015.00	\$1,000.00		\$54,015.00
46192112-9838	NC Substance Control	\$519,933.00	\$25,478.00		\$545,411.00
46162114-6694	Firing Range Revenues	\$5,426.00	\$2,574.00		\$8,000.00

46162114-6701	Interest on Investment	\$175.00	\$250.00	\$425.00
46192114-9572	Firing Range Maint	\$5,601.00	\$2,824.00	\$8,425.00
46267220-6518	Adequate Facilities	\$6,355,097.00	\$1,144,903.00	\$7,500,000.00
46267220-6701	Interest on Investment	\$242,116.00	\$3,870.00	\$245,986.00
46297220-9821	Building Renovations	\$1,021,325.00	\$1,148,773.00	\$2,170,098.00
53468240-6805-FLOWE	Contributions/Donation	\$9,940.00	\$1,392.00	\$11,332.00
53498240-9704	Contrib to Gen Fund	\$956,996.00	\$1,392.00	\$958,388.00

Ordinance No. 2012-02

CABARRUS COUNTY CANNON MEMORIAL LIBRARY
CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is for the purpose of collecting and appropriating contributions and private donations received specifically for the Cabarrus County Cannon Memorial Library System.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Bank Service Charges	\$ 3,585
Renovations & Upfit at Concord Branch	\$ 958,388

Section 4. The following revenues are anticipated to be available to complete this project:

Contributions and Private Donations	\$ 752,290
Contributions and Donations - Flowe Trust	\$ 11,332
Interest on Investments	\$ 153,475
Interest on Investments - Trust	\$ 44,876

Section 5. The Finance Officer is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. Copies of this project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Capital Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may enter into and execute change orders or

amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 21st day of May, 2012.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Elizabeth F. Poole
Elizabeth F. Poole, Chairman

ATTEST:
/s/ Kay Honeycutt
Clerk to the Board

Ordinance No. 2012-03

CABARRUS COUNTY ADEQUATE FACILITIES
CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is for the purpose of collecting and appropriating Adequate Facility Fees for school facilities, land, architect, improvements or Furniture and Fixtures at the discretion of the Cabarrus County Board of Commissioners.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Facility Projects	\$2,570,098
Construction & Renovation of Schools	\$7,340,092

Section 4. The following revenues are anticipated to be available to complete this project:

Adequate Facilities Fees	\$8,419,775
Interest on Investments	\$ 245,986
Contribution from General Fund	\$ 97,750
Contribution from Capital Projects Fund	\$ 700,764
Contribution from Capital Reserve Fund	\$ 445,915

Section 5. The Finance Officer is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. Copies of this special revenue project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Capital Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 21st day of May, 2012.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Elizabeth F. Poole
Elizabeth F. Poole, Chairman

ATTEST:
/s/ Kay Honeycutt
Clerk to the Board

Ordinance No. 2012-04

CABARRUS COUNTY CAPITAL RESERVE
CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Capital Improvement Projects:	
School Projects	\$10,639,299
County Facility Projects	\$13,076,980
Park Projects	\$ 175,000
Justice Center Projects	\$ 5,880,280
Tower/Communication Projects	\$ 2,172,000
Other County Capital Projects	\$ 1,681,382
Community College Renovations	\$ 280,043
 Total	 \$33,904,984

Section 4. The following revenues are anticipated to be available to complete this project:

Contributions from the General Fund	\$33,460,842
Contributions from CVB	\$ 175,000
Interest on Investments	\$ 269,142
 Total	 \$33,904,984

Section 5. The Finance Officer is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. Copies of this project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Capital Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 21st day of May, 2012.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Elizabeth F. Poole
Elizabeth F. Poole, Chairman

ATTEST:
/s/ Kay Honeycutt
Clerk to the Board

Ordinance No. 2012-05

CABARRUS COUNTY SMALL PROJECTS
CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is for the purpose of collecting and appropriating general fund revenues and federal and state grants funds received specifically for use by the appropriate Cabarrus County Department who has received the funds.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Board of Elections Department:	
HAVA Title I Grants	\$ 18,015
American Disability Act	\$ 25,621
Board of Elections Equipment and Furniture	\$ 180,206
Register of Deeds Department:	
Register of Deeds Automation & Preservation	\$ 1,098,450
Soil and Water Department:	
Clean Water Trust Fund Grant	\$ 521,833
Clarke Creek Grant	\$ 35,000
EEP Contract	\$ 16,900
Operating Expenses (Supplies, Maintenance)	\$ 9,675
Commerce Department:	

NC Tobacco Trust Fund Grant	\$ 75,000
Cooperative Extension Department: Operational Project Expenses	\$ 1,686,386
Elma C. Lomax Farm Project: Operational Project Expenses	\$ 444,507

Section 4. The following revenues are anticipated to be available to complete this project:

Board of Elections Department: HAVA Title I Grants	\$ 18,015
Interest on Investments	\$ 30,206
Contribution from General Fund	\$ 25,621
Contribution from Capital Reserve	\$ 150,000
Register of Deeds Department: Register of Deeds Fees	\$ 983,643
Interest on Investments	\$ 37,303
Contribution from General Fund	\$ 77,504
Soil and Water Department: Clean Water Trust Fund Grant	\$ 521,833
Clarke Creek Grant	\$ 35,000
EEP Contract	\$ 16,900
Operating Revenues (Fees, Donations)	\$ 7,975
Interest on Investments	\$ 1,700
Commerce Department: NC Tobacco Trust Fund - Site Development	\$ 75,000
Cooperative Extension Department: ADFP Grant	\$ 675,000
Contribution from Capital Reserve	\$ 400,000
Contribution from General Fund	\$ 482,357
Interest on Investments	\$ 208
Elma C. Lomax Farm Project: Deferred Farm Tax Collections	\$ 73,557
Deferred Farm Tax Interest on Investments	\$ 8,941
Contribution from General Fund	\$ 326,050
Donations - Cannon Trust	\$ 152,529
Operating Revenues (Fees, Donations)	\$ 5,685
Interest on Investments	\$ 6,566

Section 5. The Finance Officer is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Capital Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which

- are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. Upon notification of funding increases or decreases to existing grants or revenues or the award of grants or revenues, the Manager or Finance Officer may adjust budgets to match, including grants that require a County match for which funds are available.
- e. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 21st day of May, 2012.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Elizabeth F. Poole
Elizabeth F. Poole, Chairman

ATTEST:
/s/ Kay Honeycutt
Clerk to the Board

Ordinance No. 2012-06

CABARRUS COUNTY SHERIFF'S DEPARTMENT
SPECIAL REVENUE PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following special revenue project ordinance is hereby adopted:

Section 1. The special revenue project authorized is for the purpose of collecting and appropriating federal and state funds received specifically for the Cabarrus County Sheriff's Department.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Federal Forfeiture Funds:	
Federal Forfeiture Sharing Justice Funds	\$ 197,788
Federal Forfeiture Sharing Treasury Funds	\$ 180,313
Contribution to General Fund-Fed Forf	\$ 107,687
NC Substance Control:	
NC Substance Control Expenses	\$ 545,411
Firing Range:	
Firing Range Maintenance/Repair	\$ 8,425

Section 4. The following revenues are anticipated to be available to complete this project:

Federal Forfeiture Funds:	
Federal Forfeiture Sharing Justice Funds	\$ 99,923
Federal Forfeiture Sharing Treasury Funds	\$ 253,930
Contribution from General Fund-Fed Forf	\$ 114,935
Interest on Investments-Federal Forfeiture	\$ 17,000
NC Substance Control:	
NC Substance Control Funds	\$ 321,193
Interest on Investments-NC Substance Control	\$ 54,015
Contribution from General Fund	\$ 170,203
Firing Range:	
Firing Range Funds	\$ 8,000
Interest on Investments	\$ 425

Section 5. The Finance Officer is hereby directed to maintain within the Special Revenue Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this special revenue project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Special Revenue Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. Upon notification of funding increases or decreases to existing grants or revenues or the award of grants or revenues, the Manager or Finance Officer may adjust budgets to match, including grants that require a County match for which funds are available.
- e. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 21st day of May, 2012.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Elizabeth F. Poole
Elizabeth F. Poole, Chairman

ATTEST:
/s/ Kay Honeycutt
Clerk to the Board

(F-7) Finance - Cabarrus County Schools Public School Capital Building Fund Application - \$42,345.37

An application will be submitted to the North Carolina Department of Public Instruction on behalf of Cabarrus County Schools. The \$42,345.37 will be used to purchase technology equipment. This amount represents the total unallocated Cabarrus County Schools ADM funds as of March 31, 2012. The application was placed on the Cabarrus County School Board's May 7, 2012 meeting agenda for review and on their May 14, 2012 meeting agenda for approval.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board approved the Cabarrus County Schools ADM application and authorized the Cabarrus County Board of Commissioners' Chair to execute the application.

(F-8) Finance - Kannapolis City Schools Public School Capital Building Fund Application - \$26,384.00

An application will be submitted to the North Carolina Department of Public Instruction on behalf of Kannapolis City Schools. The \$26,384.00 will be used to upgrade technology at A. L. Brown High School. This amount represents the total unallocated Kannapolis City Schools ADM funds as of

March 31, 2012. The application was approved by the Kannapolis City School Board on April 16, 2012.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board approved the Kannapolis City Schools ADM application and authorized the Cabarrus County Board of Commissioners' Chair to execute the application.

(F-9) Finance - Mt. Pleasant High School Communications Tower Lease - Resolution Approving Lease of Communication Tower Co-Location Space

The County owns a communication tower adjacent to Mt. Pleasant High School with co-location space surplus to the County's needs. USA Mobility will lease space on the tower for a term of five years, beginning May 2012 at a monthly rental rate of \$585.00 with a 3 percent annual rent increase on each anniversary date.

The Public Notice was posted on the County's website (www.cabarruscounty.us) on May 8, 2012 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board adopted the resolution enabling Cabarrus County to lease co-location space on the communications tower to USA Mobility; and, authorized the County Manager to execute the contract documents subject to review and approval by the County Attorney.

Resolution No. 2012-07

RESOLUTION APPROVING LEASING PROPERTY

WHEREAS, Cabarrus County owns a communication tower adjacent to Mt. Pleasant High School in Mt. Pleasant, North Carolina with co-location space available for wireless communications providers;

WHEREAS, the Board of Commissioners finds that such co-location space is surplus to the County's needs; and

WHEREAS, the County and USA Mobility Wireless, Inc. have agreed upon a lease under which USA Mobility Wireless, Inc. will lease space on the County communications tower for a term of five years, beginning May, 2012; and

WHEREAS, in consideration of leasing such space, USA Mobility Wireless, Inc. has agreed to pay monthly rent of \$585.00 with a 3% annual rent increase; and

WHEREAS, North Carolina General Statutes § 160A-272 authorizes the County to enter into leases of up to 10 years upon resolution of the Board of Commissioners adopted at a regular meeting after 10 days public notice;

WHEREAS, the required notice has been published and the Board of Commissioners is convened in a regular meeting.

THEREFORE, THE CABARRUS COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

The Board of Commissioners hereby approves a nonexclusive lease of the County property described above to USA Mobility Wireless, Inc. for five years and directs the County Manager to execute any instruments necessary to effectuate the lease.

Adopted this the 21st day of May, 2012.

/s/ Elizabeth F. Poole
Elizabeth F. Poole, Chairman
Board of Commissioners

ATTEST:

/s/ G. Kay Honeycutt
G. Kay Honeycutt
Clerk to the Board

(F-10) Library (Cabarrus Literary Council) - Continuation of Adult Basic Literacy Services and Contract

In May 2011, the County entered into an Agreement with the Cabarrus Literacy Council (CLC) to provide adult basic literacy services (ABS) administered by the Cabarrus County Public Library.

As required by the Agreement, the CLC has updated its strategic plan; and at its March meeting, the CLC board voted unanimously to recommend the continuation of the administration of the ABS program through the Library. Likewise, the County must also vote annually on the continuation of the administration of the ABL program by the Library, no later than June 30 of each year.

The CLC Board believes this arrangement has worked extremely well for all parties. The Library Director fully supports the partnership and is in favor of continuing. No county funds are requested.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board approved the continuation of the administration of the Adult Basic Literacy program by the Library and associated contract for FY 12-13.

(F-11) Parks - Request from City of Concord to Study WW Flowe as an Option for a Future Dog Park Location

Bob Dowless, City of Concord Parks and Recreation Director made a request referencing the potential development of a dog park at WW Flowe Park. They are in the process of researching sites for a potential dog park within their current park system. In accordance with the current WW Flowe Park Use Agreement, Cabarrus County developed the first phase of the park and Concord Parks and Recreation Department maintains and operates it. The County, being the owner, requires prior written approval for any additional recreational facility development at the park.

At the January Park Commission meeting, the Commission voted to recommend approval to proceed and research developing a dog park on the site. However, they recommended additional information on specific operational components and location be received prior to approval.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board gave the City of Concord approval to investigate the potential development of a dog park at WW Flowe Park. Specific development and operational plans must be presented to the County prior to written approval.

(F-12) Parks - Three Year Extension - Frank Liske Park Soccer Complex Agreement as a "Youth Only Complex"

The Board of Commissioners voted September 17, 2007 to make the Frank Liske Park soccer complex a "Youth Only Complex" (18 years old and under) for five years to allow the turf to establish after the renovations of all 11 fields in FY 2006-2007. The current agreement expires October 2012.

On recommendation from the General Services Administration and approved by the Park Commission at the January 19, 2012 meeting, a 3-year extension to the current "Youth Only Complex" for turf stabilization, is requested. All partners (Football Club Carolina Alliance, City of Concord, and the County) are in agreement with the recommendation.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board extended the Frank Liske Park Soccer Complex agreement another 3 years as a "Youth Only Complex" facility until 2015.

(F-13) Planning and Development Services - HOME Program Administrator Selection

Cabarrus County has participated in the Cabarrus/Iredell/Rowan HOME Consortium for many years. Each year an administrator is selected to provide an environmental review, work write ups, inspections, construction oversight and reporting services for the program. A Request for Qualifications was direct mailed to three parties and advertised on the Cabarrus County website. One response was received. It was from Hobbs Upchurch and Associates. They are the consultant currently providing the service.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board approved the selection of Hobbs Upchurch

and Associates as the HOME program administrator for the 2012-2013 year and authorized staff to execute the contract upon funding approval.

(F-14) Tax Administration - Refund and Release Report - April 2012

UPON MOTION of Vice Chairman Burrage seconded by Commissioner Measmer and unanimously carried, the Board approved the April 2012 Release-Refund report as submitted and granted authority to the Tax Collector to process the refunds and releases.

RELEASES FOR THE MONTH OF: April 2012 \$49,711.08

BREAKDOWN OF RELEASES:

COUNTY	\$45,047.08
CITY OF CONCORD	\$2,884.90
CITY OF KANNAPOLIS	\$1,246.47
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
TOWN OF HARRISBURG	\$171.29
TOWN OF MIDLAND	\$8.94
TOWN OF MT. PLEASANT	\$65.76
ALLEN F/D	\$11.14
COLD WATER F/D	\$3.19
ENOCHVILLE F/D	\$146.35
FLOWES STORE F/D	\$20.77
GEORGEVILLE F/D	\$3.89
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$4.05
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT MITCHELL F/D	\$1.78
MT PLEASANT F/D	\$5.94
NORTHEAST F/D	\$14.56
ODELL F/D	\$45.42
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$29.55
KANNAPOLIS RURAL	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: April 2012 \$2,491.99

BREAKDOWN OF REFUNDS:

COUNTY	\$2,474.50
CITY OF CONCORD	\$0.00
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$13.97
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$3.52
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
WINECOFF F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

April 2012 Release Refund Detail

Name	Bill#	Reason	District	Amount
A R L FAMILY LTD PARTNERSHIP	2011-10100	RELEASED	C ADVTFEE	1.25
AHMED MOHAMED K ABOUL EZZ	2011-543775	VEHICLE SOLD. TAG	CI04ADVLTX	33.73
AHMED MOHAMED K ABOUL EZZ	2011-543775	VEHICLE SOLD. TAG	C ADVLTX	43.37
ALLEN TERRY L	2011-11311	RELEASED	C ADVTFEE	1.25

ALMOND JERRY F	2011-11753		C	ADVTFEE	1.25
ALSOP JAMES DARNELL	2011-583312	GR ERROR	C	GARNFEE	60
ANALYTICAL TESTING CONSULTANTS	2011-636173	VEHICLE SOLD. TAG	CI04ADVLTA		138.46
ANALYTICAL TESTING CONSULTANTS	2011-636173	VEHICLE SOLD. TAG	C	ADVLTA	178.02
ANDERSON ERIC STUART	2011-585976	PRORATION	C	ADVLTA	96.39
ANDERSON ERIC STUART	2011-585976	PRORATION	CI04ADVLTA		74.97
ANDERSON LARRY STEVEN	2011-652020	PRORATED	CI04ADVLTA		54.65
ANDERSON LARRY STEVEN	2011-652020	PRORATED	C	ADVLTA	70.26
ANDERSON MICHAEL TODD	2011-606968	PRORATION	C	ADVLTA	7.86
ANDERSON MICHAEL TODD	2011-606968	PRORATION	CI04ADVLTA		6.11
ANDERSON TAMMY MOORE	2011-649986	ADJUSTED VALUE PER	CI01ADVLTA		3.16
ANDERSON TAMMY MOORE	2011-649986	ADJUSTED VALUE PER	FR19ADVLTA		2.22
ANDERSON TAMMY MOORE	2011-649986	ADJUSTED VALUE PER	C	ADVLTA	14.74
BAKER JAMES D	2011-13941	RELEASED	C	ADVTFEE	1.25
BAKER RONALD WAYNE &	2011-14018	RELEASED	C	ADVTFEE	1.25
BANK OF NORTH CAROLINA	2011-14258	RELEASE ADVERTISING	C	ADVTFEE	1.25
BARNES EDWARD TIMOTHY	2011-613541	PRORATION	C	ADVLTA	10.33
BARNES EDWARD TIMOTHY	2011-613541	PRORATION	CI02ADVLTA		6.89
BATES FREDERICK OTTO JR	2011-620497	GR- TP IN PLACE	C	GARNFEE	60
BAZA MARIA JARAMILLO	2011-542467	PRO-RATED BILL	CI04ADVLTA		21.94
BAZA MARIA JARAMILLO	2011-542467	PRO-RATED BILL	C	ADVLTA	28.2
BEACH CHRISTOPHER DAVID	2011-530237		C	GARNFEE	60
BEACH LADD PARKER	2011-637274	ADJUSTED VALUE PER	CI02ADVLTA		4.78
BEACH LADD PARKER	2011-639806	ADJUSTED PER HIGH	CI02ADVLTA		4.38
BEACH LADD PARKER	2011-637274	ADJUSTED VALUE PER	C	ADVLTA	7.17
BEACH LADD PARKER	2011-639806	ADJUSTED PER HIGH	C	ADVLTA	6.58
BEATY GLADYS BRALEY	2011-643361	RELEASED 9 MONTHS	C	ADVLTA	53.11
BEATY GLADYS BRALEY	2011-643361	RELEASED 9 MONTHS	CI01ADVLTA		11.38
BEATY GLADYS BRALEY	2011-643361	RELEASED 9 MONTHS	FR19ADVLTA		8.01
BEAVER HENRY ANTHONY	2009-587868	CONVERTING TO WL	C	GARNFEE	30
BELL GLADYS IRENE	2011-608595	PRO-RATED BILL	CI04ADVLTA		7.06
BELL GLADYS IRENE	2011-608595	PRO-RATED BILL	C	ADVLTA	9.08
BERNSTEIN STEVEN HARRIS	2011-636742	RELEASED 7 MONTHS	C	ADVLTA	24.66
BERNSTEIN STEVEN HARRIS	2011-636742	RELEASED 7 MONTHS	CI02ADVLTA		16.44
BEYERSDORF ROBERT SETH	2011-510698	CALLED TO PIF	C	GARNFEE	60
BIBLE WAY COMMUNITY CHURCH	2011-628961	APPL FOR VEHICLE	KTAGFFEEFEE		15
BIBLE WAY COMMUNITY CHURCH	2011-628961	APPL FOR VEHICLE	CI04ADVLTA		6.96
BIBLE WAY COMMUNITY CHURCH	2011-628961	APPL FOR VEHICLE	C	ADVLTA	8.95
BILODEAU JOSEPH ANTHONY	2011-613925		C	GARNFEE	60
BISHOP LINDA COFFEY	2011-594824	RELEASED 6 MONTHS	C	ADVLTA	27.09
BISHOP LINDA COFFEY	2011-594824	RELEASED 6 MONTHS	CI02ADVLTA		18.06
BOLLENBECKER TERRY LEE	2011-18583	RELEASED	C	ADVTFEE	1.25
BONDS RUSSELL CURTIS	2011-18664	1981 CORVETTE	FR11ADVLTA		0.72
BONDS RUSSELL CURTIS	2011-18664	1981 CORVETTE	C	ADVLTA	9.06
BOWLING ROGER BRADLEY	2011-635265	PRORATION	C	ADVLTA	39.02
BOWLING ROGER BRADLEY	2011-635265	PRORATION	CI02ADVLTA		26.01
BOWMAN BRIAN THOMAS	2011-623797	PRORATION	CI02ADVLTA		3.31
BOWMAN BRIAN THOMAS	2011-623797	PRORATION	C	ADVLTA	4.95
BRAGG WILLIAM FREDERICK JR	2011-590949	VEHICLE SOLD AND	C	ADVLTA	5.55
BRAGG WILLIAM FREDERICK JR	2011-590949	VEHICLE SOLD AND	CI02ADVLTA		3.69
BRAMBILA ERIC	2011-587180	PRORATION	C	ADVLTA	55.6
BRAMBILA ERIC	2011-587180	PRORATION	FR11ADVLTA		4.42
BRASWELL JOHN MARK	2011-631490	RELEASED 10 MONTHS	CI01ADVLTA		3.78
BRASWELL JOHN MARK	2011-631490	RELEASED 10 MONTHS	FR19ADVLTA		2.66
BRASWELL JOHN MARK	2011-631490	RELEASED 10 MONTHS	C	ADVLTA	17.64
BRINKLEY LINDA SHOE	2011-644079	PRORATION	C	ADVLTA	12.88
BRINKLEY LINDA SHOE	2011-644079	PRORATION	CI04ADVLTA		10.02
BROWN CHRISTOPHER LEE	2011-537136	PER PURCHASE PRICE	FR14ADVLTA		19.26
BROWN CHRISTOPHER LEE	2011-537136	PER PURCHASE PRICE	C	ADVLTA	303.35
BROWN MICHAEL ANTHONY	2011-625802	MOVED TO KENTUCKY	C	ADVLTA	90.48
BROWN MICHAEL ANTHONY	2011-625802	MOVED TO KENTUCKY	CI03ADVLTA		63.19
BUJOLD DANNY	2011-652339	PRO-RATED BILL	C	ADVLTA	70.98
BUJOLD DANNY	2011-652339	PRO-RATED BILL	CI02ADVLTA		47.32
BURLEYSON MALINDA SUZANNE	2011-645384	PRORATION	C	ADVLTA	5.96
BURLEYSON MALINDA SUZANNE	2011-645384	PRORATION	CI04ADVLTA		4.63
BURTON LARRY L JR	2011-22112	RELEASE ADVERTISING	C	ADVTFEE	1.25
BUTLER RODNEY LANE	2009-593889	RELEASED	C	GARNFEE	60
CAMILLI NICHOLAS RONALD	2011-631876	PRORATION	FR04ADVLTA		0.78
CAMILLI NICHOLAS RONALD	2011-631876	PRORATION	C	ADVLTA	12.33
CAROLINA CUSTOM COUNTERS	2011-622676	PRO-RATED BILL	C	ADVLTA	26.63
CAROLINA CUSTOM COUNTERS	2011-622676	PRO-RATED BILL	CI06ADVLTA		5.92
CAROLINA TREE CARE INC	2012-191	BILLED AS RMV,	C	PEN FEE	54.71
CAROLINA TREE CARE INC	2012-193	BILLED AS RMV,	C	PEN FEE	181.47
CAROLINA TREE CARE INC	2012-194	BILLED AS RMV,	C	PEN FEE	256.86
CAROLINA TREE CARE INC	2012-195	BILLED AS RMV,	C	PEN FEE	348.26
CAROLINA TREE CARE INC	2012-192	BILLED AS RMV,	C	PEN FEE	110.08
CAROLINA TREE CARE INC	2012-192	BILLED AS RMV,	CN02PEN FEE		73.39
CAROLINA TREE CARE INC	2012-191	BILLED AS RMV,	CN02PEN FEE		36.47
CAROLINA TREE CARE INC	2012-191	BILLED AS RMV,	C	ADVLTA	273.54
CAROLINA TREE CARE INC	2012-192	BILLED AS RMV,	C	ADVLTA	366.94
CAROLINA TREE CARE INC	2012-195	BILLED AS RMV,	C	ADVLTA	580.44
CAROLINA TREE CARE INC	2012-194	BILLED AS RMV,	C	ADVLTA	513.72
CAROLINA TREE CARE INC	2012-193	BILLED AS RMV,	C	ADVLTA	453.68
CAROLINA TREE CARE INC	2012-193	BILLED AS RMV,	CN02ADVLTA		302.45
CAROLINA TREE CARE INC	2012-192	BILLED AS RMV,	CN02ADVLTA		244.63
CAROLINA TREE CARE INC	2012-191	BILLED AS RMV,	CN02ADVLTA		182.36
CARPENTER JANICE STALLINGS	2011-584942	SITUS ERROR-REMOVE	CI02ADVLTA		70.85
CARPENTER JANICE STALLINGS	2011-584942	SITUS ERROR-REMOVE	CTAGFFEEFEE		15
CECCHINI MICHAEL CHARLES	2011-647595	RELEASE IN FULL TO	CTAGFFEEFEE		15
CECCHINI MICHAEL CHARLES	2011-647595	RELEASE IN FULL TO	CI02ADVLTA		61.49
CECCHINI MICHAEL CHARLES	2011-647595	RELEASE IN FULL TO	C	ADVLTA	92.23
CHARLOTTE-MECKLENBURG HOSPITAL	2011-25547	EXEMPT CODE NOT	C	ADVLTA	28547.19
CHARLOTTE-MECKLENBURG HOSPITAL	2011-25547	EXEMPT CODE NOT	CN02ADVLTA		19031.46
CHARLOTTE-MECKLENBURG HOSPITAL	2011-25547	EXEMPT CODE NOT	C	ADVTFEE	1.25
CHITTY GEORGE COLEMAN	2011-627705	PRORATION	FR07ADVLTA		6.07
CHITTY GEORGE COLEMAN	2011-627705	PRORATION	C	ADVLTA	51.03
CLARK GERALD ANDREW JR	2011-636021	PRORATED	C	ADVLTA	30.87
CLARK GERALD ANDREW JR	2011-636021	PRORATED	FR07ADVLTA		3.68
COIA JO BETH	2011-630128	PRO-RATED BILL	C	ADVLTA	17.13
COIA JO BETH	2011-630128	PRO-RATED BILL	FR15ADVLTA		1.63
COLE DAVID ALLYN	2011-639538	SITUS	CTAGFFEEFEE		15
COLE DAVID ALLYN	2011-639538	SITUS	CI02ADVLTA		26.92
COLLINS CORY CAMERON	2011-602638	VETERANS EXEMPTION	CI02ADVLTA		183.71
COLLINS CORY CAMERON	2011-602638	VETERANS EXEMPTION	C	ADVLTA	275.56
COLLINS CORY CAMERON	2011-602638	VETERANS EXEMPTION	CTAGFFEEFEE		15
CONCORD TOWING & RECOVERY	2011-540440	VALUE ADJ TO 300	C	ADVLTA	315
CONCORD TOWING & RECOVERY	2011-540440	VALUE ADJ TO 300	CI02ADVLTA		210
CONY CLARA M	2011-28208	RELEASED	C	ADVTFEE	1.25
COOK LEE FRANKLIN	2011-630787	PRORATION	CI02ADVLTA		12.88
COOK LEE FRANKLIN	2011-630787	PRORATION	C	ADVLTA	19.32
COOPER SANDRA JEAN	2011-612824	RELEASED	C	GARNFEE	60
CORBETT JAMES EMERY JR	2011-639300	PRO-RATED BILL	FR02ADVLTA		2.61
CORBETT JAMES EMERY JR	2011-639300	PRO-RATED BILL	C	ADVLTA	32.84
CRIPPS JORDAN JOSEPH	2011-640307	PRORATION	C	ADVLTA	69.26
CRIPPS JORDAN JOSEPH	2011-640307	PRORATION	FR04ADVLTA		4.4
CROSSPOINTE BAPTIST CHURCH INC	2011-30168	RELEASED	C	ADVTFEE	1.25
DANIELS DONNIE WAYNE	2011-500966	VEHICLE TOTALED.	CI04ADVLTA		2.23
DANIELS DONNIE WAYNE	2011-500966	VEHICLE TOTALED.	C	ADVLTA	2.87
DAVIDSON CARLTON RANDOLPH	2011-637420		C	ADVLTA	13.14
DAVIDSON CARLTON RANDOLPH	2011-637420		CI02ADVLTA		8.76

DEWALT INDUSTRIAL TOOL	2010-14183	TRANSFERRED TO	C	ADVLTX	2255.4
DEWALT INDUSTRIAL TOOL	2010-14183	TRANSFERRED TO	CN01	ADVLTX	447.5
DEWALT INDUSTRIAL TOOL	2010-14183	TRANSFERRED TO	FN19	ADVLTX	268.5
DEWALT INDUSTRIAL TOOL	2010-14183	TRANSFERRED TO	FN19	PEN FEE	26.85
DEWALT INDUSTRIAL TOOL	2010-14183	TRANSFERRED TO	CN01	PEN FEE	44.75
DEWALT INDUSTRIAL TOOL	2010-14183	TRANSFERRED TO	C	PEN FEE	225.54
DIEROLF WALTER J	2011-32799	RELEASED	C	ADVTFEE	1.25
DULLUM JARED TRISTAN	2011-599737	Proration	CI02	ADVLTX	11.85
DULLUM JARED TRISTAN	2011-599737	Proration	C	ADVLTX	17.77
EDWARDS GWENDOLYN MILLER	2011-573275	PRORATED	C	ADVLTX	15.77
EDWARDS GWENDOLYN MILLER	2011-573275	PRORATED	CI04	ADVLTX	12.26
ELGUERA PEDRO MIGUEL	2011-613028	PRO-RATED BILL	C	ADVLTX	3.21
ELGUERA PEDRO MIGUEL	2011-613028	PRO-RATED BILL	CI02	ADVLTX	2.14
ELKINS RONALD WAYNE	2011-574226	RELEASE GR FEE-NOT	C	GARNFEE	60
ENTERPRISE FM TRUST	2011-624057	PRO-RATED BILL	CI02	ADVLTX	34.19
ENTERPRISE FM TRUST	2011-624057	PRO-RATED BILL	C	ADVLTX	51.28
ESPINOZA DOMINGO HERNANDEZ	2011-504518	PRO-RATED BILL	C	ADVLTX	10.85
ESPINOZA DOMINGO HERNANDEZ	2011-504518	PRO-RATED BILL	CI04	ADVLTX	8.44
FAISON PAMELA ANTOINETTE	2011-635555	PRORATION	CI02	ADVLTX	17.59
FAISON PAMELA ANTOINETTE	2011-635555	PRORATION	C	ADVLTX	26.37
FARMER LARRY LAYTON	2011-629058	ADJUSTED VALUE TO	C	ADVLTX	65.99
FARMER LARRY LAYTON	2011-629058	ADJUSTED VALUE TO	CI04	ADVLTX	51.33
FERGUSON DANIEL JACOB	2011-514944	ADJ VALUE TO \$5,988	CI01	ADVLTX	55.07
FERGUSON DANIEL JACOB	2011-514944	ADJ VALUE TO \$5,988	FR19	ADVLTX	33.04
FERGUSON DANIEL JACOB	2011-514944	ADJ VALUE TO \$5,988	C	ADVLTX	277.55
FERRIS MICHELLE MARIE	2010-666641	RELEASE TO LINCOLN	C	ADVLTX	35.97
FERRIS MICHELLE MARIE	2010-666641	RELEASE TO LINCOLN	FR11	ADVLTX	1.71
FISCHBECK BEN	2011-630552	PRORATED	CI02	ADVLTX	27.58
FISCHBECK BEN	2011-630552	PRORATED	C	ADVLTX	41.37
FLOURNOY WENDELL HUEY	2011-640330	PRO-RATED BILL	C	ADVLTX	95.85
FLOURNOY WENDELL HUEY	2011-640330	PRO-RATED BILL	FR19	ADVLTX	14.45
FLOURNOY WENDELL HUEY	2011-640330	PRO-RATED BILL	CI01	ADVLTX	20.54
FLOWE JOHN LOCKLIN	2011-653761	VEHICLE SOLD AND	C	ADVLTX	268.71
FLOWE JOHN LOCKLIN	2011-653761	VEHICLE SOLD AND	CI02	ADVLTX	179.14
FOIL FRANCES MRS	2012-210	PUV ROLLBACK	C	ADVLTX	97.62
FOIL FRANCES MRS	2012-210	PUV ROLLBACK	FR15	ADVLTX	7.75
FOX TERRESA HAAS	2010-624112		C	GARNFEE	30
FUENTES JOSE R	2011-39768	RELEASED	C	ADVTFEE	1.25
GALLUP MARCHETA WHITTAKER	2011-633357	PRO-RATED BILL	CI02	ADVLTX	20.79
GALLUP MARCHETA WHITTAKER	2011-633357	PRO-RATED BILL	C	ADVLTX	31.19
GARCIA ALTAGRACIA RODRIGUEZ	2011-616503	PRORATION	C	ADVLTX	51.75
GARCIA ALTAGRACIA RODRIGUEZ	2011-616503	PRORATION	FR11	ADVLTX	4.11
GARCIA ROBIN TUCK	2011-629827	PRORATED	C	ADVLTX	5.72
GARCIA ROBIN TUCK	2011-629827	PRORATED	CI04	ADVLTX	4.45
GARLAND GERALDINE &	2011-40836	RELEASED	C	ADVTFEE	1.25
GEDDES RANDALL ROGER	2011-631620	PRORATED	C	ADVLTX	23.78
GEDDES RANDALL ROGER	2011-631620	PRORATED	CI02	ADVLTX	15.86
GOFORTH HAROLD DEAN	2011-644632	PRO-RATED BILL	C	ADVLTX	18.38
GOFORTH HAROLD DEAN	2011-644632	PRO-RATED BILL	CI04	ADVLTX	14.29
GOLDSMITH MARSHA HARTSELL	2011-646810	RELEASED 10 MONTHS	FR05	ADVLTX	3.19
GOLDSMITH MARSHA HARTSELL	2011-646810	RELEASED 10 MONTHS	C	ADVLTX	36.54
GREENWOOD LESLIE ANN	2011-633910	PRORATION	C	ADVLTX	15.31
GREENWOOD LESLIE ANN	2011-633910	PRORATION	FR07	ADVLTX	1.82
GREG ANDERSON RACING INC	2011-636190	IREDELL	FR11	ADVLTX	13.81
GREG ANDERSON RACING INC	2011-636190	IREDELL	C	ADVLTX	174.01
GRIFFITH RONALD GERALD JR	2011-647251	VALUE ADJUSTMENT	C	ADVLTX	49.91
GRIFFITH RONALD GERALD JR	2011-649847	VALUE ADJUSTMENT	C	ADVLTX	5.93
GRIFFITH RONALD GERALD JR	2011-649847	VALUE ADJUSTMENT	FR07	ADVLTX	0.71
GRIFFITH RONALD GERALD JR	2011-647251	VALUE ADJUSTMENT	FR07	ADVLTX	5.94
GUEVARA TARI SMITH	2011-641647	PRO-RATED BILL	CI02	ADVLTX	2.19
GUEVARA TARI SMITH	2011-641647	PRO-RATED BILL	C	ADVLTX	3.29
GUINN JOHNNIE R	2011-44196	RELEASED	C	ADVTFEE	1.25
HALL ELIZABETH KEY	2009-656556		C	GARNFEE	60
HARRIS LARRY EUGENE	2011-640294	PRO-RATED BILL	CI04	ADVLTX	154.22
HARRIS LARRY EUGENE	2011-640294	PRO-RATED BILL	C	ADVLTX	198.28
HART TERRI ANN	2011-595474	PRO-RATED BILL	C	ADVLTX	6.1
HART TERRI ANN	2011-595474	PRO-RATED BILL	CI02	ADVLTX	4.07
HASTINGS GARY MADISON II	2011-610866	PRORATION	CI02	ADVLTX	5.59
HASTINGS GARY MADISON II	2011-610866	PRORATION	C	ADVLTX	8.38
HAVELKA GWENDOLYN FLEMING	2011-651639	PRO-RATED BILL	C	ADVLTX	19.11
HAVELKA GWENDOLYN FLEMING	2011-651639	PRO-RATED BILL	CI02	ADVLTX	12.74
HELMANDOLLAR GREGORY TODD	2010-657405	PRORATED	C	ADVLTX	15.33
HELMANDOLLAR GREGORY TODD	2010-657405	PRORATED	CI01	ADVLTX	3.04
HELMANDOLLAR GREGORY TODD	2010-657405	PRORATED	FR19	ADVLTX	1.83
HERNANDEZ MARIA	2011-630837	PER TIRE KINGDOM	CI02	ADVLTX	14.27
HERNANDEZ MARIA	2011-630837	PER TIRE KINGDOM	C	ADVLTX	21.41
HERZBERG JASON BERNARD	2011-614920	PRORATED	C	ADVLTX	75.85
HERZBERG JASON BERNARD	2011-614920	PRORATED	CI04	ADVLTX	58.99
HICKSON ROSA L	2011-48762	RELEASED	C	ADVTFEE	1.25
HILLARD JANINE LONG	2011-640633	PRORATION	CI01	ADVLTX	8.2
HILLARD JANINE LONG	2011-640633	PRORATION	FR19	ADVLTX	5.77
HILLARD JANINE LONG	2011-640633	PRORATION	C	ADVLTX	38.26
HUBBARD NICOLE	2011-51338	RELEASE ADVERTISING	C	ADVTFEE	1.25
HUTCHESON VICTORIA L	2011-52134	RELEASED	C	ADVTFEE	1.25
IRVIN PHILIP WESLEY	2011-612543	FEE ADDED IN ERROR	C	GARNFEE	60
J & T INVESTMENT PROPERTIES LL	2011-645393	ADJUSTED VALUE PER	C	ADVLTX	10.63
J & T INVESTMENT PROPERTIES LL	2011-645393	ADJUSTED VALUE PER	CI02	ADVLTX	7.09
JENSEN MATTHEW JON	2011-650284	PRO-RATED BILL	CI02	ADVLTX	23.72
JENSEN MATTHEW JON	2011-650284	PRO-RATED BILL	C	ADVLTX	35.58
JOHNSON ROBERT THOMAS	2011-633244	ADJUSTED VALUE TO	C	ADVLTX	2.58
JOHNSON ROBERT THOMAS	2011-633244	ADJUSTED VALUE TO	CI02	ADVLTX	1.72
KENNEDY SHARON DIANE	2011-609764	PRORATED	FR11	ADVLTX	1.34
KENNEDY SHARON DIANE	2011-609764	PRORATED	C	ADVLTX	16.89
KIRK DAVID EDWARD	2011-648945	ADJUSTED VALUE PER	C	ADVLTX	81.46
KIRK DAVID EDWARD	2011-648945	ADJUSTED VALUE PER	CI02	ADVLTX	54.31
KRISEL STEPHEN PETER II	2011-652704	PRO-RATED BILL	C	ADVLTX	22.49
KRISEL STEPHEN PETER II	2011-652704	PRO-RATED BILL	FR09	ADVLTX	1.78
LANE MARY ANN	2011-653543	PRO-RATED BILL	C	ADVLTX	134.51
LANE MARY ANN	2011-653543	PRO-RATED BILL	CI02	ADVLTX	89.67
LEBARRON THOMAS JOHN	2011-565156	PRORATION	C	ADVLTX	25.83
LEBARRON THOMAS JOHN	2011-565156	PRORATION	CI01	ADVLTX	5.13
LEBARRON THOMAS JOHN	2011-565156	PRORATION	FR19	ADVLTX	3.89
LEMONS JAMES BAXTER	2011-619765	PRORATION	C	ADVLTX	21.36
LEMONS JAMES BAXTER	2011-619765	PRORATION	CI02	ADVLTX	14.24
LIBERTY BONDING LLC	2011-510523	RELEASED	C	GARNFEE	60
LITTLEJOHN BRANDON LAROY	2011-605122	PER PHOTOS	CI04	ADVLTX	241.91
LITTLEJOHN BRANDON LAROY	2011-605122	PER PHOTOS	C	ADVLTX	311.03
LONG ROBERT WILLIAM	2011-607069	RELEASE CONCORD ADD	C	ADVLTX	13.99
LONG ROBERT WILLIAM	2011-607069	RELEASE CONCORD ADD	CI02	ADVLTX	9.32
LONG ROBERT WILLIAM	2011-607069	RELEASE CONCORD ADD	CTAGFFEEFEE		15
LOVE LOUISE MCDOWELL	2010-655491	PRORATED	CI03	ADVLTX	2.57
LOVE LOUISE MCDOWELL	2011-513483	PRORATED	FR16	ADVLTX	0.81
LOVE LOUISE MCDOWELL	2011-513483	PRORATED	C	ADVLTX	9.26
LOVE LOUISE MCDOWELL	2010-655491	PRORATED	C	ADVLTX	3.68
LOVE RACHEL A	2011-61802	RELEASED	C	ADVTFEE	1.25
LOVETT ELIZABETH DIANE	2011-646291	PRORATED	CI02	ADVLTX	13.02
LOVETT ELIZABETH DIANE	2011-646291	PRORATED	C	ADVLTX	19.52
MAIER CHARLES WILLIAM	2011-640374	PRORATION	C	ADVLTX	279.82
MAIER CHARLES WILLIAM	2011-640374	PRORATION	CI02	ADVLTX	186.54
MCCORMICK JAMES C	2011-609067	DMV ERROR, VEHICLE	CI02	ADVLTX	27.85

MCCORMICK JAMES C	2011-609067	DMV ERROR, VEHICLE	C	ADVLTX	41.77
MCCORMICK JAMES C	2011-609067	DMV ERROR, VEHICLE	CTAGFFEEFEE		15
MCKINNEY DOUGLAS EUGENE	2011-65786	RELEASED	C	ADVTFEE	1.25
MCMAHAN SKYE LEE	2011-567571	DMV SITUS ERROR----	CTAGFFEEFEE		15
MCMAHAN SKYE LEE	2011-567571	DMV SITUS ERROR----	C	ADVLTX	65.84
MCMAHAN SKYE LEE	2011-567571	DMV SITUS ERROR----	CI02ADVLTX		43.89
MEDINA PAUL ADAM	2011-626757	PRO-RATED BILL	CI02ADVLTX		15.21
MEDINA PAUL ADAM	2011-635150	PRO-RATED BILL	CI02ADVLTX		41.52
MEDINA PAUL ADAM	2011-626757	PRO-RATED BILL	C	ADVLTX	22.82
MEDINA PAUL ADAM	2011-635150	PRO-RATED BILL	C	ADVLTX	62.27
MENIUS STEVEN WAYNE	2011-631248	PER PHOTOS PROVIDED	C	ADVLTX	310.28
MENIUS STEVEN WAYNE	2011-631248	PER PHOTOS PROVIDED	FR08ADVLTX		29.55
MITCHELL TAMMY HAGER	2011-611497	PRO-RATED BILL	C	ADVLTX	70.81
MITCHELL TAMMY HAGER	2011-611497	PRO-RATED BILL	CI02ADVLTX		47.21
MITCHUM JOHN WESLEY	2011-653598	RELEASE 3850 FOR	C	ADVLTX	24.26
MITCHUM JOHN WESLEY	2011-653598	RELEASE 3850 FOR	FR16ADVLTX		2.12
MOLLER GEOFFREY ERNEST	2011-653946	PRO-RATED BILL	C	ADVLTX	37.8
MOLLER GEOFFREY ERNEST	2011-653946	PRO-RATED BILL	CI02ADVLTX		25.2
MONDAY JOHN BEDFORD JR	2011-640508	PER PURCHASE PRICE	C	ADVLTX	284.6
MONDAY JOHN BEDFORD JR	2011-640508	PER PURCHASE PRICE	CI01ADVLTX		60.99
MONDAY JOHN BEDFORD JR	2011-640508	PER PURCHASE PRICE	FR19ADVLTX		42.92
MOORE ELLEN SUE	2011-650783	PRORATION	C	ADVLTX	22.93
MOORE ELLEN SUE	2011-650783	PRORATION	CI02ADVLTX		15.28
MORRIS ELAINE THERESA	2009-589325		C	GARNFEE	30
MOSLEY TYRONNE DARREN	2011-597738	PRO-RATED BILL	CI02ADVLTX		40.04
MOSLEY TYRONNE DARREN	2011-597738	PRO-RATED BILL	C	ADVLTX	60.06
MOSS CREEK VILLAGE MASTER	2011-70049	RELEASE ADVERTISING	C	ADVTFEE	1.25
MUDIT LLC	2012-47	PER APPEAL AUDIT	C	PEN FEE	108.7
MUDIT LLC	2012-46	PER APPEAL AUDIT	C	PEN FEE	68.38
MUDIT LLC	2012-45	PER APPEAL AUDIT	C	PEN FEE	27.52
MUDIT LLC	2012-49	PER APPEAL AUDIT	C	PEN FEE	217.55
MUDIT LLC	2012-48	PER APPEAL AUDIT	C	PEN FEE	164.53
MUDIT LLC	2012-46	PER APPEAL AUDIT	CN02PEN FEE		45.59
MUDIT LLC	2012-45	PER APPEAL AUDIT	CN02PEN FEE		18.35
MUDIT LLC	2012-45	PER APPEAL AUDIT	C	ADVLTX	275.18
MUDIT LLC	2012-45	PER APPEAL AUDIT	CN02ADVLTX		183.46
MUDIT LLC	2012-46	PER APPEAL AUDIT	C	ADVLTX	341.91
MUDIT LLC	2012-48	PER APPEAL AUDIT	C	ADVLTX	411.32
MUDIT LLC	2012-49	PER APPEAL AUDIT	C	ADVLTX	435.1
MUDIT LLC	2012-47	PER APPEAL AUDIT	C	ADVLTX	362.34
MUDIT LLC	2012-47	PER APPEAL AUDIT	CN02ADVLTX		241.56
MUDIT LLC	2012-46	PER APPEAL AUDIT	CN02ADVLTX		227.94
MULLIKIN THOMAS PATRICK	2011-648138	SITUS ERROR-FORWARD	C	ADVLTX	21.11
MULLIKIN THOMAS PATRICK	2011-648138	SITUS ERROR-FORWARD	FR16ADVLTX		1.84
NAPIERKOWSKI ROBERT JOSEPH	2011-654001	PRORATION	C	ADVLTX	94.77
NAPIERKOWSKI ROBERT JOSEPH	2011-654001	PRORATION	CI02ADVLTX		63.18
NEAL TIMOTHY PATTON	2011-613634	PRORATION	CI02ADVLTX		52.04
NEAL TIMOTHY PATTON	2011-613634	PRORATION	C	ADVLTX	78.06
NEWSOME CHARLIE JOE	2011-609358	PRORATION	C	ADVLTX	25.16
NEWSOME CHARLIE JOE	2011-609358	PRORATION	CI02ADVLTX		16.77
NIEVES CARMEN SOCORO	2011-635876	VEHICLE SOLD AND	CI02ADVLTX		32.07
NIEVES CARMEN SOCORO	2011-635876	VEHICLE SOLD AND	C	ADVLTX	48.11
NOVA DANIEL GIOVANNI	2011-649583	DBL-BILLED/DIFF	C	ADVLTX	10.52
NOVA DANIEL GIOVANNI	2011-649583	DBL-BILLED/DIFF	CI04ADVLTX		8.18
NOVA DANIEL GIOVANNI	2011-649583	DBL-BILLED/DIFF	KTAGFFEEFEE		15
OLEARCZYK MATTHEW GERARD	2011-650172	SITUS IS MECK	C	ADVLTX	55.5
OLEARCZYK MATTHEW GERARD	2011-648966	SITUS IS MECK	C	ADVLTX	51.16
OLEARCZYK MATTHEW GERARD	2011-648966	SITUS IS MECK	FR11ADVLTX		4.06
OLEARCZYK MATTHEW GERARD	2011-650172	SITUS IS MECK	FR11ADVLTX		4.41
OLIVER JAMES HERBERT	2011-625330	PRORATED	CI02ADVLTX		27.64
OLIVER JAMES HERBERT	2011-625330	PRORATED	C	ADVLTX	41.45
OMARDE ORVILLE NICHOLSON	2011-650719	VALUE ADJ TO 400	C	ADVLTX	315
OMARDE ORVILLE NICHOLSON	2011-650719	VALUE ADJ TO 400	CI02ADVLTX		210
OVERCASH CHRISTOPHER ALLAN	2011-589339	RELEASED	C	GARNFEE	60
OWENS DOUGLAS DEAN	2010-606258	PRORATION	CI02ADVLTX		1.83
OWENS DOUGLAS DEAN	2011-519510	PRORATED	CI02ADVLTX		8.19
OWENS DOUGLAS DEAN	2011-519510	PRORATED	C	ADVLTX	12.28
OWENS DOUGLAS DEAN	2010-606258	PRORATION	C	ADVLTX	2.74
OZUNA ERIC MIRANDA	2011-74044	PER BILL OF SALE	CN02ADVLTX		11.13
OZUNA ERIC MIRANDA	2011-74044	PER BILL OF SALE	C	ADVLTX	16.69
OZUNA ERIC MIRANDA	2011-74044	PER BILL OF SALE	CN02PEN FEE		1.11
OZUNA ERIC MIRANDA	2011-74044	PER BILL OF SALE	C	PEN FEE	1.67
PADILLA KASANDRA ANTOINETTE	2010-649353	PRORATED	C	ADVLTX	4.71
PADILLA KASANDRA ANTOINETTE	2010-649353	PRORATED	CI02ADVLTX		3.14
PARKER ASRIEL II	2011-524623	TAX BILL OVERLAP,	CI02ADVLTX		18.87
PARKER ASRIEL II	2011-623997	MOVED TO FL AND	CI02ADVLTX		29.54
PARKER ASRIEL II	2011-524623	TAX BILL OVERLAP,	C	ADVLTX	28.3
PARKER ASRIEL II	2011-623997	MOVED TO FL AND	C	ADVLTX	44.31
PATEL KIRAN SANDIP	2011-606340	PRO-RATED BILL	C	ADVLTX	39.85
PATEL KIRAN SANDIP	2011-606340	PRO-RATED BILL	CI02ADVLTX		26.57
PATEL SANDIP	2011-75180	RELEASED	C	ADVTFEE	1.25
PATEL SANDIP	2011-75181	RELEASED	C	ADVTFEE	1.25
PATTON LAURA KATE	2011-627485	PRORATION	FR04ADVLTX		5.96
PATTON LAURA KATE	2011-627485	PRORATION	C	ADVLTX	93.77
PEACOCK JORDAN LYNN	2011-650833	PRO-RATED BILL	C	ADVLTX	37.83
PEACOCK JORDAN LYNN	2011-650833	PRO-RATED BILL	CI04ADVLTX		29.43
PEARL KELLY MICHELE	2011-608399	PRO-RTAED BILL	C	ADVLTX	23.31
PEARL KELLY MICHELE	2011-608399	PRO-RTAED BILL	CI02ADVLTX		15.54
PLESS HAROLD WAYNE	2011-504904	LAND O SUN- DOESNT	C	GARNFEE	60
POPINCHALK MICHAEL RICHARD	2010-643292	VALUE ADJ TO 300	CI02ADVLTX		16.76
POPINCHALK MICHAEL RICHARD	2010-643292	VALUE ADJ TO 300	C	ADVLTX	25.14
PRESUTTI ANTHONY JOSEPH	2011-604971	VEHICLE SOLD AND	C	ADVLTX	10.07
PRESUTTI ANTHONY JOSEPH	2011-604971	VEHICLE SOLD AND	FR13ADVLTX		0.96
RABON JOHNATHON D	2011-79022	RELEASE ADV FEE-	C	ADVTFEE	1.25
REDEMPTION WORLD OUTREACH CENT	2011-640538	APPLICATION FOR	CTAGFFEEFEE		15
REDEMPTION WORLD OUTREACH CENT	2011-631138	APPLICATION FOR	C	ADVLTX	14.18
REDEMPTION WORLD OUTREACH CENT	2011-640538	APPLICATION FOR	C	ADVLTX	59.54
REDEMPTION WORLD OUTREACH CENT	2011-631138	APPLICATION FOR	CI02ADVLTX		9.45
REDEMPTION WORLD OUTREACH CENT	2011-640538	APPLICATION FOR	CI02ADVLTX		39.69
REDMAN ANNE E	2011-79802	RELEASED	C	ADVTFEE	1.25
REED MICHELLE RENEE MORRIS	2011-606779	PRO-RATED BILL	CI02ADVLTX		12.55
REED MICHELLE RENEE MORRIS	2011-606779	PRO-RATED BILL	C	ADVLTX	18.81
RETORT MICHAEL THOMAS	2011-649056	PRORATION	C	ADVLTX	85.24
RETORT MICHAEL THOMAS	2011-649056	PRORATION	CI02ADVLTX		56.82
REYNOLDS LEON JULIAN	2011-631071	PRO-RATED BILL	C	ADVLTX	16.58
REYNOLDS LEON JULIAN	2011-631071	PRO-RATED BILL	CI04ADVLTX		12.9
RHODES WILLIAM HARRISON III	2011-644274	PRO-RATED BILL	C	ADVLTX	2.63
RHODES WILLIAM HARRISON III	2011-644274	PRO-RATED BILL	CI02ADVLTX		1.75
RHYNE BETTY CHAMBERS	2011-632363	PRO-RATED BILL	C	ADVLTX	29.3
RHYNE BETTY CHAMBERS	2011-632363	PRO-RATED BILL	CI04ADVLTX		22.79
RICE JOHN ERVIN	2011-634827	ANTIQUE AUTO	C	ADVLTX	62.69
RICE JOHN ERVIN	2011-634827	ANTIQUE AUTO	CI02ADVLTX		41.79
RITCH SUMMER DAWN	2011-537190	PRORATION	C	ADVLTX	13.45
RITCH SUMMER DAWN	2011-537190	PRORATION	FR16ADVLTX		1.17
ROLLINS JACKSON PRICE	2011-640615	RELEASE TO	FR11ADVLTX		10.84
ROLLINS JACKSON PRICE	2011-640615	RELEASE TO	C	ADVLTX	136.58
ROMESBURG JASON NATHANIEL	2011-615571	RELEASED FEE NO	C	GARNFEE	60
RUCKER RAY & WF SHARON	2011-83170	RELEASE ADV FEE-	C	ADVTFEE	1.25
SANDBOX KIDS INC	2011-84005	2010 TAX RETURN	C	PEN FEE	1.74
SANDBOX KIDS INC	2011-84005	2010 TAX RETURN	CN02PEN FEE		1.16

SANDBOX KIDS INC	2011-84005	2010 TAX RETURN	C	ADVLTX	17.38
SANDBOX KIDS INC	2011-84005	2010 TAX RETURN	CN02ADVLTX		11.58
SANTORO DANIELE	2011-618134	PRO-RATED BILL	CI02ADVLTX		3.39
SANTORO DANIELE	2011-618134	PRO-RATED BILL	C	ADVLTX	5.09
SCHEPLER RICHARD ALLEN	2011-650461	SITUS CORRECTION	CI02ADVLTX		73.16
SCHEPLER RICHARD ALLEN	2011-650461	SITUS CORRECTION	CTAGFFEEFEE		15
SCHIEVE JEFFEREY LAWRENCE	2011-653924	PRO-RATED BILL	CI02ADVLTX		24.85
SCHIEVE JEFFEREY LAWRENCE	2011-653924	PRO-RATED BILL	C	ADVLTX	37.28
SERSEN ANDREA NICHOLE	2011-651491	PRORATION	C	ADVLTX	11.96
SERSEN ANDREA NICHOLE	2011-651491	PRORATION	CI02ADVLTX		7.97
SHEPHERD BEVERLY C	2011-86145	RELEASED	C	ADVTFEE	1.25
SHERMAN JACOB MITCHELL	2011-635172	25% DEDUCTION FOR	FR02ADVLTX		1.44
SHERMAN JACOB MITCHELL	2011-635172	25% DEDUCTION FOR	C	ADVLTX	18.2
SHUMAKER CHRISTOPHER TODD	2011-652207	PRORATED	C	ADVLTX	20.49
SHUMAKER CHRISTOPHER TODD	2011-652207	PRORATED	CI02ADVLTX		13.67
SISCHO MELANIE GORDON	2011-638903	TRADED VEHICLE AND	C	ADVLTX	35.05
SISCHO MELANIE GORDON	2011-638903	TRADED VEHICLE AND	CI04ADVLTX		27.26
SLEEP DIMENSIONS	2011-632997	PRORATION	C	ADVLTX	28.23
SLEEP DIMENSIONS	2011-632997	PRORATION	CI02ADVLTX		18.81
SLOOP DONNA HARRISON	2011-620445	PRO-RATED BILL	CI02ADVLTX		14.4
SLOOP DONNA HARRISON	2011-620445	PRO-RATED BILL	C	ADVLTX	21.6
SMITH ANGEL ELAINE	2011-603518	PRO-RATED BILL	C	ADVLTX	13.58
SMITH ANGEL ELAINE	2011-603518	PRO-RATED BILL	CI06ADVLTX		3.02
SMITH GRETCHEL B	2010-67763	legal fees added to	C	LEGLFEE	11
SMITH SHIRLEAN YOLANDA	2011-651929	PRORATED	C	ADVLTX	83.62
SMITH SHIRLEAN YOLANDA	2011-651929	PRORATED	CI02ADVLTX		55.75
SOLOCHIER ELAINE CROWE	2011-614626	PRO-RATED BILL	CI02ADVLTX		54.6
SOLOCHIER ELAINE CROWE	2011-614626	PRO-RATED BILL	C	ADVLTX	81.89
SOSA NOE ELIZARDO	2011-615477	PRORATION	C	ADVLTX	69.5
SOSA NOE ELIZARDO	2011-616149	PRORATED	C	ADVLTX	42.58
SOSA NOE ELIZARDO	2011-616149	PRORATED	FR07ADVLTX		5.07
SOSA NOE ELIZARDO	2011-615477	PRORATION	FR07ADVLTX		8.27
STAFFORD FOIL HERBERT	2011-90206	RELEASED	C	ADVTFEE	1.25
STALLINGS HELEN BROOKS	2011-542305	RELEASE GR FEE-	C	GARNFEE	60
STARNES FRED J	2011-90607	RELEASED	C	ADVTFEE	1.25
STEGALL JASON W	2011-90923	RELEASED	C	ADVTFEE	1.25
STEGMAN THEODORE JOSEPH	2011-637573	PRORATED	CI02ADVLTX		42.73
STEGMAN THEODORE JOSEPH	2011-637573	PRORATED	C	ADVLTX	64.1
STERN ELIZABETH SPENCER	2011-554622	PRORATED	C	ADVLTX	65.2
STERN ELIZABETH SPENCER	2011-554622	PRORATED	FR15ADVLTX		5.18
STRICKLAND JOSEPH H JR	2011-91688	RELEASED	C	ADVTFEE	1.25
STYLES EVELYN J	2011-91876	RELEASED	C	ADVTFEE	1.25
SUMMERS MATHEW E & WF	2011-92073	RELEASED	C	ADVTFEE	1.25
TANN MARIE P	2011-92782	RELEASED	C	ADVTFEE	1.25
THOMPSON WILLIAM DAVID	2011-635541	TOTAL LOSS TITLE	CI04ADVLTX		12.91
THOMPSON WILLIAM DAVID	2011-635541	TOTAL LOSS TITLE	C	ADVLTX	16.6
THRIFT MICHAEL DAVID	2011-632305	HIGH MILEAGE	C	ADVLTX	8.16
THRIFT MICHAEL DAVID	2011-632305	HIGH MILEAGE	CI02ADVLTX		5.44
TRUJILLO ABLINO	2011-95596	RELEASED	C	ADVTFEE	1.25
TRULL FRED	2011-95615	RELEASE ADVERTISING	C	ADVTFEE	1.25
TRULL FRED E JR & ANDREA J	2011-95621	RELEASED	C	ADVTFEE	1.25
TUTTLE JEFFREY DANIEL	2011-532204	RELEASED 11 MONTHS	CI02ADVLTX		6.32
TUTTLE JEFFREY DANIEL	2011-532204	RELEASED 11 MONTHS	C	ADVLTX	9.47
VANCE KURT DAVID	2011-96820	RELEASED	C	ADVTFEE	1.25
WAKEFIELD COMMUNITIES	2011-97872	RELEASED	C	ADVTFEE	1.25
WALKER DEBRA STANTON	2011-633571	PRO-RATED BILL	CI04ADVLTX		19.45
WALKER DEBRA STANTON	2011-633571	PRO-RATED BILL	C	ADVLTX	25.01
WHEELER CURTIS DWAYNE	2011-591785	PRO-RATED BILL	C	ADVLTX	1.58
WHEELER CURTIS DWAYNE	2011-591785	PRO-RATED BILL	CI02ADVLTX		1.05
WHITLEY JACKIE LYNDON SR	2011-621863	PRORATION	C	ADVLTX	17.91
WHITLEY JACKIE LYNDON SR	2011-621863	PRORATION	FR03ADVLTX		1.42
WHITTEN JEFFREY LYNN	2011-642334	ANTIQUE AUTO	CI04ADVLTX		143.08
WHITTEN JEFFREY LYNN	2011-642334	ANTIQUE AUTO	C	ADVLTX	183.96
WILLIAMS ROBERT ALLEN	2011-628894	ONSITE VALUATION	C	ADVLTX	30.79
WILLIAMS ROBERT ALLEN	2011-628894	ONSITE VALUATION	FR13ADVLTX		2.93
WILLIAMS ROBERT STEVEN	2011-647249	PRORATED	C	ADVLTX	5.89
WILLIAMS ROBERT STEVEN	2011-647249	PRORATED	CI02ADVLTX		3.92
WILLIAMS SHERRY YOUNT	2011-633279	RELEASE TO IREDELL	C	ADVLTX	24.19
WILLIAMS SHERRY YOUNT	2011-633279	RELEASE TO IREDELL	CI04ADVLTX		18.82
WILLIAMS SHERRY YOUNT	2011-633279	RELEASE TO IREDELL	KTAGFFEEFEE		15
WILSON TERRI ANN	2011-614334	RELEASED	C	GARNFEE	60
WINSTON JOHN HENRY IV	2011-500214	PRORATED FOR	CI02ADVLTX		3.74
WINSTON JOHN HENRY IV	2011-500214	PRORATED FOR	C	ADVLTX	5.61
YATES-CHREITZBERG-HUGHES ARCHI	2011-645519	PRORATION	CI02ADVLTX		10.62
YATES-CHREITZBERG-HUGHES ARCHI	2011-645519	OWNED LESS THAN ONE	CI02ADVLTX		11.59
YATES-CHREITZBERG-HUGHES ARCHI	2011-645519	OWNED LESS THAN ONE	CI02ADVLTX		-10.62
YATES-CHREITZBERG-HUGHES ARCHI	2011-645519	OWNED LESS THAN ONE	C	ADVLTX	-15.94
YATES-CHREITZBERG-HUGHES ARCHI	2011-645519	OWNED LESS THAN ONE	C	ADVLTX	17.39
YATES-CHREITZBERG-HUGHES ARCHI	2011-645519	PRORATION	C	ADVLTX	15.94
YATES-CHREITZBERG-HUGHES ARCHI	2011-645519	OWNED LESS THAN ONE	CTAGFFEEFEE		15
YORK JUDY STOUGH	2011-518680	PRO-RATED BILL	FR14ADVLTX		1.51
YORK JUDY STOUGH	2011-518680	PRO-RATED BILL	C	ADVLTX	23.76
YOUNCE PROPERTIES LLC	2011-103202	RELEASED	C	ADVTFEE	1.25
YOUTH/ADULT CARE MANAGMT INC	2011-103315	PROPERTY STILL IN	C	ADVTFEE	1.25
YOUTH/ADULT CARE MANAGMT INC	2011-103321	PROPERTY STILL IN	C	ADVTFEE	1.25
YOUTH/ADULT CARE MANAGMT INC	2011-103320	PROPERTY STILL IN	C	ADVTFEE	1.25
YOUTH/ADULT CARE MANAGMT INC	2011-103318	PROPERTY STILL IN	C	ADVTFEE	1.25
YOUTH/ADULT CARE MANAGMT INC	2011-103317	PROPERTY STILL IN	C	ADVTFEE	1.25
YOUTH/ADULT CARE MANAGMT INC	2011-103316	PROPERTY STILL IN	C	ADVTFEE	1.25

(F-15) BOC - Strategic Plan Update

The Board's strategic plan includes the County's vision, mission, long term goals and current performance objectives. This report provides a status of the county's progress towards achieving its goals and updates on objectives and key initiatives.

Minor modifications were made to the objectives at the work session.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board adopted the revised strategic goals and objectives as follows:

Cabarrus County began an intensive, multi-year strategic planning process in 2006 that led to the Board of Commissioners establishing a clear strategic path for the County and its departments. The County's strategic plan identifies measurable outcomes to guide our progress in the years to come.

Through this initiative, County departments implemented strategies and performance measures to achieve Board-directed goals in addition to identifying budget, policy, resource and timeframe implications of reaching each goal. This will ensure County resources are prioritized based on the extent each County program or service is related to the Board's chosen outcomes.

The vision for the County summarizes its desired future state and special character of the community. The Cabarrus County's vision:

Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive and our community prospers.

The mission defines the County's purpose and explains its roles in terms of achieving our vision, intended outcomes and serving our citizens. Cabarrus County's mission states:

Through visionary leadership and good stewardship, we will ensure public safety, administer state requirements, determine county needs and provide services to continually enhance quality of life.

The County's core values are the essential beliefs and principles that determine how the County carries out its mission and provides guidance and inspiration for the people who work for the County so that the Board of Commissioners and County, staff may all pull in the same direction and toward the same goals.

Board members identified four core values to guide how county government should carry out its mission:

- **Accountable and Responsible** - Our decisions will be based on facts and a full understanding of the matters before us, including the implications for individuals, businesses and the community as a whole.
- **Collaborative** - As individuals, we will engage each other during the decision making process. Collectively, we will cooperatively engage other governing bodies, the community and stakeholders in the decisions that affect the county's citizens through opportunities to participate with input, education and feedback.
- **Integrity** - We understand and accept our duty to do the public's business in an open, honest and transparent manner.
- **Respect** - Healthy debate and diversity of opinion is expected and encouraged, requiring a high level of civil decorum in all our discussions.

The Board of Commissioners continued its strategic planning process by providing descriptions of its established core values and by refining its five over-arching goals. The Board also discussed outcomes for each goal statement. These outcomes include initiatives that will support and achieve each goal.

The following tables outline the Boards five goals and outcomes associated with each. Progress and results will be monitored and refined over time, and the Board of Commissioners will continue to review and update its outcomes annually.

PERFORMANCE SUMMARY

	GOALS	ACHIEVEMENT STAGE
Goal 1	Preserve and enhance the quality of life by addressing growth with sound public policies that sustain resources, provide high quality services, and fund infrastructure needs.	PROGRESS
Goal 2	Achieve community-wide preparedness to protect public safety, respond to routine and catastrophic events, and maintain and restore the well-being of all residents.	PROGRESS

Goal 3	Use resources wisely and responsibly by protecting assets, minimizing risk, creating partnerships and using technology to maximize the value of county investments expenditures and services.	PROGRESS
Goal 4	Promote a fully engaged community with a shared understanding of its issues and challenges and working together to achieve its goals.	PLANNING
Goal 5	Ensure that all citizens have equal opportunity and access to education, health care, and economic prosperity and encourage citizens to fulfill their potential and contribute to their community.	PROGRESS

FY 2012 ACHIEVEMENT LEGEND		Count	Percent
SUCCESS	Goal or Objective has been achieved	6	40%
PROGRESS	Strategies or initiatives have been implemented	6	40%
PLANNING	Strategies or initiatives are under development	2	13%
NO DEVELOPMENT	No action taken	1	7%

OBJECTIVES

GOAL 1: Preserve and enhance the quality of life by addressing growth with sound public policies that sustain resources, provide high quality services, and fund infrastructure needs.

ACHIEVEMENT	OBJECTIVE
SUCCESS	<ul style="list-style-type: none"> ▪ Develop a long-term financial model for providing for the capital needs of schools with a minimum of 10% to be "pay as you go" (meaning 10% of the cost will not be financed). This will work toward a long-term goal of paying for new schools with 20% of construction funds designated as "pay as you go". ▪ Begin a comprehensive, sustainable community initiative, with the N.C. Agricultural Development and Farmland Preservation Trust Fund grant proposal as the centerpiece. This initiative will include a plan to "green" County government operations and regulations by employing environmentally friendly practices.
PROGRESS	<ul style="list-style-type: none"> ▪ Approve a financing plan to fund the school systems' five-year critical needs. ▪ Set the tax rate at a level that raises sufficient revenue to meet County needs and goals. ▪ Develop a single comprehensive plan which focuses on sustainability efforts and defines areas for future utility extensions, land uses and densities, consistent, high quality development standards; water use and conservation, (including an agreement with all jurisdictions to reserve an agreed-upon percentage for emergencies or unplanned needs); annexations, road and other transportation improvements, school construction and other public improvements in a collaborative effort involving the public, the County, all municipalities, the school systems and Water and Sewer Authority of Cabarrus County (WSACC).
NO DEVELOPMENT	<ul style="list-style-type: none"> ▪ Work with the school boards to determine any advantages in offering more distance learning classes.

GOAL 2: Achieve community-wide preparedness to protect public safety,

respond to routine and catastrophic events, and maintain and restore the well-being of all residents.

ACHIEVEMENT	OBJECTIVE
SUCCESS	<ul style="list-style-type: none"> Ask all public safety agencies in the County to assess training facility needs and develop a plan to meet those needs.
PROGRESS <u>UPDATED!</u>	<ul style="list-style-type: none"> Complete the National Incident Management report, assess the fire suppression response in the unincorporated areas, identify short comings and provide recommendations for improvement. Create a regional, redundant 911 Communications System.
<u>NEW!</u>	<ul style="list-style-type: none"> Assess school sites for adequate space/access/water supply for emergency and preparedness activities. Launch the special needs registry to assist citizens in their specific needs during crisis situations. Complete plan to include public safety message on Channel 22. Implement a disaster debris management plan to enhance our capabilities to facilitate the performance of county services during and after a debris-generating incident.

Goal 3. Use resources wisely and responsibly by protecting assets, minimizing risk, creating partnerships and using technology to maximize the value of county investments expenditures and services.

ACHIEVEMENT	OBJECTIVE
SUCCESS	<ul style="list-style-type: none"> Participate in continuing education opportunities for members of the Board of Commissioners to achieve competencies as needed.
PROGRESS	<ul style="list-style-type: none"> Institutionalize a joint school facilities planning and construction committee and collaborate with the school boards to develop cost-effective and comprehensive construction standards. Also consider alternative uses of school buildings after hours.

Goal 4. Promote a fully engaged community with a shared understanding of its issues and challenges and working together to achieve its goals.

ACHIEVEMENT	OBJECTIVE
<u>NEW!</u>	<ul style="list-style-type: none"> Educate citizens about county issues. Improve public involvement in decision-making.

Goal 5. Ensure that all citizens have equal opportunity and access to education, health care, and economic prosperity and encourage citizens to fulfill their potential and contribute to their community.

ACHIEVEMENT	OBJECTIVE
SUCCESS	<ul style="list-style-type: none"> Use the new Community Needs Assessment to guide a collaborative community effort to consider the needs and issues raised by the Assessment. Progress and results will be monitored and refined over time, and the Board of Commissioners will review and update its desired outcomes at least annually.

PLANNING

- Hold an extensive work session for information gathering and strategy development in the area of economic development.

(G) NEW BUSINESS**(G-1) County Manager - Presentation of the Proposed FY 2013 Cabarrus County Budget and Scheduling of Public Hearing**

Mike Downs, County Manager, presented the following budget message to the Board:

Honorable Chairman and Members of the Board of Commissioners,

I am pleased to submit to you the recommended Cabarrus County Operating Budget for fiscal year 2013. This budget has been prepared in accordance with the General Statutes of North Carolina and the Local Budget Fiscal Control Act. The Board's established mission, vision, and strategic goals provided valuable direction as this balanced budget was prepared. Included in this budget document are the expected revenues projections and operational expenses for FY2013. During the preparation of the proposed budget, county staff evaluated every department's programs and services for effectiveness and efficiency. Financial reductions, staff reductions and/or reassignments, consolidation of departments and/or services, and privatization of services were all considered and implementation is recommended where appropriate.

In completing this very detailed process, I am recommending a General Fund Budget in the amount of \$200,011,036 which is \$3,388,668 less than the current year's adopted budget and \$2 million below what was projected for FY2013 in last year's Five Year Financial Plan. In fact, the proposed budget will be \$43,000 less than the FY09 actual expenditures. To fund this budget as recommended will require the Board of Commissioners to adopt an ad valorem tax rate of **70 cents**. This is 2 cents less than the projected revenue neutral tax rate that would be required as a result of the county's revaluation process in order to realize the same amount of revenues received for FY2012.

This budget has been prepared to accommodate the current and future financial impacts on expected revenues because of a slowly recovering economy. Some of these impacts are listed below:

Economic Impacts on County Budget

1. The property revaluation process produced an expected decrease in revenues of approximately 12%. This decrease equates to approximately \$15 million less in operating revenues than FY2012.
2. At your retreats in February 2011 and again in January of 2012, you directed staff to maintain current operating expenses flat through FY2016. To do this would require the board to adopt a revenue neutral tax rate of 72 cents.
3. State and local economies are showing some improvement. However this improvement is very slow and is projected to proceed in that manner for the near future.
4. Cabarrus County's unemployment rate has dropped to 9.0% but still remains well above the levels enjoyed prior to the recession.
5. Fuel and energy costs continue to rise nationwide. These increases are expected to have a negative impact on the cost of county operations for the next budget year.
6. There continues to be a slow recovery in the building industry. However we are experiencing some increased activity in Construction Standards and the Register of Deeds. This is projected to bring a modest level of additional revenues for FY2013.
7. Within Social Services, continued growth in case loads is being tracked. It is wise to note that the various programs within the department have experienced growth of 6% - 20% over the past three years. Funding for these programs at the federal and state levels continues to be a challenge for current and future service provision due to the cutbacks in

many of those areas and increasing mandates for services to be provided. Future county budgets may be impacted in order to meet demands that this growth will require should federal and state funding be reduced due to the restructuring of their budgets.

With these negative impacts being recognized and considered as budgetary decisions were made, the budget was prepared in a manner to ensure that any reductions in expenditures and staffing levels would be sustainable and would maintain the level of services that we are currently providing. Noted below are some highlighted changes that are to be implemented if the proposed budget is approved as presented.

FY2013 Budget Highlights

1. County staff has continued to search for sustainable alternatives to provide a basic level of county services expected and deserved by our citizens. As a result, I am asking staff once again to continue to do more with less. Various programs and services have been modified to provide more efficient ways of doing business resulting in the elimination of 6.3 FTE. Other positions have been assigned different responsibilities to better fit the future needs of the county.
2. Transportation Services, Aging Services, and Legal Services will be joining the Department of Social Services to create the Human Services Department. Implementation will bring all human services related functions into the Human Services Center. In addition to improved staff efficiencies this will provide our citizens access to a full service center that can meet their human service needs in one location.
3. Parks and Aging Programs, which include senior centers, will be enhanced by bringing their staffs together to create the Parks and Recreation Department. This will allow for the provision of comprehensive recreational programming to all generations.
4. Library and Parks and Recreation staffing and operational hours have been increased accordingly to meet the expectations of our citizens and to provide for the safety of our employees.
5. An additional Crime Scene Investigator is recommended for the Sheriff's Department. This is the only recommended staff addition countywide. This new position will allow for the Sheriff to provide more resources to the investigative and evidence gathering process. Currently there is only one officer performing these duties. This has created staffing and operational issues as the number of cases have increased over the years.
6. Animal Shelter operations will be contracted to the Cabarrus County Humane Society. This will allow the Sheriff to devote more time to the enforcement of the Animal Protection Ordinance and will provide the Humane Society a facility and funds to operate a comprehensive regional adoption program.
7. Through a diligent energy reduction plan, energy usage among County facilities has decreased approximately 20%. However increases in utility costs have put a strain on the proposed departmental budgets. While the additional costs have been absorbed in this proposed budget, the result will be less operational money and thus will have a negative impact on services at various levels.
8. While the FY2013 budget is proposed to decrease, County funding for our public school systems is proposed to remain flat as directed by the Board of Commissioners. You will notice that while the overall funding has not changed, the proportionate funding between the two systems will be different as a result of changes in the projected enrollment.
9. The County's Health Insurance Plan experienced a spike in claims for plan year 2011-2012 that was driven by a number of severe claims and the rising costs of health care. Major plan re-design will be implemented for FY2013 (utilizing high deductible plans and co-insurance) to reduce the renewal rate for the County and to encourage

consumerism by the employees to reduce claims exposure. While the overall plan changed, cost to the employees remain flat or in some cases will be reduced and the potential increase of \$2.3 million in health costs to the county was reduced to approximately \$357,000.

Staff has worked very hard to make positive changes to program and service levels while reducing overall costs. These changes are sustainable at this time. However, any future reductions will require a negative impact to staffing and service levels. This is evidence that Cabarrus County has an outstanding staff that is willing to work hard and meet the demands and expectations of a deserving public, especially during these stressed economic times. I think it is fair to note that while our employees have been willing to meet the challenges and new responsibilities of their job duties, they have done so without the opportunity for merit pay increases since FY2009. This willingness to do what is necessary to maintain a basic sustainable level of service has not come without stress and anxiety. Therefore as we move forward into future budgets, I would encourage the Board of Commissioners to re-instate their policies on Cost of Living increases and merit pay. With that said, I would recommend that for FY2013 only that the Board of Commissioners create a "Birthday Holiday" for all employees. This holiday would be a paid holiday that could be used on their birthday or whenever is agreeable with their required duties and their supervisor. It would need to be used during FY2013. I believe this would go a long way to show your appreciation for a job well done with no additional impact to the operating budget. I hope that you support this recommendation as well.

In closing, I am confident that this proposed budget will allow Cabarrus County Government to generally provide the basic core programs and services needed and expected by our citizens for the ensuing fiscal year beginning July 1, 2012 and ending June 30, 2013. I want to publically thank Pam Dubois and Jonathan Marshall, Deputy County Managers; Erica Nesbitt, Budget and Performance Manager; Becky Crabtree, Accountant; and Lundee Covington, Human Resources Director, our department heads and employees all for their hard work in the preparation of this budget. I appreciate your hard work and dedication every day you come to work. I also want to thank the Board of Commissioners for their support and direction in the preparation of this annual budget and throughout the year.

Mr. Downs also stated the proposed FY 13 budget is posted on the County's website.

Chairman Poole announced the Board received the FY 2013 budget on flash/thumb drives this evening and budget meetings will be held Tuesday, May 22nd, Thursday, May 24th, Tuesday, May 29th and Thursday, May 31st. All budget meetings will be held at 4:00 p.m. in the Multipurpose Room at the Governmental Center and the meetings are open to the public. She also stated there will be presentations from any entities and departments funded by Cabarrus County and a public hearing will be held for the proposed budget on June 18th.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board scheduled a public hearing on the proposed FY 2013 Cabarrus County budget for Monday, June 18, 2012 at 6:30 p.m. or as soon thereafter as persons may be heard.

(G-2) CCS - QSCB Funding Reallocation Request - \$801,483.00

(G-3) Finance - QSCB Northwest Cabarrus High School Gymnasium Funding \$466,420.00

Chairman Poole requested items G-2 and G-3 be tabled until Thursday, May 24th when the entire Board is present.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the Board tabled Item (G-2) "CCS - QSCB Funding Reallocation Request - \$801,483.00" and Item (G-3) "Finance - QSCB Northwest Cabarrus High School Gymnasium Funding \$466,420.00" until Thursday, May 24, 2012.

(G-4) Piedmont Behavioral Healthcare/Community Operations Center - Joint Resolution of the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance, and Warren County

Richard Topping, PBH (Piedmont Behavioral Healthcare) General Counsel, reported the appointment concerns raised by the Board at the May work session will be addressed in the Authority's bylaws.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Burrage and unanimously carried, the Board adopted the following resolution:

Resolution No. 2012-08

JOINT RESOLUTION
OF THE BOARDS OF COUNTY COMMISSIONERS
OF ALAMANCE, CABARRUS, CASWELL, CHATHAM, DAVIDSON,
FRANKLIN, GRANVILLE, HALIFAX, ORANGE, PERSON, ROWAN,
STANLY, UNION, VANCE AND WARREN COUNTIES

WHEREAS, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties previously resolved to be separately served by the Five County, OPC, and PBH Area Authorities;

WHEREAS, the State of North Carolina passed Session Law 2011-264, which requires statewide expansion of the 1915(b)/(c) Medicaid Waiver to be managed by Area Authorities operating as Managed Care Organizations;

WHEREAS, the North Carolina General Assembly is currently addressing the governance needs of Area Authorities operating as Managed Care Organizations through a Health and Human Services Subcommittee on LME Governance, and intends to pass governance legislation in the 2012 legislative short session;

WHEREAS, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties now desire to be served by a single Area Authority operating as a Managed Care Organization with a governance structure that will function under existing law, as well as under the new governance legislation;

NOW, THEREFORE, BE IT RESOLVED JOINTLY as follows:

Section 1. Resolution and Purpose

It is in the interest of the public health and welfare to create an Area Authority to operate North Carolina's 1915(b)/(c) Medicaid Waiver as a Managed Care Organization and to manage all public resources that may become available for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds, federal funding for Medicaid and Health Choice, and all other public funding sources.

Section 2. Establishment of Cardinal Innovations Healthcare Solutions

There is hereby created and established pursuant to G.S. 122C-115(c) an Area Authority known as Cardinal Innovations Healthcare Solutions ("Cardinal Innovations"). Pursuant to the 1915(b)/(c) Medicaid Waiver and 42 C.F.R. 438.2, Cardinal Innovations Healthcare Solutions shall operate as a Managed Care Organization and Prepaid Inpatient Health Plan. Cardinal Innovations shall include the Alamance-Caswell, Five County, OPC, and Piedmont Community Operations Centers.

Section 3. Governance

There is hereby created and established pursuant to G.S. 122C-118.1 an Area Board, which shall be the governing unit of Cardinal Innovations. The Area Board shall be comprised of a single Governing Board and Community Oversight Boards, one for each Community Operations Center. The appointment of members to the Governing Board and Community Oversight Boards shall be in accordance with bylaws set forth for such purpose and may be amended as necessary or convenient to comply with changes in state or federal law or to carry out the functions, powers, duties, and responsibilities contained in this Joint Resolution. Due to the complexity of operations, financial risk, and responsibility for public funding the Governing Board must be highly

functional in order to ensure accountability to funders, the financial solvency of Cardinal Innovations, compliance with state and federal laws and regulations including quality standards, and a service delivery system that is customized for localities and which provides access and choice for citizens in need of mental health, intellectual and developmental disabilities, substance abuse and related services.

(1) Membership of the Governing Board shall be comprised of a mix of individuals with the necessary expertise to govern large Managed Care Organizations and individuals who represent the constituencies Cardinal Innovations serves. Membership will be as follows:

(a) Two (2) at-large County Commissioners from among the County Commissioners serving on Community Oversight Boards (defined below), selected by the Governing Board, based on diversity of geographic representation;

(b) One (1) member from the Regional Consumer and Family Advisory Committee, either the Chair or other elected member;

(c) Six (6) members, selected by the Governing Board, with professional experience and expertise in healthcare, insurance, finance, health/behavioral health, intellectual/developmental disabilities, and a physician or other clinical professional, and no more than two members from any single specialty area; and

(d) One (1) member from each Community Oversight Board, either the Chair or other elected member.

(e) Except for members appointed by the Community Oversight Boards and the Regional Consumer and Family Advisory Committee, the initial members of the Governing Board shall be nominated by the PBH Board, with consultation from the Boards of Five County and OPC Area Authorities, and affirmed by the Secretary of the North Carolina Department of Health and Human Services.

(2) The Governing Board's primary responsibilities will include determining policy; strategic planning, including consideration of local priorities as determined by the Community Oversight Boards; budgets; hiring and evaluations of the Chief Executive Officer; monitoring of deliverables, including overall performance and financial management; government affairs and advocacy; reporting to constituent counties; responding to concerns and feedback from the Community Oversight Boards; and ensuring the overall health of Cardinal Innovations.

(3) The bylaws of the Governing Board shall establish Community Oversight Boards, one for each Community Operations Center, which shall ensure involvement of local stakeholders, promote understanding and collaboration at the local level, and monitor the performance of each Community Operations Center. Membership of the Community Oversight Boards will be as follows:

(a) Three (3) members from each County, appointed by each County's Board of Commissioners, and will include a County Commissioner or designee, a consumer or family member, and another citizen or stakeholder; and

(b) One (1) member from the Local Consumer and Family Advisory Committee, either the Chair or other elected member.

(4) Each Community Oversight Board's primary responsibilities will include advising the CEO on the evaluation and hiring of the Community Operations Center Executive Director; recommending priorities for expenditure of state and county funds for development of the annual budget; determining local priorities for inclusion in the overall strategic plan; identifying community needs and concerns; monitoring resolution of issues; and monitoring performance at the local level, including access to care, expenditure of service funds, number of consumers served, services delivered, provider network size and composition, outcomes, and consumer satisfaction.

(5) Each Community Oversight Board will establish its own bylaws based on local needs, but in compliance with standardized requirements established by the Governing Board for quorums, frequency of meetings, elections of officers, duties of members, committees and committee appointments, and attendance standards. Such bylaws are subject to the approval of the Governing Board.

Section 4. Functions

Cardinal Innovations shall perform all the functions necessary to carry out the purposes of this Joint Resolution, including, but not limited to, the following:

(1) To establish accountability for the planning, development, and management of local systems that ensure access to care, quality of services, and the availability and delivery of necessary services, for individuals in need of mental health, intellectual and developmental disabilities, substance abuse, and related services;

(2) To operate the 1915(b)/(c) Medicaid Waiver, a proven system for the management of mental health, intellectual and developmental disabilities, and substance abuse services;

(3) To manage state funded services for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds;

(4) To manage all other resources that are or become available for mental health, intellectual and developmental disabilities, and substance abuse services;

(5) To use managed care strategies, including care coordination and utilization management, to reduce the trend of escalating costs in the State Medicaid program while ensuring medically necessary care, and to deploy a system for the allocation of resources based on the reliable assessment of medical necessity, functional status and intensity of need. These strategies shall efficiently direct individuals to appropriate services and shall ensure they receive no more and no less than the amount of services determined to be medically necessary at the appropriate funding level;

(6) To maintain a local presence in order to respond to the unique needs and priorities of localities;

(7) To ensure communication with consumers, families, providers, and stakeholders regarding disability-specific and general 1915(b)/(c) Medicaid Waiver operations by implementing a process for feedback and exchange of information and ideas;

(8) To establish and maintain systems for ongoing communication and coordination regarding the care of individuals with mental illness, intellectual and developmental disabilities, and substance abuse disorders with other organized systems such as local Departments of Social Services, Community Care of North Carolina, hospitals, school systems, the Department of Juvenile Justice and Delinquency Prevention, and other community agencies;

(9) To maintain disability specific infrastructure and competency to address the clinical, treatment, rehabilitative, habilitative, and support needs of all disabilities served by Cardinal Innovations;

(10) To conduct administrative and clinical functions, including requirements for customer service, quality management, due process, provider network development, information technology systems, financial reporting, and staffing;

(11) To maintain full accountability for all aspects of 1915(b)/(c) Medicaid Waiver operations and for meeting all contract requirements specified by the Department of Health and Human Services; and

(12) To authorize the utilization of State psychiatric hospitals and other State facilities.

Section 5. Powers, Duties and Responsibilities

Cardinal Innovations shall have the powers, duties, and responsibilities necessary or convenient to carry out the purposes of this Joint Resolution, including but not limited to, the following:

(1) To engage in comprehensive planning, development, and management of local systems for the delivery of mental health, intellectual and developmental disabilities, and substance abuse and related services;

(2) To comply with federal requirements for Medicaid, Medicare, block grants, and other federally funded healthcare programs;

(3) To perform public relations and community advocacy functions;

(4) To maintain a 24-hour a day, seven day a week crisis response service. Crisis response shall include telephone and face-to-face capabilities. Crisis phone response shall include triage and referral to appropriate face-to-face crisis providers. Crisis services do not require prior authorization, but shall be delivered in compliance with appropriate policies and procedures. Crisis services shall be designed for prevention, intervention, and resolution, not merely triage and transfer, and shall be provided in the least restrictive setting possible, consistent with individual and family need, and community safety;

(5) To accept donations or money, personal property, or real estate for the benefit of Cardinal Innovations and to take title to the same from any person, firm, corporation, or society;

(6) To purchase, lease, obtain options upon, or otherwise acquire any real or personal property or any interest therein from any person, firm, corporation, city, county, government, or society;

(7) To sell, exchange, transfer, assign, or pledge any real or personal property or any interest therein to any person, firm, corporation, city, county, government, or society;

(8) To own, hold, clear, and improve property;

(9) To appoint a Chief Executive Officer and to fix his/her compensation;

(10) To delegate to its agents or employees any powers or duties as it may deem appropriate;

- (11) To employ its own counsel and legal staff;
- (12) To adopt, amend, and repeal bylaws for the conduct of its business;
- (13) To enter into contracts or other arrangements for necessary supplies, equipment, or services for the operation of its business;
- (14) To appoint committees or subcommittees as it shall deem advisable, to fix their duties and responsibilities, and to do all things necessary in connection with the management, supervision, control, and operation of its business;
- (15) To enter into any contracts or other arrangements with any municipality, other public agency of this or any other State or of the United States, or with any individual, private organization, corporation, or nonprofit association for the provision, oversight or management of mental health, intellectual and developmental disabilities, substance abuse and related services;
- (16) To act as an agent for the federal, State, or local government in connection with the management and oversight for the delivery of mental health, intellectual and developmental disabilities, substance abuse and related services To insure its property or operations against risks as it may deem advisable;
- (17) To invest any funds held in reserves or sinking funds, or any funds not required for immediate disbursement, in property or securities in which trustees, guardians, executors, administrators, and others acting in a fiduciary capacity may legally invest funds under their control;
- (18) To sue and be sued;
- (19) To have a seal and to alter it at pleasure;
- (20) To have perpetual succession;
- (21) To make and execute contracts and other instruments necessary or convenient, including to provide services to government or private entities, including Employee Assistance Programs;
- (22) To agree to limitations upon the exercise of any powers conferred upon it by this Joint Resolution in connection with any loan;
- (23) To determine the pay, expense allowances, and other compensation of its officers and employees, and establish position classification and pay plans and incentive compensation plans;
- (24) To provide for biennial assessments of personnel plans by an independent entity that specializes in human resources development and management to ensure that position classifications and compensation are appropriately matched to industry standards and local job market requirements; and
- (25) To exercise any or all of the powers conferred upon it by this Joint Resolution, either generally or directly, or through designated agents.

Section 6. Effective Date

This Joint Resolution shall be effective as of July 1, 2012.

ADOPTED AND RATIFIED in counterparts by the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties.

BOARD OF COMMISSIONERS OF CABARRUS COUNTY

Approved: May 21, 2012.

By: /s/ Elizabeth F. Poole
Chairman

This the 21st day of May, 2012.

ATTEST: /s/ Kay Honeycutt
Clerk to the Board

(G-5) County Manager - Discuss Options for the Old Bethel School Property

Mike Downs, County Manager, advised the Town of Midland is interested in acquiring the property and then transfer it to a third (3rd) party. In response to comments from individual Board members, he recommended this item be tabled to May 29, 2012 in order for the entire Board to be present for any action taken.

UPON MOTION of Vice Chairman Burrage, seconded by Chairman Poole and unanimously carried, the Board tabled "County Manager - Discuss Options for the Old Bethel School Property" to the May 24, 2012 Budget meeting.

(G-6) Planning and Development (SWCD) - Cox Mill Elementary School Stormwater System Construction Bid

As presented to the Board at the May 7, 2012 work session, Jonathan Marshall, Deputy County Manager, reported: (1) Bids were accepted for a Clean Water Management Trust Fund grant construction project behind Cox Mill Elementary School for the school park; (2) All the bids were over budget and staff indicated negotiations would be conducted with the lowest bidder to bring the bids within budget; and (3) The way the bid was structured, as well as other issues that arose, ultimately led staff, upon the advice of the County Attorney, to reject all the bids. He further advised: (1) an informal bid process will be followed and everyone who has shown interest has been contacted, including the three (3) bidders, as well as others that attended the pre-bid meeting; (2) The bid was also restructured to address concerns and issues that arose; and (3) No action is required from the Board at this time. Mr. Marshall also responded to questions from the Board.

No action was taken.

Note: The Board formally rejected the bids at the May 22, 2012 Budget meeting in accordance with Resolution No. 1997-40, G.S. 143-129(a).

(H) APPOINTMENTS

(H-1) Appointment (Removals) - Council for a Sustainable Local Economy (CSLE)

Christian Schmidt and Whit Moose, Jr. recently resigned from the Council. To improve efficiencies and effectiveness, staff recommends the size of the Council be reduced to 13 as set forth in the Council's charge, through attrition. Elimination of Mr. Schmidt's and Mr. Moose's positions and two vacant positions (one regular seat and the alternate seat) is requested.

UPON MOTION of Vice Chairman Burrage, seconded by Chairman Poole and unanimously carried, the Board approved the reduction of the Council for a Sustainable Local Economy (CSLE) membership to 13 through attrition.

(H-2) Appointment / Removal - Adult Care Home Community Advisory Committee

The Regional Ombudsman qualified the appointment of Shana King to the Adult Care Home Community Advisory Committee (CAC) and advised Jinitza Stevenson submitted her resignation from the Adult Care Home CAC. There are three (3) vacant positions on this Board, including Ms. King.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Burrage and unanimously carried, the Board appointed Shana King to the Adult Care Home Community Advisory Committee for a 1-year term ending May 31, 2013 and removed Jintza Stevenson from the roster as requested by the Regional Ombudsman.

(I) REPORTS

(I-1) NC Forest Service - Acceptance of Activity Reports for FY 10-11

The Board received the following reports as part of the Agenda: Cabarrus County NC Forest Service Activities and Accomplishments FY 2010-2011 and Cabarrus County Report 2010-2011 NC Forest Service.

The reports included the following information:

- Timber Harvested by Prescription
- Cost Share to Cabarrus Residents
- Water Quality Control
- Forest Protection from Wildfire and Insect and Disease
- Forest Management
- Information and Education

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Burrage and unanimously carried, the Board accepted the FY 10-11 activity reports from the NC Forest Service as presented.

(I-2) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Board/Committees

Commissioner Measmer announced the Cabarrus County Youth Council will host their annual banquet on June 18th at 5:00 p.m. He stated graduating seniors from the Council will be recognized at the Board of Commissioners meeting following the banquet.

(I-3) Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 3 Vacancies
- Animal Protection and Preservation Advisory Committee - 8 Positions With Expired/Expiring Terms and 1 Vacant Position
- Board of Equalization and Review - 2 Positions With Expiring Terms
- Centralina Workforce Development Board - 2 Positions With Expiring Terms
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board - 2 Positions With Expired/Expiring Terms
- Harrisburg Planning and Zoning Board (ETJ) - 1 Position With Expiring Term
- Industrial Facilities and Pollution Control Financing Authority - 2 Vacant Positions
- Juvenile Crime Prevention Council - 3 Positions With Expiring Terms
- Library Board of Trustees - 2 Positions With Expiring Terms
- Nursing Home Community Advisory Committee - 5 Vacant Positions
- Piedmont Mental Health - 1 Position With Expiring Term
- Planning and Zoning (Cabarrus) - 4 Positions With Expiring Terms
- Public Health Authority of Cabarrus County - 3 Positions With Expiring Terms
- Region F Aging Advisory Committee - 2 Positions With Expiring Terms
- Tourism Authority - 4 Positions With Expiring Terms
- Transportation Advisory Board - 6 Positions With Expiring Terms and 1 Vacant Position
- Water and Sewer Authority of Cabarrus County - 2 Positions With Expiring Terms
- Youth Council - 6 Positions With Expiring Terms and 2 Vacant Positions

Chairman Poole asked citizens to consider participating on a Board or Committee.

(J) GENERAL COMMENTS BY BOARD MEMBERS

None.

(K) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(L) CLOSED SESSION

None.

(M) RECESS

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer, and unanimously carried, the meeting recessed at 7:44 p.m., until Tuesday, May 22, 2012 at 4:00 p.m. in the Multipurpose Room.

Kay Honeycutt, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in recessed session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina on Tuesday, May 22, 2012, at 4:00 p.m.

Present - Chairman: Elizabeth F. Poole
 Vice Chairman: Larry M. Burrage
 Commissioners: Robert W. Carruth
 Christopher A. Measmer

Absent - Commissioner: H. Jay White, Sr.

Also present were Mike Downs, County Manager; Pam Dubois, Deputy County Manager, Jonathan Marshall, Deputy County Manager, Erica Nesbitt, Budget and Performance Manager and Kay Honeycutt, Clerk to the Board.

Commissioner White was absent due to a death in his family.

Call to Order

Chairman Poole called the meeting to order at 4:00 p.m.

Overview of Operating Budget

Erica Nesbitt, Budget and Performance Manager, presented an overview of the proposed FY 12-13 budget. Ms. Nesbitt, Mike Downs, County Manager, Pam Dubois, Deputy County Manager and Jonathan Marshall, Deputy County Manager responded to questions from the Board. Highlights of the overview included the following:

Overview

	FY 12 Amended	FY 13 Recommended	Difference
Tax Rate	\$0.63	\$0.70	\$0.07
Valuation	\$20,991,516,428	\$18,400,470,359	-12.3%
Penny	\$2,041,171	\$1,797,778	-11.9%
Budget All Funds	\$269,690,127	\$211,152,696	-21.7%
Budget General Fund	\$255,701,043	\$200,011,036	-21.7%
FTEs	957.13	950.86	-6.27

General Fund	\$200,011,036
Landfill Fund	1,148,000
Arena & Events Fund	1,587,884
911 Emergency Fund	686,674
Health Insurance Fund	7,719,102
All Funds	\$211,152,696

Revenue by Source - All Funds

Source	FY 2012 Amended	FY 2013 Proposed	Percent Change
Ad Valorem Taxes	131,042,744	127,412,626	-2.77
Other Taxes	28,977,215	31,501,635	8.71
Intergovernmental Revenues	19,967,892	20,103,574	0.68
Permits & Fees	2,544,500	2,914,834	14.55
Sales & Services	18,731,990	18,643,531	-0.47
Miscellaneous	315,830	168,272	-46.72
Investment Income	4,409,250	151,000	-96.58
Other Financing Sources	48,020,151	10,257,224	-78-64
Fund Balance Appropriated	15,680,555	-	-
Total	\$269,690,127	\$211,152,696	-21.71

Ms. Nesbitt also reviewed the projected revenues for FY 2013 for all funds by source and responded to questions from the Board. The projected revenues are as follows: ad valorem taxes - 60.34%, other taxes - 14.92%, intergovernmental - 9.52%, permits and fees - 1.38%, sales and services - 8.83%, miscellaneous - 0.08%, investment income - 0.07% and other funding sources - 4.86%.

Revenue Neutral Tax Calculation

Erica Nesbitt, Budget and Performance Manager, reviewed the calculation for the revenue neutral tax of 0.7202 for FY 13 and related tax revenue as set forth in the Agenda.

Revenue Changes - Primary Drivers

Erica Nesbitt, Budget and Performance Manager, reviewed the primary drivers for revenue changes for FY 13 as follows:

Ad Valorem taxes	-3.5 million
Sales Taxes	+2.5 million
EMS Fee Increases	+708,000.00
Building Inspections	+260,000.00
Fund Balance	-15 million
Debt Payoff/Refinancing	-38 million

Proposed Fee Changes

Erica Nesbitt, Budget and Performance Manager, reviewed the proposed fee changes for FY 13 as follows:

DEPARTMENT	FEE DESCRIPTION	FROM	TO	UNIT	COMMENTS AND NOTES
EMS	ALS 2: Advanced life saving procedures such as: surgical airway, endotracheal intubation, central venous line, cardiac pacing, etc.	\$450.00	\$500.00		Effective July 1, 2012
EMS	ALS 1: Advanced life saving procedures such as: IV's, EKG, etc.	\$400.00	\$450.00		Effective July 1, 2012
EMS	Mileage: charge per loaded mile (from patient pick up to drop off)	\$6.50	\$7.50	per loaded mile	Effective July 1, 2012
LANDFILL	Construction & Demolition	\$31.00	\$35.00	per ton	Effective July 1, 2012
LIBRARIES	Temporary Resident Card	\$15.00	\$10.00	per year	Effective July 1, 2012

Concord Senior Center

Space	Current Rental Fee		Proposed Rental Fee	
	4 Hour Minimum	Additional Hours	4 Hour Minimum	Additional Hours
Multipurpose	\$250	\$75 for each hour over 4	\$350	\$100 for each hour over 4
Multipurpose #1	\$125	\$50 for each hour over 4	\$175	\$75 for each hour over 4
Multipurpose #2	\$125	\$50 for each hour over 4	\$175	\$75 for each hour over 4
Multipurpose #3	\$125	\$50 for each hour over 4	\$175	\$75 for each hour over 4
Library	\$75	\$30 for each hour over 4	\$125	\$45 for each hour over 4
Library #1	\$45	\$20 for each hour over 4	\$75	\$30 for each hour over 4
Library #2	\$45	\$20 for each hour over 4	\$75	\$30 for each hour over 4
Classroom #2	\$30	\$10 for each hour over 4	\$50	\$20 for each hour over 4
Picnic Shelter	\$150	\$25 for each hour over 4	No Charge (All other fees apply)	No Charge (All other fees apply)

Mt. Pleasant Senior Center

Space	Current Rental Fee		Proposed Rental Fee	
	4 Hour Minimum	Additional Hours	4 Hour Minimum	Additional Hours
Multipurpose	\$150	\$37.50	\$150	\$65
Classroom	\$150	\$37.50	\$70	\$30
Both Rooms	\$150	\$37.50	\$175	\$75

- Additional fees of \$75 for maintenance/set up and \$15 per hour for staff will be required for any reservation that falls partially or fully outside normal operating hours. A security deposit of \$100 is required within 2

weeks of making the reservation and will be refunded within 1 month of the rental if no damage and/or excessive clean up is required. The responsible party must pay any/all costs incurred for damage, etc.

- Exception: Non-profit 501(c) 3, government and/or church groups will pay 50% of any rental fee. All other security deposits, maintenance/set up and staffing fees will apply at the full rate.

Expenditure by Service Area

Erica Nesbitt, Budget and Performance Manager, reviewed the projected expenses for FY 2013 by service area and responded to questions from the Board. The expenses are as follows: education/school debt - 42.38%, other programs - 2.08%, other debt service - 4.89%, general government - 13.87%, cultural and recreation - 2.39%, public safety - 14.42%, economic and physical development - 1.19%, human services - 18.12% and environmental protection - 0.66%.

Expenditures by Funding Matrix

Erica Nesbitt, Budget and Performance Manager, reviewed the matrix for expenditures in the FY 13 General Fund:

Categories	Total Cost	Other Revenues	Property Taxes	Tax Rate Equivalent	Tax Rate Running
Mandatory/Mandatory	53,069,703	16,928,254	36,141,449	0.20	0.20
Mandatory/Discretionary	116,757,652	50,195,111	66,562,451	0.37	0.57
Discretionary/Discretionary	12,940,319	353,453	12,586,866	0.07	0.64
Discretionary/Discretionary	17,243,362	5,121,592	12,121,770	0.06	0.70
Total	200,011,036	72,598,410	127,412,626	0.70	

Expenditure Changes - Primary Drivers

Erica Nesbitt, Budget and Performance Manager, reviewed the primary expense drivers for the proposed FY 13 budget as follows:

Retirement of debt service (Jail Annex)	-10.2 million
Retirement of other debt service	-2.8 million
Personnel Reductions	-2.0 million
Contribution to Health Insurance Fund	-1.6 million
Operational Reductions	-1.5 million
Contingency	+620,000.00
Kannapolis City Obligation	+1.4 million

Pam Dubois, Deputy County Manager, responded to questions from the Board. Additional information on the values for the Kannapolis TIF (Tax Increment Financing) district was requested.

Service Changes: Enhancements & Strategy Changes

Erica Nesbitt, Budget and Performance Manager, reviewed the primary service changes and strategy changes for the proposed FY 13 budget as follows:

Enhancements	Strategy Changes
Aging Services & Programs	Local Economy
Increased Recreational Opportunities	Recycle Collections
Additional Crime Scene Officer	Animal Shelter Maintenance
Additional Library Hours	
Animal Shelter	

Personnel Changes

Erica Nesbitt, Budget and Performance Manager, reviewed the proposed personnel changes for FY 13 as follows:

Amended FY 2011		Amended FY 2012		Requested FY 2013		Recommended FY 2013		Net Changes	
Positions	FTE's	Positions	FTE's	Positions	FTE's	Positions	FTE's	Positions	FTE's
1078	972.77	1037	957.13	1044	964.63	1038	950.86	0	-6.27

New Positions:

- Crime Scene Officer +1.0 FTE
- Library Assistants +3.4 FTE

Deleted Positions:

- Revaluation Data Collectors -2.0 FTE
- Program Coordinator -1.0 FTE
- Part-time In-Home Service Aides -1.35 FTE
- Transportation Supervisor -1.0 FTE
- Waste Reduction and Recycling Coordinator -1.0 FTE
- Literacy Coordinator (grant) -1.0 FTE
- Sustainable Local Economy Coordinator -1.0 FTE
- Social Work Supervisor II -1.0 FTE

Change in Hours

- Office Assistant -0.75 FTE
- Park Rangers +0.16 FTE
- Part-time Transportation Officers -0.53 FTE
- Bailiffs -0.18 FTE

Public Education - Cabarrus County Schools & Kannapolis City Schools

Erica Nesbitt, Budget and Performance Manager, reviewed the proposed current expense and capital outlay funding for Cabarrus County Schools and Kannapolis City Schools for FY 13 as follows:

CURRENT EXPENSE	AMENDED FY 2012	REQUEST FY 2013	PROPOSED FY 2013	ADM
ADM Funding				
Cabarrus County Schools	39,950,793	42,011,925	39,950,793	29,804
Kannapolis City Schools	5,238,995	6,702,779	5,238,995	4,037
Building Maintenance Funding				
Cabarrus County Schools	5,541,763	5,541,463	5,541,763	29,805
Kannapolis City Schools	1,023,195	1,023,195	238,864	4,037
Grounds Maintenance Funding				
Cabarrus County Schools	1,293,720	1,293,720	1,293,720	29,805
Kannapolis City Schools	238,864	238,864	238,864	4,037
Technology Funding				
Cabarrus County Schools			143,876	29,805
Kannapolis City Schools			-	4,037
Total Current Expense Funding	53,287,330	56,811,946	53,287,330	33,842

Capital Outlay	Amended FY 2012	Request FY 2013	Proposed FY 2013
Cabarrus County Schools	1,110,000	1,043,048	1,020,000
Kannapolis City Schools	50,000	861,700	100,000
Total Capital Outlay	1,160,000	1,904,748	1,120,000

Public Education - Rowan Cabarrus Community College

Erica Nesbitt, Budget and Performance Manager, reviewed the proposed current expense, debt service and capital outlay funding for Rowan Cabarrus Community College for FY 13 as follows:

	Amended FY 2012	Request FY 2013	Proposed FY 2013
Current Expense	1,889,254	1,043,048	1,020,000
Debt Service	857,472	202,018	202,018
Capital Outlay	104,783	480,000	100,000
Total	2,851,509	2,571,272	2,191,272

Outside Agencies - Nongovernmental

Erica Nesbitt, Budget and Performance Manager, reviewed the proposed contributions to outside agencies for FY 13. The proposed contributions are:

Agency	FY 2012 Amended	FY 2013 Request	FY 2013 Proposed
Cabarrus Health Alliance	\$4,148,969	\$5,141,804	\$4,161,111
Piedmont Behavioral Health	\$661,859	\$661,838	\$661,838
Community Care Clinic	50,000	100,000	0
Economic Dev. Corporation	\$262,000	\$312,000	\$262,000
Arts Council	26,000	26,000	26,000
Special Olympics	55,000	55,000	55,000
NC Forester	\$68,630	\$84,954	\$84,954

Total	\$5,272,458	\$6,381,596	\$5,250,903
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Mike Downs, County Manager, advised there is an extra \$50,000.00 in the budget for the EDC if the Board approves their proposed projects. He also advised that Concord and Kannapolis have increased their contributions to the EDC, by \$15,000 each. Commissioner Carruth reported the WSACC (Water & Sewer Authority of Cabarrus County) also joined the EDC and contributed \$15,000.00.

Five Year Financial Plan

Erica Nesbitt, Budget and Performance Manager, reviewed the 5-Year Financial Plan and responded to questions from the Board.

Five Year Financial Plan

GENERAL FUND

	Revaluation Year				Revaluation Year
	2013	2014	2015	2016	2017
Budgeted Revenues for:					
Amended Budget less one time revenues from the previous fiscal year	195,689,189	190,713,196	193,547,750	197,116,834	201,357,501
Ad valorem					
Change resulting from Revaluation	(4,511,649)	-	-	-	-
Growth/Decline in tax base	1,010,555	1,865,492	2,627,880	3,273,147	3,918,142
Other Taxes					
Growth in Sales taxes	1,580,178	177,955	308,155	309,217	312,309
New 1/4 cent sales tax/education capital projects	944,242	-	-	-	-
Permits & Fees					
Ambulance Fees	708,000	145,805	150,908	156,190	161,657
Building Inspection Fees	280,334	269,448	278,876	288,637	288,739
Register of Deeds Fees	81,750	275,856	205,265	213,476	217,133
Other					
QSCB Subsidy Payments	27,389	-	-	-	-
Increase (Decrease) in other Revenues	(5,076,792)	-	-	-	-
Total Re-occurring Revenues	190,713,196	193,547,750	197,116,834	201,357,501	206,265,481
One Time Revenue Sources					
Capital Reserve Funds	-	-	-	-	-
COPs Proceeds - School Debt	1,912,809	1,813,834	-	-	-
Lottery Proceeds	7,307,518	4,911,790	2,083,117	2,000,000	2,000,000
Contribution from Capital Projects Funds	77,513	-	-	-	-
Fund Balance Appropriated	-	-	-	-	-
Total One-time Revenues	9,297,840	6,725,624	2,083,117	2,000,000	2,000,000
Total Revenues	200,011,036	200,273,374	199,179,951	203,357,501	208,265,481
Budgeted Expenditures for:					
Amended Budget less one time expenditures from the previous fiscal year	215,583,318	198,774,712	199,053,374	197,959,951	197,407,781
County Services					
Personnel reductions due to efficiencies	(2,124,366)	-	-	-	-
Personnel increases due to service expansion	173,304	-	-	-	-
Benefits for part-time employees	-	63,117	-	-	-
COLA	-	-	-	-	-
Merit	-	-	-	-	-
Operating (misc., not captured in other categories)	(1,531,117)	189,282	228,214	285,268	320,926
Debt					
Retirement of Debt Service	(13,031,974)	(248,921)	(262,332)	(275,216)	(395,622)
Schools	-	(273,432)	(957,005)	(972,522)	(1,020,064)
Qualified School Construction Bonds	-	-	-	1,330,000	-
Other					
Fulfilled/Added Econ Dev Incentive Grants	(693,000)	687,000	(146,000)	(923,000)	(242,000)
Obligation to Kannapolis	1,421,804	44,000	43,700	3,300	(1,375)
Community Care Clinic	(50,000)	-	-	-	-
Contribution to Internal Service Fund (Health Insurance)	(1,643,000)	-	-	-	-
Contribution to Arena Fund	49,888	(184,384)	-	-	-
Increase (Decrease) in Contingency	620,057	-	-	-	-
Total Re-occurring Expenditures	198,774,712	199,053,374	197,959,951	197,407,781	196,069,646
Funding for Capital Projects/ One-time Expenditures					
Capital Improvement Plan - General Fund Monies	1,220,000	1,220,000	1,220,000	1,220,000	1,220,000
Forester capital outlay	16,324	-	-	-	-
Contribution to Capital Reserve Fund	-	-	-	-	-
Total Capital/One-time Expenditures	1,236,324	1,220,000	1,220,000	1,220,000	1,220,000
Total Expenditures	200,011,036	200,273,374	199,179,951	198,627,781	197,289,646
Revenues over (under) Expenditures	-	(0)	0	4,729,720	10,975,835
Estimated Unassigned Fund Balance	44,440,800	44,440,800	44,440,800	49,170,521	60,146,356
Property Tax Rate	.70/ 100	.70/ 100	.70/ 100	.70/ 100	.70/ 100
Total Debt Service Payments as a % of Current Budget	43,383,512 21.83%	42,863,159 21.53%	41,643,822 21.04%	41,728,084 21.14%	40,310,398 20.56%

After discussion, additional information on the Kannapolis Tax Increment Financing (TIF) district and revenues was requested by the Board. After responding to questions on the amount of fund balance and its new format, Pam Dubois, Deputy County Manager, advised the 5-Year Plan would be revised to show fund balance monies as it has been done in the past to avoid confusion.

Recess of Meeting

The Board took a break at 5 p.m. The meeting resumed at 5:15 p.m.

Capital Improvement Plan

Erica Nesbitt, Budget and Performance Manager and Jonathan Marshall, Deputy County Manager, presented an overview of proposed projects in the Capital Improvement Plan (CIP) for FY 13 as follows:

Projects	FY 13 Proposed
Courthouse Chiller	\$135,000
Multi-building Precast Sealing & Caulking	\$240,000
Arena HVAC Equipment Replacement	\$1,000,000
Arena Roof Replacement	\$52,000
Camp Spencer Architecture	\$75,000
Human Service Building HVAC	\$100,000
Capital Outlay - Schools	\$1,120,000
Capital Outlay - RCCC	\$100,000
All Projects	\$2,822,000
Funding Sources	
Capital Reserve Fund	\$1,602,000
General Fund	\$1,220,000
Total	\$2,822,000

The 5-year CIP totals \$13,457,000 with approximately 70 percent paid with cash reserves. Staff responded to questions from the Board and County Manager Downs advised there is approximately \$9 million in undesignated or unassigned fund balance available for one-time capital expenditures. A number of projects from all three (3) school systems are in need of funding.

Ms. Nesbitt also reviewed five (5) new projects on the CIP in the "planning beyond" column that were submitted but do not have funding.

Sheriff's Department - Presentation of FY 13 Budget Request

Sheriff Brad Riley and Chief Deputy Hunt presented an overview of the budgets for the Sheriff's Office, Jail and Animal Control division. Sheriff Riley highlighted significant budgetary increases, including the addition of a new crime scene officer in the Sheriff's Department budget and responded to questions from the Board.

Division	Category	Dept. Request FY 13	Manager's FY Budget
Sheriff's Dept.	Expense	11,161,982	10,615,950
	Revenue	1,506,000	1,506,000
	FTE	155.75	145.75
Jail	Expense	10,231,635	10,207,762
	Revenue	234,000	234,000
	FTE	161.178	160.62
Animal Control	Expense	747,419	795,419
	Revenue	5,000	5,000
	FTE	10.0	10.0

With regard to the Jail budget, Sheriff Riley addressed efforts to reduce inmate food cost through bidding and negotiation with ARAMARK, the current provider. Concerning the Animal Control budget, Pam Dubois, Deputy County Manager advised the FY 13 budget includes \$48,000 for the Humane Society to run the animal shelter.

ICE (Immigration and Customs Enforcement) Program

As a follow-up to a presentation made at the Board's January 2012 retreat, Sheriff Riley requested 16 new part-time positions for the "Transportation Team". The "Team" will pick-up all Immigration detainees and within 100 miles of Cabarrus County and non-ICE transports such as mental health and/or other jail trips in North Carolina facilities and transport them to their destination. Through a contractual arrangement, ICE will reimburse the Sheriff's office for staffing and mileage. He estimated deputies make more than 600 trips to mental health facilities, estimated to cost approximately \$49,000. He suggested these funds be transferred to the ICE program and said the program could be profitable. He also advised ICE only pays for services they use.

Commissioners Measmer expressed support for the ICE program.

Jail Inmate Programs

Sheriff Riley reported a number of classes on domestic violence, literacy, the Bible, etc. are being taught in the Jail by a large number of volunteers. He advised a coordinator position is needed and that The Cannon Foundation, Inc. has awarded the Department with a \$50,000 grant to fund the position for one year. Further, he reported the award of the Governor's Crime Commission Prevention Grant is looking very favorable. He further advised Ms. Jodi Ramirez has agreed to serve as the coordinator for this program; there were approximately 166 volunteer visits in April that reached approximately 900 inmates; and, based on surveys conducted, the inmates love the classes and want more.

Chairman Poole suggested the position be included in the FY 13 budget since the funding is available. The remaining Board members nodded their heads in affirmation.

(Cabarrus Correctional Center) Mt. Pleasant - Prison

With regard to buying the 1929 minimum security prison in Mt. Pleasant from the State, Mike Downs, County Manager, advised the number crunching is ongoing and there will be upfront costs to bring the 198 bed facility up to standards. He also advised the ITS Department is currently evaluating whether video visitation will be possible.

Sheriff Riley addressed the likelihood of the new Corban Avenue facility being at full capacity in the future. He expressed support for acquiring the Prison and the financial viability of selling bed space to generate revenue.

Chairman Poole suggested additional information be obtained on the facility.

Planning & Development (SWCD) - Cox Mill Elementary School Stormwater System Construction Bid

In accordance with Resolution No. 1997-40 and NCGS 143-129(a), Jonathan Marshall, Deputy County Manager, asked the Board to formally reject bids received for the Cox Mill Elementary School Stormwater System Construction project. Refer to the May 21, 2012 meeting minutes for further details.

UPON MOTION of Commissioner Carruth, seconded by Vice Chairman Burrage and unanimously carried, the Board formally rejected all the bids submitted for the Cox Mill Elementary School Stormwater System Construction project.

Recess of Meeting

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Measmer and unanimously carried, the meeting recessed at 6:14 p.m. until 4 p.m. on Thursday, May 24, 2012 at the Governmental Center.

Kay Honeycutt, Clerk to the Board



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Human Resources - Recognition of Joyce L. Plummer on Her Retirement from Cabarrus County Department of Social Services

BRIEF SUMMARY:

After 26 years of service to Cabarrus County and its citizens, Joyce L. Plummer will retire on July 1, 2012 from her position as a Social Worker II of the Social Services Department.

On behalf of the Board, Ben Rose, the Human Services Director, will present a service award to Ms. Plummer.

REQUESTED ACTION:

Recognize the Human Services Director for presentation of a service award and express appreciation for Ms. Plummer's many years of dedicated service to the citizens of Cabarrus County.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Ben Rose, Human Services Director
Lundee Covington, Human Resources Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Youth Council - Recognition of Graduating Seniors & Presentation of Certificates

BRIEF SUMMARY:

Approximately half the members of the Cabarrus County Youth Council have graduated from high school. Commissioner Measmer and Debbie Bost, Cooperative Extension Director, will recognize the graduates and present certificates of appreciation for service.

REQUESTED ACTION:

Recognize Commissioner Measmer for certificate presentation and congratulate members of the Cabarrus County Youth Council and Class of 2012.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Commissioner Measmer

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Construction and Renovation Fund Project Ordinance and Budget Amendment - \$1,704,478

BRIEF SUMMARY:

The Construction and Renovation Fund is being increased in response to the FY Capital Improvement Plan. The newly added projects are the Courthouse chiller replacement, precast sealing and caulking of multiple County buildings, Arena HVAC equipment replacement, architectural plans for the replacement of Helms Hall at Camp Spencer, and the Human Services Building HVAC replacement. All of the projects are being funded through a transfer from the Capital Reserve Fund. A budget amendment is included for your approval. Also included in the amendment is the receipt of cell tower rents from a tower located in Mt. Pleasant. The Project Ordinance for the Construction and Renovation Fund has been revised to include the new revenues and is included for your approval.

REQUESTED ACTION:

Motion to adopt Project Ordinance and related budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan Fearington, Assistant Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

BUDGET AMENDMENT:

Date: 5/25/2012 **Amount:** \$1,704,478

Dept. Head: Susan Fearington **Department:** Finance - Construction & Renov Fund

“ Internal Transfer Within Department” Transfer Between Departments/Funds p Supplemental Request

Purpose:

The Construction and Renovation Fund is being increased for the FY13 Capital Improvement Plan (CIP). Capital Projects that have the potential of lasting greater than one year are being recorded in the Multi-year Construction and Renovation Fund. The newly added projects are the Courthouse Chiller replacement, Precast Sealing and Caulking of Multiple County Buildings, Arena HVAC equipment replacement, Architect plans for the replacement of Helms Hall at Camp Spencer, and the Human Services HVAC replacement. All of the projects are being funded with Capital Reserve Funds. This budget amendment also increases the Emergency Telephone Equipment Project Line for the rental income that will be received from a cell tower lease located in Mt. Pleasant.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
34362210-6921-MEP	Cont Cap Res-Chiller	\$0.00	\$135,000.00		\$135,000.00
34392210-9501-MEP	Maint-Courthouse Chill	\$0.00	\$135,000.00		\$135,000.00
34361110-6921-0650	Cont Cap Res-Seal/Cal	\$0.00	\$240,000.00		\$240,000.00
34391110-9501-0650	Maint -Sealing/Caulk	\$0.00	\$240,000.00		\$240,000.00
34368310-6921-HVAC	Cont Cap Res-Arena	\$0.00	\$1,000,000.00		\$1,000,000.00
34398310-9501-HVAC	Maint-Arena HVAC	\$0.00	\$1,000,000.00		\$1,000,000.00
34368140-6921-HEL...	Cont Cap Res-Helms Hal	\$0.00	\$75,000.00		\$75,000.00
34398140-9607-HEL...	Architect - Helms Hall	\$0.00	\$75,000.00		\$75,000.00
34365610-6921-HVAC	Cont Cap Res-HSC HV...	\$0.00	\$100,000.00		\$100,000.00
34395610-9501-HVAC	Maint-HSC HVAC	\$0.00	\$100,000.00		\$100,000.00
34368310-6921-ROOF	Cont Cap Res-Arena Roo	\$96,800.00	\$52,000.00		\$148,800.00
34398310-9821-ROOF	Bldg & Reno-Arena Roof	\$96,800.00	\$52,000.00		\$148,800.00
34362740-6614	Rental Fees-Tower Leas	\$0.00	\$102,478.00		\$102,478.00
34392740-9331	Minor Equip-Radio Equi	\$745,134.08	\$102,478.00		\$847,612.08
					\$0.00
45097220-9708	Cont to Capital Projec	\$25,663,378.79	\$1,602,000.00		\$27,265,378.79
45097220-9821	Building & Renovations	\$4,329,556.49		\$1,602,000.00	\$2,727,556.49
	Total				

ATTACHMENTS

- [Construction & Renovation Fund Revised Ordinance](#)
-

CABARRUS COUNTY CONSTRUCTION & RENOVATION
CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the various County construction related projects. Details of the projects are listed in Section 3 of this Project Ordinance.

Section 2. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Demolition of old Jail and new Parking	\$ 2,000,000
Renovation of Human Services Building	\$ 1,193,033
Governmental Center Main Area Handler	\$ 100,000
Demolition of old Board of Elections	\$ 650,000
Arena roof replacement	\$ 148,800
Renovation of Kann Library Program Room	\$ 50,000
Emergency Telephone Equipment	\$ 847,612
Southeast Community Park	\$ 5,231,394
Board of Elections Renovation	\$ 2,313,767
Mini Governmental Campus	\$ 244,877
Bethel Elementary Project	\$ 9,600
Debt Service Payments	\$ 1,738,723
Courthouse Chiller replacement	\$ 135,000
Multi Building Precast Sealing & Caulking	\$ 240,000
Arena HVAC Equipment replacement	\$ 1,000,000
Camp T.N. Spencer Park	\$ 75,000
Human Services HVAC	\$ 100,000
Total	\$16,077,806

Section 4. The following revenues are anticipated to be available to complete this project:

Capital Project Funds (Capital Reserve)	\$11,758,800
Rental - Tower Lease	\$ 102,478
Lease Proceeds (Wallace Park)	\$ 3,421,394
General Fund Contribution	\$ 795,134
Total	\$16,077,806

Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the construction project, all unrestricted excess funds are transferred to the General Fund and the Capital Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$500,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 18th day of June, 2012.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Elizabeth F. Poole, Chairman

ATTEST:

Clerk to the Board



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Human Services - Approval of Designation of Centralina Council of Governments Area Agency on Aging as HCCBG Lead Agency for FY13

BRIEF SUMMARY:

Due to structural/strategy changes within the organization, it is recommended that the Centralina Council of Governments Area Agency on Aging be designated as the HCCBG (Home & Community Care Block Grant) lead agency for FY 13.

REQUESTED ACTION:

Motion to approve the designation of the Centralina Council of Governments Area Agency on Aging as the HCCBG lead agency for FY 13.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Ben Rose, Human Services Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

[Lead Agency](#)

DESIGNATION OF LEAD AGENCY FOR THE HOME AND COMMUNITY CARE BLOCK GRANT FOR OLDER ADULTS

In order to implement the Home and Community Care Block Grant for Older Adults, the Board of County Commissioners must designate a Lead Agency to be responsible for the development of the County Aging Funding Plan.

Please complete the remainder of this form to indicate this designation.

County: Cabarrus

Date of Board Action: _____

Designated Lead Agency: **Centralina Area Agency on Aging**

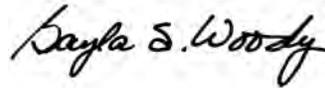
This designation will be in effect until: (Check one)

Further Notice

For Fiscal Year of FY13

Board of Commissioners Chairperson _____
Signature

County Manager _____
Signature



Lead Agency Representative _____
Signature

Submit this form to Gayla S. Woody, Centralina Council of Governments, 525 N Tryon Street, 12th Floor, Charlotte, NC 28202 by January 31, 2012.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Human Services - HCCBG Funding Plan & Reorganization FY13

BRIEF SUMMARY:

The FY13 Home and Community Care Block Grant Funding plan is attached for approval. This funding plan includes the following changes:

- * Establishes the Human Services Department and Parks Department as new HCCBG Service Providers.
- * Eliminates the Department of Aging, Transportation Department and Department of Social Services as a HCCBG Service Provider.
- * Transfers Department of Aging, Transportation Department and Department of Social Services funding to Human Services Department and Parks Department respectively.

The funding for the FY'13 HCCBG Funding Plan and these revisions due to reorganization within Cabarrus County Government have been reviewed and approved by the HCCBG Committee and are recommended to the BOC for consideration and approval.

REQUESTED ACTION:

Motion to approve HCCBG Funding Plan and the reorganization recommended by the HCCBG Committee.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Ben Rose, Human Services Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [Proposed HCCBG Funding Plan](#)
 - [HCCBG Standard Assurances](#)
 - [HCCBG In Home Clients Rights](#)
-

HCCBG Budget

**DOA-730
(Rev.3/12)**

Home and Community Care Block Grant for Older Adults

County Funding Plan

Identification of Agency or Office with Lead Responsibility for County Funding Plan

County: Cabarrus

July 1, 2012 through June 30, 2013

The agency or office with lead responsibility for planning and coordinating the County Funding Plan recommends this funding plan to the Board of Commissioners as a coordinated means to utilize community-based resources in the delivery of comprehensive aging services to older adults and their families

Cabarrus Department of Aging
(Name of Agency/Office with lead responsibility)

41054
Authorized Signature Date

Mike L Murphy, Director
(Type name and title of signatory agent)

Home and Community Care Block Grant for Older Adults

County Cabarrus
July 1, 2012 through June 30, 2013

Services	A				B	C	D	E	F	G	H	I
	Block Grant Funding				Required Local Match	Net Service Cost	USDA Subsidy	Total Funding	Projected HCCBG Units	Projected Reimbursement Rate	Projected HCCBG Clients	Projected Total Units
	Access	In-Home	Other	Total								
Trans 250	121761			//////////	13529	135290		135290	135953	13.9994	600	135959
In-Home II-Personal Care 042		122652		//////////	13628	136280	0	136280	9628	14.1604	26	9628
Congregate 180			99025	//////////	11003	110028	25000	135028	18838	5.8407	350	50000
Supplemental 182			10122		1125	11247	2500	13747	3896	2.8868	35	4000
Info & Assist 040	51398			//////////	5711	57109	0	57109	N/A	N/A	300	N/A
Adult Day Care 030			60081		6676	66757	0	66757	1886	35.3961	25	1900
Adult Day Health 155			81639		9071	90710	0	90710	1765	51.3859	10	1774
CDS 500- Care Advisor		3686		//////////	410	4096		4096	48	74.9167	2	N/A
CDS 501-Personal Assistant		36965		//////////	4107	41072	0	41072	3500	11.7351	2	3500
CDS 503-Fiscal Inter		3236		//////////	360	3596	0	3596	N/A	N/A	3	N/A
CDS 504-Personal Care, Nutrition Supplements & environment		134		//////////	15	149	0	149	N/A	N/A	2	N/A
CDS 505-Home Delivered Meals		964		//////////	107	1071		1071	214	5.0047	600	214
CDS 506-Emergency Response Equipment		631			70	701		701	N/A	N/A	0	N/A
CDS 507-Medical Adaptive Equipment		406		//////////	45	451	0	451	N/A	N/A	0	N/A
Senior Center Ops 170			95379	//////////	10598	105977		105977	N/A	N/A	4500	0
Home Delivered 020		31257		//////////	3473	34730	3100	37830	10353	3.3546	41	10353
Housing/ Home Repair 140		40202		//////////	4467	44669	0	44669	#DIV/0!	0	25	0
				//////////	0	0	0	0	0	0	0	0
Total	173159	240133	346246	759538	84395	843933	30600	874533	#DIV/0!	//////////	6521	217328

Signature, Chairman, Board of Commissioners _____ Date _____

Home and Community Care Block Grant for Older Adults

NAME AND ADDRESS

COMMUNITY SERVICE PROVIDER

Cabarrus County Human Services

County Funding Plan

County Cabarrus

DOA-732 (Rev. 03/12)

July 1, 2012 through June 30, 2013

Provider Services Summary

Services	Ser. Delivery		A				B	C	D	E	F	G	H	I
	(Check One)		Block Grant Funding				Required	Net*	USDA	Total	Projected	Projected	Projected	Projected
	Direct	Purch.	Access	In-Home	Other	Total	Local Match	Serv Cost	Subsidy	Funding	HCCBG Units	Reimburse. Rate	HCCBG Clients	Total Units
Congregate 180	X				99025	//////////	11003	110028	25000	135028	18838	5.8407	350	50000
Supplemental 182	X				10122	//////////	1125	11247	2500	13747	3896	2.8868	35	3999
Info & Assist 040	X		51398			//////////	5711	57109	0	57109	#DIV/0!	#DIV/0!	300	0
Adult Day Care 030		X			60081	//////////	6676	66757	0	66757	1886	35.3961	25	1900
Adult Day Health 155		X			81639	//////////	9071	90710	0	90710	1765	51.3859	10	1774
CDS 500- Care Advisor	X			3686		//////////	410	4096	0	4096	#DIV/0!	#DIV/0!	15	#DIV/0!
CDS 501-Personal Assistant	X			36965		//////////	4107	41072	0	41072	3500	11.7351	10	3500
CDS 503-Fiscal Inter		X		3236		//////////	360	3596	0	3596	48	74.9167	10	48
CDS 504-Personal Care, Nutrition Supplements & environment		X		134		//////////	15	149	0	149	#DIV/0!	#DIV/0!	2	#DIV/0!
CDS 505-Home Delivered Meals		X		964		//////////	107	1071	0	1071	214	5.0047	2	214
CDS 506-Emergency Response Equipment		X		631		//////////	70	701	0	701	#DIV/0!	#DIV/0!	3	#DIV/0!
CDS 507-Medical Adaptive Equipment		X		406		//////////	45	451	0	451	#DIV/0!	#DIV/0!	2	#DIV/0!
In-Home II-Personal Care 042				122652		//////////	13628	136280		136280	9624	14.1597	26	9627
Trans 250	X		121761			//////////	13529	135290		135290	9664	13.9994	600	135959
						//////////	0	0	0	0	0	0		0
						//////////	0	0	0	0	0	0		0
						//////////	0	0	0	0	0	0		0
Total	////////	////////	173159	168674	250,867	592,700	65857	658557	27500	686057	//////////	//////////	1390	//////////

*Adult Day Care & Adult Day Health Care Net Service Cost

	ADC	ADHC
Daily Care	33.0700	40.0000
Administrative	2.3261	11.3859
Net Ser. Cost Total	35.3961	51.3859

Certification of required minimum local match availability. Required local match will be expended simultaneously with Block Grant Funding.

Authorized Signature, Title _____ Date _____
Community Service Provider

Signature, County Finance Officer _____ Date _____

Signature, Chairman, Board of Commissioners _____ Date _____

Attachment number 1

I. Projected Revenues	Grand Total	Congregate 180	Supplemental 182	Adult Day Care 030	Adult Day Health 155	Info & Assist 040	In-Home II- Personal Care 042	Trans 250
A. Fed/State Funding From the Division of Aging	546,678	99,025	10,122	60,081	81,639	51,398	122,652	121,761
Required Minimum Match - Cash								
1) County General Fund	60,742	11,003	1,125	6,676	9,071	5,711	13,628	13,529
2)	0							
3)	0							
Total Required Minimum Match - Cash	60,742	11,003	1,125	6,676	9,071	5,711	13,628	13,529
Required Minimum Match - In-Kind								
1)	0							
2)	0							
3)	0							
Total Required Minimum Match - In-Kind	0	0	0	0	0	0	0	0
B. Total Required Minimum Match (cash + in-kind)	60,742	11,003	1,125	6,676	9,071	5,711	13,628	13,529
C. Subtotal, Fed/State/Required Match Revenue	607,420	110,028	11,247	66,757	90,710	57,109	136,280	135,290
D. USDA Cash Subsidy/Commodity Valuation	27,500	25,000	2,500					
E. OAA Title V Worker Wages, Fringe Benefits	0							
Local Cash, Non-Match								
1) County General Fund	928,718	148,011				15,706		765,001
2) Medicaid	350,000							350,000
3)	0							
4)	0							
F. Subtotal, Local Cash, Non-Match	1,278,718	148,011	0	0	0	15,706	0	1,115,001
Other Revenues, Non-Match								
1) City of Concord	22,000							22,000
2) 5311 Admin	385,432							385,432
3) Roap	245,632							245,632
G. Subtotal, Other Revenues, Non-Match	653,064	0	0	0	0	0	0	653,064
Local In-Kind Resources (Includes Volunteer Resources)								
1)	0							
2)	0							
3)	0							
H. Subtotal, Local In-kind Resources, Non-Ma	0	0	0	0	0	0	0	0
I. Client Program Income	35,350	34,000	300	500	500	0	50	0
J. Total Projected Revenues (Sum I C,D,E,F,G,H,I)	2,602,052	317,039	14,047	67,257	91,210	72,815	136,330	1,903,355
Percent of Grand Total	100%	12.18%	0.54%	2.58%	3.51%	2.80%	5.24%	73.15%

0.003427

II. Line Item Expense	Grand Total	Admin Cost	Congregate 180	Supplemental 182	Adult Day Care 030	Adult Day Health 155	Info & Assist 040	In-Home II- Personal Care 042	Trans 250
Staff Salary From Labor Distribution Schedule									
1) Full-time Staff	720,710	0	33,032	0	3,888	3,888	51,398	6,154	622,351
2) Part-time staff (do not include Title V workers)	197,364	0	82,422	0	0	0	0	114,942	0
A. Subtotal, Staff Salary	918,074	0	115,454	0	3,888	3,888	51,398	121,096	622,351
Fringe Benefits									
1) FICA	70,233	0	8,832	0	297	297	3,932	9,264	47,610
2) Health Ins.	90,803	0	2,048	0	241	241	3,187	930	84,156
3) Retirement	50,147	0	14,836	0	700	700	9,252	415	24,245
4) Unemployment Insurance	8,474	0	4,262	0	191	191	2,524	307	1,000
5) Worker's Compensation	11,156	0	2,045	0	191	191	2,524	9	6,197
6) Other (Longevity)	15,615	0						615	15,000
B. Subtotal, Fringe Benefits	246,428	0	32,023	0	1,620	1,620	21,417	11,540	178,208
Local In-Kind Resources, Non-Match									
1)	0	0							
2)	0	0							
3)	0	0							
C. Subtotal, Local In-Kind Resources Non-Match	0	0	0	0	0	0	0	0	0
D. OAA Title V Worker Wages, Fringe Benefits	0	0	0	0	0	0	0	0	0
Travel									
1) Per Diem	251	0						251	
2) Mileage Reimbursement	800	0						800	
3) Other Travel Cost	10,000	0							10,000
E. Subtotal, Travel	11,051	0	0	0	0	0	0	1,051	10,000
General Operating Expenses									
1) Service Contracts	317,013		169,562		61,749	85,702			
2) Rent, Utilities, Supplies RN Supervision	1,500							1,500	
3) IHA Gloves	450							450	
4) Building Maintenance Supplies Support Staff	693							693	
5) Advertising Travel	0								
6) In Home Aide Level II and III RN assessments	0								
7) Program Supplies	14,047			14,047					
8) Caterer	0								
Transportation: Office Supplies	6,500								6,500
Printing & Binding	5,500								5,500
Postage	700								700
Uniforms	5,500								5,500
Fuel	205,000								205,000
Building Rental	51,000								51,000
Bank Service Charges	100								100
Cell Phones	837								837
Telecommunication	13,290								13,290
Management Information Services	200								200
Purchased Services	2,040								2,040
Taxi	511,200								511,200
Auto Maintenance	200,000								200,000
Service Contract	68,629								68,629
Advertising	3,000								3,000
Dues and Subscriptions	2,800								2,800
Power	16,500								16,500
F. Subtotal, General Operating Expenses	1,426,499	0	169,562	14,047	61,749	85,702	0	2,643	1,092,796
G. Subtotal, Other Admin. Cost Not Allocated in Lines II.A through F									
H. Total Proj. Expenses Prior to Admin. Distrib	2,602,852	0	317,039	14,047	67,257	91,210	72,815	136,330	1,903,355
I. Distribution of Administrative Cost		0	0	0	0	0	0	0	0
J. Total Proj. Expenses After Admin. Distrib	2,602,052		317,039	14,047	67,257	91,210	72,815	136,330	1,903,355

DOA-732A

III. Computation of Rates	Grand Total	Congregate 180	Supplemental 182	Adult Day Care 030	Adult Day Health 155	Info & Assist 040	In-Home II- Personal Care 042	Trans 250
A. Computation of Unit Cost Rate:								
1. Total Expenses (equals line II.J)	2,602,052	317,039	14,047	67,257	91,210	72,815	136,330	1,903,355
2. Total Projected Units		50,000	4,000	1,900	1,775	0	9,628	135,953

Attachment number 1

3. Total Unit Cost Rate	//////////	////////	6.3408	3.5117	35.3982	51.3859	#DIV/0!	14.1597	14.0001
B. Computation of Reimbursement Rate:	//////////	////////	//////////	//////////	////////	////////	//////////	//////////	//////////
1. Total Revenues (equals line I.J)	2,602,052	//////////	317,039	14,047	67,257	91,210	72,815	136,330	1,903,355
2. Less: USDA (equals line I.D)	27,500	//////////	25,000	2,500	0	0	0	0	0
Title V (equals line I.E and II.D)	0	//////////	0	0	0	0	0	0	0
Non Match In-Kind (equals line I.	0	//////////	0	0	0	0	0	0	0
3. Revenues Subject to Unit Reimbursemen	2,574,552	//////////	292,039	11,547	67,257	91,210	72,815	136,330	1,903,355
4. Total Projected Units (equals line III.A.2)	//////////	//////////	50,000	4,000	1,900	1,775	0	9,628	135,953
5. Total Reimbursement Rate	//////////	//////////	5.8407	2.8868	35.3961	51.3859	#DIV/0!	14.1597	13.9994
C. Units Reimbursed Through HCCBG	26,385	//////////	18,838	3,896	1,886	1,765	#DIV/0!	9,624	9,664
D. Units Reimbursed Through Program Incc	5,924	//////////	5,821	103	14	9	#DIV/0!	3	0
E. Units Reimbursed Through Remaining R	25,341	//////////	25,341	0	0	0	#DIV/0!	0	126,295
F. Total Units Reimbursed/Total Projected U	57,673	//////////	50,000	3,999	1,900	1,774	#DIV/0!	9,627	135,959

292039	11547	67257	91210	72815	136330	1903355
50000	4000	1900	1775	0	9628	135953
5.8408	2.8868	35.3984	51.3859	#DIV/0!	14.1597	14.0001
110028	11247	66757	90710	57109	136280	135290
18838	3896	1886	1765	#DIV/0!	9624	9664
5.8407	2.8868	35.3961	51.3938	#DIV/0!	14.1604	13.9994

* The Division of Aging ARMS deducts reported program income from reimbursement paid to providers. Line III.D indicates the number of units that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line I.C.

**NC DIVISION OF AGING
COST OF SERVICES -
ATTACHMENT A
LABOR DISTRIBUTION
SCHEDULE**

FY: 2013

DOA732A1

AGENCY

NAME: Cabarrus County Human Services

SERVICES:

Non Unit Svcs in These Columns

STAFF NAME	POSITION	FULL TIME PART TIME	TOTAL SALARY	ADMIN. SALARY	Trans 250	In-Home II- Personal Care 042	Congregate 180	Suppleme ntal 182	Info & Assist 040	Adult Day Care 030	Adult Day Health 155
C. Faggart	Nutrition Site Sup	PART TIME	\$12,308				12308				
C. Hall	Nutrition Coord.	FULL TIME	\$33,032				33032				
J. Smith	Nutrition Site Sup	PART TIME	\$12,076				12,076				
V. Miles	Nutrition Site Coo	PART TIME	\$13,304				13304				
M. Clark	Nutrition Site Sup	PART TIME	\$12,076				12076				
P. Polk	Nutrition Site Sup	PART TIME	\$12,076				12076				
Vacant	Nutrition Site Sup	PART TIME	\$12,922				12922				
Vacant	Nutrion Site Asst	PART TIME	\$7,660				7660				
C. Schooley	Aging Prog. Coord	FULL TIME	\$42,374						42,374		
C. Smart	Caregiver Suppor	FULL TIME	\$16,799						9,024	3,888	3,888
S. St. John	SW	FULL TIME	\$1,490			\$1,490					
J. Hinson	SW	FULL TIME	\$1,232			\$1,232					
R. McCrimmon	SW	FULL TIME	\$1,162			1,162					
D. Mathis	Proc. Asst. IV	FULL TIME	\$1,190			1,190					
M. McCants	Word Processor	FULL TIME	\$1,080			1,080					
	IHA's	PART TIME	\$114,942			114,942					
Randy Bass	Director	FULL TIME	\$62,167		\$62,167						
Bob Bushey	Coordinator	FULL TIME	\$43,992		\$43,992						
Blondell Joseph	Admin Assistant	FULL TIME	\$30,034		\$30,034						
Vera Andrews	Supervisor	FULL TIME	\$34,468		\$34,468						
Steve Cude	Supervisor	FULL TIME	\$34,468		34,468						
Vincent Johnson	Supervisor	FULL TIME	\$34,304		34,304						
Annette Barnett	Dispatcher	FULL TIME	\$26,726		26,726						
Rebecca Little	Dispatcher	FULL TIME	\$26,591		26,591						
Joyce Banks	Driver	FULL TIME	\$25,086		25,086						
Jeff Freize	Driver	FULL TIME	\$23,445		23,445						
Jessica Hillie	Driver	FULL TIME	\$24,844		24,844						

**NC DIVISION OF AGING
COST OF SERVICES -
ATTACHMENT A
LABOR DISTRIBUTION**

DOA732A1		SCHEDULE		FY: 2013							
Marlboro Johns	Driver	FULL TIME	\$25,838		25,838						
Gary Love	Driver	FULL TIME	\$22,485		22,485						
Phillip Raymer	Driver	FULL TIME	\$24,002		24,002						
Colleen Hunt	Driver	FULL TIME	\$24,010		24,010						
David Mayas	Driver	FULL TIME	\$22,639		22,639						
Jamie Smith	Driver	FULL TIME	\$24,002		24,002						
Rebecca Wrigh	Driver	FULL TIME	\$23,311		23,311						
Melissa Biggers	Driver	FULL TIME	\$22,485		22,485						
Annette William	Driver	FULL TIME	\$22,485		22,485						
Jeff White	Driver	FULL TIME	\$22,485		22,485						
Richard Valent	Driver	FULL TIME	\$22,485		22,485						
			\$0								
			\$0								
		SUBTOTAL FT	720,710	0	622,351	6,154	33,032	0	51,398	3,888	3,888
		SUBTOTAL PT	197,364	0	0	114,942	82,422	0	0	0	0
		TOTAL	918,074	\$0	\$622,351	\$121,096	\$115,454	\$0	\$51,398	\$3,888	\$3,888
		PERCENT FT:	78.50%	#DIV/0!	100.00%	5.08%	28.61%	#DIV/0!	100.00%	100.00%	100.00%
		PERCENT PT:	21.50%	#DIV/0!	0.00%	94.92%	71.39%	#DIV/0!	0.00%	0.00%	0.00%

Provider: Cabarrus County Human Services
County: Cabarrus
Budget Period: July 1, 2012 through June 30, 2013
Revision ___yes, ___no, revision date _____

Services;

I. Projected Revenues	Grand Total		CDS 500- Care Advisor	CDS 501- Personal Assistant	CDS 503- Fiscal Inter	CDS 504- Personal Care, Nutrition Supplements & environment	CDS 505- Home Delivered Meals	CDS 506- Emergency Response Equipment	CDS 507- Medical Adaptive Equipment
A. Fed/State Funding From the Division of Aging	46,022	//////////	3,686	36,965	3,236	134	964	631	406
Required Minimum Match - Cash		//////////							
1) County General Fund	5,115	//////////	410	4,108	360	15	107	70	45
2)	0	//////////							
3)	0	//////////							
Total Required Minimum Match - Cash	5,115	//////////	410	4,108	360	15	107	70	45
Required Minimum Match - In-Kind		//////////							
1)	0	//////////							
2)	0	//////////							
3)	0	//////////							
Total Required Minimum Match - In-Kind	0	//////////	0	0	0	0	0	0	0
B. Total Required Minimum Match (cash + in-kind)	5,115	//////////	410	4,108	360	15	107	70	45
C. Subtotal, Fed/State/Required Match Revenue	51,137	//////////	4,096	41,073	3,596	149	1,071	701	451
D. USDA Cash Subsidy/Commodity Valuation	0	//////////							
E. OAA Title V Worker Wages, Fringe Benefits	0	//////////							
Local Cash, Non-Match		//////////							
1) County General Fund	0	//////////							
2)	0	//////////							
3)	0	//////////							
4)	0	//////////							
F. Subtotal, Local Cash, Non-Match	0	//////////	0	0	0	0	0	0	0
Other Revenues, Non-Match		//////////							
1) Donations	0	//////////							
2) State In-Home	0	//////////							
3)	0	//////////							
G. Subtotal, Other Revenues, Non-Match	0	//////////	0	0	0	0	0	0	0
Local In-Kind Resources (Includes Volunteer Resources)		//////////							
1)	0	//////////							
2)	0	//////////							
3)	0	//////////							
H. Subtotal, Local In-kind Resources, Non-Mat	0	//////////	0	0	0	0	0	0	0
I. Client Program Income	0	//////////	0	0	0	0	0	0	0
J. Total Projected Revenues (Sum I C,D,E,F,G,	51,137	//////////	4,096	41,073	3,596	149	1,071	701	451
Percent of Grand Total	100%		8.01%	80.32%	7.03%	0.29%	2.09%	1.37%	0.88%

46022

Attachment number: 1

HCCBG Budget
 Division of Aging
 Service Cost Computation Worksheet

Services:

II. Line Item Expense	Grand Total	Admin Cost	CDS 500- Care Advisor	01-Personal Ass	S 503-Fiscal In	Nutrition Supp	Home Delivere	CDS 506-Emerg	Medical Adaptive Equipment
Staff Salary From Labor Distribution Schedule	//////////	//////////	//////////	//////////	//////////	//////////	//////////	//////////	//////////
1) Full-time Staff	6,625	3,151	3,474	0	0	0	0	0	0
2) Part-time staff (do not include Title V workers)	0	0	0	0	0	0	0	0	0
A. Subtotal, Staff Salary	6,625	3,151	3,474	0	0	0	0	0	0
Fringe Benefits	//////////	//////////	//////////	//////////	//////////	//////////	//////////	//////////	//////////
1) FICA	528	251	277	0	0	0	0	0	0
2) Health Ins.	567	567							
3) Retirement	155	155							
4) Unemployment Insurance	158	158							
5) Worker's Compensation	36	36							
6) Other (Longevity)	0								
B. Subtotal, Fringe Benefits	1,443	1,166	277	0	0	0	0	0	0
Local In-Kind Resources, Non-Match	//////////	//////////	//////////	//////////	//////////	//////////	//////////	//////////	//////////
1)	0	0							
2)	0	0							
3)	0								
C. Subtotal, Local In-Kind Resources Non-Mat	0	0	0	0	0	0	0	0	0
D. OAA Title V Worker Wages, Fringe Benefits	0	0	0	0	0	0	0	0	0
Travel	//////////	//////////	//////////	//////////	//////////	//////////	//////////	//////////	//////////
1) Per Diem	0	0							
2) Mileage Reimbursement	0	0							
3) Other Travel Cost	0								
E. Subtotal, Travel	0	0	0	0	0	0	0	0	0
General Operating Expenses	//////////	//////////	//////////	//////////	//////////	//////////	//////////	//////////	//////////
1) Service Contracts	40,862			36,835	3,292	0	735		
2) Rent, Utilities, Supplies	1,301					0	246	642	413
3) ARMS COST	0								
4) Postage, Dues, Subscriptions	771		0	771					
5) Advertising	0								
6) In Home Aide Level II and III RN assessments	0								
7) Program Supplies	136					136			
8) Caterer	0								
F. Subtotal, General Operating Expenses	43,070	0	0	37,606	3,292	136	981	642	413
G. Subtotal, Other Admin. Cost Not Allocated in Lines II.A through F	//////////	//////////	//////////	//////////	//////////	//////////	//////////	//////////	//////////
H. Total Proj. Expenses Prior to Admin. Distrib	51,138	4,317	3,751	37,606	3,292	136	981	642	413
I. Distribution of Administrative Cost	//////////	0	346	3,467	304	13	90	59	38
J. Total Proj. Expenses After Admin. Distribut	51,138	//////////	4,096	41,073	3,596	149	1,071	701	451

Attachment number 1

HCCBG Budget
 Service Cost Computation Worksheet
 Division of Aging

Services:

	Grand Total	CDS 500- Care Advisor	01-Personal Ass	S 503-Fiscal In	Nutrition Supp	-Home Delivere	Emergency Respons	Medical Adaptive Equipment
III. Computation of Rates								
A. Computation of Unit Cost Rate:	//////////	//////////	//////////	//////////	//////////	//////////	//////////	//////////
1. Total Expenses (equals line II.J)	51,138	4,096	41,073	3,596	149	1,071	701	451
2. Total Projected Units	//////////	0	3,500	48	0	214	0	0
3. Total Unit Cost Rate	//////////	#DIV/0!	11.7353	74.9071	#DIV/0!	5.0067	#DIV/0!	#DIV/0!
B. Computation of Reimbursement Rate:	//////////	//////////	//////////	//////////	//////////	//////////	//////////	//////////
1. Total Revenues (equals line I.J)	51,137	4,096	41,073	3,596	149	1,071	701	451
2. Less: USDA (equals line I.D)	0	0	0	0	0	0	0	0
Title V (equals line I.E and II.D)	0	0	0	0	0	0	0	0
Non Match In-Kind (equals line I.I)	0	0	0	0	0	0	0	0
3. Revenues Subject to Unit Reimbursement	51,137	4,096	41,073	3,596	149	1,071	701	451
4. Total Projected Units (equals line III.A.2)	//////////	0	3,500	48	0	214	0	0
5. Total Reimbursement Rate	//////////	#DIV/0!	11.7351	74.9167	#DIV/0!	5.0047	#DIV/0!	#DIV/0!
C. Units Reimbursed Through HCCBG	#DIV/0!	#DIV/0!	3,500	48	#DIV/0!	214	#DIV/0!	#DIV/0!
D. Units Reimbursed Through Program Inco	#DIV/0!	#DIV/0!	0	0	#DIV/0!	0	#DIV/0!	#DIV/0!
E. Units Reimbursed Through Remaining R	#DIV/0!	#DIV/0!	0	0	#DIV/0!	0	#DIV/0!	#DIV/0!
F. Total Units Reimbursed/Total Projected U	#DIV/0!	#DIV/0!	3,500	48	#DIV/0!	214	#DIV/0!	#DIV/0!

4096	41073	3596	149	1071	701	451
0	3500	48	0	214	0	0
#DIV/0!	11.7351	74.9167	#DIV/0!	5.0047	#DIV/0!	#DIV/0!
4096	41073	3596	149	1071	701	451
#DIV/0!	3500	48	#DIV/0!	214	#DIV/0!	#DIV/0!
#DIV/0!	11.7351	74.9167	#DIV/0!	5.0047	#DIV/0!	#DIV/0!

* The Division of Aging ARMS deducts reported program income from reimbursement paid to providers. Line III.D indicates the number of units that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line I.C.

NC DIVISION OF AGING
 COST OF SERVICES - ATTACHMENT A
 LABOR DISTRIBUTION SCHEDULE

AGENCY
 NAME: Cabarrus County Human Services

FY: 2013

STAFF NAME	POSITION	FULL TIME PART TIME	TOTAL SALARY	ADMIN. SALARY	UNIT BASED SERVICES:				NON UNIT BASED SERVICES				DOA732A1	
					CDS 501- Personal Assistant	CDS 502- ADH	Fiscal Intermedia ry	CDS 505- Home Delivered	CDS 500- Care Advisor	CDS 504- Personal Care,	CDS 506- Emergenc y	CDS 507- Medical Adaptive		
										\$0				
Smart, Cyndi	CGSP Specialist	Full Time	\$3,474							\$3,474				
Schooley, Chas	Aging Program C	Full Time	\$3,151	3,151										
		SUBTOTAL FT	6,625	3,151	0	0	0	0		3,474	0	0	0	
		SUBTOTAL PT	0	0	0	0	0	0		0	0	0	0	
		TOTAL	6,625	\$3,151	\$0	\$0	\$0	\$0		\$3,474	\$0	\$0	\$0	
		PERCENT FT:	100.00%	100.00%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		100.00%	#DIV/0!	#DIV/0!	#DIV/0!	
		PERCENT PT:	0.00%	0.00%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		0.00%	#DIV/0!	#DIV/0!	#DIV/0!	

Home and Community Care Block Grant for Older Adults

TOTAL UNIT SUMMARY

	Block Grant			Reimbursement	HCCBG	Cost	Cost Share	Other	Other Funding	Total	HCCBG
Service	Funding	Match	Net Service	Rate	Units	Share	Units	Funding	Units	All Units	Clients
			Cost								
CDS 500- Care Advisor	3,686	410	4,096	0.0000	-	-	-	0	0	-	15
CDS 501-Personal Assista	36,965	4,107	41,072	0.0000	-	-	-	0	0	-	10
CDS 503-Fiscal Inter	3,236	360	3,596	0.0000	-	-	-	0	0	-	10
CDS 504-Personal Care, N	134	15	149	0.0000	-	-	-	0	0	-	2
CDS 505-Home Delivered	964	107	1,071	0.0000	-	-	-	0	0	-	2
CDS 506-Emergency Resp	631	70	701	0.0000	-	-	-	0	0	-	3
CDS 507-Medical Adaptive	406	45	451	0.0000	-	-	-	0	0	-	2
Trans 250	121,761	13,529	135,290	0.0000	-	-	-	#REF!	0	-	#REF!
Congregate 180	99,025	11,003	110,028	5.8407	18,838	34,000	5,821	148,011	25,341	50,001	350
Supplemental 182	10,122	1,125	11,247	2.8868	3,896	300	104	0		4,000	35
Info & Assist 040	51,398	5,711	57,109	0.0000	-	-	-	15,706	0	-	300
Adult Day Care 030	60,081	6,676	66,757	35.3961	1,886	500	14	0	0	1,900	25
Adult Day Health 155	81,639	9,071	90,710	51.3859	1,765	500	10	0	0	1,775	10
											600
		-	-					0		-	-
		-	-					0		-	-
		-	-					0		-	-
		-	-					0		-	-
Total	470,048	52,228	522,276		26,385	35,300	5,949	#REF!	25,341	57,676	#REF!

**Home and Community Care Block Grant for Older Adults
County Funding Plan**

Methodology to Address Service Needs of Low-income Minority Elderly and Rural Elderly

(Older American Act, Section 306 (a) (5) (A) (ii))

Community Service Provider: Cabarrus County Human Services

County: Cabarrus

July 1, 2012 through June 30, 2013

The Older Americans Act requires that the service provider attempt to provide services to low-income minority individuals in accordance to their need for aging services. The community service provider shall specify how the service needs of low-income minority elderly and rural elderly will be met through the services identified on the Provider Services Summary (DOA-732). This narrative shall address outreach and service delivery methodologies that will ensure that this target population is adequately served and conform to specific objectives established by the Area Agency on Aging for providing services to low-income minority individuals. Additional pages may be used as necessary.

GOAL: To increase participation in services and programs by low-income minority elderly persons at a minimum rate of the percentage of low-income minority elderly in the community.

Cabarrus County Department of Social Services provides assistance to all individuals requesting services regardless of race and with most of our programs serving low income individuals . The type or extent of services clients receive are based solely on clients' need and availability of funding.

Through the HCCBG Program, 41.2% of the clients served are in the minority population. This exceeds the 24.7% minority population in Cabarrus County, which is reflected in the 2009 census estimated statistics. We will continue to strive to serve the low income minority population. In our Community Alternatives Program (CAP), 46.8% of the clients served are in this group. In addition, 5.9% of the clients served through the In-Home Aide Program had income under 100% of the Federal Poverty Level.

Outreach by the agency has been accomplished by newspaper articles, brochures, home visits by social work staff, and contacts with other agencies. Since funding is limited for these programs, any new outreach programs will not be implemented; however, current outreach efforts, which have proven effective in the past, will continue. Based on current need for services, there are not sufficient funds for an increase in the number of clients served. Requests from clients who meet the need for In-Home Aide services will continue to be accepted. New clients will be added as existing clients leave the program or experience a decrease in the number of units needed or additional funds are secured.

As an agency with funding from several sources, assessments will be made with each case to be sure that funding is used to best meet the needs of the clients and that Older American Act funds are targeted towards low income minority individuals.

GOAL: To increase participation in services and programs by rural elderly in the community.

Cabarrus County Department of Social Services provides assistance to all individuals living within the county's boundaries requesting services regardless of location within the county. The type and extent of services clients receive are based on clients' needs and availability of funding.

Through the HCCBG program, 23.5% of clients served are in more rural locations. Cabarrus County, due to its location is described as part of "central counties of metropolitan areas of 1 million population or more." It would be expected to find fewer rural residents in this county than in areas that are not as populous.

Outreach by the agency has been accomplished by newspaper articles, brochures, home visits by social work staff, and contacts with other agencies. Since funding is limited for these programs, any new outreach programs will not be implemented; however, current outreach efforts, which have proven effective in the past, will continue. Based on current need for services, there are not sufficient funds for increasing the number of clients served. Requests from clients who meet the need for In-Home Aide services will continue to be accepted. New clients will be added as existing clients leave the program or experience a decrease in the number of units needed or additional funding is secured.

As an agency with funding from several sources, assessments will be made with each case to be sure that funding is best used to meet the needs of the clients and that Older American Act funds are targeted towards rural individuals.

NAME AND ADDRESS	Home and Community Care Block Grant for Older Adults	DOA-732 (Rev. 03/12)
COMMUNITY SERVICE PROVIDER	County Funding Plan	County <u>Cabarrus</u>
Cabarrus County Parks Department		July 1, 2012 through June 30, 2013
Provider Services Summary		

Services	Ser. Delivery		A				B	C	D	E	F	G	H	I
	(Check One)		Block Grant Funding				Required	Net*	USDA	Total	Projected	Projected	Projected	Projected
	Direct	Purch.	Access	In-Home	Other	Total	Local Match	Serv Cost	Subsidy	Funding	HCCBG Units	Reimburse. Rate	HCCBG Clients	Total Units
Senior Center Ops 170	X				95379	////////////////////	10598	105977		105977	N/A	N/A	4500	0
						////////////////////	0	0	0	0	0	0		0
						////////////////////	0	0	0	0	0	0		0
						////////////////////	0	0	0	0	0	0		0
						////////////////////	0	0	0	0	0	0		0
Total	////////	////////	0	0	95,379	95,379	10598	105977	0	105977	////////////////////	////////////////////	4500	0

Certification of required minimum local match availability. Required local match will be expended simultaneously with Block Grant Funding.

Authorized Signature, Title
Community Service Provider

Date

Signature, County Finance Officer Date

Signature, Chairman, Board of Commissioners Date

HCCBG Budget
 North Carolina Division of Aging
 Service Cost Computation Worksheet c:732A.xls
 Provider: Cabarrus County Parks Department
 County: Cabarrus
 Budget Period: July 1, 2012 through June 30, 2013
 Revision __yes, _X_no, revision date _____

I. Projected Revenues	Grand Total		Senior Center Ops 170
A. Fed/State Funding From the Division of Aging	95,379	//////////	95379
Required Minimum Match - Cash	//////////	//////////	//////////
1) County General Fund	10,598	//////////	10,598
2)	0	//////////	
3)	0	//////////	
Total Required Minimum Match - Cash	10,598	//////////	10,598
Required Minimum Match - In-Kind	//////////	//////////	//////////
1)	0	//////////	
2)	0	//////////	
3)	0	//////////	
Total Required Minimum Match - In-Kind	0	//////////	0
B. Total Required Minimum Match (cash + in-kind)	10,598	//////////	10,598
C. Subtotal, Fed/State/Required Match Revenue	105,977	//////////	105,977
D. USDA Cash Subsidy/Commodity Valuation	0	//////////	
E. OAA Title V Worker Wages, Fringe Benefits	0	//////////	
Local Cash, Non-Match	//////////	//////////	//////////
1) County General Fund	0	//////////	
2) Medicaid	0	//////////	
3)	0	//////////	
4)	0	//////////	
F. Subtotal, Local Cash, Non-Match	0	//////////	0
Other Revenues, Non-Match	//////////	//////////	//////////
1) City of Concord	0	//////////	
2) 5311 Admin	0	//////////	
3) Roap	0	//////////	
G. Subtotal, Other Revenues, Non-Match	0	//////////	0
Local In-Kind Resources (Includes Volunteer Resources)	//////////	//////////	//////////
1)	0	//////////	
2)	0	//////////	
3)	0	//////////	
H. Subtotal, Local In-kind Resources, Non-Ma	0	//////////	0
I. Client Program Income	0	//////////	0
J. Total Projected Revenues (Sum I C,D,E,F,G,	105,977	//////////	105,977
Percent of Grand Total	100%		100.00%

HCCBG Budget Division of Aging Service Cost Computation Worksheet			
II. Line Item Expense	Grand Total	Admin Cost	Senior Center Ops 170
Staff Salary From Labor Distribution Schedule			
1) Full-time Staff	76,201	0	76,201
2) Part-time staff (do not include Title V workers)	12,076	0	12,076
A. Subtotal, Staff Salary	88,277	0	88,277
Fringe Benefits			
1) FICA	6,753	0	6,753
2) Health Ins.	4,724	0	4,724
3) Retirement	2,174	0	2,174
4) Unemployment Insurance	593	0	593
5) Worker's Compensation	3,455	0	3,455
6) Other (Longevity)	0	0	0
B. Subtotal, Fringe Benefits	17,700	0	17,700
Local In-Kind Resources, Non-Match			
1)	0	0	0
2)	0	0	0
3)	0	0	0
C. Subtotal, Local In-Kind Resources Non-Ma	0	0	0
D. OAA Title V Worker Wages, Fringe Benefits	0	0	0
Travel			
1) Per Diem	0	0	0
2) Mileage Reimbursement	0	0	0
3) Other Travel Cost	0	0	0
E. Subtotal, Travel	0	0	0
General Operating Expenses			
1) Service Contracts	0	0	0
2) Rent, Utilities, Supplies	0	0	0
3) ARMS COST	0	0	0
4) Postage, Dues, Subscriptions	0	0	0
5) Advertising Travel	0	0	0
6) In Home Aide Level II and III RN assessments	0	0	0
7) Program Supplies	0	0	0
8) Caterer	0	0	0
F. Subtotal, General Operating Expenses	0	0	0
G. Subtotal, Other Admin. Cost Not Allocated in Lines II.A through F			
H. Total Proj. Expenses Prior to Admin. Distrib	105,977	0	105,977
I. Distribution of Administrative Cost		0	0
J. Total Proj. Expenses After Admin. Distribut	105,977		105,977
Service Cost Computation Worksheet Division of Aging			
III. Computation of Rates	Grand Total		Senior Center Ops 170
A. Computation of Unit Cost Rate:			
1. Total Expenses (equals line II.J)	105,977		105,977
2. Total Projected Units			0
3. Total Unit Cost Rate			#DIV/0!
B. Computation of Reimbursement Rate:			
1. Total Revenues (equals line I.J)	105,977		105,977
2. Less: USDA (equals line I.D)	0		0
Title V (equals line I.E and II.D)	0		0
Non Match In-Kind (equals line I.	0		0
3. Revenues Subject to Unit Reimbursemen	105,977		105,977
4. Total Projected Units (equals line III.A.2)			0
5. Total Reimbursement Rate			#DIV/0!
C. Units Reimbursed Through HCCBG	#REF!		#DIV/0!
D. Units Reimbursed Through Program Incc	#REF!		#DIV/0!
E. Units Reimbursed Through Remaining R	#REF!		#DIV/0!
F. Total Units Reimbursed/Total Projected U	#REF!		#DIV/0!

Attachment number 1

105977
0

#DIV/0!

105977
#DIV/0!

#DIV/0!

* The Division of Aging ARMS deducts reported program income from reimbursement paid to providers. Line III.D indicates the number of units that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line I.C.

SERVICES Non Unit Svcs in These Columns

STAFF NAME	POSITION	FULL TIME PART TIME	TOTAL SALARY	ADMIN. SALARY	Senior Center Operation
J. Fogle	Sr Ctr Program C	FULL TIME	\$15,577		15577
A. Stoy	Wellness Coord	FULL TIME	\$21,633		21633
D. Little	Secretary	FULL TIME	\$7,478		7478
J. Honeycutt	Admin Secretary	FULL TIME	\$7,478		7478
S. Donaldson	Aging Prq. Mgr.	FULL TIME	\$8,458		8458
T. Kiser	Sr Ctr Program C	FULL TIME	\$15,577		15577
Vacant	Office Assistant	PART TIME	\$12,076		12076
		SUBTOTAL FT	76,201	0	76,201
		SUBTOTAL PT	12,076	0	12,076
		TOTAL	88,277	\$0	\$88,277
		PERCENT FT:	86.32%	#DIV/0!	86.32%
		PERCENT PT:	13.68%	#DIV/0!	13.68%

**Home and Community Care Block Grant for Older Adults
County Funding Plan**

Methodology to Address Service Needs of Low-income Minority Elderly and Rural Elderly

(Older American Act, Section 306 (a) (5) (A) (ii))

Community Service Provider: Cabarrus County Parks Department

County: Cabarrus **July 1, 2012 through June 30, 2013**

The Older Americans Act requires that the service provider attempt to provide services to low-income minority individuals in accordance to their need for aging services. The community service provider shall specify how the service needs of low-income minority elderly and rural elderly will be met through the services identified on the Provider Services Summary (DOA-732). This narrative shall address outreach and service delivery methodologies that will ensure that this target population is adequately served and conform to specific objectives established by the Area Agency on Aging for providing services to low-income minority individuals. Additional pages may be used as necessary.

GOAL:

To ensure the participation in services provided through the Cabarrus County Senior Centers of the low income minority older adults in the community.

The Cabarrus County Senior Centers provide services to all older adult residents regardless of race or economic status. Brochures are distributed throughout the community that promote the services provided by our agency. Services are also promoted through local churches and through speaking presentations to older adults and local civic groups. Services are also provided in a variety of satellite locations (churches, recreation centers, YMCAs, etc) throughout the county, including areas that are considered low-income and/or minority/rural areas.

Our current client base includes a substantial number of minority clients and we coordinate programs in Transportation is provided to most LunchPlus Club programs. We will continue to distribute information and conduct outreach in predominately low-income and minority/rural communities.

We distribute approximately 10,000 copies of the Sunset Outlook quarterly news magazine. We also coordinate referrals with other human service agencies and receive referrals for services from various local service providers through the Cabarrus CRC.

PROVIDER/AAA CHECKLIST

					NOTES:
Cabarrus County Human Services					
DATE: 4/18/12					
				DATE	
Aging Funding Plan Draft Forms Submitted					
	DOA-730	DW	4/20/2012		
	DOA-731	DW	4/20/2012		
	DOA-732	DW	4/20/2012		
	DOA-732A	DW	4/20/2012		
	DOA-732A1	DW	4/20/2012		
	DOA-733				
	DOA-734				
	C/P Rights				
Budget Analysis					
				Matches	
		DOA-732	DOA-732A		
Grant Funds for FY'2013 =	592700	592699	4/20/2012		
DOA 732a Revenues - (Line I.J =		2602051	4/20/2012		
DOA 732a Expenses - (Line II.J		2602052	4/20/2012		
Revenues (Line III. A. I =		2602052	4/20/2012		
Expenses (Line III.B.1		2602052	4/20/2012		
Revenues Match (Line I.J =		2602051	4/20/2012		
Revenues (Line III.B.1		2602052	4/20/2012		
Expenses Match (Line II.J =		2602052	4/20/2012		
Expenses (Line III.A.1		2602052	4/20/2012		
DOA-732a1 (Total) =		88277	4/20/2012		
DOA732a (Line II.A		918074	4/20/2012		
USDA correct for total service units @ 0.6000	27500	27500	4/20/2012		
ADH service cost matches allowable rate					
				Matches	
	DOA732A	DOA732	DOA732A	DOA732	
Block Grant Funding	Line I.A	Col. A Total	592699	592700	4/20/2012
Required Local Match-Cash & In-Kind	Line I.B	Col. B Total	65858	65857	4/20/2012
Net Service Cost	Line I.C	Col. C Total	658557	658557	4/20/2012
USDA Subsidy	Line I.D	Col. D Total	27500	27500	4/20/2012
Total Funding	Line I.C+I.D	Col. E Total	686057	686057	4/20/2012
Projected HCCBG Reimbursed Units	Line III.C - Total	Col. F Total	26385		
Total Reimbursement Rate	Line III.B.5 (by Service)	Col. G (by Service)			
Projected Total Service Units	Line III.F Total	Col. I Total	57673		

NAME AND ADDRESS

Home and Community Care Block Grant for Older Adults

COMMUNITY SERVICE PROVIDER

DOA-732 (Rev. 03/12)

Cabarrus County Planning and Development

County Funding Plan

County Cabarus

July 1, 2012 through June 30, 2013

Provider Services Summary

Services	Ser. Delivery		A				B	C	D	E	F	G	H
	(Check One)		Block Grant Funding				Required	Net*	USDA	Total	Projected	Projected	Projected
	Direct	Purch.	Access	In-Home	Other	Total	Local Match	Serv Cost	Subsidy	Funding	HCCBG Units	Reimburse. Rate	HCCBG Clients
Housing/ Home Repair 140x					40202	////////////////	4467	44669	#REF!	#REF!	#DIV/0!	#DIV/0!	25
						////////////////	0	0	0	0	0	0	
						////////////////	0	0	0	0	0	0	
						////////////////	0	0	0	0	0	0	
						////////////////	0	0	0	0	0	0	
						////////////////	0	0	0	0	0	0	
Total	////////	////////	0	0	40,202	40,202	4467	44669	#REF!	#REF!	////////////////	////////////////	25

*Adult Day Care & Adult Day Health Care Net Service Cost

	ADC	ADHC
Daily Care	_____	_____
Transportation	_____	_____
Administrative	_____	_____
Net Ser. Cost Total	_____	_____

Certification of required minimum local match availability. Required local match will be expended simultaneously with Block Grant Funding.

Authorized Signature, Title
Community Service Provider

Signature, County Finance Officer Date

Signature, Chairman, Board of Commissioners

I
Projected Total Units
#DIV/0!
0
0
0
0
0
#DIV/0!
Date
Date

North Carolina Division of Aging

Service Cost Computation Worksheet c:732A.xls

Provider: Cabarrus County Planning and Development Services

County: Cabarrus

Budget Period: July 1, 2012 through June 30, 2013

Revision ___yes, ___no, revision date _____

Non Unit Services in

Services; These Columns

I. Projected Revenues	Grand Total		Trans 250	Info & Assist 040	Housing/ Home Repair 140
A. Fed/State Funding From the Division of Aging	40,202	////////	0	0	40,202
Required Minimum Match - Cash	////////	////////	////////	////////	////////
1) County General Fund	4,467	////////	0	0	4,467
2)	0	////////			
3)	0	////////			
Total Required Minimum Match - Cash	4,467	////////	0	0	4,467
Required Minimum Match - In-Kind	////////	////////	////////	////////	////////
1)	0	////////			
2)	0	////////			
3)	0	////////			
Total Required Minimum Match - In-Kind	0	////////	0	0	0
B. Total Required Minimum Match (cash + in-kind)	4,467	////////	0	0	4,467
C. Subtotal, Fed/State/Required Match Revenue	44,669	////////	0	0	44,669
D. USDA Cash Subsidy/Commodity Valuation	0	////////			
E. OAA Title V Worker Wages, Fringe Benefits	0	////////			
Local Cash, Non-Match	////////	////////	////////	////////	////////
1) County General Fund	0	////////			
2)	0	////////			
3)	0	////////			
4)	0	////////			
F. Subtotal, Local Cash, Non-Match	0	////////	0	0	0
Other Revenues, Non-Match	////////	////////	////////	////////	////////
1) Donations	0	////////			
2) State In-Home	0	////////			
3)	0	////////			
G. Subtotal, Other Revenues, Non-Match	0	////////	0	0	0
Local In-Kind Resources (Includes Volunteer Resources)	////////	////////	////////	////////	////////
1)	0	////////			
2)	0	////////			
3)	0	////////			
H. Subtotal, Local In-kind Resources, Non-Ma	0	////////	0	0	0
I. Client Program Income	200	////////	0	0	200
J. Total Projected Revenues (Sum I C,D,E,F,G,	44,869	////////	0	0	44,869
Percent of Grand Total	100%		0.00%	0.00%	100.00%

9.90%

Division of Aging

Service Cost Computation Worksheet

Services:

--	--	--	--	--	--

II. Line Item Expense	Grand Total	Admin Cost	Trans 250	Info & Assist 040	Housing/ Home Repair 140
Staff Salary From Labor Distribution Schedule	//////////	//////////	//////////	//////////	//////////
1) Full-time Staff	8,000	0	0	0	8,000
2) Part-time staff (do not include Title V workers)	0	0	0	0	0
A. Subtotal, Staff Salary	8,000	0	0	0	8,000
Fringe Benefits	0	//////////	//////////	//////////	//////////
1) FICA	100	0	0	0	100
2) Health Ins.	1,100	0			1,100
3) Retirement	250	0			250
4) Unemployment Insurance	100	0			100
5) Worker's Compensation	0	0			0
6) Other (Longevity) 401 K @ 4.9%	350				350
B. Subtotal, Fringe Benefits	1,900	0	0	0	1,900
Local In-Kind Resources, Non-Match	//////////	//////////	//////////	//////////	//////////
1)	0	0			
2)	0	0			
3)	0				
C. Subtotal, Local In-Kind Resources Non-Ma	0	0	0	0	0
D. OAA Title V Worker Wages, Fringe Benefits	0	0	0	0	0
Travel	//////////	//////////	//////////	//////////	//////////
1) Per Diem	0	0			
2) Mileage Reimbursement	0	0			
3) Other Travel Cost	0				
E. Subtotal, Travel	0	0	0	0	0
General Operating Expenses	//////////	//////////	//////////	//////////	//////////
1) Service Contracts	0				
2) Rent, Utilities, Supplies	0				
3) ARMS COST	200				200
4) Postage, Dues, Subscriptions	200				200
5) Advertising	0				
6) In Home Aide Level II and III RN assessments	0				
7) Program Materials	22,409				22,409
8) Contract labor	12,160				12,160
F. Subtotal, General Operating Expenses	34,969	0	0	0	34,969
G. Subtotal, Other Admin. Cost Not Allocated in Lines II.A through F	//////////	//////////	//////////	//////////	//////////
H. Total Proj. Expenses Prior to Admin. Distrib	44,869	0	0	0	44,869
I. Distribution of Administrative Cost	//////////	0	0	0	0
J. Total Proj. Expenses After Admin. Distribut	44,869	//////////	0	0	44,869

HCCBG Budget
Service Cost Computation Worksheet
Division of Aging

Page
DOA-732A

Services:

III. Computation of Rates	Grand Total	Trans 250	Info & Assist 040	Housing/ Home Repair 140
A. Computation of Unit Cost Rate:	//////////	//////////	//////////	//////////
1. Total Expenses (equals line II.J)	44,869	//////////	0	44,869
2. Total Projected Units	//////////	//////////	0	0

3. Total Unit Cost Rate	//////////	//////////	#DIV/0!	#DIV/0!	#DIV/0!
B. Computation of Reimbursement Rate:	//////////	//////////	//////////	//////////	//////////
1. Total Revenues (equals line I.J)	44,869	//////////	0	0	44,869
2. Less: USDA (equals line I.D)	0	//////////	0	0	0
Title V (equals line I.E and II.D)	0	//////////	0	0	0
Non Match In-Kind (equals line I.	0	//////////	0	0	0
3. Revenues Subject to Unit Reimbursemen	44,869	//////////	0	0	44,869
4. Total Projected Units (equals line III.A.2)	//////////	//////////	0	0	0
5. Total Reimbursement Rate	//////////	//////////	#DIV/0!	#DIV/0!	#DIV/0!
C. Units Reimbursed Through HCCBG	#DIV/0!	//////////	#DIV/0!	#DIV/0!	#DIV/0!
D. Units Reimbursed Through Program Incc	#DIV/0!	//////////	#DIV/0!	#DIV/0!	#DIV/0!
E. Units Reimbursed Through Remaining R	#DIV/0!	//////////	#DIV/0!	#DIV/0!	#DIV/0!
F. Total Units Reimbursed/Total Projected U	#DIV/0!	//////////	#DIV/0!	#DIV/0!	#DIV/0!

	0	0	44869
	0	0	0
	#DIV/0!	#DIV/0!	#DIV/0!
	0	0	44669
	#DIV/0!	#DIV/0!	#DIV/0!
	#DIV/0!	#DIV/0!	#DIV/0!

* The Division of Aging ARMS deducts reported program income from reimbursement paid to providers. Line III.D indicates the number of units that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line I.C.

**NC DIVISION OF
 AGING
 COST OF SERVICES -
 ATTACHMENT A
 LABOR
 DISTRIBUTION
 SCHEDULE**

FY: 2013

AGENCY

NAME: Cabarrus County Planning and Development Services

DOA732A1

SERVICES:

STAFF NAME	POSITION	FULL TIME PART TIME	TOTAL SALARY	ADMIN. SALARY	Trans 250	Housing/ Home Repair 140	
Donald Corbett	WX Auditor/Mechanic	Full Time	\$2,000		\$0	\$2,000	52251
Dana Simpson	WX Auditor/Mechanic	Full Time	\$2,000			\$2,000	47202
Philip Tilley	Building Inspector	Full Time	\$2,000			\$2,000	66969
Tim Gray	Building Inspector	Full Time	\$2,000			\$2,000	68459
			\$0				
			\$0				
			\$0				
			\$0				
			\$0				
			\$0				
		SUBTOTAL FT	8,000	0	0	8,000	
		SUBTOTAL PT	0	0	0	0	
		TOTAL	8,000	\$0	\$0	\$8,000	
		PERCENT FT:	100.00%	#DIV/0!	#DIV/0!	100.00%	
		PERCENT PT:	0.00%	#DIV/0!	#DIV/0!	0.00%	

**Home and Community Care Block Grant for Older Adults
County Funding Plan**

Methodology to Address Service Needs of Low-income Minority Elderly and Rural Elderly

(Older American Act, Section 306 (a) (5) (A) (ii))

Community Service Provider: Cabarrus County Planning and Development Services

County: Cabarrus **July 1, 2012 through June 30, 2013**

The Older Americans Act requires that the service provider attempt to provide services to low-income minority individuals in accordance to their need for aging services. The community service provider shall specify how the service needs of low-income minority elderly and rural elderly will be met through the services identified on the Provider Services Summary (DOA-732). This narrative shall address outreach and service delivery methodologies that will ensure that this target population is adequately served and conform to specific objectives established by the Area Agency on Aging for providing services to low-income minority individuals. Additional pages may be used as necessary.

GOAL:

The Planning and Development Services Department's goal is to coordinate and provide Housing and Home Improvement Services in conjunction with the Department of Aging that is funded by the Home and Community Block Care Grants. Coordination of this function will produce a service product that is both accountable and accessible by the full scope of clients for which the HCCBG funds were designated. It is our intent to meet the needs of that specialized population. The Planning and Development Services will coordinate with the Department of Aging, DSS, and other service providers to insure that the target population is served. All eligible clients will be provided access to service. The Planning and Development Service Department will follow all program requirements for service provision and client treatment. Homes will be rehabilitated for eligible clients. Improvements include, but are not limited to handicap accessibility, door widenings, minor roof repairs, and safety improvements. All improvements will be made in compliance with all program regulations. The Planning and Development Services Department will take referrals from the Department of Aging, DSS, and other service providers of the target population. Outreach is achieved through these programs, word of mouth and visiting nutrition sites and other special programs designed to address the target population.

Home and Community Care Block Grant for Older

TOTAL UNIT SUMMARY

	Block Grant			Reimbursement	HCCBG	Cost	Cost Share
Service	Funding	Match	Net Service Cost	Rate	Units	Share	Units
Housing/ Home Repair 140	40,202	4,467	44,669	#DIV/0!	#DIV/0!	200	#DIV/0!
		-	-				
		-	-				
		-	-				
		-	-				
Total	40,202	4,467	44,669		#DIV/0!	200	#DIV/0!

44869

Adults

Other Funding	Other Funding Units	Total All Units	HCCBG Clients
0	#DIV/0!	#DIV/0!	
			#REF!
0		-	
0	#DIV/0!	#DIV/0!	#REF!

HCCBG Budget
North Carolina Division of Aging
Service Cost Computation Worksheet c:732A.xls
 Provider: Cabarrus Meals on Wheels
 County: Cabarrus
 Budget Period: July 1, 2012 through June 30, 2013
 Revision ___yes, ___no, revision date _____

FY 2013

I. Projected Revenues	Grand Total		Home Delivered 020
A. Fed/State Funding From the Division of Aging	31,257	//////////	31,257
Required Minimum Match - Cash	//////////	//////////	//////////
1) County General Fund	0	//////////	0
2)	0	//////////	
3) Cabarrus Meals on Wheels	3,473	//////////	3,473
Total Required Minimum Match - Cash	3,473	//////////	3,473
Required Minimum Match - In-Kind	//////////	//////////	//////////
1)	0	//////////	
2)	0	//////////	
3)	0	//////////	
Total Required Minimum Match - In-Kind	0	//////////	0
B. Total Required Minimum Match (cash + in-kind)	3,473	//////////	3,473
C. Subtotal, Fed/State/Required Match Revenue	34,730	//////////	34,730
D. USDA Cash Subsidy/Commodity Valuation	3,100	//////////	3,100
E. OAA Title V Worker Wages, Fringe Benefits	0	//////////	
Local Cash, Non-Match	//////////	//////////	//////////
1) County General Fund	0	//////////	
2)	0	//////////	
3)	0	//////////	
4)	0	//////////	
F. Subtotal, Local Cash, Non-Match	0	//////////	0
Other Revenues, Non-Match	//////////	//////////	//////////
1) Donations	0	//////////	
2) State In-Home	0	//////////	
3)	0	//////////	
G. Subtotal, Other Revenues, Non-Match	0	//////////	0
Local In-Kind Resources (Includes Volunteer Resources)	//////////	//////////	//////////
1)	0	//////////	
2)	0	//////////	
3)	0	//////////	
H. Subtotal, Local In-kind Resources, Non-Ma	0	//////////	0
I. Client Program Income	0	//////////	0
J. Total Projected Revenues (Sum I C,D,E,F,G	37,830	//////////	37,830
Percent of Grand Total	100%		100.00%

HCCBG Budget
 Division of Aging
 Service Cost Computation Worksheet

DOA-732A

II. Line Item Expense	Grand Total	Admin Cost	Home Delivered 020
Staff Salary From Labor Distribution Schedule	//////////	//////////	//////////
1) Full-time Staff	0	0	0
2) Part-time staff (do not include Title V workers)	0	0	0

A. Subtotal, Staff Salary	0	0	0
Fringe Benefits	//////////	//////////	//////////
1) FICA	0	0	0
2) Health Ins.	0	0	
3) Retirement	0	0	
4) Unemployment Insurance	0	0	
5) Worker's Compensation	0	0	
6) Other (Longevity)	0		
B. Subtotal, Fringe Benefits	0	0	0
Local In-Kind Resources, Non-Match	//////////	//////////	//////////
1)	0	0	
2)	0	0	
3)	0		
C. Subtotal, Local In-Kind Resources Non-Ma	0	0	0
D. OAA Title V Worker Wages, Fringe Benefits	0	0	0
Travel	//////////	//////////	//////////
1) Per Diem	0	0	
2) Mileage Reimbursement	0	0	
3) Other Travel Cost	0		
E. Subtotal, Travel	0	0	0
General Operating Expenses	//////////	//////////	//////////
1) Service Contracts	0		
2) Rent, Utilities, Supplies	0		
3) ARMS COST	0		
4) Postage, Dues, Subscriptions	0		
5) Advertising	0		
6) In Home Aide Level II and III RN assessments	0		
7) Program Supplies	37,830		37,830
8) Caterer	0		
F. Subtotal, General Operating Expenses	37,830	0	37,830
G. Subtotal, Other Admin. Cost Not Allocated	//////////	//////////	//////////
in Lines II.A through F	//////////	//////////	//////////
		//////////	//////////
H. Total Proj. Expenses Prior to Admin. Distrib	37,830	0	37,830
I. Distribution of Administrative Cost	//////////	0	0
J. Total Proj. Expenses After Admin. Distribut	37,830	//////////	37,830

HCCBG Budget
Service Cost Computation Worksheet
Division of Aging

III. Computation of Rates	Grand Total		Home Delivered 020
A. Computation of Unit Cost Rate:	//////////	//////////	//////////
1. Total Expenses (equals line II.J)	37,830	//////////	37,830
2. Total Projected Units	//////////	//////////	10,353
3. Total Unit Cost Rate	//////////	//////////	3.6540
B. Computation of Reimbursement Rate:	//////////	//////////	//////////
1. Total Revenues (equals line I.J)	37,830	//////////	37,830
2. Less: USDA (equals line I.D)	3,100	//////////	3,100
Title V (equals line I.E and II.D)	0	//////////	0
Non Match In-Kind (equals line I.	0	//////////	0
3. Revenues Subject to Unit Reimbursemen	34,730	//////////	34,730
4. Total Projected Units (equals line III.A.2)	//////////	//////////	10,353
5. Total Reimbursement Rate	//////////	//////////	3.3546

C. Units Reimbursed Through HCCBG	10,353	//////////	10,353
D. Units Reimbursed Through Program Income	0	//////////	0
E. Units Reimbursed Through Remaining Revenue	0	//////////	0
F. Total Units Reimbursed/Total Projected Units	10,353	//////////	10,353

34730

10353

3.3546

34730

10353

3.3546

* The Division of Aging ARMS deducts reported program income from reimbursement paid to providers. Line III.D indicates the number of units that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line I.C.

**Home and Community Care Block Grant for Older Adults
County Funding Plan**

Methodology to Address Service Needs of Low-income Minority Elderly and Rural Elderly
(Older American Act, Section 306 (a) (5) (A) (ii))

Community Service Provider: Cabarrus Meals on Wheels

County: Cabarrus **July 1, 2012 through June 30, 2013**

The Older Americans Act requires that the service provider attempt to provide services to low-income minority individuals in accordance to their need for aging services. The community service provider shall specify how the service needs of low-income minority elderly and rural elderly will be met through the services identified on the Provider Services Summary (DOA-732). This narrative shall address outreach and service delivery methodologies that will ensure that this target population is adequately served and conform to specific objectives established by the Area Agency on Aging for providing services to low-income minority individuals. Additional pages may be used as necessary.

GOAL:

Cabarrus Meals on Wheels delivers meals to elderly homebound individuals in Cabarrus County to assist them to remain independent in their homes.

- 1) Partner with Cooperative Christian Ministries who serves low income older adults and referrals from these low income older adults are made to Meals on Wheels
- 2) Partner with DSS to receive referrals for low income older adults who may need the service
- 3) Partner with several home care providers to receive referrals for need older adults
- 4) Target low income minority churches and provide information about the service
- 5) Partner with local doctor offices to accept referrals for seniors who need meals
- 6) Partner with local hospital to provide short-term service for seniors who may need meals for only a few weeks

PROVIDER/AAA CHECKLIST

					NOTES:
Cabarrus Meals on Wheels					
DATE: 6/25/12					
					DATE
Aging Funding Plan Draft Forms Submitted					
		DOA-730			
		DOA-731			
		DOA-732		6/25/2012	
		DOA-732A		6/25/2012	
		DOA-732A1			
		DOA-733			
		DOA-734			
		C/P Rights			
Budget Analysis					Matches
		DOA-732	DOA-732A		
Grant Funds for FY'2013 =		31257	31257	6/25/2012	
DOA 732a Revenues - (Line I.J =			37830	6/25/2012	
DOA 732a Expenses - (Line II.J			37830	6/25/2012	
Revenues (Line III. A. I =			37830	6/25/2012	
Expenses (Line III.B.1			37830	6/25/2012	
Revenues Match (Line I.J =			37830	6/25/2012	
Revenues (Line III.B.1			37830	6/25/2012	
Expenses Match (Line II.J =			37830	6/25/2012	
Expenses (Line III.A.1			37830	6/25/2012	
DOA-732a1 (Total) =			0	6/25/2012	
DOA732a (Line II.A			0	6/25/2012	
USDA correct for total service units @ 0.6000	#DIV/0!	0	0		
ADH service cost matches allowable rate					
					Matches
	DOA732A	DOA732	DOA732A	DOA732	
Block Grant Funding	Line I.A	Col. A Total	31257	31257	
Required Local Match-Cash & In-Kind	Line I.B	Col. B Total	3473	3473	
Net Service Cost	Line I.C	Col. C Total	34730	34730	
USDA Subsidy	Line I.D	Col. D Total	3100	3100	
Total Funding	Line I.C+I.D	Col. E Total	37830	37830	
Projected HCCBG Reimbursed Units	Line III.C - Total	Col. F Total	10353	10353	
Total Reimbursement Rate	Line III.B.5 (by Service)	Col. G (by Service)	3.3546	3.3546	
Projected Total Service Units	Line III.F Total	Col. I Total	10353	10353	

6/25/2012
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6/25/2012

July 1, 2012 through June 30, 2013

Home and Community Care Block Grant for Older Adults

Community Service Provider

Standard Assurances

_____ agrees to provide services through the Home and
(Name of Provider)
Community Care Block Grant, as specified on the Provider Services Summary (DOA-732) in
accordance with the following:

1. Services shall be provided in accordance with requirements set forth in:
 - a) The County Funding Plan;
 - b) The Division of Aging Home and Community Care Block Grant Procedures Manual for Community Service Providers; and
 - c) The Division of Aging Services Standards Manual, Volumes I through IV.

Community service providers shall monitor any contracts with providers of Block Grant services and take appropriate measures to ensure that services are provided in accordance with the aforementioned documents.
2. Priority shall be given to providing services to those older persons with the greatest economic or social needs, with particular attention to low-income minority individuals. The service needs of low-income minority elderly will be addressed in the manner specified on the Methodology to Address Service Needs of Low-Income Minority Elderly format, (DOA-733).
3. The following service authorization activities will be carried out in conjunction with all services provided through the Block Grant:
 - a) Eligibility determination;
 - b) Client intake/registration;
 - c) Client assessment/reassessments and quarterly visits, as appropriate;
 - d) Determining the amount of services to be received by the client; and
 - e) Reviewing cost sharing/voluntary contributions policies with eligible clients.

4. All licenses, permits, bonds, and insurance necessary for carrying out Block Grant Services will be maintained by the community service provider and any contracted providers.
5. As specified in 45 CFR 92.36(b)(11), community service providers shall have procedures for settling all contractual and administrative issues arising out of procurement of services through the Block Grant. Community service providers shall have procedures governing the evaluation of bids for services and procedures through which bidders and contracted providers may appeal or dispute a decision made by the community service provider.
6. Applicant/Client appeals shall be addressed as specified in Section 7 of the Division of Aging Home and Community Care Block Grant Manual for Community Service Providers, dated February 17, 1997.
7. Community service providers are responsible for providing or arranging for the provision of required local match, as specified on the Provider Services Summary, (DOA-732). Local match shall be expended simultaneously with Block Grant funding.
8. Providers expending \$500,000 or more in federal financial assistance through the Home and Community Care Block Grant, or in combination with other federal funding shall receive an annual independent audit which meets the requirements of the Division of Aging Program Audit Guide for Aging Services, applicable North Carolina General Statutes and Local Government Commission requirements, and OMB Circular A-133. For-profit community service providers shall have an annual compliance audit which meets the requirements of A-133. The audit shall be performed within nine (9) months of the close of the provider's fiscal year. Upon completion of the audit, non-profit and for-profit providers shall provide a copy of the audit report and any opinion letter simultaneously to the County and the Area Agency. Federal funds will not reimburse the cost of a single audit if the total of all federal funds expended by the provider is less than \$500,000
9. Compliance with Equal Employment Opportunity and Americans With Disabilities Act requirements, as specified in paragraph fourteen (14) of the Agreement for the Provision of County Aging-Based Services (DOA-735) shall be maintained.

10. Providers In-Home Aide, Home Health, Housing and Home Improvement, and Adult Day Care or Adult Day Health Care shall sign and return the attached assurance to the area agency on aging indicating that recipients of these services have been informed of their client rights, as required in Section 314 of the 2000 Amendments to the Older Americans Act.

(Authorized Signature)

(Date)

**Standard Assurance To Comply with Older Americans Act
Requirements Regarding Clients Rights
For
Agencies Providing In-Home Services through the
Home and Community Care Block Grant for Older Adults**

As a provider of one or more of the services listed below, our agency agrees to notify all Home and Community Care Block Grant clients receiving any of the below listed services provided by this agency of their rights as a service recipient. Services in this assurance include:

- In-Home Aide
- Home Care (home health)
- Housing and Home Improvement
- Adult Day Care or Adult Day Health Care

Notification will include, at a minimum, an oral review of the information outlined below as well as providing each service recipient with a copy of the information in written form. In addition, providers of in-home services will establish a procedure to document that client rights information has been discussed with in-home services clients (e.g. copy of signed Client Bill of Rights statement).

Clients Rights information to be communicated to service recipients will include, at a minimum, the right to:

- be fully informed, in advance, about each in-home service to be provided and any change and any change in service(s) that may affect the wellbeing of the participant;
- participate in planning and changing any in-home service provided unless the client is adjudicated incompetent;
- voice a grievance with respect to service that is or fails to be provided, without discrimination or reprisal as a result of voicing a grievance;
- confidentiality of records relating to the individual;
- have property treated with respect; and
- be fully informed both orally and in writing, in advance of receiving an in-home service, of the individual's rights and obligations.

Client Rights will be distributed to, and discussed with, each new client receiving one or more of the above listed services prior to the onset of service. For all existing clients, the above information will be provided no later than the next regularly scheduled service reassessment.

Agency Name: _____

Name of Agency Administrator: _____

Signature: _____ Date: _____

(Please return this form to your Area Agency on Aging and retain a copy for your files.)

CLIENT/PATIENT RIGHTS

1. You have the right to be fully informed of all your rights and responsibilities as a client/patient of the program.
2. You have the right to appropriate and professional care relating to your needs.
3. You have the right to be fully informed in advance about the care to be provided by the program.
4. You have the right to be fully informed in advance of any changes in the care that you may be receiving and to give informed consent to the provision of the amended care.
5. You have the right to participate in determining the care that you will receive and in altering the nature of the care as your needs change.
6. You have the right to voice your grievances with respect to care that is provided and to expect that there will be no reprisal for the grievance expressed.
7. You have the right to expect that the information you share with the agency will be respected and held in strict confidence, to be shared only with your written consent and as it relates to the obtaining of other needed community services.
8. You have the right to expect the preservation of your privacy and respect for your property.
9. You have the right to receive a timely response to your request for service.
10. You shall be admitted for service only if the agency has the ability to provide safe and professional care at the level of intensity needed.
11. You have the right to be informed of agency policies, changes, and costs for services.
12. If you are denied service solely on your inability to pay, you have the right to be referred elsewhere.
13. You have the right to honest, accurate information regarding the industry, agency and of the program in particular.
14. You have the right to be fully informed about other services provided by this agency.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Human Services Department - Nutrition Food Vendor Contract FY 13

BRIEF SUMMARY:

Human Services Congregate Nutrition Program provides nutrition services to older adults at five LunchPlus Club locations throughout the county. Catered meals are delivered to these sites daily.

This is year two of an option to renew this annual contract up to three years. There are no changes in this contract and there are no cost increases from FY 12 to FY 13.

REQUESTED ACTION:

Motion to approve contract between Cabarrus County and Punchy's Diner for FY 13 Congregate Nutrition Program.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Ben Rose, Human Services Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [Food Vendor Contract - Punchy's Diner](#)
-

**CABARRUS COUNTY HUMAN SERVICE DEPARTMENT
LUNCHPLUS CLUB CONTRACT FOR FOOD SERVICES – FY'2013**

THIS AGREEMENT entered into and becoming effective the first day of July 2012 by and between **Punchy's Diner**, hereinafter referred to as the "Caterer", and **Cabarrus County Human Service Department**, hereinafter referred to as the "Purchaser".

FOOD CONTRACT SPECIFICATIONS

WHEREAS, the Purchaser desires to engage the Caterer to render services in connection with the LunchPlus Club Program, hereinafter referred to as the "Program", provided through the Older Americans Act grant funds provided to the Purchaser through the Centralina Council of Governments Area Agency on Aging from the North Carolina Division of Aging and Adult Services and the United States Department of Health and Human Services; and

WHEREAS, the Caterer is a food service management company with the demonstrated capacity and desire to supply services;

NOW THEREFORE, in consideration of the premises and the mutual covenants and agreements hereinafter contained, the parties hereto agree as follows:

The Caterer agrees to sell and the Purchaser agrees to buy all Purchasers' requirements for this Program according to the provisions of the agreement. Caterer agrees not to sub-contract for the delivery of the services called for in this agreement.

This Agreement will be in effect and services will be delivered beginning July 1, 2012, and continue through June 30, 2013. This contract may be renewed for one (1) additional twelve-month term upon agreement of both parties.

The Purchaser will order from the Caterer approximately 225-295 meals daily for approximately 250 serving days, depending on the availability of funding and participation levels within the Program. Caterer shall be obligated to deliver meals to five (5) LunchPlus Club locations designated by the Purchaser, if funding allows these five (5) sites to remain open, and any additional sites as added by the Purchaser.

The Caterer will deliver meals in bulk to each LunchPlus Club location Monday through Friday during the period of this agreement with the exception of the holidays specified herein or except as provided within the terms and conditions of this contract.

Independence Day.....	July 4, 2012
Labor Day.....	September 3, 2012
Veterans Day.....	November 12, 2012
Thanksgiving	November 22, 2012 November 23, 2012

Christmas.....	December 24, 2012
	December 25, 2012
	December 26, 2012
New Year's Holiday.....	January 1, 2013
Martin Luther King's Birthday.....	January 21, 2013
Good Friday.....	March 29, 2013
Memorial Day.....	May 27, 2013

The purchase and delivery price for all meals ordered by the Purchaser shall be as follows: unit price of \$4.65 plus applicable sales tax.

The purchase price shall include environmentally-friendly disposable supplies delivered by the Caterer to the LunchPlus Club sites as follows:

- Nine inch by twelve inch six-compartment styrofoam trays
- Viridian eight ounce cups with lids for coffee and twelve ounce cups with lids for tea (made by Insulair or equivalent)
- Plastic-ware kits (sealed), with medium weight plastic knives, spoons, forks, Napkin (one-quarter fold), salt packet and pepper packet included
- Trash can liners: Webster Reclaimed trash bags, forty/forty five-gallon heavy weight (or equivalent)
- Disposable plastic gloves/powder less gloves
- Straws for milk containers
- Twelve ounce Chinnet Classic White-premium strength paper bowls for soups or stews (or equivalent)
- Wooden coffee stirrers

All environmentally-friendly disposable supplies must be approved in advance by the Purchaser and meet the following standards. Knives should cut without bending. Spoons should not bend, melt or break. Fork tines should not break off when used for eating. Trays should have non-absorbing quality so that gravy will not soak into plates. Trays should have strength to support the weight of food. Trays should be deep enough to hold the serving without spillage. Cups should be easy to hold, should retain temperatures and have flat bottoms.

Condiments appropriate for each meal shall be supplied by the Caterer to each LunchPlus Club site: salt, pepper, ice for cold beverages, etc. The following condiments must be individually packaged: mustard, ketchup, vinegar, salad oil or dressing, sugar, artificial sweetener, non-dairy creamer, tartar sauce, lemon juice. The Caterer will supply decaffeinated coffee and tea to all LunchPlus Club sites for daily serving.

The Purchaser will evaluate food service quarterly and request a meeting if needed to discuss service, program operation, and food quality. All foods shall be prepared on the day to be served and meals will be provided by the Caterer to the Program as specified in the menus. Any deviation from the approved menus must be approved by the

Purchaser at least forty-eight (48) hours prior to the serving time. Substitutions must be approved by a registered dietitian provided by the Caterer when menu substitutions are necessary with the substitutions recorded on a Menu Change Form. (Schedule A)

Each meal provided by the Caterer must furnish one-third (1/3) of the daily Recommended Dietary Allowance for adults over age fifty-one detailed in Schedule "B" and must conform to the meal pattern described in the North Carolina Division of Aging and Adult Services' Service Standards incorporated herein this Agreement.

The "Official FY-2013 Approved Menus" are to be served as specified throughout the contract year. These menus include holiday meals, emergency shelf stable meals, and picnic meals. Emergency meals may be requested by the Program as needed, depending on availability of funds. Picnic meals may be requested for special events.

In addition, the meals provided by the Caterer must be prepared according to the following additional specifications:

FOOD PROCUREMENT & PREPARATION

All food served must be prepared in a Grade A kitchen. All food used must meet standards of quality, sanitation, and safety applying to foods that are processed in a commercially licensed establishment.

Food from unlabeled, rusty, leaking, or broken containers or cans with side dents, rim dents, or swells shall not be used.

All meat and poultry, fresh or frozen, used in the meals must be inspected by USDA or State officials from Federal or State inspected plants and must bear inspection stamps on the box or package.

All foods used in the meals must be from approved sources, be in compliance with applicable state and local laws, ordinances, and regulations and be clean, wholesome, free from spoilage, free from adulteration and mislabeling, and safe for human consumption.

Fresh raw fish must bear the PUF (Packed Under Federal Inspection) Shield.

All milk shall be 2% low fat, fortified with vitamins A & D in 1 / 2 pint individually sealed cartons delivered on all days milk is served.

All juice products must be 100% pure and 6 ounces.

One teaspoon of butter or fortified margarine must be in an individually covered packaged chip, which is delivered to the LunchPlus Club site on the day it is to be used. Butter or fortified margarine chips are not to be sent to the LunchPlus Club site in bulk for storage.

Low Fat salad dressings, ketchup, mustard and mayonnaise are to be in individual packets to be sent to the LunchPlus Club site on the day they are to be used. Salad dressings, ketchup, mustard and mayonnaise are not to be sent to the LunchPlus Club site in bulk for storage.

SPECIAL REQUIREMENTS

Recipes for all casserole meat entrees that include combination foods that will be used in the food preparation must be submitted to Purchaser prior to July 1, 2012. When recipe ingredients are changed, the recipe must be re-submitted for approval prior to use.

All prepared or breaded meat items or meat in combination must be specified on the menu. The Caterer must obtain and submit a Certificate of Compliance from the manufacturer for each item to be included on the meat category. Only approved brands may be used in the meat category. Example: Holly Farms Chicken would prepare the certificate of compliance for chicken nuggets and the certificate would be submitted by the food contractor.

The Caterer shall locally source at least 10% of all food served through the Department of Aging from food producers within North Carolina as specified in the Cabarrus County Local Food Purchasing Policy.

MISCELLANEOUS

Cakes – all cakes will be frosted or an appropriate fruit topping will be used. Cakes must be covered with an appropriate covering.

Salt normally used in all recipes or food preparation will be reduced by one-half.

The Caterer will supply to each LunchPlus Club site written serving instructions for each serving day specifying the utensils to be used and/or amounts of each food item to be served to each Program participant in order to insure that proper portions are provided.

The Purchaser shall notify the Caterer by phone no later than 2:00 p.m. on each Program serving day for the next day's meal orders. This notification shall constitute a purchase order, which will cover the maximum billing for that order. Any changes made to this order after 2:00 p.m. will require approval by the Caterer.

The Purchaser shall notify the Caterer by 7:00 a.m. of any serving day in the event that inclement weather or any unforeseeable circumstance reduces the meal requirements at any or all sites and no charges will be made to the Purchaser for those cancelled meals. If meal orders are canceled by the Purchaser after 7:00 a.m. then the Caterer may bill the Purchaser based on a prorated cost for meal preparations that have been made prior to the Purchaser's cancellation notice.

Meals ordered will be packaged in bulk containers. If the Caterer fails to deliver adequate amounts of food as ordered, the Purchaser may request that any omissions in delivery be provided by the Caterer. If there is insufficient time for the Caterer to deliver

the omissions on the same day before serving time, then the Purchaser shall have the right to purchase the comparable food items from another source and to receive an amount of reimbursement or credit on the Caterer's invoice equal to the Purchaser's expense for obtaining these food items.

If shortage or omission cannot be made up by the Caterer by serving time on the same day and if the Program is not able to purchase the needed food items, then the shortage or omission of the specific food item (meat, vegetable, bread, dessert or milk) will constitute a shortage of entire meal(s), and the cost of these meals will be deducted from the Caterer's bill accordingly. Cost of the meals shall be the contract price including tax plus total administrative expense figured per meal. This cost shall be the total unit cost established in the Home and Community Care Block Grant Funding Plan as submitted to Centralina Council of Governments Area Agency on Aging by the Cabarrus County Human Service Department.

Meals shall be prepared under properly controlled temperatures. After preparation and packaging of meals, they must be delivered to all LunchPlus Club sites within three hours. Caterer will take and record temperatures of food before it is placed in the holding equipment. Recorded temperatures will be kept on file until the end of the contract period and made available to the Purchaser for review upon request.

Assembled meals shall be held in properly refrigerated and/or heated areas that meet sanitation standards. The Caterer will be responsible for maintaining hot foods at 140°F degrees or above and cold foods at 40°F degrees or below during delivery.

All meals must be delivered to all LunchPlus Club sites in Cabarrus County between 9:00 a.m. and 11:00 a.m. If the time schedule is not met within twenty minutes, the Program may purchase meals from an alternate source and charge the meals cost plus related expenses to the Caterer. Alternately, the Program may elect to accept meals delivered more than twenty minutes late to a site, but Purchaser shall only pay for the number of meals that can be served to the Program participants remaining at the LunchPlus Club site at the actual time of serving. The Purchaser will not be obligated to pay for any meals that are not served due to late delivery.

The time that the meals were prepared must be recorded on delivery receipts for site supervisors to inspect, and the number of meals ordered each day recorded per LunchPlus Club site. Meal receipts must be in triplicate and signed by Caterer's representative and by the LunchPlus Club site supervisor upon receipt of meals. The signatures affixed to the receipt demonstrate only that the meals were delivered and do not certify correct portions or condition of food delivered.

The loading and unloading of containers from the vehicles into and out of the LunchPlus Club sites shall be the responsibility of the Caterer.

The Caterer must have back-up vehicles available for the delivery of meals in the event of a breakdown.

A designee of the Purchaser will examine one meal selected at random from meals supplied by the Caterer each day. This examination will include measurement of component weights, as well as visual examination for color and appearance and a taste testing for texture, flavor and absence of flavor defects. In addition, the Purchaser shall have the option of periodically drawing random samples for more detailed analysis by a recognized laboratory and/or may requested documentation from the Caterer testifying to the quality of food products used.

The Caterer warrants that the meals delivered under this Agreement will be wholesome and suitable for human consumption. The Purchaser shall not be obligated to accept or pay for any food items that are spoiled, damaged, unwholesome or not delivered in time for serving as specified.

The Caterer shall bill the Purchaser each calendar month for meals provided. After verification of proper billing, the Purchaser shall pay such billing within fifteen (15) days of the receipt of the invoice.

Bills presented to the Purchaser by the Caterer must include the following information: 1) a daily accounting of the number of meals delivered to each LunchPlus Club site and the original signed copy of each delivery ticket organized by location and consecutive day; 2) the total number of meals delivered; 3) the total cost for meals delivered excluding tax; 4) tax figured on this amount; 5) the amount of the total billing.

The Caterer shall maintain full and accurate sales records of purchases and billings made in connection with this Program. Caterer will prepare and furnish any and all reports of other documentation requested by the Purchaser. All such records, reports and documentation shall be kept on file for five (5) years after the last date covered by this agreement. Authorized representatives of the Purchaser, North Carolina Division of Aging and Adult Services and United States Department of Health and Human Services shall have access to all Caterer's records for audit and review at a reasonable time and place with advance notice to the Caterer.

The use of USDA cash resources at the level instructed by the North Carolina Division of Aging for FY 2013 must be assured by the Caterer. Detailed records must be maintained on USDA cash resources by Caterer. These records must also provide documentation to the Program that the cost per meal includes raw food purchases of U.S. grown or produced food equivalent to the current USDA rate.

Should USDA commodity/bonus foods become available, Purchaser will negotiate with Caterer in using foods according to state regulations. This agreement will be made a part of the food contract by an attached amendment.

The Caterer represents it has or will secure at its own expense, all personnel required to perform the services described in this Agreement.

The Caterer must assure that a qualified person is in charge of meal preparation and delivery, who can be contacted at any time during normal business hours (8:00 a.m. –

5:00 p.m.). The name and title of that individual and the name and title of alternate persons must be provided to the Purchaser.

The Caterer must provide a Registered Dietitian to approve any food substitutions on the menus provided. The menu change must be dated and signed by the Registered Dietitian on the appropriate form and mailed to the Purchaser. (Schedule A)

The Caterer shall comply with Title IV and Title VI of the Civil Rights Act of 1964 in regard to employment practices and persons served.

The Caterer represents that it has or will secure at its own expense, all equipment, utensils and supplies required to perform the services described in this Agreement except for items offered by the Program as described under "equipment" in the Bid Package.

The Caterer must insure that the following equipment is present at each LunchPlus Club site:

- Food carriers, both hot and cold (NSF approved)
- Serving pans with lids for foods
- Coffee Maker
- Iced tea dispenser
- Ice chest
- Serving utensils: 2 spatula, 3 slotted spoons, 3 solid spoons, 3 tongs, 3 #8 Scoops, 1 paring knife, 1 cake server and 2 serving spoodles (4 ounce), 2 ladles (6 ounce), 1 two way can opener, 1 pitcher (1/2 gallon) and 1 medium knife.

All food service equipment must be NSF (National Sanitation Foundation) approved and sanitized daily. Only stainless steel pans with fitted lids shall be used for hot foods. The Caterer will have responsibility for sanitizing food carrier, equipment, and serving utensils. The Caterer will provide sanitizing tablets for sanitizing serving utensils daily before use. The Program staff will be responsible for safeguarding Caterer's property but will not be liable for loss of or breakage to food serving equipment, utensils or meat transport containers left at the LunchPlus Club sites overnight.

The Caterer shall indemnify the Purchaser against any and all damages, including attorney's fees and other costs of litigation caused by the negligent acts or omissions of Caterer's agents or employees.

The Caterer will provide food service training in sanitation, portion control, etc. to Purchaser, site supervisors and volunteers at least once during the contract period if requested.

The Caterer will be expected to provide shelf stable meals if requested which meet the menu pattern requirements and approval of the Purchaser and the North Carolina Division of Aging and Adult Services for use as an emergency meal for inclement

weather days and/or any of the scheduled holidays if requested by the Program. These emergency meals must be of a type that will have a shelf life of at least six months.

If requested by the Program, the Caterer will be expected to provide picnic meals, which meet the meal pattern including the minimum 1/3 RDA requirement. These meals will be consumed on the same day as served.

The Caterer shall abide by all stated and local fire, health, sanitation, and safety regulations in all stages of food service operations. Caterer must maintain a Grade A sanitation rating from the Health Department in the county where the food preparation facility is located. If the ranking drops below Grade A, the Program must be notified by the Caterer of the rating change on the same day it occurs. The Caterer must make corrections within 20 days and provide proof of the Grade A inspection to the Program. Failure to meet this requirement will automatically terminate this Agreement. The Caterer must submit to the Purchaser a copy of each health inspection during the contract period.

The Caterer assures that requirements for foodhandler permits and health examinations are met.

The Caterer agrees to indemnify and carry insurance and furnish documentation to Purchaser certifying that the Caterer carries Workmen's Compensation and Occupational Disease Insurance meeting the statutory requirements of the State of North Carolina and Employer's liability injury for an amount of not less than \$100,000 Comprehensive General Liability including coverage for personal injury hazards; products and completed operations and contractual liability assumed under the indemnity provision of the contract for limits of not less than \$500,000 bodily injury liability each occurrence/aggregate and \$250,000 property damage liability each occurrence/aggregate.

Automobile bodily injury and property damage liability covering all owned, non-owned and hired automobiles for limits of not less than \$250,000 each person, \$500,000 each occurrence bodily injury liability and \$240,000 each occurrence property damage liability. The Caterer shall be responsible for all fees, taxes, and licenses required to operate under this Agreement.

The Purchaser and Caterer hereby waive any and all rights or recovery from each other for loss caused by perils defined in their respective fire, extended coverage and sprinkler leakage insurance policies.

It is mutually agreed between the parties that neither party shall be held responsible to the other for any losses resulting from its delay or failure to perform to the extent that the party is delayed or prevented by federal, state or municipal action; war, revolution, riot, or other disorder; strike, fire, flood, act of God, or without limiting the foregoing, by any other cause not within the control of the party whose performance is interfered with and which, by the exercise of reasonable diligence, the party is unable to prevent whether of the class causes herein before enumerated or not.

TERMINATION FOR CAUSE: In the event of any breach or default by the Purchaser or the Caterer of the terms and conditions of this Agreement, the party not in default shall give written notice to both the party in default or breach and to Centralina Council of Governments Area Agency on Aging. If within fifteen (15) days after issuance of such notice the party in default shall have failed to cure such default, THEN IN THAT EVENT, the party not in default may terminate this Agreement.

Except if the Caterer should fail to deliver meals for a consecutive three (3) day period or cannot meet the three hour limit for delivery after preparation, or should any persons eating meals prepared under this contract become ill as a result of food poisoning, attributable to the negligence of the Caterer, as determined by Public Health Officials, then such action shall be deemed non-performance and shall be justification for immediate cancellation of this Agreement.

TERMINATION FOR CONVENIENCE: This Agreement may be terminated by the Caterer giving the Program no less than one hundred twenty (120) days prior notice of intention to terminate as of the date specified; or by the Program giving the Caterer thirty (30) days notice of intention to terminate as of the date specified. This thirty- (30) day notice shall in no way conflict with the cancellation provision, stated above for non-delivery or delivery of non-wholesome meals or food poisoning of Program participants.

The Purchaser may require changes in the services to be provided by the Caterer under this Agreement. Any changes shall be mutually approved in advance by both the Purchaser and the Caterer and shall be incorporated in written amendments in this Agreement.

This Agreement is executed and is to be performed in the State of North Carolina and all questions of interpretation and construction shall be construed by the laws of such State.

IN WITNESS WHERE, THE PARTIES HAVE CAUSED THIS Agreement to be executed by its designated officials pursuant to specified resolutions of their respective governing bodies or boards, as of the day and year first above written.

ATTEST: 

CATERER:

Punchy's Diner

BY: 

TITLE: OWNER

PURCHASER

Cabarrus County

ATTEST: _____

BY: _____

TITLE: _____

Provision for payment of the moneys to fall due under this Agreement within the current fiscal year have been made appropriation duly authorized as required by the local Government Budget and Fiscal Control Act.

BY: _____
Finance Officer, Cabarrus County



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Planning & Development (SWCD) - Creation of Stewardship Fund Account for Conservation Easement Administration

BRIEF SUMMARY:

A new Soil & Water Conservation District Stewardship Fund has been established for the purposes of maintaining non-capital conservation easements. Funds will be transferred from the Soil & Water's purchased services FY 2012 operating budget for a one-time contribution from the County. Future funds received will be from outside parties. Any funds remaining at year end, will be considered committed fund balance and re-appropriated to be spent in the following fiscal year.

REQUESTED ACTION:

Motion to adopt budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Dennis Testerman, Sr. Resource Conservation Specialist

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

BUDGET AMENDMENT:

Date: 5/25/2012 **Amount:** \$5,000

Dept. Head: Dennis Testerman **Department:** Soil & Water

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

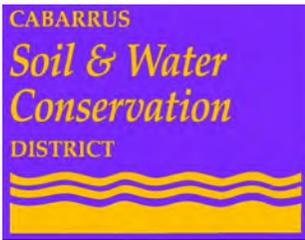
Purpose:

A new Soil & Water Department - 3271 Stewardship Fund - has been established for the purposes of maintaining non-capital conservation easements. Funds will be transferred from the Soil & Water's Purchased Services FY 2012 operating budget for a one-time contribution from the County. Future funds received will be from outside parties. Once these funds are transferred, they will be under the authority of the Soil & Water Conservation District and will be used for conservation easements.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
00193271-9505	Stewardship Fund	\$0.00	\$5,000.00		\$5,000.00
00193270-9445	Purchased Services	\$20,000.00		\$5,000.00	\$15,000.00
					\$0.00
	Total	\$20,000.00	\$5,000.00	\$5,000.00	\$20,000.00

ATTACHMENTS

[Conservation District Memorandum](#)



715 Cabarrus Ave. W.
Room 301
Concord, NC 28027-6214
Telephone: 704-920-3300
Fax: 704-795-6432
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detesterman@cabarruscounty.us
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Amy Griffith
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Daniel McClellan
Resource Conservation Specialist

Dennis Testerman
Sr. Resource Conservation Specialist

MEMORANDUM

TO: Board of Commissioners
FROM: Dennis Testerman
DATE: April 27, 2012
RE: Stewardship Fund for Maintenance of Conservation Easements
ENCL.: Budget Amendment

Session Law 2011-209, passed by the NC General Assembly in response to a formal request from the NC Assoc. of Soil & Water Conservation Districts, (NCASWCD) authorizes conservation district boards to establish a special reserve fund known as a "Stewardship Fund" to be used for maintaining conservation easements. Cabarrus Soil and Water Conservation District (CSWCD) requests that a Stewardship Fund be established within our budget.

BACKGROUND

In 2004, the District was entrusted by the county and municipalities with lead responsibility for administering a countywide conservation easement program. In 2011, CSWCD and the Land Trust for Central North Carolina formalized a long-standing partnership on land protection with a Memorandum of Agreement believed to be the first of its kind in the nation. This responsibility for land conservation is prominent in both the CSWCD's strategic planning objectives and in our FY2012 Plan of Work. Land tenure is a key dimension of sustainability.

Development of this countywide conservation easement initiative followed publication of the report, "An Inventory of the significant Natural Areas of Cabarrus County, North Carolina" in 2002. This report, jointly funded by the county and state and adopted by the Board of Commissioners, identified 13 priority sites of regional or state significance worthy of land protection efforts. In addition to these natural heritage sites, CSWCD is also focusing on preservation of farmland and stream buffers.

CSWCD has held conservation easements since 2007, when we accepted a conservation easement on the county jail campus. Our newest conservation easement, on the Concord Regional Airport property, was recently transferred from the county to CSWCD.

In 2009, NCASWCD published a "Working Lands Preservation Resources Manual" for use by conservation districts in administering local land protection programs. The preface to this manual states, in part, "To maintain a healthy economy and allow room for smart growth, private landowners need as many options as possible to make long-term land management decisions." This manual includes a section on "Stewardship Monitoring and Enforcement" that provides best practices for administering a conservation easement program.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Sheriff's Office - Request to Award Service Weapon to Deputy Daniel Lomax Upon Retirement

BRIEF SUMMARY:

Deputy Daniel Lomax retired on April 30, 2012. Pursuant to N.C General Statute 20-187.2, it is requested that Deputy Lomax's service weapon (Sig Sauer P226, 40 caliber, serial number U684396) be declared surplus and awarded to him for the price of \$1.00.

REQUESTED ACTION:

Motion to declare a service weapon (Sig Sauer P226, 40 caliber, serial number U684396) as surplus property and award it to Deputy Daniel Lomax for the price of \$1.00 upon retirement.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Chief Deputy Paul Hunt, Sheriff's Department

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [Pistol Receipt & Permit](#)
 - [GS 20-187.2](#)
-

Pistol Purchase Permit North Carolina

Permit # 13150

I, D. Brad Riley, Sheriff of Cabarrus County, do hereby certify that I have conducted a criminal background check of the applicant, DANIEL SHANE LOMAX, whose place of residence is 1101 ODELL SCHOOL RD, CONCORD, 28027 in Cabarrus County, North Carolina and have received no information to indicate that it would be a violation of state or federal law for the applicant to purchase, transfer, receive, or possess a handgun. The applicant has further satisfied me as to his, her (or) their good moral character.

Therefore, a license or permit is issued to DANIEL SHANE LOMAX, to purchase one (1) pistol from any person firm or corporation authorized to dispose of the same.

This license or permit expires five years from its date of issuance.

NOTE: ORIGINAL MUST BE TURNED IN TO SELLER AT TIME OF PURCHASE.

This 8 day of May, 2012



Authorized by: SHERIFF D. BRAD RILEY

SEAL

REDIFORM • Carbonless • S1654NCR Duplicate • S1657NCL Triplicate



DATE 5/29/2012 **RECEIPT** 457481
 RECEIVED FROM Nolan Oadd
 ADDRESS Service Weapon Daniel Shane Lomax
 _____ DOLLARS \$ 1.00
 FOR _____

ACCOUNT		HOW PAID	
BEGINNING BALANCE		CASH	1 00
AMOUNT PAID		CHECK	
BALANCE DUE		MONEY ORDER	

BY Jenni J Fox
 ©2001 REDIFORM® S1654NCR

§ 20-187.2. Badges and service side arms of deceased or retiring members of State, city and county law-enforcement agencies; weapons of active members.

(a) Surviving spouses, or in the event such members die unsurvived by a spouse, surviving children of members of North Carolina State, city and county law-enforcement agencies killed in the line of duty or who are members of such agencies at the time of their deaths, and retiring members of such agencies shall receive upon request and at no cost to them, the badge worn or carried by such deceased or retiring member. The governing body of a law-enforcement agency may, in its discretion, also award to a retiring member or surviving relatives as provided herein, upon request, the service side arm of such deceased or retiring members, at a price determined by such governing body, upon securing a permit as required by G.S. 14-402 et seq. or 14-409.1 et seq., or without such permit provided the weapon shall have been rendered incapable of being fired. Governing body shall mean for county and local alcohol beverage control officers, the county or local board of alcoholic control; for all other law-enforcement officers with jurisdiction limited to a municipality or town, the city or town council; for all other law-enforcement officers with countywide jurisdiction, the board of county commissioners; for all State law-enforcement officers, the head of the department.

(b) Active members of North Carolina State law-enforcement agencies, upon change of type of weapons, may purchase the weapon worn or carried by such member at a price which shall be the average yield to the State from the sale of similar weapons during the preceding year. (1971, c. 669; 1973, c. 1424; 1975, c. 44; 1977, c. 548; 1979, c. 882; 1987, c. 122.)



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Solid Waste - Resolution to Adopt the 3-Year Update to the Solid Waste Management Plan

BRIEF SUMMARY:

NC General Statutes require that Cabarrus County develop a Ten Year Solid Waste Management Plan (SWMP) and update the plan every three years. This current update of the SWMP covers the accomplishments that Cabarrus County has made with regards to solid waste reduction goals over the past three years and sets parameters for the future. A public meeting to receive public comment was held on May 15, 2012 at the Center. There were no attendees. Further, Kannapolis, Harrisburg, Mt. Pleasant and Midland have adopted resolutions in support of the plan.

REQUESTED ACTION:

Motion to adopt resolution.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kevin Grant, Sustainability Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [Resolution accepting and endorsing SWMP](#)
 - [Draft Plan](#)
-

**RESOLUTION ACCEPTING AND ENDORSING THE SOLID WASTE
MANAGEMENT PLAN OF 2012 FOR CABARRUS COUNTY**

WHEREAS, it is a priority of this community to protect human health and the environment through safe and effective management of municipal solid waste;

WHEREAS, the reduction of the amount and toxicity of the local waste stream is a goal of this community;

WHEREAS, equitable and efficient delivery of solid waste management services is an essential characteristic of the local solid waste management system;

WHEREAS, it is a goal of the community to maintain and improve its physical appearance and to reduce the adverse effects of illegal disposal and littering;

WHEREAS, Cabarrus County recognizes its role in the encouragement of recycling markets by purchasing recycled products;

WHEREAS, involvement and education of the citizenry is critical to the establishment of an effective local solid waste program;

WHEREAS, the State of North Carolina has placed planning responsibility on local government for the management of solid waste;

WHEREAS, NC General Statute 130A-309.09A(b) requires each unit of local government, either individually or in cooperation with other units of local government, to update the Ten Year Comprehensive Solid Waste Management Plan at least every three years;

WHEREAS, the Cabarrus County Solid Waste Management Department has undertaken and completed a long-range planning effort to evaluate the appropriate technologies and strategies available to manage solid waste effectively;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF CABARRUS COUNTY:

That Cabarrus County's 2012 Ten Year Comprehensive Solid Waste Management Plan is accepted and endorsed and placed on file with Clerk to the Board on this day, _____, 2012.

CABARRUS COUNTY BOARD OF COMMISSIONERS

ATTEST:

BY: _____

Elizabeth F. Poole, Chairman

Clerk to the Board

Cabarrus County

Solid Waste Management Plan Update

for the 10-year period from 2012 - 2022



Developed by Cabarrus County and the following Municipalities:

- ❖ City of Kannapolis
- ❖ Town of Harrisburg
- ❖ Town of Midland
- ❖ Town of Mount Pleasant

June 2012

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- Appendix B – Notice of Opportunity for Public Comment and Meeting**
- Appendix C – Waste Reduction Goal Sheet**
- Appendix D – Planning Element Sheets**
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- Appendix F – Harrisburg Solid Waste Ordinance**

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Section 1 – Local Contacts

Cabarrus County—

Kevin Grant, *Sustainability Manager* kpgrant@cabarruscounty.us 704-920-3209

City of Kannapolis—

Wilmer Melton, *Public Works Director* wmelton@cityofkannapolis.com 704-920-4231

Town of Harrisburg—

Derek Slocum, *Interim Public Works Director* dslocum@harrisburgnc.org 704-455-4758

Town of Midland—

Nancy Boyden, *Town Clerk* nboyden@midlandnc.us 704-888-2223

Town of Mount Pleasant—

Bobby Hartsell, *Public Works Director* mppwdirector@windstream.net 704-436-2353

Section 2 – Public Participation

2. a. Participants

This Plan addresses the waste management planning needs and requirements of Cabarrus County and all 4 municipal governments which include:

- City of Kannapolis
- Town of Harrisburg
- Town of Midland
- Town of Mount Pleasant

The municipal governments participated in the Plan preparation by working individually with the County's Waste Reduction Coordinator to review their solid waste programs, provide updates on previous intended actions, and develop new intended actions. Cabarrus County personnel participated in and oversaw the Plan's development, and recommended the Plan for adoption by the elected officials of each local government.

2. b. Public Input

A draft of the Plan was placed in the County Manager's office and each jurisdictions' government building for public review and comment. The draft Plan was also posted on Cabarrus County's web site. A paid advertising notice of the opportunity to comment on the plan at the public meeting was placed in the Independent Tribune newspaper (see notice in Appendix B).

A public meeting was hosted at the County government building on May 15, 2012 from 5 pm to 7 pm. Additional opportunities for public input in the planning process were provided at each meeting of elected municipal officials when the draft Plan was presented for review and consideration. The draft Plan was adopted by each local government by resolution. Copies of the resolutions are provided in Appendix E.

Section 3 – Waste Characterization

No waste stream characterization studies have ever been conducted for waste generation in Cabarrus County. We have relied on state and national percentages, and studies from similar counties in North Carolina.

3. a. Residential Wastes

Residential wastes represent an estimated 40% of the total wastes generated in Cabarrus County, based on averages from a review of other communities in North Carolina.

Composition data in Table 3-1 are calculated using percentage calculations from Orange County, in their 2010 Study, using 2010-11 Cabarrus County data. This was chosen because it represents discarded residential wastes, after recycling and reduction efforts. U.S. EPA Totals include all MSW, not just discards.

Table 3-1 Residential Waste Generation

Category	Percentage	Tonnage
Organics	37	33,704
Paper	22	20,040
Plastics	18	16,397
Wood	6	5,466
Ferrous Metal	4	3,644
Glass	4	3,644
Other*	9	8,198
Total	100	91,092

* Less than 2% is electronics and special wastes

3. b. Commercial/Industrial/Institutional (CII) Wastes

CII wastes make up an estimated 60% of Cabarrus County’s total waste generation. Characterization estimated percentages are based on those from Mecklenburg County. Table 3-2 shows wastes by category with tonnages expressed based on 2010-11 data.

Table 3-2 Commercial, Industrial and Institutional Waste

Category	Percent	Tonnage
Paper	30	41,401
Organics	31	42,358
Other	13	17,763
Plastic	13	17,763
Metal	8	10,931
Glass	3	4,099
Special	1	1,366
Hazardous	1	956
Total	100	136,639

Table 3-3 Management of Solid Waste Generated in Cabarrus County FY2011

Management Practice and Facility	Location	Tons Processed	% of Category	% of total Waste
MSW Landfill				
BFI-Charlotte Motor Speedway Landfill	Concord, NC	121,499	92.56%	53.35%
BFI-Lake Norman Landfill	Stanley, NC	16	0.01%	0.01%
Chambers Development Landfill	Polkton, NC	1,246	0.95%	0.55%
Rowan County Landfill	Woodleaf, NC	8,505	6.48%	3.73%
Total Tons MSW Landfill		131,266		
C&D Landfill				
Cabarrus County C&D Landfill	Concord, NC	24,325	25.22%	10.68%
Highway 49/Greenway C&D Landfill	Concord, NC	72,137	74.78%	31.68%
Total Tons C&D Landfill		96,462		
Special Wastes Disposal				
3RC	Winston-Salem, NC	2	66.67%	0.00%
NC Dept. of Agriculture PDAP Program	Raleigh, NC	1	33.33%	0.00%
Total Tons Special Waste Disposal		3		
Total Tons Waste Disposed		227,731		
MSW Recycled				
Cabarrus County		3,462	69.97%	1.52%
Harrisburg		646	13.06%	0.28%
Kannapolis		0	0.00%	0.00%
Midland		151	3.05%	0.07%
Mount Pleasant		689	13.92%	0.30%
Total Tons MSW Recycled		4,948		
Yard Waste and Organics Recovery				
Cabarrus County		2,000	17.62%	0.88%
Harrisburg		4,950	43.60%	2.17%
Kannapolis		3,310	29.16%	1.45%
Mount Pleasant		1,092	9.62%	0.48%
Total Tons Yard Waste and Organics Recovery		11,352		
Special Wastes Recovery				
Tires--U.S. Tire Recycling	Concord, NC	2,162	97.00%	0.95%
HHW--3RC	Winston-Salem, NC	14	0.62%	0.01%
Electronics--eCycleSecure	Charlotte, NC	51	2.29%	0.02%
Lamps/Batteries--Cleanlites	Spartanburg, SC	2	0.09%	0.00%
Used Motor Oil--FCC Environmental	Concord, NC	23	1.03%	0.01%
Total Special Waste Recovered		2,229		
Total Waste Recovered		18,529		

Section 4 – Waste Reduction Goal

4. a. Vision

Cabarrus County and its municipal partners continue to support and refine the vision and goals for managing solid waste that were established during the previous Plan Updates. The shared vision for the 2012-2022 planning period remains the same; to support a solid waste management system serving residents, institutions, and businesses that:

- Provides an increasing opportunity for waste and toxics reduction, reuse, and recycling using appropriate incentives, disincentives, and policies to motivate residents, institutions, and businesses;
- Ensures the availability of economical, secure, long-term municipal solid waste (MSW) disposal capacity for that waste which is not yet reduced;
- Offers a convenient system for residents, institutions, and businesses to recycle a wide range of materials including special wastes and yard wastes;
- Communicates easily understood information to all county waste generators on why they should and how they can reduce and recycle waste;
- Provides a plan and adequate facilities for the proper management of disaster debris;
- Is supported by a secure, transparent, and equitable funding system to cover the cost of the current and future solid waste management programs; and
- Realizes increased efficiencies and cost savings through continued inter-governmental partnerships and an appropriate mix of public and private sector services and facilities.

4. b. Waste Generation Rate

Fundamental to obtaining waste reduction goals for solid waste management by the jurisdictions in this plan's area shall be to continue the current programs for each planning element outlined in Section 6 of this plan. According to State Division of Waste Management calculations, these current activities have yielded a per capita generation rate of 1.27 for FY 2011. This is a 46% reduction of the 1.87 rate in 2007-08 from the time of the last three year update, but still 35% higher when compared to the 0.94 rate in the baseline year of 1991-92, and 28% higher than the 2010-11 state average rate of 0.99 tons per capita.

However, historically, the baseline and subsequent generation rates have been calculated incorrectly by including ALL C&D and MSW disposed of in Cabarrus County, including the City of Concord, which is NOT part of our planning area. Since the County and other municipalities cannot control what the City plans, we cannot speak to the achievability of the number calculated in the

Waste Reduction Goal Sheet, found as Appendix C. We do strongly believe that the County and jurisdictions in the plan will be able to meet the goal set hereunder for the wastes that we do control.

An additional difficulty is the state 1991-92 benchmark for waste generation includes not just MSW, but all LANDFILLED wastes, including CII and C&D wastes for which local communities traditionally have had much less influence over the reduction and recovery activities and resultant generation data. Because of the large percentage of the total disposed quantity that comes from C&D and CII sectors, it is impossible to have a significant impact on overall reduction without significant efforts to encourage recovery and reporting of this progress. Inherent difficulties in controlling the activities in these sectors causes the wide swings in annual rates shown above.

C&D wastes are economically and geographically quite cyclical. The disposal rate may be atypically high in counties which may have a burst of growth, skewing the trends of waste reduction in other sectors. As an extreme example of this fact from the last three year update, Cabarrus County reported that in 2005-06 the per capita waste generation rate was 2.89, a 100% increase over the previous year, and a tripling from the baseline of 0.94. This spike is attributable to a one-time local historic event: the razing of the huge Cannon Mills/Pillowtex complex in Kannapolis. While there are waste generation totals for C&D, they are also subject to vagaries of accurately reporting the county of origin, and we cannot show any offsetting reductions for there are no requirements for reporting recovery of C&D wastes. This sector also suffers from a limited private market infrastructure for recycled materials.

Given the intractable nature of these above factors on the ability of local municipalities in the State to measurably reduce waste generation by the State's 1989 goal of 40% per capita by 2001, and because of the dispiriting effect this has on local communities as they conduct their planning, Cabarrus County recommends that going forward, a *additional* benchmark standard be added for analysis--the MSW Waste Diversion Rate; a common planning tool used in most other states. This would look exclusively at MSW disposal and recovery in the sectors over which local governments have the most control, and thus provide better feedback on the measurable progress of program efforts over which most local governments can exert their influence and control.

4. c. Ten-Year Goal

The elements listed below have been proposed to report a **reduction of waste generation by 40%** from the benchmark year by 2022, as calculated in the WASTE REDUCTION GOAL SHEET shown in Appendix C.

The following are summarized **Intended Actions** from Section 6 which will have the greatest potential to meet this recovery goal in Cabarrus County over the next ten years:

- Provide 96-gallon carts to most communities to increase residential recycling capacity, variety, and convenience

- Add yard waste collection for composting to the basic service package for collections in the County's unincorporated area
- Increase compost capacity at the County landfill
- Increase public recycling and food waste collections
- Improve the techniques and increase intensity of education efforts across all waste generation sectors and provide better coordination between local jurisdictions to leverage effectiveness
- Target recovery increases at local businesses and institutions, especially food waste recovery
- Work with CII entities to assess and reduce their waste and to provide reporting of their recovery data; add CESQG eligibility for use of County HHW facility.
- Improve access to C&D recycling to all waste generation sectors and improve reporting
- Sponsor electronics collections and HHW events in partnership with municipalities to add convenience for rural areas
- Partner with businesses and organizations involved in reuse to expand public awareness and support for used products.

Section 5 – Waste Handling Characterization

This section outlines the overall waste flows in the County, from generator type to ultimate disposal. For details on each community's specific programs, see Section 6.

5. a. Municipal Solid Waste

5. a. 1. Residential

Collection—

All local jurisdictions provide residential curbside collection of recyclables and refuse to single family/duplex units. Residents place materials in containers and take to curb on scheduled days. Contracted hauler collects refuse and recyclables at curbside, with the exception of Mount Pleasant, which uses municipal crews for refuse, and a contracted hauler for recyclables. Residents of unincorporated Cabarrus County may choose to either subscribe with the franchised hauler licensed to the County, or can self-haul refuse and recyclables to the Cabarrus County C&D Landfill Convenience Center, and also can self-haul recyclables and household hazardous wastes to the County HHW Facility and Convenience Center and place items into appropriate bins.

Multi-unit dwellers use containers contracted for by owners with private haulers or self-haul to appropriate facilities.

Some municipalities provide yard waste collection:

- Kannapolis provides every-other-week loose leaf collection in season, as well as weekly collections of bagged materials under contract with Waste Management
- Harrisburg provides weekly collections by municipal crews
- Mount Pleasant provides weekly collection as well as loose leaf collection in season with municipal crews.

Residents living in Midland and the unincorporated areas of the County are not provided yard waste collection. They must either self-haul to the County C&D Landfill or apply for a burning permit, if eligible.

Disposal—

Under terms of the County franchise agreement, all municipally-contracted or collected refuse is taken to Republic Services' CMS Landfill in Concord. Multi-unit haulers and self-hauling residents are free to take to facility of their choice; see Table 5-1 for the destinations of waste generated in Cabarrus County

Recycling—

All curbside-collected and County drop off recyclables are currently taken by contracted haulers to SONOCO Recycling's Charlotte Materials Recovery Facility for processing and marketing. Multi-unit private haulers and self-hauling residents are free to take to facility of their choice.

Composting—

All residentially-collected yard wastes are processed by the respective municipalities. Mount Pleasant has a Type 1 processing facility, as does Cabarrus County. Harrisburg uses the Greenway Waste Solutions composting facility in Harrisburg. Self-hauling residents are free to take to facility of their choice.

Household Hazardous Waste (HHW)/Special Wastes—

The County's HHW Facility is open to all County residents to drop off both special wastes daily and HHW on two permitted days; the first Wednesday and third Saturday each month.

5. a. 2. Commercial, Industrial and Institutional (CII)

Most CII generators use private hauler arrangements for their refuse disposal, recycling and composting services. Exceptions are:

- Town of Mount Pleasant provides municipal facilities and small businesses with containers for refuse and recyclables
- Cabarrus County provides recycling collection of mixed paper to Cabarrus County Schools as well as county facilities

Collection—

- Most larger CII generators place refuse into front load dumpsters for private hauler pick up.
- Some larger generators place refuse into compactors on site which are serviced by private haulers (or Cabarrus County for some County facilities).
- Kannapolis City Schools use front load dumpsters for both refuse and single stream recyclables collection provided by through the City of Kannapolis' contract with Waste Management.
- Some larger generators place corrugated cardboard into front load dumpsters for recycling.
- Most ABC-licensed facilities have 96-gallon cart service or other small containers for recycling beverage containers.

- County facilities are served by 96-gallon recycling carts; paper collected by County staff and bottles and cans under franchise agreement terms by Republic Services.
- Municipal facilities recycling collections are done by municipal staffs.
- Some CII generators choose to self-haul recyclables to any of the three County-operated drop-off centers.
- Many CII generators use commercial landscape firms who remove yard trimmings

Disposal—

Private haulers make their own arrangements for disposal locations, although most choose the CMS Landfill due to its proximity in Concord. Table 5-1 shows locations other than CMS Landfill that are recipients of wastes generated by CII generators.

Recycling—

Private Haulers are in most cases are free to choose process facilities. Most use either the Metrolina Recycling Center in Charlotte, owned by Mecklenburg County and operated by FCR; or SONOCO's Charlotte MRF. Materials collected by Waste Management are directed under contract terms with Kannapolis to SONOCO. County and Mount Pleasant-collected recyclables go to SONOCO as well.

Composting—

Private generators and haulers make their own decisions about which facility to use for yard waste processing.

Hazardous Waste/Special Wastes—

CII establishments make their own arrangements for hazardous and special wastes. The County HHW Facility accepts electronics from small business.

5. b. Construction and Demolition Waste

C&D wastes generated in the County, whether by homeowner, contractor, or CII source can go to any licensed C&D disposal or recycling facility. As a practical matter due to limiting hauling distance and cost, most such waste documented goes to either the Cabarrus County C&D Landfill, or Highway 49 C&D Landfill and Recycling Center both located in Concord.

5. b. 1. Residential

Residential generators of C&D wastes must make their own arrangements for removal of C&D wastes. This may include making building contractor responsible, or using bulky waste pick ups with contracted hauler in Harrisburg or by municipal crews in Mount Pleasant. In the rest of the planning area, residents must hire a hauler or self-haul to one of the facilities listed above.

Table 5-1 County Waste Disposal Report By Facility

Facility Type	Facility Name	ID #	Permit #	Tons Received	Tons Transferred
CD LF	Cabarrus County CDLF	P0796	1302-CDLF-2006	24,324.72	
CD LF	Highway 49 C&D Landfill and Recycling (Greenway)	P0946	1306-CDLF-2000	72,136.83	
CD LF	BFI-Lake Norman Landfill	P0865	5504-CDLF-1999	15.91	
MatRe TP	Uwharrie Environmental MRF	P0468	6202MRF-MWP	16.68	11.66
MatRe TP	Boggs Paving Asphalt Shingle Recycling	P1180	9008-TP-2009	846.00	33.48
MSW LF	Chambers Development MSWLF	P0976	0403-MSWLF-2010	1,245.59	
MSW LF	BFI-Charlotte Motor Speedway Landfill V	P0470	1304-MSWLF-1992	121,499.18	
MSW LF	Rowan County Landfill	P0169	8003-MSWLF-1988	8,504.85	
Compost	Greenway Waste Solutions of Harrisburg	P1080	1309-COMPOST	8,918.07	

5. b. 2. CII

CII generators also make their own private arrangements for hauling and disposal and/or recycling of C&D wastes. Container types and sorting requirements are worked out between generator and hauler, based on cost and any recycling requirements the projects may have (e.g. Green Building Council LEED).

5. c. Land Clearing and Inert Debris

LCID is handled for both Residential and CII generators through private haulers and taken to disposal facilities of their choosing. Cabarrus County has two LCID permitted facilities: Cabarrus LCID Landfill and Tarheel Bark Processing.

5. d. White Goods

5. d. 1. Residential

Collection—

White goods generated in County households are generally handled by contracted or municipal waste haulers as follows:

- *City of Kannapolis—*
Residents place items out at curbside for city contractor Waste Management to pick up.
- *Town of Harrisburg—*
Residents call to request pick up, which is done by municipal crews.
- *Town of Midland—*
Residents contact contracted hauler or other private hauler. Contracted hauler charges \$35 for the first item and \$15 for each subsequent item. Town also does bi-annual collections events where residents can bring white and brown goods.
- *Town of Mount Pleasant—*
Residents place up to 3 items weekly at curb and can request a pick-up, or municipal crews pick up on sight.

- *Unincorporated Cabarrus County—*
If a subscriber to current franchise hauler, Republic Services, resident calls to arrange pick up. There is an additional charge of \$15 added to their invoice for each item.
- *All Jurisdictions—*
Residents may always choose to self-haul to either the County's Landfill or HHW Facility's Convenience Centers at no charge.

Scavenging for scrap metal, including white goods has been an increasing phenomenon since the last Solid Waste Management Plan Update. Often haulers will report that the item which a customer called in is not there when the crew arrives. Cabarrus County has seen a 50% reduction in White Goods delivered since the last reporting year of the previous Plan update.

Disposal—

Most residentially-generated white goods are delivered by public and private haulers to either the County's Landfill or HHW locations. White goods deposited at the Landfill are hauled to a white goods management area at the HHW Facility where they are staged until pick up by contracted scrap metal broker. Cabarrus County has a current contract with State Line Scrap Metal in Gastonia, which expires 9/2013. State Line provides all refrigerant removal services.

The exception to using the County white goods facility is the Town of Harrisburg, who stages and delivers white goods to Foils, Inc. in Concord that also provides the refrigerant removal service.

5. d. 2. CII

CII generators all make arrangements with private haulers to collect and dispose of white goods, or they self-haul to various scrap metal dealers or to one of the two County locations.

5. e. Scrap Tires

5. e. 1. Residential

Collection—

When residents need tires replaced on a passenger vehicle, the tires replaced are usually handled by retailers who assess a disposal fee.

For those tires not accepted at retail, Cabarrus County accepts up to 5 passenger vehicle tires per day at its two convenience centers at no charge to residents.

No municipality provides pick up service for tires.

Disposal—

Tires accepted by retailers are hauled to recyclers of their choosing.

All tires accepted by Cabarrus County are sent under contract to U. S. Tire Recycling in Concord.

5. e. 2. CII

Generators in this sector make their own arrangements with private haulers or may self-haul to a tire processor.

5. f. Electronics

5. f. 1. Residential

Collection—

No municipality in this plan collects electronics at curbside. All residents are directed to self-haul to one of the two County Convenience Centers, a City of Kannapolis Drop-Off facility, or to any number of private retailer-based locations, non-profit agencies, or mail back programs.

Disposal—

Electronics collected by the County and Kannapolis are picked up by contractor eCycleSecure in Charlotte. Private collection operators make their own market arrangements.

5. f. 2. CII

Most CII generators make their own arrangements for collection with a private processor. Small businesses may deliver electronics to the County HHW Facility location.

Section 6 – Assessment and Actions

6. a. Reduction at the Source

All local governments offer varying levels of support of public education and outreach activities that deal with source reduction in all sectors.

6. a. 1. Residential

Current:

Cabarrus County is the primary provider of source reduction promotion and programs for residents. This includes providing information on their web site, as well as several educational, public outreach, and other programs to help reduce the amount of waste generated and landfilled. These include:

- The quarterly newsletter "Resource Roundup" which provides tips and information about specific source reduction opportunities such as junk mail reduction, etc.;
- Educational events organized throughout the year, including celebrations of Earth Day, Cabarrus County Fair, and other community events that promote reduction and recycling.

Other source reduction programs offered include programs on grasscycling, backyard composting, xeriscaping, and alternatives to household toxics.

The City of Kannapolis provides programming on various topics at their annual Kannapolis Cares Day, and uses a blog on the city website. The Town of Midland has source reduction information on its web page and in a column in its quarterly newsletter.

Intended Actions:

Cabarrus County

- *Continue to provide waste reduction information on many channels, including community TV, web, and social media*
- *Include source reduction in programs offered to community organizations, and at community events throughout the year*

Midland

- *Increase information on town website*

Mount Pleasant

- *Coordinate with County to increase information to residents*

6. a. 2. Commercial, Institutional, Industrial (CII)**Current:**

All jurisdictions have taken steps to reduce in-house facilities waste generation through increased use of electronic communications and other means. Only Cabarrus County provides waste reduction technical assistance to schools and other CII generators in the county plan area.

Intended Actions:*Cabarrus County*

- *Expand work with local businesses and industries to further their waste reduction efforts*
- *Incorporate source reduction into programs offered at schools and coordinate with district to encourage more student involvement*

6. b. Collection**6. b. 1. Residential**

Cabarrus County operates under a franchise agreement with Republic Services for all residents in the unincorporated county that subscribe for residential refuse collection. The franchise agreement expires on December 2012. Discussions are on-going at this writing on the merits of renewing the franchise or going out to bid for a new five year contract. Alternatively, containers for municipal solid waste (MSW) disposal are provided for self-haul at the County's convenience center located at the County-operated C&D landfill site.

Collection frequencies, providers, and methods vary among the municipal jurisdictions, but there are some similarities. Republic Services, in addition to being under contract with the County also serves Midland and Harrisburg for solid waste collection. Midland is finalizing a bid process at this time to choose a collector for the next five years. Harrisburg will be going out to bid some time later this year, as their contract expires July 2013.

The Town of Mount Pleasant uses its own fleet of vehicles and personnel to collect solid waste. The City of Kannapolis is under contract with Waste Management for weekly solid waste collection.

Bulky waste collection is offered in unincorporated Cabarrus County and all municipalities except Midland on a weekly or by-request basis at no cost to the residents, and residents can still self-haul bulky waste to the landfill convenience center for a fee. The definition and quantities of bulky waste vary by municipal contract. Midland has community collection days for bulky wastes twice each year.

Intended Actions:

Cabarrus County

- *Establish new franchise for collection service for residents in unincorporated area of county*

Harrisburg

- *Establish new collection contract for residential service*

Midland

- *Establish new collection contract for residential service*
- *Evaluate possibility of adding bulky waste pick up*

6. b. 2. Commercial, Institutional, Industrial (CII)

Current:

The majority of CII generated solid waste is collected by private haulers on the open market. The exception: the Town of Mount Pleasant provides cart service to small businesses/apartments.

Intended Actions:

No change is expected in the arrangement of CII collection.

6. c. Recycling and Reuse

6. c. 1. Residential

Current:

The Cabarrus County recycling program consists of curbside recycling for single-family/duplex residents in incorporated and unincorporated areas and three recycling drop-off centers throughout the county for apartment dwellers and those choosing not to subscribe for service. All Cabarrus County jurisdictions provide curbside collection of residential recyclables using a private contractor, with the exception of Mount Pleasant, which also collects from multi-family buildings. As noted in 6. b. 1., Collection above, residents of unincorporated Cabarrus County may subscribe with Republic services for waste management under franchise arrangement, which is under review at this writing.

All eligible residents, with the exception of those in Kannapolis, are issued an 18-gallon bin. The City of Kannapolis has a curbside recycling program using 96-gallon carts provided under contract with Waste Management. This program was implemented July, 2011 for a five year term.

Traditional household recyclables are collected at curbside on a weekly, single-stream basis by all jurisdictions except Kannapolis whose residents have an every-other-week schedule.

Items Collected:

All curbside and drop off programs collect:

- glass containers
- steel and aluminum cans
- all plastic bottles
- mixed residential paper (newspaper, magazines, catalogs, phone books, junk mail, office paper)
- cardboard

The Town of Midland also accepts the following in their curbside program:

- aerosol cans
- bulky rigid plastics

In addition to all the above, the City of Kannapolis accepts these additional items at the curb:

- spiral (paper-metal) cans
- milk cartons/juice boxes

Alternatively, residents can drop-off recyclables at County-operated Convenience Centers and one Drop-Off Recycling Station.

The County-operated convenience center at the Cabarrus County C&D Landfill is open to the public Monday through Friday 8:00 a.m. to 5:00 p.m. and Saturday 8:00 a.m. to 2:00 p.m. The HHW Facility convenience center, located in Concord, accepts non-hazardous recyclable material every weekday from 8:00 a.m. to 5:00 p.m, as well as during the third Saturday HHW collection event.

In addition to the traditional recyclables shown above, these convenience centers also accept scrap metal, white goods, tires, used cooking oil, motor oil and filters, antifreeze, batteries, and electronics, printer cartridges, and undeveloped photographic film. Yard waste is accepted only at the Landfill center.

The County also operates a drop-off recycling center in Kannapolis, in the Bi-Lo shopping center, which is open 24/7 and accepts only the common recyclables listed above for all curbside programs.

A latex paint swap shop is in use at the HHW facility that distributes reused paints to county residents and organizations.

The Town of Mount Pleasant also offers a corrugated cardboard recycling drop-off station for residential and business use.

Cabarrus County Parks has implemented a program to provide public space recycling of bottles and cans at each of the three County parks. Cabarrus County also has public recycling containers in the Governmental Center and Library entrances, and offers recycling at the County Fair and other public events.

Intended Actions:

Cabarrus County

- *Increase recovery through 96-gallon cart service accepting more item types*
- *Enhance recovery of container recycling at County Fair*
- *Coordinate with municipalities to increase recycling recovery at community events*

- *Coordinate partnerships with reuse businesses and organizations in the County and to spread public awareness and acceptance of used products.*

Harrisburg

- *Investigate recycling collection program in town parks*

Midland

- *Increase recovery through 96-gallon cart service accepting more item types*
- *Add public recycling to the Thread Trail once developed*

6. c. 2. CII Recycling and Reuse Programs

Current:

CII establishments may participate in recycling by contracting with a private hauler. Collection services for conventional recyclables are relatively available for both large and small establishments. Cabarrus County's three multi-material recycling drop-off facilities accept several types of materials from businesses, including cardboard, computers, electronics, and scrap metal.

Cabarrus County offers technical assistance to CII establishments in the following ways:

- Identify recycling haulers
- Provide recommendations on self-waste assessments
- Assist with the design of a collection system
- Encourage voluntary reporting of recovery data

The Town of Mount Pleasant also allows businesses to use its curbside recycling program and sponsors a community-accessible corrugated cardboard drop off station open to residents and businesses.

Cabarrus County and Kannapolis, in partnership with the City of Concord, are providing recycling for mixed paper and rigid containers in each school in the Cabarrus County and Kannapolis City School Districts, as well as the two campuses of the Rowan Cabarrus Community College (RCCC) located in the County. Each K-12 classroom has been provided one recycling container. In addition, roll out carts have also been distributed. City and County rear-loading

compactor trucks collect from each Cabarrus County school and RCCC, while Kannapolis uses curbside contractor Waste Management to provide its collection in the Kannapolis City district.

All jurisdictions provide in-house recycling programs. The County operates an internal electronics, print cartridge, and office paper collection program. The County rear-loading truck is used for mixed paper collections and Republic Services provides collection of commingled bottles and cans under the County's franchise agreement. Traditional recyclables such as glass, plastic, and aluminum and steel cans are collected from all County offices on a weekly basis. Furthermore, the County has a departmental surplus supply online swap shop.

North Carolina House Bill (HB) 1518, requires establishments with Alcoholic Beverage Control (ABC) permits to separate, store, and recycle all recyclable beverage containers. The County has provided technical assistance in collection systems and help in finding private collectors and provision of drop-off opportunities.

Surplus supplies not used in County operations are provided to local non-profit agencies in periodic give-away events.

Intended Actions:

Cabarrus County

- *Improve recovery from schools by adding materials from food preparation areas*
- *Reach out to local institutions and businesses to offer waste assessment services*
- *Explore adding CESQG generator access to HHW facility*

Harrisburg

- *Improve in-house office paper recycling performance*

6. c. 3. C&D Recycling

Current:

The County is examining the feasibility of recycling C&D wastes disposed at their landfill. County works with C&D producing companies to recycle and reuse materials

Intended Actions:

Cabarrus County

- *Encourage voluntary reporting of private recycling efforts*

6. d. Composting and Mulching

Current:

Three municipalities collect yard waste. Cabarrus County accepts yard waste at the landfill but does not currently offer curbside pick-up.

- The Town of Harrisburg collects loose leaves, grass clippings, and limbs on a weekly basis. Residents that have yard waste exceeding a full truckload (16'x6'x4') are charged \$100. The yard waste collected by the Town is processed at the Greenways Reprocessing Center in Harrisburg.
- The City of Kannapolis is under contract with Waste Management to provide yard waste collection services. Loose leaves, limbs, and bagged yard waste is collected in season beginning mid-October and ending late winter on a bi-weekly basis. Yard waste is picked-up on a weekly basis during non-leaf season. Yard waste collected by the City is processed at a City-owned collection site. Compost generated from the yard waste is given away annually at no cost to residents. Approximately 3,500 tons of compost is given away by the City of Kannapolis on a yearly basis while some of the compost is used for internal landscaping projects.
- The Town of Mount Pleasant collects yard waste such as limbs and grass clippings on a weekly basis. In addition, during the non-leaf collection period the town will pickup leaves placed in transparent bags. Loose leaves are collected during leaf season beginning on October 1. Residents are notified by public notice on water bills when the loose leaf season ends. A majority of the yard waste collected goes to a Town-run, Type 1 facility where it is composted and used for internal landscaping projects.
- The County accepts yard waste from residents at the County landfill and charges fees based on the volume disposed. In addition, residents are allowed to drop-off Christmas trees for recycling beginning December 26 until the end of January at no cost. All materials are processed on site at the landfill location. The County also offers composting programs to schools, community organizations, and at community events throughout the year. In FY 2011, the County distributed 65 bins for composting.
- The Town of Midland does not offer curbside yard waste collection. However, burn permits are made available to residents.

There are currently two permitted LCID facilities in Cabarrus County that accept yard waste. These include the Cabarrus LCID landfill and the Tar Heel Organic Reprocessing Facility located in Harrisburg. The yard waste is ground and resold as mulch.

Fats, oils, and greases (FOG) are a component of food waste that, when improperly disposed down drains clog sewer lines and cause backups. Both the HHW facility and County Landfill accept yellow grease (cooking oil) for recycling.

Intended Actions:

Cabarrus County

- *Include yard trash collection and composting in next collection Franchise for residents in the unincorporated areas of the County*
- *Continue to coordinate education with municipalities on FOG and to encourage collection at HHW and Landfill convenience centers*
- *Promote food waste collection in CII sector and public locations such at the County Fair and other public events*

Town of Midland

- *Investigate possible yard trash collection program*

6. e. Incineration with Energy Recovery

Current:

Waste incineration is not practiced in Cabarrus County, nor does any municipality utilize such a facility for disposal. Current estimates for development times are in the range of five to seven years – and potentially greater; because of the potentially long lead time associated with identifying a sufficient waste stream, siting, designing, permitting, negotiating an energy contract, procurement, financing, constructing, and startup testing of a waste-to-energy (WTE) facility, this option is the most expensive of the disposal technologies. They can be so costly to host communities that nationally they have forced some municipalities into bankruptcy.

Intended Actions:

Because of the lead time required for such a facility, Cabarrus County does not plan to consider incineration with energy recovery during the next three years.

6. f. Incineration without Energy Recovery

Current:

Cabarrus County does operate an incineration unit without energy recover at its Animal Control facility for disposal of euthanized stray animals. It also has been used by law enforcement for drug destruction.

Intended Actions:

Due to the problems and concerns outlined above, there are no current intended actions established by the jurisdictions of Cabarrus County related to incineration

6. g. Transfer

Current:

There are no transfer stations in Cabarrus County, and all county-generated wastes are directed to Republic's CMS Landfill in Concord under terms of the Franchise Agreement. Private hauling firms contracted by CII waste generators haul a small amount of waste outside of the County, although most is disposed at the CMS landfill.

Most recyclables are also transferred out of the county for processing.

It is anticipated that the amount of waste transferred out of the County for disposal will remain low for the next several years based on recent trends. Recyclable amounts are expected to increase, as no processing facility is anticipated in Cabarrus County.

Intended Actions:

Cabarrus County

- *In cooperation with municipalities, evaluate the need for a transfer station based on waste flow and utilization of potential alternative waste management sites*

6. h. Disposal

As of January 2012, there were ten permitted and active disposal facilities in Cabarrus County including one MSW landfill, two C&D landfills, two LCID facilities, two yard waste processing facilities, a medical waste disposal facility, and one tire facility and the County's HHW facility. Table 5-1 lists these disposal facilities. See Appendix A for a map of the locations.

6. h. 1. MSW Disposal

Current:

Under a County Franchise Agreement, final disposal for MSW from the residential sources of the municipalities, unincorporated areas, and the convenience center is at Republic's Charlotte Motor Speedway landfill (CMS) in Concord. While current discussions on a new Franchise Agreement are taking place, it is anticipated that MSW will likely continue to be disposed at the CMS landfill through the next Solid Waste Management Plan Update. Based on the average tons of MSW disposed per year, the CMS landfill currently has approximately 19 years of capacity remaining as of FY 2011.

Intended Actions:*Cabarrus County*

- *Negotiate a new franchise agreement with Republic Services for use of the CMS landfill*

6. h. 2. C&D Disposal

Current:

There are currently two permitted and active C&D landfills in Cabarrus County: Highway 49 C&D Landfill and Recycling and the Cabarrus County C&D landfill. Cabarrus County is weighing whether to make another expansion or to close its facility. At the current rates of disposal, the facility will reach capacity mid to late 2013.

Intended Actions:*Cabarrus County:*

- *Evaluate expansion or closure of the County's C&D Landfill*

6. h. 3. Land Clearing and Inert Debris Disposal

Current:

North Carolina solid waste regulations preclude disposal of land clearing and inert debris (LCID), including yard waste, in sanitary landfills. Management and disposal options for LCID include processing at compost/yard waste facilities or placement in LCID or C&D landfills. There are currently two permitted and active LCID facilities in Cabarrus County.

As shown in Table 3-3, the municipalities reported collection of 11,352 tons of yard waste in FY 2011.

In accordance with the County Emergency Operations Plan, the County C&D landfill facility will accept and process disaster related debris in the event of a disaster. Inflow of disaster related debris will not impinge on normal day to day disposal activities.

Intended actions:

Cabarrus County

- *Work with municipalities to standardize volume-to-weight conversion methodology for yard waste reporting*

6. i. Education

The Cabarrus County jurisdictions have long understood the importance and impact of solid waste-related education and outreach activities. Recycling, in particular, requires frequent, clear, and concise instructions to effect long-term participation and build familiarity with the ever increasing types of recyclable materials.

6. i. 1. Education for Residents

Current:

All Cabarrus County jurisdictions use their web sites to convey information regarding basic solid waste services including pickup schedules, procedures, acceptable materials, special waste pickups, fees, and contact information. Furthermore, all municipal jurisdictions have established links to Cabarrus County's web site as a means of providing a consistent and clear message for disposal, source reduction, recycling and toxic reductions opportunities available to all citizens of the County.

In addition are the following education efforts by jurisdiction:

Cabarrus County—

- Print brochures and recycling guides showing facility locations and acceptable material lists

- *Resource Roundup*, the quarterly newsletter developed by the County on waste reduction and recycling, is available to residents electronically by subscription through the County web site, as well as convenience centers, County governmental center, libraries, and some local businesses.
- The County routinely provides information for residents on the local government public access television channel.
- Special events such as the County Fair and Viva Verde Earth Fest provide an additional platform for the distribution of educational information on waste reduction and recycling. Surveys are utilized at special events on HHW collection days to gauge community effectiveness and participation.
- Educational information on recycling is provided through school and organizational presentations. County staff is available to speak to schools, civic groups, neighborhood associations about solid waste and recycling issues.
- Staff members welcome the opportunity to participate in school science fairs, career days, and other events. In addition, they advise Girl and Boy Scouts working on environmental badges and projects.

City of Kannapolis—

- Provides residents with waste reduction and recycling information through the distribution of pamphlets, newspaper articles, mass mailings, and utility bills.
- The City has a Community Outreach Coordinator who speaks at community meetings and other events upon request. In addition, an Environmental Stewardship Committee was established in the spring of 2008 to assist with curbside recycling and other environmental issues.

Town of Harrisburg—

- Provides recycling information to residents on their water utility bill.
- Provides new resident packet of information on recycling.

Town of Midland—

- Produces a quarterly newsletter that provides residents information on refuse collection and recycling.

- Town holds a Festival on the 1st weekend of October with waste awareness displays

Town of Mount Pleasant—

- Provides pamphlets to residents that are available at Town Hall.
- Provides a feedback sheet to residents placing unacceptable materials in recycling bins.

Intended Actions:

Cabarrus County

- *Develop education and promotion campaign for proposed 96-gallon cart recycling for unincorporated County*
- *Increase coordination with municipalities, including City of Concord, in cross promotion of recycling using many channels of information*

City of Kannapolis

- *Evaluation of underperforming neighborhoods to target education efforts*

Town of Midland

- *Develop information on recycling program for new resident packet*
- *Develop education and promotion campaign for proposed 96-gallon cart recycling*
- *New contractor will be asked to provide support resources for schools and public events*

6. i. 2. Education for CII Establishments

Current:

As discussed above, Cabarrus County offers free technical assistance on waste assessments and assistance in establishing recycling programs for businesses. The County also provides

information specifically tailored to businesses on its web site and in publications on such topics as oil filter and ABC container recycling.

Intended Actions:

Cabarrus County:

- *Target efforts as a result of Waste Assessments performed*

6. i. 3. Education for Schools

Current:

The County Waste Reduction Coordinator visits local schools during the year to provide presentations on recycling and waste reduction.

Kannapolis provides support for can recycling contest in Kannapolis City Schools.

Intended Actions:

Cabarrus County:

- *Work with school administration to develop strategies to enhance faculty and student participation*

6. j. Management of Special Wastes

6. j. 1. Scrap Tires

Current:

Cabarrus County accepts waste passenger vehicle tires from County residents at the Landfill and HHW locations. There is no fee for tire disposal; however, residents are limited to 5 tires per visit. A private company, US Tire Recycling in Concord removes, transports, and disposes of the tires collected at the landfill. CII generators can deliver waste tires directly to US Tire. During FY 2011, 2162 tons of tires were collected.

Intended Actions:

There are no intended actions for scrap tire management.

6. j. 2. White Goods

Current:

White goods are collected at drop-off by the public at the HHW facility and at the Landfill locations during all open hours. White goods delivered to the Landfill are consolidated at the HHW facility for pick up by contracted vendor; currently State Line Scrap Metal. State Line personnel provide refrigerant removal and recycling service on these items.

All of Cabarrus County's municipalities offer white goods collection either directly or through their contracted hauler. Three provide this service on a by-request basis while the City of Kannapolis offers this service weekly.

In October, 2011, the Town of Harrisburg began their own white goods and scrap metal management. Metals are sold to Foils, Inc. in Concord and they are responsible for Refrigerant removal.

During FY 2011, Cabarrus County was able to recover 215 tons of white goods and scrap metal that were brought to its multi-material recycling facilities by the jurisdictions, their contract haulers, and others. This is almost a 50% reduction from the last Update where in FY 2008 512 were collected. The economy that has driven people to steal air conditioning condensers and strip wiring from homes is in large part responsible for this decrease. The trend is for this volume to continue to decrease as more individuals and scavengers market metal directly.

Intended Actions:

Cabarrus County

- *Evaluate adding value to diminishing volumes by sorting more valuable alloys*

Harrisburg

- *Continue to market on their own*

6. j. 3. Electronics Management Plan

Current:

Cabarrus County accepts electronics free of charge from residents at the HHW and Landfill Convenience Centers. The county has partnered with the City of Kannapolis on a collection site at their Public Works Operations Center at 1401 Bethpage Road. All electronic devices are accepted for reuse or recycling, including: computer systems, televisions, audio equipment, telephones, video equipment, and any other, non-radioactive, electronic device. Also accepted are digital and analog recording media.

Collection events will be scheduled to supplement the above-addressed Convenience Centers for the spike in demand for recycling service.

Public Awareness and Education

A multi-faceted and multi-jurisdictional public awareness program is coordinated with the municipalities in the County. This includes, but is not limited to:

- Internet-based information, including placing information on local government web pages, direct e-mail, social networking sites, and referrals to other community-based and commercial reuse, recycling web-based sites and resources
- Direct mailings in utility bills and municipality newsletters.
- Use of local government cable TV
- Community organization and public school presentations
- Releases sent to local media
- Public Information phone numbers
- Information provided at recycling convenience centers
- Partnerships with retail and non-profit entities to reciprocally share information and to make referrals

Collection Reports

Tracking of and reporting on tonnages collected of televisions, computer equipment, and other electronic devices will be required of the selected vendor which will provide the processing and marketing of collected electronics.

Interactions with Other Units of Local Government

The County will work with the municipalities in promoting the ban and the available reuse and recycling options. The County will also partner with each community to help coordinate collection opportunities for their residents.

Accounting for State Funds

Cabarrus County has established a separate account for deposit and expenditure of all state funds received pursuant to Session Law 2010-67, and will comply with all generally accepted accounting principles.

Intended Actions:

Cabarrus County

- Partner with Towns of Midland and Mount Pleasant on electronics collection events
- Add covered storage capacity at HHW Facility and provide weather-tolerant containers for each collection site

6. j. 4. Abandoned Manufactured Homes

Cabarrus County has considered and decided against a program, because it has determined that abandoned manufactured homes are not currently a significant threat to public health and the environment in the County. Midland's housing code requires maintenance of manufactured homes to prevent abandonment.

The County will continue to monitor the situation and if conditions warrant, will develop a written plan and included it in the next Solid Waste Management Plan Update.

6. j. 5. Household Hazardous Waste

Current:

The County operates a permanent HHW facility, which is located at 246 General Services Drive in Concord and is permitted to accept HHW materials from residents twice per month: on the first Wednesday from 8:00 am to 4:00 pm and the third Saturday from 8:00am to 1:00pm.

Private waste disposal firms remove and treat all but pesticides, which are handled by the NC Department of Agriculture's Pesticide Disposal Assistance Program.

During FY 2011, Cabarrus County collected approximately 32 tons of HHW. Materials accepted include: pesticides, herbicides, batteries, degreasers, fluorescent bulbs, paints, solvents, mercury thermometers, and others.

Intended Actions:

Cabarrus County and Kannapolis:

- *Evaluate an annual HHW collection event in Kannapolis*

6. j. 6. Oil Filters/ Used Motor Oil/Antifreeze

Current:

Used motor oil, filters, and antifreeze are accepted at the HHW facility and Landfill Convenience Centers during regular hours. Private firms remove and recycle of the used oil, filters, and antifreeze. Residents can also take these items to a number of retail and service locations.

Intended Actions:

Cabarrus County:

- *Continue to work with local auto parts retailers to cross promote collection*

6. j. 7. Fluorescent Lamps

Current:

Residential fluorescent lamp recycling is provided by Cabarrus County. Compact Fluorescent Lamps (CFLs) are accepted at most county office buildings for recycling during regular business hours. CFLs and fluorescent tubes are accepted at the County HHW Facility on HHW collection event days.

CII entities are provided references to local recyclers and mail back programs.

All jurisdictions comply with state law requirements for in-house facility fluorescent lamp and mercury thermostat management.

Intended Actions:

No further actions are anticipated during this planning period.

6. k. Prevention of Illegal Disposal and Management of Litter

Current:

Curbside solid waste services are available to nearly all Cabarrus County's residents. The remaining residents have access to the various drop-off centers for refuse, recyclables, and special wastes. Together, the curbside and drop-off opportunities help reduce the amount of illegal dumping and littering in the County.

Unfortunately, litter and illegal dumping still occurs and in response, the local jurisdictions have taken actions to better understand and prevent these activities from recurring and have initiated efforts to clean-up after they occur. Some of the current programs addressing litter and illegal dumping include:

- Municipal Adopt-A-Street (Kannapolis)
- Municipal Adopt-A-Stream (Kannapolis)
- NC DOT Adopt-A-Highway
- NC DOT Litter Sweep
- NC DOC Inmate Crews
- NC DOT Maintenance Crews
- NC DOT Tarp Day

The County and jurisdictions consider illegal disposal a minor problem and use the Sheriff's Department to investigate complaints with the exception of the City of Kannapolis. The City of Kannapolis has a moderate problem with illegal disposal and uses City personnel to investigate complaints. Civil penalties and corrective measures are implemented as necessary to discourage illegal disposal.

Intended Actions:

Cabarrus County:

- *Monitor litter problem for possible future remediation plans*

6. I. Purchase of Recycled Materials and Products Manufactured with Recycled Materials

Current:

The County encourages their governmental departments to purchase recycled products and has established policies in place which set “buy-recycled” requirements. This is done largely through limiting the choices of office supplies which can be ordered through its contracted vendor to those which have recycled content. None of the municipalities has a formal buy recycled policy.

Intended Actions:

Midland

- *Is evaluating such a policy*

Section 7 – Solid Waste Management Cost

7.a. Waste Management Costs

Table 7-1 summarizes the data from 2010-11 Solid Waste and Materials Management Annual Reports from the respective jurisdictions. Each municipality has developed its costs assumptions independently, thus no standardized interpretation or methodology unifies these aggregate cost totals.

This table does not include any totals from the private subscriptions from the franchise service provided approximately 14,000 households with subscription contracts in unincorporated Cabarrus County, nor any CII generation costs.

Table 7-1 Cabarrus County Solid Waste Management Costs

	# of Households served	Tons Collected	Collection Cost***	Disposal Cost (tipping fees paid)****	Total Cost including overhead	Calculated Cost Per Ton Managed
Municipal Solid Waste*	37,005	36,353	\$1,626,103	\$ 668,508	\$5,996,663	\$164.96
Recycling Program**	37,005	4,317	\$53,946	0	\$911,856	\$221.22
Yard Waste Program	43,101	8,321		\$730,297	\$1,682,981	\$202.26
Calculated Totals:		48,991			\$8,591,500	\$175.37

*for materials collected and sent for eventual disposal in a Municipal Solid Waste Landfill

**for entire range of waste reduction and recycling programs operated including those services offered to commercial and industrial generators

***Collection costs were not reported by all jurisdictions; they have been included in total cost

****Disposal costs not reported by all jurisdictions; they have been included in total cost

Intended Action:

- All jurisdictions will meet to discuss standardization of full cost accounting process

7.b. Financing Methods by Jurisdiction

Cabarrus County

- ✓ Property Taxes/General Fund
- ✓ Tipping Fees
- ✓ Volume/Weight-Based Fee
- ✓ Sale of Recyclables
- ✓ Grants
- ✓ Tire Tax
- ✓ White Goods Tax
- ✓ Disposal Tax
- ✓ Electronics Management Fund

City of Kannapolis

- ✓ Property Taxes/General Fund

Town of Harrisburg

- ✓ Property Taxes/General Fund

Town of Midland

- ✓ Property Taxes/General Fund

Town of Mount Pleasant

- ✓ Property Taxes/General Fund
- ✓ Volume/Weight-Based fee

Section 8 – Emergency/Disaster Debris Management and Animal Mortality

Cabarrus County is finalizing its first Emergency Operations Plan, which includes Disaster Debris Management and Animal Mortality plans. This document is not expected to be finalized before this Solid Waste Management Plan Update is due, so we have listed below the sites which were approved at the time of the last Update.

The municipalities in the County either self-perform or contract for debris removal. As part of the disaster management plan, in the event of a disaster situation, the County Solid Waste Department would coordinate disposal services. Public information notices would be sent via media outlets to inform citizens of proper disposal methods.

These are the currently-approved sites for Debris Management

- Propst Farm – Concord Farms Rd (N 35.38688 W 80.65852)
- Cabarrus County C&D Landfill – 4441 Irish Potato Rd.
- BFI Speedway Landfill – 5105 Morehead Rd., Concord
- Alford M. Brown Operating Center, 850 Warren Coleman Blvd, Concord

Intended Action:

Cabarrus County

- *Complete Disaster Debris Management component of Emergency Operations Plan, include HHW and Special Waste recovery, and post to web site*

Section 9 – Resolutions

Resolutions from the jurisdictions are attached as Appendix E.

Section 10 – Ordinances

Cabarrus County—

<http://infohouse.p2ric.org/ref/11/10631.pdf> (original, signed copy) or

<http://library.municode.com/index.aspx?clientId=12658>

City of Kannapolis—

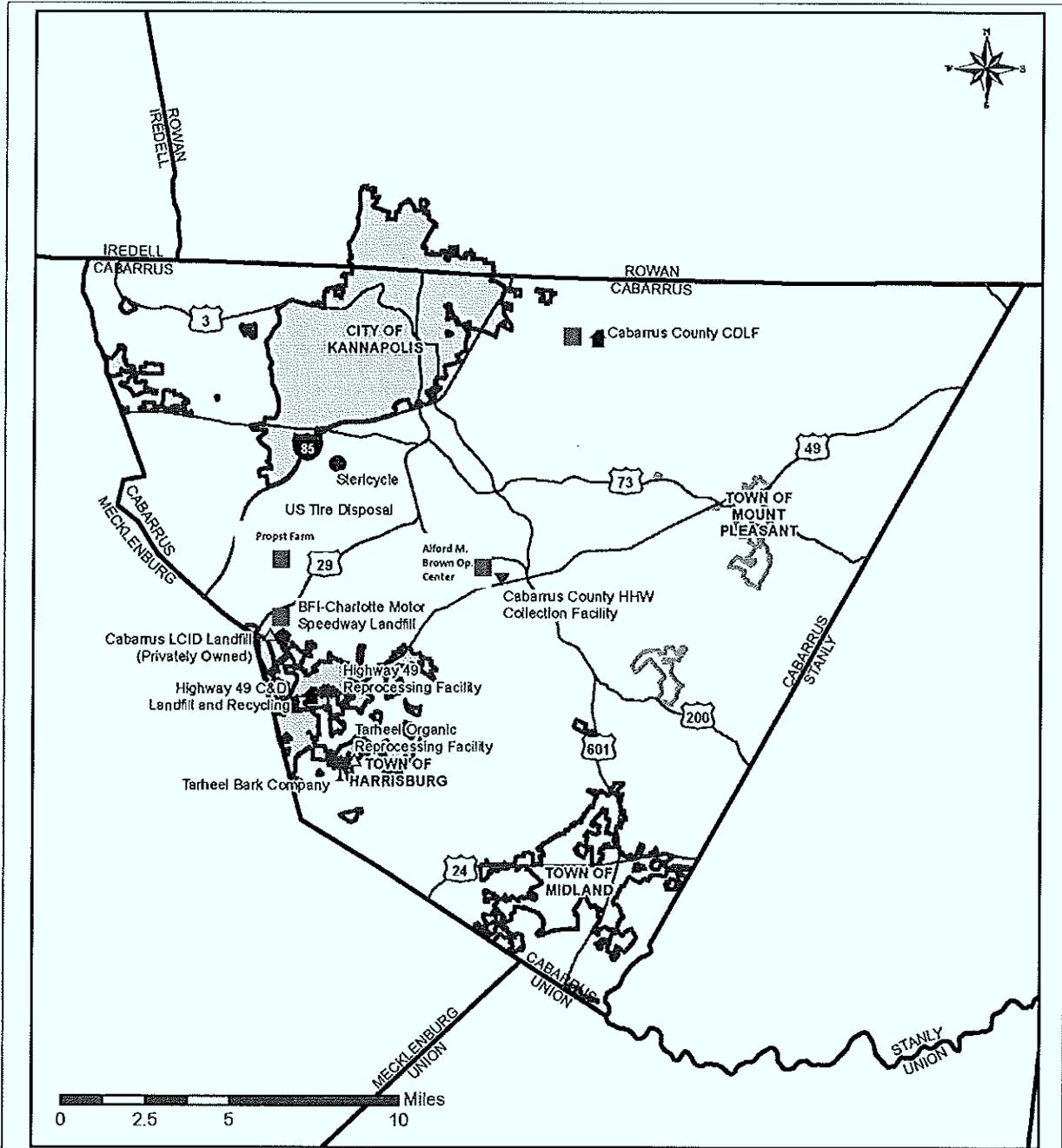
<http://library.municode.com/index.aspx?clientId=10086> and

<http://www.cityofkannapolis.com/wp-content/uploads/2012/03/UDO-Article-11.pdf>

Town of Harrisburg—

See Appendix F

Appendix A



Legend

Disposal Facilities

- C&D Landfill
- ▼ Household Hazardous Waste
- △ LCID Landfill
- ◆ MSW Landfill
- ▣ TDDS Site

- Medical
- ⊗ Tire
- 🌳 Yard Waste
- Road

Incorporated Area

- ▨ CITY OF KANNAPOLIS
- ▨ TOWN OF HARRISBURG
- ▨ TOWN OF MIDLAND
- ▨ TOWN OF MOUNT PLEASANT

Figure 3-1
Waste Disposal Sites
Cabarrus County, NC

Appendix B

Appendix B will be a copy of the paid ad to be placed in the Independent Tribune for the Public Meeting to be held 5/15/12 at the Cabarrus County Governmental Center.

Appendix C

WASTE REDUCTION GOAL SHEET
NC LOCAL GOVERNMENT TEN YEAR SOLID WASTE MANAGEMENT PLAN

Local Government Name: Cabarrus County

Previously established waste reduction goal: 5 %

After considering your government's current and projected solid waste activities, resources, population, and economic growth have you reached your previously established goal? No

Establish a new waste reduction goal: 40 %

WASTE REDUCTION CALCULATION

To provide 10 years of solid waste management planning, as per G.S. 130A-309.09A(b), waste reduction goals need to be updated. Use the following chart to determine the tonnage needed to be diverted from landfills in order to reach the new waste reduction goal.

CALCULATION	FY 2012
1. Baseline year per capita disposal rate <i>(FY 1991-1992 unless alternate approved by Section)</i>	0.94
2. Percent waste reduction goal	40 %
3. Targeted per capita disposal rate <i>(Subtract line 2 from 1.0 and multiply result by line 1)</i>	0.54
4. Estimated population in the new waste reduction goal year <i>(Available at Office of State Budget and Management website: Projected Annual County Population Totals 2010-2019)</i>	227,749
5. Projected tonnage for disposal at baseline disposal rate <i>(Multiply line 1 by line 4)</i>	214,084
6. Targeted annual tonnage for disposal <i>(Multiply line 3 by line 4)</i>	122,984
7. Targeted annual tonnage to reduce <i>(Subtract line 6 from line 5)</i>	91,100

Population Link: http://www.osbm.state.nc.us/ncosbm/facts_and_figures/socioeconomic_data/population_estimates/demog/cpa2010p.html

WASTE REDUCTION PLAN

Given the targeted annual tonnage amount to be reduced, explain how you plan to reach the goal:

Increase Residential Recycling by 50%
 Increase Organics Recovery by 75%
 Partner with CII to increase recovery and obtain reporting on efforts
 Partner with C&D recyclers to increase recovery and obtain reporting on efforts
 Reduction and Reuse education
 Note that the 91,100 Ton target includes City of Concord's population factored into the calculation, though they are not part of this plan process.
http://www.osbm.state.nc.us/ncosbm/facts_and_figures/socioeconomic_data/population_estimates/demog/cou ntytotals_2020_2029.html

Appendix D

PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

- | | | | | |
|---|---|---|---|--|
| <input checked="" type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input type="checkbox"/> Illegal Disposal/Litter | <input type="checkbox"/> Disposal | <input type="checkbox"/> Collection |
| <input type="checkbox"/> Transfer outside geographic area | <input type="checkbox"/> Education with community & through schools | <input type="checkbox"/> Collection of Computer Equipment and Televisions | <input type="checkbox"/> Purchasing Recycled Products | <input type="checkbox"/> Special Waste |
| <input type="checkbox"/> Composting and Mulching | <input type="checkbox"/> Incineration with/without energy recovery | <input type="checkbox"/> Management of Abandoned Manufactured Homes | <input type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
<p>1) Cabarrus County is primary provided of source reduction education through various media</p> <p>2) Cabarrus County provides technical assistance to CII</p> <p>3) Kannapolis provides public programs and a city Blog</p> <p>4) Midland offers information on its web site and newsletter</p>			<p>1) Cabarrus County will continue current efforts and include source reduction in programs</p> <p>2) Cabarrus County will reach out to CII to further waste reduction</p> <p>3) Cabarrus County will work with schools to encourage more reduction</p> <p>4) Midland will increase web information and continue newsletter</p> <p>5) Mount Pleasant will coordinate with County to increase information to residents</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Fall 2012</p> <p>Ongoing</p> <p>Ongoing</p>	<p>500</p>

Attachment number 2



PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

- | | | | | |
|---|---|---|---|--|
| <input type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input type="checkbox"/> Illegal Disposal/Litter | <input type="checkbox"/> Disposal | <input checked="" type="checkbox"/> Collection |
| <input type="checkbox"/> Transfer outside geographic area | <input type="checkbox"/> Education with community & through schools | <input type="checkbox"/> Collection of Computer Equipment and Televisions | <input type="checkbox"/> Purchasing Recycled Products | <input type="checkbox"/> Special Waste |
| <input type="checkbox"/> Composting and Mulching | <input type="checkbox"/> Incineration with/without energy recovery | <input type="checkbox"/> Management of Abandoned Manufactured Homes | <input type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
<p>(1) Cabarrus County has a franchise agreement for collection of MSW and recyclables for residents of unincorporated County</p> <p>(2) Harrisburg, Kannapolis and Midland have contracts for community-wide residential curbside MSW and recyclables collection</p> <p>(3) Town of Mount Pleasant provides collection services in-house.</p> <p>(4) All CII wastes are by private hauler contract, except small business in Mount Pleasant</p>			<p>1) Cabarrus County will establish a new collection franchise to include yard waste for composting and 96 gal recycling cart service.</p> <p>2) Harrisburg will establish a new contract for collection</p> <p>3) Midland will establish a new contract for collection; and</p> <p>4) evaluate possibility of future bulky waste pick up</p>	<p>Summer 2012</p> <p>Spring 2013</p> <p>Spring 2012</p> <p>2015</p>	

Attachment number 2

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PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

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|---|---|---|---|--|
| <input type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input type="checkbox"/> Illegal Disposal/Litter | <input type="checkbox"/> Disposal | <input type="checkbox"/> Collection |
| <input type="checkbox"/> Transfer outside geographic area | <input type="checkbox"/> Education with community & through schools | <input type="checkbox"/> Collection of Computer Equipment and Televisions | <input type="checkbox"/> Purchasing Recycled Products | <input type="checkbox"/> Special Waste |
| <input type="checkbox"/> Composting and Mulching | <input type="checkbox"/> Incineration with/without energy recovery | <input type="checkbox"/> Management of Abandoned Manufactured Homes | <input checked="" type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
<p>1) Cabarrus County provides drop off sites has a franchise agreement for curbside recycling. It also operates swap shop for paint reuse and gives surplus equipment to non-profits</p> <p>2) Harrisburg, Midland, and Mount Pleasant offer 18 gal. bin curbside to residents</p> <p>3) Kannapolis offers 96 gal. cart collection to residents and some institutions</p> <p>4) Mount Pleasant offers curbside to small business</p> <p>5) All communities provide in-house facility recycling</p> <p>6) Cabarrus County Parks recycle containers from visitors</p>			<p>1) Cabarrus County intends to continue existing programs; and</p> <p>2) Provide 96 gal. carts to unincorporated area residents under franchise; and</p> <p>3) Increase collections at County Fair and other events; and</p> <p>4) Coordinate with municipalities to provide events recycling; and</p> <p>5) Partner with and promote reuse businesses and organizations</p> <p>6) Harrisburg will investigate recycling in Parks</p> <p>7) Midland will use 96 gal. carts under new contract; and</p>	<p>Ongoing</p> <p>Winter 2013</p> <p>Fall 2012</p> <p>Spring 2013</p> <p>Summer 2013</p> <p>Summer 2013</p> <p>Summer 2012</p>	<p>7986</p>

Attachment number 2

PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

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|---|---|---|---|--|
| <input type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input type="checkbox"/> Illegal Disposal/Litter | <input type="checkbox"/> Disposal | <input type="checkbox"/> Collection |
| <input type="checkbox"/> Transfer outside geographic area | <input type="checkbox"/> Education with community & through schools | <input type="checkbox"/> Collection of Computer Equipment and Televisions | <input type="checkbox"/> Purchasing Recycled Products | <input type="checkbox"/> Special Waste |
| <input type="checkbox"/> Composting and Mulching | <input type="checkbox"/> Incineration with/without energy recovery | <input type="checkbox"/> Management of Abandoned Manufactured Homes | <input checked="" type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
<p>7) Cabarrus County provides technical assistance to CII generators</p> <p>8) Cabarrus County and Kannapolis provide collection of paper and containers from schools</p>			<p>8) Add public recycling to thread trail</p> <p>9) Cabarrus County will increase variety and volume of materials from schools</p> <p>10) Do outreach to CII for waste assessment consulting</p> <p>11) Explore adding CESQG access to HHW</p> <p>12) Encourage voluntary reporting of CII and C&D recycling</p>	<p>Summer 2015</p> <p>Ongoing</p> <p>Ongoing</p> <p>Spring 2013</p> <p>Summer 2012</p>	<p>7986</p>

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PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

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|---|---|---|---|--|
| <input type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input type="checkbox"/> Illegal Disposal/Litter | <input type="checkbox"/> Disposal | <input type="checkbox"/> Collection |
| <input type="checkbox"/> Transfer outside geographic area | <input type="checkbox"/> Education with community & through schools | <input type="checkbox"/> Collection of Computer Equipment and Televisions | <input type="checkbox"/> Purchasing Recycled Products | <input type="checkbox"/> Special Waste |
| <input checked="" type="checkbox"/> Composting and Mulching | <input type="checkbox"/> Incineration with/without energy recovery | <input type="checkbox"/> Management of Abandoned Manufactured Homes | <input type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
1) Harrisburg, Kannapolis, Mount Pleasant collect yard waste for composting 2) Cabarrus County accepts yard waste for composting at C&D landfill site			1) Cabarrus County to include yard trash collection for composting in next franchise 2) Cabarrus County will provide food waste composting at public events 3) Cabarrus County will promote food waste composting in CII sector 4) Midland will consider yard trash collection program	Winter 2013 Ongoing Ongoing Spring 2015	

Attachment number 2

PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

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|---|---|---|---|--|
| <input type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input type="checkbox"/> Illegal Disposal/Litter | <input type="checkbox"/> Disposal | <input type="checkbox"/> Collection |
| <input type="checkbox"/> Transfer outside geographic area | <input type="checkbox"/> Education with community & through schools | <input type="checkbox"/> Collection of Computer Equipment and Televisions | <input type="checkbox"/> Purchasing Recycled Products | <input type="checkbox"/> Special Waste |
| <input type="checkbox"/> Composting and Mulching | <input checked="" type="checkbox"/> Incineration with/without energy recovery | <input type="checkbox"/> Management of Abandoned Manufactured Homes | <input type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
No previously completed actions			No new actions planned		

Attachment number 2

PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

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|--|---|---|---|--|
| <input type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input type="checkbox"/> Illegal Disposal/Litter | <input type="checkbox"/> Disposal | <input type="checkbox"/> Collection |
| <input checked="" type="checkbox"/> Transfer outside geographic area | <input type="checkbox"/> Education with community & through schools | <input type="checkbox"/> Collection of Computer Equipment and Televisions | <input type="checkbox"/> Purchasing Recycled Products | <input type="checkbox"/> Special Waste |
| <input type="checkbox"/> Composting and Mulching | <input type="checkbox"/> Incineration with/without energy recovery | <input type="checkbox"/> Management of Abandoned Manufactured Homes | <input type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
<p>1) The County, in cooperation with municipalities, will evaluate the need for additional transfer stations based on waste flow and the location of future waste management sites</p>			<p>1) Cabarrus County, in cooperation with municipalities, will evaluate the need for additional transfer stations based on waste flow and the location of future waste management sites.</p>	<p>Ongoing</p>	

Attachment number 2

PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

- | | | | | |
|---|---|---|---|--|
| <input type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input type="checkbox"/> Illegal Disposal/Litter | <input checked="" type="checkbox"/> Disposal | <input type="checkbox"/> Collection |
| <input type="checkbox"/> Transfer outside geographic area | <input type="checkbox"/> Education with community & through schools | <input type="checkbox"/> Collection of Computer Equipment and Televisions | <input type="checkbox"/> Purchasing Recycled Products | <input type="checkbox"/> Special Waste |
| <input type="checkbox"/> Composting and Mulching | <input type="checkbox"/> Incineration with/without energy recovery | <input type="checkbox"/> Management of Abandoned Manufactured Homes | <input type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
<p>The County continues to dispose of MSW at the CMS landfill. In addition, the County operates a C&D Landfill, which has capacity to mid 2013</p>			<p>Cabarrus County will continue to:</p> <p>(1) Negotiate a new franchise agreement with Republic Services for continued use of the CMS landfill</p> <p>(2) Evaluate an expansion of the C&D landfill or closure</p> <p>(3) Accept and process disaster-related debris at the C&D site in accordance with the County Emergency Debris Handling Plan</p>	<p>Summer 2012</p> <p>Summer 2012</p> <p>Ongoing</p>	

Attachment number 2

PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

- | | | | | |
|---|--|---|---|--|
| <input type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input type="checkbox"/> Illegal Disposal/Litter | <input type="checkbox"/> Disposal | <input type="checkbox"/> Collection |
| <input type="checkbox"/> Transfer outside geographic area | <input checked="" type="checkbox"/> Education with community & through schools | <input type="checkbox"/> Collection of Computer Equipment and Televisions | <input type="checkbox"/> Purchasing Recycled Products | <input type="checkbox"/> Special Waste |
| <input type="checkbox"/> Composting and Mulching | <input type="checkbox"/> Incineration with/without energy recovery | <input type="checkbox"/> Management of Abandoned Manufactured Homes | <input type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
All previously planned actions are ongoing			1) County will develop and coordinate educational campaign for 96 gal. cart recycling 2) County will increase coordination with municipalities, including City of Concord in cross promotion of reduction using multiple channels 3) Kannapolis will evaluate underperforming neighborhoods to target recycling education efforts 4) Midland will develop information on recycling program for new resident packet; and 5) Develop campaign for new 96 gal. cart recycling	Ongoing Ongoing Ongoing Summer 2012 and ongoing Spring 2012 and ongoing	

Attachment number 2

PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

- | | | | | |
|---|--|---|---|--|
| <input type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input type="checkbox"/> Illegal Disposal/Litter | <input type="checkbox"/> Disposal | <input type="checkbox"/> Collection |
| <input type="checkbox"/> Transfer outside geographic area | <input checked="" type="checkbox"/> Education with community & through schools | <input type="checkbox"/> Collection of Computer Equipment and Televisions | <input type="checkbox"/> Purchasing Recycled Products | <input type="checkbox"/> Special Waste |
| <input type="checkbox"/> Composting and Mulching | <input type="checkbox"/> Incineration with/without energy recovery | <input type="checkbox"/> Management of Abandoned Manufactured Homes | <input type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
All previously planned actions are ongoing			1) County will target efforts in CII sector which result from Waste Assessments 2) Work with school administration to develop strategies to enhance faculty and student participation	Ongoing Ongoing	

Attachment number 2

PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

- | | | | | |
|---|---|---|---|---|
| <input type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input type="checkbox"/> Illegal Disposal/Litter | <input type="checkbox"/> Disposal | <input type="checkbox"/> Collection |
| <input type="checkbox"/> Transfer outside geographic area | <input type="checkbox"/> Education with community & through schools | <input type="checkbox"/> Collection of Computer Equipment and Televisions | <input type="checkbox"/> Purchasing Recycled Products | <input checked="" type="checkbox"/> Special Waste |
| <input type="checkbox"/> Composting and Mulching | <input type="checkbox"/> Incineration with/without energy recovery | <input type="checkbox"/> Management of Abandoned Manufactured Homes | <input type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
All previous actions ongoing			1) County to Evaluate sorting metals to increase value 2) Continue to market own white goods	Spring 2014 Ongoing	Included in recycling totals

Attachment number 2

PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

- | | | | | |
|---|---|--|---|--|
| <input type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input type="checkbox"/> Illegal Disposal/Litter | <input type="checkbox"/> Disposal | <input type="checkbox"/> Collection |
| <input type="checkbox"/> Transfer outside geographic area | <input type="checkbox"/> Education with community & through schools | <input checked="" type="checkbox"/> Collection of Computer Equipment and Televisions | <input type="checkbox"/> Purchasing Recycled Products | <input type="checkbox"/> Special Waste |
| <input type="checkbox"/> Composting and Mulching | <input type="checkbox"/> Incineration with/without energy recovery | <input type="checkbox"/> Management of Abandoned Manufactured Homes | <input type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
All programs are ongoing			1) County will partner with Midland and Mount Pleasant on electronics recycling events 2) County will add covered storage capacity at HHW facility and weather resistant containers at all drop off centers.	Ongoing Winter 2012	Included in recycling tonnage

Attachment number 2

PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

- | | | | | |
|---|---|--|---|--|
| <input type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input type="checkbox"/> Illegal Disposal/Litter | <input type="checkbox"/> Disposal | <input type="checkbox"/> Collection |
| <input type="checkbox"/> Transfer outside geographic area | <input type="checkbox"/> Education with community & through schools | <input type="checkbox"/> Collection of Computer Equipment and Televisions | <input type="checkbox"/> Purchasing Recycled Products | <input type="checkbox"/> Special Waste |
| <input type="checkbox"/> Composting and Mulching | <input type="checkbox"/> Incineration with/without energy recovery | <input checked="" type="checkbox"/> Management of Abandoned Manufactured Homes | <input type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
No previously completed actions			No new actions planned		

Attachment number 2

PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

- | | | | | |
|---|---|---|---|--|
| <input type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input checked="" type="checkbox"/> Illegal Disposal/Litter | <input type="checkbox"/> Disposal | <input type="checkbox"/> Collection |
| <input type="checkbox"/> Transfer outside geographic area | <input type="checkbox"/> Education with community & through schools | <input type="checkbox"/> Collection of Computer Equipment and Televisions | <input type="checkbox"/> Purchasing Recycled Products | <input type="checkbox"/> Special Waste |
| <input type="checkbox"/> Composting and Mulching | <input type="checkbox"/> Incineration with/without energy recovery | <input type="checkbox"/> Management of Abandoned Manufactured Homes | <input type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
All previous plans ongoing			No new actions planned		

Attachment number 2

PLANNING ELEMENTS

NC LOCAL GOVERNMENT 10 YEAR SOLID WASTE MANAGEMENT PLAN

Check appropriate element

PLANNING YEARS 2012 through 2022

- | | | | | |
|---|---|---|--|--|
| <input type="checkbox"/> Reduction | <input type="checkbox"/> Disaster Response | <input type="checkbox"/> Illegal Disposal/Litter | <input type="checkbox"/> Disposal | <input type="checkbox"/> Collection |
| <input type="checkbox"/> Transfer outside geographic area | <input type="checkbox"/> Education with community & through schools | <input type="checkbox"/> Collection of Computer Equipment and Televisions | <input checked="" type="checkbox"/> Purchasing Recycled Products | <input type="checkbox"/> Special Waste |
| <input type="checkbox"/> Composting and Mulching | <input type="checkbox"/> Incineration with/without energy recovery | <input type="checkbox"/> Management of Abandoned Manufactured Homes | <input type="checkbox"/> Recycling and Reuse | |

COMPLETED ACTIONS	INCOMPLETE ACTIONS		NEW / REVISED ACTIONS		
KEY ACTIONS	KEY ACTIONS	WHY INCOMPLETE?	KEY ACTIONS	DATE DUE	ESTIMATED TONS DIVERTED IN 10TH YEAR
All previous actions ongoing			1) Midland will study implementing a policy		

Attachment number 2

Appendix E

Appendix E will contain all local government resolutions approving this plan in the final, submitted version.

Appendix F

CHAPTER 52: GARBAGE COLLECTION

Section

52.01	Services provided by town
52.02	Services not provided by town
52.03	Regulation of containers and bins
52.99	Penalty

quantities of yard waste may be collected by the town for a fee determined by the Town Council. The town reserves the right to refuse pick up of all items if any items are not in compliance with this section. (Ord. 509, passed 2-11-91; Am. Ord. passed 11-8-93; Am. Ord. passed 9-14-98; Am. Ord., passed 1-12-09)

§ 52.01 SERVICES PROVIDED BY TOWN.

(A) The town will collect:

(1) *Residential yard waste.* Tree limbs and branches no more than six feet in length and 12 inches in diameter stacked loosely with cut ends towards the street, shrubs, flowers and other small plants, grass clippings and leaves. All grass clippings and leaves shall be loose (not bagged) and free of all other debris (sticks, rocks, dirt, paper and the like).

(2) *Residential bulk items.* Small quantities of carpet, padding, shingles and other construction debris, white goods, residential furniture, large cardboard boxes (broken down and stacked), disassembled metal items (i.e. playground equipment, swing-sets and the like), doors, windows, decking material and lawn care equipment (drained of all fluids and with tires removed). These items must have belonged to the owner of the residence and have been previously located there.

(B) All yard waste and bulk items to be collected shall be placed within the street right-of-way at the back of the curb without extending into the gutter or street itself. Yard waste placed behind the curb shall not exceed a distance of six feet from the back of the curb into the property. All items shall be placed a minimum of eight feet from any sign, water meter, mailbox, landscaping, low hanging overhead utilities or any other obstruction.

(C) Collection of yard waste and bulk items will occur on a weekly schedule developed by the Public Works Director or his or her designee. No more than seven cubic yards (eight feet long by four feet high by six feet wide) of yard waste will be collected from each residence in a one week period. Larger

§ 52.02 SERVICES NOT PROVIDED BY TOWN.

(A) The town shall not collect:

- (1) Anything from vacant lots.
- (2) Tree trunks, tree stumps and tree limbs in excess of six feet in length or 12 inches in diameter.
- (3) Building material scraps.
- (4) Waste building materials, lot clearings, or tree trimmings from houses or other structures under construction or recently completed.
- (5) Any other type of trash or bagged material.
- (6) Tires.
- (7) Batteries.
- (8) Oil, paint or other toxic liquids.
- (9) Demolition debris (i.e. dirt, rock, bricks, sod, asphalt, concrete and the like).
- (10) Debris or waste generated by commercial operations.
- (11) Any material the town deems unsafe for its employees to handle.

(B) When a resident or property owner hires someone to trim trees, it is his or her responsibility to dispose of tree limbs and trimmings. (Ord. 509, passed 2-11-91; Am. Ord., passed 11-8-93; Am. Ord., passed 1-12-09) Penalty, see § 10.99

§ 52.03 REGULATION OF CONTAINERS AND BINS.

(A) Roll-out containers and recycle bins may be placed at the street on the evening prior to the following day collection. Containers and bins must be returned to your house by 9:00 p.m. the evening of your pick up.

(B) All roll-out containers and recycle bins must be screened from view from a public street.

(C) Any homeowner association with existing policies regarding the times of placement/retrieval and screening of garbage or recycling bins will be exempt from this section.
(Ord. passed 7-29-04) Penalty, see § 52.99

§ 52.99 PENALTY.

Failure to comply with § 52.03 will result in a civil penalty of \$50, and each day the violation continues shall be a separate violation.
(Ord. passed 7-29-04)



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Refund and Release Report - May 2012

BRIEF SUMMARY:

Release report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. Refund report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

REQUESTED ACTION:

Motion to approve the May 2012 Refund-Release report as submitted and authorize the Tax Collector to process the refunds.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

J. Brent Weisner, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS

- [Release Refund Summary](#)
 - [Release Refund Detail](#)
-

Summary of Releases and Refunds for the Month of MAY 2012

RELEASES FOR THE MONTH OF: MAY 12

\$17,290.77

BREAKDOWN OF RELEASES:

COUNTY	\$11,959.32
CITY OF CONCORD	\$2,946.10
CITY OF KANNAPOLIS	\$1,495.30
CITY OF LOCUST	\$13.91
CITY OF STANFIELD	\$0.00
TOWN OF HARRISBURG	\$171.03
TOWN OF MIDLAND	\$105.19
TOWN OF MT. PLEASANT	\$225.54
ALLEN F/D	\$27.28
COLD WATER F/D	\$7.91
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$33.62
GOLD HILL F/D	\$27.81
HARRISBURG F/D	\$153.26
JACKSON PARK F/D	\$1.60
MIDLAND F/D	\$6.04
MT MITCHELL F/D	\$5.25
MT PLEASANT F/D	\$61.97
NORTHEAST F/D	\$0.00
ODELL F/D	\$10.93
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$28.50
KANNAPOLIS RURAL F/D	\$9.34
CONCORD RURAL F/D	\$0.87

REFUNDS FOR THE MONTH OF: MAY 12

\$2,831.90

BREAKDOWN OF REFUNDS:

COUNTY	\$2,682.76
CITY OF CONCORD	\$16.66
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$7.80
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$119.36
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
WINECOFF F/D	\$0.00
KANNAPOLIS RURAL F/D	\$5.32
CONCORD RURAL F/D	\$0.00

MAY 2012 RELEASE REPORT

Name	Bill#	Reason	District	Amount
A G S CORPORATION	2012-275	RELEASE IN FULL, PICKED UP AS REAL.	C PEN FEE	16.24
A G S CORPORATION	2012-275	RELEASE IN FULL, PICKED UP AS REAL.	CN02PEN FEE	10.83
A G S CORPORATION	2012-275	RELEASE IN FULL, PICKED UP AS REAL.	CN02ADVLTX	54.14
A G S CORPORATION	2012-276	RELEASE IN FULL, PICKED UP AS REAL.	C PEN FEE	28.43
A G S CORPORATION	2012-276	RELEASE IN FULL, PICKED UP AS REAL.	CN02PEN FEE	18.95
A G S CORPORATION	2012-275	RELEASE IN FULL, PICKED UP AS REAL.	C ADVLTX	81.21
A G S CORPORATION	2012-276	RELEASE IN FULL, PICKED UP AS REAL.	CN02ADVLTX	63.17
A G S CORPORATION	2012-276	RELEASE IN FULL, PICKED UP AS REAL.	C ADVLTX	94.75
A G S CORPORATION	2012-277	RELEASE IN FULL, PICKED UP AS REAL.	C ADVLTX	108.2
A G S CORPORATION	2012-277	RELEASE IN FULL, PICKED UP AS REAL.	CN02ADVLTX	72.19
A G S CORPORATION	2012-277	RELEASE IN FULL, PICKED UP AS REAL.	C PEN FEE	43.31
A G S CORPORATION	2012-278	RELEASE IN FULL, PICKED UP AS REAL.	C ADVLTX	121.8
A G S CORPORATION	2012-278	RELEASE IN FULL, PICKED UP AS REAL.	C PEN FEE	60.91
ABDELAZIZ CRISTI	2011-630815	VEHICLE IN NEW OWNERS NAME AND TAG	C ADVLTX	12.93
ABDELAZIZ CRISTI	2011-630815	VEHICLE IN NEW OWNERS NAME AND TAG	FR19ADVLTX	1.95
ABDELAZIZ CRISTI	2011-630815	VEHICLE IN NEW OWNERS NAME AND TAG	CI01ADVLTX	2.77
ALLIED CONCRETE	2011-650349	PRO-RATED BILL RELEASED 8 MONTHS	C ADVLTX	51.28
ALLIED CONCRETE	2011-650349	PRO-RATED BILL RELEASED 8 MONTHS	CI02ADVLTX	34.19
ALVARADO DAGOBERTO	2011-664445	OWNED LESS THAN ONE (1) MONTH AFTER	C ADVLTX	67.79
ALVARADO DAGOBERTO	2011-664445	OWNED LESS THAN ONE (1) MONTH AFTER	FR04ADVLTX	4.3
AMBERSLEY DENEAN	2010-616916	TOTAL RELEASE. MILITARY EXEMPTION	C ADVLTX	177.1
AMBERSLEY DENEAN	2009-591017	TOTAL RELEASE. MILITARY EXEMPTION	KTAGFFEEFEE	15
AMBERSLEY DENEAN	2009-591017	TOTAL RELEASE. MILITARY EXEMPTION	C ADVLTX	205.9
AMBERSLEY DENEAN	2009-591017	TOTAL RELEASE. MILITARY EXEMPTION	CI04ADVLTX	160.1
AMBERSLEY DENEAN	2010-616916	TOTAL RELEASE. MILITARY EXEMPTION	CI04ADVLTX	137.7
AMBERSLEY DENEAN	2010-616916	TOTAL RELEASE. MILITARY EXEMPTION	KTAGFFEEFEE	15
ANDERSON DONALD KEITH	2011-12109	INCORRECT OWNER BILLED, RELEASE IN	CN02PEN FEE	1.87
ANDERSON DONALD KEITH	2011-12109	INCORRECT OWNER BILLED, RELEASE IN	C PEN FEE	2.8
ANDERSON DONALD KEITH	2011-12109	INCORRECT OWNER BILLED, RELEASE IN	C ADVLTX	27.98
ANDERSON DONALD KEITH	2011-12109	INCORRECT OWNER BILLED, RELEASE IN	CN02ADVLTX	18.66
ANDERSON DONALD KEITH	2009-12102	INCORRECT OWNER BILLED, RELEASE IN	C ADVLTX	34.43
ANDERSON DONALD KEITH	2009-12102	INCORRECT OWNER BILLED, RELEASE IN	C PEN FEE	3.44
ANDERSON DONALD KEITH	2010-14833	MH BILLED TO INCORRECT OWNER, RELEASE	CN02PEN FEE	2.09
ANDERSON DONALD KEITH	2010-14833	MH BILLED TO INCORRECT OWNER, RELEASE	C ADVLTX	31.37
ANDERSON DONALD KEITH	2010-14833	MH BILLED TO INCORRECT OWNER, RELEASE	CN02ADVLTX	20.91
ANDERSON DONALD KEITH	2010-14833	MH BILLED TO INCORRECT OWNER, RELEASE	C PEN FEE	3.14
ANDERSON JERRY EDWIN	2011-636598	PRORATION	CI04ADVLTX	5.93
ANDERSON JERRY EDWIN	2011-636598	PRORATION	C ADVLTX	7.62
ATABEKOV AMIR	2011-651023	PRO-RATED BILL RELEASED 10 MONTHS	C ADVLTX	43.63
ATABEKOV AMIR	2011-651023	PRO-RATED BILL RELEASED 10 MONTHS	CI02ADVLTX	29.08
AYS CLEANING LLC	2011-644361	ADJ VALUE PER HIGH MILEAGE. JAN 1EST	C ADVLTX	30.68
AYS CLEANING LLC	2011-644361	ADJ VALUE PER HIGH MILEAGE. JAN 1EST	CI02ADVLTX	20.45
BAILEY LINDA ANN	2011-649759	WRONG NUMBER	C GARNFEE	60
BARBER GENEVA H ESTATE	2010-46410	\$457.64 SHOULD BE SALE FEE	C LEGLFEE	457.6
BARKAT SHAHNAZ	2011-643437	VEHICLE SOLD AND TAG TURNED IN	C ADVLTX	32.18
BARKAT SHAHNAZ	2011-643437	VEHICLE SOLD AND TAG TURNED IN	FR19ADVLTX	4.85
BARKAT SHAHNAZ	2011-643437	VEHICLE SOLD AND TAG TURNED IN	CI01ADVLTX	6.89
BARNHARDT MARY	2011-655643	OWNED LESS THAN ONE (1) MONTH AFTER	FR04ADVLTX	0.58
BARNHARDT MARY	2011-655643	OWNED LESS THAN ONE (1) MONTH AFTER	C ADVLTX	9.14
BARTOSZEWICZ MATHEW	2011-638404	PRO-RATED RELEASED 9 MONTHS	CI04ADVLTX	81.59
BARTOSZEWICZ MATHEW	2011-638404	PRO-RATED RELEASED 9 MONTHS	C ADVLTX	104.9
BEATTIE KYLE CLIFFORD	2011-651607	PER PURCHASE PRICE	C ADVLTX	292.0
BEATTIE KYLE CLIFFORD	2011-651607	PER PURCHASE PRICE	FR17ADVLTX	27.81
BECK KURTIS EUGENE	2011-656336	PRO-RATED BILL RELEASED 11 MONTHS	FR07ADVLTX	6.83
BECK KURTIS EUGENE	2011-656336	PRO-RATED BILL RELEASED 11 MONTHS	C ADVLTX	57.35
BENTLEY RYAN	2011-664031	PRO-RATED BILL RELEASED 9 MONTHS	C ADVLTX	45.08
BENTLEY RYAN	2011-664031	PRO-RATED BILL RELEASED 9 MONTHS	CI02ADVLTX	30.05
BERGERON PAUL LANSING	2011-648930	PRO-RATED BILL RELEASED 8 MONTHS	FR07ADVLTX	7.92
BERGERON PAUL LANSING	2011-648930	PRO-RATED BILL RELEASED 8 MONTHS	C ADVLTX	66.53
BLACK WILLIAM AVERY	2011-518650	PRORATED	CI02ADVLTX	2.39
BLACK WILLIAM AVERY	2011-518650	PRORATED	ADVLTX	3.59
BOATWRIGHT BARNARD LEE	2011-649484	DMV SITUS ERROR/ADDRESS IS IN ROWAN CO	KTAGFFEEFEE	15
BOATWRIGHT BARNARD LEE	2011-649484	DMV SITUS ERROR/ADDRESS IS IN ROWAN CO	CI04ADVLTX	17.59
BOATWRIGHT BARNARD LEE	2011-649484	DMV SITUS ERROR/ADDRESS IS IN ROWAN CO	C ADVLTX	22.62
BRADBURN SHANNON	2011-660223	REVALUE PER MILEAGE OF 211775	C ADVLTX	24.34
BRADBURN SHANNON	2011-660223	REVALUE PER MILEAGE OF 211775	CI05ADVLTX	13.91
BRADBURN SHANNON	2011-660223	REVALUE PER MILEAGE OF 211775	FR13ADVLTX	2.32
BRANCH KEITH WILLIAM	2011-613663	VEHICLE REPOSSESSED. TAG TURNED IN	FR09ADVLTX	5.25
BRANCH KEITH WILLIAM	2011-613663	VEHICLE REPOSSESSED. TAG TURNED IN	C ADVLTX	66.12
BRASHEAR RAYMOND	2011-634394	VEHICLE TOALED. TAG TURNED IN 5/2012.	C ADVLTX	48.18
BRASHEAR RAYMOND	2011-634394	VEHICLE TOALED. TAG TURNED IN 5/2012.	CI02ADVLTX	32.12
BRITT PAMELA JOY	2011-20312	WRONG BILL	C GARNFEE	60
BULLABOY FRED A GRIFFIN	2011-645700	SITUS ERROR/RELEASE CONCORD CITY & ADD	CI02ADVLTX	27.51
BULLABOY FRED A GRIFFIN	2011-645700	SITUS ERROR/RELEASE CONCORD CITY & ADD	KTAGFFEEFEE	15
BURKE JENNIFER WILLIS	2011-633996	RELEASED 7 MONTHS	FR07ADVLTX	3.33
BURKE JENNIFER WILLIS	2011-633996	RELEASED 7 MONTHS	C ADVLTX	27.93
BURNETTE MICHAEL EARL	2011-628158	ADJUSTED VALUE PER CLERICAL ERROR. NEW	C ADVLTX	387.8
BURNETTE MICHAEL EARL	2011-628158	ADJUSTED VALUE PER CLERICAL ERROR. NEW	CI02ADVLTX	258.5
BURTON BETTY THOMAS	2011-662199	VEHICLE SOLD. TAG TURNED IN 5/2012.	FR07ADVLTX	2.38
BURTON BETTY THOMAS	2011-662199	VEHICLE SOLD. TAG TURNED IN 5/2012.	C ADVLTX	19.94
CABARRUS COOPERATIVE	2011-653586	EXEMPTION APPLICATION RECEIVED AND	KTAGFFEEFEE	15
CABARRUS COOPERATIVE	2011-653586	EXEMPTION APPLICATION RECEIVED AND	C ADVLTX	79.82
CABARRUS COOPERATIVE	2011-653586	EXEMPTION APPLICATION RECEIVED AND	CI02ADVLTX	53.21
CAMPBELL JESSE MASON	2011-615564	PRO-RATED BILL. RELEASED 5 MONTHS	CI04ADVLTX	7.86
CAMPBELL JESSE MASON	2011-615564	PRO-RATED BILL. RELEASED 5 MONTHS	C ADVLTX	10.11
CAMPBELL VICKI LEE	2011-643858		C ADVLTX	8.96
CAMPBELL VICKI LEE	2011-643858	PRORATED BILL LESS THAN \$1	C ADVLTX	0.81

CAMPBELL VICKI LEE	2011-643858	PRORATED BILL LESS THAN \$1	FR11ADVLTX	0.06
CAMPBELL VICKI LEE	2011-643858		FR11ADVLTX	0.72
CANFIELD MELODY LYNN	2011-663719	ADJUSTED VALUE PER HIGH MILEAGE. JAN	FR11ADVLTX	2.42
CANFIELD MELODY LYNN	2011-663719	ADJUSTED VALUE PER HIGH MILEAGE. JAN	C ADVLTX	30.48
CARON KATHLEEN SUSAN	2011-667261	VALUE ADJ TO 300 MIN MAKES LESS THAN \$5	CI02ADVLTX	210
CARON KATHLEEN SUSAN	2011-667261	VALUE ADJ TO 300 MIN MAKES LESS THAN \$5	C ADVLTX	315
CHASTEEN REBECCA LANE	2011-569766	VEHICLE TOEALED. TAG TURNE DIN 9/2011.	C ADVLTX	41.74
CHASTEEN REBECCA LANE	2011-569766	VEHICLE TOEALED. TAG TURNE DIN 9/2011.	CI06ADVLTX	9.28
CLARK TIFFANY DENISE	2011-556433	SOLD VEHICLE AND TURNED IN TAG,	CI06ADVLTX	3.89
CLARK TIFFANY DENISE	2011-556433	SOLD VEHICLE AND TURNED IN TAG,	C ADVLTX	17.5
CLAY JEB RODGERS	2011-643691	PRORATED	FR03ADVLTX	2.3
CLAY JEB RODGERS	2011-643691	PRORATED	C ADVLTX	28.98
CLINE MARK ALAN	2011-644764	ADJUSTED VALUE TO \$1,350 PER	FR16ADVLTX	26.76
CLINE MARK ALAN	2011-644764	ADJUSTED VALUE TO \$1,350 PER	C ADVLTX	306.5
COOKE FRANCES MCGRAW	2011-629153	PRO-RATED BILL RELEASED 11 MONTHS	CI02ADVLTX	6.77
COOKE FRANCES MCGRAW	2011-629153	PRO-RATED BILL RELEASED 11 MONTHS	C ADVLTX	10.17
CROWN ASSOCIATES	2011-604094	CANCELLED TO SC AND TAG TURNED IN	CI02ADVLTX	22.03
CROWN ASSOCIATES	2011-604094	CANCELLED TO SC AND TAG TURNED IN	C ADVLTX	33.05
CRUZ MARTIN GUINTO	2011-516341	PRO-RATED BILL RELEASED 5 MONTHS	CI02ADVLTX	2.94
CRUZ MARTIN GUINTO	2011-516341	PRO-RATED BILL RELEASED 5 MONTHS	C ADVLTX	4.41
CUTHBERTSON STEPHANIE	2008-595336	CONVERTED TO WL	C GARNFEE	30
DARITY GRAIG DENZELL	2011-604818	RELEASED 6 MONTHS FOR OVERLAPSE OF TAGS	CI02ADVLTX	5.15
DARITY GRAIG DENZELL	2011-604818	RELEASED 6 MONTHS FOR OVERLAPSE OF TAGS	C ADVLTX	7.72
DAVIS CHARLES THOMAS	2011-637587	PRORATED	CI02ADVLTX	4.55
DAVIS CHARLES THOMAS	2011-637587	PRORATED	C ADVLTX	6.83
DONALDSON TEENA MARISA	2011-643511	PRORATED	CI02ADVLTX	13.07
DONALDSON TEENA MARISA	2011-643511	PRORATED	C ADVLTX	19.61
DONLEN TRUST	2011-616248	VEHICLE SOLD AND TAG REPORTED LOST OR	CI02ADVLTX	44.27
DONLEN TRUST	2011-612720	VEHICLE SOLD TAG REPORTED LOST/STOLEN	C ADVLTX	48.55
DONLEN TRUST	2011-616248	VEHICLE SOLD AND TAG REPORTED LOST OR	C ADVLTX	66.4
DONLEN TRUST	2011-612720	VEHICLE SOLD TAG REPORTED LOST/STOLEN	CI04ADVLTX	37.76
DUKES PAUL ANTON	2011-666202	VEH REPOSESSED & TAG TURNED IN	C ADVLTX	18.01
DUKES PAUL ANTON	2011-666202	VEH REPOSESSED & TAG TURNED IN	CI02ADVLTX	12.01
DUNCAN MELISSA NICOLE	2011-627481	PRO-RATED BILL RELEASED 4 MONTHS	C ADVLTX	40.51
DUNCAN MELISSA NICOLE	2011-627481	PRO-RATED BILL RELEASED 4 MONTHS	FR04ADVLTX	2.57
DUNTLEY SCOTT THEODORE	2011-667669	ADJ VALUE PER VEHICLE BEING A CAMRY.	C ADVLTX	53.8
DUNTLEY SCOTT THEODORE	2011-667669	ADJ VALUE PER VEHICLE BEING A CAMRY.	CI02ADVLTX	35.87
DUQUETTE WILLIAM A	2011-664433	MILITARY EXEMPTION/HOME OF RECORD IS	CI06ADVLTX	25.28
DUQUETTE WILLIAM A	2011-664433	MILITARY EXEMPTION/HOME OF RECORD IS	C ADVLTX	113.7
EDDLEMAN MABLE	2010-91206	\$422.24 SHOULD BE SALE FEE	C LEGLFEE	422.2
EDWARDS PATRICK GREY	2011-554848		C GARNFEE	60
EMC CORPORATION	2012-310	INSTALLED MARCH 2011, RELEASE IN FULL.	CN02PEN FEE	123.2
EMC CORPORATION	2012-310	INSTALLED MARCH 2011, RELEASE IN FULL.	C PEN FEE	184.8
EMC CORPORATION	2012-310	INSTALLED MARCH 2011, RELEASE IN FULL.	C ADVLTX	923.9
EMC CORPORATION	2012-310	INSTALLED MARCH 2011, RELEASE IN FULL.	CN02ADVLTX	615.9
EMI SUPPLY INC	2011-658907	SITUS ERROR-TRANSFERRED TO UNION	CTAGFFEEFEE	15
EMI SUPPLY INC	2011-658907	SITUS ERROR-TRANSFERRED TO UNION	C ADVLTX	32.38
EMI SUPPLY INC	2011-658907	SITUS ERROR-TRANSFERRED TO UNION	CI02ADVLTX	21.59
EWING MILES ESTES	2011-514522	PRO-RATED BILL RELEASED 4 MONTHS	C ADVLTX	4.52
EWING MILES ESTES	2011-514522	PRO-RATED BILL RELEASED 4 MONTHS	CI04ADVLTX	3.51
FAITH BAPTIST CHURCH	2011-618702	APPL FOR MOTOR VEH EXEMPT APPRVD FOR	KTAGFFEEFEE	15
FAITH BAPTIST CHURCH	2011-620474	APPL FOR MOTOR VEH EXEMPT APPRVD FOR	KTAGFFEEFEE	15
FAITH BAPTIST CHURCH	2011-618702	APPL FOR MOTOR VEH EXEMPT APPRVD FOR	C ADVLTX	9.64
FAITH BAPTIST CHURCH	2011-620474	APPL FOR MOTOR VEH EXEMPT APPRVD FOR	C ADVLTX	14.81
FAITH BAPTIST CHURCH	2011-620474	APPL FOR MOTOR VEH EXEMPT APPRVD FOR	CI04ADVLTX	11.52
FAITH BAPTIST CHURCH	2011-618702	APPL FOR MOTOR VEH EXEMPT APPRVD FOR	CI04ADVLTX	7.5
FAITH FELLOWSHIP	2011-647888	RELEASED BILL IN FULL DUE TO APPROVED	KTAGFFEEFEE	15
FAITH FELLOWSHIP	2011-647888	RELEASED BILL IN FULL DUE TO APPROVED	CI04ADVLTX	78.69
FAITH FELLOWSHIP	2011-647888	RELEASED BILL IN FULL DUE TO APPROVED	C ADVLTX	101.1
FEDERAL NATIONAL	2011-37071	INCORRECT OWNER BILLED FOR 2011.	C ADVTFEE	1.25
FEDERAL NATIONAL	2011-37071	INCORRECT OWNER BILLED FOR 2011.	CI04ADVLTX	171.5
FEDERAL NATIONAL	2011-37071	INCORRECT OWNER BILLED FOR 2011.	C ADVLTX	220.5
FERGUSON BLAKE THOMAS	2011-641742	ADJUSTED VALUE PER PHOTOS. NEW VALUE IS	C ADVLTX	49.14
FERGUSON BLAKE THOMAS	2011-641742	ADJUSTED VALUE PER PHOTOS. NEW VALUE IS	CI02ADVLTX	32.76
FINSEL MICHAEL DAVID	2011-653606	PRO-RATED BILL RELEASED 11 MONTHS	FR02ADVLTX	0.97
FINSEL MICHAEL DAVID	2011-653606	PRO-RATED BILL RELEASED 11 MONTHS	C ADVLTX	12.25
FLORES ANA CAROLINA	2011-661298	PRORATED	CI02ADVLTX	14.07
FLORES ANA CAROLINA	2011-661298	PRORATED	C ADVLTX	21.11
FLOWERS CATRELL	2010-626743	PRORATED	C ADVLTX	7.23
FLOWERS CATRELL	2010-626743	PRORATED	CI02ADVLTX	4.82
FORREST BILLY RAY	2011-662472	PRORATED	C ADVLTX	62.89
FORREST BILLY RAY	2011-662472	PRORATED	CI04ADVLTX	48.92
FOSTER ROBERT LEE JR	2011-639913	PRO-RATED BILL RELEAED 8 MONTHS	C ADVLTX	16.59
FOSTER ROBERT LEE JR	2011-639913	PRO-RATED BILL RELEAED 8 MONTHS	CI06ADVLTX	3.69
FOX HOLLY COMBS	2011-648892	PRO-RATED BILL RELEASED 10 MONTHS	CI02ADVLTX	54.84
FOX HOLLY COMBS	2011-648892	PRO-RATED BILL RELEASED 10 MONTHS	C ADVLTX	82.27
FRANICK PROPERTIES INC	2011-660865	VEHICLE SOLD. TAG TURNED IN 05/12.	C ADVLTX	112.9
FRANICK PROPERTIES INC	2011-660865	VEHICLE SOLD. TAG TURNED IN 05/12.	FR19ADVLTX	17.03
FRANICK PROPERTIES INC	2011-660865	VEHICLE SOLD. TAG TURNED IN 05/12.	CI01ADVLTX	24.2
FREEMAN DAYON ANTONIO	2011-628340	GR- MAILED THIS AM- PAID 12:35PM	C GARNFEE	60
FREEMAN DANDEL KEITH	2011-605071	VEHICLE SOLD. TAG TURNED IN 3/2012.	CI02ADVLTX	18.39
FREEMAN DANDEL KEITH	2011-605071	VEHICLE SOLD. TAG TURNED IN 3/2012.	C ADVLTX	27.58
FURR KENNETH DANIEL	2011-651454	OWNED LESS THAN ONE (1) MONTH	KTAGFFEEFEE	15
FURR KENNETH DANIEL	2011-651454	OWNED LESS THAN ONE (1) MONTH	CI04ADVLTX	68.75
FURR KENNETH DANIEL	2011-651454	OWNED LESS THAN ONE (1) MONTH	C ADVLTX	88.39
FURR ROBERT IRA	2011-556503	WRONG BILL NUMBER	C GARNFEE	60
GALLE LORI LIANE	2011-614997	RELEASE GR FEE-NOT EMPLOYED W/COMPANY	C GARNFEE	60
GALLEGOS TIMOTHY	2011-539036	WRONG BILL#	C GARNFEE	60
GIBSON DOROTHY ALLEN	2011-649155	PRORATED	CI02ADVLTX	24.31
GIBSON DOROTHY ALLEN	2011-649155	PRORATED	C ADVLTX	36.45

GILCHRIST MATTIE	2011-579549	PRO-RATED BILL RELEASED 11 MONTHS	CI02ADVLTX	8.54
GILCHRIST MATTIE	2011-579549	PRO-RATED BILL RELEASED 11 MONTHS	C ADVLTX	12.82
GRAY JACKIE LYNN	2011-624768	RELEASE GR FEE-PMT MADE SAME DAY GR	C GARNFEE	60
HALL JOSEPH DOY	2011-620178	PRO-RATED BILL RELEASED 11 MONTHS	C ADVLTX	12.76
HALL JOSEPH DOY	2011-620178	PRO-RATED BILL RELEASED 11 MONTHS	FR11ADVLTX	1.02
HARRINGTON RICHARD	2011-578735	PRORATION	FR11ADVLTX	0.82
HARRINGTON RICHARD	2011-578735	PRORATION	C ADVLTX	17.31
HARTSELL GARY DALE	2011-652676	PRO-RATED BILL RELEASED 11 MONTHS	CI06ADVLTX	53.68
HARTSELL GARY DALE	2011-652676	PRO-RATED BILL RELEASED 11 MONTHS	C ADVLTX	241.5
HARTSELL SHERRY CRISCO	2011-665225	PRORATED	CI02ADVLTX	29.96
HARTSELL SHERRY CRISCO	2011-665225	PRORATED	C ADVLTX	44.93
HAYNES MICHAEL SCOTT	2011-611952	PRORATED	C ADVLTX	143.7
HAYNES MICHAEL SCOTT	2011-611952	PRORATED	CI02ADVLTX	95.85
HELLINGER CAROLYN	2011-656271	SITUS ERROR-STANLEY COUNTY ADDRESS	C ADVLTX	19.28
HELLINGER CAROLYN	2011-656271	SITUS ERROR-STANLEY COUNTY ADDRESS	CI03ADVLTX	13.46
HELMS CHUCKY REX	2011-651302	PRO-RATED BILL RELEASED 11 MONTHS	C ADVLTX	64.28
HELMS CHUCKY REX	2011-651302	PRO-RATED BILL RELEASED 11 MONTHS	CI04ADVLTX	50
HELMS SYLVIA FAYE	2011-632109	PRORATED	C ADVLTX	12.62
HELMS SYLVIA FAYE	2011-632109	PRORATED	CI02ADVLTX	8.41
HERNANDEZ JOSE	2011-651105	HOME OF RECORD IS OREGON, RELEASE IN	CTAGFFEEFEE	15
HERNANDEZ JOSE	2011-638865	HOME OF RECORD IS OREGON, RELEASE IN	CTAGFFEEFEE	15
HERNANDEZ JOSE	2011-651105	HOME OF RECORD IS OREGON, RELEASE IN	C ADVLTX	132.2
HERNANDEZ JOSE	2011-638865	HOME OF RECORD IS OREGON, RELEASE IN	C ADVLTX	50.27
HERNANDEZ JOSE	2011-638865	HOME OF RECORD IS OREGON, RELEASE IN	CI02ADVLTX	33.52
HERNANDEZ JOSE	2011-651105	HOME OF RECORD IS OREGON, RELEASE IN	CI02ADVLTX	88.16
HIGGINS AMY GOLDMAN	2011-662032	PRO-RATED BILL RELEASED 11 MONTHS	CI02ADVLTX	5.2
HIGGINS AMY GOLDMAN	2011-662032	PRO-RATED BILL RELEASED 11 MONTHS	C ADVLTX	7.8
HINSON WANDA GAYLE	2011-649458	PRO-RATED BILL RELEASED 8 MONTHS	CI02ADVLTX	37.47
HINSON WANDA GAYLE	2011-649458	PRO-RATED BILL RELEASED 8 MONTHS	C ADVLTX	56.19
HIX EDMUND	2011-656121	SALVAGE TITLE, 25% REDUCTION NEW VALUE	C ADVLTX	7.7
HIX EDMUND	2011-656121	SALVAGE TITLE, 25% REDUCTION NEW VALUE	CI02ADVLTX	5.13
HOSMER JAMES ADRIAN	2011-648569	PRO-RATED BILL RELEASED 11 MONTHS	C ADVLTX	90.32
HOSMER JAMES ADRIAN	2011-648569	PRO-RATED BILL RELEASED 11 MONTHS	CI04ADVLTX	70.25
HOWELL WILLIAM DAVID	2011-527625	PRORATION	FR20ADVLTX	0.87
HOWELL WILLIAM DAVID	2011-527625	PRORATION	C ADVLTX	15.67
HUBNER ROBERT JOHN	2011-658959	VEHICLE SOLD. TAG TURNE DIN 5/2012.	C ADVLTX	26.42
HUBNER ROBERT JOHN	2011-658959	VEHICLE SOLD. TAG TURNE DIN 5/2012.	CI02ADVLTX	17.61
HURTADO SHANNA PRESLEY	2011-531994	PRO-RATED BILL RELEASED 6 MONTHS	FR16ADVLTX	0.43
HURTADO SHANNA PRESLEY	2011-531994	PRO-RATED BILL RELEASED 6 MONTHS	C ADVLTX	4.92
ISOM WARDELL JR	2011-624503	RELEASE GR FEE-ON MEDICAL LEAVE-NO	C GARNFEE	60
JONES CANDY ANN	2011-654042	ADJ VALUE PER PHOTOS. NEW VALUE IS	C ADVLTX	95.13
JONES CANDY ANN	2011-654042	ADJ VALUE PER PHOTOS. NEW VALUE IS	FR16ADVLTX	8.31
JORDAN DALTON MACK	2011-667137	PRO-RATED BILL RELEASED 11 MONTHS	CI04ADVLTX	65.8
JORDAN DALTON MACK	2011-667137	PRO-RATED BILL RELEASED 11 MONTHS	C ADVLTX	84.59
JORDAN PHILLIP BRIAN	2011-652121	ADJUSTED VALUE PER PHOTOS AND INTERNET	C ADVLTX	303.2
JORDAN PHILLIP BRIAN	2011-652121	ADJUSTED VALUE PER PHOTOS AND INTERNET	FR16ADVLTX	26.47
JORGENSEN ERIK	2011-653583	RELEASE 6 MONTHS TO ALLOW 1/2 MILITARY	FR19ADVLTX	22.45
JORGENSEN ERIK	2011-653385	RELEASED 6 MONTHS TO ALLOW 1/2 MILITARY	FR19ADVLTX	17.34
JORGENSEN ERIK	2011-653583	RELEASE 6 MONTHS TO ALLOW 1/2 MILITARY	C ADVLTX	148.8
JORGENSEN ERIK	2011-653385	RELEASED 6 MONTHS TO ALLOW 1/2 MILITARY	C ADVLTX	115.0
JORGENSEN ERIK	2011-653583	RELEASE 6 MONTHS TO ALLOW 1/2 MILITARY	CI01ADVLTX	31.9
JORGENSEN ERIK	2011-653385	RELEASED 6 MONTHS TO ALLOW 1/2 MILITARY	CI01ADVLTX	24.65
KEENE ADAM JOSEPH	2011-616669	or paid before leaves mail today	C GARNFEE	60
KELLY WILLIAM WAYNE JR	2011-642022	PER PHOTOS AND NOT ORIGINAL ENGINE, NEW	FR01ADVLTX	2.46
KELLY WILLIAM WAYNE JR	2011-642022	PER PHOTOS AND NOT ORIGINAL ENGINE, NEW	C ADVLTX	44.26
KENNEDY NEIL PATRICK	2011-659135	VEHICLE SOLD AND TAG TURNED IN	CI02ADVLTX	10.05
KENNEDY NEIL PATRICK	2011-659135	VEHICLE SOLD AND TAG TURNED IN	C ADVLTX	15.07
KENT BARBARA LOGAN	2011-576591	PRO-RATED BILL RELEASED 5 MONTHS	FR04ADVLTX	0.21
KENT BARBARA LOGAN	2011-576591	PRO-RATED BILL RELEASED 5 MONTHS	C ADVLTX	3.28
KLUTTZ MICHAEL EDWARD	2011-622666	RELEASED WRONG PERSON	C GARNFEE	60
LAFOND MEAD	2011-661976	ADJUSTED VALUE PER HIGH MILEAGE. NEW	FR07ADVLTX	1.81
LAFOND MEAD	2011-661976	ADJUSTED VALUE PER HIGH MILEAGE. NEW	C ADVLTX	15.21
LAMERE MATTHEW LEON	2011-636976	VEHICLE SOLD. TAG TURNED IN 5/2012.	C ADVLTX	29.11
LAMERE MATTHEW LEON	2011-636976	VEHICLE SOLD. TAG TURNED IN 5/2012.	CI02ADVLTX	19.4
LANE MICHAEL TONY	2011-649526	PER PHOTOS PROVIDED/PURCHASE PRICE	FR13ADVLTX	29.41
LANE MICHAEL TONY	2011-649526	PER PHOTOS PROVIDED/PURCHASE PRICE	C ADVLTX	308.7
LAWLESS STEPHAN	2011-641573	RENEWED EARLY THEN JUNKED VEHICLE,	CI02ADVLTX	2.65
LAWLESS STEPHAN	2011-641573	RENEWED EARLY THEN JUNKED VEHICLE,	CTAGFFEEFEE	15
LAWLESS STEPHAN	2011-641573	RENEWED EARLY THEN JUNKED VEHICLE,	C ADVLTX	3.97
LEDBETTER DOUGLAS	2011-610409	PRO-RATED BILL RELEASED 9 MONTHS	C ADVLTX	20.69
LEDBETTER DOUGLAS	2011-610409	PRO-RATED BILL RELEASED 9 MONTHS	CI04ADVLTX	16.1
LEFLER JENNIFER	2011-598012		CTAGFFEEFEE	-15
LEFLER JENNIFER	2011-598012	RELEASED GARNISHMENT FEE	C GARNFEE	-60
LEFLER JENNIFER	2011-598012		C GARNFEE	60
LEFLER JENNIFER	2011-598012		CI02ADVLTX	-
LEFLER JENNIFER	2011-598012		C ADVLTX	-
LEFLER JENNIFER	2011-598012		C ADVLTX	71.32
LEFLER JENNIFER	2011-598012		CI02ADVLTX	47.54
LEFLER JENNIFER	2011-598012		C GARNFEE	60
LEFLER JENNIFER	2011-598012		CTAGFFEEFEE	15
LEMIEUX JOHN O	2011-650297	PER HIGH MILEAGE.	CI02ADVLTX	8.41
LEMIEUX JOHN O	2011-650297	PER HIGH MILEAGE.	C ADVLTX	12.61
LESSANE-COUNCIL	2009-59514	CORRECTION TO SALE FEE AMOUNT	C LEGLFEE	354.8
LIPSON ANDREW CRAIG	2011-665639	PRORATED	C ADVLTX	88.88
LIPSON ANDREW CRAIG	2011-665639	PRORATED	CI02ADVLTX	59.25
LITTLES OLYMPIA	2011-602660	PRORATED	C ADVLTX	29.14
LITTLES OLYMPIA	2011-602660	PRORATED	CI02ADVLTX	19.43
LOCKLEAR JACKIE RAY	2011-655166	PRORATED	C ADVLTX	2.21
LOCKLEAR JACKIE RAY	2011-655166	PRORATED	CI02ADVLTX	1.47
LOCKLEAR ROBERT DALE	2010-642380	PRORATION	C ADVLTX	36.34

LOCKLEAR ROBERT DALE	2010-642380	PRORATION	FR04ADVLTX	2.31
LONG NATALIE	2011-649024	PRORATION	C ADVLTX	42.15
LONG NATALIE	2011-649024	PRORATION	CI06ADVLTX	9.37
LUO WEIJUN	2011-667086	INCORRECT MODEL S/B A CAMRY. REVISED	C ADVLTX	53.8
LUO WEIJUN	2011-667086	INCORRECT MODEL S/B A CAMRY. REVISED	CI02ADVLTX	35.87
MAHDINEC BRADLEY	2010-661528	PRO-RATED BILL RELEASED 5 MONTHS	C ADVLTX	16.51
MAHDINEC BRADLEY	2010-661528	PRO-RATED BILL RELEASED 5 MONTHS	FR04ADVLTX	1.05
MARKS MICHAEL PAUL	2009-610867		C GARNFEE	30
MARLIN KATHRYN FREIH	2011-655611	PRO-RATED BILL RELEASED 10 MONTHS	CI04ADVLTX	0.47
MARLIN KATHRYN FREIH	2011-655611	PRO-RATED BILL RELEASED 10 MONTHS	CI04ADVLTX	2.82
MARLIN KATHRYN FREIH	2011-655611	PRO-RATED BILL RELEASED 10 MONTHS	C ADVLTX	3.63
MARLIN KATHRYN FREIH	2011-655611	PRO-RATED BILL RELEASED 10 MONTHS	C ADVLTX	0.6
MARTIN SANDRA	2011-640774	TAG ORDERED BY DEALERSHIP IN ERROR.	C ADVLTX	121.0
MARTIN SANDRA	2011-640774	TAG ORDERED BY DEALERSHIP IN ERROR.	FR04ADVLTX	7.68
MCCARTY MICHELLE DAWN	2011-663460	HIGH MILEAGE	CI02ADVLTX	9.41
MCCARTY MICHELLE DAWN	2011-663460	HIGH MILEAGE	C ADVLTX	14.11
MCMANUS COY LABAN	2011-662193	PRORATED	FR05ADVLTX	6.04
MCMANUS COY LABAN	2011-662193	PRORATED	C ADVLTX	69.17
MCNEALY SHANITRA	2011-624087	PER DEBBIE	C GARNFEE	60
MCWHORTER MYRTIE SPRY	2011-66307	BOATS SOLD IN 2008. RELEASE IN FULL.	CI04ADVLTX	44.66
MCWHORTER MYRTIE SPRY	2011-66307	BOATS SOLD IN 2008. RELEASE IN FULL.	CI04PEN FEE	4.47
MCWHORTER MYRTIE SPRY	2011-66307	BOATS SOLD IN 2008. RELEASE IN FULL.	C PEN FEE	5.74
MCWHORTER MYRTIE SPRY	2011-66307	BOATS SOLD IN 2008. RELEASE IN FULL.	C ADVLTX	57.42
MCWHORTER MYRTIE SPRY	2009-65771	BOATS SOLD IN 2008, RELEASE IN FULL.	C PEN FEE	6.36
MCWHORTER MYRTIE SPRY	2009-65771	BOATS SOLD IN 2008, RELEASE IN FULL.	CI04ADVLTX	49.49
MCWHORTER MYRTIE SPRY	2009-65771	BOATS SOLD IN 2008, RELEASE IN FULL.	CI04PEN FEE	4.95
MCWHORTER MYRTIE SPRY	2010-14606	BOATS SOLD IN 2008, RELEASE IN FULL.	CI04PEN FEE	4.7
MCWHORTER MYRTIE SPRY	2010-14606	BOATS SOLD IN 2008, RELEASE IN FULL.	CI04ADVLTX	47.01
MCWHORTER MYRTIE SPRY	2010-14606	BOATS SOLD IN 2008, RELEASE IN FULL.	C PEN FEE	6.04
MCWHORTER MYRTIE SPRY	2010-14606	BOATS SOLD IN 2008, RELEASE IN FULL.	C ADVLTX	60.44
MCWHORTER MYRTIE SPRY	2009-65771	BOATS SOLD IN 2008, RELEASE IN FULL.	C ADVLTX	63.62
MERCHANT DARRYN ANDREW	2011-557740	PAID BEFORE GR MAILED	C GARNFEE	60
MOODY ROGER DALE	2011-647942	VALUE ERROR-CHANGED TO TEC VALUE	CI02ADVLTX	8.06
MOODY ROGER DALE	2011-647942	VALUE ERROR-CHANGED TO TEC VALUE	C ADVLTX	12.1
MOSLEY LARRY GENE	2011-649230	DMV SITUS ERROR/ADDRESS IS IN ROWAN CO	KTAGFFEEFEE	15
MOSLEY LARRY GENE	2011-649230	DMV SITUS ERROR/ADDRESS IS IN ROWAN CO	CI04ADVLTX	44.98
MOSLEY LARRY GENE	2011-649230	DMV SITUS ERROR/ADDRESS IS IN ROWAN CO	C ADVLTX	57.83
MOTOR RACING OUTREACH	2011-645172	MOTOR VEHICLE EXEMPTION APPL APRVD FOR	C ADVLTX	64.26
MOTOR RACING OUTREACH	2011-645172	MOTOR VEHICLE EXEMPTION APPL APRVD FOR	CI02ADVLTX	42.84
MOTOR RACING OUTREACH	2011-645172	MOTOR VEHICLE EXEMPTION APPL APRVD FOR	CTAGFFEEFEE	15
MURRAY MELINDA BROWN	2011-646540	RELEASED 8 MONTHS	C ADVLTX	17.6
MURRAY MELINDA BROWN	2011-646540	RELEASED 8 MONTHS	CI04ADVLTX	13.69
MUSCATELL THOMAS	2011-662343	PRO-RATED BILL RELEASED 9 MONTHS	C ADVLTX	9.31
MUSCATELL THOMAS	2011-662343	PRO-RATED BILL RELEASED 9 MONTHS	CI02ADVLTX	6.2
NORMAN KEVIN PAUL	2011-657499	VALUE ADJ TO 500 MAKES BILL LESS THAN	CI01ADVLTX	23.63
NORMAN KEVIN PAUL	2011-657499	VALUE ADJ TO 500 MAKES BILL LESS THAN	C ADVLTX	110.2
NORMAN KEVIN PAUL	2011-657499	VALUE ADJ TO 500 MAKES BILL LESS THAN	FR19ADVLTX	16.63
NORRIS JAMES RICHARD	2011-634574	RELEASED 7 MONTHS	CI02ADVLTX	60.56
NORRIS JAMES RICHARD	2011-634574	RELEASED 7 MONTHS	C ADVLTX	90.85
NORVELL JESSICA NICOLE	2011-624633	TERMINATED FEB/2012	C GARNFEE	60
ONIPEDE SAMUEL	2011-628366	PRO-RATED BILL RELEASED 9 MONTHS	CI02ADVLTX	102.6
ONIPEDE SAMUEL	2011-628366	PRO-RATED BILL RELEASED 9 MONTHS	C ADVLTX	153.9
OSORIO MARCELINO	2011-609522	PRO-RATED BILL RELEASED 8 MONTHS	C ADVLTX	24.74
OSORIO MARCELINO	2011-609522	PRO-RATED BILL RELEASED 8 MONTHS	CI02ADVLTX	16.49
PACK DOUGLAS BRADLEY	2011-666353	PRORATION	CI02ADVLTX	45.99
PACK DOUGLAS BRADLEY	2011-666353	PRORATION	C ADVLTX	68.98
PAGE KIMBERLY CARROLL	2011-644592	SOLD VEHICLE TURNED IN TAG 2/20/12.	CI04ADVLTX	22.74
PAGE KIMBERLY CARROLL	2011-644592	SOLD VEHICLE TURNED IN TAG 2/20/12.	C ADVLTX	29.24
PATEL ASIT CHANDRAKANT	2011-621866	VEHICLE SOLD AND TAG TURNED IN RELEASE	C ADVLTX	12.73
PATEL ASIT CHANDRAKANT	2011-621866	VEHICLE SOLD AND TAG TURNED IN RELEASE	CI02ADVLTX	8.49
PATEL DINESH HIMATLAL	2011-661482	REVALUE PER TOTAL LOSS TITLE	C ADVLTX	23.63
PATEL DINESH HIMATLAL	2011-661482	REVALUE PER TOTAL LOSS TITLE	CI01ADVLTX	5.06
PATEL DINESH HIMATLAL	2011-661482	REVALUE PER TOTAL LOSS TITLE	FR19ADVLTX	3.56
PAWAROO VULET AHILLIA	2011-664069	VEHICLE TOTAL LOSS & TAG TURNED	CI02ADVLTX	56.99
PAWAROO VULET AHILLIA	2011-664069	VEHICLE TOTAL LOSS & TAG TURNED	C ADVLTX	85.48
PHELPS MATTHEW EDWARD	2011-623669	PRORATION	FR04ADVLTX	1.07
PHELPS MATTHEW EDWARD	2011-623669	PRORATION	C ADVLTX	16.94
PLUMMER MATTHEW	2011-660624	PRORATION	C ADVLTX	6.99
PLUMMER MATTHEW	2011-660624	PRORATION	CI02ADVLTX	4.66
PORFELI PAUL	2011-630980	PRO-RATED BILL RELEASED 10 MONTHS	CI02ADVLTX	9.28
PORFELI PAUL	2011-630980	PRO-RATED BILL RELEASED 10 MONTHS	C ADVLTX	13.92
POST DONALD IRVING JR	2011-628955	PRORATION	CI02ADVLTX	4.79
POST DONALD IRVING JR	2011-628955	PRORATION	C ADVLTX	7.19
POWELL LEVI GLEN	2011-632899	PRO-RATED BILL RELEASED 11 MONTHS	C ADVLTX	13.4
POWELL LEVI GLEN	2011-632899	PRO-RATED BILL RELEASED 11 MONTHS	CI04ADVLTX	10.42
PRICE SARAH WOOTEN	2011-660644	PRORATED	CI02ADVLTX	27.84
PRICE SARAH WOOTEN	2011-660644	PRORATED	C ADVLTX	41.75
RAMIREZ ARACELI	2011-661096	OWNED LESS THAN ONE (1) MONTH AFTER	C ADVLTX	65.27
RAMIREZ ARACELI	2011-661096	OWNED LESS THAN ONE (1) MONTH AFTER	CI02ADVLTX	43.51
RAMIREZ ARACELI	2011-661096	OWNED LESS THAN ONE (1) MONTH AFTER	CTAGFFEEFEE	15
RICHARDS SYBILL	2011-619083	RELEASED BILL PAID	C GARNFEE	60
ROBBINS RANDY HOPKINS	2011-655120	SITUS CORRECTION SHOULD BE RIMER FD,	CI02ADVLTX	8.48
ROBBINS RANDY HOPKINS	2011-655120	SITUS CORRECTION SHOULD BE RIMER FD,	CTAGFFEEFEE	15
RUSSELL R BRANDON	2011-660889	PRORATION	C ADVLTX	74.14
RUSSELL R BRANDON	2011-660889	PRORATION	FR11ADVLTX	5.89
SELF LORIE ANN	2011-657377	PER PURCHASE PRICE	CI03ADVLTX	212.0
SELF LORIE ANN	2011-657377	PER PURCHASE PRICE	C ADVLTX	303.6
SELLERS BILLY RAY	2011-656614	TRADED VEHICLE AND TURNED IN TAG	CI02ADVLTX	24.43
SELLERS BILLY RAY	2011-656614	TRADED VEHICLE AND TURNED IN TAG	C ADVLTX	36.64
SERSEN ANDREA NICHOLE	2011-664377	VEHICLE IN NEW OWNERS NAME AND TAG	C ADVLTX	8.72

SERSEN ANDREA NICHOLE	2011-664377	VEHICLE IN NEW OWNERS NAME AND TAG	CI02ADVLTX	5.81
SHARMA SANDEEP KUMAR	2011-626998	PRORATED	CI02ADVLTX	67.63
SHARMA SANDEEP KUMAR	2011-626998	PRORATED	C ADVLTX	101.4
SHUMAKER HEATH ONIEL	2011-584811	PRORATION	CI02ADVLTX	22.31
SHUMAKER HEATH ONIEL	2011-584811	PRORATION	C ADVLTX	33.47
SIMPSON LARRY VANCE	2011-624221	PAID BEFORE MAILED.	C GARNFEE	60
SMATHERS MICHAEL JAY	2011-650523	PRORATION	CI01ADVLTX	28.27
SMATHERS MICHAEL JAY	2011-650523	PRORATION	FR19ADVLTX	19.89
SMATHERS MICHAEL JAY	2011-650523	PRORATION	C ADVLTX	131.9
SMITH BENJAMIN TYLER	2011-645929	PRORATION	C ADVLTX	6.04
SMITH BENJAMIN TYLER	2011-645929	PRORATION	CI02ADVLTX	4.03
SMITH LINDA HONEYCUTT	2011-577684	PRORATION	CI02ADVLTX	2.98
SMITH LINDA HONEYCUTT	2011-577684	PRORATION	C ADVLTX	4.47
SMITH PHYLLIS MCCUBBIN	2011-649674	SITUS ERROR/RELEASE COLD WATER F.D. &	FR03ADVLTX	5.61
STANCIL LISA HOLLAWAY	2011-643767	PRORATED	C ADVLTX	19.85
STANCIL LISA HOLLAWAY	2011-643767	PRORATED	FR13ADVLTX	1.89
STANFORD MATTHEW	2011-628878	PRO-RATED BILL RELEASED 8 MONTHS	CI02ADVLTX	5.18
STANFORD MATTHEW	2011-628878	PRO-RATED BILL RELEASED 8 MONTHS	C ADVLTX	7.77
STEELE JEWELDINE PHARR	2011-576404	PRO-RATED BILL RELEASED 3 MONTHS	C ADVLTX	0.79
STEELE JEWELDINE PHARR	2011-576404	PRO-RATED BILL RELEASED 3 MONTHS	CI02ADVLTX	0.53
STEFANSKI HOPANNE	2011-623071	SITUS ERROR/RELEASE KANNAPOLIS CITY &	CI04ADVLTX	46.11
STEFANSKI HOPANNE	2011-623071	SITUS ERROR/RELEASE KANNAPOLIS CITY &	KTAGFFEEFEE	15
STEPHENS JANA RENEE	2010-659424	PRO-RATED BILL RELEASED 4 MONTHS	FR02ADVLTX	0.63
STEPHENS JANA RENEE	2010-659424	PRO-RATED BILL RELEASED 4 MONTHS	C ADVLTX	7.98
STOUGH LEON BROWN	2011-665672	SITUS CORRECTION RELEASE CI02 ADD FR02.	CI02ADVLTX	39.77
STOUGH LEON BROWN	2011-665672	SITUS CORRECTION RELEASE CI02 ADD FR02.	CTAGFFEEFEE	15
TALBERT JUDY LANCASTER	2011-648638	PRO-RATED BILL RELEASED 11 MONTHS	C ADVLTX	105.5
TALBERT JUDY LANCASTER	2011-648638	PRO-RATED BILL RELEASED 11 MONTHS	FR04ADVLTX	6.7
TAPIA SHAKIR A	2011-661619	RELEASED TO MECK COUNTY PER SITUS	CTAGFFEEFEE	15
TAPIA SHAKIR A	2011-661619	RELEASED TO MECK COUNTY PER SITUS	CI02ADVLTX	30.16
TAPIA SHAKIR A	2011-661619	RELEASED TO MECK COUNTY PER SITUS	C ADVLTX	45.23
TARBOX JUDITH ELAINE	2011-616081	PRO-RATED BILL RELEASED 8 MONTHS	FR07ADVLTX	10.65
TARBOX JUDITH ELAINE	2011-616081	PRO-RATED BILL RELEASED 8 MONTHS	C ADVLTX	89.42
THOMAS BENNIE ELWOOD	2011-667305	VEHICLE SOLD. TAG TURNED IN 5/2012.	C ADVLTX	110.3
THOMAS BENNIE ELWOOD	2011-667305	VEHICLE SOLD. TAG TURNED IN 5/2012.	CI01ADVLTX	23.66
THOMAS BENNIE ELWOOD	2011-667305	VEHICLE SOLD. TAG TURNED IN 5/2012.	FR19ADVLTX	16.64
TIM SEAGRAVES TRUCKING	2011-632531	PER INTERNET RESEARCH. IT IS A 6 TON	FR08ADVLTX	28.5
TIM SEAGRAVES TRUCKING	2011-632531	PER INTERNET RESEARCH. IT IS A 6 TON	C ADVLTX	299.2
TOBAR NUMA INES	2011-653926	DMV ERROR, DOUBLE BILLED. RELEASE IN	CTAGFFEEFEE	15
TOBAR NUMA INES	2011-653926	DMV ERROR, DOUBLE BILLED. RELEASE IN	CI02ADVLTX	65.81
TOBAR NUMA INES	2011-653926	DMV ERROR, DOUBLE BILLED. RELEASE IN	C ADVLTX	98.72
TOYOTA MOTOR SALES USA	2011-667446	RELEASED 9 MOS/SOLD VEH & TURNED IN TAG	CI02ADVLTX	71.82
TOYOTA MOTOR SALES USA	2011-667446	RELEASED 9 MOS/SOLD VEH & TURNED IN TAG	CI02ADVLTX	71.82
TOYOTA MOTOR SALES USA	2011-667736	RELEASED 9 MOS/VEH SOLD & TAG TURNED IN	CI02ADVLTX	71.82
TOYOTA MOTOR SALES USA	2011-666990	RELEASED 9 MOS/VEH SOLD & TAG TURNED IN	CI02ADVLTX	71.82
TOYOTA MOTOR SALES USA	2011-666990	RELEASED 9 MOS/VEH SOLD & TAG TURNED IN	C ADVLTX	107.7
TOYOTA MOTOR SALES USA	2011-667736	RELEASED 9 MOS/VEH SOLD & TAG TURNED IN	C ADVLTX	107.7
TOYOTA MOTOR SALES USA	2011-667736	RELEASED 9 MOS/SOLD VEH & TURNED IN TAG	C ADVLTX	107.7
TOYOTA MOTOR SALES USA	2011-667446	RELEASED 9 MOS/SOLD VEH & TURNED IN TAG	C ADVLTX	107.7
TURN ONE RACING LLC	2011-661198	TRAILER WAS SITUED IN CITY OF CONCORD	CI02ADVLTX	45.36
TURN ONE RACING LLC	2011-661198	TRAILER WAS SITUED IN CITY OF CONCORD	C ADVLTX	68.04
UNDERWOOD JEFFREY ALAN	2010-29020	3/26 SUITS COST S/B \$40 AND SALE FEE	C LEGLFEE	409.4
URBAN JAMES JASON	2011-625747	WRONG BILL NUMBER	C GARNFEE	60
VARNADORE CHARLES	2011-662622	TRUCK SOLD. TAG TURNED IN 05/2012.	CI04ADVLTX	12.5
VARNADORE CHARLES	2011-662622	TRUCK SOLD. TAG TURNED IN 05/2012.	C ADVLTX	16.07
VIERIS BRIAN JOSEPH	2011-660860	PRO-RATED BILL RELEASED 10 MONTHS	CI02ADVLTX	52.22
VIERIS BRIAN JOSEPH	2011-660860	PRO-RATED BILL RELEASED 10 MONTHS	C ADVLTX	78.33
VIRGINIA TRUCK CENTER	2011-654062	COTT DID NOT AUTO-PRORATE/RELEASED 8	C ADVLTX	142.0
VIRGINIA TRUCK CENTER	2011-653933	COTT DID NOT AUTO-PRORATE/RELEASED 5	C ADVLTX	41.16
VIRGINIA TRUCK CENTER	2011-654028	COTT DID NOT AUTO-PRORATE/RELEASED 8	C ADVLTX	142.0
VIRGINIA TRUCK CENTER	2011-653602	COTT DID NOT AUTO-PRORATE/RELEASED 8	C ADVLTX	142.0
VIRGINIA TRUCK CENTER	2011-654062	COTT DID NOT AUTO-PRORATE/RELEASED 8	C ADVLTX	-
VIRGINIA TRUCK CENTER	2011-654062	COTT DID NOT AUTO-PRORATE/RELEASE 8 MOS	C ADVLTX	47.36
VIRGINIA TRUCK CENTER	2011-653602	COTT DID NOT AUTO-PRORATE/RELEASE 8 MOS	C ADVLTX	-
VIRGINIA TRUCK CENTER	2011-654028	COTT DID NOT AUTO-PRORATE/RELEASE 8 MOS	C ADVLTX	-
VIRGINIA TRUCK CENTER	2011-654062	COTT DID NOT AUTO-PRORATE/RELEASE 8 MOS	C ADVLTX	-
VIRGINIA TRUCK CENTER	2011-653933	COTT DID NOT AUTO-PRORATE/RELEASE 8 MOS	C ADVLTX	-
VIRGINIA TRUCK CENTER	2011-654062	COTT DID NOT AUTO-PRORATE/RELEASE 8 MOS	CI02ADVLTX	31.57
VIRGINIA TRUCK CENTER	2011-654062	COTT DID NOT AUTO-PRORATE/RELEASE 8 MOS	CI02ADVLTX	-
VIRGINIA TRUCK CENTER	2011-653602	COTT DID NOT AUTO-PRORATE/RELEASED 8	CI02ADVLTX	94.73
VIRGINIA TRUCK CENTER	2011-654028	COTT DID NOT AUTO-PRORATE/RELEASED 8	CI02ADVLTX	94.73
VIRGINIA TRUCK CENTER	2011-653933	COTT DID NOT AUTO-PRORATE/RELEASED 5	CI02ADVLTX	27.44
VIRGINIA TRUCK CENTER	2011-654062	COTT DID NOT AUTO-PRORATE/RELEASED 8	CI02ADVLTX	94.73
VIRGINIA TRUCK CENTER	2011-654028	COTT DID NOT AUTO-PRORATE/RELEASED 8	CI02ADVLTX	-
VIRGINIA TRUCK CENTER	2011-653602	COTT DID NOT AUTO-PRORATE/RELEASED 8	CI02ADVLTX	-
VIRGINIA TRUCK CENTER	2011-653933	COTT DID NOT AUTO-PRORATE/RELEASED 8	CI02ADVLTX	-
VIRGINIA TRUCK CENTER	2011-654062	COTT DID NOT AUTO-PRORATE/RELEASED 8	CI02ADVLTX	-
VON KLAHR HARALD	2011-640094	OVERLAPPING PLATES/PRORATED	FR01ADVLTX	6.88
VON KLAHR HARALD	2011-640094	OVERLAPPING PLATES/PRORATED	C ADVLTX	123.7
WALKER ALEXANDRIA	2011-503317	PRO-RATED BILL RELEASED 9 MONTHS	CI04ADVLTX	9.34
WALKER ALEXANDRIA	2011-503317	PRO-RATED BILL RELEASED 9 MONTHS	C ADVLTX	12
WATKINS BANICCA	2011-627534	PRORATION	C ADVLTX	8.49
WATKINS BANICCA	2011-627534	PRORATION	CI02ADVLTX	5.66
WEANT KATHERINE LOUISE	2011-579862	RELEASED 6 MONTHS	C ADVLTX	25.61
WEANT KATHERINE LOUISE	2011-579862	RELEASED 6 MONTHS	CI02ADVLTX	17.08
WESTER DAVID ALAN	2011-609787	PRO-RATED BILL RELEASED 7 MONTHS	CI02ADVLTX	1.79
WESTER DAVID ALAN	2011-609787	PRO-RATED BILL RELEASED 7 MONTHS	C ADVLTX	2.68
WHITING PAUL FOSTER	2011-666703	PRORATION	FR04ADVLTX	0.81
WHITING PAUL FOSTER	2011-666703	PRORATION	C ADVLTX	12.71
WHITLEY BILLY LAMAR JR	2011-591102	PRO-RATED BILL RELEASED 9 MONTHS	C ADVLTX	0.91

WHITLEY BILLY LAMAR JR	2011-591102	PRO-RATED BILL RELEASED 9 MONTHS	CI04ADVLTX	0.71
WHITMIRE MARY MOLLER	2011-618520	RELEASE GR FEE-PAID SAME DAY GR WAS	C GARNFEE	60
WORK JAMES KIRWIN	2011-653682	PRORATION	CI02ADVLTX	57.55
WORK JAMES KIRWIN	2011-653682	PRORATION	C ADVLTX	86.33
WRIGHT RICKEY DEAN II	2011-644644	PRO-RATED BILL RELEASED 9 MONTHS	CI02ADVLTX	36.1
WRIGHT RICKEY DEAN II	2011-644644	PRO-RATED BILL RELEASED 9 MONTHS	C ADVLTX	54.15
ZAUCHA RONALD SCOTT	2011-636357	PRO-RATED BILL RELEASED 11 MONTHS	C ADVLTX	55.21
ZAUCHA RONALD SCOTT	2011-636357	PRO-RATED BILL RELEASED 11 MONTHS	CI02ADVLTX	36.8



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

New Business

SUBJECT:

Transportation - Rural Operating Assistance Program (ROAP) Funding and Public Hearing - 6:30 P.M.

BRIEF SUMMARY:

Cabarrus County Transportation plans to apply for transportation funding through the NC Department of Transportation, Public Transportation Division for funding provided by the Rural Operating Assistance Program totaling \$210,781. Funding applied for is designated for the following programs: The Elderly and Disabled Transportation Assistance Program (which must be used to provide services to the elderly and/or disabled population who otherwise are not eligible for program assistance to maintain access to necessary life sustaining services); The Employment Transportation Assistance Program (which is intended to provide operating assistance for the transportation of persons with employment related transportation needs); and the Rural General Public (RGP) Program (which is intended to provide operating assistance for the transportation of individuals who do not have human service agency assistance to pay for their transportation and live in non-urbanized areas).

REQUESTED ACTION:

1. Hold a Public Hearing.
2. Motion to adopt the FY2013 Rural Operating Assistance Program Certified Statement.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Bob Bushey, Transportation Coordinator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS

- [ROAP Certified Statement](#)
 - [Application for Transportation Operating Assistance](#)
 - [ROAP Public Hearing Record](#)
 - [Public Hearing Webpage](#)
 - [Public Hearing Notice - Website](#)
 - [Public Hearing Notice - Newspaper](#)
-

CERTIFIED STATEMENT
FY 2013
RURAL OPERATING ASSISTANCE PROGRAM
County of Cabarrus

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Public Transportation Division provides funding for the operating cost of passenger trips and for other transportation services for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CTSP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipient of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP application. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips and transportation services provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1A, FTA C 4704.1, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2012 to June 30, 2013 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Cabarrus North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips and services for five years that prove that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips and transportation services provided throughout the period of performance.

- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2013 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips, services and expenditures in semi-annual reports to NCDOT – Public Transportation Division or its designee.
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amounts of FY 2013 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly & Disabled Transportation Assistance Program (EDTAP)	\$101,175	\$101,175
Employment Transportation Assistance Program (EMPL)	\$24,609	\$24,609
Rural General Public Program (RGP)	\$84,997	\$84,997
TOTAL	\$210,781	\$210,781

WITNESS my hand and county seal, this ____ day of ____, 20____.

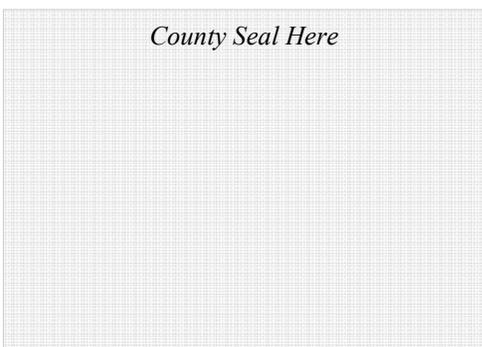
Signature of Board of County Manager/Administrator

Signature of Board of County Commissioners Chairperson

Printed Name of County Manager/Administrator

Printed Name of Chairperson

State of North Carolina County of



Signature of County Finance Officer

Printed Name of County Finance Officer

Application for Transportation Operating Assistance

FY2013 Rural Operating Assistance Program Funds

Name of Applicant (County)	Cabarrus
County Manager	Mike Downs
County Manager's Email Address	mkdowns@cabarruscounty.us
County Finance Officer	Pam Dubois
CFO's Email Address	psdubois@cabarruscounty.us
CFO's Phone Number	704-920-2107
Person Completing this Application	Robert Bushey
Person's Job Title	Transportation Coordinator
Person's Email Address	rwbushey@cabarruscounty.us
Person's Phone Number	704-920-2932
Community Transportation System	Cabarrus County Transportation
Name of Transit Contact Person	Randy Bass
Transit Contact Person's Email Address	crbass@cabarruscounty.us

Application Completed by: _____ Date: _____
Signature

I certify that the content of this application is complete and accurately describes the county's administration of the ROAP Program, and the use of the ROAP funds in accordance with applicable state guidelines.

County Manager: _____ Date: _____
Signature

County Finance Officer: _____ Date: _____
Signature

Application Instructions

County officials should read the ROAP Program State Management Plan which contains guidance on the administration of the ROAP Program and information about the preparation of grant applications.

- The application must be completed by an official of the county or his/her designee.
- Click on the **gray rectangle** and type each answer. If needed, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If the county wishes to explain their response to any questions or provide more information, the county may include additional pages with this application form. All the pages of the application and any pages added by the applicant should be scanned into the same file.
- If there are questions regarding this application, contact the NCDOT-PTD Mobility Development Specialist assigned to the area served by the transit system.

FY2013 ROAP Program Schedule

Application Deadline	June 20, 2012
Proposed First Disbursement (25%)	August 15, 2012
Proposed Second Disbursement (75%)	September 28, 2012

County's Management of ROAP Funds

All counties are eligible to receive Rural Operating Assistance Program (ROAP) funding from the State of North Carolina. As a recipient of ROAP funds, the county must implement administrative processes that will ensure the following:

- ROAP funds are expended on needs identified through a public involvement and/or planning process.
- ROAP funds are expended on eligible activities only.
- Supporting documentation of expenditures is maintained.
- Service recipients meet eligibility requirements and their eligibility is documented.
- Trips and services funded with ROAP funding are monitored and evaluated throughout the period of performance.
- An accounting of trips, services and expenditures is provided in a semi-annual report to NCDOT.
- ROAP funds received and expended are included in the local annual audit.

Transportation Needs and Public Involvement in Funding Decisions	Yes or No
A. Did the county ask the Community Transportation Advisory Board (TAB), which is affiliated with the community transit system, to recommend how the ROAP funds should be sub-allocated?	yes
B. In addition to the public hearing notice and the public hearing, were other outreach efforts conducted to inform the public about the availability of ROAP funds and to discuss transportation needs BEFORE the county decided to sub-allocate the ROAP funds?	yes
C. Does the federally funded Community Transportation System operating in the county have a Community Transportation Service Plan (CTSP) or Community Transportation Improvement Plan (CTIP) that was developed in the last five years or being completed at this time? <i>Date of the plan:</i>	yes
D. Does your county have a Coordinated Public Transit-Human Services Transportation Plan (LCP) that provides a list of unmet transportation needs and/or gaps in transportation services? <i>Date of the plan:</i>	yes
E. Does the county have other transportation plans that address public transportation needs?	yes
If yes, list and describe these plans. client surveys	
F. How did the county decide who would receive the ROAP funds? List the names of anyone who participated in the decision to suballocate the ROAP funds and their role in the community. TAB BOARD: DAN PAYNE, JAMES POLK, JULIA PATERSON, JANET PURSER, JERRY MINGO, PATRICIA BAKER, VICKY PROCTOR, SUSAN CAUDLE, CINDY HALL, SHARON CORPENING, MICHELLE SMITH, KATHY KITTS, TONY HARRIS, JENNIFER CAGIANO, JODI RAMIREZ, RON BUSHEY	
G. How did the county decide on the amount of ROAP funds to sub-allocate to a subrecipient? DSS DECIDES WHO GETS CERTIFIED	

Financial Management of ROAP Funds	Yes or No
H. Does the county disburse/allocate ROAP funds to any county governmental departments?	yess/DSS
Financial Management of ROAP Funds (con't)	Yes or No
I. If yes, how does the county account for these funds within the county's accounting system? County Budget and General Fund	
J. Does the county pass through any ROAP funds to agencies or organizations that are not county governmental departments or agencies?	no
K. If yes, does the county have a written agreement with these agencies that addresses the proper use and accountability of these funds? <i>(Include a sample agreement with application)</i>	
L. ROAP funds cannot be used instead of using the existing transportation funding an agency or organization receives from any other funding source. If any of the departments, agencies or organizations receiving ROAP funding from the county get transportation funding from other Federal, State or Local funding sources, list those funding programs:	
M. Do any subrecipients receive ROAP funds before any transportation services or trips are provided, and refund the unused portion at the end of the period of performance?	no
N. Are ROAP funds being deposited in an interest bearing account?	no
If no, then why aren't ROAP funds deposited in an interest bearing account? THERE IS NO TIME IN BETWEEN SPENDING THE FUNDS AND BEING REIMBURSED	
O. What does the county do with the interest from the ROAP funds?	
P. Does the county provide any local funds for transportation operating assistance to any of the ROAP sub-recipients in addition to the state ROAP funds?	no
Q. Is supporting documentation maintained for all ROAP grant financial transactions for five years? IMPORTANT: Yes is the only correct answer.	yes
Monitoring and Oversight Responsibilities	Yes or No
R. The Finance Officer OR the Executive Director of an eligible transportation authority will be responsible for the oversight and evaluation of the transportation services provided with the ROAP funding? IMPORTANT: Yes is the only correct answer.	yes
S. Does the county require the subrecipients of ROAP funds to provide progress reports and statistical data about the services and trips provided with ROAP funds?	no/we provide the trips
T. If progress reports and/or operating statistical reports are required by the county, how frequently are these provided to the county for evaluation?	
U. Does the county require the subrecipients of ROAP funds to use the transportation services of the federally funded Community Transit System operating in the county?	yes
V. Are subrecipients of ROAP funds coordinating transportation services with other subrecipients in the county therefore reducing any duplication of effort?	no

Accountability to North Carolina Taxpayers	Yes or No
W. Is the method used to sub-allocate the ROAP funds fair and equitable? Open and transparent?	yes
Accountability to North Carolina Taxpayers (con't)	Yes or No
X. Is the county prepared to provide documentation that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance, at the specified cost?	yes
Y. A semi-annual ROAP Report must be completed and sent to NCDOT. Who will be designated to complete these reports in FY2013? <i>(name, title, employer)</i> Robert Bushey, Transportation Coordinator, Cabarrus County Transportation	

Elderly and Disabled Transportation Assistance Program

The Elderly and Disabled Transportation Assistance Program (EDTAP), originally enacted by legislation in the 1989 Session of the North Carolina General Assembly (Article 2B, 136-44.27), provides operating assistance funds for the transportation of the state's elderly and disabled citizens. This transportation assistance allows the elderly and disabled to reside for a longer period in their homes, thereby enhancing their quality of life.

Elderly and Disabled Transportation Assistance Program Questions	Yes or No
A. What will be the purposes of the transportation services provided with EDTAP funds? <i>(Check all that apply)</i> <input checked="" type="checkbox"/> Personal care activities, medical appointments, pharmacy pick-up, shopping, bill paying, meetings, classes, banking <input type="checkbox"/> Job interviews, job fair attendance, job readiness activities or training, GED classes <input type="checkbox"/> Transportation to workplace <input type="checkbox"/> Group field trips/tours to community special events (Federal charter regulations apply to transit.) <input type="checkbox"/> Overnight trips to out-of-county destinations (Federal charter regulations apply to transit) <input checked="" type="checkbox"/> Human service agency appointments	
B. How will the transportation service be provided? <i>(Check all that apply)</i> <input checked="" type="checkbox"/> Public Transportation System <input type="checkbox"/> Private Provider <input type="checkbox"/> Taxi Service <input type="checkbox"/> Agency Staff Driver <input type="checkbox"/> Volunteer Driver	
C. Are any of the EDTAP services you are funding, listed as an unmet need or gap in service in the Public Transit-Human Service Coordination Plan or any other transportation plan for your county? See these page numbers in the plan: 6 Plan Title: Goal #3	yes
D. Does the federally funded Community Transit System operating in your county receive a sub-allocation of EDTAP funds?	yes
If yes, does the county dictate which agencies and organizations will receive transportation services with any of the EDTAP funds the transit system receives?	yes
Can the Community Transit System use any of the EDTAP funds it receives to provide transportation for elderly and disabled citizens of the county who do not have a human service agency or organization to pay for the service?	yes

<p>If the transit system's Community Transportation Service Plan (CTSP) is less than six years old, does it describe and evaluate the services the transit system is providing for the elderly and disabled? See these page numbers in the plan: Plan Title:</p>	
Elderly and Disabled Transportation Assistance Program Questions (con't)	Yes or No
<p>Does the CTSP recommend any new EDTAP funded services for FY2013? See these page numbers in the plan: Plan Title:</p>	no
<p>E. Will any of the subrecipients use their EDTAP sub-allocation as matching funds for any of the following programs? (<i>Matching funds for operating assistance only.</i>)</p> <p>5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program</p>	yes
<p>F. Will any of the subrecipients of EDTAP funds charge a fare for an EDTAP funded trip?</p>	no
<p>If yes, how much will the fare be?</p>	
<p>If yes, how will the fare revenue be used?</p>	
<p>G. Do any of the subrecipients of EDTAP funds restrict EDTAP funded services based on the origin, timing or destination of the trip?</p>	yes
<p>H. Is there a process or policy for determining when it is appropriate to transfer EDTAP funds from one sub-recipient to another to prevent there being unspent funds at the end of the period of performance?</p>	yes
<p>I. EDTAP funded services are expected to be provided throughout the entire year. If the EDTAP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation services?</p>	no

Employment Transportation Assistance Program

The Employment Transportation Assistance Program (EMPL) is intended to help DSS clients that transitioned off Work First or TANF in the last 12 months, Workforce Development Program participants and/or the general public to travel to work, employment training and/or other employment related destinations.

Employment Transportation Program Questions	Yes or No
<p>A. What will be the purposes of the transportation services provided with EMPL funds? (<i>Check all that apply</i>)</p> <p><input checked="" type="checkbox"/> Job interviews, job fair attendance, job readiness activities or training, GED classes <input checked="" type="checkbox"/> Transportation to workplace (Scheduled by the individual only. No agency scheduled trips.) <input checked="" type="checkbox"/> Child(ren) of working parent transported to Child Care</p>	
<p>B. How will the transportation service be provided? (<i>Check all that apply</i>)</p> <p><input checked="" type="checkbox"/> Public Transportation System <input type="checkbox"/> Private Provider <input type="checkbox"/> Taxi Service <input type="checkbox"/> Agency Staff Driver <input type="checkbox"/> Volunteer Driver</p>	

C. Describe the eligibility criteria to be used in this county to determine who will be provided EMPL funded trips. Per DSS Policy	
Employment Transportation Program Questions (con't)	Yes or No
D. Are any of the EMPL services you are funding, listed as an unmet need or gap in service in the Public Transit-Human Service Coordination Plan or any other transportation plan for your county? <i>See these page numbers in the plan:</i> <i>Plan title:</i>	no
E. Does the federally funded Community Transit System operating in your county receive a sub-allocation of EMPL funds?	yes
If yes, does the county dictate which agencies and organizations will receive transportation services with any of the EMPL funds the transit system receives?	yes
Can the Community Transit System use any of the EMPL funds it receives to provide transportation for citizens in the county who need transportation to a job or employment related destination and who do not have a human service agency or organization to pay for the service?	yes
If the transit system's Community Transportation Service Plan (CTSP) is less than six years old, does it describe and evaluate the services the transit system is providing for the employed or unemployed? <i>See these page numbers in the plan:</i> <i>Plan title:</i>	
Does the CTSP recommend any new EMPL funded services for FY2013? <i>See these page numbers in the plan:</i> <i>Plan title:</i>	no
F. Will any of the subrecipients of EMPL funds charge a fare for an EMPL funded trip?	no
If yes, how much will the fare be?	
If yes, how will the fare revenue be used?	
G. Do any of the subrecipients of EMPL funds restrict EMPL funded services based on the origin, timing or destination of the trip?	yes
H. Is there a process or policy for determining when it is appropriate to transfer funds from one sub-recipient to another to prevent there being unspent funds at the end of the period of performance?	yes
I. Has the county transferred any EMPL funds to EDTAP or RGP in the last two years?	no
J. Will any of the subrecipients use their EMPL sub-allocation as matching funds for any of the following programs? (<i>Matching funds for operating assistance only.</i>) 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program	no
K. EMPL funded services are expected to be provided throughout the entire year. If the EMPL funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation services?	no

Rural General Public Program

The Rural General Public Program assistance funds are intended to provide transportation services for individuals from the county who are not receiving transportation benefits from human service agencies or organizations. The county, in consultation with the Community Transportation System, must determine the RGP services to be provided with the formula RGP funds.

Rural General Public Transportation Program Questions	Yes or No
<p>A. What will be the trip purposes of the transportation services provided with RGP funds? <i>(Check all that apply)</i></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Personal care activities, medical appointments, pharmacy pick-up, shopping, bill paying, meetings, classes, banking <input checked="" type="checkbox"/> Job interviews, job fair attendance, job readiness activities or training, GED classes <input checked="" type="checkbox"/> Transportation to workplace (Scheduled by the individual only. No agency scheduled trips.) <input checked="" type="checkbox"/> Child(ren) of working parent transported to child care <input type="checkbox"/> Group field trips/tours to community special events (Federal charter regulations apply to transit.) <input type="checkbox"/> Overnight trips to out-of-county destinations (Federal charter regulations apply to transit.) <input checked="" type="checkbox"/> Human service agency appointments 	
<p>B. How will the transportation service be provided? <i>(Check all that apply)</i></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Public Transportation System <input type="checkbox"/> Private Provider <input type="checkbox"/> Taxi Service <input type="checkbox"/> Volunteer Driver 	
<p>C. Are any of the RGP funded services the transit system will provide listed as an unmet need or gap in service in the Public Transit-Human Service Coordination Plan or any other transportation plan for your county? <i>See these page numbers in the plan: 6</i> <i>Plan title:</i></p>	yes
<p>D. If the transit system's Community Transportation Service Plan (CTSP) is less than six years old, does it describe and evaluate the general public services the transit system does in the county for citizens who need transportation but don't have a human service agency or organization to pay for the service? <i>See these page numbers in the plan:</i> <i>Plan title:</i></p>	
<p>E. Does the CTSP recommend any new RGP funded services for FY2013? <i>See these page numbers in the plan:</i> <i>Plan title:</i></p>	no
<p>F. Will RGP services be provided to citizens who need transportation but don't have a human service agency or organization to pay for the service?</p>	yes
<p>G. Will any of the RGP funded services be restricted based on origin, timing or destination of the trip to control the expenditure of funds overtime?</p>	yes
<p>H. Since the subrecipient can only use RGP funds to pay for 90% of the cost of a trip, will the Community Transit System use fare revenue to generate the local 10% match requirement for RGP funds?</p>	yes
<p>If yes, how much will the fare be? \$3.00</p>	
<p>If yes, how will the fare revenue be used? match</p>	

If no, describe the source of the required matching funds?	
Rural General Public Transportation Program Questions (con't)	Yes or No
I. Will RGP funded trips be coordinated with human service agency trips?	yes
J. How will the Community Transit System market the proposed RGP funded services? public meetings, community outreach	
K. Will the Community Transit System use any of their RGP sub-allocation as matching funds for any of the following programs? <i>(Matching funds for operating assistance only)</i> 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program	no
L. Is any part of the county in an urbanized area according to the 2000 census?	yes
M. RGP funded services are expected to be provided throughout the entire year. If the RGP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation services?	yes

Important – A public hearing MUST be conducted whether or not requested by the Public.

ROAP PUBLIC HEARING RECORD

Date Public Notice was published: _____

APPLICANT: _____

DATE: _____

PLACE: _____

TIME: _____

How many **COMMISSIONERS** attended the public hearing? _____

How many members of the **PUBLIC** attended the public hearing? _____

Public Attendance Surveys

(Attached)

(Offered at Public Hearing but none completed)

I, the undersigned, representing (*Legal Name of Applicant*) _____ do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

(NO public comments)

(Public Comments were made and meeting minutes will be submitted after board approval)

The estimated date for board approval of meeting minutes is: _____

Signature of Clerk to the Board

Printed Name and Title

Date

Affix County Seal Here

Voluntary Title VI Public Involvement

Title VI of the Civil Right’s Act of 1964 requires North Carolina Department of Transportation to gather statistical data on participants and beneficiaries of the agency’s federal-aid highway programs and activities. The North Carolina Department of Transportation collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population affected by a proposed project.

The North Carolina Department of Transportation wishes to clarify that this information gathering process **is completely voluntary** and that you are not required to disclose the statistical data requested in order to participate in this meeting. This form is a public document.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact Sharon Lipscomb, the Title VI Manager at telephone number 919.508.1808 or email at slipscomb@ncdot.gov.

Project Name:		Date:
Meeting Location:		
Name (please print)	Gender:	
	<input type="checkbox"/> Male <input type="checkbox"/> Female	
General ethnic identification categories (check one)		
<input type="checkbox"/> Caucasian	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> American Indian/Alaskan Native
<input type="checkbox"/> African American	<input type="checkbox"/> Asian/Pacific Islander	Other: _____
Color:	National Origin:	

After you complete this form, please fold it and place it inside the designated box on the registration table.

Thank you for your cooperation.



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Cabarrus County

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Public Notices

Board of Commissioners Public Hearing Notices - 6:30 pm

Notice Subject	Meeting Date	Posted Date
Proposed Cabarrus County Budget for Fiscal Year 2013	6/18/2012	5/8/2012
Rural Operating Assistance Program (ROAP) Funding NEW	6/18/2012	6/5/2012
Corning Economic Development Grant	4/16/2012	4/3/2012
Farmland Protection Plan	2/20/2012	2/7/2012
HOME Investment Partnership Program	1/17/2012	1/4/2012
Elderly and Disabled Grant Program	1/17/2012	1/4/2012
Job Access and Reverse Commute (JARC) Grant	1/17/2012	1/4/2012
Community Transportation Program	1/17/2012	1/4/2012
Schedule of Values	9/19/2011	8/16/2011
Road Renaming Petition	9/19/2011	9/7/2011
Rezoning Appeal	9/19/2011	9/7/2011
Rural Operating Assistance Program (ROAP)	8/15/2011	8/2/2011
Animal Processing Facility Management Agreement	8/15/2011	8/3/2011
Celgard Economic Development Grant	8/15/2011	8/3/2011
Proposed Budget	6/20/2011	5/23/2011

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Public Notices

Notice Subject	Meeting Date	Posted Date
Advertisement for Sealed Bids Sale of County Property (Old Bethel School Property)	6/29/2012	6/1/2012
Mt. Pleasant High School Communications Tower Lease	5/21/2012	5/8/2012
Solid Waste Management Plan 3-Year Update	5/15/2012	5/1/2012
Board of Social Services Applicant Request	12/30/1899	4/9/2012
Adult Care and Nursing Home CAC Applicant Request	12/30/1899	4/9/2012

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Planning & Zoning Commission Public Hearing Notices - 7 pm

Notice Subject	Meeting Date	Posted Date
Rezoning Request: Applicant - Larry Wallace Engines	3/13/2012	4/9/2012

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- Learn About Cabarrus County's Sustainability Initiatives

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- Sustainability
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Sitemap | ADA Compliance | Privacy Policy | Employee Access

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GENERAL INFORMATION: (704) 920-2000 | FAX: (704) 920-2250



Public Hearing Notice

This is to inform the public that a public hearing will be held on the proposed Rural Operating Assistance Program (ROAP) application to be submitted to the North Carolina Department of Transportation no later than June 20, 2012. The public hearing will be held on June 18, 2012 at 6:30 PM in the Cabarrus County Board of Commissioners' meeting room, located on the 2nd floor of the Cabarrus County Governmental Center at 65 Church Street SE, Concord, NC 28025. If reasonable accommodations are needed, please contact Tony Harris, the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

The programs included in the Rural Operating Assistance Program application are:

1. Elderly & Disabled Transportation Assistance (EDTAP) Program provides operating assistance for the public transportation of elderly and disabled citizens.
2. Employment Transportation Assistance Program provides operating assistance for the public transportation of persons with employment related transportation needs.
3. Rural General Public (RGP) Program provides operating assistance for the public transportation of persons living in non-urban areas of the county.

The period of performance for Rural Operating Assistance Program funds is July 1, 2012 through June 30, 2013. The FY2013 individual program totals are:

PROGRAM	TOTAL
EDTAP	\$101,175
EMPL	\$24,609
RGP	\$84,997
TOTAL	\$210,781

This application may be inspected at the Cabarrus County Transportation Office located at 28 Branchview Drive NE, Concord, NC 28025, from 8:00 AM to 4:00 PM, Monday through Friday. Written comments should be directed to Randy Bass at rbass@cabarruscounty.us, before June 18, 2012.

Posted June 5, 2012



Public Hearing Notice

Esto es informar al público que se celebrará una audiencia pública sobre la aplicación de Rural operativo asistencia programa (ORAP) propuesto para ser enviado al departamento de transporte de Carolina del Norte no más tardar el 20 de junio de 2012. La audiencia pública se celebrará el 18 de junio de 2012 a las 6:30 PM en la Junta del condado Cabarrus de sala de reunión de Comisarios, ubicado en el piso 2nd Cabarrus County gubernamentales centro de en 65 Iglesia Street SE, Concord, NC 28025. Si se necesitan adaptaciones razonables, póngase en contacto con Tony Harris, el Coordinador de ADA en 704-920-2100 al menos 48 horas antes de la audiencia pública.

Los programas incluidos en la aplicación del programa de asistencia Rural de funcionamiento son:

1. Ancianos y discapacitados programa de asistencia (EDTAP) de transporte proporciona asistencia operativa para el transporte público de los ciudadanos ancianos y discapacitados.
2. Programa de asistencia de transporte de empleo proporciona funcionamiento asistencia para el transporte público de personas con empleo relacionados con las necesidades de transporte.
3. Programa rural de público General (Specialist) proporciona asistencia operativa para el transporte público de personas que viven en las zonas no urbanas del condado.

El plazo de ejecución de fondos del programa de asistencia de explotación Rural es 01 de julio de 2012 a 30 de junio de 2013. Los totales del programa individual de FY2013 son:

PROGRAMA	TOTAL
EDTAP	\$101,175
EMPL	\$24,609
SPECIALIST	\$84,997
TOTAL	\$210,781

Esta aplicación podrá ser inspeccionada en la Oficina de transporte Condado de Cabarrus situado a 28 Branchview unidad NE, Concord, NC 28025, de 8:00 AM a 4:00 P.M., del lunes al viernes. Escrito comentarios deben orientarse a Randy Bass en crbass@cabarruscounty.us, antes del 18 de junio de 2012.

Posted June 5, 2012

THE INDEPENDENT TRIBUNE

June 6, 2012



Public Hearing Notice

This is to inform the public that a public hearing will be held on the proposed Rural Operating Assistance Program (ROAP) application to be submitted to the North Carolina Department of Transportation no later than June 20, 2012. The public hearing will be held on June 18, 2012 at 6:30 PM in the Cabarrus County Board of Commissioners' meeting room, located on the 2nd floor of the Cabarrus County Governmental Center at 65 Church Street SE, Concord, NC 28025. If reasonable accommodations are needed, please contact Tony Harris, the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

The programs included in the Rural Operating Assistance Program application are:

1. Elderly & Disabled Transportation Assistance (EDTAP) Program provides operating assistance for the public transportation of elderly and disabled citizens.
2. Employment Transportation Assistance Program provides operating assistance for the public transportation of persons with employment related transportation needs.
3. Rural General Public (RGP) Program provides operating assistance for the public transportation of persons living in non-urban areas of the county.

The period of performance for Rural Operating Assistance Program funds is July 1, 2012 through June 30, 2013. The FY2013 individual program totals are:

PROGRAM	TOTAL
EDTAP	\$101,175
EMPL	\$24,609
RGP	\$84,997
TOTAL	\$210,781

This application may be inspected at the Cabarrus County Transportation Office located at 28 Branchview Drive NE, Concord, NC 28025, from 8:00 AM to 4:00 PM, Monday through Friday. Written comments should be directed to Randy Bass at rbass@cabarruscounty.us, before June 18, 2012.

PUBLISH: June 6, 2012



Public Hearing Notice

Esto es informar al público que se celebrará una audiencia pública sobre la aplicación de Rural operativo asistencia programa (ORAP) propuesto para ser enviado al departamento de transporte de Carolina del Norte no más tardar el 20 de junio de 2012. La audiencia pública se celebrará el 18 de junio de 2012 a las 6:30 PM en la Junta del condado Cabarrus de sala de reunión de Comisarios, ubicado en el piso 2nd Cabarrus County gubernamentales centro de en 65 Iglesia Street SE, Concord, NC 28025. Si se necesitan adaptaciones razonables, póngase en contacto con Tony Harris, el Coordinador de ADA en 704-920-2100 al menos 48 horas antes de la audiencia pública.

Los programas incluidos en la aplicación del programa de asistencia Rural de funcionamiento son:

1. Ancianos y discapacitados programa de asistencia (EDTAP) de transporte proporciona asistencia operativa para el transporte público de los ciudadanos ancianos y discapacitados.
2. Programa de asistencia de transporte de empleo proporciona funcionamiento asistencia para el transporte público de personas con empleo relacionados con las necesidades de transporte.
3. Programa rural de público General (Specialist) proporciona asistencia operativa para el transporte público de personas que viven en las zonas no urbanas del condado.

El plazo de ejecución de fondos del programa de asistencia de explotación Rural es 01 de julio de 2012 a 30 de junio de 2013. Los totales del programa individual de FY2013 son:

PROGRAMA	TOTAL
EDTAP	\$101,175
EMPL	\$24,609
SPECIALIST	\$84,997
TOTAL	\$210,781

Esta aplicación podrá ser inspeccionada en la Oficina de transporte Condado de Cabarrus situado a 28 Branchview unidad NE, Concord, NC 28025, de 8:00 AM a 4:00 P.M., del lunes al viernes. Escrito comentarios deben orientarse a Randy Bass en rbass@cabarruscounty.us, antes del 18 de junio de 2012.

Publish: June 6, 2012.

Attachment number 6



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

New Business

SUBJECT:

EDC - Economic Development Grant Request & Public Hearing - 6:30 P.M.

BRIEF SUMMARY:

Representatives of the Cabarrus Economic Development Corporation (EDC) will present an economic development request for Corning. The Company plans to expand its operations by investing \$32 million for new equipment. A 3-year grant equivalent to 85 percent of the ad valorem taxes on the increase in personal property tax is requested. The Cabarrus EDC Board of Directors approved the grant request on June 6, 2012. In accordance with the County's Economic Development Grant Program, a public hearing is required.

REQUESTED ACTION:

Receive overview of grant request from EDC representatives.

Hold a public hearing.

Motion to approve an Economic Development Grant (3-year, 85 percent) of the ad valorem taxes on the increase in personal property taxes for Corning.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

John Cox, Cabarrus Economic Development Corp.

Ryan McDaniels, Cabarrus Economic Development Corp.

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS

- [ED Grant Program](#)
 - [Grant Analysis](#)
 - [Draft Agreement](#)
 - [Public Hearing Notice Webpage](#)
 - [Public Hearing Notice - Website](#)
-

**ECONOMIC DEVELOPMENT GRANT PROGRAM
CABARRUS COUNTY, NORTH CAROLINA
EFFECTIVE OCTOBER 20, 2008
MODIFIED SEPTEMBER 21, 2009**

Section 1. STATEMENT

The following is the Economic Development Grant Program (“Program”) for Cabarrus County, North Carolina. The Program applies to all applications for economic development grants received after the effective date of the Program.

Section 2. PURPOSE

- A. The Cabarrus County Board of Commissioners (“BOC”) has a vision of Cabarrus as a county in which our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers. The BOC established the following five broad goals in an effort to achieve and maintain its vision:
1. Preserve and enhance quality of life by addressing growth with sound public policies that sustain resources, provide high quality services, and fund infrastructure needs.
 2. Achieve community-wide preparedness to protect public safety, respond to routine and catastrophic events, and maintain and restore the well-being of all residents
 3. Use resources wisely and responsibly by protecting assets, minimizing risk, creating partnerships and using technology to maximize the value of county investments, expenditures and services.
 4. A fully engaged community with a shared understanding of its issues and challenges and working together to achieve its goals.
 5. Ensure that all citizens have equal opportunity and access to education, health care, and economic prosperity and encourage citizens to fulfill their potential and contribute to their community.

The achievement of these goals, and the health, safety, education and prosperity of the people of Cabarrus County (“County”) is directly related to the vitality, diversity and success of its businesses and industries, as well as to the condition of the county’s environment and natural resources. Under certain circumstances and conditions, it may be in the interests of the County and its citizens that the BOC utilize the powers granted to it by the General Assembly in Chapters 153A and 158 of the North Carolina General Statutes to stimulate development and growth of business and industry in the County. Thus, the purpose of the Program is to provide the stimulus for the development, growth and expansion of business and industry within the County. This stimulus is the award of a Program Grant (“Grant”) as provided in this Program.

- B. The award of a Grant is designed to increase employment opportunities within the County as well as to increase the assessed valuation of the County. The BOC may consider a number of factors when deliberating upon whether to award a Grant. This recognizes the great variety of businesses, which have widely different capital and employment structures and needs. The factors that may be considered include but are not limited to the following:
1. The type of industry or business as a further diversification of Cabarrus County's business base;
 2. The size and scope of the project based upon investment in site development, facilities, buildings and other business infrastructure inclusive of technology;
 3. The diversity, quality and quantity of jobs created by a project, including whether the industry or business provides company-paid benefits such as healthcare, vacation and pensions and the degree to which wages exceed the county average;
 4. The potential for future expansion of investment and employment;
 5. Site specific issues impacting public infrastructure;
 6. Actions that if pursued, stimulate development in areas of Cabarrus County deemed beneficial;
 7. The ratio of investment in real versus personal property assets;
 8. The environmental impact of the project. This may include such elements as waste recycling programs, energy efficient (or LEED) design, conservation easements, the degree to which the natural landscape and topography are disturbed, water conservation programs and the use and/or production of alternative (non-fossil fuel) energy.
 9. The type of product produced (as well as the production process itself) or sold and whether it is recyclable, noxious, volatile, controversial, hazardous, banned by other governments or countries, lethal or otherwise dangerous.

Section 3. PROJECT CATEGORIES, GRANT PARAMETERS AND ELIGIBILITY

1. Eligible Uses. Eligible uses include, but are not limited to, agricultural operations; facilities to house corporate headquarters; manufacturing, assembly, fabrication or processing operations; research and development facilities; motorsports facilities; warehouse or distribution facilities; and office buildings. The applicant must demonstrate to the satisfaction of the BOC that it would not construct these facilities but for the award of a Grant.
2. Grant Parameters. A Grant approved by the BOC may be an amount equaling up to 85% of the real and personal property tax actually paid on assets eligible for this Program. The minimum incremental increase in assessed value of assets shall be \$1.5 million, except in those cases where the Grant is used to encourage the development or help ensure the success of certain targeted businesses and/or geographic areas, where the threshold shall be at the discretion of the Board of Commissioners.

Such Grant amount shall be for a period of three (3) consecutive years. Grant amounts shall be calculated based on the increase in assessed real and personal property values generated by the project, as determined by the County Tax Assessor. Grants for plant expansions by business or industry already located in the County will be based on the net incremental tax value, after reduction for machinery, equipment and other assets which are depreciated, replaced or retrofitted as part of the project.

The Grant will only be awarded to bring about the relocation or expansion of a business that would not have occurred except for the award of the Grant, or to encourage the development or help ensure the success of certain targeted businesses and/or geographic areas. In particular, the BOC desires to encourage development and redevelopment within municipal boundaries where supporting infrastructure already exists and in areas where infill development or redevelopment may spur additional investment.

The amount of the Grant for each year shall be limited in the following manner: In each of years 2 and 3 of the Grant, a calculation shall be performed where the amount of the Grant is subtracted from the amount of ad valorem taxes paid. If the remainder in years 2 or 3 is less than the remainder from the same calculation in year 1, then the amount of the grant in those years will be reduced by an amount sufficient to make the remainder in that year equal to the remainder in year 1.

The County has chosen as the value criterion for a Program Grant the estimated property tax assessment for the new real and personal property investment to be placed in the County. Although the Grant is calculated as a percentage of the ad valorem tax actually paid on the new asset investment, the Grant is paid from the County's general fund. The general fund consists of revenue derived from ad valorem taxes, local sales taxes, revenues from services, permits and fees, interest income and miscellaneous revenues.

3. Documentation. The Grant application must provide documentation satisfactory to the Tax Assessor that fully supports the expenditures upon which the assessed value is to be based. The documentation includes but is not limited to schedules and source documents defining capital expenditures including project time lines with accurate descriptions of grantable assets by cost, dates of phase in any existing assets which are being replaced by Program eligible assets, blueprints, financial statements and appraisal by a state board certified appraiser. Only assets documented to the satisfaction of the Tax Assessor will be eligible for the Program.
4. Speculative Buildings and Leases. Construction of a new structure to attract an eligible Program user may also qualify for the Program. Such a Grant must begin with a tax year prior to the third year after construction is completed. The taxpayer must inform the Tax Assessor in writing which tax year begins the Grant Program. If a structure or personal property is to be leased, the lease term must exceed the length of

the Grant period. In the event the building is not leased within three years of its completion date so long as it is maintained for lease, the speculative building may still qualify as a Program asset. Only one Grant may be awarded and the owner and lessee must agree in writing as to which will be eligible to receive the Grant.

Section 4. PROGRAM RULES

1. Although a Grant may be awarded by the BOC to an applicant, the Grant is not required to be paid until the applicant has fully complied with this Program and has executed a written agreement (“Agreement”) in a form satisfactory to County that sets forth the specific provisions relating to the Grant.
2. The BOC reserves the right to waive one or more provisions of this Program, but any waiver must be approved by the BOC.
3. The Agreement shall include with reasonable specificity a project site plan, description of the project, any phasing, projected new employment with job descriptions, description of the structures to be built, description of the personal property assets to be installed and any other data that would be relevant to comprehension of the scope and value of the project such that other assets, installed outside of those Grant eligible, are not commingled within the contemplated Grant.
4. The applicant must furnish proof satisfactory to the Tax Assessor or County Attorney of ownership of any of the assets subject to the Program.
5. Rolling stock, inclusive of automobiles, trucks, tractors, trailers or other licensed vehicles and airplanes shall not qualify as Program assets eligible for a Grant.
6. County contributions to the project’s infrastructure costs shall be deducted from the calculated Grant award for that project.
7. The beginning date of the Grant period shall be flexible in order to accommodate construction and production start-up time, but shall commence with a tax year that begins no later than three years after the date the BOC votes to approve the Grant. The taxpayer must inform the Tax Assessor in writing which tax year begins the Grant Program. An extension may be granted by the BOC based upon specific project related issues.
8. The annual Grant award due to the recipient will be paid each year during the Grant period within a thirty day period of submission of all data requested by the Tax Assessor necessary to determine appropriate assessments on the Grant assets and the delivery of the Tax assessor’s Statement. Should the assessments yield a grant in excess of that budgeted for the Grant assets, another thirty day period may be necessary for remittance in order to accommodate budget revisions. The initial Grant date is subject

to the project's date of useful occupancy and/or production startup, subject to the provisions of Paragraph 7, above. If the recipient-taxpayer fails to properly list property for purposes of taxation and the unlisted property is subsequently discovered by the Tax Assessor's office, then the Grant may be terminated at the discretion of the BOC. Acceptance of a Grant payment constitutes approval of the assessed value of Grant assets.

9. During the Grant period, the recipient of the Grant must be current in any and all tax and other payments (including, but not limited to fees for services or permits, fines and penalties) to the County. Failure to be current in payments to the County shall result in termination of the remainder of the Grant.
10. Should the recipient of the Grant (a) fail to construct or install substantially all of the assets contemplated by the Agreement; (b) be or become the debtor in a bankruptcy or receivership proceeding; (c) substantially curtail, close or mothball the facility subject to the Program or, (d) fail to meet hiring, wage or benefit goals; then in any such event the balance of the Grant shall be terminated.
11. Grant requests information and the Tax Assessor Questionnaire must be completed within the calendar year following the tax year for which the recipient is eligible to receive a Grant. The information must be complete, forthcoming and adequate to the satisfaction of the Assessor in order to make an accurate Grant calculation. Failure to fully or timely provide this information will result in forfeiture of that year's Grant or cause termination of the remainder of the Grant as provided in Paragraph 13, below.
12. Grants are not transferable and may not be conveyed to another party.
13. The Grant recipient shall provide the necessary source documents and reports satisfactory to the Tax Assessor subsequent to execution of the Agreement and during the Grant period to ensure compliance with the terms, conditions and other specific requirements of the Agreement. Necessary source documents and reports may include, but are not limited to, real estate acquisition and construction costs, schedules of assets, depreciation schedules, leasing arrangements with named parties holding a financial interest in assets covered by the Program, releases signed by those holding financial interests in those assets and proof of all business and corporate names that may be applicable for purposes of asset ownership. In order for an asset to be included in the Grant, it must reasonably have been contemplated to be within the scope of the project as reflected in the Agreement. Such information shall remain confidential as allowed by law. Failure of the recipient to provide required documentation shall cause termination of Grant.
14. The County shall provide detailed reporting processes to monitor and assure compliance with the terms, conditions and other specific requirements of the Agreement. Any

information obtained by the County in connection with an incentive grant request will be kept confidential by the County to the extent permitted by law.

15. Violation of local, state or federal laws, ordinances or regulations by the recipient company shall result in termination of the Grant.

Section 5. GRANT APPROVAL PROCEDURE

1. Completion – Prior to initiating a project for which a Grant application is proposed, the applicant shall complete a Development Grant Application for submittal to the Cabarrus Economic Development Corporation.
2. Recommendation – Upon completion of the Development Grant Application by the applicant, the Cabarrus Economic Development Corporation Board will review the application and determine if the application will be recommended to the BOC.
3. Application – Applications recommended by the Cabarrus Economic Development Corporation Board will be submitted to the County Manager’s office for scheduling a public hearing before the BOC.
4. Acceptance – The BOC may consider acceptance of the Development Grant Application. A public hearing must be scheduled by law prior to the approval of a Grant. The County shall publish a notice of the public hearing at least 10 days before the hearing is held. The notice shall describe the project and the BOC’s intention to consider approval of the Grant request.
5. Public Hearing – The BOC shall conduct a public hearing on the Development Grant Application to inform the public of the Grant request, invite comments and vote on it.
6. Agreement – The BOC approves the Grant by offering the applicant an Agreement. Offers not accepted are deemed rejected by the applicant. Unless otherwise adopted and approved by the BOC, the Grant offer remains open for 30 days from the date of tender of the proposed Agreement to the applicant. Acceptance is the execution of the Agreement between the County and the applicant. The BOC reserves the right to reject any Grant application.
7. Construction – Construction shall be required to adhere to plans approved in the plan review and permitting process, as well as to plans, or plan elements approved as conditions of the Agreement.
8. Assessment – The value of the subject property following the completion of construction shall be established by the Tax Assessor. The actual increase in post-construction assessed value over pre-construction assessed value shall equal, or exceed

the estimated increase specified in the Agreement. Failure to meet or exceed the Grant approval threshold of \$1.5 million, where applicable, shall render the Grant void.



Adopted by the Cabarrus County Board of Commissioners on October 20, 2008 and approved modification to Section 3.2 on September 21, 2009.



PROJECT OVERVIEW (estimated)

Company's Legal Name: Corning

Company Representative: Albert Eckel

Contact Information:

Email: eckelar@corning.com

State of Incorporation: New York

Nature of Business: Glass Manufacturer

Current operations in Cabarrus County: Yes

Proposed new or additional Cabarrus facility -

Proposed Location: 14556 Hwy 601, Midland

Total Investment: \$32,000,000



CABARRUS
ECONOMIC DEVELOPMENT

Cabarrus County Economic Development Grant Analysis-Project Corning2

	Year 1	Year 2	Year 3	Year 4
Total Assessed Value	\$32,000,000.00	\$28,800,000.00	\$25,920,000.00	\$23,328,000.00
County taxes at .63	\$ 201,600.00	\$ 181,440.00	\$ 163,296.00	\$ 146,966.40
Grant @ 85 %	\$ 171,360.00	\$ 154,224.00	\$ 138,801.60	
Net Taxes to County	\$ 30,240.00	\$ 27,216.00	\$ 24,494.40	\$ 146,966.40
			3 year taxes	\$ 546,336.00
			3 year grant	\$ 464,385.60
			3 yr. net revenue	\$ 81,950.40

This document is for calculation purposes only. The numbers computed here are estimated based on general assumptions provided by the client, the Cabarrus County Tax office and the North Carolina Dept of Revenue. Actual grants may vary

Note: Grants Subject to Cabarrus Economic Development Board approval & governmental body approval.

Cabarrus County Economic Development Grant Analysis-Project Corning2



	Year 1	Year 2	Year 3	Year 4
Total Assessed Value	\$32,000,000.00	\$28,800,000.00	\$25,920,000.00	\$23,328,000.00
County taxes at .70	\$ 224,000.00	\$ 201,600.00	\$ 181,440.00	\$ 163,296.00
Grant @ 85 %	\$ 190,400.00	\$ 171,360.00	\$ 154,224.00	
Net Taxes to County	\$ 33,600.00	\$ 30,240.00	\$ 27,216.00	\$ 163,296.00
			3 year taxes	\$ 607,040.00
			3 year grant	\$ 515,984.00
			3 yr. net revenue	\$ 91,056.00

This document is for calculation purposes only. The numbers computed here are estimated based on general assumptions provided by the client, the Cabarrus County Tax office and the North Carolina Dept of Revenue.

Actual grants may vary

Note: Grants Subject to Cabarrus Economic Development Board approval & governmental body approval.

THIS AGREEMENT (the "Agreement") is made and entered as of the ___ day of June, 2012, by and between CABARRUS COUNTY, a body politic and political subdivision of the State of North Carolina ("County"), and CORNING, INC. ("Corning") a New York corporation.

RECITALS

1. Corning is considering locating additional manufacturing facilities in the County (the "Facility") by upfitting its existing building to serve as the Facility in the County and by installing furniture, fixtures and equipment in the Facility at an estimated total cost of Thirty Two Million Dollars (\$32,000,000.00) (referred to as "New Investment"), and by creating new jobs at the Facility.

2. The County has previously adopted an Industrial Development Grant Program (the "Program"), a copy of which is attached as Exhibit A and incorporated by reference, the public purpose of which is to encourage economic growth and development within the County.

3. Cabarrus Economic Development, Inc. (the "EDC") has reviewed the Corning application for inclusion in the Program and EDC's overview is attached as Exhibit B and incorporated by reference.

4. Corning has determined that its present location at 14556 Highway 601, Midland, North Carolina (the "Site") in the County is a suitable location for the placement of the Facility and the New Investment.

5. To induce Corning to locate the New Investment in the Facility at the Site and to assist Corning in that activity, the County has offered incentives to Corning consistent with the Program.

In consideration of the mutual promises set forth in this Agreement and other good and valuable considerations, the receipt and sufficiency of which are acknowledged by the parties, the County and Corning agree as follows:

COVENANTS, TERMS and CONDITIONS

1. Incentive Grants. Pursuant to the Program, the County shall in accordance with and as provided by this Agreement, pay to Corning an incentive grant (the "Grants") in an amount equal to 85 percent of the increase in property tax paid by Corning upon the actual assessed ad valorem tax value increase occasioned by construction and installation of the New Investment in the Facility at the Site. The County shall pay Grants to Corning as follows:

(a) For a period of three (3) consecutive years, the County shall make a grant to Corning based upon the increased ad valorem tax value of the New Investment in business personal property at the Site;

(b) Corning may elect the initial year in which the Grants identified in Paragraphs 1(a) and (b) and shall commence and shall so notify the County in writing; provided that the initial grant year shall commence no later than twelve (12) months after the qualifying equipment or construction has been released from an in-process stage to a fully-operational stage.

The process of assessment of the tax value of the New Investment, the calculation of the grant amounts and the payment of the Grants are more particularly described in the Program, which provisions are part of this Agreement. The County hereby confirms that it has approved the application of the Program to the Facility and has authorized the Grants and other terms of this Agreement. The County and Corning further confirm that this Agreement constitutes the “formal agreement” required under the Program and that the terms of this Agreement and those contained in the attached description of the Program shall govern the application of the Program to the Facility. The net increase in the assessed value of real property and business personal property in the Facility for local property tax purposes occasioned by the placement of the New Investment at or in the Facility shall determine the investment “level” for the Program in effect. Corning agrees to forward to the EDC and the County Manager, at the time it makes its annual property tax payments, a copy of the property tax payment receipt, which must be requested from the Tax Collector and the Cabarrus County Tax Assessor’s statement (the “Assessor’s Statement”) of the valuation of the New Investment located at the Facility. The Assessor’s Statement may be issued only after:

(a) Corning has completed the Assessor’s questionnaire and other substantiating corroborating documentation identified in the Program to the satisfaction of the Assessor; and

(b) The Assessor has had the reasonable opportunity to review, evaluate and verify a value for the New Investment.

The County agrees that the Grant payments to be made to Corning during the respective term will be made within thirty (30) days after payment by Corning of all property taxes due to the County and delivery of the Assessor’s Statement.

2. Special Conditions. The County’s obligation to make the Grants provided in this Agreement are specifically conditioned upon Corning a) occupying the Site for at least five (5) years after installation of the New Investment, and b) maintaining the New Investment and Facility in operating condition in the County for at least five (5) years after installation of the New Investment. In the event that Corning does not fulfill any one or more of these conditions, any Grants not paid will be cancelled and Corning will be required to immediately repay all Grants previously paid. This remedy is in

addition to the remedies available to County in Paragraph 4, below. Notwithstanding the other provisions of this paragraph, Corning shall not be obligated to repay any previously paid Grant(s) if Corning is unable to fully comply with the Special Conditions (a) or (b) above, due solely to a financial occurrence or event completely beyond the control of Corning. An example of such an occurrence or event is a regional or nationwide emergency or disaster which causes a disruption of commerce generally, not solely for Corning.

3. Validity of Incentives. As stated in the Program, no change in the Program after the date of this Agreement shall apply to the provisions of this Agreement or to the New Investment or the Facility (as it may be expanded or modified) unless otherwise agreed to in writing by the County and Corning. In the event one or more lawsuits or other proceedings are brought against the County or any County elected official challenging the legality of this Agreement or any provision, the County shall defend against any and all such lawsuits or other proceedings, including appealing any adverse judgment to the highest appellate court of the State of North Carolina. In the event that any of the incentives or other agreements of the County are determined to be invalid, the County agrees that it will, to the extent permitted by law, provide Corning with incentives of substantially equal value pursuant to one or more replacement incentive grant programs.

4. Noncompliance by Corning. Corning acknowledges that at any time during the period that a Grant is paid or is to be paid to Corning by County, if Corning has (a) failed or fails to make or maintain the New Investment, (b) fails to continue in business a fully operational Facility or (c) fails to comply with any provision of this Agreement or any provision of the Program applicable to this Agreement, then Corning shall be in default of this Agreement. In any such event, the County may at its option terminate this Agreement and no further Grants shall be paid to Corning.

5. Miscellaneous.

a) Corning acknowledges and understands that all the provisions of the Program are considered enforceable parts of this Agreement and that it must comply with all such provisions in order to be eligible for and remain eligible for the Grants.

b) This Agreement and the Grants provided by it may not be assigned by Corning without the prior written consent of County.

c) Notices. All notices, certificates or other communications required by or made pursuant to this Agreement shall be sufficiently given and shall be deemed given when delivered or mailed by registered or certified mail, postage prepaid or sent by facsimile (confirmed by the party providing notice) as follows:

The County: Michael K. Downs
Cabarrus County
County Manager

65 Church Street, SE
Post Office Box 707
Concord, North Carolina 28026
Facsimile Number: (704) 920-2820
Telephone Number: (704) 920-2100
E-Mail: mkdowns@CabarrusCounty.US

Copy to: Richard M. Koch
County Attorney
3220-201 Prosperity Church Road
Charlotte, North Carolina 28269
Facsimile Number: (704) 503-5707
Telephone Number: (704) 503-5700
E-Mail kochlaw@CTC.net

Grantee: Corning, Inc.
c/o Albert Eckel
14556 Highway 601
Midland, North Carolina

The County or Corning may, by advance written notice, designate any further or different addresses to which notices, certificates, requests or other communications shall be sent.

(d) Binding Effect. This Agreement shall inure to the benefit of and is binding upon the County and Corning and their respective successors and assigns.

(e) Amendments, Changes and Modifications. Except as otherwise provided in this Agreement, this Agreement may not be amended, change, modified or altered except by written agreement signed by both parties.

(f) Severability. If any court or competent jurisdiction holds any provision of this Agreement invalid or unenforceable, such holding shall no invalidate or render unenforceable any other provision of this Agreement.

(g) Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, and it shall not be necessary in making proof of this Agreement to produce or account for more than one such fully-executed counterpart.

(h) Governing Law. This Agreement is governed by and shall be construed in accordance with the laws of the State of North Carolina, without regard to conflict of law principles.

(i) Captions. The captions or headings used throughout this Agreement are for convenience only and in no way define, or describe the scope or intent of any provision of this Agreement.

(j) Confidentiality. Corning and the County acknowledge that certain Exhibits to this Agreement, and/or other information provided by Corning pursuant to this Agreement, may contain Corning's confidential information. Accordingly, the County will maintain such information in confidence, unless its release is consented to in writing by Corning or required by law.

(k) Construction. The parties acknowledge and stipulate that this Agreement is the product of mutual negotiation and bargaining. As such, the doctrine of construction against the drafter shall have no application to this Agreement.

IN WITNESS, the parties have executed this Agreement as of the date first written above.

CORNING, INC.

By: _____
Its _____

Attest:

By: _____
Secretary/Assistant Secretary

CABARRUS COUNTY

By: _____
Michael K. Downs, County Manager

Attest:

By: _____
G. Kay Honeycutt, Clerk

This instrument has been pre-audited in the manner required by the "Local Government Budget and Fiscal Control Act."

Pamela S. Dubois, Finance Director



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Public Notices

Board of Commissioners Public Hearing Notices - 6:30 pm

Notice Subject	Meeting Date	Posted Date
Proposed Cabarrus County Budget for Fiscal Year 2013	6/18/2012	5/8/2012
Rural Operating Assistance Program (ROAP) Funding	6/18/2012	6/5/2012
Corning Economic Development Grant <small>NEW</small>	6/18/2012	6/6/2012
Corning Economic Development Grant	4/16/2012	4/3/2012
Farmland Protection Plan	2/20/2012	2/7/2012
HOME Investment Partnership Program	1/17/2012	1/4/2012
Elderly and Disabled Grant Program	1/17/2012	1/4/2012
Job Access and Reverse Commute (JARC) Grant	1/17/2012	1/4/2012
Community Transportation Program	1/17/2012	1/4/2012
Schedule of Values	9/19/2011	8/16/2011
Road Renaming Petition	9/19/2011	9/7/2011
Rezoning Appeal	9/19/2011	9/7/2011
Rural Operating Assistance Program (ROAP)	8/15/2011	8/2/2011
Animal Processing Facility Management Agreement	8/15/2011	8/3/2011
Celgard Economic Development Grant	8/15/2011	8/3/2011

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Notice Subject	Meeting Date	Posted Date
Advertisement for Sealed Bids Sale of County Property (Old Bethel School Property)	6/29/2012	6/1/2012
Mt. Pleasant High School Communications Tower Lease	5/21/2012	5/8/2012
Solid Waste Management Plan 3-Year Update	5/15/2012	5/1/2012
Board of Social Services Applicant Request	12/30/1899	4/9/2012
Adult Care and Nursing Home CAC Applicant Request	12/30/1899	4/9/2012

Planning & Zoning Commission Public Hearing Notices - 7 pm

Notice Subject	Meeting Date	Posted Date
Rezoning Request: Applicant - Larry Wallace Engines	3/13/2012	4/9/2012

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**CABARRUS COUNTY
BOARD OF COMMISSIONERS**

**NOTICE OF PUBLIC HEARING
June 18, 2012 – 6:30 P.M.**

Economic Development Grant

Notice is hereby given that the Cabarrus County Board of Commissioners will hold a public hearing at 6:30 p.m. (or as soon thereafter as persons may be heard) on Monday, June 18, 2012, in the Board of Commissioners' Meeting Room located on the second floor of the Cabarrus County Governmental Center, 65 Church Street SE, Concord, to consider an economic development grant for Corning, pursuant to N.C. General Statute 158-7.1. The Company proposes to expand its operations in Cabarrus County, with a projected investment of approximately \$32 million for new equipment. A 3-year grant equivalent to 85% of the ad valorem taxes on the increase in personal property tax is requested. The [proposed draft agreement](#) is available for inspection in the Office of the Clerk to the Board at the Governmental Center.

If reasonable accommodations are needed, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Kay Honeycutt, Clerk to the Board

Posted June 6, 2012



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

New Business

SUBJECT:

Finance - Qualified School Construction Bonds Reallocation Request for Concord High School - \$85,000

BRIEF SUMMARY:

The Cabarrus County School Board is requesting \$85,000 be reallocated from the Concord High School Chiller Replacement project to the Dining Room Expansion project. Per the School Board, the chiller replacement project bids came in under budget and the funds are needed to purchase furniture for the new, larger dining room. The school does not have enough furniture for the additional expanded space. This reallocation of funds will be discussed at the Cabarrus County School's June 18, 2012 Board Meeting.

REQUESTED ACTION:

Motion to approve/disapprove the reallocation of \$85,000 from the QSCB Concord High School Chiller project to the Concord High School Dining Room Expansion project.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Len Witke, Executive Director, Facilities Management Department,
Cabarrus County Schools

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS

- [Cabarrus County Schools Reallocation](#)
-

QSCB - General - Concord High

	Original Budget	Amendment	New Budget
Chillers	895,451.00	(85,000.00)	810,451.00
Dining Expansion	510,000.00	85,000.00	595,000.00
Weight Room Renovations	100,000.00	-	100,000.00
Voc. Bldg Add & Reno	16,500.00	-	16,500.00
Auditorium Reno	298,500.00	-	298,500.00
Total Budget	1,820,451.00	-	1,820,451.00

May 30, 2012

Susan,

Below is the brief description of our needs in moving the \$85,000. Please let me know if you need additional information.

We are requesting \$85,000 to be moved from the Concord High School Chiller Replacement project to the Dining Room Expansion project.

This money is needed to purchase furniture for the new, larger dining room. The school does not have enough furniture for the addition; in order to make use of the new space and seat more students, new furniture is needed.

The \$85,000 is not needed for the chiller project. All of the bids for the chiller replacement project have been received and came in much lower than the budget.

Thank you,

Sue K. Yates
Assistant Finance Officer
Cabarrus County Schools
4401 Old Airport Road
Concord, NC 28025
704-262-6137
sue.yates@cabarrus.k12.nc.us



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

New Business

SUBJECT:

County Manager - Adoption of the FY 2013 Cabarrus County Budget & Public Hearing - 6:30 P.M.

BRIEF SUMMARY:

The Cabarrus County Manager presented the recommended Cabarrus County Budget for Fiscal Year 2013 to the Board of Commissioners on Monday, May 21, 2012. A copy of the proposed budget has been on file in the office of the Clerk of Board on that same day and was available for public inspection at the Cabarrus County Governmental Center during regular business hours. The 2013 proposed budget was also posted on the County's website at <http://www.cabarruscounty.us/government/Pages/Budget.aspx>. Budget workshop meetings were held in the Multipurpose Room at the Governmental Center, 65 Church Street, SE, Concord on May 22, 24, 29, and 31, 2012 at 4:00 pm. A public hearing on the budget is required and citizens are encouraged to attend and present written or oral comments.

REQUESTED ACTION:

Motion to hold a public hearing.

Motion to adopt the Cabarrus County Capital Improvements Project Budget Ordinance for FY 2012-2013.

Motion to adopt the Cabarrus County Budget Ordinance for General Fund, Cabarrus Arena & Events Center Fund, Landfill Fund, 911 Emergency

Telephone Fund and Health Insurance Fund for FY 2012-2013.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

Note: The Cabarrus County Budget Ordinance for Special Fire Tax and Insurance Districts Fund for FY 13 was not available at the time of Agenda distribution.

ATTACHMENTS

- [PHN Web](#)
 - [Public Hearing Notice - Website](#)
 - [Public Hearing Notice - Newspaper](#)
-

Note: The Budget Ordinance for the Special Fire Tax and Insurance Districts Fund will be adopted at a recessed meeting to be held during the week of June 25 to allow the Town of Harrisburg additional time to adopt its budget and set its tax rate. The specific meeting date has not been determined.

Budget Ordinance – Capital Improvements Project

CABARRUS COUNTY CAPITAL IMPROVEMENTS PROJECT BUDGET ORDINANCE FISCAL YEAR 2012-2013

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina:

Section I.

The following amounts are hereby appropriated as the estimated revenues and project appropriations for the capital projects listed below during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Capital Projects Fund

- A. It is estimated that the following revenues will be available to complete capital projects as proposed in the 2013 Capital Improvement Plan for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Contribution - Capital Reserve Fund	1,602,000
-------------------------------------	-----------

TOTAL REVENUES	1,602,000
-----------------------	------------------

- B. The following appropriations are made as proposed in the 2013 Capital Improvement Plan for the fiscal year beginning July 1, 2012, and ending June 30, 2013:

Courthouse Chiller	135,000
Multi-Building Pre-cast Sealing and Caulking	240,000
Arena HVAC Equipment Replacement	1,000,000
Arena Roof Replacement	52,000
Camp T.N. Spencer Park	75,000
Human Service Building HVAC	100,000

TOTAL EXPENDITURES	1,602,000
---------------------------	------------------

GRAND TOTAL – REVENUES	\$ 1,602,000
GRAND TOTAL – EXPENDITURES	\$ 1,602,000

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

- B. The County Manager and/or Finance Director, or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Budget Director may transfer amounts between objects of expenditure within a

Budget Ordinance – Capital Improvements Project

function.

2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 3. The County Manager may not transfer any amounts between funds nor from any contingency appropriation within any fund without action of the Board of Commissioners, except as specified below for budget shortfalls and change orders
 4. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 5. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 6. Additional authority is granted to the Finance Director or designee to transfer amounts within and between funds for the sole purpose of funding salary and benefits adjustments consistent with the Cabarrus County Personnel Management Policy and the Cabarrus County Personnel Ordinance.
 7. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or Finance Officer may adjust budgets to match, including grants that require a County match for which funds are available.
 8. The Manager, Finance Director, or designee may adjust debt financing from estimated projections to actual funds received.
 9. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 10. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 11. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 12. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 13. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.
- C. Changes to Cabarrus County fees and charges as presented in budget workshops will be effective July 1, 2011 and incorporated into the appropriate fee schedules.

Budget Ordinance – Capital Improvements Project

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus for the 2012-2013 fiscal year. The County Manager and the Budget Officer shall administer the budget. The Finance Director shall establish and maintain all records, which are in concurrence with this budget and budget ordinance and the appropriate statutes of the State of North Carolina.

Adopted this the ___ day of June, 2012.

Elizabeth F. Poole, Chairman

Attest:

Kay Honeycutt, Clerk to the Board

Budget Ordinance

CABARRUS COUNTY BUDGET ORDINANCE FISCAL YEAR 2012-2013

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina:

Section I.

The following amounts, listed by fund, are hereby appropriated as the estimated revenues and expenditure appropriations for the operation and maintenance of the County's various governmental activities, debt obligations and capital outlay purchases during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

General Fund

- A. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Ad Valorem Tax Levy	127,412,626
Other Taxes and Penalties	31,501,635
Intergovernmental Revenue	19,252,553
Permits and Fees	2,889,834
Sales and Services	9,564,939
Investment Earnings	140,000
Other Revenue	157,772
Fund Balance Appropriated	50,000
Other Financing Sources	9,297,840
TOTAL REVENUES	200,267,199

- B. The following appropriations are made in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

General Government	21,375,680
Cultural and Recreational	4,166,175
Public Safety	30,157,730
Economic and Physical Development	2,518,395
Human Services	38,682,373
Environmental Protection	241,667
Other Programs	4,251,301
Education/School Debt	
Technology	24,000
Debt Services	
Public Schools	
Principal	19,879,141
Interest	12,984,875
Rowan-Cabarrus Community	
Principal	83,959
Interest	118,059

Budget Ordinance

Cabarrus County Schools

Instructional Services	
Regular Instructional Services	13,978,657
Special Populations Services	2,423,027
Alternative Programs & Services	236,564
School Leadership Services	5,030,228
Co-Curricular Services	139,393
Student Services – Certified	984,100
System-Wide Support Services	
Support & Development Services	488,034
Special Population Support Services	129,268
Technology Support Services	2,728,966
Operational Support Services	10,694,463
Building Maintenance	5,541,763
Ground Maintenance	1,293,720
Financial & Human Resource Services	807,362
System-Wide Pupil Support Services	222,105
Policy, Leadership, & Public Relations Services	645,634
Ancillary Services	
Community Services	58,600
Non-Programmed Charges	
Payments to Other Governmental Units	734,635
Capital Outlay	1,020,000

Kannapolis City Schools

Instructional Services	
Regular Instructional Services	1,957,755
Special Populations Services	397,130
Alternative Programs & Services	457,975
School Leadership Services	281,200
Co-Curricular Services	245,950
Student Services - Certified	286,810
System-Wide Support Services	
Support & Development Services	99,800
Special Population Support Services	8,125
Alternative Programs and Services	30,800
Technology Support Services	88,100
Operational Support Services	434,536
Building Maintenance	879,319
Ground Maintenance	238,864
Financial & Human Resource Services	326,724
Accountability Services	97,300
System-Wide Pupil Support Services	113,200
Policy, Leadership, & Public Relations Services	241,250
Community Service Programs	
Regular Community Services	29,850
Nutrition Services	5,905
Capital Outlay	100,000

Rowan-Cabarrus Community College

Current Expense	1,889,254
Capital Outlay	100,000

Other Debt Service	10,317,478
--------------------	------------

Budget Ordinance

TOTAL EXPENDITURES **200,267,199**

Cabarrus Arena and Events Center Fund

- A. It is estimated the following revenues will be available in the Cabarrus Arena and Events Center Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Sales and Service	616,500
Investment Earnings	1,500
Miscellaneous	10,500
Other Financing Sources	959,384
TOTAL REVENUES	1,587,884

- B. The following appropriations are made in the Cabarrus Arena and Events Center Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Administration and Operations	1,587,884
TOTAL EXPENDITURES	1,587,884

Landfill Fund

- A. It is estimated the following revenues will be available in the Landfill Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Sales and Service	1,088,000
Intergovernmental Revenue	35,000
Permits & Fees	25,000
TOTAL REVENUES	1,148,000

- B. The following appropriations are made in the Landfill Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Administration and Operations	1,148,000
TOTAL EXPENDITURES	1,148,000

911 Emergency Telephone Fund

- A. It is estimated the following revenues will be available in the 911 Emergency Telephone Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Intergovernmental Revenue	684,674
Investment Earnings	2,000
TOTAL REVENUES	686,674

- B. The following appropriations are made in the 911 Emergency Telephone Fund for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012:

Administration and Operations	686,674
TOTAL EXPENDITURES	686,674

Budget Ordinance

Health Insurance Fund

- A. It is estimated the following revenues will be available in the Health Insurance Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Sales and Service	7,711,602
Investments Earnings	7,500
TOTAL REVENUES	7,719,102

- B. The following appropriations are made in the Health Insurance Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Administration and Operations	7,719,102
TOTAL EXPENDITURES	7,719,102

GRAND TOTAL – ALL FUNDS – REVENUES	\$ 211,408,859
GRAND TOTAL – ALL FUNDS – EXPENDITURES	\$ 211,408,859

Section II.

There is hereby levied a tax at the rate of 70 cents per one hundred dollars valuation of property listed for taxes as of January 1, 2012, for the purpose of raising the revenue listed as "CURRENT AD VALOREM TAX LEVY" in the General Fund.

This rate of tax is based on an estimated total valuation of property for the purposes of taxation of \$18,400,470,359, at an estimated combined collection rate of 97.20 percent (97.71% for real and personal and 89.65% for vehicles). The estimated rate of collections is based on the fiscal year ending 2012. An estimated total valuation of Real, Personal and Public Service property is \$16,957,587,801 and vehicle of \$1,442,882,558.

Section III.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager and/or Finance Director, or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections, as contained herein under the following conditions:
1. The Budget Director may transfer amounts between objects of expenditure within a function.
 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 3. The County Manager may not transfer any amounts between funds or from any contingency appropriation within any fund without action of the Board of Commissioners, except as specified below for budget shortfalls and change orders.
 4. The County Manager may transfer amounts between contingency funds which are set

Budget Ordinance

aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.

5. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 6. Additional authority is granted to the Finance Director or designee to transfer amounts within and between funds for the sole purpose of funding salary and benefits adjustments consistent with the Cabarrus County Personnel Management Policy and the Cabarrus County Personnel Ordinance.
 7. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or Finance Officer may adjust budgets to match, including grants that require a County match for which funds are available.
 8. The Manager, Finance Director, or designee may adjust debt financing from estimated projections to actual funds received.
 9. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 10. The County Manager may execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 11. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 12. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 13. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.
- C. Changes to Cabarrus County fees and charges as presented in budget workshops will be effective July 1, 2011 and incorporated into the appropriate fee schedules.
- D. The appropriations for Cabarrus County Schools and Kannapolis City Schools have been allocated by purpose and function. Cabarrus County Schools and Kannapolis City Schools must obtain the approval of the Board of Commissioners for any amendment to their respective budgets which would increase or decrease the amount of county appropriations allocated by purpose or function by more than ten (10%) percent.

Section IV.

This ordinance and the budget documents shall be the basis for the financial plan for the County of Cabarrus for the 2012-2013 fiscal year. The County Manager and the Budget Officer shall administer the budget. The Finance Director shall establish and maintain all records, which are in concurrence with this budget and budget ordinance and the appropriate statutes of the State of North Carolina.

Budget Ordinance

Adopted this the ____ day of June, 2012.

Elizabeth F. Poole, Chairman

Attest:

Kay Honeycutt, Clerk to the Board



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Public Notices

Board of Commissioners Public Hearing Notices - 6:30 pm

Notice Subject	Meeting Date	Posted Date
Proposed Cabarrus County Budget for Fiscal Year 2013 <small>NEW</small>	6/18/2012 6:30:00 PM	5/8/2012
Corning Economic Development Grant	4/16/2012 6:30:00 PM	4/3/2012
Farmland Protection Plan	2/20/2012 6:30:00 PM	2/7/2012
HOME Investment Partnership Program	1/17/2012 6:30:00 PM	1/4/2012
Elderly and Disabled Grant Program	1/17/2012 6:30:00 PM	1/4/2012
Job Access and Reverse Commute (JARC) Grant	1/17/2012 6:30:00 PM	1/4/2012
Community Transportation Program	1/17/2012 6:30:00 PM	1/4/2012
Schedule of Values	9/19/2011 6:30:00 PM	8/16/2011
Road Renaming Petition	9/19/2011 6:30:00 PM	9/7/2011
Rezoning Appeal	9/19/2011 6:30:00 PM	9/7/2011
Rural Operating Assistance Program (ROAP)	8/15/2011 6:30:00 PM	8/2/2011
Animal Processing Facility Management Agreement	8/15/2011 6:30:00 PM	8/3/2011
Celgard Economic Development Grant	8/15/2011 6:30:00 PM	8/3/2011
Proposed Budget	6/20/2011 6:30:00 PM	5/23/2011

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Public Notices

Notice Subject	Posted Date
Solid Waste Management Plan 3-Year Update Public Meeting	5/1/2012
Board of Social Services Applicant Request	4/9/2012
Adult Care and Nursing Home CAC Applicant Request	4/9/2012

Planning & Zoning Commission Public Hearing Notices - 7 pm

Notice Subject	Meeting Date	Posted Date
Rezoning Request	3/13/2012 7:00:00 PM	4/9/2012

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**CABARRUS COUNTY
BOARD OF COMMISSIONERS**

**Notice of Public Hearing
June 18, 2012 – 6:30 p.m.**

The Cabarrus County Manager will present the proposed Cabarrus County Budget for Fiscal Year 2013 to the Board of Commissioners on Monday, May 21, 2012. A copy of the proposed budget will be filed in the office of the Clerk to the Board on that same evening and will be available for public inspection at the Cabarrus County Governmental Center during regular business hours. The 2013 preliminary budget will also be posted on the County's website at www.cabarruscounty.us/government/Pages/Budget.aspx.

Budget workshop meetings will be held in the Multipurpose Room at the Governmental Center, 65 Church Street, SE, Concord, on May 22, 24, 29 and 31 at 4:00 p.m.

A public hearing on the proposed budget will be held on Monday, June 18, 2012 at 6:30 p.m. (or as soon thereafter as persons may be heard) in the Commissioners' Meeting Room at the Governmental Center, 65 Church Street, SE, Concord. Citizens are invited to attend and present written or oral comments. Adoption of the proposed budget is scheduled for June 18, 2012.

If reasonable accommodations are needed to participate in the meetings, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the meeting.

This the 8th day of May, 2012.

Kay Honeycutt, Clerk to the Board

THE INDEPENDENT TRIBUNE

May 13 and June 10, 2012



CABARRUS COUNTY BOARD OF COMMISSIONERS

Notice of Public Hearing June 18, 2012 - 6:30 p.m.

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If reasonable accommodations are needed to participate in the meetings, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the meeting.

This the 9th day of May, 2012.
Kay Honeycutt, Clerk to the Board

PUBLISH: May 13; June 10, 2012



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointments - Adult Care Home Community Advisory Committee

BRIEF SUMMARY:

The term of appointment for Esther Turner ended May 31. The Regional Ombudsman recommends Ms. Turner be reappointed.

REQUESTED ACTION:

Motion to reappoint Esther Turner to the Adult Care Home Community Advisory Committee for a 3-year term ending May 31, 2015.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Laurie Abounader, Regional Ombudsman
Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [Roster](#)
 - [Applications on File](#)
 - [Application - Turner](#)
-

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE
(Formerly Domiciliary Home Community Advisory Committee)
3-Year Term
17-Member Board

Karen A. Pensgen 5901 Havencrest Court NW Concord, NC 28027-7820 3-year term	APPOINTMENT: 06/19/00 REAPPOINTMENT: 06/18/01 REAPPOINTMENT: 06/15/04 REAPPOINTMENT: 05/21/07* REAPPOINTMENT: 06/21/10* TERM EXPIRING: 06/30/13
Joanne Yurchison 1531 Hansome Lane Concord, NC 28027 3-year term	APPOINTMENT: 07/26/04 REAPPOINTMENT: 08/15/05 REAPPOINTMENT: 09/22/08 REAPPOINTMENT: 07/18/11* TERM EXPIRING: 07/31/14
Jerry V. Shinn 2903 Sapp Road Concord, NC 28025	APPOINTMENT: 12/17/07 REAPPOINTMENT: 01/20/09 REAPPOINTMENT: 12/19/11 TERM EXPIRING: 12/31/14
Ed Burns 4222 Mackenzie Court Concord, NC 28027	APPOINTMENT: 05/18/09 REAPPOINTMENT: 06/21/10 TERM EXPIRING: 05/31/13
Jack Boyer 401 Falcon Drive Concord, NC 28025	APPOINTMENT: 08/17/09 REAPPOINTMENT: 08/16/10 TERM EXPIRING: 08/31/13
Teresa Dakins 2152 Montford Avenue Concord, NC 28027	APPOINTMENT: 02/21/11 REAPPOINTMENT: 02/20/12 TERM EXPIRING: 02/28/15
Esther Turner 9000 Mauney Road Mt. Pleasant, NC 28124	APPOINTMENT: 05/16/11 TERM EXPIRING: 05/31/12
Sandra Miller 1120 Brigadoon Court Concord, NC 28025	APPOINTMENT: 07/18/11 TERM EXPIRING: 07/31/12
Lacee Monte 216 Beverly Drive NE Concord, NC 28025	APPOINTMENT: 07/18/11 TERM EXPIRING: 07/31/12
Marie Ramseur 2989 Brantley Road Kannapolis, NC 28083	APPOINTMENT: 07/18/11 TERM EXPIRING: 07/31/12

Dr. Arvind Vasudevan
851 Burrage Road NE
Concord, NC 28025

APPOINTMENT: 07/18/11

TERM EXPIRING: 07/31/12

Annette Archer
3601 Cauble Road
Mt. Pleasant, NC 28124

APPOINTMENT: 12/19/11

TERM EXPIRING: 12/31/12

Belinda Dublin
9000 Mauney Road
Mt. Pleasant, NC 28124

APPOINTMENT: 02/20/12

TERM EXPIRING: 02/28/13

Shana King
314 Dakota Street
Kannapolis, NC 28083

APPOINTMENT: 05/21/12

TERM EXPIRING: 05/31/13

(3 VACANT Positions)

* Exception to Appointment Policy

Adult Care Home Community Advisory Committee

Applications on File
May 30, 2012

Esther Turner*

9000 Mauney Road

Mt. Pleasant, NC 28124

***Current member**



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointments - Board of Equalization and Review

BRIEF SUMMARY:

The Tax Administrator requests the reappointment of Glen Tucker and Keith Troutman (alternate) to the Board of Equalization and Review. Both terms end June 30th and both members are eligible for reappointment.

REQUESTED ACTION:

Motion to reappoint Glen Tucker and Keith Troutman (alternate) to the Board of Equalization and Review for 3-year terms ending June 30, 2015.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Brent Weisner, Tax Administrator
Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [Roster](#)
 - [Applications on File](#)
 - [Application - Jones-Thomas](#)
 - [Application - Troutman](#)
 - [Application - Tucker](#)
-

BOARD OF EQUALIZATION AND REVIEW
5 Members - Appointed by County Commissioners
3-Year Terms

Mary Elizabeth Stewart (Chairman) P. O. Box 1733 Concord, NC 28026-1733 <i>(exception to appt. policy)</i>	APPOINTMENT: 07/14/2005 REAPPOINTMENT: 06/16/2008 REAPPOINTMENT: 06/20/2011 TERM EXPIRING: 06/30/2013
---	--

Audy R. Dover (Vice Chair) 557 Cabarrus Avenue Concord, NC 28025 <i>(exception to appt. policy)</i>	APPOINTMENT: 01/24/2005 (unexpired term) REAPPOINTMENT: 07/14/2005 REAPPOINTMENT: 06/16/2008 REAPPOINTMENT: 06/20/2011 TERM EXPIRING: 06/30/2013
--	---

Scott Dyer* 701 Wingard Road Concord, NC 28025	APPOINTMENT: 06/20/2011 TERM EXPIRING: 06/30/2014
--	--

Glen Tucker 4551 Windy Road Concord, NC 28027	APPOINTMENT: 06/20/2011 TERM EXPIRING: 06/30/2012
---	--

Jeff Carpenter 40 Downing Court Concord, NC 28025	APPOINTMENT: 02/16/2009 (unexpired term) REAPPOINTMENT: 06/20/2011 TERM EXPIRING: 06/30/2014
---	---

ALTERNATE

Keith Troutman 60 Burrage Road Concord, NC 28025	APPOINTMENT: 06/20/2011 TERM EXPIRING: 06/30/2012
--	--

*Scott Dyer was appointed as a regular member on June 20, 2011. He was initially appointed to complete an unexpired term as alternate on June 16, 2008.

Note: At its June 20, 2011 meeting, the Board staggered terms for one, two and three year appointments for continuity.

Note: The Board of Equalization and Review meets as needed beginning on the 1st Monday in April or May at the Governmental Center at 3:00 p.m.

**Board of Equalization and Review
Applications on File
May 14, 2012**

Cherita Jones-Thomas		2841 Quarry View Dr. NW	Concord, NC 28027
Keith Troutman	Current Member	60 Burrage Road	Concord, NC 28025
Glen Tucker	Current Member	4551 Windy Road	Concord, NC 28027



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointments - Cabarrus County Youth Council

BRIEF SUMMARY:

The terms of appointment for the following members of the Cabarrus County Youth Council end June 30 and these students graduate from high school:

Ian Smith - Central Cabarrus High School
Taylor Furr - Hickory Ridge High School
Ella Beth Wickliff - Mt. Pleasant High School
Cameron Watson - Northwest High School
Wells King - At Large (Covenant Classical) ** Term ends 6-30-14
Alana Dean - J.M. Robinson High School
Georgie Ziama - At Large (Covenant Classical) ** Term ends 6-30-13

Upon completion of the Council's interview process, the following students are recommended for appointment:

Stephen Larson - Vacant - Cox Mill High School
Leslie Porfeli - Vacant - J.M. Robinson High School
Harrison Allen - Mt. Pleasant High School (replacement for Ella Beth Wickliff)
Kettyl Amoakon - At Large (replacement for Wells King)

REQUESTED ACTION:

Motion to remove the graduating seniors from the Youth Council's roster and express congratulatory remarks.

Motion to appoint Stephen Larson (Hickory Ridge), Leslie Porfeli (J.M. Robinson) and Harrison Allen (Mt. Pleasant) to the Cabarrus County Youth Council for 2-year terms ending June 30, 2014.

Motion to appoint Kettyl Amoakon (At Large) to the Cabarrus County Youth Council to complete an unexpired term ending June 30, 2014.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Debbie Bost, Cooperative Extension
Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [Roster](#)
- [Applications on File](#)
- [Application - Allen](#)
- [Application - Amoakon](#)
- [Application - Andrews](#)
- [Application - Hayden](#)
- [Application - Larson](#)
- [Application - Layton](#)
- [Application - Lomax](#)
- [Application - McNiffe](#)
- [Application - Moseley](#)
- [Application - Peluso](#)
- [Application - Porfeli](#)
- [Application - Rubinstein](#)
- [Application - Sanders](#)

[Application - Simms](#)

[Application - Williams](#)

**Cabarrus County Youth Council
18 Members
2-Year Terms**

Name	Graduating	School	Term	
Te'Shone Davidson	2014	A.L. Brown High School	APPOINTMENT:	02-21-11
			REAPPOINTMENT:	03-19-12
			TERM EXPIRING:	06-30-14
Daniel Hicks	2014	A.L. Brown High School	APPOINTMENT:	02-21-11
			TERM EXPIRING:	06-30-13
Ian Smith	2012	Central Cabarrus High School	APPOINTMENT:	04-18-11
			TERM EXPIRING:	06-30-12
Ryan Himes	2013	Central Cabarrus High School	APPOINTMENT:	02-21-11
			TERM EXPIRING:	06-30-13
Casey Aldridge	2013	Concord High School	APPOINTMENT:	07-18-11
			REAPPOINTMENT:	03-19-12
			TERM EXPIRING:	06-30-13
Harrison Reiff	2014	Concord High School	APPOINTMENT:	07-18-11
			TERM EXPIRING:	06-30-13
		Cox Mill High School	APPOINTMENT:	
			TERM EXPIRING:	06-30-12
Michael Walker	2015	Cox Mill High School	APPOINTMENT:	04-16-12
			TERM EXPIRING:	06-30-13
Taylor Furr	2012	Hickory Ridge High School	APPOINTMENT:	02-21-11
			TERM EXPIRING:	06-30-12
Ryan Essick	2013	Hickory Ridge High School	APPOINTMENT:	02-21-11
			TERM EXPIRING:	06-30-13
		Jay M. Robinson High School	APPOINTMENT:	02-21-11
			TERM EXPIRING:	06-30-12
Alana Dean	2012	Jay M. Robinson High School	APPOINTMENT:	02-21-11
			TERM EXPIRING:	06-30-13
Ella Beth Wickliff	2012	Mt. Pleasant High School	APPOINTMENT:	02-21-11
			TERM EXPIRING:	06-30-12
Seth Bollenbecker	2013	Mt. Pleasant High School	APPOINTMENT:	02-21-11
			TERM EXPIRING:	06-30-13

Cameron Watson	2012	Northwest Cabarrus High School	APPOINTMENT: TERM EXPIRING:	04-18-11 06-30-12
Cheyenne Carothers	2013	Northwest Cabarrus High School	APPOINTMENT: <i>unexpired term</i> TERM EXPIRING:	04-16-12 06-30-13
Wells King	2012	At Large	APPOINTMENT: TERM EXPIRING:	01-17-12 06-30-14
Georgie Ziana	2012	At Large	APPOINTMENT: TERM EXPIRING:	05-16-11 06-30-13

Note: The Board of Commissioners changed the terms to end on June 30 on March 19, 2012.

**Cabarrus County Youth Council
Applications on File
May 29, 2012**

Name	Year Graduating	School
Harrison Allen	2014	Mt. Pleasant High School
Kettlyl Amoakon	2014	Cabarrus Kannapolis Early College High School
Charles Andrews	2014	Cox Mill High School
Mackenzie Hayden	2014	Cox Mill High School
Stephen Larson	2014	Cox Mill High School
Victoria Layton	2014	Jay M. Robinson High School
Kaitlyn Lomax	2013	Mt. Pleasant High School
Nicholas McNiffe	2014	Jay M. Robinson High School
Tristen Moseley	2014	Cox Mill High School
Emily Peluso	2013	Cox Mill High School
Leslie Porfeli	2014	Jay M. Robinson High School
Jensen Rubinstein	2013	Cox Mill High School
Ronico Sanders	2014	Jay M. Robinson High School
Sean Simms	2013	Cox Mill High School
Casey Williams	2014	Jay M. Robinson High School



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointments – Centralina Workforce Development Board

BRIEF SUMMARY:

The terms of appointment for Bob VanGorden and Milton Chicas end June 30. Mr. VanGorden does not desire reappointment. He has served on the CWDB since 2002 and is to be commended for this service. Mr. Chicas would like to serve another term. Mr. Chicas is also a resident of Gaston County; therefore an exception to the Appointment Policy's residency provision is requested. Although the CWDB has reached out to several potential appointees, a replacement for the "private sector" position has not been secured to date.

REQUESTED ACTION:

Motion to reappoint Milton Chicas (private sector) to the Centralina Workforce Development Board for a 2-year term ending June 30, 2014, including an exception to the "residency" provision of the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

David Hollars, CWDB Executive Director
Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [Roster](#)
 - [Applications on File](#)
 - [Application - Calhoun](#)
 - [Application - Chicas](#)
 - [Application - Jones-Thomas](#)
-

CENTRALINA WORKFORCE DEVELOPMENT BOARD
(Formerly PRIVATE INDUSTRY COUNCIL)

CENTRALINA COUNCIL OF GOVERNMENTS

(2-year terms)

Lisa Conger 525 Sullivan Road Statesville, NC 28677	(Education)	APPOINTMENT: 06/21/10 (UNEXPIRED TERM) REAPPOINTMENT: 06/20/11** TERM EXPIRING: 06/30/13
Thomas Goedeke 525 Englewood Street Concord, NC 28025	(Organized Labor)	APPOINTMENT: 07/21/08 (UNEXPIRED TERM) REAPPOINTMENT: 06/15/09 REAPPOINTMENT: 06/20/11 TERM EXPIRING: 06/30/13
Robert "Bob" VanGorden 560 Camrose Circle NE Concord, NC 28025	(Private Sector)	APPOINTMENT: 12/16/02 (UNEXPIRED TERM) REAPPOINTMENT: 04/19/04 REAPPOINTMENT: 05/15/06 REAPPOINTMENT: 05/19/08 REAPPOINTMENT: 06/21/10* TERM EXPIRING: 06/30/12
Milton Chicas 2210 Wynbourne Drive Gastonia, NC 28056	(Private Sector)	APPOINTMENT: 06/21/10 TERM EXPIRING: 06/30/12

Notes: (1) In 2007, the Social Service position was replaced by an Organized Labor position upon the retirement of Jim Cook. (2) Lisa H. Conger was appointed to the "Education" position on January 22, 2008 in error. The position was already filled by Pat Woods.

* Exception to the Appointment Policy "length of service" provision.

** Exception to the Appointment Policy "residency" provision.

Centralina Workforce Development Board

Applications on File
May 14, 2012

Jeffrey Calhoun		12407 Old Camden Road	Midland, NC 28107
Milton Chicas*	Current Member	2210 Wynbourne Drive	Gastonia, NC 28056
Cherita Jones-Thomas		2841 Quarry View Dr. NW	Concord, NC 28027

* An exception to the “residency” provision of the Appointment Policy will be needed.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointments - Juvenile Crime Prevention Council (JCPC)

BRIEF SUMMARY:

Appointments or reappointments are needed for the following JCPC positions: District Attorney/Designee, Student under 18 years of age, and two (2) At-large positions.

REQUESTED ACTION:

Motion to reappoint Megan Baumgardner (District Attorney/Designee), Edie Moss (At-large) and Mark Antoszyk (At-large) to the Juvenile Crime Prevention Council (JCPC) for 2-year terms ending June 30, 2014.

Motion to appoint Myka Perusek (Student under 18 years of age) to the Juvenile Crime Prevention Council (JCPC) for a 2-year term ending June 30, 2014.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [Roster](#)
 - [Applications on File](#)
 - [Application - Antoszyk](#)
 - [Application - Archer](#)
 - [Application - Baumgardner](#)
 - [Application - Jones](#)
 - [Application - Jones-Thomas](#)
 - [Application - Moss](#)
 - [Application - Johnson](#)
 - [Application - Perusek](#)
 - [Application - Purvis](#)
 - [Application - Ramseur](#)
 - [Application - Roundtree](#)
 - [Application - Withrow](#)
-

JUVENILE CRIME PREVENTION COUNCIL
2-Year Terms

	<u>Appointee</u>	<u>Representing</u>	<u>Term of Appointment</u>
(1)	Susan Burns Cabarrus County Schools P. O. Box 388 Concord, NC 28025	School Superintendent (Designee)	Appointment: 09/17/07 Reappointment: 09/22/08 Reappointment: 09/20/10 Term Ending: 09/30/12
(2)	Terry W. Triplett** Kannapolis Police Department 314 S. Main Street Kannapolis, NC 28081 <i>(exception to appt. policy)</i>	Police Chief (designee)	Appointment: 12/15/03 Reappointment: 10/17/05 Reappointment: 09/17/07 Reappointment: 09/21/09 Reappointment: 09/19/11** Term Ending: 09/30/13
(3)	LuAnn Andrews Sheriff's Department 2751 Wheatfield Place Concord, NC 28025	Sheriff (or designee)	Appointment: 07/20/09 (unexpired term) Reappointment: 09/20/10 Term Ending: 09/30/12
(4)	Megan Baumgardner 7120 Macedonia Ch. Rd. Concord, NC 28027	District Attorney (or designee)	Appointment: 01/19/10 (unexpired term) Reappointment: 06/21/10 Term Ending: 06/30/12
(5)	Scott Stoker Juvenile Court Services P. O. Box 70 Concord, NC 28026-0070	Chief Court Counselor (Designee)	Appointment: 09/17/07 Reappointment: 09/22/08 Reappointment: 09/20/10 Term Ending: 09/30/12
(6)	Helen Leak 5074 Overcrest Drive Kannapolis, NC 28081	Area Mental Health Director (Designee)	Appointment: 06/20/11 (unexpired term) Term Ending: 09/30/12
(7)	Jane Cauthen Department of Social Services 1303 S. Cannon Boulevard Kannapolis, NC 28083 <i>(exception to appt. policy)</i>	DSS Director (Designee)	Appointment: 10/17/05 Reappointment: 09/17/07 Reappointment: 09/21/09 Reappointment: 09/19/11** Term Ending: 09/30/13
(8)	Erica Nesbitt*** P. O. Box 707 Concord, NC 28026-0707 <i>(exception to appt. policy)</i>	County Manager (or Designee)	Appointment: 06/20/11 (unexpired term) Term Ending: 09/30/13
(9)	Katherine Fitzgerald 700 Fairview Street Kannapolis, NC 28083	Substance Abuse Professional	Appointment: 05/16/11 Term Ending: 06/30/13

(10)	Steven Ayers 296 Trillium Street Concord, NC 28027	Member of Faith Community	Appointment: 09/19/11 Term Ending: 09/30/13
(11)	Chris Measmer P. O. Box 707 Concord, NC 28026	County Commissioner	Appointment: 12/20/10 Reappointment: 12/19/11 Term Ending: 12/31/12
(12a)	Vacant	Student < 18	Appointment: Term Ending:
(12b)	Vacant	Student <18	Appointment: Term Ending:
(13)	John Lewis 20 Cabarrus Avenue East Concord, NC 28025	Juvenile Defense Attorney	Appointment: 11/19/07 Reappointment: 01/20/09 Reappointment: 06/20/11 Term Ending: 06/30/13
(14)	Judge Brent Cloninger County Courthouse P. O. Box 70 Concord, NC 28026-0070	Chief District Court Judge (Designee)	Appointment: 02/21/11 (unexpired term) Reappointment: 06/20/11 Term Ending: 06/30/13
(15)	Terri Stancil* 412 V-8 Street Kannapolis, NC 28083 <i>(exception to appt. policy)</i>	Member of Business Community	Appointment: 03/21/05 Reappointment: 10/17/05 Reappointment: 09/17/07 Appointment: 07/21/08 (unexpired term) Reappointment: 09/21/09 Reappointment: 09/19/11** Term Ending: 09/30/13
(16)	Michelle Wilson Cabarrus Health Alliance 1307 South Cannon Boulevard Kannapolis, NC 28083	Local Health Director (Designee)	Appointment: 11/16/09 (unexpired term) Reappointment: 09/19/11 Term Ending: 09/30/13
(17)	Carolyn Carpenter 6526 Weldon Circle Concord, NC 28027	Rep.United Way/Other Non-Profit	Appointment: 11/27/06 Reappointment: 07/20/09 Reappointment: 06/20/11 Term Ending: 06/30/13
(18)	Perry Gabriel Parks P. O. Box 707 Concord, NC 28026-0707	Parks	Appointment: 09/20/10 Term Ending: 09/30/12

(19a)	Felicia Wilson 6140 Gordon Lane Harrisburg, NC 28075	Appointment: 09/17/07 Reappointment: 09/22/08 Reappointment: 09/20/10 Term Ending: 09/30/12
(19b)	Edie Moss 991 Scotland Drive Concord, NC 28025	Appointment: 01/20/09 (unexpired term) Reappointment: 06/21/10 Term Ending: 06/30/12
(19c)	Troy W. Barnhardt** 8501 East Franklin Street Mount Pleasant, NC 28124 (<i>exception to appt. policy</i>)	Appointment: 10/22/01 Reappointment: 08/18/03 Reappointment: 09/17/07 Reappointment: 09/21/09 Reappointment: 09/19/11** Term Ending: 09/30/13
(19d)	Mark Antoszyk 1238 Blackstone Court NW Concord, NC 28027	Appointment: 06/21/10 Term Ending: 06/30/12
(19e)	Dawn Thomas 510 Union Street South Concord, NC 28025	Appointment: 07/21/08 (unexpired term) Reappointment: 09/21/09 Reappointment: 09/19/11 Term Ending: 09/30/13
(19f)	Angela Ward 572 Dogwood St., SE Concord, NC 28025	Appointment: 09/17/07 Reappointment: 10/20/08 Reappointment: 09/20/10 Term Ending: 09/30/12
(19g)	Marta Meares 178 Mary Circle Concord, NC 28025	Appointment: 05/18/09 (unexpired term) Reappointment: 09/21/09 Reappointment: 09/19/11 Term Ending: 09/30/13

* Note: Terri Stancil was originally appointed as an "At-Large" member and was appointed on 08/21/08 to fill the vacant Business Community position previously filled by Sam Leder.

** Note: An exception to the Appointment Policy "Length of Service" was granted.

*** Note: An exception to the Appointment Policy "Residency Requirement" was granted.

^ Note: An exception to the Appointment Policy "Residency Requirement" & Multiple Service" provisions to the Appointment Policy was granted.

**Juvenile Crime Prevention Council
Applications on File
April 18, 2012**

Mark Antoszyk*	1238 Blackstone Court NW	Concord, NC 28027
Annette Archer**	3601 Cauble Road	Mount Pleasant, NC 28124
Megan Baumgardner*	7120 Macedonia Church Road	Concord, NC 28027
Heather Jones	3971 Carl Parmer Drive	Harrisburg, NC 28075
Cherita Jones-Thomas	2841 Quarry View Drive NW	Concord, NC 28027
Edie Moss*	991 Scotland Drive	Concord, NC 28025
Shannon Johnson	8984 Lower Rocky River Road	Concord, NC 28025
Myka Perusek	208 Southhaven Court	Kannapolis, NC 28083
Eric Purvis	907 Lee Avenue	Kannapolis, NC 28081
Marie Ramseur**	2989 Brantley Road	Kannapolis, NC 28083
David Roundtree, Sr.	6186 Roseway Court	Harrisburg, NC 28075
William Withrow, Jr.	5589 Hammermill Drive	Harrisburg, NC 28075

*Current Member

**Appointed to the Adult Care Home Community Advisory Committee



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointments - Public Health Authority of Cabarrus County

BRIEF SUMMARY:

The terms for Jessica D. Castrodale, Dr. Walter Vuchnich and Charles Phillips on the Public Health Authority ends June 30th. Ms. Castrodale has served (6) six consecutive years and is seeking reappointment for a third term. To do so will require an exception to the Appointment Policy for the "length of service" provision. Dr. Vuchnich and Mr. Phillips are not seeking reappointment. However, the Cabarrus Health Alliance (CHA) has requested that Dr. Vuchnich, a dentist, remain on the Authority until August. CHA is confident a replacement can be found by then. In the event the Commission does not agree with CHA's recommendation, an application prioritization list has been provided.

Mr. Phillips has served on this Authority since 1996 and is to be commended for his many years of service.

REQUESTED ACTION:

Motion to reappoint Jessica Castrodale to the Public Health Authority of Cabarrus County (public member - unaffiliated) for a 3-year term ending June 30, 2015, including an exception to the "length of service" provision of the Appointment Policy as requested by CHA.

Motion to appoint James T. Mack, Jr. to the Public Health Authority of Cabarrus County (public member - unaffiliated) for a 3-year term ending June 30, 2015 as requested by CHA.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Dianne Berry, Clerk to the Board/Human Resources
Cabarrus Health Alliance

Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [CHA Request](#)
- [Castrodale - Letter](#)
- [Mack - Letter](#)
- [Kincaid - Letter](#)
- [Caldwell](#)
- [Roster](#)
- [Applications on File](#)
- [Application - Caldwell](#)
- [Application - Castrodale](#)
- [Application - Kincaid](#)
- [Application - Mack](#)
- [Application - Vuchnich](#)

May 16, 2012

Kay Honeycutt, CMC, NCCC
Clerk to the Board
Cabarrus County
P. O. Box 7078
Concord, N.C. 28026

Re: Cabarrus County Public Health Authority Board Appointments

Dear Kay,

I am writing to you on behalf of the Cabarrus County Public Health Authority Board. As you are aware, Chairman Charles Phillips has decided not to seek re-appointment after his current term of office end on June 30, 2012. Additionally, the three-year terms of office for Jessica Castrodale and Walter Vuchnich, DDS, end on June 30, 2012.

My records show that you received five applications for the Cabarrus County Public Health Authority Board and three vacancies effective June 30, 2012:

Jessica Castrodale – Re-appointment
Walter Vuchnich – Re-appointment
James T. Mack, Jr.
Darise D. Caldwell, RN, PhD, FACHE
Tom Kincaid

Dr. Vuchnich has informed me that he will not be able serve beyond August, so the Board is actively seeking another dentist to represent the dental community on the Health Alliance Board. The Board particularly wants a dentist because of the large dental clinic the Health Alliance operates. Under the Health Alliance Board Bylaws, Dr. Vuchnich can serve until replaced and the Health Alliance Board is confident they will find a replacement by August.

The Cabarrus County Public Health Authority Board met on Tuesday, May 15, 2012 and reviewed the list of applicants, along with one-page submission from each applicant as to what attributes they feel that could bring to this board. After considerable discussion, the majority of the Board concurred that their recommendations are:

- Jessica Castrodale – Re-appointment
- Walter Vuchnich – Re-appointment (until August 2012)
- James T. Mack, Jr. – New appointee

The Board agrees that although Jessica Castrodale has already served six (6) consecutive years on the Cabarrus County Public Health Authority Board, given her experience with public health, her dedicated involvement in public health educational opportunities state-wide, and her position as Board Vice-Chair, her re-appointment for another three-year term of office is highly desirable during this transitional period following Chairman Phillips' departure. Therefore, they are requesting the Board of Commissioner's an exception to the length of service provision of the Board's reappointment policy and approval for Mrs. Castrodale's re-appointment for an additional three-year term.

In the event the Board's recommendations for reappointment and/or appointment are not approved by the Board of Commissioners as listed, the Cabarrus County Public Health Authority's appointment/re-appointment recommendations by order of priority are:

1. **Jessica Castrodale**
2. **Walter Vuchnich**
3. **James T. Mack, Jr.**
4. **Tom Kincaid**
5. **Darise D. Caldwell**

I am including the one-page attributes summaries that I mentioned for review by the Board of Commissioners. Please feel free to contact me if you have any questions.

Best regards,

A handwritten signature in cursive script, appearing to read "Dianne Berry", is displayed on a light blue rectangular background.

Dianne Berry, CMC
Clerk to the Board/Human Resources

Attachments

Jessica D. Castrodale, RN, MSN, PHCNS-BC
419 Winfield Blvd. SE
Concord, NC 28025

Dianne P. Berry, CMC
Clerk to the Board
Cabarrus Health Alliance
300 Mooresville Rd.
Kannapolis, NC 28081

April 27, 2012

Dear Ms. Berry,

I am requesting reappointment to the Board of the Cabarrus Health Alliance as a public member. My application is on file with the Clerk of the County Commissioners. At the request of the Board Chair, I am submitting to you this statement of my continued interest in serving and brief statement detailing my experience and contributions.

I have been a dedicated and active resident of Cabarrus County since 1997 and have served on the CHA Board since 2006. I have a record of dedicated attendance and participation not only at Board meetings, but also at CHA functions where board support is valued. I have served in the role of vice-chair for the past year and would be capable of serving as chair should the Board wish. I am familiar with the history of board decisions during the time in which I have served. I well remember how we were able to sustain the work of CHA during historically difficult economic times, make extremely difficult resource and funding decisions, see a new building through to completion and sustain valuable programs, including the school nurse program. That knowledge and background would be helpful in this time of transition as the current Board Chair is vacating his position, and three board members are being seated. It is also helpful while CHA is transitioning into the new building and is continuing to demonstrate leadership as a Model Public Health Agency of the 21st century.

My educational qualifications include a Master of Science in Nursing from the University of North Carolina at Charlotte and board certification as a Public Health Clinical Nurse Specialist. I have been employed in a community health nursing role for almost ten years and have a keen interest in and knowledge of community health.

I am passionate about serving the people of this county by working in population health to make Cabarrus County a better place to live, work, and play. Serving on the CHA Board is an enjoyable and effective way to do that. I would be honored to receive appointment to serve another term.

Sincerely,

Jessica D. Castrodale, RN, MSN, PHCNS-BC

April 20, 2012

To: **CABARRUS HEALTH ALLIANCE BOARD**

From: JAMES T. MACK

Thank you for allowing me the opportunity to express my interest in becoming a member of the Cabarrus Health Alliance Board.

When Mr. Charles Phillips spoke to me about the board vacancy and my interest in serving, I became very excited because I have a passion to serve others and solve problems. As a citizen of Cabarrus County, I would welcome the opportunity to serve our county with the Cabarrus Health Alliance Board.

I worked for Food Lion for over 25 years. The last eight years as the Director of Associate Relations covering 72,000 associates. My experience as a director allowed me to work with people on all levels of the company from hourly associates to vice presidents. My job duties also afforded me the opportunity to demonstrate leadership. I supervised approximately 42 people in my work group. I was responsible for leading our team, the development of associates in my work group, budgeting for our department, and public relations with our customers. This included providing guidance, confidentiality and direction to employees and making reports to management; it also included resolution of compliance issues and problem solving. These are assets I believe the person that will ultimately become a member of the CHA board will need.

Managing Equal Employment Opportunity, compliance and labor relations were central to my overall functions as Director. Additionally, finding ways to managing the company's financial bottom line was also a function of this position. This too is an asset to the board, as we will be looking into matters of compliance, finance and community relations.

I served on two executive boards with the company; the Food Lion Charitable Foundation for two years, and the Diversity and Inclusion Initiative Board for two years. These positions allowed me to problem solve, work in a team environment and to help make decisions that affected and benefited our customers and associates. I feel my previous board experience could benefit me with the CHA board.

I have since gone to work for Accenture Credit Services as a Process Support Specialist in Charlotte, NC. I am again working with the public and believe I have strong people skills, which again is a plus for the Cabarrus Health Alliance Board. As a husband, father, and grandfather I have experienced downturns in employment and fully understand the challenges of family life when faced with hardships.

Presently, I serve as a licensed and ordained pastor on staff at Impact Church International on Cabarrus Avenue in our community. Weekly, my wife and I direct and supervise our church's Soup Kitchen operation that reaches out to the local community to assist with feeding the hungry. Serving and working in the Soup Kitchen has allowed me to see people of our community from many walks of life that need help with health and wellness. I feel working with the board we can continue to help develop and achieve community partnerships to improve health and wellness in our county.

Thank you again for allowing me to express my interest in the Cabarrus Health Alliance Board. With my experience and passion for serving, I am confident I can continue to help provide a customer and client focus to improve the health and wellness levels for our service area.

My name is Tom Kincaid, I have lived in Cabarrus County for 23 years. With my educational background and profession in healthcare, I feel I have a lot of experience to offer the Cabarrus Health Alliance Board. Since I own and operate a long term care facility, I deal with budgets, personnel issues, and the need for better and more affordable healthcare on a daily basis. Since serving on the Kannapolis City Council as well as the current committee for Healthy Cabarrus, I have a broader understanding of the needs of our community. I would appreciate your consideration for the appointment to the Health Alliance Board.

Tom D. Kincaid
Kannapolis City Council
www.cityofkannapolis.com
704-791-5463

April 30, 2012

Dear Chairman Phillips,

As a native and current citizen of Cabarrus County, I am very interested in becoming a member of the Cabarrus Health Alliance Board. My 33 years of experience in a variety of health care settings has afforded me the opportunity to develop an understanding of the various factors that contribute to the health of the community. I am a Registered Nurse, have taught at the university level, and have served as a health care administrator in hospitals, physician practices, and ambulatory care settings. I am very proud of the progress and success of the Cabarrus Health Alliance over the years, and know that it is recognized nationally as a leader in the field of public health. I have a strong desire to assure that reputation continues, and to assure that the overall community health of Cabarrus County continues to improve.

My experience with the Cabarrus Health Alliance goes back to its inception when, as the Chief Operating Officer of NorthEast Medical Center, I had the opportunity to work closely with Phred Pilkington on a number of projects, particularly infant mortality and school nurse availability in our county. Through these projects, we not only had an excellent working relationship, but I gained a keen appreciation for the scope of the Health Alliance as well as the economic challenges faced with meeting the needs of a community. I also gained an appreciation of the value of public-private partnerships, grants, and other creative tools.

In addition to my career in health care, I have significant Board experience with a variety of organizations throughout our county. Through these Boards, I have enjoyed relationship building and leadership roles that I believe have served the community well. These opportunities have also given me the chance to broaden my knowledge of the various facets of our community and how they work together. Some of my Board experiences include Cabarrus American Red Cross (6 years including Board Chairman), Cabarrus United Way, Cannon Memorial YMCA (7 years including Board Chairman), Cabarrus Chamber of Commerce (6 years including Board Chairman) and the Rowan Cabarrus Community College Board (current). I understand the role of a Board member and how a Board member should conduct himself, and interact with the organization they represent.

I believe that my health care experience, knowledge of the Cabarrus Health Alliance, and my experience with previous Board memberships throughout our county give me a unique combination of skills that would allow me to be an effective member for the Cabarrus Health Alliance Board. Thank you in advance for your consideration.

Sincerely,

Darise D. Caldwell, RN, PhD, FACHE

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

7-Member Board
3-year terms

<u>Member</u>	<u>Representing</u>	<u>Date of Appointment</u>
Dr. Allan Krusell 3012 Dewitt Court Concord, NC 28025	Member, Cab. Co. Medical Society	Appointment: 08/18/03 (Unex.term of Dr. Powell) Reappointment: 11/21/05 Reappointment: 06/16/08 Reappointment: 06/20/11^^ Term Ending: 06/30/14
Dr. Chad Weston 2765 Lamplighter Drive Kannapolis, NC 28081	NorthEast* Medical Staff	Appointment: 06/20/11 Term Ending: 06/30/14
Jessica D. Castrodale 419 Winfield Blvd. SE Concord, NC 28025	Public Member (Unaffiliated With Foregoing)	Appointment: 06/19/06 Reappointment: 06/15/09 Term Ending: 06/30/12
Dr. Walter Vuchnich 100 Bridlewood Place Concord, NC 28025	Public Member (Unaffiliated with Foregoing)	Appointment: 06/15/09 Term Ending: 06/30/12
Charles C. Phillips 84 Lake Concord Road NE Apt. A Concord, NC 28025	Public Member (Unaffiliated With Foregoing)	Appointment: 10/21/96 Reappointment: 05/05/97 Reappointment: 06/19/00 Reappointment: 06/16/03** Reappointment: 06/19/06*** Reappointment: 06/15/09*** Term Ending: 06/30/12
H. Jay White, Sr. P. O. Box 707 Concord, NC 28026	Member or Designee of Board of Commissioners	Appointment: 06/21/10 Term Ending: 06/30/13
Phyllis Wingate-Jones^ 5522 Challis View Lane Charlotte, NC 28226	Member or Designee NorthEast Medical Center Board of Trustees	Appointment: 07/19/10 Term Ending: 06/30/13

(10/21/96 - Adoption of Resolution Establishing Authority with Board members)
(05/97 - Readoption of Public Health Authority Resolution)
(4/20/98 Health Board Dissolved)

*Cabarrus Physicians Organization no longer exists - 11/2005 representative of NorthEast Medical Staff appointed

**Exception to Appointment Policy - 6/16/03

***Exception to Appointment Policy - 06/19/06 - 06/15/09

^Exception to the Appointment Policy - 07/19/10.

^^Exception to the Appointment Policy - 06/20/11.

**Cabarrus County Public Health Authority
Applications on File
April 18, 2012**

Darise Caldwell		1155 Asheford Green Avenue	Concord, NC 28027
Jessica Castrodale*	Current Member	419 Winfield Boulevard SE	Concord, NC 28025
Tom Kincaid		4716 Kannapolis Parkway	Kannapolis, NC 28081
James Mack, Jr.		4009 Guilford Court	Concord, NC 28027
Walter Vuchnich	Current Member	100 Bridlewood Place	Concord, NC 28025

*An exception to the "length of service" provision of the Appointment Policy will be needed.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointments - Region F Aging Advisory Committee

BRIEF SUMMARY:

The term of appointments for Mary (Beth) Croom and Anita Helms (Alternate) end June 30, 2012. The Centralina Council of Governments request the reappointment of Ms. Croom and Ms. Helms. Ms. Helms has served on the Region F Aging Advisory Committee, as a regular member or as an alternate, since 2004. Therefore, an exception to the "length of service" provision of the Appointment Policy is requested. In addition, Ms. Helms also serves on the Aging Advisory Committee. Therefore, an exception to the "multiple service" provision of the Appointment Policy is also requested.

Ms. Croom also serves on the HCCBG (Home and Community Care Block Grant Committee). An exception to the "multiple service" provision of the Appointment Policy is requested.

REQUESTED ACTION:

Motion to reappoint Mary (Beth) Croom for a 2-year term ending June 30, 14 and reappoint Anita Helms (alternate) for a 1-year term ending June 30, 2013 to the Region F Aging Advisory Committee, including exceptions to Appointment Policy, as requested by the Centralina Council of Governments.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Gala Woody, Aging Program Administrator
Centralina Council of Governments

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [Recommendation Letter](#)
 - [Roster](#)
 - [Applications on File](#)
 - [Application - Croom](#)
 - [Application - Helms](#)
-



May 7, 2012

Kay Honeycutt
 Clerk to the Board Cabarrus County
 PO Box 707
 Concord, NC 28026

Dear Ms. Honeycutt,

Centralina Area Agency on Aging is again in the process of updating appointments for the Region F Aging Advisory Committee for Cabarrus County. The alternate terms are one year and delegates serve two years. You will find below information regarding your delegates and alternates and their specific appointments.

Name	Title	Term	Status
Ted Drain	Delegate	7/1/11-6/30/13	No action needed
Carol Vogt	Delegate	7/1/11-6/30-13	No Action needed
Beth Croom	Delegate	7/1/10-6/30/12	Eligible for reappointment as delegate
Anita Helms	Alternate	7/1/11-6/30/12	Eligible for reappointment as alternate

ACTION NEEDED

1. Reappoint Beth Croom delegate for term of 7/1/12-6/30/14
2. Reappoint Anita Helms alternate for term of 7/1/12-6/30/13

If additional information is needed or if you have questions please contact me at gwoody@centralina.org or call 704-348-2727.

Sincerely,

Gayla Woody
 Aging Program Administrator

GW/pw

525 North Tryon Street – 12th Floor
 Charlotte, North Carolina 28202
 Phone: 704-372-2416 Fax: 704-347-4710
www.centralina.org

REGION F AGING ADVISORY COMMITTEE
CENTRALINA COUNCIL OF GOVERNMENTS

Mary (Beth) Croom 1351 12 th Fairway Drive NW Concord, NC 28027	APPOINTMENT: 08/16/10 TERM EXPIRING: 06/30/12
--	--

Carol A. Vogt 4325 Whitetail Lane Midland, NC 28107	APPOINTMENT: 08/17/09 REAPPOINTMENT: 06/20/11 TERM EXPIRING: 06/30/13
---	---

Ted Drain 4877 Keeneland Place Concord, NC 28027	APPOINTMENT: 08/20/07 REAPPOINTMENT: 07/20/09 REAPPOINTMENT: 06/20/11** TERM EXPIRING: 06/30/13
--	--

Anita Helms 6910 Highway 49 North Mt. Pleasant, NC 28124 (1-year term)	(Alternate) APPOINTMENT: 08/16/10* REAPPOINTMENT: 06/20/11** TERM EXPIRING: 06/30/12
---	---

2010 Meeting Schedule:
March 25, 2010 - 4 p.m. - COG Office
June 3, 2010 - 1 p.m. - COG Office

Contact: Pat Whitten or Gala Woody

*Ms. Helms was previously appointed to the delegate position currently held by Ms. Mary Beth Croom. She served three terms and was not eligible for reappointment for that position.

**Exception to "service on multiple boards" provision of the Appointment Policy.

**Region F Aging Advisory Committee
Applications on File
May 15, 2012**

Beth Croom* Current Member 1351 12th Fairway Drive NW Concord, NC 28025

Anita Helms** Current Member 6910 Highway 49 North Mt. Pleasant, NC 28124

* Appointed to Home and Community Care Block Grant Committee

** Appointed to Department of Aging Advisory Board



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointments - Tourism Authority

BRIEF SUMMARY:

The Cabarrus County Tourism Authority Board of Directors has 3 seats that need to be appointed for the term commencing July 1, 2012 and expiring on June 30, 2015. The nominating group and their nominees are as follows:

Cabarrus Regional Chamber of Commerce - Seat #6 - Joel Griffin

Cabarrus County Tourism Authority - Seat #5 - William Rienks

Cabarrus County Tourism Authority - Seat #11 - Jennifer Parsley

Mr. Griffin is with Griffin Stafford, LLC and represents an integral part of the Cabarrus County tourism industry. Mr. Griffin is also a resident of Mecklenburg County; therefore, an exception to the Appointment Policy's residency provision is requested.

In addition, the term for Seat No. 4 (BOC Member or County Manager) ends June 30. Commissioner White represents the Board on this Authority.

REQUESTED ACTION:

Motion to appoint Joel Griffin (hotelier) to Seat No. 6 as nominated by the Cabarrus Regional Chamber of Commerce, to the Tourism Authority for a 3-year term ending June 30, 2015, including an exception to the residency provision of the Appointment Policy.

Motion to appoint William Rienks (hotelier) to Seat No. 5 to the Tourism Authority (nominated by the Tourism Authority), for a 3-year term ending

June 30, 2015.

Motion to appoint Jennifer Parsley (at large) to Seat No. 11 to to the Tourism Authority (nominated by the Tourism Authority), for a 3-year term ending June 30, 2015.

Motion to reappoint Jay White, a County Commissioner to fill Seat No. 4 ([at large] BOC Member or County Manager) for a 3-year term ending June 30, 2015.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Terry Crawford, Chairman of the Board Cabarrus County Tourism Authority
Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [Nomination Letter Griffin](#)
- [Nomination Letter Parsley](#)
- [Nomination Letter Rienks](#)
- [Roster](#)
- [Applications on File](#)
- [Application - Graham](#)
- [Application - Griffin](#)
- [Application - Lapsley](#)
- [Application - Nagarji](#)
- [Application - Parsley](#)
- [Application - Rienks](#)



"Actively serving members as a trusted advocate, excellent resource and proactive catalyst for quality business and community service through economic development, public policy and membership services."

April 26, 2012

Mr. Terry Crawford, Board Chair
Cabarrus County Convention and Visitors Bureau
10099 Weddington Road, Suite 102
Concord, NC 28027

Dear Terry,

On behalf of the Cabarrus Regional Chamber of Commerce, I would like to nominate Joel Griffin, Griffin Stafford, LLC, to fill seat number six (6). The term will begin 07/01/2012 and expire on 06/30/2015.

Thank you.

Sincerely,

A handwritten signature in black ink that reads "John S. Cox".

John S. Cox
President & CEO
Cabarrus Regional Chamber of Commerce & Economic Development

JC/dc

3003 Dale Earnhardt Boulevard
Kannapolis, NC 28083
Phone 704.782.4000
Fax 704.782.4050
www.cabarrus.biz



Attachment number 1



April 26, 2012

Dear Cabarrus County Board of Commissioners:

This letter is to notify you of the nominee for seat #11 on the Cabarrus County Tourism Authority Board of Directors. The nominee is:

Jennifer Parsley

The Tourism authority would like to nominate Jennifer Parsley for Seat #11 for three (3) years commencing July 1, 2012 and ending on June 30, 2015.

Sincerely

A handwritten signature in black ink, appearing to read "Phillip Cunningham", with a long horizontal stroke extending to the right.

Phillip Cunningham
Treasurer and Chairman Elect, Board of Directors
Cabarrus County Tourism Authority



April 26, 2012

Dear Cabarrus County Board of Commissioners:

This letter is to notify you of the nominee for seat #5 on the Cabarrus County Tourism Authority Board of Directors. The nominee is:

William Rienks

The Tourism authority would like to nominate William Rienks for Seat #5 for three (3) years commencing July 1, 2012 and ending on June 30, 2015.

Sincerely

A handwritten signature in black ink, appearing to read "Phillip Cunningham", is written over a circular stamp or seal.

Phillip Cunningham
Treasurer and Chairman Elect, Board of Directors
Cabarrus County Tourism Authority

TOURISM AUTHORITY
12 Members
3-Year Terms

<u>Appointee</u>	<u>Seat Number</u>	<u>Term of Appointment</u>
BOC MEMBER OR COUNTY MANAGER (AT-LARGE)		
H. Jay White, Sr. County Commissioner P.O. Box 368 Concord, NC 28026	4	APPOINTMENT: 12/15/08 (unexpired term) TERM EXPIRING: 06/30/09 APPOINTMENT: 12/15/08 TERM EXPIRING: 06/30/12
HOTELIER (AT-LARGE)		
Vinay Patel 9230 Hollybush Lane Charlotte, NC 28277 <i>(exception to appt. policy)</i>	7	APPOINTMENT: 09/20/10 (unexpired term) TERM EXPIRING: 06/30/13
AT-LARGE		
Michael K. Downs 970 Mt. Pleasant Road W Mt. Pleasant, NC 28124	1	APPOINTMENT: 08/18/08 REAPPOINTMENT: 06/20/11 TERM EXPIRING: 06/30/14
<u>NOMINATED BY CABARRUS COUNTY TOURISM AUTHORITY</u>		
HOTELIER		
Terry Crawford 5576 York Street NE Concord, NC 28025	5	APPOINTMENT: 01/22/07 REAPPOINTMENT: 07/20/09 TERM EXPIRING: 06/30/12
HOTELIER		
Phillip Cunningham 7903 Mountain Shore Drive Sherrills Ford, NC 28673 <i>(exception to appt. policy)</i>	8	APPOINTMENT: 06/21/10 TERM EXPIRING: 06/30/13
TOURISM ACTIVIST		
Jessica Fickenscher 5468 Ashbury Lane Davidson, NC 28036	2	APPOINTMENT: 06/20/11 TERM EXPIRING: 06/30/14
TOURISM ACTIVIST		
Ray Soporowski 10107 Buggy Horse Road Charlotte, NC 28277 <i>(exception to appt. policy)</i>	10	APPOINTMENT: 10/18/10 REAPPOINTMENT: 06/20/11 TERM EXPIRING: 06/30/14

AT LARGE

Beverly Jordon	11	APPOINTMENT:	10/18/10
9244 Bonnie Briar Circle			
Charlotte, NC 28277		TERM EXPIRING:	06/30/12

AT LARGE

Noelle Scott	12	APPOINTMENT:	11/19/07
Executive Dir. Cabarrus Arts Council		REAPPOINTMENT:	06/21/10
P.O. Box 809		TRANSFERRED:	09/20/10****
Concord, NC 28026		TERM EXPIRING:	06/30/13

NOMINATED BY THE CABARRUS REGIONAL CHAMBER OF COMMERCE

HOTELIER

Garrett Jenio	6	APPOINTMENT:	01/22/07
1202 Lempster Drive		REAPPOINTMENT:	07/20/09
Concord, NC 28027		TERM EXPIRING:	06/30/12

At-LARGE

Alan Cress	9	APPOINTMENT:	11/19/07
1710 Gold Hill Road		REAPPOINTMENT:	06/21/10
Concord, NC 28025		TERM EXPIRING:	06/30/13

AT-LARGE

Scott Padgett	3	APPOINTMENT:	06/20/11
693 Union Street South			
Concord, NC 28025		TERM EXPIRING:	06/30/14

Meetings: 4th Wednesday of each month - 8:00 A.M. Location is announced.

* Dan Farrell was previously appointed to Seat 3 representing the Chamber of Commerce and was appointed to Seat 2 representing the Tourism Authority on August 18, 2008.

** Frank Lapsley was previously appointed to Seat 1 as an "at-large" member and was appointed to Seat 3 representing the Chamber of Commerce on August 18, 2008

*** Note: The Board ratified the change in term expiration for members of the Tourism Authority as set forth in Article 4, Section 4.3, (Composition; Appointment; Term.) of the Authority's bylaws, as adopted by the Authority on July 22, 2008.

Seats 10, 11 and 12 were added per Senate Bill 1357 by the General Assembly, Session 2009.

**** Note: At the September 20, 2010 BOC Meeting, Noelle Scott was transferred from Seat No. 7 to Seat No. 12.

**Cabarrus County Tourism Authority
Applications on File
May 30, 2012**

Andrew Graham	9420 Guildbrook Road	Davidson, NC 28036
Joel Griffin*	1818 Cloister Drive	Charlotte, NC 28211
Frank Lapsley	4675 Garrison Inn Court	Concord, NC 28027
Pritesh Nagarji*	P.O. Box 1919	Huntersville, NC 28070
Jennifer Parsley	2553 Fallbrook Place	Concord, NC 28027
William Rienks	94 Poplar Woods Drive	Concord, NC 28027

*Exception to the "residency" provision of the appointment policy will be needed.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointments - Water & Sewer Authority of Cabarrus County

BRIEF SUMMARY:

The County appoints two (2) members of the Commission to the Water & Sewer Authority. The terms for Commissioners Carruth and Poole end in June.

REQUESTED ACTION:

Motion to appoint or reappoint members to the Water & Sewer Authority of Cabarrus County for 3-year terms ending June 2015.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Troy Barnhardt, Chairman
Water & Sewer Authority of Cabarrus County

Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

[Roster](#)

[Letter](#)

WATER AND SEWER AUTHORITY
3-Year Terms

COUNTY APPOINTEES

Bob Carruth 186 Scenic Drive Concord, NC 28025	APPOINTMENT: 12/06/04 (unexpired term) REAPPOINTMENT: 05/15/06 REAPPOINTMENT: 12/15/08 (unexpired term) TERM ENDING: 06/09 REAPPOINTMENT: 12/15/08 TERM ENDING: 06/12
--	--

Elizabeth "Liz" Poole P.O. Box 1363 Concord, NC 28026	APPOINTMENT: 12/15/08 (unexpired term) TERM ENDING: 06/09 REAPPOINTMENT: 12/15/08 TERM ENDING: 06/12
---	--

CITY OF CONCORD APPOINTEES

David Phillips Concord City Council	TERM ENDING: 06/2014
--	----------------------

Mark Fowler - Vice-Chairman City of Concord	TERM ENDING: 06/2013
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CITY OF KANNAPOLIS APPOINTEES

Darrell Hinnant Kannapolis City Council	TERM ENDING: 06/2014
--	----------------------

Mike Legg City of Kannapolis	TERM ENDING: 06/2012
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TOWN OF HARRISBURG APPOINTEE

Rhonda Poppen	TERM ENDING: 06/2013
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TOWN OF MT. PLEASANT APPOINTEE

Troy Barnhardt	TERM ENDING: 2013
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AT-LARGE (Appointed by the County with advice of other organizing political subdivisions of the Authority)

Robert Ritchie
6561 Rocky River Road
Concord, NC 28025

APPOINTMENT: 06/20/11
TERM EXPIRING: 06/30/14

Resolution Adopted 2/17/92 to establish Authority

Coleman Keeter - Executive Director
(Meetings - 3rd Thursday, 5:00 p.m. - WSACC)

May 23, 2012

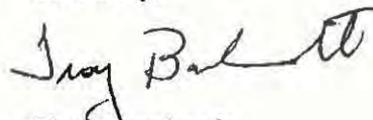
Mr. Mike Downs
Cabarrus County Manager
Cabarrus County Governmental Center
P.O. Box 707
Concord, N.C. 28026-0707

Dear Mr. Downs:

The appointments of Bob Carruth and Elizabeth Poole to the Board of Directors of the Water and Sewer Authority of Cabarrus County (WSACC) will expire at WSACC's Annual Meeting on June 21, 2012. Cabarrus County will need to appoint or re-appoint two members to the Board of Directors of WSACC.

If you have any questions regarding this matter, please contact Mr. Coleman M. Keeter at 704-786-1783.

Sincerely,



Troy Barnhardt
Chairman

cc: Ms. Elizabeth Poole
Mr. Bob Carruth
Mr. Coleman Keeter
Central Files



CABARRUS COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING

JUNE 18, 2012
6:30 P.M.

AGENDA CATEGORY:

Reports

SUBJECT:

CVB - Cabarrus County Tourism Authority 2nd and 3rd Qtr. 2011/2012
Financial Update

BRIEF SUMMARY:

A report of the Cabarrus County Tourism Authority's 2nd and 3rd Qtr. 2011/2012 financials and hotel occupancy data is included in the Agenda for informational purposes.

REQUESTED ACTION:

None.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

John Mills, Executive Vice President

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [2nd Qtr. Financials](#)
 - [3rd Qtr. Financials](#)
-

Cabarrus County Convention and Visitors
Budgeted Statement of Revenues and Expenditures
For the 3 Months Ending December 31, 2011

	Current Qtr. Actual	Current Qtr. Budget	Current Qtr. Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
Revenues							
Occupancy Tax	\$ 849,787	\$ 831,219	18,568	\$ 1,563,747	\$ 1,507,295	56,452	3,651,562
Interest on Investments	2,220	2,700	(480)	5,224	5,400	(176)	10,800
Advertising Revenues	0	8,000	(8,000)	(3,521)	11,000	(14,521)	50,000
Miscellaneous Revenues	0	0	0	0	0	0	0
Fund Balance Appropriated	270,000	0	270,000	270,000	0	270,000	0
Items for Resale	399	2,000	(1,601)	411	3,200	(2,789)	6,400
TOTAL REVENUES	1,122,406	843,919	278,487	1,835,861	1,526,895	308,966	3,718,762
Expenditures							
SALARY AND WAGE EXPENSE							
Salaries	180,943	180,528	415	318,128	338,317	(20,189)	785,332
Hourly Labor	6,819	16,911	(10,092)	11,883	33,841	(21,958)	74,861
FICA	11,496	12,240	(744)	18,819	26,521	(7,702)	53,042
Medicare	2,689	2,862	(173)	6,007	6,201	(194)	12,402
Medical Insurance	24,654	24,654	0	44,172	49,308	(5,136)	98,616
Retirement	13,520	14,100	(580)	29,888	32,631	(2,743)	63,181
Workmens Comp	618	950	(332)	1,236	1,950	(714)	3,310
Deferred 401K	10,252	10,895	(643)	19,738	21,612	(1,874)	41,846
Performance Incentives	0	0	0	0	27,565	(27,565)	27,565
Unemployment Insurance	700	5,448	(4,748)	1,307	11,805	(10,498)	23,610
TOTAL SALARY AND WAGE EXPENS	251,691	268,588	(16,897)	451,178	577,316	(126,138)	1,211,330
ADMINISTRATION AND OPERATIONS							
Admin Fee	42,489	41,561	928	78,187	75,365	2,822	182,578
Depreciation Expense	0	0	0	0	0	0	61,110
Employee/Community Relations	1,854	3,000	(1,146)	2,403	4,800	(2,397)	8,400
Insurance	3,046	800	2,246	4,489	4,250	239	5,050
Mileage	679	2,200	(1,521)	1,256	2,825	(1,569)	4,550
Office Equipment/Maintenance	10,612	5,600	5,012	13,159	11,200	1,959	22,400
Office Supplies	5,341	2,900	2,441	6,315	7,800	(1,485)	13,600
Other Operating Cost	2,436	2,715	(279)	4,661	5,570	(909)	10,990
Postage/Shipping	3,075	2,350	725	4,878	5,450	(572)	12,200
Professional Services	5,672	6,950	(1,278)	22,782	13,250	9,532	15,750
Rent/Building Expense	34,595	42,663	(8,068)	49,395	77,263	(27,868)	146,263
Staff Development	1,153	2,000	(847)	6,083	6,100	(17)	14,400
Telephone	8,151	8,100	51	13,640	16,200	(2,560)	32,400
Vehicle Expense	2,530	1,550	980	3,908	2,800	1,108	5,300

Attachment number 1

Cabarrus County Convention and Visitors
Budgeted Statement of Revenues and Expenditures
For the 3 Months Ending December 31, 2011

	Current Qtr. Actual	Current Qtr. Budget	Current Qtr. Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
TOTAL ADMIN AND OPERATIONS	121,633	122,389	(756)	211,156	232,873	(21,717)	534,991
MARKETING ACTIVITIES							
Advertising/Specialties	51,045	48,943	2,102	78,865	141,508	(62,643)	266,771
Business Development	26,964	23,100	3,864	37,951	50,000	(12,049)	101,600
Collateral Production	37,471	34,500	2,971	39,501	71,996	(32,495)	139,996
Corporate Communications	6,505	4,450	2,055	8,562	10,300	(1,738)	21,400
Dues and Subscriptions	6,142	6,976	(834)	38,689	36,280	2,409	48,678
Sports Development	270,000	0	270,000	270,000	0	270,000	0
Event Expense	26,519	53,660	(27,141)	56,523	57,520	(997)	83,726
Fam Tours/Site Inspections	4,168	2,850	1,318	5,828	7,550	(1,722)	16,950
Media Relations	15,585	2,575	13,010	15,585	25,295	(9,710)	38,145
Agreements/Bid Fees	164,477	212,847	(48,370)	395,821	477,556	(81,735)	970,480
Trade Shows and Conferences	33,493	27,250	6,243	64,399	67,925	(3,526)	124,910
Web Technology	45,560	56,500	(10,940)	49,165	73,850	(24,685)	111,500
Destination Services	17,524	14,350	3,174	29,886	42,950	(13,064)	75,850
Bad Debt	0	0	0	0	0	0	0
TOTAL MARKETING ACTIVITIES	705,453	488,001	217,452	1,090,775	1,062,730	28,045	2,000,006
TOTAL EXPENDITURES	1,078,777	878,978	199,799	1,753,109	1,872,919	(119,810)	3,746,327
REVENUES OVER EXPENDITURE	\$ 43,629	\$ (35,059)	78,688	\$ 82,752	\$ (346,024)	428,776	(27,565)

Tab 2 - Multi-Segment

Currency: USD - US Dollar

Cabarrus County CVB

For the month of: December 2011

Segment	Current Month - December 2011 vs December 2010												Year to Date - December 2011 vs December 2010									Participation						
	Occ %		ADR		RevPAR		Percent Change from December 2010					Occ %		ADR		RevPAR		Percent Change from YTD 2010					Properties		Rooms			
	2011	2010	2011	2010	2011	2010	Occ	ADR	RevPAR	Room Rev	Room Avail	Room Sold	2011	2010	2011	2010	2011	2010	Occ	ADR	RevPAR	Room Rev	Room Avail	Room Sold	Census	Sample	Census	Sample
Cabarrus Co Less GWL	40.6	38.8	77.73	74.17	31.58	28.80	-4.6	4.8	9.6	9.6	0.0	4.6	56.5	53.2	85.82	85.59	48.47	45.49	6.3	0.3	6.5	8.7	2.0	8.4	25	21	2331	2176
Comp Set																												
Wyandotte County, KS	40.3	41.7	83.62	83.29	33.66	34.75	-3.5	0.4	-3.2	1.9	5.2	1.5	55.3	52.6	90.67	88.04	50.13	46.27	5.2	3.0	8.3	6.8	-1.4	3.7	17	13	1669	1143
Warren County, OH	35.6	32.8	74.57	66.90	26.51	21.94	8.4	11.5	20.8	20.7	-0.2	8.3	52.5	47.7	85.49	80.74	44.89	38.52	10.1	5.9	16.6	16.8	0.2	10.3	43	29	3951	2692
Sullivan County, TN	33.4	33.7	70.01	67.06	23.39	22.57	-0.7	4.4	3.6	3.6	0.0	-0.7	48.4	45.1	76.32	76.26	36.96	34.40	7.4	0.1	7.5	10.9	3.2	10.9	26	17	2186	1586
Hays County, TX	48.3	44.9	77.82	78.37	37.55	35.22	7.4	-0.7	6.6	9.6	2.8	10.4	56.4	52.1	84.28	83.77	47.50	43.63	8.2	0.6	8.9	9.4	0.5	8.7	31	23	2105	1791
Gwinnett County, GA	51.4	48.3	53.39	52.96	27.45	25.66	6.5	0.8	7.4	7.4	-0.0	6.5	59.7	54.8	57.71	57.51	34.46	31.52	9.0	0.3	9.4	9.9	0.5	9.5	101	82	11135	9076
Bedford/Grapevine	55.5	55.5	110.58	106.07	61.34	58.89	-0.1	4.3	4.2	4.2	0.0	-0.1	66.6	62.6	117.65	113.63	78.32	71.16	6.3	3.5	10.1	10.1	0.0	6.3	46	37	7515	6335
Regional Comparison																												
Cary/South Raleigh	46.8	45.0	72.88	71.34	34.13	32.10	4.1	2.2	6.3	9.4	2.9	7.0	60.9	57.3	76.56	74.67	46.64	42.81	6.3	2.5	9.0	12.0	2.7	9.2	43	36	4708	4129
Mecklenburg County, NC	51.1	48.0	82.77	78.54	42.30	37.67	6.6	5.4	12.3	11.1	-1.0	5.4	62.7	58.6	85.36	82.14	53.48	48.10	7.0	3.9	11.2	11.1	-0.1	6.9	187	160	23187	20851
North Carolina	43.3	41.7	76.77	73.84	33.27	30.80	3.9	4.0	8.0	8.9	0.8	4.7	56.1	53.9	81.86	79.80	45.92	43.05	4.0	2.6	6.7	7.6	0.9	4.9	1624	1028	142371	106747
United States	47.6	45.8	99.67	96.41	47.48	44.12	4.1	3.4	7.6	8.1	0.5	4.6	60.1	57.5	101.64	98.06	61.06	56.43	4.4	3.7	8.2	8.8	0.6	5.0	50840	29646	4806101	3455439

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Tab 3 - Multi-Seg Raw

Currency: USD - US Dollar

Cabarrus County CVB

For the Month of December 2011

Segment	Current Month - December 2011 vs December 2010									Year to Date - December 2011 vs December 2010								
	Supply			Demand			Revenue			Supply			Demand			Revenue		
	2011	2010	% Chg	2011	2010	% Chg	2011	2010	% Chg	2011	2010	% Chg	2011	2010	% Chg	2011	2010	% Chg
Cabarrus Co Less GWL	72,261	72,261	0.0	29,356	28,064	4.6	2,281,879	2,081,397	9.6	850,815	834,194	2.0	480,545	443,388	8.4	41,238,598	37,949,300	8.7
Comp Set																		
Wyandotte County, KS	51,739	49,197	5.2	20,825	20,527	1.5	1,741,301	1,709,816	1.9	594,343	602,703	-1.4	328,584	316,734	3.7	29,792,068	27,884,754	6.8
Warren County, OH	122,481	122,667	-0.2	43,545	40,220	8.3	3,246,957	2,690,867	20.7	1,443,535	1,440,985	0.2	758,035	687,461	10.3	64,805,930	55,503,346	16.8
Sullivan County, TN	67,766	67,766	0.0	22,639	22,804	-0.7	1,584,974	1,529,259	3.6	797,890	772,840	3.2	386,464	348,605	10.9	29,493,523	28,584,731	10.9
Hays County, TX	65,255	63,488	2.8	31,489	28,527	10.4	2,450,492	2,235,745	9.6	750,997	747,520	0.5	423,248	389,362	8.7	35,671,237	32,615,910	9.4
Gwinnett County, GA	345,185	345,216	-0.0	177,485	166,632	6.5	9,475,800	8,824,312	7.4	4,064,155	4,044,337	0.5	2,427,124	2,216,362	9.5	140,067,153	127,462,261	9.9
Bedford/Grapevine	232,965	232,965	0.0	129,241	129,345	-0.1	14,290,898	13,719,044	4.2	2,742,975	2,742,975	0.0	1,826,022	1,717,747	6.3	214,831,901	195,191,419	10.1
Regional Comparison																		
Cary/South Raleigh	145,948	141,887	2.9	68,342	63,846	7.0	4,980,919	4,555,017	9.4	1,674,483	1,629,694	2.7	1,020,187	934,239	9.2	78,103,463	69,760,029	12.0
Mecklenburg County, NC	718,797	726,423	-1.0	367,397	348,418	5.4	30,408,481	27,363,481	11.1	8,508,737	8,517,040	-0.1	5,331,286	4,987,167	6.9	455,070,210	409,668,183	11.1
North Carolina	4,413,501	4,378,719	0.8	1,912,628	1,826,420	4.7	146,835,999	134,864,852	8.9	52,407,657	51,959,049	0.9	29,396,468	28,029,235	4.9	2,406,332,921	2,236,674,239	7.6
United States	148,989,131	148,273,465	0.5	70,970,688	67,884,625	4.6	7,073,604,898	6,542,516,500	8.1	1,761,806,989	1,751,828,322	0.6	1,058,507,667	1,008,172,866	5.0	107,584,107,722	98,859,021,178	8.8

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Cabarrus County Convention and Visitors
Budgeted Statement of Revenues and Expenditures
For the 3 Months Ending March 31, 2012

	Current Qtr. Actual	Current Qtr. Budget	Current Qtr. Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
Revenues							
Occupancy Tax	\$ 814,606	\$ 724,699	89,907	\$ 2,378,354	\$ 2,231,994	146,360	3,651,562
Interest on Investments	2,120	2,700	(580)	7,344	8,100	(756)	10,800
Advertising Revenues	10,713	31,000	(20,287)	7,192	42,000	(34,808)	50,000
Miscellaneous Revenues	0	0	0	0	0	0	0
Fund Balance Appropriated	0	0	0	270,000	0	270,000	0
Items for Resale	293	1,200	(907)	704	4,400	(3,696)	6,400
TOTAL REVENUES	827,732	759,599	68,133	2,663,594	2,286,494	377,100	3,718,762
Expenditures							
SALARY AND WAGE EXPENSE							
Salaries	185,210	210,616	(25,406)	503,338	548,933	(45,595)	785,332
Hourly Labor	27,661	19,730	7,931	39,544	53,571	(14,027)	74,861
FICA	13,153	14,281	(1,128)	31,972	40,802	(8,830)	53,042
Medicare	3,076	3,339	(263)	9,083	9,540	(457)	12,402
Medical Insurance	23,365	24,654	(1,289)	67,537	73,962	(6,425)	98,616
Retirement	15,274	16,450	(1,176)	45,162	49,081	(3,919)	63,181
Workmens Comp	617	680	(63)	1,853	2,630	(777)	3,310
Deferred 401K	8,708	9,339	(631)	28,446	30,951	(2,505)	41,846
Performance Incentives	0	0	0	0	27,565	(27,565)	27,565
Unemployment Insurance	11,525	6,357	5,168	12,833	18,162	(5,329)	23,610
TOTAL SALARY AND WAGE EXPENS	288,589	305,446	(16,857)	739,768	882,762	(142,994)	1,211,330
ADMINISTRATION AND OPERATIONS							
Admin Fee	40,730	36,235	4,495	118,918	111,600	7,318	182,578
Depreciation Expense	0	0	0	0	0	0	61,110
Employee/Community Relations	1,395	1,800	(405)	3,798	6,600	(2,802)	8,400
Insurance	1,117	800	317	5,606	5,050	556	5,050
Mileage	772	475	297	2,028	3,300	(1,272)	4,550
Office Equipment/Maintenance	3,743	5,600	(1,857)	16,902	16,800	102	22,400
Office Supplies	2,753	2,900	(147)	9,068	10,700	(1,632)	13,600
Other Operating Cost	2,538	2,655	(117)	7,198	8,225	(1,027)	10,990
Postage/Shipping	2,220	2,850	(630)	7,097	8,300	(1,203)	12,200
Professional Services	268	1,250	(982)	23,050	14,500	8,550	15,750
Rent/Building Expense	35,310	34,500	810	84,705	111,763	(27,058)	146,263
Staff Development	3,228	3,000	228	9,311	9,100	211	14,400
Telephone	9,587	8,100	1,487	23,227	24,300	(1,073)	32,400
Vehicle Expense	1,561	1,250	311	5,469	4,050	1,419	5,300

Attachment number 2

Cabarrus County Convention and Visitors
Budgeted Statement of Revenues and Expenditures
For the 3 Months Ending March 31, 2012

	Current Qtr. Actual	Current Qtr. Budget	Current Qtr. Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
TOTAL ADMIN AND OPERATIONS	105,222	101,415	3,807	316,377	334,288	(17,911)	534,991
MARKETING ACTIVITIES							
Advertising/Specialties	105,415	57,900	47,515	184,278	199,408	(15,130)	266,771
Business Development	23,874	28,300	(4,426)	61,827	78,300	(16,473)	101,600
Collateral Production	13,386	5,000	8,386	52,887	76,996	(24,109)	139,996
Corporate Communications	4,091	6,650	(2,559)	12,653	16,950	(4,297)	21,400
Dues and Subscriptions	3,137	3,375	(238)	41,826	39,655	2,171	48,678
Sports Development	0	0	0	270,000	0	270,000	0
Event Expense	29,167	16,100	13,067	85,691	73,620	12,071	83,726
Fam Tours/Site Inspections	666	4,050	(3,384)	6,493	11,600	(5,107)	16,950
Media Relations	351	8,075	(7,724)	15,936	33,370	(17,434)	38,145
Agreements/Bid Fees	138,066	213,090	(75,024)	533,887	690,646	(156,759)	970,480
Trade Shows and Conferences	21,051	31,715	(10,664)	85,450	99,640	(14,190)	124,910
Web Technology	8,907	26,150	(17,243)	58,072	100,000	(41,928)	111,500
Destination Services	16,541	12,900	3,641	46,428	55,850	(9,422)	75,850
Bad Debt	0	0	0	0	0	0	0
TOTAL MARKETING ACTIVITIES	364,652	413,305	(48,653)	1,455,428	1,476,035	(20,607)	2,000,006
TOTAL EXPENDITURES	758,463	820,166	(61,703)	2,511,573	2,693,085	(181,512)	3,746,327
REVENUES OVER EXPENDITURE	\$ 69,269	\$ (60,567)	129,836	\$ 152,021	\$ (406,591)	558,612	(27,565)

Tab 2 - Multi-Segment

Currency: USD - US Dollar

Cabarrus County CVB

For the month of: March 2012

Segment	Current Month - March 2012 vs March 2011												Year to Date - March 2012 vs March 2011									Participation						
	Occ %		ADR		RevPAR		Percent Change from March 2011					Occ %		ADR		RevPAR		Percent Change from YTD 2011					Properties		Rooms			
	2012	2011	2012	2011	2012	2011	Occ	ADR	RevPAR	Room Rev	Room Avail	Room Sold	2012	2011	2012	2011	2012	2011	Occ	ADR	RevPAR	Room Rev	Room Avail	Room Sold	Census	Sample	Census	Sample
Cabarrus Co Less GWL	66.9	62.2	90.55	85.43	60.59	53.14	7.6	6.0	14.0	14.0	0.0	7.6	56.7	52.6	86.52	83.05	49.01	43.72	7.6	4.2	12.1	12.1	0.0	7.6	26	21	2331	2176
Comp Set																												
Wyandotte County, KS	61.2	57.2	89.37	87.64	54.69	50.14	7.0	2.0	9.1	14.6	5.1	12.4	49.9	47.0	86.81	84.99	43.34	39.98	6.1	2.1	8.4	14.0	5.1	11.6	17	12	1668	1080
Warren County, OH	49.2	47.7	78.15	75.95	38.46	36.25	3.1	2.9	6.1	5.9	-0.2	2.9	43.6	43.0	79.44	75.75	34.66	32.56	1.5	4.9	6.5	6.3	-0.2	1.3	43	29	3951	2692
Sullivan County, TN	42.2	44.7	99.69	97.19	42.07	43.40	-5.5	2.6	-3.1	-3.1	0.0	-5.5	36.1	37.0	83.28	81.43	30.03	30.12	-2.5	2.3	-0.3	-0.3	0.0	-2.5	26	17	2186	1586
Hays County, TX	67.9	63.9	95.93	90.32	65.14	57.67	6.3	6.2	12.9	16.1	2.8	9.3	53.4	51.3	88.46	83.95	47.25	43.04	4.2	5.4	9.8	12.8	2.8	7.1	32	25	2117	1853
Gwinnett County, GA	64.3	59.2	58.82	58.06	37.81	34.37	8.6	1.3	10.0	8.8	-1.1	7.4	60.0	55.1	58.31	57.17	35.01	31.50	9.0	2.0	11.2	9.9	-1.1	7.8	99	82	10922	9073
Bedford/Grapevine	66.9	67.5	116.83	115.00	78.13	77.66	-1.0	1.6	0.6	0.6	0.0	-1.0	63.9	64.7	119.00	123.93	76.07	80.21	-1.2	-4.0	-5.2	-5.7	-0.5	-1.8	45	37	7399	6335
Regional Comparison																												
Cary/South Raleigh	63.6	63.3	80.89	77.19	51.41	48.86	0.4	4.8	5.2	8.4	3.0	3.4	58.0	57.0	79.31	76.38	45.99	43.50	1.8	3.8	5.7	8.8	3.0	4.8	43	37	4714	4267
Mecklenburg County, NC	71.5	64.9	98.09	91.18	70.15	59.14	10.3	7.6	18.6	17.3	-1.1	9.0	62.3	59.4	91.14	86.67	56.75	51.45	4.9	5.1	10.3	9.3	-0.9	4.0	188	160	23441	20995
North Carolina	59.8	55.7	82.65	79.36	49.42	44.20	7.4	4.1	11.8	12.5	0.7	8.1	52.3	50.0	79.79	76.94	41.74	38.44	4.7	3.7	8.6	9.3	0.7	5.4	1639	1028	143145	107173
United States	63.6	61.2	105.91	101.94	67.38	62.38	4.0	3.9	8.0	8.3	0.3	4.3	56.8	54.7	103.54	99.60	58.78	54.46	3.8	4.0	7.9	8.3	0.3	4.1	50839	29672	4804032	3458623

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Tab 3 - Multi-Seg Raw

Currency: USD - US Dollar

Cabarrus County CVB

For the Month of March 2012

Segment	Current Month - March 2012 vs March 2011									Year to Date - March 2012 vs March 2011								
	Supply			Demand			Revenue			Supply			Demand			Revenue		
	2012	2011	% Chg	2012	2011	% Chg	2012	2011	% Chg	2012	2011	% Chg	2012	2011	% Chg	2012	2011	% Chg
Cabarrus Co Less GWL	72,261	72,261	0.0	48,355	44,950	7.6	4,378,645	3,839,957	14.0	209,790	209,790	0.0	118,848	110,453	7.6	10,282,592	9,172,776	12.1
Comp Set																		
Wyandotte County, KS	51,708	49,197	5.1	31,640	28,145	12.4	2,827,748	2,466,711	14.6	150,151	142,830	5.1	74,963	67,188	11.6	6,507,206	5,710,175	14.0
Warren County, OH	122,481	122,698	-0.2	60,275	58,564	2.9	4,710,689	4,448,019	5.9	355,590	356,220	-0.2	155,124	153,102	1.3	12,323,460	11,597,057	6.3
Sullivan County, TN	67,766	67,766	0.0	28,599	30,263	-5.5	2,850,910	2,941,290	-3.1	196,740	196,740	0.0	70,934	72,775	-2.5	5,907,297	5,926,024	-0.3
Hays County, TX	65,627	63,860	2.8	44,558	40,778	9.3	4,274,622	3,682,983	16.1	190,530	185,400	2.8	101,764	95,042	7.1	9,001,926	7,978,809	12.8
Gwinnett County, GA	338,582	342,333	-1.1	217,607	202,624	7.4	12,800,574	11,765,153	8.8	992,980	993,870	-1.1	590,249	547,607	7.8	34,417,285	31,307,264	9.9
Bedford/Grapevine	229,369	229,369	0.0	153,400	154,883	-1.0	17,921,442	17,811,794	0.6	665,910	669,506	-0.5	425,656	433,349	-1.8	50,653,256	53,703,776	-5.7
Regional Comparison																		
Cary/South Raleigh	146,134	141,856	3.0	92,870	89,787	3.4	7,512,621	6,930,380	8.4	424,015	411,840	3.0	245,873	234,580	4.8	19,500,642	17,916,317	8.8
Mecklenburg County, NC	726,671	735,010	-1.1	519,694	476,739	9.0	50,976,225	43,467,385	17.3	2,100,755	2,120,087	-0.9	1,308,200	1,258,477	4.0	119,224,072	109,077,558	9.3
North Carolina	4,437,495	4,408,200	0.7	2,653,523	2,455,477	8.1	219,307,325	194,857,070	12.5	12,819,285	12,734,610	0.7	6,706,007	6,362,071	5.4	535,058,541	489,489,738	9.3
United States	148,924,992	148,473,105	0.3	94,739,719	90,857,366	4.3	10,033,888,054	9,262,154,488	8.3	431,630,579	430,291,256	0.3	245,044,463	235,308,174	4.1	25,371,016,908	23,435,714,015	8.3

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CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

BRIEF SUMMARY:

This time is allotted during regular meetings to receive updates from Commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the Board as a whole to learn more about what is going on with the boards each Commissioner is individually involved with.

REQUESTED ACTION:

Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY:

Reports

SUBJECT:

Request for Applications for County Boards/Committees

BRIEF SUMMARY:

Applications are being accepted for the following County Boards/Committees:

Adult Care Home Community Advisory Committee - *3 Vacancies*
Animal Protection and Preservation Advisory Committee - *8 Positions with Expired/Expiring Terms & 1 Vacant Position*
Centralina Workforce Development Board - *1 Position with Expiring Terms*
Concord Planning and Zoning Commission (ETJ) - *1 Vacant Position*
Harrisburg Fire Advisory Board - *2 Positions with Expired/Expiring Terms*
Harrisburg Planning and Zoning Board (ETJ) - *1 Position with Expiring Term*
Industrial Facilities and Pollution Control Financing Authority - *2 Vacant Positions*
Juvenile Crime Prevention Council - *1 Vacant Position*
Library Board of Trustees - *2 Positions with Expiring Terms*
Nursing Home Community Advisory Committee - *5 Vacant Positions*
Piedmont Mental Health - *1 Position with Expiring Term*
Planning & Zoning (Cabarrus) - *4 Positions with Expiring Terms*
Transportation Advisory Board - *6 Positions with Expiring Terms & 1 Vacant Position*
Youth Council - *6 Positions with Expiring Terms & 2 Vacant Positions*

A description of each board/committee is attached along with an application for appointment. For more information, contact the Clerk at 704-920-2109 or go to <http://www.cabarruscounty.us/government/departments/commissioners/boards-committees/Pages/default.aspx>

REQUESTED ACTION:

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Kay Honeycutt, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS

- [Vacancies](#)
 - [Concord ETJ Map](#)
 - [Harrisburg ETJ Map](#)
 - [Application](#)
 - [Youth Council Application](#)
-

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact Kay Honeycutt, Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at www.cabarruscounty.us.

A listing of the boards/committees is as follows:

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

ANIMAL PRESERVATION & PROTECTION ADVISORY COMMITTEE

The committee's purposes are outlined as follows: (1) Review current operations of Cabarrus County Animal Control; (2) Provide educational materials in several languages to the Cabarrus County residents on Spay/Neuter, proper feeding, housing and healthcare for pets; (3) Establish a protocol for the availability for low cost spaying and neutering of pets belonging to indigent residents of Cabarrus County. Members serve two-year terms.

CABARRUS COUNTY PLANNING AND ZONING COMMISSION

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

HARRISBURG FIRE ADVISORY BOARD

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

HARRISBURG PLANNING AND ZONING BOARD

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

LIBRARY BOARD OF TRUSTEES

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters. The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

PIEDMONT AREA MENTAL HEALTH, MENTAL RETARDATION, AND SUBSTANCE ABUSE AUTHORITY

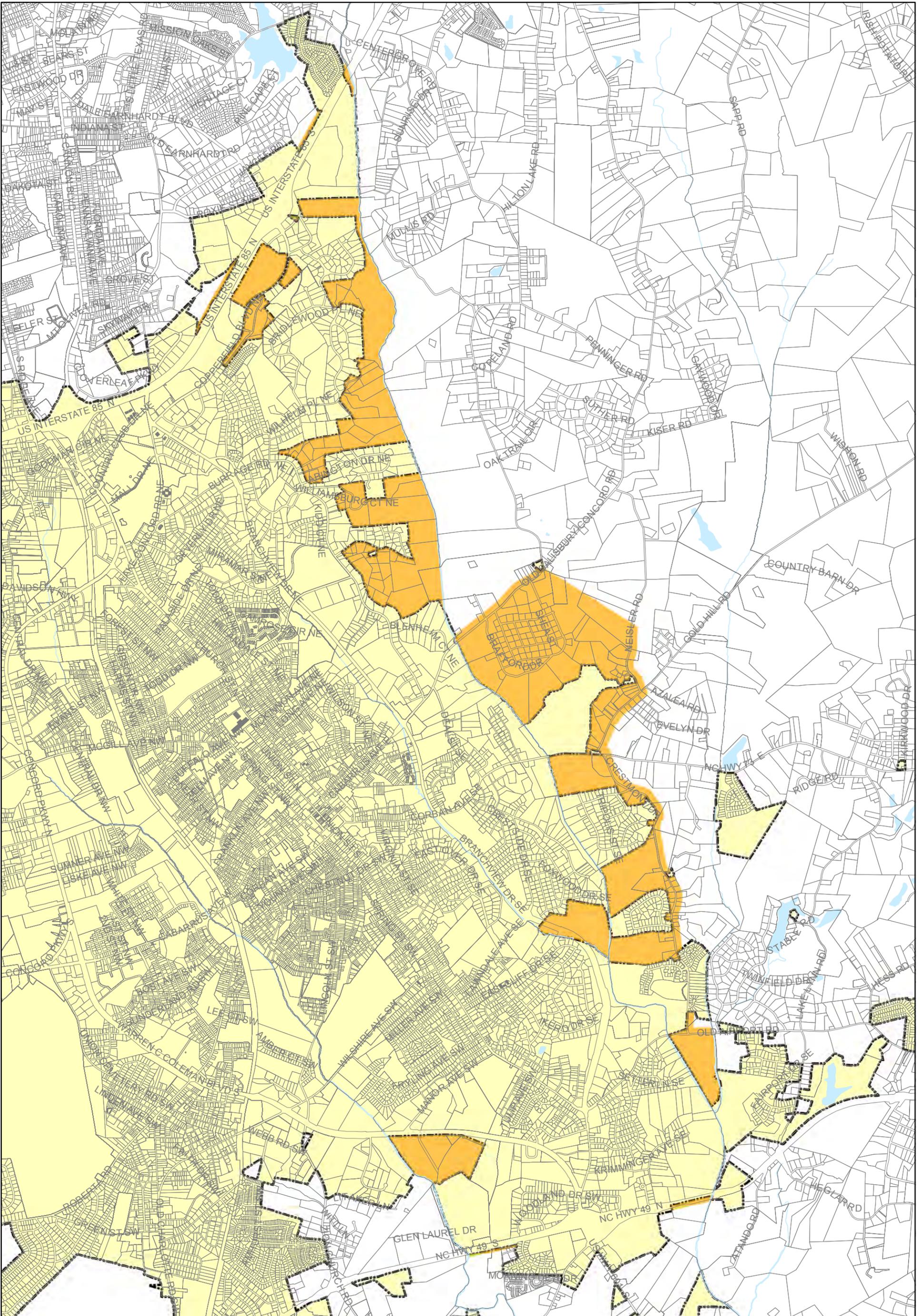
This authority plans, budgets, implements and monitors the provision of services in this program area. Membership consists of four members from each of the counties of Cabarrus, Union, Stanly and Rowan. The Cabarrus County Commissioners appoint one of its members to serve on the Authority. That Commissioner then makes recommendations concerning the appointment of the other three representatives from Cabarrus County to the Authority for terms of four years. Appointees should meet one of the following criteria: a family member of an individual with developmental disabilities; a family member of an individual in recovery from addiction; an individual from a citizens organization composed primarily of consumers or their family members; or a physician who is certified as having completed a residency in psychiatry.

TRANSPORTATION ADVISORY BOARD

This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

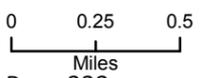
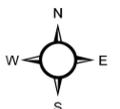
YOUTH COUNCIL

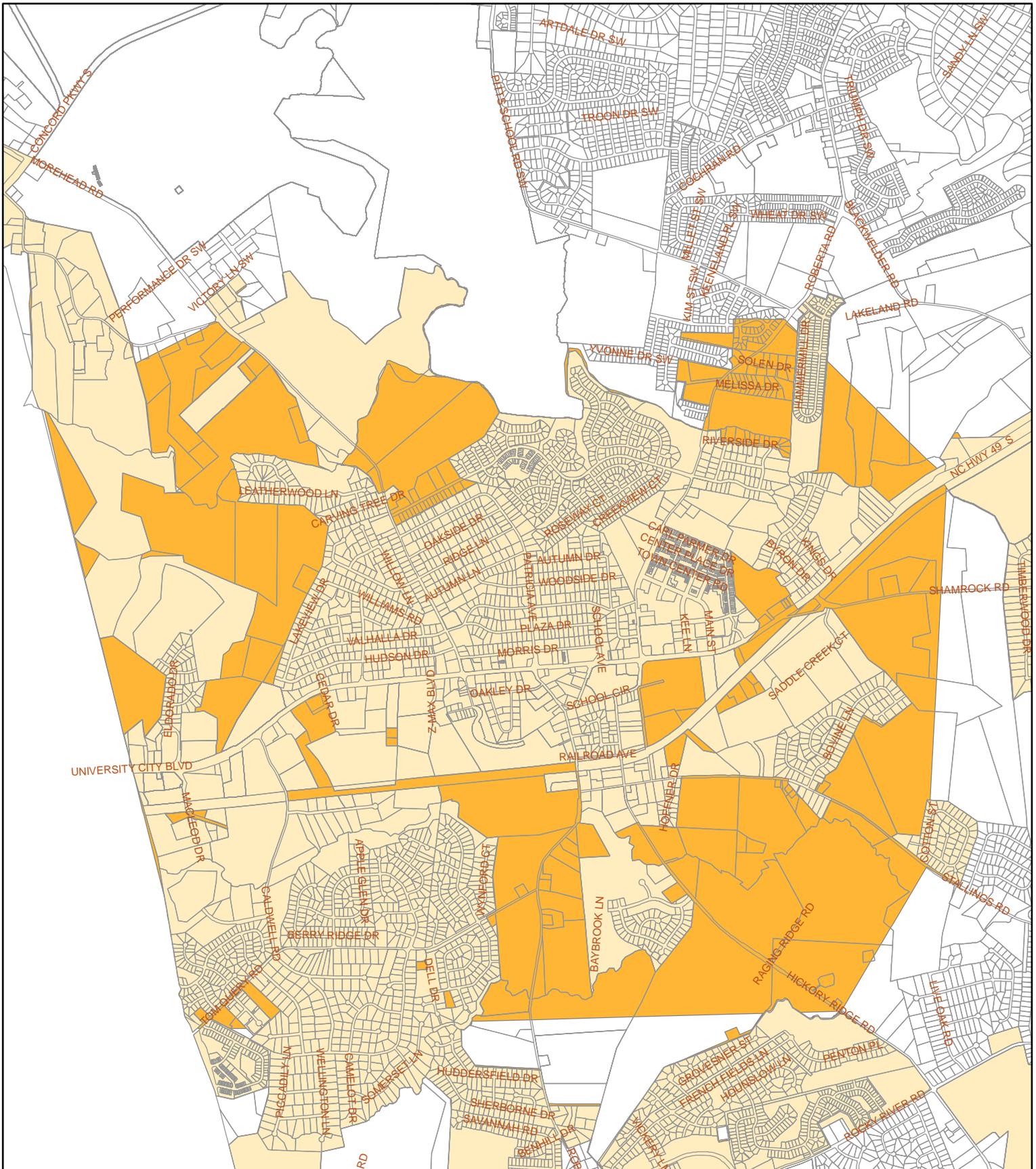
The purpose of the Youth Council is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Council will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.



**City of Concord
Extraterritorial Jurisdiction (ETJ)**

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds



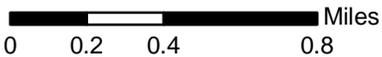


Legend

-  Tax Parcels
-  Harrisburg Municipal Limits
-  Harrisburg ETJ Boundary



**Town of Harrisburg, NC
ETJ Boundary**



Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

Attachment number 3

Office Use Only
DATE RECEIVED:

Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. _____
2. _____
3. _____

Name: _____

Home Address: _____

Mailing Address (if different): _____

City / State / ZIP: _____

Resident of Cabarrus County: Yes No

Telephone: Home: _____ Work: _____

Cell: _____ Fax: _____

Email Address: _____

Occupation: _____

Business Address: _____

City / State / Zip: _____

Do You Have a N. C. Driver's License? Yes No Age (optional): _____

Number hours available per month for this position: _____

Best time of day/or days available: _____

- over -

Educational Background: _____

Business and Civic Experience: _____

Areas of Interest / Skills: _____

Other County Boards / Committees / Commissions presently serving on: _____
_____ Term Expiration Date: _____

Have you ever been charged with and / or convicted of a criminal offense? _____ If so, please explain _____

References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

Date

Signature of the Applicant

**Cabarrus County Youth Council
Application**

Full Name: _____ M _____ F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (____) _____ (cell): (____) _____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

List other activities you have been involved in through church, clubs, community, etc. _____

What interests you about being a member of the Youth Council? _____

What do you hope to accomplish though being a member of the Youth Council? What do you hope to learn?

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Kay Honeycutt
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
gkhoneycutt@cabarruscounty.us





**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
JUNE 18, 2012**

ADDITION:

CLOSED SESSION

- L-1** Closed Session – Litigation, Economic Development & Personnel as Authorized by NCGS 143-318.11(a)(3)(4)(6) Pg. 340

REMOVAL:

NEW BUSINESS

- G-2** EDC – Economic Development Grant Request & Public Hearing – 6:30 P.M. / *John Cox or Ryan McDaniels, Cabarrus Economic Development Corporation*

SUPPLEMENTAL INFORMATION:

APPROVAL OR CORRECTION OF MEETING MINUTES

- May 24, 2012 Recessed Meeting (Budget Meeting) Pg. 341

NEW BUSINESS

- G-4** County Manager – Adoption of the FY 13 Budget & Public Hearing – 6:30 P.M.
- Special Fire Tax and Insurance Districts Fund Pg. 348
 - Action Requested – Recess meeting to Tuesday, June 26 at 5 p.m. in the Multipurpose Room

APPOINTMENTS TO BOARDS AND COMMITTEES

- H-6** Appointments – Public Health Authority of Cabarrus County
- Resolution No. 1998-19 Pg. 352
 - D. Berry letter dated June 13, 2012 Pg. 355
 - P. Pilkington email dated June 15, 2012 Pg. 356



ADDITION

**CABARRUS COUNTY
BOARD OF COMMISSIONERS**

**REGULAR MEETING
JUNE 18, 2012
6:30 P.M.**

AGENDA CATEGORY: Closed Session

SUBJECT: BOC – Closed Session (Litigation, Economic Development & Personnel)

BRIEF SUMMARY:

A closed session is needed to discuss litigation, economic development and personnel matters as authorized by NCGS 143-318.11(a)(3),(4)&(6).

REQUESTED ACTION:

Motion to go into closed session as authorized by NCGS 143-318.11(a)(3)(4)&(6) and invite representatives of the Economic Development Corporation or others into the meeting, if needed.

EXPECTED LENGTH OF PRESENTATION: 30 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

COUNTY MANAGER'S RECOMMENDATIONS / COMMENTS:

The Board of Commissioners for the County of Cabarrus met in recessed session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina on Thursday, May 24, 2012, at 4:00 p.m.

Present - Chairman: Elizabeth F. Poole
 Vice Chairman: Larry M. Burrage
 Commissioners: Robert W. Carruth
 Christopher A. Measmer
 H. Jay White, Sr.

Also present were Mike Downs, County Manager; Pam Dubois, Deputy County Manager, Jonathan Marshall, Deputy County Manager, Richard M. Koch, County Attorney and Kay Honeycutt, Clerk to the Board.

Commissioner Measmer arrived at 4:12 p.m. and was present for the remainder of the meeting. The County Attorney arrived at 6 p.m. and was present for the remainder of the meeting.

Call to Order

Chairman Poole called the meeting to order at 4:05 p.m.

Economic Development Corporation - Presentation of the Proposed FY 13 Budget Request

John Cox, on behalf of the Board of Directors for the Cabarrus Economic Development Corporation (EDC), presented the EDC's FY 13 proposed budget totaling \$262,000.00. He also requested an additional \$50,000.00 in new funding for the follow projects: a Small Business Entrepreneurial Development Plan Revision - \$20,000.00, a Young Entrepreneurs Academy - \$21,000.00, etc. Mr. Cox responded to a variety of questions from the Board and noted increased funding from Concord and Kannapolis is anticipated.

Mike Downs, County Manager, advised the \$50,000.00 is already included in his recommended budget, should the Board choose to endorse the additional funding request.

Cabarrus Visitors Bureau (CVB) - Presentation of the Proposed FY 13 Budget Request

Donna Carpenter, President/CEO of the Convention and Visitors Bureau (CVB), reviewed upcoming events and past events, noting their individual economic impact to Cabarrus County.

John Mills, CVB Executive Vice President, presented a general overview of the CVB's FY 13 budget totaling \$4,251,489.00 and responded to questions from the Board.

Tourism Authority Chairman, Terry Crawford, reported the Authority approved the budget on April 25, 2012 and responded to a variety questions from the Board.

UPON MOTION of Commissioner White seconded by Vice Chairman Burrage and unanimously carried, the Board approved the Tourism Authority's FY 13 budget totaling \$4,251,489.00 in accordance with Article IV, Room Occupancy and Tourism Development Tax, Tourism Authority, of the Cabarrus County Code of Ordinances.

Cabarrus County Schools - Presentation of the Proposed FY 13 Budget Request

Mr. Lynn Shue, Cabarrus County Board of Education Chair, expressed appreciation for the Commission's financial support over the years. Dr. Barry Shepherd, School Superintendent, expressed appreciation for the Board's support and noted several awards the school system received for financial reporting.

After highlighting several statistics on student growth and funding, Kelly Kluttz, Finance Officer, reviewed the FY 13 budget request as follows:

FY 12-13 Local Budget Request				
	Local Current Expense		Capital Outlay	
	FY 11-12 Adopted	FY 12-13 Request	FY 11-12 Adopted	FY 12-13 Request
Per Pupil Funding	1,605.26	1,636.76	34.95	34.95

ADM	29,182	29,844	29,182	29,844
Total Funding	\$46,786,333.32	\$48,847,465.44	\$1,020,000.00	\$1,043,047.80

Next, Kathy Auger, CCS (Cabarrus County Schools) Human Resource Director, advised teacher supplements are 36 percent below market value, principal supplements are 28 percent below market value and supplements for assistant principals are 36 percent below market value, according to a recent salary study.

Ms. Kluttz also highlighted the expenditures in the FY 11-12 Facilities and Grounds (F&G) budget which totaled \$9,558,262.00 and included Kannapolis City Schools' allotment from the County as well as Rowan County's share. The FY 13 Manager's recommended budget for F&G totaled \$7,953,666.00, exclusive of Rowan County's contribution. A prioritized list of F&G projects for both school systems was included in the Agenda. A general discussion ensued with Ms. Kluttz and Dr. Shepherd responding to questions from the Board.

During discussion it was determined that CCS intends to use the additional \$2.1 million requested current expense funds for salary increases, as matching funds for State raises, if approved and to cover increased hospitalization costs. Mr. Len Witke, CCS Executive Director, Facilities Management Department, also responded to questions from the Board related to certain projects on the F&G project list for new schools.

CCS - QSCB Funding Reallocation Request - \$801,483.00 (Tabled from May 21, 2012)

Following a lengthy discussion, the Board approved the following request from Cabarrus County Schools to reallocate \$801,483.00 of QSCB (Qualified School Construction Bonds) funds for the Northwest High School Gymnasium project and adopted the related budget amendment. Commissioner Measmer made the motion; Commissioner Carruth seconded it and the **MOTION** carried with Chairman Poole, Commissioner Carruth and Commissioner Measmer voting for and Vice Chairman Burrage and Commissioner White voting against.

The Cabarrus County School Board is requesting QSCB funds be reallocated from various QSCB projects to help increase the funding for Northwest Cabarrus High School Gymnasium (\$661,406), the Central Cabarrus High School Chiller project (\$100,000) and the Central Cabarrus High School Office Renovation (\$40,077). This reallocation was discussed at the May 14, 2012 Cabarrus County School Board meeting.

The budget amendment is as follows:

Date: 4/17/2012 Amount: \$543,503
 Dept. Head: Susan Fearington Department: Finance - QSCB Capital Projects
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: Reallocation of QSCB funds between projects based on a Cabarrus County School Board request.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
36797308-9821-GEN	QSCB GEN-NWHS	\$2,971,171.00	\$412,426.00		\$3,383,597.00
36797337-9821-MEP	QSCB MEP-MPHS	\$63,000.00		\$56,470.00	\$6,530.00
36797332-9821-MEP	QSCB MEP-MPMS	\$476,018.00		\$50,000.00	\$426,018.00
36797309-9821-MEP	QSCB MEP-MPES	\$785,957.00		\$100,000.00	\$685,957.00
36797307-9821-MEP	QSCB MEP-CCHS	\$901,163.00	\$100,000.00		\$1,001,163.00
36797335-9821-MEP	QSCB MEP-Bev Hills	\$332,556.00		\$305,956.00	\$26,600.00
36797307-9821-GEN	QSCB GEN-CCHS	\$675,000.00	\$31,077.00		\$706,077.00
36797307-9821-TECH	QSCB TECH-CCHS	\$275,000.00		\$31,077.00	\$243,923.00

Finance - QSCB Northwest Cabarrus High School Gymnasium Funding - \$466,420.00 - (Tabled from May 21, 2012)

UPON MOTION of Commissioner Measmer, seconded by Commissioner Carruth with Chairman Poole and Commissioners Carruth and Measmer voting for and Vice Chairman Burrage and Commissioner White voting against, the Board approved the following request from Cabarrus County Schools to reallocate QSCB (Qualified School Construction Bonds) funds from the Northwest Cabarrus High School practice field and entrance renovation projects to the Northwest High School gym addition.

Prior to the vote, Commissioner White expressed several concerns related to the reallocation request.

The Cabarrus County School Board is requesting QSCB funds be reallocated from the Northwest Cabarrus High School practice field project (\$310,400) and the Northwest Cabarrus High School Entrance renovation project (\$156,020) and given to the Northwest Cabarrus High School Gym Addition project (\$466,420). This reallocation was approved by the School Board on April 16, 2012.

Kannapolis City Schools - Presentation of the Proposed FY 13 Budget Request

Dr. Pamela Cain, Kannapolis City Schools (KCS) Superintendent, Danita Rickard, KCS Board Chair and Will Crabtree, Director of Business Operations and Transportation, presented the KCS FY 13 budget request as follows:

FY Capital Outlay		
Description	Site	Cost
Technology (instructional)	System	\$293,850.00
Technology (infrastructure)	System	\$281,800.00
Furniture	System	\$34,750.00
Equipment	System	\$11,300.00
Vehicles	System	\$240,000.00
Total		\$861,700.00

Note: \$821,700.00 of the Capital Outlay request is considered a one-time request.

FY 13 Current Expense		
Description	Site	Cost
Continuation	System	\$45,637.00
Expansion	Varies	\$1,418,147.00
Total		\$1,463,784.00

Mr. Crabtree also responded to questions from the Board. A general discussion ensued.

The County Manager's FY 13 proposed educational funding for both school systems is as follows:

CURRENT EXPENSE	AMENDED FY 2012	REQUEST FY 2013	PROPOSED FY 2013	ADM
ADM Funding				
Cabarrus County Schools	39,950,793	42,011,925	39,950,793	29,804
Kannapolis City Schools	5,238,995	6,702,779	5,238,995	4,037
Building Maintenance Funding				
Cabarrus County Schools	5,541,763	5,541,463	5,541,763	29,805
Kannapolis City Schools	1,023,195	1,023,195	879,319	4,037
Grounds Maintenance Funding				
Cabarrus County Schools	1,293,720	1,293,720	1,293,720	29,805
Kannapolis City Schools	238,864	238,864	238,864	4,037
Technology Funding				
Cabarrus County Schools			143,876	29,805
Kannapolis City Schools			-	4,037
Total Current Expense Funding	\$53,287,330	\$56,811,946	\$53,287,330	\$33,842

Capital Outlay	Amended FY 2012	Request FY 2013	Proposed FY 2013
Cabarrus County Schools	1,110,000	1,043,048	1,020,000
Kannapolis City Schools	50,000	861,700	100,000
Total Capital Outlay	\$1,160,000	\$1,904,748	\$1,120,000

In response to questions from the Board, Mr. Crabtree advised that any additional one-time capital monies provided could be divided between technology and facility projects.

Recess of Meeting

The Board took a short break at 6:02 p.m. Commissioner White left the meeting during the break. The meeting resumed at 6:22 p.m.

Rowan Cabarrus Community College - Presentation of FY 13 Budget Request

Dr. Carol Spalding, President of Rowan Cabarrus Community College (RCCC), presented an overview of RCCC activities/initiatives and the following budget request for FY 13:

Budget Category	FY 13 Request	Manger's Recommended Budget
Current Expense	\$1,889,254.00	\$1,889,254.00
One-Time Capital	\$480,000.00	\$100,000.00
Total	\$2,369,254.00	\$1,989,254.00

The Manager's budget also included \$202,018.00 for RCCC debt service.

Dr. Spalding advised the one-time capital funds would be used to add an additional 3,000 square feet to Building 3000 and renovate 4,000 square feet of existing space in the same building to accommodate student commons, food service and classroom space. She also responded to questions from the Board.

Commissioner White returned to the meeting at approximately 6:40 p.m. and was present for the remainder of the meeting.

Jonathan Chamberlain, RCCC Chief Officer of Planning, Capital Projects and Environmental Operations and Janet Spriggs, Chief Financial Officer, were also present.

County Manager - Discuss Options for the Old Bethel School Property - (Tabled from May 21, 2012)

Mike Downs, County Manager, provided an update on continuing efforts to sell the old Bethel School property to the Town of Midland, including Midland's intent to pass the property onto a third party (Woodson University) for a public use. (Note: The County accepted seal bids for the property in 2011. Woodson University's bid of \$10,000.00 was accepted by the County on May 16, 2011, but the bid was withdrawn by the University in 2012.) Mr. Downs further reported the County Attorney has reviewed the proposed contract and has some concerns.

Richard M. Koch, County Attorney, reported the proposed sale price is \$1 and identified several issues with the contract. He further reported Midland has agreed to accept upset bids for the property, but has not accepted the property from the County. Mr. Koch also responded to questions from the Board.

A general discussion ensued. Issues addressed included the following: the value of the raw land; abatement costs; opposition to "giving the property away for \$1"; getting the property back on the tax rolls; reverting sale proceeds back to the County; using sales proceeds for the development of the Rob Wallace Park; etc.

Mike Tallent, Midland Town Councilman and David Pugh, Town Administrator, addressed the Board concerning the value of the land and allowable uses of the "civic" district in Midland. Mr. Tallent advised the Town cannot afford to purchase the building and asked for the Board to give the proposal a chance to move forward.

Pursuant to NCGS 160A-268, Commissioner White **MOVED** to sell the old Bethel School property, without restrictions, utilizing the upset bid method with a \$10,000.00 minimum bid amount, with bids being accepted until noon on Friday, June 29, 2012 and authorized the Chair to sign the related resolution. Vice Chairman Burrage seconded the motion.

Commissioner Measmer expressed concern about the bid amount. County Attorney Koch identified several conditions that should be included in the authorizing resolution. Chairman Poole advised that if no bids are received, the item will be included on the Board July work session agenda. With there being no further discussion, the **MOTION** carried unanimously.

Commissioner Carruth reiterated his desire to use the sale proceeds for the Rob Wallace Park.

The authorizing resolution is as follows:

Res. No. 2012-09

RESOLUTION AUTHORIZING AUCTION SALE
OF THE OLD BETHEL SCHOOL PROPERTY

WHEREAS, Cabarrus County is the owner of parcels of land known as the Old Bethel School Property on Highway 24-27 (the "Property"), as indicated on the attached Exhibit A, which Property is surplus to its needs; and

WHEREAS, N.C. Gen. Stat. § 160A-268 permits the County to sell real property by advertisement and sealed bid.

THE BOARD OF COMMISSIONERS OF CABARRUS COUNTY RESOLVES THAT:

1. The Board of Commissioners hereby authorizes the sale by sealed bid of the Property indicated on Exhibit A.

2. The County will accept sealed bids for the Property until noon, Friday, June 29, 2012. Bids shall be delivered to the office of Mike Downs, County Manager, Second Floor, Cabarrus County Governmental Center, 65 Church Street, Concord, North Carolina.

3. At noon on Friday, June 29, 2012, all bids received shall be opened in public and the amount of each bid recorded. The record of bids shall be reported to the Board of Commissioners at their work session meeting on Monday, July 2, 2012.

4. The Board of Commissioners will determine the highest responsible bidder for the Property and may award the bid by its regular meeting on July 16, 2012. Bids will remain open and subject to acceptance until the Board of Commissioners awards the bid.

5. To be responsible a bid must be in an amount of not less than \$10,000.00 and must be accompanied by a bid deposit of five percent (5%) of the amount of the bid. A bid deposit may take the form of cash, a cashier's check, a certified check, or a surety bond. The deposit of the bidder to whom the award is made will be held until sale of the Property is closed; if that bidder refuses at any time to close the sale, the deposit will be forfeited to the County. The deposits of other bidders will be returned at the time the Board of Commissioners awards the Property to the highest responsible bidder.

6. In addition, to be responsible, a bidder must be current on payment of all property taxes owed to the County.

7. The County reserves the right to withdraw the Property from sale at any time and the right to reject all bids. The County may also elect to treat the highest responsible bidder as an offer to purchase the Property and advertise the Property for upset bids, pursuant to N.C. Gen. Stat. §160A-269.

8. The Property will be sold "as is, where is".

Adopted: May 24, 2012.

ATTEST: CABARRUS COUNTY BOARD OF COMMISSIONERS

/s/ Kay Honeycutt Kay Honeycutt, Clerk to the Board By: /s/ Elizabeth F. Poole Elizabeth F. Poole, Chair

Book 7599 Page 275

EXHIBIT A

[Former Bethel Elementary School Property]

LYING AND BEING in No. 10 Township, Cabarrus County, North Carolina, and being more particularly described as follows:

PARCEL I:

Being all of the property described in the deed recorded in Book 111 at Page 392, Cabarrus County Registry (which as explained below, includes all of the property described in the deed recorded in Book 201 at Page 53, Cabarrus County Registry) and being described in said deed as follows:

Beginning at an iron stake N. 1 ¼ E. 25 feet from the Second Southern Bell Telephone Post on the South side of the Road or Charlotte-Albemarle Highway, said post being number 2 from the Bethel Concord Highway; said iron stake being in center of the Charlotte Albemarle Highway and runs thence through said Telephone Post S. 1 ¼ W. 200 feet to an iron stake in field; thence S. 40 E. 600 feet in a field; thence S. 72 ½ E. 327 feet to an iron stake in the Bethel Private Road; thence with said road N. 44 ¼ E. 250 feet to an iron stake in the Bethel

Private Road; thence N. 41 $\frac{3}{4}$ W. 250 feet to a Post Oak in edge of a field; thence N. 1 $\frac{1}{4}$ E. 376 feet to an iron stake in Center of the Charlotte Albemarle Highway, thence with said Highway N. 88 $\frac{3}{4}$ W. 709 feet to the beginning, containing Nine and six-tenths acres more or less.

A portion of the property described in the deed recorded in Book 111 at Page 392, Cabarrus County Registry, was conveyed out to Wriston C. Reeder by deed recorded in Book 144 at Page 37, Cabarrus County Registry, and the same portion of said property was re-conveyed by Wriston C. Reeder and wife to The Board of Education of Cabarrus County by deed recorded in Book 201 at Page 53, Cabarrus County Registry.

PARCEL 2:

Being all the property described in the deed recorded in Book 196 at Page 219, Cabarrus County Registry, and being described in said deed as follows:

BEGINNING at an iron stake in the center of Highway No. 27 and runs S. 1 W. 200 feet to an iron stake; thence S. 5 W. 341 feet to an iron stake, corner of Bethel School lot; thence with Bethel School Lot N. 41 $\frac{3}{4}$ W. 250 feet to an iron stake, corner of Bethel School Lot; thence with said lot N. $\frac{1}{4}$ E. 376 feet to an iron stake in the center of Highway No. 27, corner of Bethel School lot; thence with Highway No. 27 S. 89 E. 177 feet to the BEGINNING, and is a part of the property conveyed to James A Morrison and wife, Minnie Morrison, by Reece B. McEachern and wife, Emma V. McEachern, by deed dated October 3, 1938, and recorded in Record of Deeds No. 148, Page 310.

Book 7599 Page 276

PARCEL 3:

Being all the property described in the deed recorded Book 259 at Page 56, Cabarrus County Registry, and being described in said deed as follows:

BEGINNING at an iron stake in the center of a county road leading from N. C. Highway No. 27 to Cabarrus County Station, corner of Bethel School and running thence along a ditch and with two lines of Bethel School as follows: 1st N. 71-49 W. (passing an iron stake at 28 feet) 327.0 feet to an iron stake and 2nd N. 39-53 W. 213.8 feet to an iron stake in the line of Bethel School, a new corner; thence two new lines as follows: 1st S. 4-08 W. 200.6 feet to an iron stake and 2nd S. 63-49 E. (passing an iron stake near bank of the road at 398.0 feet) 428.0 feet to an iron stake in the center of the county road; thence with said road N. 32-04 E. 145.3 feet to the beginning.

LESS AND EXCEPTING from the parcels described above the property conveyed to the Department of Transportation by deed recorded in Book 1224 at Page 54, Cabarrus County Registry.

The Advertisement for Sealed Bids was posted on the County's website (www.cabarruscounty.us) on June 1, 2012 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

ADVERTISEMENT FOR SEALED BIDS
SALE OF COUNTY PROPERTY
(Old Bethel School Property)

The Board of Commissioners of Cabarrus County has authorized the sale by sealed bid of the parcels of real estate (the "Property") attached as Exhibit A.

The County will accept sealed bids for the Property until noon, Friday, June 29, 2012, at the office of Mike Downs, County Manager, Second Floor, Cabarrus County Governmental Center, 65 Church Street, Concord, North Carolina. At noon on June 29, 2012, all bids received shall be opened in public and the amount of each bid announced and recorded. The record of bids shall be reported to the Board of Commissioners at their work session meeting on Monday, July 2, 2012.

The Board of Commissioners will determine the highest responsible bidder for the Property and may award the bid by its regular meeting on Monday, July 16, 2012. The Property is being sold "as is, where is". Bids will remain open

and subject to acceptance until the Board of Commissioners awards the bid. For a bid to be considered, it must be in a minimum amount of \$10,000.00.

Each bid must be accompanied by a bid deposit of five percent (5%) of the amount of the bid. A bid deposit may take the form of cash, a cashier's check, a certified check, or a surety bond. The deposit of the bidder to whom the award is made will be held until sale of the Property is closed; if that bidder refuses at any time to close the sale, the deposit will be forfeited to the County. The deposits of other bidders will be returned at the time the Board of Commissioners awards the Property to the highest responsible bidder.

In order for a bid to be considered, the bidder must be current on payment of all property taxes owed to the County.

The County reserves the right to withdraw the Property from sale at any time and the right to reject all bids and the right to treat the high bid as an offer to purchase the Property and advertise the Property for upset bids.

Inquiries about sale of the Property may be made to the County Manager's office, Second Floor, Cabarrus County Governmental Center, 65 Church Street, Concord, North Carolina 28026. Inquiries related to the Property, including asbestos and lead based paint, should be addressed to Kyle Bilafer, General Services Director, at 704-920-3201.

Closed Session - Threatened or Pending Litigation

UPON MOTION of Commissioner White, seconded by Commissioner Carruth and unanimously carried, the Board voted to go into closed session to discuss threatened or pending litigation, as authorized by NCGS 143-318.11(a)(3).

UPON MOTION of Commissioner Carruth, seconded by Commissioner Measmer with Chairman Poole, Vice Chairman Burrage and Commissioners Carruth and Measmer voting for and Commissioner White excused from the meeting, the Board moved to come out of closed session at 7:43 p.m.

Recess of Meeting

UPON MOTION of Chairman Poole, seconded by Vice Chairman Burrage with Chairman Poole, Vice Chairman Burrage and Commissioners Carruth and Measmer voting for and Commissioner White excused from the meeting, the Board recessed the meeting at 7:44 p.m., until Tuesday, May 29, 2012 at 4:00 p.m. at the Governmental Center.

Kay Honeycutt, Clerk to the Board

Budget Ordinance – Fire Tax & Insurance Districts

CABARRUS COUNTY BUDGET ORDINANCE - SPECIAL FIRE TAX AND INSURANCE DISTRICTSFUND FISCAL YEAR 2012-2013

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina:

Section I.

It is the intent of the Special Fire Tax and Insurance Districts Fund to provide necessary funds to local fire departments with district in Cabarrus County for the purpose of providing fire protection in the unincorporated areas of Cabarrus County. The Board of County Commissioners does hereby levy the tax on Real, Personal and Public Service property located in each specific designated fire or service district. Such funds collected by the County Tax Collector are then remitted to each fire department for the purpose of providing fire protection to the specific taxed area.

Section II.

The following amounts are hereby appropriated in the Special Fire Tax and Insurance Districts Fund to provide for the operation of rural fire services for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

<u>Fire Department</u>	<u>Appropriation</u>
Allen	\$ 210,897
Cold Water	152,847
Concord Rural	9,238
Flowe's Store	196,004
Georgeville	205,271
Gold Hill	24,556
Harrisburg Rural	638,149
Jackson Park (City of Concord)	77,202
Kannapolis Rural	60,519
Midland	245,352
Mt. Mitchell	55,092
Mt. Pleasant Rural	230,433
Northeast	74,843
Odell	519,139
Richfield-Misenheimer	8,083
Rimer	116,967
Total Estimated Expenditures From Tax Levy	\$ 2,824,592

Budget Ordinance – Fire Tax & Insurance Districts

Section III.

It is estimated that the following revenues will be available for the various fire districts for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

<u>Fire Department</u>	<u>Revenues from Tax Levy</u>
Allen	\$ 210,897
Cold Water	152,847
Concord Rural	9,238
Flowe's Store	196,004
Georgeville	205,271
Gold Hill	24,556
Harrisburg Rural	638,149
Jackson Park (City of Concord)	77,202
Kannapolis Rural	60,519
Midland	245,352
Mt. Mitchell	55,092
Mt. Pleasant Rural	230,433
Northeast	74,843
Odell	519,139
Richfield-Misenheimer	8,083
Rimer	116,967
Total Revenues From Tax Levy	\$ 2,824,592

Section IV.

The following tax rates are hereby established for the fiscal year beginning July 1, 2012 and ending June 30, 2013 for the purpose of providing fire services within the various fire and service districts in Cabarrus County. The tax rates are based on estimated total valuation of properties as of January 1, 2012. The estimated combined collection rate is 97.20 percent (97.71% for real and personal and 89.65% for vehicles) and is based on the fiscal year ending 2011. In accordance with previous action by the Board of County Commissioners, the County collection fee is set at 1.5%. The taxes will be collected by the Cabarrus County Tax Collector, as provided in G.S. 69-25.4:

<u>Fire Districts</u>	<u>Total Valuation</u>	<u>Rate</u>	<u>Amount Produced</u> (97.20% collection rate)
Allen	478,724,000	0.045	\$ 210,897
Cold Water	315,062,000	0.050	152,847
Concord Rural	23,267,000	0.041	9,238
Flowe's Store	435,082,000	0.046	196,004
Georgeville	229,107,000	0.092	205,271
Gold Hill	42,105,000	0.060	24,556
Harrisburg Rural	590,406,000	0.111	638,149
Jackson Park	137,801,000	0.058	77,202
Kannapolis Rural	177,686,000	0.035	60,519
Midland	392,261,000	0.064	245,352
Mt. Mitchell	99,813,000	0.057	55,092
Mt. Pleasant Rural	376,124,000	0.063	230,433
Northeast	114,949,000	0.067	74,843
Odell	927,994,000	0.058	519,139
Richfield-Misenheimer	11,909,000	0.070	8,083
Rimer	177,560,000	0.068	116,967

Budget Ordinance – Fire Tax & Insurance Districts

Section V.

The County Manager and/or Finance Director, or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Budget Director may transfer amounts between objects of expenditure within a function.
2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
3. The County Manager may not transfer any amounts between funds or from any contingency appropriation within any fund without action of the Board of Commissioners, except as specified below for budgetary shortfalls and change orders.
4. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
5. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
6. Additional authority is granted to the Finance Director or designee to transfer amounts within and between funds for the sole purpose of funding salary and benefits adjustments consistent with the Cabarrus County Personnel Management Policy and the Cabarrus County Personnel Ordinance.
7. Upon notification of funding increases or decreases to existing grants or revenues or the award of grants or revenues, the Manager or Finance Officer may adjust budgets to match, including grants that require a County match for which funds are available.
8. The Manager, Finance Director, or designee may adjust debt financing from estimated projections for actual funds received.
9. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
10. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
11. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
12. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
13. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Budget Ordinance – Fire Tax & Insurance Districts

Section VI.

Copies of this Budget Ordinance shall be furnished to the Tax Administrator and to each fire department for direction in the carry out of their duties and are available for public inspection.

Adopted this the _____ day of June, 2012.

Elizabeth F. Poole, Chairman

Attest:

Kay Honeycutt, Clerk to the Board

**NORTH CAROLINA RESOLUTION ASSIGNING ADDITIONAL POWERS, DUTIES
AND RESPONSIBILITIES TO THE
CABARRUS COUNTY PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY,
MODIFYING THE MEMBERSHIP OF THE BOARD OF THE AUTHORITY
AND DISSOLVING THE CABARRUS COUNTY BOARD OF HEALTH**

WHEREAS, by resolution dated the 6th day of May, 1997 (the "Authorizing Resolution"), the Cabarrus County Board of Commissioners: (a) established a hospital authority (the "Authority") under the provisions of N.C.G.S. 131E-15; (b) vested in the Authority certain powers, duties and responsibilities formerly held by the Cabarrus County Health Department; and (c) named the Authority the Public Health Authority of Cabarrus County; and

WHEREAS, subsequent to the adoption of the Authorizing Resolution, Cabarrus County continued to operate a public health department governed by the Cabarrus County Board of Health, the only powers, duties and responsibilities of which were those statutory powers, duties and responsibilities specifically required to be exercised by a local Board of Health; and

WHEREAS, as authorized by the 1997 Session of the General Assembly, effective January 1, 1998, subject to the approval of the State Health Director, Cabarrus County may, by resolution, assign to the Authority those powers, duties and responsibilities to provide public health services previously retained by the Board of Health; and

WHEREAS, Cabarrus County now desires to transfer the powers, duties and responsibilities previously retained by the Board of Health to the Authority and to dissolve the Board of Health.

BE IT, THEREFORE, RESOLVED by the Board of Commissioners of Cabarrus County that, upon approval of the State Health Director:

1. Those statutory powers, duties and responsibilities previously retained by the Cabarrus County Board of Health regarding the administration of public health in Cabarrus County shall be and the same are hereby assigned to the Authority which shall henceforth exercise all powers, duties and responsibilities to provide public health services identified in N.C.G.S. 130A-1.1, or otherwise.
2. Henceforth, the Authority shall act as the local board of health for Cabarrus County.
3. The Cabarrus County Board of Health shall be and the same is hereby dissolved.

4. The Board of Directors of the Authority shall be reconstituted as follows:
- (a) One (1) member or designee, nominated by the Cabarrus County Board of Commissioners;
 - (b) One (1) member, nominated by the Cabarrus County Medical Society;
 - (c) One (1) member, nominated by the Cabarrus Physicians Organization;
 - (d) One (1) member or designee, nominated by the NorthEast Medical Center Board of Trustees; and
 - (e) Three (3) public members, not affiliated with the foregoing, but recommended by the nominees set forth above.
5. The names, addresses and current telephone numbers of the Commissioners of the Public Health Authority of Cabarrus County as so reconstituted, and their terms of office shall be as follows:

MEMBER OR DESIGNEE, CABARRUS COUNTY BOARD OF COMMISSIONERS

Name	Address and Phone #	Term Ending
Frank W. Clifton, Jr.	P. O. Box 707 Concord, NC 28026-0707 704/788-8100	June 30, 1998

MEMBER, CABARRUS COUNTY MEDICAL SOCIETY

Name	Address and Phone #	Term Ending
Dr. Charles Craig Corey	651 Church St., N. Concord, NC 28025 704/783-1617	June 30, 1999

MEMBER, CABARRUS PHYSICIANS ORGANIZATION

Name	Address and Phone #	Term Ending
Robert W. Surratt, M.D.	1452 US 29, N. Suite 250 Concord, NC 28025 704/783-2025	June 30, 1999

MEMBER OR DESIGNEE, NORTHEAST MEDICAL CENTER BOARD OF TRUSTEES

Name	Address and Phone #	Term Ending
Laurence "Larry" C. Hinsdale	NorthEast Medical Center 920 Church St., N. Concord, NC 28025 704/783-3000	June 30, 1998

PUBLIC MEMBERS, NOT AFFILIATED WITH THE FOREGOING,
BUT RECOMMENDED BY THE NOMINEES SET FORTH ABOVE

Name	Address and Phone #	Term Ending
Wanda J. Douglas	c/o The Duke Endowment 100 N. Tryon St. Suite 3500 Charlotte, NC 28202-4012	June 30, 2000
Carolyn R. Thompson Ph.D.	Director, Master of Health Administration Program UNC-Charlotte 9201 University City Blvd. Charlotte, NC 28223-0001 704/547-4522	June 30, 2000
Charles C. Phillips	84 LeCline Circle, N.E. Concord, NC 28025 704/784-1569	June 30, 2000

Adopted this the 20th day of April, 1998, to be effective upon the written approval of the State Health Director.

CABARRUS COUNTY, NORTH CAROLINA

BY: Sue B. Casper
Sue B. Casper
Chairman, Cabarrus County
Board of Commissioners

(SEAL)

ATTEST:

Frankie F. Bonds
Frankie F. Bonds
Clerk, Cabarrus County
Board of Commissioners

June 13, 2012

Kay Honeycutt, CMC, NCCCC
Clerk to the Board
Cabarrus County
P. O. Box 707
Concord, N.C. 280826

Dear Ms. Honeycutt:

Last evening, the Public Health Authority Board met and discussed its nominations for the two replacements on the Public Health Authority Board. Because the term of Mr. Phillips is designated as a member of the Board of Health in the resolution establishing the Board and because the person filling that designated position must be nominated by the Board of Health ("Public Health Authority Board"), the Board voted to nominate **Mr. James T. Mack, Jr.**, to that position.

According to the resolution establishing CHA, the Board of County Commissioners may decline to appoint Mr. Mack and then the Board of Health would nominate another person. None of the other three public applicants or anyone else may be appointed to fill that Board of Health position. This means that the three other nominees may be considered for the public position on the Board. The Board ranked them in the following order for consideration by the Board of Commissioners: (1) Jessica Castrodale, (2) Tom Kincaid, and (3) Dari Caldwell.

Sincerely,



Dianne Berry, CMC
Clerk to the Board
Cabarrus Health Alliance

Kay Honeycutt

From: Phred Pilkington <PPilkington@CabarrusHealth.org>
Sent: Friday, June 15, 2012 6:03 AM
To: J White
Cc: Mike Downs; Kay Honeycutt
Subject: [tnef-removed] Fwd: Resolution from Co Commissioners Dissolving the Board of Health 4-20-98
Attachments: RESOLUTION DISSOLVING BOARD OF HEALTH 4-20-98_201206141711.pdf; ATT00001..htm

Jay

Dianne found this late yesterday. Under this resolution we are back to the original nominee recommendations of the "public health authority board". This means the four nominees for two public positions on the board. According to this resolution, Mrs. Castrodale is not eligible for appointment and never should have been appointed to the Board as she is clearly affiliated with CMC-NE.

I apologize for all this confusion and my failure to properly advise the Board on this matter. We are posting our by laws, this resolution, and other important documents on our website to help prevent this kind of confusion in future deliberations.

William Pilkington

Begin forwarded message:

From: Dianne P Berry <DPBerry@CabarrusHealth.org<mailto:DPBerry@CabarrusHealth.org>>
Date: June 14, 2012 5:12:00 PM EDT
To: Phred Pilkington <PPilkington@CabarrusHealth.org<mailto:PPilkington@CabarrusHealth.org>>
Subject: Resolution from Co Commissioners Dissolving the Board of Health 4-20-98

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