



# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

### MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

### CALL TO ORDER BY THE CHAIRMAN

### PRESENTATION OF COLORS

### INVOCATION

REVEREND CANDIDO ALBINO, ASSOCIATE AND LATINO PASTOR  
FOREST HILL UNITED METHODIST CHURCH

### A. APPROVAL OR CORRECTION OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 5

### B. APPROVAL OF THE AGENDA

1. Including the Changes to the Agenda Pg. 226

### C. RECOGNITIONS AND PRESENTATIONS

1. Human Resources - Recognition of Jeffery "Brent" Weisner on His Retirement as Cabarrus County Tax Administrator Pg. 38

### D. INFORMAL PUBLIC COMMENTS (Each speaker is limited to 3 minutes)

### E. OLD BUSINESS

1. EMS - Selection of Non-Emergency Franchise Provider - Second Reading Pg. 40

2. Infrastructure and Asset Management – Offer for Purchase of Tax Foreclosure Property Pg. 46

#### **F. CONSENT AGENDA**

*(Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)*

1. BOC - Designation of Voting Delegate for NCACC 108th Annual Conference Pg. 56
2. County Manager - Appropriation for FY 2016 Special Olympics Pg. 59
3. Human Resources - Approval to Amend a Contract with CHS to Provide an Onsite Employee Health and Wellness Clinic Pg. 64
4. Human Resources - Public Safety Study Results Pg. 66
5. Infrastructure and Asset Management - Human Services Center Lease Extension Pg. 86
6. Planning and Development - Soil and Water Conservation District - Request for Approval to Pursue Green Tool Box Grant and Resolution Pg. 92
7. Planning and Development - Return of Property Donated to Habitat for Humanity Pg. 98
8. Planning and Development - Soil and Water Conservation District - Resolution for the Protection of Clarke Creek Pg. 109
9. Sheriff's Department - Request to Award a Service Weapon to Sergeant Rocky Nance Upon Retirement Pg. 115
10. Tax Administration - Refund and Release Report - June 2015 Pg. 119
11. Tax Administration - Tax Collector's Annual Settlement and Order Authorizing Collection of FY 2015-2016 Taxes Pg. 132

#### **G. NEW BUSINESS**

1. CCS - Funding Request for Addition of Classrooms to the New Odell 3-5 School Pg.137
2. CCS - Purchase of Property for New Mount Pleasant Middle School Pg. 147
3. CCS - Purchase of Property for Royal Oaks Elementary School Pg.160

#### **H. APPOINTMENTS TO BOARDS AND COMMITTEES**

1. Appointments - Cardinal Innovations Healthcare Solutions Community Oversight Committee Pg. 179
2. Appointments - Nursing Home Community Advisory Committee Pg. 183
3. Appointments and Removals - Transportation Advisory Board Pg. 188

**I. REPORTS**

- 1. County Manager - Monthly Reports on Building Activity Pg. 193
- 2. EDC - June 2015 Monthly Summary Report Pg. 199
- 3. Finance - Monthly Financial Update Pg. 200
- 4. Humane Society of Concord and Greater Cabarrus County – 2<sup>nd</sup> Quarter Partnership Status Report Pg. 203
- 5. BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 213
- 6. Request for Applications for County Boards/Committees Pg. 214

**J. GENERAL COMMENTS BY BOARD MEMBERS**

**K. WATER & SEWER DISTRICT OF CABARRUS COUNTY**

**L. CLOSED SESSION**

- 1. Closed Session – Economic Development and Personnel Matters Pg. 225

**M. ADJOURN**

**IN ACCORDANCE WITH ADA REGULATIONS, ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE ADA COORDINATOR AT 704-920-2100 AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING.**

**Scheduled Meetings:**

<b>August 3</b>	<b>Work Session</b>	<b>4:00 p.m.</b>	<b>Multipurpose Room</b>
<b>August 17</b>	<b>Regular Meeting</b>	<b>6:30 p.m.</b>	<b>BOC Meeting Room</b>
<b>September 8</b>	<b>Work Session</b>	<b>4:00 p.m.</b>	<b>Multipurpose Room</b>
<b>September 21</b>	<b>Regular Meeting</b>	<b>6:30 p.m.</b>	<b>BOC Meeting Room</b>

**Mission: Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.**

**Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.**

## **Channel 22 Broadcast Schedule**

### **Cabarrus County Board of Commissioners' Meetings**

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

<b>Sunday - Saturday</b>	<b>1:00 P.M.</b>
<b>Sunday - Tuesday</b>	<b>6:30 P.M.</b>
<b>Thursday &amp; Friday</b>	<b>6:30 P.M.</b>



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Approval or Correction of Minutes

**SUBJECT:**

Approval or Correction of Meeting Minutes

**BRIEF SUMMARY:**

The following meeting minutes are provided for correction or approval:

May 4, 2015 (Work Session)

May 8, 2015 (Recessed Meeting)

May 18, 2015 (Regular Meeting)

**REQUESTED ACTION:**

Motion to approve the aforementioned meeting minutes as presented.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Megan Smit, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina on Monday, May 4, 2015 at 4:00 p.m.

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Elizabeth F. Poole
Commissioners:	Diane R. Honeycutt
	Grace M. Mynatt
	Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Pam Dubois, Senior Deputy County Manager; Jonathan Marshall, Deputy County Manager; and Megan Smit, Clerk to the Board.

### **Call to Order**

Chairman Morris called the meeting to order at 4:07 p.m.

Mike Downs, County Manager, introduced the new Safety and Risk Management Director, Lisa Hammond to the Board.

### **Approval of Agenda**

Chairman Morris presented the following changes to the Agenda:

Supplemental Information:

Discussion Items for Action at May 18, 2015 Meeting

4.5 DHS - FY 16 HCCBG Funding Plan

- FY16 HCCBG Funding Plan

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Honeycutt and unanimously carried, the Board approved the Agenda as amended.

### **Discussion Items - No Action**

### **County Manager - Proposal to Construct New Driveway for Concord Senior Center - Tabled from March**

Jonathan Marshall, Deputy County Manager, reported the proposal to construct a new driveway for the Concord Senior Center was tabled based on a zoning hearing scheduled with the City of Concord prior to the work session. He advised the petition was withdrawn by the developer and is expected to be refiled with a new site plan. He recommended this item be tabled indefinitely.

Chairman Morris expressed agreement stating it was the consensus of the Board to see what direction the City of Concord chooses before taking a position.

### **Planning and Development - Cabarrus Farm and Food Council Presentation**

Aaron Newton, representing the Cabarrus Farm and Food Council, presented an update on major milestones for the Cabarrus Farm and Food Council. He also responded to questions from the Board.

A discussion ensued. The topics addressed were the ongoing work of rebuilding the local food economy and the continued relationship between the Cabarrus County Board of Commissioners and the Cabarrus Farm and Food Council.

### **Finance - Update on Potential Impacts of the Senate's Proposed County Sales Tax Redistribution Bills**

Susan Fearington, Finance Director, presented a detailed update on potential impacts of Senate Bill 369 Sales Tax Fairness Act and Senate Bill 608 Simple and Fair Formula for Sales Tax Distribution. There was discussion throughout the update with Ms. Fearington responding to a variety of questions from the Board.

### **IAM - Construction and Demolition Landfill - Operation Update**

Kevin Grant, Sustainability Manager, provided an update of the current operating status of the Cabarrus County Construction and Demolition Landfill. He reported Agromatters, LLC has ceased operations at the landfill. He recommended only accepting Type One compost (yard waste) to process and sell as mulch. He advised airspace analysis is ongoing and current projections

estimate the landfill going to June 2017 with the existing expansion. He requested the Board consider a \$2.00 increase in tipping fees per ton for construction and demolition waste to remain in line with private landfills. He stated this increase is unlikely to affect residential customers.

Mike Downs, County Manager, advised the landfill is set up like an enterprise fund and is not part of the General Fund, adding that the fees pay for the process and expenses. In addition, he stated the Board would be updated on airspace projections, and at that time, the Board can decide whether to expand the landfill or close it once it is full.

Mr. Grant commented on maintaining recycling at the Landfill. He recommended a two to three acre expansion in this regard.

A discussion ensued. During discussion, Mr. Grant and Kyle Bilafer, Infrastructure and Asset Management Director, responded to questions from the Board.

#### **BOC - Department Highlight - Emergency Medical Services**

Alan Thompson, Emergency Medical Services Director, presented a PowerPoint presentation reviewing the functions and services provided by Emergency Medical Services. Jimmy Lentz, Assistant Emergency Medical Services Director, was also in attendance.

Following the presentation, there was discussion with Mr. Thompson, responding to questions from the Board.

#### **Discussion Items for Action at May 18, 2015 Meeting**

##### **Active Living and Parks - Request to Utilize Occupancy Tax Funds for a Lighting Project at Rocky River Elementary School Park**

Londa Strong, Active Living and Parks Director, presented the following information relating to a request to utilize occupancy tax funds for a lighting project at Rocky River Elementary School Park. She also responded to questions from the Board.

Rocky River Elementary School Park is utilized for youth recreation practice and games for the Hartsell Youth League which is a part of the Cabarrus County youth co-sponsored athletic leagues. It is also home to Top Gun Sports youth baseball and softball tournaments. At the site, there are seven fields, five of which have lighting.

The request is to add lighting to the two remaining fields utilizing occupancy tax funds to allow more tournament teams to play at Cabarrus County facilities, providing a greater chance for teams to stay overnight in Cabarrus County hotels. According to Top Gun statistics, the addition of the two lighted fields at Rocky River would allow 12 additional teams to play at that site. There are 35 tournaments scheduled this year which means 420 additional teams could participate in Cabarrus County tournaments. More teams increase the potential for more revenues at hotels, restaurants, service stations, sporting goods stores and other related businesses.

The turnkey price on the project is \$155,800.00, which includes: lights, poles, electrical work, sealed electrical drawings, permitting and a 5 percent project contingency (\$3800.00).

##### **CCS - Funding Request for Design and Construction Contract Administration Services for the Replacement of Royal Oaks Elementary School**

Tim Lowder, Executive Director of Operations, Cabarrus County Schools (CCS), reported the CCS Board of Education (BOE) met on April 13, 2015 and approved a request for design and construction administration services for the replacement of Royal Oaks Elementary School. The \$950,000.00 request can be funded through a transfer from the Capital Reserve Fund. He advised negotiations are ongoing with Moseley Architects for this project and is anticipated to be presented to the CCS BOE next week.

Chairman Morris welcomed Mr. Lowder in his new position as the Executive Director of Operations, CCS.

A discussion ensued. During discussion, the following information was addressed: the school is being designed for 648 student capacity with an 800 core capacity; and that the school is anticipated to open mid-year 2017.

**Finance - CCS Odell Grades 3-5 Elementary School Budget Reclassification**

Susan Fearrington, Finance Director, presented the following information relating to the CCS Odell Grades 3-5 Elementary School budget reclassification.

Cabarrus County Schools (CCS) would like to move funds within the Odell Grades 3-5 Elementary School construction budget. Per a CCS reconciliation of the line items, it was noted that \$300,000.00 from the \$2,000,000.00 mediation settlement should be placed in the technology line item instead of the construction line item. Also noted, \$526,176.00 from the site development line item was placed in the construction line item.

**County Manager - Proposed Exchange of Property on Rankin Road**

Jonathan Marshall, Deputy County Manager, presented a request for a proposed property exchange on Rankin Road between Cabarrus County and Robert Fishel. Mr. Fishel's property is at the end of Rankin Road and adjacent to Lake Howell. He has proposed exchanging property of equal value with Cabarrus County. The concept of this exchange was presented to the Water and Sewer Authority Board and the consensus was to support the exchange with the conditions that there be no additional clearing of County property and that it be clear this will not permit the construction of any additional dwellings.

Mr. Fishel stated when he bought the property, there was an access road. Since that time, a dwelling was built and in order to access his own property, he has to cross through a neighbor's front yard. He further stated he cannot build on the property due to the zoning and only wishes to have better access to the property.

Mr. Marshall advised Statute 160A-271 allows the Board to approve a property transfer of equal value. He stated a transfer of this type was done on the other side of the lake approximately 8 to 10 years ago. He further advised the benefit to the county of having a larger buffer area.

Vice Chairman Poole expressed support of the property exchange.

**DHS - 5307 Urbanized Area Formula Program Resolution**

Ben Rose, Human Services Director, presented a request for approval to apply for federal transportation grants. He stated this request is due to a change in the County's classification.

Bob Bushey, Transportation Manager, advised Cabarrus County is now classified as a Large Urban Area. He said the new classification requires Cabarrus County Transportation to use a new federal funding stream through the 5307 Urbanized Area Formula Program. He also responded to questions from the Board.

**DHS - FY16 HCCBG Funding Plan**

Ben Rose, Human Services Director, advised the Department of Human Services serves as the lead agency for the Home and Care Community Block Grant (HCCBG). He stated the lead agency's primary role is to organize the committee, develop the funding plan for the grant and seek approval from the Board of Commissioners for the funding plan.

Kathy Mowrer, Adult and Aging Program Administrator, stated the HCCBG serves citizens ages 60 and older under the Older American's Act. She advised the HCCBG Committee's task is to look at those services and determine which services are needed most in the county. She said this year, the committee looked at services consisting of transportation, adult day care and adult day health, in-home aid services, home-delivered meals, home repair and Senior Center operations. She said those services are being provided by the Department of Human Services, Active Living and Parks, Planning and Development and Cabarrus Meals on Wheels. She further advised although the final numbers have not been received from the state, they have been directed to apply using last year's numbers with a three percent reduction.

A discussion ensued. Issues addressed included: for assistance with a wheelchair ramp, residents are asked to contact Kelly Sifford at 704-920-2142; connecting services with client needs; etc.

Mr. Rose presented a brief update on NCFAST and announced recognition of the Economic Services Division occurred on Friday, May 1<sup>st</sup>.

**EMS - EMT Educational Affiliation between EMS and CCS**

Alan Thompson, Emergency Medical Services (EMS) Director, presented a request for a Memorandum of Understanding (MOU) for an Educational Clinical Agreement between the Cabarrus County EMS and Cabarrus County Schools (CCS) Board of Education (BOE). He said the purpose is to provide educational opportunities and training for individuals interested in careers in Emergency Medical Services.

A discussion ensued. Issues addressed included: funding for student supplies; review of the MOU by both attorneys; the language in the motion for requested action; etc.

Vice Chairman Poole requested the County Manager check with the CCS BOE to ensure both parties are working on this agreement.

**Finance - Public School Building Capital Fund North Carolina Education Lottery Payment Application**

Susan Fearrington, Finance Director, presented the following information relating to the Public School Building Capital Fund North Carolina Education Lottery Payment Application and responded to questions from the Board.

Lottery proceeds in the amount of \$2,200,000.00 were included in the FY15 General Fund budget to pay a portion of debt service related to public school debt. Upon approval by the Cabarrus County Schools Board of Education, the Kannapolis City Schools Board of Education and the Cabarrus County Commissioners, two payment applications will be submitted to the Department of Public Instruction for the funds. The Cabarrus County Schools application will be for \$1,900,000.00 and the Kannapolis City Schools application will be for \$300,000.00, for a total of \$2,200,000.00.

**County Manager - Board of Commissioners' Action Plan Based on Retreat Discussions Plan**

Mike Downs, County Manager, advised the Board of Commissioners' Action Plan is a collaboration of input from the Boards' retreats that was captured by facilitators from Leading and Governing Associates. He stated a fourth focus area, Communications, was added due to input at the retreats. He said this information was analyzed, put in writing, and optional revisions were included in addition to the current goals. He advised the purpose of this discussion is to ensure staff is on the right track for the upcoming budget. He further advised some programs may be enhanced in certain areas due to the feedback.

Jonathan Marshall, Deputy County Manager, reviewed the draft Board of Commissioners Action Plan. He requested feedback from the Board over the next two weeks and suggested this item be moved for discussion at the budget workshop meetings. During budget discussions, he stated each department will provide their own highlights, objectives and goals and ways of measuring those. Some initiatives are already taking place in departments and will not be repeated in the Action Plan, but are still a part of the overall plan. He advised this first draft is for the Board to read, consider and comment on.

The four focus areas are:

- Focus Area 1: Transportation, Connection, Mobility
- Focus Area 2: Programs, Funding, Services
- Focus Area 3: Planning, Growth and Economic Development
- Focus Area 4: Communication and Education

Chairman Morris commended Mr. Marshall and staff for their hard work and efforts regarding the creation of the draft action plan.

Mr. Marshall suggested this item does not need to be on the regular agenda and can be addressed at the budget workshop meetings. He also advised

the item addressed earlier in the meeting regarding the Senior Center driveway does not need to be on the agenda since there is a consensus to table the subject until the City of Concord has made a decision. He suggested tabling the item indefinitely and bringing it back to the Board when and if appropriate.

### **Approval of Regular Meeting Agenda**

The Board discussed the placement of items on the Agenda.

**UPON MOTION** of Vice Chairman Poole, seconded by Commissioner Mynatt and unanimously carried, the Board approved the May 18, 2015 Agenda as follows:

#### Approval or Correction of Minutes

- Approval or Correction of Meeting Minutes

#### Recognitions and Presentations

- Human Resources - Recognition of James "Bobby" Kinsey on His Retirement from Cabarrus County Tax Administration
- Cooperative Extension - Recognition of Youth Commission Graduating Seniors
- Planning and Development - Soil and Water Conservation District - Recognition of State Winners in Conservation Education Contests
- Veterans Services - Presentation of Flags
- BOC - Memorial Day Proclamation

#### Old Business

- County Manager - Offer to Purchase of Tax Foreclosure Property

#### Consent

- Active Living and Parks - Request to Utilize Occupancy Tax Funds for a Lighting Project at Rocky River Elementary School Park
- County Manager - Proposed Exchange of Property on Rankin Road
- DHS - 5307 Urbanized Area Formula Program Resolution
- DHS - FY16 HCCBG Funding Plan
- EMS - EMT Educational Affiliation between EMS and CCS
- Finance - CCS Odell Grades 3-5 Elementary School Budget Reclassification
- Finance - Public School Building Capital Fund North Carolina Education Lottery Payment Applications
- Tax Administration - Refund and Release Report - April 2015

#### New Business

- EDC - Economic Development Grant for Project Toby - Public Hearing 6:30 P.M.
- CCS - Funding Request for Design and Construction Contract Administration Services for the Replacement of Royal Oaks Elementary School
- County Manager - Presentation of the Proposed FY16 Cabarrus County Budget and Scheduling of a Public Hearing

#### Appointments to Boards and Committees

- Appointments and Removals - Cabarrus County Senior Centers Advisory Council
- Appointments (Removal) - Library Board of Trustees
- Appointments and Removals - Watershed Improvement Commission
- Appointments and Removals - Transportation Advisory Board

#### Reports

- County Manager - Monthly Reports on Building Activity
- EDC - April 2015 Monthly Summary Report
- Finance - Monthly Financial Update
- BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees
- Request for Applications for County Boards/Committees

### **General Comments**

Vice Chairman Poole commented on the Spring into Arts event held on Union Street in Concord on Saturday. She stated Communications and Outreach staff were at the event all day.

Kasia Thompson, Outreach and Communications Manager, announced there is a Government 101 class on building Cabarrus on Friday, May 1<sup>st</sup>, featuring the Planning and Zoning Department. She stated the class is full and invited those interested in participating in future Government 101 classes to contact her at [outreach@cabarruscounty.us](mailto:outreach@cabarruscounty.us).

**Recess of Meeting**

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Honeycutt, and unanimously carried, the meeting recessed at 6:42 p.m. to 12:00 p.m. on May 8, 2015 at the Embassy Suites.

---

Megan Smit, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met for a recessed meeting in the Fairway Room at the Embassy Suites in Concord, North Carolina on Friday, May 8, 2015 at 12:00 p.m.

Present - Chairman: Stephen M. Morris  
 Vice Chairman: Elizabeth F. Poole  
 Commissioners: Grace M. Mynatt  
 Lynn W. Shue

Absent - Commissioner: Diane R. Honeycutt

Also present were Mike Downs, County Manager; Pam Dubois, Senior Deputy County Manager; Jonathan Marshall, Deputy County Manager; and Megan Smit, Clerk to the Board.

The following representatives from Cabarrus County Schools (CCS) Board of Education (BOE) were also present and called to order:

Cabarrus County Schools - Barry Shoemaker, BOE Chair; Jeff Phillips, BOE Vice Chair; Board members Carolyn Carpenter, David Harrison, Rob Walter, Tim Furr and Vince Powell; Dr. Chris Lowder, Interim Superintendent; Kelly Kluttz, Chief Finance Officer; and Ailene Monroe, Board Clerk.

Kara Millonzi, Associate Professor of Public Law and Government, UNC School of Government, was present to lead the workshop titled *County Board's Role in K-12 Public Education Workshop*.

### Call to Order

Chairman Morris called the meeting to order at 12:02 p.m.

### Lunch Break

The Board took a lunch break at 12:08 p.m. The meeting resumed at 12:58 p.m.

### County Board's Role in K-12 Public Education Workshop

Kara Millonzi, Associate Professor, UNC School of Government, welcomed attendees to the workshop and began with an overview of the mandate provided in the North Carolina Constitution as a result of *Leandro v. State*, as well as directives that resulted from that ruling.

Attendees were asked to consider positive and negative implications of the current public school funding scheme. After taking a few minutes to consider this, attendees were asked to introduce themselves and share one of their responses with the group.

Kara Millonzi continued her presentation, including the topics:

- Powers and authorities of county boards and school boards
- School budgeting and financials
- Tools for county boards and school boards to work together

### Break

The Board took a short break at 2:11 p.m. The workshop resumed at 2:17 p.m.

Kara Millonzi continued her presentation, reviewing the following:

- Capital categories
- Funding for operating expenses
- Funding for capital expenses
- State funding for operating expenses
- Local funding for capital expenses

Attendees broke into groups of three or four and worked on case problems, utilizing real financial data from North Carolina school systems. After working on the case problems, the groups discussed their responses and reported out to the larger group.

### Break

The Board took a short break at 3:26 p.m. The meeting resumed at 3:34 p.m.

Kara Millonzi continued her presentation, during which she engaged attendees in discussing:

- County funding responsibility
- Funding process

Attendees broke into groups of three or four and worked on case problems, utilizing real financial data from North Carolina school systems. After working on the case problems, the groups discussed their responses and reported out to the larger group.

**Adjourn**

**UPON MOTION** of Commissioner Mynatt, seconded by Vice Chairman Poole, and unanimously carried, the meeting adjourned at 4:56 p.m.

---

Megan Smit, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina on Monday, May 18, 2015, at 6:30 p.m.

Present - Chairman: Stephen M. Morris  
Vice Chairman: Elizabeth F. Poole  
Commissioners: Diane R. Honeycutt  
Grace M. Mynatt  
Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Pam Dubois, Senior Deputy County Manager; Jonathan Marshall, Deputy County Manager; and Angela Poplin, Deputy Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

Reverend Dennis Gray from Pine Bluff United Methodist Church in Midland delivered the invocation.

**(A) APPROVAL OR CORRECTION OF MINUTES**

UPON MOTION of Commissioner Mynatt, seconded by Commissioner Shue and unanimously carried, the Board approved the minutes of March 16, 2015 (Regular Meeting), March 23, 2015 (Strategic Planning Session), April 7, 2015 (Work Session) and April 13, 2015 (Special Meeting) as written.

**(B) APPROVAL OF THE AGENDA**

Chairman Morris reviewed the following changes to the Agenda.

Additions:

New Business

G-3 BOC - Resolution Regarding Senate Bill 369

G-5 BOC - Resolution Supporting Governor McCrory's Bond Proposal Resolution

G-6 BOC - Resolution Supporting North Carolina's Historic Preservation Tax Credit Programs

- Resolution

Supplemental Information:

F-1 Active Living and Parks - Request to Utilize Occupancy Tax Funds for a Lighting Project at Rocky River Elementary School Park

- Budget Amendment
- Project Ordinances

I-3 Finance - Monthly Financial Update

- Report

Tabled to June 1, 2015 Work Session:

County Manager - Proposed Exchange of Property on Rankin Road

Tabled to July 20, 2015 Regular Meeting:

C-3 Planning and Development - Soil and Water Conservation District - Recognition of State Winners in Conservation Education Contests

UPON MOTION of Commissioner Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the Agenda as amended.

**(C) RECOGNITIONS AND PRESENTATIONS**

**(C-1) Human Resources - Recognition of James "Bobby" Kinsey on His Retirement from Cabarrus County Tax Administration**

Brent Weisner, Tax Administrator, recognized Bobby Kinsey for his service to the citizens of Cabarrus County and expressed appreciation for his many years of dedicated service. Mr. Kinsey will retire on June 1, 2015 from his position as Real Property Appraiser.

Vice Chairman Poole presented a service award to Mr. Kinsey and expressed appreciation for his service.

Mr. Kinsey graciously accepted the award and expressed appreciation.

**(C-2) Cooperative Extension - Recognition of Youth Commission Graduating Seniors**

Tracy LeCompte, Cooperative Extension, Adult Advisor for the Cabarrus County Youth Commission, recognized graduating seniors of the Youth Commission and thanked them for their service.

Youth Commission members Michael Walker, Chair, and Mason Zgoda presented updates regarding Commission activities over the year.

**(C-3) Planning and Development - Soil and Water Conservation District - Recognition of State Winners in Conservation Education Contests**

This item was tabled to the July 20, 2015 regular meeting.

**(C-4) Veterans Services - Presentation of Flags**

Tim Tereska, Veterans Services Director, presented two flags to the Board. The first flag, a North Carolina State flag, was presented to Mr. Tereska, on behalf of the Board, by N.C. Representative Larry Pittman. The flag was flown over the State Capital in Raleigh on November 19, 2014, in commemoration of the dedication of the Vietnam Veterans Park. The second flag was a United States flag given by the office of Congressman Richard Hudson. This flag was flown over the U.S. Capital in Washington, D.C. on November 15, 2014, the date park dedication ceremony. Mr. Tereska recommended the flags be flown at Vietnam Veterans Park on Veterans Day and Memorial Day each year.

Chairman Morris voiced support for Mr. Tereska's suggestion and thanked him for the presentation.

**(C-5) BOC - Memorial Day Proclamation**

Chairman Morris read the proclamation aloud.

**UPON MOTION** of Commissioner Honeycutt, seconded by Commissioner Mynatt and unanimously carried, the Board adopted the following proclamation:

Proclamation No. 2015-08

MEMORIAL DAY 2015 PROCLAMATION

WHEREAS, across this great country, America will join on May 25, 2015 to honor her fallen heroes of the Armed Forces; and

WHEREAS, Memorial Day was first proclaimed a national holiday in 1868 to pay homage to those who answered the call to defend the principles on which our nation was founded; and

WHEREAS, throughout the course of generations, both at home and on foreign soil, men and women in uniform have sacrificed for the promise of freedom, the preservation of our values and the ideals of democracy; and

WHEREAS, men and women in uniform have paid for our Liberty with their lives, we hold in remembrance their selflessness with deepest honor and respect and are indebted to their memories for the valiant and honorable path of service they followed; and

WHEREAS, we share in the sorrow with and express our support to the families who also sacrificed greatly for their fellow citizens as they gave up their sons and daughters to serve our country and to search for a day when peace will abound.

NOW, THEREFORE, BE IT RESOLVED that the Cabarrus County Board of Commissioners do hereby proclaim Memorial Day, May 25, 2015 in recognition of the men and women in uniform who have made the supreme sacrifice and further urge all citizens to pause for a moment of silence at noon on May 25, 2015 to honor and to reflect on the memory of our fallen heroes of the Armed Forces.

Adopted this the 18<sup>th</sup> day of May, 2015.

/s/ Stephen M. Morris  
 Stephen M. Morris, Chairman  
 Cabarrus County Board of Commissioners

/s/ Megan Smit  
 Megan Smit, Clerk to the Board

**(D) INFORMAL COMMENTS**

Chairman Morris opened the meeting for Informal Public Comments at 6:47 p.m. He stated each speaker would be limited to three minutes.

Kristel Swayze, resident of 4300 Deacon Court in Concord, expressed opposition to House Bill 463. She stated that she started a petition yesterday at 10:00 p.m. and it currently has 112 signatures. She presented the petition, printed at 5:00 p.m. with 104 signatures to the Board. The petition is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

Missy DeSouza, resident of 916 Coach House Place in Concord, expressed opposition to House Bill 463. She stated expanding the size of the Board of Commissioners and splitting the county into districts should be a local decision, not a state decision.

Anita Brown, resident of 1220 Greenside Drive in Concord, expressed opposition to House Bill 463. She stated there needs to be adequate time for public input before going forward with this bill. She urged Representative Pittman to withdraw the bill.

Grant Rader, resident of 1050 Betty Street in Kannapolis, expressed opposition to House Bill 463. He stated the decision to expand the Board of Commissioners and split the county into districts should be a local decision and not a state decision. He urged citizens of Cabarrus County to sign the petition opposing House Bill 463.

Michael Fischer, resident of 3917 Moray Court in Concord, expressed opposition to House Bill 463. He expressed no opposition to increasing the membership of the Board but expressed his opposition to splitting the county into voting districts.

The following letter was also submitted to be entered into the record.

Dear Mr. Pittman,

Since you are the sponsor of HB463, we are addressing this letter to you. We want to strongly encourage you to reconsider this bill and withdraw it from consideration. In the past 2 years, our county has suffered much turmoil and divisiveness over certain issues by certain individuals. We now have the opportunity to move forward in a cohesive fashion for the benefit of ALL the people of Cabarrus County.

In our opinion, HB463 plays into this divisiveness once again by creating districts where a commissioner's first responsibility or loyalty may well be to the residents of that particular district instead of to the county as a whole. This attitude can easily devolve into what is best for me, rather than what is best for us. We believe that our current system for electing our county commissioners has-until the past 2 years-by and large worked well. We believe that our current board of commissioners is committed to making decisions that will be in the best interest of the majority of the people here in our county. A board that is not united and cannot look at the big picture is unable to govern for the whole; individual fiefdoms can battle for their own agendas with little or no regard for the majority. By continuing to have our commissioners elected at large, EVERYONE votes for ALL the members of the board, and those elected are responsible to ALL the citizens rather than merely or primarily to the citizens of their particular district.

If at some point our commissioners determine that the current board should be expanded or should be elected by districts, that is a decision that should originate and be decided HERE, not in Raleigh. We have always understood that one of the tenets of the Republican Party is that there is too much government interference. Is this bill 463 not an example of our state

government meddling in something it shouldn't? We believe that it is. If there is to be discussion of changing our board of county commissioners, let that discussion originate HERE in Cabarrus County and let there be a dialogue among the citizens HERE rather than in Raleigh. We-not those in Raleigh- are the ones directly affected. Let US make the decisions.

You had said at one time that you would not introduce this bill without allowing time for our current commissioners to study the issue and its possible effects on our county, as well as for our citizens to voice their opinions on the subject. In a relatively short period of time, you apparently had second thoughts about this commitment and went ahead and submitted the bill.

In light of the above comments, we ask once again that you withdraw this bill and allow any future discussion of its contents to be done here in Cabarrus County and not in Raleigh.

Sincerely,  
Cheryl and Doug Kelling

With there being no one else to address the Board, Chairman Morris closed that portion of the meeting.

**(E) OLD BUSINESS**

**(E-1) County Manager - Offer to Purchase of Tax Foreclosure Property**

Jonathan Marshall, Deputy County Manager, reported the County received an offer for purchase on a tax foreclosure parcel located at 132 Fort Worth Avenue in Kannapolis before the property could be placed on the online surplus property web service. Due to that fact, it was required to be processed through the standard upset bid process. Allowing for the required 10 days, the upset bid deadline closed on Monday, May 11, 2015 at 4:00 p.m., by which time no upset bids were received, therefore completing the upset bid process.

UPON MOTION of Commissioner Shue, seconded by Commissioner Honeycutt and unanimously carried, the Board awarded the 132 Fort Worth Avenue property to Mr. Donald Watson and authorized the County Manager and County Attorney to finalize the transaction and execute the related documentation.

**(F) CONSENT**

**(F-1) Active Living and Parks - Request to Utilize Occupancy Tax Funds for a Lighting Project at Rocky River Elementary School Park**

Rocky River Elementary School Park is utilized for youth recreation practice and games for the Hartsell Youth League which is a part of the Cabarrus County youth co-sponsored athletic leagues. It is also home to Top Gun Sports youth baseball and softball tournaments. At the site, there are seven fields, five of which have lighting.

The request is to add lighting to the two remaining fields utilizing occupancy tax funds to allow more tournament teams to play at Cabarrus County facilities, providing a greater chance for teams to stay overnight in Cabarrus County hotels. According to Top Gun statistics, the addition of the two lighted fields at Rocky River would allow 12 additional teams to play at that site. There are 35 tournaments scheduled this year which means 420 additional teams could participate in Cabarrus County tournaments. More teams increase the potential for more revenues at hotels, restaurants, service stations, sporting goods stores and other related businesses.

The turnkey price on the project is \$155,800.00, which includes: lights, poles, electrical work, sealed electrical drawings, permitting and a 5 percent project contingency (\$3800.00).

UPON MOTION of Commissioner Mynatt, seconded by Commissioner Shue and unanimously carried, the Board approved \$155,800.00 from the Capital Reserve Fund to install lights on two fields at Rocky River Elementary School Park and approved the associated Project Ordinance and Budget Amendment.

Date: 5/18/2015 Amount: \$155,800  
Dept. Head: Susan Fearrington Department: Construction & Renovation Fund  
 Internal Transfer Within Department  Transfer Between Departments/Funds  Supplemental Request

Purpose: This budget amendment allocates funds to the Construction and Renovation Fund for the Rocky River School Park lighting project. Funds are being transferred from the Capital Reserve Fund from designated Occupancy Tax Funds.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
34368140-6921-0068	Cont CRF-RR Sch Park	\$100,846.46	\$155,800.00		\$256,646.46
34398140-9830-0068	Other Impr-RR Sch Park	\$0.00	\$155,800.00		\$155,800.00

Ordinance No. 2015-10

CABARRUS COUNTY CONSTRUCTION AND RENOVATION PROJECT  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Capital Projects Fund (Capital Reserve Fund)	\$10,308,899
Contribution from Convention/Visitors Bureau	\$150,000
Rental - Tower Lease	\$498,137
Lease Proceeds ( Wallace Park)	\$3,421,394
General Fund Contribution	\$4,098,134
Sale of Fixed Assets	\$21,222
Contributions and Donations	\$127,036
<b>TOTAL REVENUES</b>	<b>\$18,624,822</b>

- D. The following appropriations are made as listed.

Demolition of old Jail and new Parking	\$2,526,422
Renovation of Human Service Building	\$909,122
Governmental Center Main Area Handler	\$100,000
Demolition of old Board of Elections	\$291,847
Renovations of Kann Library Program Room	\$90,000
Emergency Communications Equipment	\$1,871,529
Wallace Park Land	\$3,421,394
Wallace Park Improvements	\$1,341,672
Courthouse Chiller	\$132,844
Multi-Building Pre-cast Sealing and Caulking	\$240,000
Arena HVAC Equipment Replacement	\$1,000,000
Arena Roof Replacement	\$43,580
Camp T.N. Spencer Park	\$47,950
Human Service Building HVAC	\$257,865
Rocky River School Park Restrooms	\$250,846
Senior Center Renovations	\$390,000
Frank Liske Park Tennis Court Lighting	\$135,000
Cox Mill Elementary Parking Lot	\$250,000
J M Robinson High School Wetlands Mitigation	\$100,000
EMS Station - Concord	\$375,000
EMS Station - Harrisburg	\$375,000
Memorial Fountain	\$40,000
Northeast VFD Emergency Hydrants	\$40,000
RCCC Renovations	\$1,500,000
Contribution to School Construction	
Fund for School Roofs/Improvements	\$2,738,951
Rocky River School Park Lighting	\$155,800
<b>TOTAL EXPENDITURES</b>	<b>\$18,624,822</b>

GRAND TOTAL - REVENUES	\$18,624,822
GRAND TOTAL - EXPENDITURES	\$18,624,822

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.

- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 18th day of May, 2015.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Megan Smit  
Clerk to the Board

**(F-2) DHS - 5307 Urbanized Area Formula Program Resolution**

Cabarrus County is now classified as a Large Urban Area. This new classification requires Cabarrus County Transportation to use a new federal funding stream through the 5307 Urbanized Area Formula Program. The process requires that Cabarrus County adopt a resolution authorizing Cabarrus County Transportation to apply for these funds.

**UPON MOTION** of Commissioner Mynatt, seconded by Commissioner Shue and unanimously carried, the Board adopted the following resolution:

Resolution No. 2015-09

RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53, TITLE 23 UNITED STATES CODE, AND OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION

WHEREAS, the Federal Transportation Administrator has been delegated authority to award Federal financial assistance for a transportation project; and

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local cost share of the project cost; and

WHEREAS, the Applicant has or will provide all annual certifications and assurances to the Federal Transit Administration as required for the project;

NOW THEREFORE the Cabarrus County Board of Commissioners hereby resolves:

1. That Cabarrus County is authorized to execute and file an application for Federal assistance on behalf of Cabarrus County Transportation with the Federal Transit Administration for Federal assistance as authorized by 49 U.S.C. Chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration; and
2. That the Transportation Manager is authorized to execute and file with its applications the annual certifications and assurances and other documents the Federal Transit Administration requires before awarding a Federal assistance grant or cooperative agreement; and
3. That the Transportation Manager is authorized to execute the grant and cooperative agreements with the Federal Transit Administration on behalf of Cabarrus County.

Adopted this the 18th day of May, 2015.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

ATTEST:

/s/ Megan I.E. Smit  
Megan I. E. Smit, Clerk to the Board

**(F-3) DHS - FY16 HCCBG Funding Plan**

The FY16 Home and Community Care Block Grant (HCCBG) funding plan is attached for review by the Board of Commissioners. The plan has been prepared, reviewed and approved by the HCCBG advisory committee. The Department of Human Services serves as the lead agency for the Home and Care Community Block Grant. The lead agency's primary role is to organize the committee, develop the funding plan for the grant, and seek approval from the Board of Commissioners for the funding plan.

The Home and Care Community Block Grant serves citizens ages 60 and older and promotes health and well-being services for qualified recipients. The grant is administered by the N.C. Division of Aging. The grant provides local flexibility in that the advisory committee and Board of Commissioners can set priorities for the services the grant will fund.

**UPON MOTION** of Commissioner Mynatt, seconded by Commissioner Shue and unanimously carried, the Board approved the FY 2016 HCCBG funding plan as submitted by the HCCBG committee.

**(F-4) EMS - EMT Educational Affiliation between EMS and CCS**

A review of a Memorandum of Understanding for an Educational Clinical Agreement between the Cabarrus County Emergency Medical Services (EMS) and Cabarrus County Schools (CCS) Board of Education is requested. The purpose, as stated in the attached agreement, is to provide educational opportunities and training for individuals interested in careers in Emergency Medical Services.

**UPON MOTION** of Commissioner Mynatt, seconded by Commissioner Shue and unanimously carried, the Board approved the Memorandum of Understanding between Cabarrus County EMS and Cabarrus County Schools; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to consultation with the County Attorney.

**(F-5) Finance - CCS Odell Grades 3-5 Elementary School Budget Reclassification**

Cabarrus County Schools (CCS) would like to move funds within the Odell Grades 3-5 Elementary School construction budget. Per a CCS reconciliation of the line items, it was noted that \$300,000.00 from the \$2,000,000.00 mediation settlement should be placed in the technology line item instead of the construction line item. Also noted, \$526,176.00 from the site development line item was placed in the construction line item. The attached budget amendment corrects the line items.

**UPON MOTION** of Commissioner Mynatt, seconded by Commissioner Shue and unanimously carried, the Board approved the budget amendment to reclassify expenditure line items for the Odell Grades 3-5 Elementary School Project.

Date: 4/28/2015 Amount: \$826,176.00  
 Dept. Head: Susan Fearrington Department: Finance  
 Internal Transfer Within Department  Transfer Between Departments/Funds  Supplemental Request

Purpose: Transfer budget from Construction to Site Development and Technology expenditures per Cabarrus County School request.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
36497342-9820	Construction	\$17,195,641.00		\$826,176.00	\$16,369,465.00
36497342-9849	Site Development	\$0.00	\$526,176.00		\$526,176.00
36497342-9862	Technology	\$600,000.00	\$300,000.00		\$900,000.00

**(F-6) Finance - Public School Building Capital Fund North Carolina Education Lottery Payment Applications**

Lottery proceeds in the amount of \$2,200,000.00 were included in the FY15 General Fund budget to pay a portion of debt service related to public school debt. Upon approval by the Cabarrus County Schools Board of Education, the Kannapolis City Schools Board of Education and the Cabarrus County Commissioners, two payment applications will be submitted to the Department of Public Instruction for the funds. The Cabarrus County Schools application will be for \$1,900,000.00 and the Kannapolis City Schools application will be for \$300,000.00, for a total of \$2,200,000.

**UPON MOTION** of Commissioner Mynatt, seconded by Commissioner Shue and unanimously carried, the Board authorized the Chairman to execute the Public School Building Capital Fund applications to release funds from the North Carolina Education Lottery Fund and approved the related budget amendment and updated Capital Project Ordinance.

Date: 4/20/2015

Amount: \$2,200,000

Susan Fearington, Asst. Finance

Dept. Head: Director

Department: Finance-Public School Building Cap Fund

Internal Transfer Within Department  Transfer Between Departments/Funds  Supplemental Request

Purpose: This amendment records the Public School Building Capital Lottery funds requested from the Department of Public Instruction. The funds will be used towards the FY15 school debt service payments. Cabarrus County Schools' portion is \$1,900,000 and Kannapolis City Schools' portion is \$300,000

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
32067210-6444	Lottery Proceeds	\$12,219,308.00	\$2,200,000.00		\$14,419,308.00
32097210-9704	Cont to General Fund	\$12,219,308.00	\$2,200,000.00		\$14,419,308.00

Ordinance No. 2015-11

PUBLIC SCHOOL BUILDING CAPITAL PROJECTS FUND  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Lottery Proceeds	\$14,419,308
TOTAL REVENUES	\$14,419,308

- D. The following appropriations are made as listed.

Debt Service	\$14,419,308
TOTAL EXPENDITURES	\$14,419,308
GRAND TOTAL - REVENUES	\$14,419,308
GRAND TOTAL - EXPENDITURES	\$14,419,308

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary

shortfalls or upon the appropriate approval of a change order.

4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 18th day of May, 2015.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:  
/s/ Megan Smit  
Clerk to the Board

**(F-7) Tax Administration - Refund and Release Report - April 2015**

Release report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. Refund report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**UPON MOTION** of Commissioner Mynatt, seconded by Commissioner Shue and unanimously carried, the Board approved the April 2015 Refund-Release report, along with the NCVTS Refund Report, as submitted and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

**(G) NEW BUSINESS**

**(G-1) EDC - Economic Development Grant Request for Project Toby - Public Hearing 6:30 P.M.**

Patrick Coughlin, President and CEO, Cabarrus EDC, and Samantha Grass, Cabarrus EDC, Project Manager, presented a request for an economic development grant for Project Toby (Silverman Group Spec building) pursuant to NCGS 158-7.1. Project Toby proposes to construct a 108,000 square foot speculative building in Cabarrus County, with a projected investment of approximately \$7 million for the facility. A three-year grant equivalent to 85 percent of the ad valorem taxes on the increase in real and personal property tax values is requested.

Cabarrus County Economic Development Grant Analysis - Project Toby

	Year 1	Year 2	Year 3	Year 4
Total Assessed Value	\$7,000,000.00	\$7,000,000.00	\$7,000,000.00	\$7,000,000.00
County Taxes at .70	\$49,000.00	\$49,000.00	\$49,000.00	\$49,000.00
Grant @ 85%	\$41,650.00	\$41,650.00	\$41,650.00	
Net Taxes to County	\$7,350.00	\$7,350.00	\$7,350.00	\$49,000.00
			3 Year Taxes	\$147,000.00
			3 Year Grant	\$124,950.00
			3 Year Net Revenue	\$22,050.00

Chairman Morris opened the public hearing at 7:07 p.m. The Public Hearing Notice for the public hearing was posted on the County's website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on May 7, 2015 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one to address the Board; therefore Chairman Morris closed the public hearing.

Chairman Morris expressed support for the grant.

**UPON MOTION** of Chairman Morris, seconded by Commissioner Shue and unanimously carried, the Board approved an Economic Development Grant (3 years, 85 percent) between Project Toby and Cabarrus County, and authorized the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney.

**(G-2) CCS - Funding Request for Design and Construction Contract Administration Services for the Replacement of Royal Oaks Elementary School**

Tim Lowder, Cabarrus County Schools (CCS), Executive Director of Operations, presented a request for \$950,500.00 for design and construction administration services for the replacement of Royal Oaks Elementary School. He stated the CCS Board of Education met on April 13, 2015 and approved a request for design and construction administration services for the replacement of Royal Oaks Elementary School on the existing site. He also responded to questions from the Board.

Vice Chairman Poole spoke in support of the Royal Oaks Elementary School replacement project.

**UPON MOTION** of Vice Chairman Poole, seconded by Commissioner Mynatt and unanimously carried, the Board approved the Cabarrus County Schools request for \$950,000.00 for design and construction administration services for the replacement of Royal Oaks Elementary School and approved the related budget amendment and Project Ordinances.

Date: 4/22/2015 Amount: \$950,500  
 Dept. Head: Susan Fearington Department: School Construction Debt Fund  
 Internal Transfer Within Department  Transfer Between Departments/Funds  Supplemental Request

Purpose: The Board of Education is requesting \$950,500 for the design and construction contract administration services for the replacement of Royal Oaks Elementary School. The Cabarrus Board of Education approved the request on April 13, 2015. The funds are available in the Capital Reserve Fund.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
36897305-9607	Architect	\$0.00	\$950,500.00		\$950,500.00
36867305-6921	Cont from CRF-Royal	\$30,000.00	\$950,500.00		\$980,500.00
45097220-9708	Cont to Cap Projects F	\$30,338,097.81	\$950,500.00		\$31,288,597.81
45097220-9821	Building & Renovations	\$14,173,751.24		\$950,500.00	\$13,223,251.24

Ordinance No. 2015-12

**CABARRUS COUNTY SCHOOL CONSTRUCTION DEBT FUND  
 BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Capital Reserve Contribution	\$4,299,500
<b>TOTAL REVENUES</b>	<b>\$4,299,500</b>

- D. The following appropriations are made as listed.

Kannapolis Middle School	\$1,319,000
Royal Oaks Elementary School	\$980,500
Mt. Pleasant Middle School	\$2,000,000
<b>TOTAL EXPENDITURES</b>	<b>\$4,299,500</b>
<b>GRAND TOTAL - REVENUES</b>	<b>\$4,299,500</b>
<b>GRAND TOTAL - EXPENDITURES</b>	<b>\$4,299,500</b>

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between

functions of the same fund.

3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 18th day of May, 2015.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Megan Smit  
Clerk to the Board

CABARRUS COUNTY CAPITAL RESERVE  
CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Contributions from General Fund	\$45,074,750
Contributions from CVB	\$398,000
Interest on Investments	\$307,142
 TOTAL REVENUES	 \$45,779,892

- D. The following appropriations are made as listed:

Odell 3-5 Elementary School	\$18,482,892
Mt. Pleasant Middle School Replacement	\$2,000,000
Royal Oaks Elementary	\$980,500
County Facility Projects	\$6,331,633
Park Projects	\$4,243,573
Park Projects/CVB	\$398,000
Other County Capital Projects	\$12,688,251
Community College Renovations	\$280,043
Harrisburg EMS Station	\$375,000
 TOTAL EXPENDITURES	 \$45,779,892
 GRAND TOTAL - REVENUES	 \$45,779,892
GRAND TOTAL - EXPENDITURES	\$45,779,892

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants

that require a County match for which funds are available.

- 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
- 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
- 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
- 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 18<sup>th</sup> day of May, 2015.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Megan Smit  
Clerk to the Board

**(G-3) BOC - Resolution Regarding Senate Bill 369**

Chairman Morris presented a request for a resolution regarding Senate Bill 369. He advised the bill involves proposed changes by the State of North Carolina to sales tax distribution. He then read the resolution aloud.

Commissioner Honeycutt **MOVED** to adopt the Resolution by the Cabarrus County Board of Commissioners Regarding Senate Bill 369. Vice Chairman Poole seconded the motion.

In regards to the reference to volunteer fire departments in the last line of the resolution, Vice Chairman Poole clarified that Cabarrus County distributes a portion of the sales tax revenue to volunteer fire departments throughout the county. She advised, if Senate Bill 369 passes, those funds will no longer go to local volunteer fire departments who rely on the funds

as a part of their budget. She further advised in addition to Cabarrus County losing funds, the City of Concord would also lose funds.

A brief discussion ensued.

The **MOTION** unanimously carried.

Resolution No. 2015-10

RESOLUTION BY THE CABARRUS COUNTY BOARD  
OF COMMISSIONERS REGARDING SENATE BILL 369

WHEREAS, Senators Harry Brown, Brent Jackson, and Ben Clark have filed and sponsored Senate Bill 369, titled "A BILL TO BE ENTITLED AN ACT TO PHASE-IN THE CONVERSION OF THE LOCAL SALES AND USE TAXES AUTHORIZED UNDER ARTICLES 39, 40, AND 42 TO A STATE SALES AND USE TAX THAT IS ALLOCATED TO THE COUNTIES AND CITIES ON A PER CAPITA BASIS AS A LOCAL REVENUE SOURCE," ("SB 369"); and

WHEREAS, since enactment, sales taxes in North Carolina have been a primary funding source for the municipalities and counties of the State and considered the "property" of those local governments who provide the resources and infrastructure to generate the sales taxes; and

WHEREAS, historically the majority of sales taxes have been distributed on a "point of delivery" basis due in large part to the fairness of the concept that those who pay for the infrastructure supporting sales should be entitled to collect the tax spawned by their investment; and

WHEREAS, SB 369 has the stated purpose of taking revenues away from the place where they were generated and redistributing it to counties and municipalities that are less prosperous areas; and

WHEREAS, in doing so the legislation provides a windfall to local governments, who have not provided the resources and infrastructure necessary to generate significant sales taxes for their local community, by taking it from the local governments whose communities and budgets bear the physical and fiscal brunt of the costs of development. In effect, the legislation proposes to socialize sales tax revenues and redistribute them under the guise of fairness; and

WHEREAS, the taking of an asset statutorily vested in the local governments of North Carolina and redistributing it on the basis of a currently perceived "fairness" will be financially devastating to Cabarrus County and its towns, as well as a majority of counties and municipalities in the State, forcing them to make up the difference by increasing ad valorem taxes. Gifting the sales tax revenues on a per capita distribution is tantamount to a tax increase mandated by the Legislature; and

WHEREAS, this legislation not only proposes to strip local governments of a statutorily vested funding source and mandate it to recover those revenues elsewhere, it proposes to further effectively increase County set aside requirements for public school capital outlays; and

WHEREAS, despite the text of SB 369 stating the Governor may not reduce or withhold the distribution to local government, the legislation will convert the local sales tax to a state sales tax funneling it into the State's General Fund, which threatens future distributions to local governments just as has occurred with lottery proceeds, as well as the beer and wine taxes; and

WHEREAS, ultimately this conversion of the local sales tax to a state sales tax under the guise of "fairness" is in fact unfair and a fundamental change in the way government is financed in North Carolina.

NOW THEREFORE BE IT RESOLVED by the Cabarrus County Board of Commissioners:

1. That the passing of SB 369 threatens to take over \$6 million in sales tax revenue from Cabarrus County annually; and
2. That the proposed legislation is far from fair, but rather it burdens the citizens of Cabarrus County and its municipalities; and
3. That the Cabarrus County Board of Commissioners adamantly opposes SB 369 and any similar legislation that threatens the status and distribution of local sales and use taxes; and
4. It is hereby requested that the local delegation of the North Carolina General Assembly elected to represent the interests of the citizens of

Cabarrus County and its municipalities vigorously oppose SB 369 and any similar bill filed in the House.

- 5. The Commissioners shall seek the support of the municipalities of Concord, Harrisburg, Kannapolis, Locust, Midland, Mount Pleasant and numerous volunteer fire departments to join in this resolution or adopt similar resolutions.

Adopted this 18th day of May, 2015.

/s/ Stephen M. Morris  
 Stephen M. Morris, Chairman  
 Cabarrus County Board of Commissioners

ATTEST:

/s/ Megan I.E. Smit  
 Megan I. E. Smit, Clerk to the Board

**(G-5) BOC - Resolution Supporting Governor McCrory's Bond Proposal**

Chairman Morris read the resolution aloud.

Vice Chairman Poole **MOVED** to adopt A Resolution of the Cabarrus County Board of Commissioners Supporting Governor McCrory's Bond Proposal. Commissioner Mynatt seconded the motion.

Vice Chairman Poole expressed support for the bond proposal. She encouraged citizens to look at the bond proposal and seriously consider it when it is on the ballot.

Chairman Morris reiterated Vice Chairman Poole's comments. He clarified this resolution is encouraging the bond proposal to be placed on the ballot.

The **MOTION** unanimously carried.

Resolution No. 2015-11

A RESOLUTION OF THE CABARRUS COUNTY BOARD OF COMMISSIONERS SUPPORTING GOVERNOR MCCRORY'S BOND PROPOSAL

WHEREAS, Governor McCrory has proposed a \$2.85 billion bond purposed for investment in the State of North Carolina's infrastructure to strengthen and support the needs of transportation, public health, education, technology, parks, ports and military operations; and

WHEREAS, in his proposal, Governor McCrory dedicates \$1.48 billion to 101 infrastructure projects in 64 counties and \$1.37 billion to 203 highway and paving projects in 57 counties across North Carolina, creating substantial short-term and long-term job growth through projects enhancing North Carolina's readiness for economic growth; and

WHEREAS, among the projects in his bond proposal, there are significant investments in Cabarrus County and its neighboring counties; and

WHEREAS, in his proposal, Governor McCrory dedicated \$7 million to improvements at the Reed Gold Mine State Historic Site, both a landmark and an important piece of Cabarrus County history that should be maintained and preserved for future generations; and

WHEREAS, also in his proposal, Governor McCrory dedicated \$17 million to the George Liles Parkway Extension Project, to improve connectivity and accessibility while meeting key transportation needs in Cabarrus County; and

WHEREAS, North Carolina has a history of using long-term financing to meet infrastructure needs, and it is considered prudent to invest when current rates are at historic lows; and

WHEREAS, the bond proposal does not require a tax increase and is well within the State's debt affordability as determined by the State Treasurer and the nonpartisan Debt Affordability Committee; and

WHEREAS, fifteen years have passed since the State's last general obligation bond was authorized for the improvement of public infrastructure, resulting in years of statewide deferred maintenance;

NOW THEREFORE BE IT RESOLVED the Cabarrus County Board of Commissioners hereby supports the addition of Governor McCrory's general obligation bond proposal to the November 2015 ballot.

Adopted this 18th day of May, 2015.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

ATTEST:

/s/ Megan I.E. Smit  
Megan I. E. Smit, Clerk to the Board

**(G-6) BOC - Resolution Supporting North Carolina's Historic Preservation Tax Credit Programs**

Chairman Morris read the resolution aloud.

Commissioner Mynatt **MOVED** to adopt A Resolution Supporting North Carolina's Historic Preservation Tax Credit Programs. Commissioner Shue seconded the motion.

Commissioner Myatt advised when a building is restored, it affects everything around it. As an example, she stated the old Concord High School would benefit the entire neighborhood, should it be restored.

Vice Chairman Poole expressed support for the tax credit programs citing locations in Concord and Kannapolis that would benefit from the programs.

Chairman Morris expressed support for the resolution, commenting on an event in Kannapolis promoting historic preservation tax credit programs attended by Governor McCrory.

The **MOTION** unanimously carried.

Resolution No. 2015-12

A RESOLUTION SUPPORTING NORTH CAROLINA'S HISTORIC PRESERVATION TAX CREDIT PROGRAMS

WHEREAS, Cabarrus County along with other local and regional partners supports the revitalization of historic downtown Concord and downtown Kannapolis to establish them as vital economic sectors and for the benefit of the community; and

WHEREAS, Cabarrus County realizes that a healthy, vibrant downtown overflows to make other economic development initiatives in the community easier to achieve; and

WHEREAS, Cabarrus County understands it is important to retain a wealth of historic commercial and residential structures that offer unique opportunities by differentiating our community from others and by preserving our own unique history and culture, therefore we wish to preserve those structures for future use and reinvestment; and

WHEREAS, Cabarrus County recognizes that these buildings offer opportunities for small business development, job creation and desirable living spaces in an environment with previously invested infrastructure; and

WHEREAS, the rehabilitation of historic structures is challenging in terms of acquiring needed bank financing, meeting building code regulations and overcoming general risks of unknown conditions and securing private investment; and

WHEREAS, Cabarrus County recognizes that these programs offer an often necessary financial tool that level the private investment risks and opportunities when competing for sites outside the built area and also provide leverage needed to meet financial gaps experienced with traditional lending institutions; and

WHEREAS, Cabarrus County and its municipalities have experienced success with meeting these historic rehabilitation challenges due to the availability of the North Carolina Historic Preservation Tax Credit (HPTC) Programs which

resulted in positive private investment projects that support our local economy;

NOW THEREFORE BE IT RESOLVED the Cabarrus County Board of Commissioners hereby supports the North Carolina Historic Preservation Tax Credit Programs and their continued availability as a tool to spur economic recovery and growth in the downtown areas of our community; and

BE IT FURTHER RESOLVED that a copy of this Resolution will be submitted and shared with surrounding counties and municipalities to encourage support of our position to maintain the North Carolina Historic Preservation Tax Credit Programs for continued availability to those interested in reinvesting in our historic structures.

Adopted this 18th day of May, 2015.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

ATTEST:

/s/ Megan I.E. Smit  
Megan I. E. Smit, Clerk to the Board

**(G-4) County Manager - Presentation of the Proposed FY16 Cabarrus County Budget and Scheduling of a Public Hearing**

Mike Downs, County Manager, announced the proposed FY16 budget will be distributed to the Board following the meeting, electronically and by hard copy, per the Boards' request. He stated budget meetings will be held May 26, 2015 and May 28, 2015 and then again at the work session on June 1, 2015 with the ultimate approval on June 15, 2015 where the public hearing will be held. He then presented the following budget message to the Board:

Honorable Chairman and Members of the Cabarrus County Board of Commissioners,

I am delighted to submit to you the recommended Cabarrus County Operating Budget for FY16. The budget as submitted is prepared in accordance with the General Statutes of North Carolina and the Local Government Budget and Fiscal Control Act. The mission, vision and action plan of the Board of Commissioners has continued to provide valuable structure and direction in the preparation of this balanced budget.

County staff initiated the FY16 budget process in November of 2014, when staff reviewed programs and services for effectiveness and efficiency. Where appropriate, some of these findings are proposed for implementation in the upcoming budget. As in previous years, the construction of the proposed budget allows for appropriate funding of mandated functions of county government, as well as the programs and services expected by our citizens.

It is my recommendation that the Board of Commissioners consider a General Operating Budget in the amount of \$218,657,209 for FY16, which represents a 4.3% increase in spending from the FY15 adopted budget. The proposed budget meets current departmental needs and future needs of the County by maintaining existing or lower levels of spending in most departments, while providing additional supplements to areas with increased service demands. The plan also addresses growth within the school capital and current expenses and plans for their future needs.

Short-term Economic and Operational Impacts on the County Budget

1. The National, State and local economies continue to experience positive economic growth, which is estimated to increase ad valorem and sales tax revenues by \$8,657,878 in FY16. We project 1.7% growth in ad valorem taxes and 3% growth in sales taxes when you compare projected actual FY15 to projected budget FY16. While our projections meet statutory requirements and conform to the projected range of the North Carolina Association of County Commissioners, staff continues to remain conservative in our approach to project for budgeting purposes.

2. Although North Carolina counties have collectively requested that the State Legislature reinstate lottery proceeds for school capital needs to their original percentages, this has not taken place. Therefore, counties will have to continue to fund projects with a larger proportion of local funds, which negatively impacts available funds for the County's and our schools' current expenses.
3. Cabarrus County continues to prosper as one of the nation's fastest-growing counties. The 2014 Census noted that our population is now 192,103, making Cabarrus the 11<sup>th</sup> most-populated county in the state.
4. The County continues to increase in residential, commercial and industrial growth. Because of this growth, the Register of Deeds office and the Planning and Development office have experienced an increase in activity. Over the last year and in FY16, the County has added several code enforcement officers to meet the demand of the new activity and to keep the building industry on schedule.
5. The Unemployment Rate in the county has continued to drop to its current level of 4.9%, which means we still have citizens out of work or underemployed. To address this issue, our economic and workforce development initiatives must continue in a positive direction. Our work to keep Cabarrus County a competitive community will allow our existing businesses to prosper and provides an attractive location and a "ready workforce" for companies wanting to expand and/or locate.
6. Operational and Capital needs of Cabarrus County Schools, Kannapolis City Schools and Rowan Cabarrus Community College continue to demand additional funding. Charter schools within the county are growing and receive County funding for their current operating expenses, as well. All of these have projected increased enrollments and funding needs.
7. The Governor and the State Legislature propose to fund phase II of their initiative to increase the base salary of new schoolteachers to \$35,000 per year. The proposed budget includes the fiscal impact of this initiative and the recommended merit increases for locally paid school employees.
8. The County has divested operations of two programs to the private sector, which allows for the reallocation of staff to address growing program needs, such as Economic Services and Emergency Medical Services. The two programs are the Community Alternative Program (CAP) and Non-Emergency Transportation. The County continues to evaluate programs and services to determine their effectiveness and the best method of delivery to our citizens.
9. Currently, there are two bills under consideration by the North Carolina Senate, both of which propose a new formula for sales tax distribution. If either of these bills become law, it will have a negative impact on the County's budget. Both propose to redistribute sale tax revenues throughout the 100 counties on a per-capita basis, rather than the current point-of-sale system.

#### FY16 Budget Highlights, Priorities and Issues

1. The Board of Commissioners has identified four focus areas that are important to them and Cabarrus County:
  - A. Transportation, Connection and Mobility
  - B. Programs, Funding and Services
  - C. Planning, Growth and Economic Development
  - D. Communication and Education

Accordingly, staffing and funding levels will target these areas in the FY16 budget and beyond.

2. New positions are recommended to meet the demands of our growing county and the expectations of our citizens for staff to provide effective and efficient services. Public safety, Construction Standards, Human Services, Information Technology and Communications are functions with additional staffing proposals.
3. Increased capital and current expense funding in the amount of \$3,210,000 for our schools is proposed to address the demands

of growing enrollment, technology needs, and the combination of need for more facilities and maintenance of an aging inventory of buildings. However, the County will need to take on additional debt to fund several new schools and an increasing amount of maintenance and repair projects that were deferred over the last several years. The County is working with the schools to present a detailed plan of deferred maintenance and current facility needs and how to address them in the future.

4. Proposed staffing and operational hours for the Emergency Medical Services department address the increased number of calls and the staff's stress and fatigue in responding to those calls. These changes will include moving from the current 24-hour shift to a 12-hour shift. The transition will take place over two fiscal years, with 75% occurring in FY16 and the remaining 25% in FY17.
5. The Community Paramedic program is also recommended to provide our citizens with an additional level of care as they return home after stays in the hospital and begin their recovery process.
6. Funding and staffing for our Library System ensure that our branches remain open six days a week.
7. The County has completed compensation studies in an effort to bring employee salaries to a level appropriate and competitive in the market from which the County recruits. Additional funds based on the results of these studies are included in the recommended budget.
8. Increased funding to the Health Insurance Fund in the amount of \$1,300,000 to restore the full cost of employee benefits.

Cabarrus County is trending in a positive manner. Residential, commercial and industrial development continues to improve. Our population seems to increase daily. Our unemployment rate is down to 4.9%. There are many other positive things moving forward in the county. However, even positive growth brings with it challenges and opportunities that we must address financially and operationally. The proposed budget meets these challenges and takes advantage of the positive opportunities that have presented.

In closing, I would like to thank our entire staff for their continued commitment to provide the very best services to the citizens of our county in the most efficient manner. It is only through their determination and commitment that we are able to carry out the Board of Commissioners' mission, vision, and goals for a growing and prospering county.

I would like to specifically thank Pam Dubois, Senior Deputy County Manager; Susan Fearington, Finance Director; Kristen Owens, Budget Analyst; Becky Crabtree, Budget Analyst; Jonathan Marshall, Deputy County Manager; and Lundee Covington, Human Resources Director, for their time and efforts throughout the last six months in preparing this budget.

Chairman Morris advised there have been extensive discussions and meetings regarding the budget. He encouraged anyone interested to attend the budget meetings and stated there will be time for public comment at the public hearing on June 15<sup>th</sup>.

Vice Chairman Poole reiterated Chairman Morris' comments and commended staff for their hard work and collaboration with the school systems.

**UPON MOTION** of Vice Chairman, seconded by Commissioner Honeycutt and unanimously carried, the Board scheduled a public hearing on the proposed FY16 Cabarrus County Budget for Monday, June 15, 2015 at 6:30 p.m. or as soon thereafter as persons may be heard.

**(H) APPOINTMENTS TO BOARDS AND COMMITTEES**

**(H-1) Appointments and Removals - Cabarrus County Senior Centers Advisory Council**

Resignations have been received from Rod Company and Charles Mitchell. By resigning, they leave open two unexpired terms ending December 31, 2017. It is requested that they be formally removed from the Cabarrus County Senior Centers Advisory Council roster and appointments be made to fill their vacancies.

**UPON MOTION** of Commissioner Honeycutt, seconded by Vice Chairman Poole and unanimously carried, the Board removed Rod Company and Charles Mitchell from the Cabarrus County Senior Centers Advisory Council roster.

**UPON MOTION** of Commissioner Honeycutt, seconded by Commissioner Mynatt and unanimously carried, the Board appointed Margaret Dorton and Jerry Anne Phillips to the Cabarrus County Senior Centers Advisory Council to complete unexpired terms ending December 31, 2017.

**(H-2) Appointments (Removal) - Library Board of Trustees**

A resignation was received from Ann Holland. It is requested that Ms. Holland be formally removed from the Library Board of Trustees roster. Ms. Holland's resignation leaves a vacancy for a Midland representative with a term expiring July 31, 2016. Midland residents are encouraged to apply to this vacancy.

**UPON MOTION** of Commissioner Mynatt, seconded by Vice Chairman Poole and unanimously carried, the Board removed Ann Holland from the Library Board of Trustees roster and thanked her for her service.

**(H-3) Appointments and Removals - Watershed Improvement Commission**

An application to serve on the Watershed Improvement Commission has been received from Thomas Smith.

Commission member Armistead Eugene Divine has passed away. It is requested to remove his name from the roster.

At the March 17, 2015 meeting of the Watershed Improvement Commission, the members voted unanimously to recommend Thomas Smith to be appointed to the position formally held by Mr. Divine.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Honeycutt and unanimously carried, the Board appointed Thomas Smith to the Watershed Improvement Commission for a six-year term ending May 31, 2021. By the same motion, the Board removed Armistead Eugene Divine from the Watershed Improvement Commission roster, recognizing his many years of service.

**(H-4) Appointments and Removals - Transportation Advisory Board**

Tony Harris, Safety and Risk Manager, submitted his resignation to the Transportation Advisory Board due to his resignation from his position with Cabarrus County.

An application for the Transportation Advisory Board has been received from Andy Yoos, Cabarrus County Safety & Risk Coordinator. Mr. Yoos is recommended to be appointed to complete the unexpired term for the County Safety Manager position.

**UPON MOTION** of Vice Chairman Poole, seconded by Commissioner Honeycutt and unanimously carried, the Board removed Tony Harris from the Transportation Advisory Board roster and thanked him for his service. By the same motion, the Board appointed Andy Yoos to the Transportation Advisory Board as the County Safety Manager representative to complete an unexpired term ending June 30, 2016.

**(I) REPORTS**

**(I-1) County Manager - Monthly Reports on Building Activity**

The Board received the Cabarrus County Construction Standards Dodge Report for April 2015 and the Cabarrus County Commercial Building Plan Review Summary for April 2015 for informational purposes as part of the Agenda. No action was required of the Board.

**(I-2) EDC - April 2015 Monthly Summary Report**

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of April as part of the Agenda. No action was required of the Board.

**(I-3) Finance - Monthly Financial Update**

The Board received the monthly financial update for informational purposes. No action was required of the Board.

**(I-4) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

Commissioner Mynatt commended the efficiencies of the Human Services Advisory Board and Human Services staff. She also commented on the Vietnam Veterans Ceremony at the Haulers on Union event.

**(I-5) Request for Applications for County Boards/Committees**

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 6 Vacant Positions
- Board of Equalization and Review - 2 Terms Expiring Soon
- Cabarrus County Planning and Zoning Commission - 1 Vacant Position (Kannapolis Area)
- Cardinal Innovations Healthcare Solutions Community Oversight Board - 2 Terms Expiring Soon
- Centralina Workforce Development Board - 2 Terms Expiring Soon
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board - 2 Terms Expiring Soon
- Harrisburg Planning and Zoning Board (ETJ) - 1 Term Expiring Soon
- Jury Commission - 1 Term Expiring Soon
- Juvenile Crime Prevention Council - 4 Terms Expiring Soon and 1 Vacant Position
- Library Board of Trustees - 2 Terms Expiring Soon and 1 Vacant Position (Midland Area)
- Nursing Home Community Advisory Committee - 6 Vacant Positions
- Public Health Authority of Cabarrus County - 3 Terms Expiring Soon
- Region F Aging Advisory Committee - 3 Terms Expiring Soon
- Tourism Authority - 6 Terms Expiring Soon
- Transportation Advisory Board - 4 Terms Expiring Soon and 7 Vacant Positions
- Water and Sewer Authority of Cabarrus County - 2 Terms Expiring Soon
- Youth Commission - 6 Terms Expiring Soon and 7 Vacant Positions

Chairman Morris reviewed the aforementioned list and urged citizens to consider participating on a Board or Committee.

**(J) GENERAL COMMENTS BY BOARD MEMBERS**

Chairman Morris commented on House Bill 463. He encouraged public input and advised more opportunities for public input via surveys and meetings will be available.

Vice Chairman Poole commented on House Bill 463 and its potential impact on voters.

**(K) WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

None.

**(L) CLOSED SESSION**

**(L-1) Closed Session - Personnel Matter(s) and Pending Litigation**

UPON MOTION of Vice Chairman Poole, seconded by Commissioner Honeycutt and unanimously carried, the Board moved to go into closed session to discuss a personnel matter(s) and to discuss threatened or pending litigation as authorized by NCGS 143-318.11(a)(3) and (6).

UPON MOTION of Commissioner Mynatt, seconded by Commissioner Shue, the Board moved to come out of closed session.

**(M) ADJOURNED**

UPON MOTION of Commissioner Shue, seconded by Commissioner Mynatt and unanimously carried, the meeting adjourned at 8:53 p.m.

---

Megan Smit, Clerk to the Board

DRAFT



# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

### **AGENDA CATEGORY:**

Recognitions and Presentations

### **SUBJECT:**

Human Resources - Recognition of Jeffery "Brent" Weisner on His Retirement as Cabarrus County Tax Administrator

### **BRIEF SUMMARY:**

After 12 years of service to Cabarrus County and its citizens, and 25 plus years in public service, Brent Weisner will retire on August 1, 2015, from his position as Cabarrus County Tax Administrator.

On behalf of the Board, County Manager Mike Downs, will present a service award to Mr. Weisner.

### **REQUESTED ACTION:**

Recognize the County Manager for presentation of a service award and express appreciation for Mr. Weisner's many years of dedicated service to the citizens of Cabarrus County.

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

### **SUBMITTED BY:**

Mike Downs, County Manager  
Lundee Covington, Human Resources Director

### **BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---



# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Old Business

**SUBJECT:**

EMS - Selection of Non-Emergency Franchise Provider - Second Reading

**BRIEF SUMMARY:**

Staff solicited proposals for the franchise award to provide non-emergency medical transport services. Proposals were submitted at the end of May and interviews conducted with qualified providers. Staff recommended the award of the franchise to American TransMed. That recommendation was presented to the Board of Commissioners at the regular meeting in June and a hearing was held. The franchise ordinance was approved on its first reading. This item requires a second reading, but does not require an additional hearing.

**REQUESTED ACTION:**

Motion to adopt Franchise Ordinance of the Cabarrus County Board of Commissioners Granting a Franchise to Operate Non-Emergency Ambulance Service to American TransMed.

**EXPECTED LENGTH OF PRESENTATION:**

10 Minutes

**SUBMITTED BY:**

Alan Thompson, EMS Director  
Jonathan Marshall, Deputy County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as an Old Business item.

**ATTACHMENTS**

- [Ordinance](#)
  - [Public Hearing Webpage](#)
  - [Hearing Notice - Website](#)
-



**FRANCHISE ORDINANCE OF THE CABARRUS  
COUNTY BOARD OF COMMISSIONERS  
GRANTING A FRANCHISE TO OPERATE  
NON-EMERGENCY AMBULANCE SERVICE  
TO AMERICAN TRANSMED**

**WHEREAS**, Cabarrus County regulates the provision of Vehicles For Hire in Article 82 of the Cabarrus County Code of Ordinances and N.C. Gen. Stat. §153A-250, including franchises for non-emergency ambulance services; and

**WHEREAS**, applications to provide those services were solicited according to the standards defined in Section 82-52 of the Ordinance; and

**WHEREAS**, County staff has reviewed those applications, sought input from the State Office of Emergency Services, contacted references for the prospective services providers, and considered other information related to equipment and performance; and

**WHEREAS**, the Board of Commissioners have held a hearing as required by Section 82-53 of the Ordinance; and

**WHEREAS**, based on information submitted by American TransMed and information submitted at the hearing, the Board of Commissioners made the following findings:

- a. The public necessity and convenience requires the proposed ambulance service.
- b. Each such ambulance and its required equipment have been certified by the State as acceptable for the type of franchise requested.
- c. American TransMed and its officers or partners are responsible persons to conduct or work in the proposed business.
- d. Only duly certified emergency medical technicians are employed as operators and attendants by American TransMed for the non-emergency service franchise.
- e. All other requirements of Article 82 and all other applicable laws and ordinances have been met.

NOW THEREFORE, THE CABARRUS COUNTY BOARD OF COMMISSIONERS ORDAINS THAT:

1. The Board of Commissioners grants a franchise to American TransMed for the operation of non-emergency ambulance services for the period of August 1, 2015 to June 30, 2016.
2. The terms of this franchise shall include the following:
  - a. The geographic boundary for this franchise shall be the entirety of the County.
  - b. Any change in ownership or management of American TransMed shall terminate the franchise and shall require a new application and new franchise award.

- c. The franchise may not be sold, assigned, mortgaged or otherwise transferred without the approval of the County and a finding of conformance with all requirements of Article 82.
- d. The terms of Section 82-57 of the Ordinance shall be included in the franchise agreement as they relate to termination, suspension, or revocation.
- e. The Board of Commissioners authorize the County Manager to negotiate and execute the franchise agreement with American TransMed, not inconsistent with this Ordinance, after drafting and review by the County Attorney.

APPROVED and ADOPTED in consecutive regular meetings of the Board of Commissioners on June 15, 2015 and July 20, 2015, pursuant to N.C. Gen. Stat. §153A-46.

BOARD OF COMMISSIONERS OF CABARUS COUNTY

---

Stephen M. Morris, Chairman

ATTEST

---

Megan I.E. Smit, Clerk to the Board



Contact Us | Newsletter Signup | Calendar of Events | Rate this page



Search Our Site...



Welcome Resident Business Government Media Room I Want To ... Events OnCTW

- [Board of Commissioners](#)
- [Commissioner Biographies](#)
- [Meeting Schedule](#)
- [Agendas](#)
- [Minutes](#)
- [Reports](#)
- [Public Notices](#)
- [Legislative Goals](#)
- [Strategic Planning](#)
- [Economic Development Grant Program](#)
- [Code of Ordinances](#)
- [Events](#)

[Welcome](#) / [Government](#) / [County Department Directory](#) / [Board of Commissioners](#) / [Public Notices](#)

Like [Sign Up](#) to see what your friends like.

## Public Notices

### Board of Commissioners Public Hearing Notices - 6:30 pm

Notice Subject	Meeting Date	Posted Date
Public Hearing on the Adoption of Cabarrus County FY16 Budget	6/15/2015	6/1/2015
<span style="color: green;">NEW</span>	6/15/2015	6/4/2015
<b>Hearing on the Award of Non-Emergency Ambulance Services Franchise</b> <span style="color: green;">NEW</span>	<b>6/15/2015</b>	<b>6/4/2015</b>
Project Toby Economic Development Grant	5/18/2015	5/7/2015
Project Roy Economic Development Grant	4/20/2015	4/10/2015
North Drive ROW Abandonment Recessed Public Hearing	3/16/2015	2/19/2015
Cabarrus-Stanly-Union Adoption of Hazard Mitigation Plan Public Hearing	3/16/2015	3/4/2015
North Drive ROW Abandonment Recessed Public Hearing	3/16/2015	3/4/2015
North Drive ROW Abandonment Recessed Public Hearing	3/16/2015	3/11/2015
Abandonment of Right-of-Way for a Portion of North Drive	2/16/2015	1/28/2015
Abandonment of Right-of-Way for a Portion of North Drive Public Hearing Notice	2/16/2015	2/4/2015
Public Hearing Notice for FY15-16 HOME Program Funding	2/16/2015	2/4/2015
Abandonment of Right-of-Way for a Portion of North Drive Public Hearing Notice	2/16/2015	2/11/2015
Public Hearing Notice for the HOME Program 2015	1/20/2015	1/7/2015
Public Hearing Notice for LOBS Initial Authorization 2015	1/20/2015	1/7/2015

### Public Notices

Notice Subject	Meeting Date	Posted Date
Public Notice of Rankin Road Property Exchange <span style="color: green;">NEW</span>	6/15/2015	6/4/2015
Advertisement for Upset Bid Sale of County Property (Ft. Worth Avenue Property)	5/11/2015	4/29/2015
Board of Commissioners April 13, 2015 Special Meeting Notice	4/13/2015	4/9/2015
Public Notice for an Exchange of Property - Wallace	1/20/2015	1/7/2015
Advertisement for Sealed Bids for 86 Union Street South	8/4/2014	7/23/2014
Notice of Intent to File an Application with the Local Government Commission for Approval of Bonds	6/1/2014	6/3/2014
Notice of Intent to File an Application with the Local Government Commission for Approval of Bonds (RCCC)	6/1/2014	6/3/2014
Cabarrus County and Cellco Communications Tower Lease - Public Notice	4/21/2014	4/9/2014
Board of Commissioners Special Meeting Notice	4/15/2014	4/11/2014
Board of Commissioners Special Meeting Notice	3/12/2014	3/4/2014

### Planning & Zoning Commission Public Hearing Notices - 7pm

Notice Subject	Meeting Date	Posted Date
Rezoning Request: Applicant - Larry Wallace Engines	3/13/2012	4/9/2012
Conditional Use Permit Request by WSACC	9/11/2012	8/16/2012
Rezoning Request	3/12/2013	3/5/2013
Conditional Use Permit Request	6/11/2013	6/3/2013
Conditional Use and Rezoning Request	9/10/2013	8/28/2013
Conditional Use Permit Request	11/12/2013	10/30/2013
Conditional Use Permit Request	3/11/2014	3/3/2014
Rezoning Request: Applicant - Michael Greene	4/8/2014	4/2/2014
Conditional Use Permit Request	11/12/2014	10/29/2014
Appeal and Conditional Use Request	3/10/2015	2/25/2015

### I want to...

#### Contact

- [Board Of Commissioners](#)
- [Clerk To The Board](#)
- [County Attorney](#)
- [County Department Directory](#)
- [Public Officials](#)

#### Find

- [Maps](#)
- [Meeting Minutes](#)
- [Tax Rates](#)
- [Videos Of BOC Meetings](#)

#### Get Involved

- [Boards And Committees](#)
- [Sign Up For Cabarrus This Week E Newsletter](#)
- [Voter Precinct Official](#)
- [Youth Commission](#)

#### Go Green

- [Learn About Cabarrus County's Sustainability Initiatives](#)

Font Size: a a A



**CABARRUS COUNTY  
BOARD OF COMMISSIONERS**

**NOTICE OF HEARING  
June 15, 2015 – 6:30 p.m.**

**Award of Non-Emergency Ambulance Franchise**

Notice is hereby given that the Cabarrus County Board of Commissioners will hold a hearing at 6:30 p.m. (or as soon thereafter as persons may be heard) on Monday, June 15, 2015, in the Board of Commissioners' Meeting Room located on the second floor of the Cabarrus County Governmental Center, 65 Church Street SE, Concord, to consider the award of a Non-Emergency Ambulance Franchise.

Applications for this franchise were solicited, received and reviewed by County EMS and management staff. It has been recommended to the Board of Commissioners that the franchise be awarded to American TransMed for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

If reasonable accommodations are needed to participate in the public hearing, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

**Megan Smit, Clerk to the Board  
Cabarrus County Board of Commissioners**

**Posted June 4, 2015**



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Old Business

**SUBJECT:**

Infrastructure and Asset Management - Offer for Purchase of Tax Foreclosure Property

**BRIEF SUMMARY:**

Tax foreclosure parcels that are not purchased through the courthouse auction have been sold using an online surplus property web service. One particular parcel, located at 902 Buick Avenue in Kannapolis, recently received an offer to purchase independently of the web service for \$3,500 from Josh Collins at Journey Investment Group, LLC. In order to accept his offer, the parcel was required to go through the standard upset bid process. The process for upset bids is attached (G.S. 160A-269).

\* Allowing for the required 10 days, the upset bid deadline closed on Friday, June 26, 2015 at 4:00 p.m., by which time no upset bids were received, therefore completing the upset bid process.

**REQUESTED ACTION:**

Motion to award the 902 Buick Avenue property to Josh Collins at Journey Investment Group, LLC and to authorize the County Manager and County Attorney to finalize the transaction and execute related documentation.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Kyle Bilafer, Infrastructure and Asset Management Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as an Old Business item.

**ATTACHMENTS**

- [Sale of public property](#)
  - [Public Notices Webpage](#)
  - [Public Notice](#)
-

Article 12.

Sale and Disposition of Property.

**§ 160A-265. Use and disposal of property.**

In the discretion of the council, a city may: (i) hold, use, change the use thereof to other uses, or (ii) sell or dispose of real and personal property, without regard to the method or purpose of its acquisition or to its intended or actual governmental or other prior use. (1981 (Reg. Sess., 1982), c. 1236.)

**§ 160A-266. Methods of sale; limitation.**

(a) Subject to the limitations prescribed in subsection (b) of this section, and according to the procedures prescribed in this Article, a city may dispose of real or personal property belonging to the city by:

- (1) Private negotiation and sale;
- (2) Advertisement for sealed bids;
- (3) Negotiated offer, advertisement, and upset bid;
- (4) Public auction; or
- (5) Exchange.

(b) Private negotiation and sale may be used only with respect to personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of similar items. Real property, of any value, and personal property valued at thirty thousand dollars (\$30,000) or more for any one item or group of similar items may be exchanged as permitted by G.S. 160A-271, or may be sold by any method permitted in this Article other than private negotiation and sale, except as permitted in G.S. 160A-277 and G.S. 160A-279.

Provided, however, a city may dispose of real property of any value and personal property valued at thirty thousand dollars (\$30,000) or more for any one item or group of similar items by private negotiation and sale where (i) said real or personal property is significant for its architectural, archaeological, artistic, cultural or historical associations, or significant for its relationship to other property significant for architectural, archaeological, artistic, cultural or historical associations, or significant for its natural, scenic or open condition; and (ii) said real or personal property is to be sold to a nonprofit corporation or trust whose purposes include the preservation or conservation of real or personal properties of architectural, archaeological, artistic, cultural, historical, natural or scenic significance; and (iii) where a preservation agreement or conservation agreement as defined in G.S. 121-35 is placed in the deed conveying said property from the city to the nonprofit corporation or trust. Said nonprofit corporation or trust shall only dispose of or use said real or personal property subject to covenants or other legally binding restrictions which will promote the preservation or conservation of the property, and, where appropriate, secure rights of public access.

(c) A city council may adopt regulations prescribing procedures for disposing of personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of items in substitution for the requirements of this Article. The regulations shall be designed to secure for the city fair market value for all property disposed of and to accomplish the disposal efficiently and economically. The regulations may, but need not, require published notice, and may provide for either public or private exchanges and sales. The council may authorize one or more city officials to declare surplus any personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of items, to set its fair market value, and to convey title to the property for the city in accord with the regulations. A city official authorized under this section to dispose of property shall keep a record of all property sold under this section and that record shall generally describe the property sold or exchanged, to whom it was sold, or with whom exchanged, and the amount of money or other consideration received for each sale or exchange.

(d) A city may discard any personal property that: (i) is determined to have no value; (ii) remains unsold or unclaimed after the city has exhausted efforts to sell the property using any applicable

procedure under this Article; or (iii) poses a potential threat to the public health or safety. (1971, c. 698, s. 1; 1973, c. 426, s. 42.1; 1983, c. 130, s. 1; c. 456; 1987, c. 692, s. 2; 1987 (Reg. Sess., 1988), c. 1108, s. 9; 1997-174, s. 6; 2001-328, s. 4; 2005-227, s. 3.)

**§ 160A-267. Private sale.**

When the council proposes to dispose of property by private sale, it shall at a regular council meeting adopt a resolution or order authorizing an appropriate city official to dispose of the property by private sale at a negotiated price. The resolution or order shall identify the property to be sold and may, but need not, specify a minimum price. A notice summarizing the contents of the resolution or order shall be published once after its adoption, and no sale shall be consummated thereunder until 10 days after its publication. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 24.)

**§ 160A-268. Advertisement for sealed bids.**

The sale of property by advertisement for sealed bids shall be done in the manner prescribed by law for the purchase of property, except that in the case of real property the advertisement for bids shall be begun not less than 30 days before the date fixed for opening bids. (1971, c. 698, s. 1.)

**§ 160A-269. Negotiated offer, advertisement, and upset bids.**

A city may receive, solicit, or negotiate an offer to purchase property and advertise it for upset bids. When an offer is made and the council proposes to accept it, the council shall require the offeror to deposit five percent (5%) of his bid with the city clerk, and shall publish a notice of the offer. The notice shall contain a general description of the property, the amount and terms of the offer, and a notice that within 10 days any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder. When a bid is raised, the bidder shall deposit with the city clerk five percent (5%) of the increased bid, and the clerk shall readvertise the offer at the increased bid. This procedure shall be repeated until no further qualifying upset bids are received, at which time the council may accept the offer and sell the property to the highest bidder. The council may at any time reject any and all offers. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 25.)

**§ 160A-270. Public auction.**

(a) Real Property. – When it is proposed to sell real property at public auction, the council shall first adopt a resolution authorizing the sale, describing the property to be sold, specifying the date, time, place, and terms of sale, and stating that any offer or bid must be accepted and confirmed by the council before the sale will be effective. The resolution may, but need not, require the highest bidder at the sale to make a bid deposit in a specified amount. The council shall then publish a notice of the sale at least once and not less than 30 days before the sale. The notice shall contain a general description of the land sufficient to identify it, the terms of the sale, and a reference to the authorizing resolution. After bids have been received, the highest bid shall be reported to the council, and the council shall accept or reject it within 30 days thereafter. If the bid is rejected, the council may readvertise the property for sale.

(b) Personal Property. – When it is proposed to sell personal property at public auction, the council shall at a regular council meeting adopt a resolution or order authorizing an appropriate city official to dispose of the property at public auction. The resolution or order shall identify the property to be sold and set out the date, time, place, and terms of the sale. The resolution or order (or a notice summarizing its contents) shall be published at least once and not less than 10 days before the date of the auction.

(c) The council may conduct auctions of real or personal property electronically by authorizing the establishment of an electronic auction procedure or by authorizing the use of existing private or public electronic auction services. Notice of an electronic auction of property shall identify, in addition to the information required in subsections (a) and (b) of this section, the electronic address where information about the property to be sold can be found and the electronic address where electronic bids may be posted. Notice may be published in a newspaper having general circulation in the political subdivision or by electronic means, or both. A decision to publish notice solely by electronic means for a particular

auction or for all auctions under this subsection shall be approved by the governing board of the political subdivision. Except as provided in this subsection, all requirements of subsections (a) and (b) of this section apply to electronic auctions. (1971, c. 698, s. 1; 1973, c. 426, s. 43; 2001-328, s. 5; 2005-227, s. 4; 2006-264, s. 74.)

**§ 160A-271. Exchange of property.**

A city may exchange any real or personal property belonging to the city for other real or personal property by private negotiation if the city receives a full and fair consideration in exchange for its property. A city may also exchange facilities of a city-owned enterprise for like facilities located within or outside the corporate limits. Property shall be exchanged only pursuant to a resolution authorizing the exchange adopted at a regular meeting of the council upon 10 days' public notice. Notice shall be given by publication describing the properties to be exchanged, stating the value of the properties and other consideration changing hands, and announcing the council's intent to authorize the exchange at its next regular meeting. (1971, c. 698, s. 1; 1973, c. 426, s. 42.1.)

**§ 160A-272. Lease or rental of property.**

(a) Any property owned by a city may be leased or rented for such terms and upon such conditions as the council may determine, but not for longer than 10 years (except as otherwise provided herein) and only if the council determines that the property will not be needed by the city for the term of the lease. In determining the term of a proposed lease, periods that may be added to the original term by options to renew or extend shall be included. Property may be rented or leased only pursuant to a resolution of the council authorizing the execution of the lease or rental agreement adopted at a regular council meeting upon 10 days' public notice. Notice shall be given by publication describing the property to be leased or rented, stating the annual rental or lease payments, and announcing the council's intent to authorize the lease or rental at its next regular meeting.

(b) No public notice need be given for resolutions authorizing leases or rentals for terms of one year or less, and the council may delegate to the city manager or some other city administrative officer authority to lease or rent city property for terms of one year or less. Leases for terms of more than 10 years shall be treated as a sale of property and may be executed by following any of the procedures authorized for sale of real property.

(c) **(Effective until June 30, 2015)** The council may approve a lease for the siting and operation of a renewable energy facility, as that term is defined in G.S. 62-133.8(a)(7), for a term up to 20 years without treating the lease as a sale of property and without giving notice by publication of the intended lease. This subsection applies to Catawba, Mecklenburg, and Wake Counties, the Cities of Asheville, Raleigh, and Winston-Salem, and the Towns of Apex, Carrboro, Cary, Chapel Hill, Fuquay-Varina, Garner, Holly Springs, Knightdale, Morrisville, Rolesville, Wake Forest, Wendell, and Zebulon only.

(c) **(Effective June 30, 2015)** The council may approve a lease for the siting and operation of a renewable energy facility, as that term is defined in G.S. 62-133.8(a)(7), for a term up to 20 years without treating the lease as a sale of property and without giving notice by publication of the intended lease. This subsection applies to Catawba, Mecklenburg, and Wake Counties, the Cities of Raleigh and Winston-Salem, and the Towns of Apex, Cary, Fuquay-Varina, Garner, Holly Springs, Knightdale, Morrisville, Rolesville, Wake Forest, Wendell, and Zebulon only. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 26; 2009-149, ss. 2, 3; 2010-57, s. 2; 2010-63, s. 2(b); 2011-150, s. 1.)

**§ 160A-272.1. Lease of utility or enterprise property.**

Subject to G.S. 160A-321, a city-owned utility or public service enterprise, or part thereof, may be leased. (1979, 2nd Sess., c. 1247, s. 27.)

**§ 160A-273. Grant of easements.**

A city shall have authority to grant easements over, through, under, or across any city property or the right-of-way of any public street or alley that is not a part of the State highway system. Easements in a street or alley right-of-way shall not be granted if the easement would substantially impair or hinder

the use of the street or alley as a way of passage. A grant of air rights over a street right-of-way or other property owned by the city for the purpose of erecting a building or other permanent structure (other than utility wires or pipes) shall be treated as a sale of real property, except that a grant of air rights over a street right-of-way for the purpose of constructing a bridge or passageway between existing buildings on opposite sides of the street shall be treated as a grant of an easement. (1971, c. 698, s. 1.)

**§ 160A-274. Sale, lease, exchange and joint use of governmental property.**

(a) For the purposes of this section, "governmental unit" means a city, county, school administrative unit, sanitary district, fire district, the State, or any other public district, authority, department, agency, board, commission, or institution.

(b) Any governmental unit may, upon such terms and conditions as it deems wise, with or without consideration, exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property.

(c) Action under this section shall be taken by the governing body of the governmental unit. Action hereunder by any State agency, except the Department of Transportation, shall be taken only after approval by the Department of Administration. Action with regard to State property under the control of the Department of Transportation shall be taken by the Department of Transportation or its duly authorized delegate. Provided, any county board of education or board of education for any city administrative unit may, upon such terms and conditions as it deems wise, lease to another governmental unit for one dollar (\$1.00) per year any real property owned or held by the board which has been determined by the board to be unnecessary or undesirable for public school purposes. (1969, c. 806; 1971, c. 698, s. 1; 1973, c. 507, s. 5; 1975, c. 455; c. 664, s. 9; c. 879, s. 46; 1977, c. 464, s. 34; 2001-328, s. 6.)

**§ 160A-275. Warranty deeds.**

Any city, county, or other municipal corporation is authorized to execute and deliver deeds to any real property with full covenants of warranty, without regard to how the property was acquired, when, in the opinion of the governing body, it is in the best interest of the city, county, or other municipal corporation to convey by warranty deed. Members of the governing boards of counties, cities, and other municipal corporations are hereby relieved of any personal or individual liability by reason of the execution of warranty deeds to governmentally owned property unless they act in fraud, malice, or bad faith. (1945, c. 962; 1955, c. 935; 1969, cc. 48, 223, 332; c. 1003, s. 5; 1971, c. 698, s. 1.)

**§ 160A-276. Sale of stocks, bonds, and other securities.**

A city may sell through a broker without complying with the preceding sections of this Article shares of common and preferred stock, bonds, options, and warrants or other rights with respect to stocks and bonds, and other securities, when the stock, bond, or other right or security has an established market and is traded in the usual course of business on a national stock exchange or over-the-counter by reputable brokers and securities dealers. The city may pay the usual fees and taxes incident to such transactions. Nothing in this section authorizes a city to deal in its own bonds in any manner inconsistent with Chapter 159 of the General Statutes, nor to invest in any securities not authorized by G.S. 159-30. (1973, c. 426, s. 44.)

**§ 160A-277. Sale of land to volunteer fire departments and rescue squads; procedure.**

(a) A city, upon such terms and conditions as it deems wise, with or without monetary consideration may lease, sell or convey to a volunteer fire department or to a volunteer rescue squad any land or interest in land, for the purpose of constructing or expanding fire department or rescue squad facilities, if the volunteer fire department or volunteer rescue squad provides fire protection or rescue services to the city.

(b) Any lease, sale or conveyance under this section must be approved by the city council by resolution adopted at a regular meeting of the council upon 10 days' public notice. Notice shall be given by publication describing the property to be leased or sold, stating the value of the properties, the

proposed monetary consideration or lack thereof, and the council's intent to authorize the lease, sale or conveyance. (1979, c. 583.)

**§ 160A-278. Lease of land for housing.**

A city may lease land upon such terms and conditions as it deems wise to any person, firm or corporation who will use the land to construct housing for the benefit of persons of low income, or moderate income, or low and moderate income. Such a housing project may also provide housing to persons of other than low or moderate income, as long as at least twenty percent (20%) of the units in the project are set aside for the exclusive use of persons of low income. Despite the provisions of G.S. 160A-272, a lease authorized pursuant to this section may be made by private negotiation and may extend for longer than 10 years. Property may be leased under this section only pursuant to a resolution of the council authorizing the execution of the lease adopted at a regular council meeting upon 10 days' public notice. Notice shall be given by publication describing the property to be leased, stating the value of the property, stating the proposed consideration for the lease, and stating the council's intention to authorize the lease. (1987, c. 464, s. 9.)

**§ 160A-279. Sale of property to entities carrying out a public purpose; procedure.**

(a) Whenever a city or county is authorized to appropriate funds to any public or private entity which carries out a public purpose, the city or county may, in lieu of or in addition to the appropriation of funds, convey by private sale to such an entity any real or personal property which it owns; provided no property acquired by the exercise of eminent domain may be conveyed under this section; provided that no such conveyance may be made to a for-profit corporation. The city or county shall attach to any such conveyance covenants or conditions which assure that the property will be put to a public use by the recipient entity. The procedural provisions of G.S. 160A-267 shall apply. Provided, however, that a city or county may convey to any public or private entity, which is authorized to receive appropriations from a city or county, surplus automobiles without compensation or without the requirement that the automobiles be used for a public purpose. Provided, however, this conveyance is conditioned upon conveyance by the public or private entity to Work First participants selected by the county department of social services under the rules adopted by the local department of social services. In the discretion of the public or private entity to which the city or county conveys the surplus automobile, when that entity conveys the vehicle to a Work First participant it may arrange for an appropriate security interest in the vehicle, including a lien or lease, until such time as the Work First participant satisfactorily completes the requirements of the Work First program. This subsequent conveyance by the public or private entity to the Work First participant may be without compensation. The participant may be required to pay for license, tag, and/or title.

(b) Notwithstanding any other provision of law, this section applies only to cities and counties and not to any other entity which this Article otherwise applies to.

(c) Repealed by Session Laws 1993, c. 491, s. 1.

(d) This section does not limit the right of any entity to convey property by private sale when that right is conferred by another law, public, or local. (1987, c. 692, s. 1; 1993, c. 491, s. 1; 1998-195, s. 1.)

**§ 160A-280. Donations of personal property to other governmental units.**

(a) A city may donate to another governmental unit within the United States, a sister city, or a nonprofit organization incorporated by (i) the United States, (ii) the District of Columbia, or (iii) one of the United States, any personal property, including supplies, materials, and equipment, that the governing board deems to be surplus, obsolete, or unused. The governing board of the city shall post a public notice at least five days prior to the adoption of a resolution approving the donation. The resolution shall be adopted prior to making any donation of surplus, obsolete, or unused personal property. For purposes of this section a sister city is a city in a nation other than the United States that has entered into a formal, written agreement or memorandum of understanding with the donor city for the purposes of establishing a long term partnership to promote communication, understanding, and

goodwill between peoples and to develop mutually beneficial activities, programs, and ideas. The agreement or memorandum of understanding establishing the sister city relationship shall be signed by the mayors or chief elective officer of both the donor and recipient cities.

(b) For the purposes of this section, the term "governmental unit" shall have the same meaning as defined by G.S. 160A-274(a) and shall include North Carolina charter schools.

(c) The authority granted to a city under this section is in addition to any authority granted under any other provision of law. (2007-430, s. 1; 2009-141, ss. 1, 2, 3.)



# Cabarrus County

NORTH CAROLINA

[Search Our Site...](#)

[Welcome](#) | [Resident](#) | [Business](#) | [Government](#) | [Media Room](#) | [I Want To ...](#) | [Events](#) | [OnCTW](#)

[Board of Commissioners](#)  
[Commissioner Biographies](#)  
[Meeting Schedule](#)  
[Agendas](#)  
[Minutes](#)  
[Reports](#)  
[Public Notices](#)  
[Legislative Goals](#)  
[Strategic Planning](#)  
[Economic Development Grant Program](#)  
[Code of Ordinances](#)  
[Events](#)

[Welcome](#) / [Government](#) / [County Department Directory](#) / [Board of Commissioners](#) / [Public Notices](#)

**Like** Be the first of your friends to like this.

## Public Notices

### Board of Commissioners Public Hearing Notices - 6:30 pm

Notice Subject	Meeting Date	Posted Date
Public Hearing on the Adoption of Cabarrus County FY16 Budget	6/15/2015	6/1/2015
Hearing on the Award of Non-Emergency Ambulance Services Franchise	6/15/2015	6/4/2015
Project Toby Economic Development Grant	5/18/2015	5/7/2015
Project Roy Economic Development Grant	4/20/2015	4/10/2015
North Drive ROW Abandonment Recessed Public Hearing	3/16/2015	2/19/2015
Cabarrus-Stanly-Union Adoption of Hazard Mitigation Plan Public Hearing	3/16/2015	3/4/2015
North Drive ROW Abandonment Recessed Public Hearing	3/16/2015	3/4/2015
North Drive ROW Abandonment Recessed Public Hearing	3/16/2015	3/11/2015
Abandonment of Right-of-Way for a Portion of North Drive	2/16/2015	1/28/2015
Abandonment of Right-of-Way for a Portion of North Drive Public Hearing Notice	2/16/2015	2/4/2015
Public Hearing Notice for FY15-16 HOME Program Funding	2/16/2015	2/4/2015
Abandonment of Right-of-Way for a Portion of North Drive Public Hearing Notice	2/16/2015	2/11/2015
Public Hearing Notice for the HOME Program 2015	1/20/2015	1/7/2015
Public Hearing Notice for LOBS Initial Authorization 2015	1/20/2015	1/7/2015

### Public Notices

Notice Subject	Meeting Date	Posted Date
Advertisement of Upset Bid Sale of County Property - Buick Avenue	6/26/2015	6/16/2015
Public Notice of Rankin Road Property Exchange	6/15/2015	6/4/2015
Advertisement for Upset Bid Sale of County Property (Ft. Worth Avenue Property)	5/11/2015	4/29/2015
Board of Commissioners April 13, 2015 Special Meeting Notice	4/13/2015	4/9/2015
Public Notice for an Exchange of Property - Wallace	1/20/2015	1/7/2015
Advertisement for Sealed Bids for 86 Union Street South	8/4/2014	7/23/2014
Notice of Intent to File an Application with the Local Government Commission for Approval of Bonds	6/1/2014	6/3/2014
Notice of Intent to File an Application with the Local Government Commission for Approval of Bonds (RCCC)	6/1/2014	6/3/2014
Cabarrus County and Cellco Communications Tower Lease - Public Notice	4/21/2014	4/9/2014
Board of Commissioners Special Meeting Notice	4/15/2014	4/11/2014

### Planning & Zoning Commission Public Hearing Notices - 7pm

Notice Subject	Meeting Date	Posted Date
Rezoning Request: Applicant - Larry Wallace Engines	3/13/2012	4/9/2012
Conditional Use Permit Request by WSACC	9/11/2012	8/16/2012
Rezoning Request	3/12/2013	3/5/2013
Conditional Use Permit Request	6/11/2013	6/3/2013
Conditional Use and Rezoning Request	9/10/2013	8/28/2013
Conditional Use Permit Request	11/12/2013	10/30/2013
Conditional Use Permit Request	3/11/2014	3/3/2014
Rezoning Request: Applicant - Michael Greene	4/8/2014	4/2/2014
Conditional Use Permit Request	11/12/2014	10/29/2014

### I want to...

#### Contact

[Board Of Commissioners](#)  
[Clerk To The Board](#)  
[County Attorney](#)  
[County Department Directory](#)  
[Public Officials](#)

#### Find

[Maps](#)  
[Meeting Minutes](#)  
[Tax Rates](#)  
[Videos Of BOC Meetings](#)  
[Get Involved](#)

#### Boards And Committees

[Sign Up For Cabarrus This Week E Newsletter](#)  
[Voter Precinct Official](#)  
[Youth Commission](#)

#### Go Green

[Learn About Cabarrus County's Sustainability Initiatives](#)

Font Size: a a A

ADVERTISEMENT FOR SEALED BIDS  
SALE OF COUNTY PROPERTY  
902 Buick Avenue  
PIN 5613-75-2197-0000

Publish Date: June 16th, 2015

Bid Due Date: June 26th, 2015 at 4:00 p.m.

The Board of Commissioners of Cabarrus County has authorized the sale by upset bid of the parcel of real estate (the "Property") attached as Exhibit A.

Persons wishing to upset the \$3,500 offer that has been received shall submit a sealed bid with their offer to the office of the county manager within 10 days after the notice of sale is published. During the 10 day bidding period, the clerk shall open any bids received, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

If a qualifying higher bid is received, the county clerk shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bids having been received. At that time, the amount of the final high bid shall be reported to the County Commission.

A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.

The Board of Commissioners will determine the highest responsible bidder for the Property and may award the bid by its next regular meeting. The Property is being sold "as is, where is". Bids will remain open and subject to acceptance until the Board of Commissioners awards the bid. For a bid to be considered, it must be in a minimum amount of \$3,725.

Each bid must be accompanied by a bid deposit of five percent (5%) of the amount of the bid. A bid deposit may take the form of cash, a cashier's check, a certified check, or a surety bond. The deposit of the bidder to whom the award is made will be held until sale of the Property is closed; if that bidder refuses at any time to close the sale, the deposit will be forfeited to the County. The deposits of other bidders will be returned at the time the Board of Commissioners awards the Property to the highest responsible bidder.

In order for a bid to be considered, the bidder must be current on payment of all property taxes owed to the County.

The County reserves the right to withdraw the Property from sale at any time and the right to reject all bids and the right to treat the high bid as an offer to purchase the Property and advertise the Property for upset bids.

Inquiries about sale of the Property may be made to the County Manager's Office, Second Floor, Cabarrus County Governmental Center, 65 Church Street SE, Concord, North Carolina 28025. Inquiries related to the Property should be addressed to Jonathan Marshall, Deputy County Manager, at 704-920-2145.



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

BOC - Designation of Voting Delegate for NCACC 108th Annual Conference

**BRIEF SUMMARY:**

The North Carolina Association of County Commissioners (NCACC) is requesting each county designate a commissioner or other elected official as a voting delegate for the NCACC 108th Annual Conference, to be held in Pitt County on August 20-23, 2015.

**REQUESTED ACTION:**

Motion to designate Chairman Morris as the voting delegate to represent Cabarrus County at the NCACC 108th Annual Conference to be held August 20-23, 2015, in Pitt County.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Megan Smit, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

## ATTACHMENTS

- [Voting Delegate Form](#)
-



## Designation of Voting Delegate to NCACC Annual Conference

I, Stephen M. Morris, hereby certify that I am the duly designated voting delegate for Cabarrus County at the 108<sup>th</sup> Annual Conference of the North Carolina Association of County Commissioners to be held in Pitt County, N.C., on August 20-23, 2015.

Signed: \_\_\_\_\_

Title: Chairman, Cabarrus County Board of Commissioners

### Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form to Sheila Sammons by: **Friday, August 7, 2015:**

NCACC  
215 N. Dawson St.  
Raleigh, NC 27603  
Fax: (919) 719-1172  
[sheila.sammons@ncacc.org](mailto:sheila.sammons@ncacc.org)  
(p) (919) 715-4365



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

County Manager - Appropriation for FY 2016 Special Olympics

**BRIEF SUMMARY:**

The County has amended the contract (attached) with Cabarrus County Schools to pay for the annual compensation of the salary and benefits of one staff member for Special Olympics services to the community. Since this agreement has been entered into, the County has provided increases per the state, each year the state has provided raises. This position has been provided those increases but the annual budget contribution was not increased except one time to \$55,930. The current compensation amount is \$57,687. The county is requesting to adjust this years contribution in the amount of \$1,757 to make this position whole. In the future, the Schools will provide a separate request for the full salary and benefits amount for this position during the budget process.

**REQUESTED ACTION:**

Motion to adopt budget amendment and approve the amendments to the contract for clarification purposes.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Pamela S. Dubois, Senior Deputy County Manager

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

**BUDGET AMENDMENT:**

**Date:** 7/20/2015 **Amount:** \$1,757

**Dept. Head:** Pamela S. Dubois **Department:** Other Education/Non-departmental

Internal Transfer Within Department    Transfer Between Departments/Funds  
 Supplemental Request

**Purpose:**

To provide funding for the full salary and benefits for the Special Olympics position for FY 2016.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
00197910-9789	Special Olympics	\$55,930.00	\$1,757.00		\$57,687.00
00191910-9109	Salary Adjustments	\$1,814,321.00		\$1,757.00	\$1,812,564.00
	<b>Total</b>	\$1,870,251.00	\$1,757.00	\$1,757.00	\$1,870,251.00

**ATTACHMENTS**

[Updated Contract](#)

This SPECIAL OLYMPICS POSITION FUNDING AGREEMENT ("the Agreement") is entered into effective July 1, 2012 by and between CABARRUS COUNTY, (the "County") the CABARRUS COUNTY SCHOOLS (the "Schools").

The parties have a common interest in assisting the North Carolina Special Olympics, particularly the program existing in Cabarrus County (the "Program"), and have done so in the past. The parties desire to continue their assistance to the Program through this Agreement, which the parties consider a binding legal commitment.

#### AGREEMENT TERMS

1. The Program will be administered by the Schools.
2. The duration of this Agreement shall be for sixty-three (63) months, beginning July 1, 2012 and ending September 30, 2017.
3. Should the Schools or the Cabarrus County Special Olympics Program desire to extend the term of this Agreement beyond September 30, 2017, either must give written notice to the other no later than July 1, 2017 so that the County can consider continued funding for the Program during its budget cycle for fiscal year 2017-2018.
4. The County will provide the Schools with the support necessary to assist in maintaining records for the Program.
5. The County will permit the Schools access to certain Program advertising vehicles reasonably available to the County, including providing access to the County governmental access channel (currently Channel 22 on Time Warner Cable).
6. The County will reasonably assist the Schools with soliciting the support, both physically and monetarily, of other local governmental agencies (i.e., ARC of Cabarrus Comity, Piedmont Rehabilitation Development Center, the YMCA, the Cabarrus Workshop, Cabarrus County Group Homes, Concord Parks and Recreation Department, and any County departments).
7. The County will compensate the Schools for its Agreement services by funding the salary and benefits for one (1) staff member for each of the five (5) years of this Agreement. **This amount for each year shall be paid in 1/12 allocation monthly for each respective year** . However, in the event this Agreement is terminated during a fiscal year by the Schools, the Schools shall promptly reimburse the County for any unused amount on a prorata basis..
8. The County, through its General Services Department, will provide the Schools with setup support for Special Olympics consistent with the past maintenance of the Program.
9. The County, at its expense, will make available the Cabarrus County

transportation vans for Special Olympics activities and programs. Should anyone other than County employees be driving these vans, such persons must comply with the County's ordinance or policy governing County vehicle operation.

10. The Schools will continue the Program in a manner meeting or exceeding the quality of the administration of the Program during the previous five (5) year period.

11. Except as specifically agreed to by the County, the Schools will assume all financial responsibilities for the Program. The Schools will supply the County with a current financial statement of the Program upon request. The Schools Special Olympics Coordinator shall assume all financial responsibilities relating to the North Carolina Special Olympics State Pool Banking Account,

12. The Schools will continue to be responsible for overall supervision and organization of the Program during the term of this Agreement.

13. Either party may terminate this Agreement without cause upon six (6) months prior written notice to the other party.

14. This Agreement may not be amended except in writing and signed by both parties.

15. The parties acknowledge and specifically agree that this Agreement exists only for the benefit of the parties to this Agreement and that no rights are created under this Agreement for the benefit of any other person or entity.

IN WITNESS, the parties have executed this Agreement as indicated below,

CABARRUS COUNTY

CABARRUS COUNTY SCHOOLS

By: \_\_\_\_\_  
Michael K. Downs  
County Manager

By: \_\_\_\_\_  
Dr. Chris Lowder  
Superintendent

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act subject to budget appropriations for FY 13, 14, 15, 16 & 17.

\_\_\_\_\_  
Susan B. Fearrington  
Finance Director

Date: \_\_\_\_\_



# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Human Resources - Approval to Amend a Contract with CHS to Provide an Onsite Employee Health and Wellness Clinic

### **BRIEF SUMMARY:**

Carolinas HealthCare System (CHS) was selected to provide services for an onsite clinic for Cabarrus County employees, retirees and dependents. In order to take the next step, an amendment to the existing contract with CHS needs to be approved. Representatives from CHS will be available for questions on scope of services and implementation plan for the new clinic to be housed in the former location off of Church Street.

### **REQUESTED ACTION:**

Motion to approve an amendment to contract 20150224 between Cabarrus County and Carolinas HealthCare System to provide for a dedicated onsite clinic and to authorize the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revision by the County Attorney.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Johanna Ray, Health and Wellness Manager  
Lundee Covington, Human Resources Director

### **BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Human Resources - Public Safety Study Results

**BRIEF SUMMARY:**

Phillip Robertson with The Mercer Group presented the results of the compensation and classification study conducted on behalf of Cabarrus County at the work session. The results of a comprehensive market study were reviewed along with a review of position classifications with the three departments studied - Emergency Management, EMS and Sheriff.

**REQUESTED ACTION:**

Motion to adopt and implement study recommendations within parameters of approved budget.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Lundee Covington, Human Resources Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**PUBLIC SAFETY  
COMPENSATION AND CLASSIFICATION  
STUDY**

**FINAL REPORT FOR  
CABARRUS COUNTY, NORTH CAROLINA**

**July 15, 2015**

**THE MERCER GROUP, INC.**

**COMPENSATION AND CLASSIFICATION STUDY  
FINAL REPORT FOR  
CABARRUS COUNTY**

**I. BACKGROUND**

The Mercer Group, Inc. was retained by Cabarrus County to conduct a Classification and Compensation Study for the Public Safety Departments; Sheriff, Emergency Management, and Emergency Medical Services.

The County was seeking the services of a human resources consultant to:

Conduct a Compensation Study to evaluate the current pay structure of the above listed Departments to ensure that the County is competitive within the market for those employees.

Conduct a Classification Study for the Public Safety departments to ensure that the current duties being performed in these positions was reflected accurately in the placement of the positions in the County's current salary pay grade structure.

**II. METHODOLOGY**

**A. Compensation Study**

The Compensation/Market Survey is a data-collection process which ensures a fair and equitable comparison of the pay structure. The result of this process is the accurate comparison of the County's pay plan with the pay plans of comparable organizations.

The primary objective of the market survey and analysis is to determine how the compensation levels for the County's Public Safety job classes compare to that of similar employers with whom the County must compete for employees.

The results of the market survey are used to accurately evaluate the County pay plan's competitive position in the marketplace with regard to the Public Safety positions included in the study, ensuring the ability of the County to recruit and retain qualified employees and to provide an effective basis for managing salary costs.

### ***Market Survey Employer Selection***

The employers selected for the market defined as accurately as possible the “Labor Market” within which the County competes. Organizations were selected using the following criteria:

*Geographic Proximity* - Comparison organizations located within a reasonable commuting distance were selected. Selecting employers in relatively close geographic proximity ensures that the market will reflect the County’s cost of living, growth rate and other demographic characteristics.

*Nature of Services Provided* – Organizations were selected which provide a similar range of services, these organizations are most likely to compete with each other for employees, likely to have comparable jobs, and are likely to have similar organizational structures.

Each of these factors was taken into consideration in the identification of an appropriate labor market for the County. County management and the department heads of the affected departments assisted in the identification of market organizations.

**The organizations from which survey data was obtained are:**

- **CAROLINAS HEALTHCARE**
- **CATAWBA COUNTY**
- **CITY OF CHARLOTTE**
- **CITY OF CONCORD**
- **CITY OF HUNTERSVILLE**
- **CITY OF KANNAPOLIS**
- **CITY OF SALISBURY**
- **DAVIDSON COUNTY**
- **DAVIE COUNTY**
- **FORSYTH COUNTY**
- **GASTON COUNTY**
- **IREDELL COUNTY**
- **LINCOLN COUNTY**
- **MECKLENBURG COUNTY**
- **MOORE COUNTY**

- **RANDOLPH COUNTY**
- **ROWAN COUNTY**
- **STANLY COUNTY**
- **UNION COUNTY**
- **YORK COUNTY, S.C.**

***Survey Benchmark Position Selection***

The second step in preparing for the market survey is the identification and selection of Benchmark positions. The benchmark positions are positions contained in the County’s classification system for which adequate market matches can be found. Benchmark positions provide a reference point for developing salary recommendations for all non-benchmark positions.

Benchmark positions are those which meet the following criteria:

- Well-defined positions presumed to exist within the local government and private organizations which are to be surveyed;
- Encompass a variety of skill levels within the organization;
- Reasonably well known and understood positions which are clearly and concisely described;
- Represent a variety of pay levels within the organization.

**The benchmark positions selected for the comparison salary survey are listed below:**

- **ASSISTANT FIRE MARSHALL**
- **CAPTAIN**
- **CIVILIAN TELECOMMUNICATOR**
- **DEPUTY SHERIFF**
- **EMERGENCY MANAGEMENT DIRECTOR**
- **EMERGENCY MEDICAL SERVICES ASSISTANT DIRECTOR**
- **EMERGENCY MEDICAL SERVICES CREW CHIEF**
- **EMERGENCY MEDICAL SERVICES DIR.**
- **EMERGENCY MEDICAL SERVICES SHIFT SUPERVISOR**
- **EMERGENCY MEDICAL TECHNICIAN - BASIC**

- **FIRE MARSHAL**
- **LIEUTENANT**
- **NON-SWORN DETENTION OFFICER**
- **PARAMEDIC**
- **SWORN SERGEANT**

Data for each matching position was supplied by the market organizations. That data consisted of the title of the position in the particular responding market organization as well as the minimum salary for the position and the maximum salary for the position.

## **B. Classification Study**

The classification process was used to evaluate the County's Emergency Management Department, Emergency Medical Services Department, and the Sheriff's Office to determine if positions were properly classified (set at the correct pay grade for the duties and responsibilities associated with the position), market competitive, and whether they were properly titled.

Position description questionnaires (see Appendix 1, below) were distributed to and completed by each incumbent included in the Study. Further, participants were interviewed individually or in groups to ensure that the consultant had a thorough understanding of the minimum requirements of each position.

Based on that understanding, the Mercer Group, Inc. Factor Evaluation System (FES) was used to provide a numerical rating for all positions that were included in the study. In addition new titles were recommended for some positions. Also, new positions were recommended where appropriate, along with a recommended pay grade for each.

(Factor evaluation systems provide a method of classifying positions based on the work performed. The systems generally are easy to understand and apply and can be used to classify and re-classify both permanent and part-time positions.)

In developing the factor system used by the Mercer Group the following principles were applied:

- Important elements of each job should be measured by consistent factors.
- The factors must be explainable and clearly defined.
- Factors should relate to observable and measurable aspects of the job.

- Factors should relate to the business of the organization, i.e. local government.
- The number of factors should be limited for administrative ease but should reflect all aspects of the positions rated.

**The factors used in the Mercer FES are:**

Factor 1 - Knowledge Required:

Assigns points based on skills, knowledge, and educational level required by the job.

Factor 2 - Supervisory Controls:

Points are assigned based on the nature and extent of direct supervision required over the position.

Factor 3 - Supervision Exercised:

Measures the amount of supervision or management exercised by the position.

Factor 4 - Guidelines:

Measures the nature of existing guidelines and the judgment needed to apply them.

Factor 5 - Complexity:

Measures the nature, number, variety and intricacy of tasks, steps or processes in the work performed by the position.

Factor 6 - Scope and Effect:

Measures the nature of the work and its effect both inside and outside the organization.

Factor 7 - Personal Contacts:

Measures contacts with co-workers, the public and others required in performing the duties of the position.

Factor 8 - Purpose of Contacts:

Measures the level of informational exchange in the personal contacts identified in Factor 7.

Factor 9 - Physical Demands:

Includes physical characteristics and abilities needed as well as the level of exertion required in performing the duties of the position.

Factor 10 - Work Environment:

Considers the risks and discomforts in the physical surroundings.

Every position included in the study for the County was rated using the system, along with other selected positions that were used to provide a framework for this placement. Those ratings along with the specific market findings were then used to determine where each position fit in the current salary schedule.

### III. RECOMMENDATIONS

CURRENT TITLE	CURRENT PAY GRADE	NEW TITLE	NEW PAY GRADE
<b>EMERGENCY MANAGEMENT</b>			
FIRE MARSHALL	72		73
<b>EMERGENCY MEDICAL SERVICES</b>			
EMT-B PART-TIME	55		63
EMT-I PART-TIME	56		63
PARAMEDIC PART-TIME	59		66
EMT-BASIC	62	EMT	63
EMT-INTERMEDIATE	63	EMT	63
<b>SHERIFF</b>			
RECORDS CLERK	62	RECORDS SPECIALIST	63
SERGEANT (NON-SWORN)	68		69
DETECTIVE – DIGITAL EVIDENCE		NEW POSITION	70
SERGEANT	69		70
LIEUTENANT	71		72

CAPTAIN	73		74
RECRUIT (NON-BLET)		NEW POSITION	64
RECRUIT (NON-EMD/EFD/TELECOM)		NEW POSITION	63
RECRUIT (NON-DOCC)		NEW POSITION	63
DETENTION MASTER CONTROL		NEW POSITION	63

**RECOMMENDATIONS FOR FUTURE CONSIDERATION, TO BE PHASED IN AS FUNDING BECOMES AVAILABLE:**

Two additional classification levels for Deputy, Detention Officer, Civilian Tele-communicator, and Paramedic based upon the attainment of identified certifications (including detailed proof of the competency of the certification’s value for the citizens of Cabarrus County within the county environment and operational parameters as applied by the individual), training, and other proven individual accomplishments.

Creation of a single Deputy Fire Marshall position based upon the attainment of identified certifications (including detailed proof of the competency of the certification’s value for the citizens of Cabarrus County within the county environment and operational parameters as applied by the individual), training, and other proven individual accomplishments.

Incentives for special teams and special assignments across the three Public Safety Departments. These incentives will not increase the pay grade of the incumbent, but rather provide additional pay for assignments that render the position of a higher value to the citizens of the county, but may be performed on an irregular or part-time basis. The incentive payments will cease when the incumbent is not performing the special duties, without necessitating a reduction in Pay Grade.

**APPENDIX 1**

**CABARRUS COUNTY, NORTH CAROLINA**  
**POSITION QUESTIONNAIRE**

**PLEASE PRINT YOUR ANSWERS OR IF YOU WISH TO COMPLETE THIS QUESTIONNAIRE IN ELECTRONIC  
FORMAT, A TEMPLATED VERSION WILL BE PROVIDED TO YOU UPON YOUR REQUEST**

---

Job Title: \_\_\_\_\_

Name of the person currently in this position: \_\_\_\_\_

Department: \_\_\_\_\_

Work station location: \_\_\_\_\_

This questionnaire was prepared by: \_\_\_\_\_

Name of this position's supervisor: \_\_\_\_\_

Title of this position's supervisor: \_\_\_\_\_

Signature of supervisor indicating that this questionnaire has been reviewed:  
\_\_\_\_\_

---

In a brief summary, state the basic purpose of your position and how it contributes to the work of your unit, department, or the organization as a whole.

---

---

---

---

List the duties that best describe the major areas of your job, beginning with the most important or time-consuming. State the approximate % of time or frequency (daily, weekly, monthly, annually) for each duty. If the space provided for any item is not sufficient, please continue on another page.

Specific Duty or Job Area:	Frequency or % of Time
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____

1. **Education and Experience:** Please list the level of education, years of experience, and any courses, certifications, or licenses that you think should be required to be hired into your job.

---

---

---

---

---

2. **Assignment, Review, and Approval of Work:**

- a. Describe how your work is assigned, reviewed, and approved. Who does this review and approval, and how often?

---

---

---

---

- b. Describe any work that does not require approval.

---

---

---

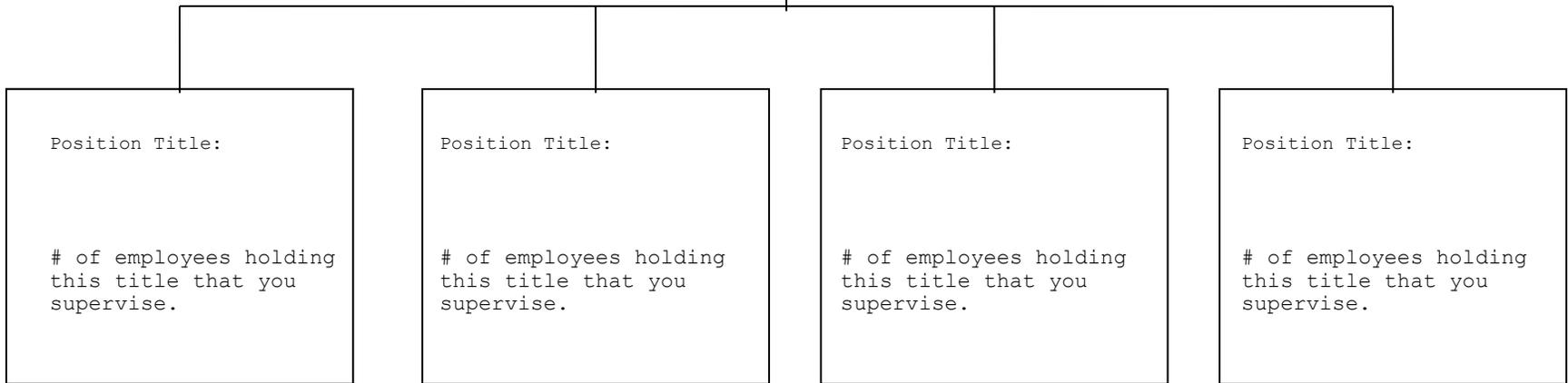
---

3. **Supervision Given:** Are there other employees of your organization for whom you approve requests for time off, provide input on their performance evaluation, initiate disciplinary action, or provide input on decisions to hire or fire? If yes, please complete pages 4 and 5. Please provide information on pages 4 and 5 for any temporary employees, volunteers, or interns that you may supervise or if you are the supervisor in the absence of your supervisor. If you have no supervisory responsibilities please skip to question 4 at the top of page 6.

3.a.

(Your Supervisor)

(Your Position)



(Draw additional boxes if necessary.)

Complete the Organization Chart above indicating the job title and name of your immediate supervisor, your own position, and any subordinate positions that report directly to you, including the number of employees holding that position. If available, please attach an organizational chart for your unit or Department.

3.b.

List below the primary functions and responsibilities of any *Subordinate Positions* that report directly to your position. Where multiple employees holding the same job title and who are performing the same job functions are involved, group these together and indicate the total number of positions in the parenthesis following the job title.

Job Title	Number of employees	Primary Function/Duties
_____	( )	_____ _____ _____

4. **Guidelines:** What job duties do you perform for which there are no policies, procedures, guidelines or industry standards?

---

---

---

---

---

5. **Complexity:** What job duties do you perform that: 1) Were extremely difficult to learn or; 2) Involve a large number of intricate tasks or; 3) You must use creative or original thinking to decide how to begin or complete?

---

---

---

---

6. **Scope and Effect:** Within the organization or the general public, whom does your work affect? Describe this effect.

---

---

---

---

7. **Personal Contacts outside the Organization:**

Outside the Organization, whom must you contact to do your job? (Please list job titles):

---

---

---

8. **Purpose of Contacts Outside of the Organization:**

What is the purpose of each of the personal contacts listed above?

---

---

---

---

9. **Physical demand:** How much physical exertion or mobility does your position require? How often are you required to be mobile or use physical strength?

---

---

---

10. **Work environment:** List any dangers or severe or unusual environmental conditions connected with your job and how often you must deal with these dangers or conditions. What special protection is needed or is available to protect you while working?

---

---

---

11. List the types of equipment that you use to do your job.

---

---

---

---

---

12. **Hardest Part of Your Job:** What is the hardest or most difficult part of your job? Why?



**REVIEW BY IMMEDIATE SUPERVISOR**

1. Please provide your comments, exceptions, or additions to any of the employee's responses to the topic areas of this Position Questionnaire.

---

---

---

---

---

2. What do you consider to be the most important duties of this position?

---

---

---

---

---

**REVIEW BY DEPARTMENT HEAD**

Please provide your own comments relating to the responses of the incumbent and/or the Supervisor, and any additional information that might be appropriate to properly define the duties and responsibilities of this position.

---

---

---

---

---

---

Signature of the Department Head indicating review of the questionnaire:





## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

#### **AGENDA CATEGORY:**

Consent Agenda

#### **SUBJECT:**

Infrastructure and Asset Management - Human Services Center Lease Extension

#### **BRIEF SUMMARY:**

The current lease extension for the Human Services Center located at 1303 South Cannon Blvd. in Kannapolis expires on May 31, 2017. This current extension is the second extension of the original lease that was signed on December 1, 1996. The owner/lessor, Kannapolis Land, Inc. reached out to the County recently about pursuing another five-year extension that would extend the lease to May 31, 2022.

County representatives met with the owner/lessor on-site to discuss the terms of this lease extension. The owner/lessor has agreed to replace 100,000 square feet of the roof based on poor condition due to age. The owner/lessor has also agreed to install a planted landscaped bed in a portion of the parking lot that consistently puddles due to poor site drainage. The hope is that this installation will decrease the risk of icing during inclement weather which has caused slips/falls in this area. The proposed lease extension asks for a monthly rate of \$59,810.37 which would annualize at \$717,724.44. This is the same rate that the county has been paying since June 1, 2012.

#### **REQUESTED ACTION:**

Motion to approve the Lease Agreement Extension between Cabarrus County and Kannapolis Land, Inc. for the Human Services Center and to authorize the County Manager to execute the agreement subject to review and/or revisions by the County Attorney.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Kyle Bilafer, Infrastructure and Asset Management, Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

**ATTACHMENTS**

- [Proposed Lease Extension for HSC](#)
-

**AGREEMENT FOR EXTENSION AND  
THIRD AMENDMENT TO LEASE**

**THIS AGREEMENT** is made and entered into as of the \_\_\_\_\_ day of May, 2015 by and between **KANNAPOLIS LAND, INC.** ("Landlord"), and **CABARRUS COUNTY** ("Tenant").

**BACKGROUND**

A. Landlord and Tenant are parties to that certain Lease Agreement dated December 1, 1996 for space at 1303 S. Cannon Blvd., Kannapolis, NC 28083 (the "Demised Premises"). The said Lease Agreement was amended and the term extended by First Amendment dated February 10, 2006, and by Agreement for Extension and Second Amendment to Lease dated March 14, 2011. The Lease Agreement, First Amendment and Agreement for Extension and Second Amendment to Lease are hereinafter collectively referred to as the "Lease".

B. The second Extended Term of the Lease expires May 31, 2017. Tenant has notified Landlord that it desires to extend the Lease Term, and requests that the Landlord perform certain repair work.

**NOW, THEREFORE**, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant hereby agree as follows:

1. Extension. Landlord and Tenant hereby agree to extend the Lease Term. The extended Lease Term shall commence on June 1, 2017 and shall end on May 31, 2022.

2. Rent. The annual Basic Rent during the Extended Term shall not increase and shall be \$717,724.44 payable in monthly installments of \$59,810.37 each.

3. Repair. Landlord shall perform the following repair work on the Demised Premises:

a) Roof – Landlord shall replace at its expense approximately 100,0000 square feet of roofing on the building as more particularly shown outlined in yellow on Exhibit A attached hereto;

b) Parking Lot – Pursuant to section 2(b) of the Agreement for Extension and Second Amendment, Landlord had agreed to repair several mild depressions in the parking lot in Tract A of the Common Areas. The parties acknowledge that the cost to repair the depressions is prohibitive. Therefore section 2(b) of the Agreement for Extension and Second Amendment is deleted. The parties now agree that Landlord shall

at its cost install a landscaped island in the said parking lot as more particularly shown on Exhibit B attached hereto. Tenant shall relocate the handicap parking.

4. Lease Ratified. Except as hereby amended, the terms and conditions of the Lease are ratified and confirmed by the Landlord and Tenant and shall remain in full force and effect.

IN WITNESS WHEREOF the parties hereto have executed the Agreement for Extension and Third Amendment to Lease in duplicate as of the day and year below written.

LANDLORD:  
**KANNAPOLIS LAND, INC.**

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Phillip R. Hughes

\_\_\_\_\_  
Date

Its: President

TENANT:  
**CABARRUS COUNTY**

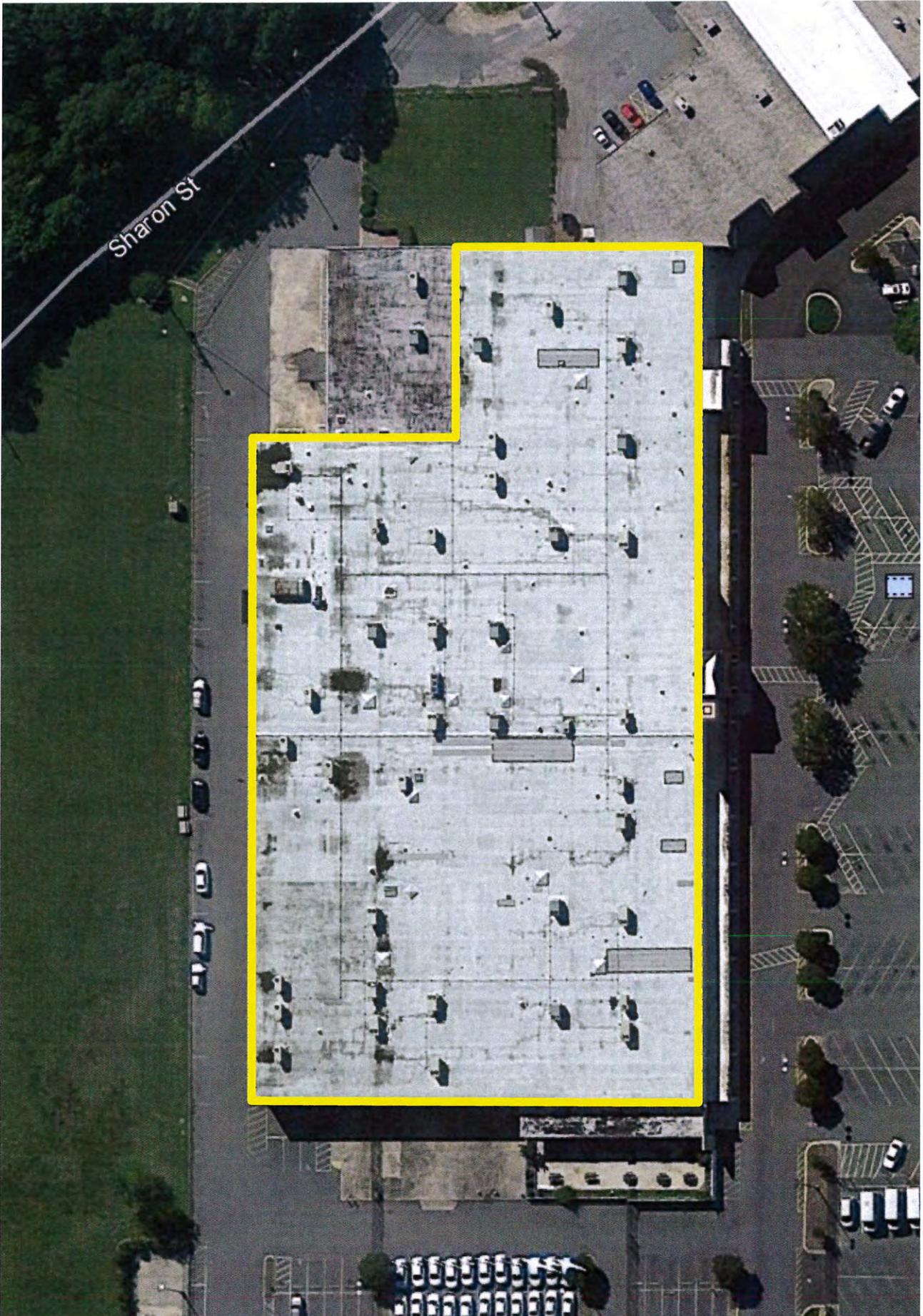
\_\_\_\_\_  
Witness

By: \_\_\_\_\_

\_\_\_\_\_  
Date

Its: \_\_\_\_\_  
Title

# EXHIBIT A



# EXHIBIT B





## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Planning and Development - Soil and Water Conservation District - Request for Approval to Pursue Green Tool Box Grant and Resolution

**BRIEF SUMMARY:**

Cabarrus Soil and Water Conservation District would like to take the lead on submitting a Partners for Growth pre-application to the North Carolina Wildlife Resources Commission. This grant can provide up to \$10,000 in funding to update county and municipal land use plans and planning ordinances to incorporate green growth tools. Municipalities in Cabarrus County are being invited to participate in the initiative. Projects must provide in-kind, non-federal match and those that can provide 25 percent to 50 percent in-kind match from non-federal sources are preferred.

**REQUESTED ACTION:**

Motion to approve grant application contingent upon sufficient in-kind match being provided by participating partners and to approve the resolution supporting the protection of Cabarrus County's Significant Natural Heritage Areas.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Dennis Testerman, Senior Conservation Specialist

**BUDGET AMENDMENT REQUIRED:**

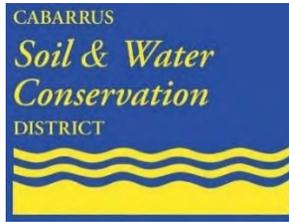
No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

**ATTACHMENTS**

- [SWCD Resolution](#)
  - [Resolution](#)
-



**RESOLUTION BY THE CABARRUS SOIL AND WATER CONSERVATION DISTRICT BOARD  
REGARDING CONSERVATION OF  
SIGNIFICANT NATURAL AREAS**

**WHEREAS**, the Yadkin Pee-Dee River Basinwide Water Quality Plan was revised by the State of North Carolina in 2008

**WHEREAS**, the North Carolina Action Plan was published by the North Carolina Wildlife Resources Commission in 2005; and

**WHEREAS**, An Inventory of the Significant Natural Areas of Cabarrus County, North Carolina was published in 2002 with funding by Cabarrus County and the State of North Carolina; and

**WHEREAS**, the Upper Rocky River Local Watershed Plan released by the State of North Carolina in 2004.

**WHEREAS**, Soil Survey of Cabarrus County, North Carolina was published in 1988 with local, state and federal funding; and

**WHEREAS**, the North Carolina Wildlife Resources Commission has developed land use planning tools collectively known as the Green Growth Toolbox for use by local planning officials and staff. The North Carolina Wildlife Resources Commission has developed a Wildlife Friendly Development certification program for residential subdivisions; and

**WHEREAS**, respondents in the Cabarrus County 2010 and 2014 community surveys documented that protecting water quality and the environment was one of their top four priorities for community issues that community leaders must address.

**NOW THEREFORE BE IT RESOLVED** by the Cabarrus Soil and Water Conservation District board:

1. Request that the Cabarrus County Board of Commissioners join Cabarrus Soil and Water Conservation District board in calling on all municipal councils in the county to adopt similar resolutions; and
2. That these municipalities and county work collaboratively to establish conservation overlay districts to protect state-designated Significant Natural Heritage Areas prior to making any further decisions on annexations, rezonings and/or plan approvals; and

3. That municipal and county planners encourage developers to grant un-fragmented, permanent conservation easements to Cabarrus SWCD to protect riparian/wetland/wildlife habitat buffers surrounding the natural areas and waterbodies;
4. That city and county planners encourage developers to incorporate low impact development measures and other best practices; and
5. That city and county planners encourage developers to work with designers on projects that result in Wildlife Friendly Development certification by the NC Wildlife Resources Commission.
6. That the county and municipalities join with Cabarrus Soil and Water Conservation District in applying for grant funding from the North Carolina Wildlife Resources Commission to update local land use plans and ordinances to incorporate green growth tools.

Adopted this 18th day of June, 2015.



Vicky P. Porter, Chair

ATTEST:



Hannah L. Hursey, Clerk to the Board



## RESOLUTION REGARDING THE CONSERVATION OF SIGNIFICANT NATURAL HERITAGE AREAS

**WHEREAS**, the Yadkin Pee-Dee River Basinwide Water Quality Plan was revised by the State of North Carolina in 2008; and

**WHEREAS**, the North Carolina Action Plan was published by the North Carolina Wildlife Resources Commission in 2005; and

**WHEREAS**, *An Inventory of the Significant Natural Areas of Cabarrus County, North Carolina* was published in 2002 with funding by Cabarrus County and the State of North Carolina; and

**WHEREAS**, the Upper Rocky River Local Watershed Plan released by the State of North Carolina in 2004; and

**WHEREAS**, *Soil Survey of Cabarrus County, North Carolina* was published in 1988 with local, state and federal funding; and

**WHEREAS**, the North Carolina Wildlife Resources Commission has developed land use planning tools collectively known as the Green Growth Toolbox for use by local planning officials and staff in addition to the development of a Wildlife Friendly Development certification program for residential subdivisions; and

**WHEREAS**, respondents in the Cabarrus County 2010 and 2014 community surveys documented that protecting water quality and the environment was one of their top four priorities for community issues that community leaders must address.

**NOW THEREFORE BE IT RESOLVED** by the Cabarrus County Board of Commissioners:

1. That the Cabarrus County Board of Commissioners joins the Cabarrus Soil and Water Conservation District Board in calling on all municipal councils in the county to adopt similar resolutions; and
2. That the county will work collaboratively with municipalities to establish conservation overlay districts to protect state-designated Significant Natural Heritage Areas prior to making any further decisions on annexations, rezonings, and/or plan approvals; and
3. That county planners will encourage developers to grant un-fragmented, permanent conservation easements to Cabarrus SWCD to protect riparian/wetland/wildlife habitat buffers surround the natural areas and waterbodies;
4. That county planners encourage developers to incorporate low impact development measures and other best practices; and

5. That county planners encourage developers to work with designers on projects that result in Wildlife Friendly Development certifications by the NC Wildlife Resources Commission
6. That the County joins with Cabarrus Soil and Water Conservation District in applying for grant funding from the North Carolina Wildlife Resources Commission to update local land use plans and ordinances to incorporate Green Growth Tools.

Adopted this the 20th day of July, 2015

---

Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

ATTEST:

---

Megan I. E. Smit, Clerk to the Board



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Planning and Development - Return of Property Donated to Habitat for Humanity

**BRIEF SUMMARY:**

In December of 2010, a 30-acre parcel off Hwy 601 and Brown St. SW in Concord was donated by the County to Habitat for Humanity Cabarrus for the purpose of an affordable housing development. After more investigation, Habitat for Humanity has determined that the development of the property for affordable housing is not feasible. The property has significant topographic issues as well as geographic issues. Habitat for Humanity has approached County Staff regarding returning the property to Cabarrus County. Habitat is requesting the Board of Commissioners consider the County reassuming ownership of the property.

**REQUESTED ACTION:**

Motion to accept the return of the 30-acre tract between Hwy 601 and Brown St. SW that was donated to Habitat for Humanity and authorize the County Manager and County Attorney to approve the required transfer documents.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Kelly Sifford, Planning & Development Director, AICP

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

**ATTACHMENTS**

- [Habitat Deed and Map](#)
  - [Email regarding Habitat Property](#)
-

# Cabarrus County Property Report

<b>Parcel Information Number</b>	<b>Property Real ID</b>	<b>Legal Description</b>
56202240630000	11-005 -0001.00	W/O BROWN ST & E/O US HWY 601
<b>Land Units</b>	<b>Land Units Type</b>	<b>Calculated Acreage</b>
30.78000000	AC	30.49



<b>First Owner Name</b>	<b>Second Owner Name</b>
HABITAT FOR HUMANITY	

<b>Mailing Address</b>	<b>Physical Address(es)</b>
CABARRUS COUNTY INC PO BOX 1502 CONCORD NC 28026	

<b>Land Value</b>	<b>Building Value</b>	<b>Assessed Value</b>	<b>Market Value</b>	
398600	0	398600	398600	
<b>Sale Year</b>	<b>Sale Month</b>	<b>Sale Price</b>	<b>Deed Book</b>	<b>Deed Page</b>
2010	12	0.00000000	09392	0037

<b>Elementary School</b>	<b>Middle School</b>	<b>High School</b>
Wolf Meadow ES	Harold E Winkler MS	Jay M Robinson HS

<b>Voter Precinct</b>	<b>Zoning</b>	<b>Municipal District</b>	<b>Township</b>
12-08	CD-RV	CITY OF CONCORD	Township 11, Central Cabarrus

<b>Soil Report for Parcel</b>			<b>Floodplain Report for Parcel</b>			
<b>Soil Type</b>	<b>Acreage</b>	<b>Percentage</b>	<b>Floodway</b>	<b>100 Year</b>	<b>500 Year</b>	<b>FIRM Panel Number</b>
CcD2	13.02	0.00	No	No	No	5620
CeB	6.83	0.00				
CuD2	10.65	0.00				

<b>Permits Issued on Parcel</b>			
<b>Permit Number</b>	<b>Permit Type</b>	<b>Status</b>	<b>Issue Date</b>

Cabarrus County shall not be held liable for any errors in the data represented on this record. This includes errors of omission, commission, concerning the content of the data, and relative positional accuracy of the data. The data cannot be construed to be a legal document. Primary sources from which this data was compiled must be consulted for verification of information represented on this map document.

Report Created By Cabarrus County IT Department. 6/17/2015 2:47:00 PM  
 Data Sources: Cabarrus County Land Records, Microsoft Bing Maps



9392  
0037

FILED  
CABARRUS COUNTY NC  
LINDA F. McABEE  
REGISTER OF DEEDS  
FILED Dec 03, 2010  
AT 12:20 pm  
BOOK 09392  
START PAGE 0037  
END PAGE 0043  
INSTRUMENT # 26078  
EXCISE TAX \$0.00  
SMS

Tax Parcel No.: 5620-21-1889; 5620-22-9833;  
5620-23-4056; 5620-23-8271

This instrument prepared by: David C. Williams, Esq.  
Mail after recording to: Grantee  
Excise Tax: \$ 0

NORTH CAROLINA

WARRANTY DEED

CABARRUS COUNTY

THIS DEED made this 29 day of November, 2010, by Cabarrus County, a body politic and political subdivision of the State of North Carolina, whose address is PO Box 707, Concord, North Carolina, 28026-0707 ("Grantor"), to Habitat for Humanity Cabarrus County, Inc. ("Grantee"), whose address is PO Box 1502, Concord, North Carolina 28026-1502.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH:

That the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has bargained and sold, and by these presents does bargain, sell, and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in No. Eleven (11) Township, Cabarrus County, North Carolina, and more particularly described as follows:

**See Exhibit A attached hereto and incorporated herein by reference.**

This is part of that property conveyed to Cabarrus County by deed recorded in Book 86, page 288, Cabarrus County Registry.

This property is being conveyed pursuant to that certain Resolution passed by the Board of Commissioners for Cabarrus County dated September 20, 2010 pursuant to NCGS Section 153A-378 and Section 160A-279.

TO HAVE AND TO HOLD the aforesaid tract or parcel of land and all privileges and appurtenances thereunto belonging to the Grantee in fee simple.

The Grantor does hereby covenant that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever except for the exceptions hereinafter stated. The title to the property hereinabove described is subject to the following exceptions:

1. Right of Way to the State Highway Commission recorded in Book 370, page 578;
2. Right of Way to Duke Power Company recorded in Book 535, page 360 and Book 1584, page 36;
3. Right of Way to Board of Light and Water Commissioners of Concord, N.C., recorded in Book 587, page 80 and Book 588, page 836;

- 4. Matters shown on Map Book 7, page 3; and
- 5. Matters shown on Map Book 25, page 14.
- 6. Those restrictive covenants attached hereto as Exhibit B.

IN WITNESS WHEREOF, the Grantors have hereunto set their hands and seals, the day and year first above written.

Cabarrus County, a body politic and political  
Subdivision of the state of North Carolina

By: *John D. Day* (SEAL)  
 Name: John D. Day  
 Title: County Manager

ATTEST:

*G. Kay Honeycutt*  
 G. Kay Honeycutt  
 Clerk to the Board of Commissioners

{SEAL}



\*\*\*\*\*

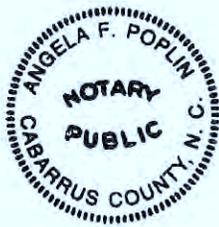
NORTH CAROLINA  
Cabarrus County.

I, Angela F. Poplin the undersigned, a Notary Public of the County and State aforesaid, certify that G. Kay Honeycutt personally came before me this day and acknowledged that she is Clerk to the Board of Commissioners for Cabarrus County, a body politic and political subdivision of the state of North Carolina, and that by authority duly given and as the act of the Board of Commissioners for Cabarrus County, the foregoing instrument was signed in its name by John D. Day as County Manager, sealed with its county seal and attested by her as its Clerk.

Witness my hand and official stamp or seal, this 11/29/10.

My commission expires: 10/22/2013 Angela F. Poplin  
 Notary Public

{official seal}



This instrument has been pre-audited in the manner  
 Required by the Local Government Budget and  
 Fiscal Control Act.

By: *Paul S. Shaw*  
 Finance Director, Cabarrus County, NC  
 Date: 11/29/10

9392  
0039

EXHIBIT A

**CABARRUS COUNTY PROPERTY  
LEGAL DESCRIPTION**

LYING AND BEING IN THE NUMBER 11 TOWNSHIP, CITY OF CONCORD, CABARRUS COUNTY, NORTH CAROLINA, WEST OF BROWN STREET, EAST OF U.S. HIGHWAY 601, BEING A PORTION OF THE PROPERTY CONVEYED TO CABARRUS COUNTY (DB. 86, PG. 288 & MB. 25, PG. 14; CABARRUS COUNTY REGISTRY), AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

TO GET TO THE TRUE POINT OF BEGINNING, COMMENCE AT N.C.G.S. MONUMENT 'GAYLAN' HAVING NORTH CAROLINA NAD83(1986) GRID COORDINATES OF N= 601,514.94' E= 1,521,636.38' AND RUN S 67°56'51" E 278.21' (GROUND DISTANCE, 278.17' GRID DISTANCE, COMBINED GRID FACTOR 0.9998455) TO AN EXISTING ½" ROD HAVING NORTH CAROLINA NAD83(1986) GRID COORDINATES OF N= 601,410.50' E= 1,521,894.20', BEING LOCATED ON THE EASTERN PUBLIC RIGHT-OF-WAY LINE FOR U.S. HIGHWAY 601 AND BEING THE TRUE POINT OF BEGINNING:

THENCE FROM THE TRUE POINT OF BEGINNING WITH THE EASTERN PUBLIC RIGHT-OF-WAY LINE FOR SAID U.S. HIGHWAY 601 A CIRCULAR CURVE TO THE RIGHT HAVING AN ARC LENGTH OF 496.67', A RADIUS OF 1813.00' AND A CHORD OF N 36°05'52" W 495.12' TO AN EXISTING #4 REBAR BEING THE SOUTHWEST CORNER OF CABARRUS COUNTY (DB. 86, PG. 288 & LOT 16 OF MB. 43, PG. 33; AFOREMENTIONED REGISTRY), SAID POINT ALSO BEING LOCATED S 25°00'14" E 205.30' OF AN EXISTING #4 REBAR;

THENCE WITH THE SOUTHERN PROPERTY LINE OF SAID CABARRUS COUNTY AND WITH THE NORTHERN 50' PUBLIC RIGHT-OF-WAY LINE FOR MORRIS ROAD (UNOPENED) N 51°55'45" E 197.99' TO AN EXISTING #4 REBAR, SAID POINT BEING LOCATED S 25°57'40" E 204.54' OF AN EXISTING #4 REBAR;

THENCE CONTINUING WITH THE SOUTHERN PROPERTY LINE OF SAID CABARRUS COUNTY AND WITH THE NORTHERN 50' PUBLIC RIGHT-OF-WAY LINE FOR SAID MORRIS ROAD (UNOPENED) N 54°08'28" E 389.78' TO AN EXISTING #5 REBAR BEING THE SOUTHWEST CORNER OF CABARRUS COUNTY (DB. 1452, PG. 159; AFOREMENTIONED REGISTRY);

THENCE WITH THE SOUTHERN PROPERTY LINE OF SAID CABARRUS COUNTY AND WITH THE NORTHERN 50' PUBLIC RIGHT-OF-WAY LINE FOR SAID MORRIS ROAD (UNOPENED) N 51°51'23" E 533.00' TO AN EXISTING #5 REBAR BEING THE SOUTHEAST CORNER OF SAID CABARRUS COUNTY;

THENCE WITH THE EASTERN PROPERTY LINE OF SAID CABARRUS COUNTY AND WITH THE WESTERN 50' PUBLIC RIGHT-OF-WAY LINE FOR JOHNSTON STREET (UNOPENED) TWO (2) COURSES AND DISTANCES AS FOLLOWS:  
1. N 20°12'57" W 414.51' TO AN EXISTING #5 REBAR; AND  
2. N 19°04'17" W 52.94' TO AN EXISTING 1 ¼" PIPE BEING THE SOUTHEAST CORNER OF RICHARD ARLEN COOK, JR. and wife, JOYCE F. COOK (DB. 424, PG. 268; AFOREMENTIONED REGISTRY) AND BEING LOCATED ON THE WESTERN 50' PUBLIC RIGHT-OF-WAY LINE FOR 2<sup>ND</sup> STREET (FORMERLY JOHNSTON STREET);

THENCE CROSSING THE END OF 50' PUBLIC RIGHT-OF-WAY LINE FOR SAID 2<sup>ND</sup> STREET (FORMERLY JOHNSTON STREET) N 68°09'59" E 50.92' TO AN EXISTING #4 REBAR;

THENCE WITH THE EASTERN 50' PUBLIC RIGHT-OF-WAY LINE FOR SAID 2<sup>ND</sup> STREET (FORMERLY JOHNSTON STREET) N 19°40'23" W 197.51' TO AN EXISTING ½" ROD BEING THE SOUTHWEST CORNER OF AUDY R. DOVER (DB. 6246, PG. 44; AFOREMENTIONED REGISTRY);

THENCE WITH THE SOUTHERN PROPERTY LINE OF SAID DOVER AND LUTIE ROGERS DOVER (DB. 4594, PG. 15; AFOREMENTIONED REGISTRY) N 70°19'37" E (PASSING AN EXISTING #3 REBAR AT A DISTANCE OF 52.27') FOR A TOTAL DISTANCE OF 169.99' TO AN EXISTING STONE BEING THE SOUTHWEST CORNER OF LEONARD J. DOVER and wife, LUTIE ROGERS DOVER (DB. 380, PG. 185; AFOREMENTIONED REGISTRY);

THENCE WITH THE SOUTHERN PROPERTY LINE OF SAID DOVER AND LOS PEREGRINOS SDA SPANISH CHURCH (TRACTS ONE AND TWO OF DB. 7207, PG. 150; AFOREMENTIONED REGISTRY) N 71°53'32" E (PASSING AN EXISTING BENT 2" PIPE AT A DISTANCE OF 394.37' AND PASSING A SET #5 REBAR AT A DISTANCE OF 501.00') FOR A TOTAL DISTANCE OF 506.00' TO A COMPUTED POINT;

THENCE CONTINUING WITH THE SOUTHERN PROPERTY LINE OF SAID LOS PEREGRINOS SDA SPANISH CHURCH S 55°36'28" E 93.50' TO AN EXISTING #4 REBAR BEING ON THE WESTERN PUBLIC RIGHT-OF-WAY LINE FOR BROWN STREET;

THENCE WITH THE WESTERN PUBLIC RIGHT-OF-WAY LINE FOR SAID BROWN STREET S 25°47'58" E 558.35' TO AN EXISTING #4 REBAR BEING ON THE NORTHERN PROPERTY LINE OF BRENDA K. CONNOLLY (DB. 8965, PG. 259; AFOREMENTIONED REGISTRY), SAID POINT ALSO BEING LOCATED S 34°15'06" W 39.28' FROM AN EXISTING BENT #4 REBAR;

THENCE WITH THE NORTHERN PROPERTY LINE OF SAID CONNOLLY, TAMARA HUGHES GUFFEY et al. (DB. 1345, PG. 115; AFOREMENTIONED REGISTRY) AND REBECCA TUCKER LUCKEY and husband, WILLIAM EDWARD LUCKEY, IV (DB. 2693, PG. 42; AFOREMENTIONED REGISTRY) S 37°17'06" W 645.54' TO AN EXISTING AXLE BEING LOCATED ON THE NORTHERN PROPERTY LINE OF SAID LUCKEY;

THENCE CONTINUING WITH THE NORTHERN PROPERTY LINE OF SAID LUCKEY S 36°27'56" W (PASSING A SET #5 REBAR AT A DISTANCE OF 62.00') FOR A TOTAL DISTANCE OF 80.00' TO A COMPUTED POINT BEING ON THE WESTERN PROPERTY LINE OF REBECCA TUCKER LUCKEY and husband, WILLIAM EDWARD LUCKEY, IV (DB. 2693, PG. 42; AFOREMENTIONED REGISTRY);

THENCE WITH THE WESTERN PROPERTY LINE OF SAID LUCKEY AND ELTON P. TUCKER and wife, FRANCES J. TUCKER (DB. 528, PG. 500; AFOREMENTIONED REGISTRY) S 11°57'56" W (PASSING AN EXISTING ROD AT A DISTANCE OF 98.29') FOR A TOTAL DISTANCE OF 395.00' TO AN EXISTING STONE ON THE WESTERN PUBLIC RIGHT-OF-WAY LINE FOR GAYLAN COURT;

THENCE CONTINUING WITH THE WESTERN PUBLIC RIGHT-OF-WAY LINE FOR SAID GAYLAN COURT S 37°28'07" W 340.40' TO AN EXISTING #5 REBAR BEING ON THE NORTHERN PROPERTY LINE OF CARL EUGENE ROSS and wife, RAMONA S. ROSS (DB. 586, PG. 534; AFOREMENTIONED REGISTRY);

THENCE WITH THE NORTHERN PROPERTY LINE OF SAID ROSS, GROVER C. MONK and wife, PHYLLIS L. MONK (DB. 1258, PG. 163; AFOREMENTIONED REGISTRY), PAUL T. FULLER and wife, GINA B. FULLER (DB. 3918, PG. 216; AFOREMENTIONED REGISTRY) AND ROMONA OVERCASH PAGE (DB. 5547, PG. 82; AFOREMENTIONED REGISTRY) N 73°36'16" W (PASSING AN EXISTING #3 REBAR BEING 3.68' NORTH OF LINE AT A DISTANCE OF 224.89' AND PASSING AN EXISTING #3 REBAR BEING 2.22' NORTH OF LINE AT A DISTANCE OF 289.78') FOR A TOTAL DISTANCE OF 465.25' TO AN EXISTING NAIL IN A 1/2" PIPE BEING THE NORTHEAST CORNER OF ROBERT L. PHILLIPS (DB. 2421, PG. 325; AFOREMENTIONED REGISTRY);

THENCE WITH THE NORTHERN PROPERTY LINES OF SAID PHILLIPS TWO (2) COURSES AND DISTANCES AS FOLLOWS:

1. N 74°53'53" W 152.97' TO AN EXISTING 6" X 8" STONE; AND
2. S 10°28'59" W 324.65' TO A POINT, THE TRUE POINT OF BEGINNING, CONTAINING 30.779 ACRES AS SHOWN ON A PLAT OF SURVEY BY CESI LAND DEVELOPMENT SERVICES DATED DECEMBER 30, 2009, CESI JOB NO. 091111.000.

  
James E. Davis, PLS L-3747  
Survey Project Manager  
CESI Land Development Services  
N.C. Firm License No. C-0263  
P.O. Box 268  
45 Spring St. SW  
Concord, NC 28026

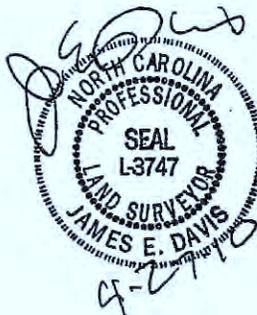


EXHIBIT B

The foregoing property is being conveyed pursuant to that certain resolution adopted by the Cabarrus County Board of Commissioners and NCGS §153 A-378 and NCGS §160A-279. In order to ensure that the public purpose of this conveyance is being met, the property is subject to the following covenants and restrictions:

1. The property is to be used solely for the development of an affordable residential community consisting only of single family housing. The term "affordable" shall be defined as that amount in keeping with the purpose and mission of Habitat for Humanity Cabarrus County, Inc. and Habitat for Humanity International, Inc.
2. No building shall be erected, altered, placed or permitted to remain on any developed lot other than one (1) detached single-family dwelling.
3. No trailer, tent, shack, barn or other out building, except a private garage or an out building not more than two hundred fifty (250) square feet in size, shall be erected or placed on any lot covered by these covenants. No detached garage shall at any time be used for human habitation, either temporarily or permanently.
4. Habitat for Humanity Cabarrus County, Inc., shall only convey the property or any portion of the property to those individuals who have been admitted into and successfully completed Habitat's home owner program or who have completed HUD's home owner training. The determination of who is admitted to the program and who has successfully completed the program will be determined solely by Habitat for Humanity Cabarrus County, Inc.
5. Notwithstanding the foregoing paragraph, Habitat for Humanity Cabarrus County, Inc., may convey unimproved lots to any other non-profit organization that provides for affordable housing for the residents of Cabarrus County. However, the sale of any improved lot shall be subject to the provisions of Paragraph 4.
6. Notwithstanding paragraphs 4 and 5 of these restrictions, Habitat may sell up to 20% of the developed lots to for profit builders, so long as those deeds contain a restriction that the lots must be resold to purchasers who have completed HUD's home owner training.

From: Dave Zablotty <davezablotty@habitatcabarrus.org>  
Sent: Thursday, June 04, 2015 12:19 PM  
To: Kelly Sifford  
Subject: Follow Up - 30 Acre Land Parcel

Kelly,

As we have discussed, Habitat for Humanity Cabarrus County is interested in returning the parcel of land donated to the organization by Cabarrus County in December of 2010.

At that time, there was interest in developing this land for use as a "green" Habitat development. However, considering the changes in the Habitat Cabarrus approach to serving families in the County and after investigating the significant potential costs in making this hilly and rocky parcel ready for development of single family homes, it has been determined that Habitat Cabarrus is not in a position to utilize the parcel as originally intended. While the tax exemption on this parcel is in place for five more years, we would prefer to see this land returned to the county as soon as possible, especially if there is interest in the parcel from others.

The Habitat Cabarrus Board of Directors unanimously approved the return of this land to Cabarrus County at our February 23, 2015 board meeting.

If you should need any additional information, please advise.

Thank you,  
Dave

Dave Zablotty  
Executive Director  
Habitat for Humanity Cabarrus County  
8 Church Street/ P.O. Box 1502  
Concord, NC 28026  
Phone: 704-786-4001 ext 116  
Fax: 704-782-6222  
davezablotty@habitatcabarrus.org



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

#### **AGENDA CATEGORY:**

Consent Agenda

#### **SUBJECT:**

Planning and Development - Soil and Water Conservation District -  
Resolution for the Protection of Clarke Creek

#### **BRIEF SUMMARY:**

Recent development activity in the vicinity of Clarke Creek has renewed the concern of the Soil and Water Conservation District Board. Cabarrus County and the State of North Carolina have invested a great deal of money and time into the restoration of wetlands behind Cox Mill Elementary School. Clarke Creek is a Significant Natural Heritage Area and is of particular value for the regionally important wetland located there. The Natural Heritage Inventory was a study funded by the Board of Commissioners in 2002. New development threatens the health of this significant heritage area. Additional development adds more runoff that contains contaminants that threaten the health of this fragile environment. The Soil and Water Conservation District Board is requesting that the Board of Commissioners join them in adopting the attached resolution to further the protection of this highly valued area.

#### **REQUESTED ACTION:**

Motion to adopt resolution.

#### **EXPECTED LENGTH OF PRESENTATION:**

#### **SUBMITTED BY:**

Dennis Testerman, Senior Resource Conservationist

#### **BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

**ATTACHMENTS**

[Resolution](#)

[Resolution](#)

---



**RESOLUTION BY THE CABARRUS SOIL AND WATER  
CONSERVATION DISTRICT BOARD REGARDING  
CONSERVATION OF CLARKE CREEK HERON ROOKERY  
SIGNIFICANT NATURAL AREA**

**WHEREAS**, Revolutionary War General Paul Barringer hid for an extended period from enemy troops in canebrakes along Clarke Creek and African-American farmer Benjamin Walker purchased land on Clarke Creek in the early part of the 20th century along the road that now bears his name and;

**WHEREAS**, the area along Clarke Creek has a long history of identification for protection and preservation. The North Carolina Wildlife Resources Commission targeted the Clarke Creek wetland for land acquisition as early as the 1960s for the protection of the state-designated, regionally-important two hundred-acre wetland complex known officially as the Clarke Creek Heron Rookery Significant Natural Heritage Area. The area was included in an Inventory of the Significant Natural Areas of Cabarrus County, North Carolina that was published in 2002. The Land Trust for Central North Carolina purchased 33 acres within this unique natural area in part with a \$50,000 grant from the North Carolina Clean Water Management Trust Fund for the dual purposes of environmental education and water quality protection and the Land Trust for Central North Carolina in turn transferred the title to this property to Cabarrus Soil and Water Conservation District in 2007 for protection; and

**WHEREAS**, the 2010 Cabarrus Soil and Water Strategic Plan goals included establishing a conservation field school, which the Cabarrus Soil and Water Conservation District now operates as The Conservation Field School at Clarke Creek. The field school is on land purchased from the Benjamin Walker descendants by the Land Trust for Central North Carolina before this land was donated to the District; and

**WHEREAS**, Clarke Creek is listed on the state and federal 303(d) list of streams with impaired water quality. This wetland provides flood protection estimated at \$28 million worth of environmental services. The significance of this wetland and the collective efforts to restore and protect it may qualify it for a national wetland award; and

**WHEREAS**, Davidson College (along with the University of North Carolina at Charlotte) has conducted significant scientific research on the importance of buffers in mitigating the impact of residential development on wildlife inhabiting the significant natural area. The Carolina Darter found in the Clarke Creek wetland complex is officially designated as a “species of special concern”. The National Wildlife Federation has certified Concord as a Community Wildlife Habitat on Earth Day 2015. The North Carolina Wildlife Federation, in partnership with the City of Concord, formed the Concord Wildlife Alliance in 2014. Remaining open space adjoining the Clarke Creek Significant Natural Heritage Area is increasingly scarce.

**WHEREAS**, in response to threatened sensitive areas, the North Carolina Wildlife Resources Commission has developed land use planning tools collectively known as the Green Growth Toolbox for use by local planning officials and staff to protect these areas. The North Carolina Wildlife Resources Commission has developed a Wildlife Friendly Development certification program for residential subdivisions; and

**WHEREAS**, respondents in the Cabarrus County 2010 and 2014 community surveys documented that protecting water quality and the environment was one of their top four priorities for community issues that community leaders must address.

**NOW THEREFORE BE IT RESOLVED** by the Cabarrus County Board of Commissioners:

1. That this resolution be adopted and request that the Concord City Council adopt a similar resolution; and
2. That the County work collaboratively with landowners and other organizations to encourage the establishment of conservation overlay districts to protect the Clarke Creek Heron Rookery Significant Natural Heritage Area; and
3. That County planners encourage developers to grant permanent conservation easements to the Cabarrus Soil and Water District to protect riparian/wetland/wildlife habitat buffers surrounding the natural areas and water bodies;
4. That the County encourages developers to incorporate low impact development measures and other best practices in the Upper Rocky River Local Watershed Plan; and
5. That city and county planners encourage developers to work with designers on projects that result in Wildlife Friendly Development certification by the NC Wildlife Resources Commission; and

Adopted this 20th day of July, 2015.

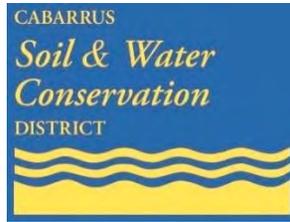
---

Stephen M. Morris, Chair  
Cabarrus County Board of Commissioners

ATTEST:

---

Megan I. E. Smit, Clerk to the Board



**RESOLUTION BY THE CABARRUS SOIL AND WATER CONSERVATION DISTRICT BOARD  
REGARDING CONSERVATION OF  
CLARKE CREEK HERON ROOKERY SIGNIFICANT NATURAL AREA**

**WHEREAS**, Revolutionary War General Paul Barringer hid for an extended period from enemy troops in canebrakes along Clarke Creek. African-American farmer Benjamin Walker purchased land on Clarke Creek in the early part of the 20<sup>th</sup> century along the road that now bears his name. The North Carolina Wildlife Resources Commission targeted the Clarke Creek wetland for land acquisition as early as the 1960s. The state-designated, regionally-important two hundred-acre wetland complex known officially as the Clarke Creek Heron Rookery Significant Natural Heritage Area was included in An Inventory of the Significant Natural Areas of Cabarrus County, North Carolina that was published in 2002. The Land Trust for Central North Carolina purchased 33 acres within this unique natural area in part with a 50,000 grant from the North Carolina Clean Water Management Trust Fund for the dual purposes of environmental education and water quality protection. The Land Trust for Central North Carolina in turn transferred the title to this property to Cabarrus Soil and Water Conservation District in 2007; and

**WHEREAS**, the 2010 Cabarrus Soil and Water Strategic Plan goals included establishing a conservation field school, which the Cabarrus Soil and Water Conservation District now operates. The Conservation Field School at Clarke Creek. The field school is on land purchased from the Benjamin Walker descendants by the Land Trust for Central North Carolina before this land was donated to the District; and

**WHEREAS**, wetlands of southeastern United States regional significance were flooded during the construction of a water supply reservoir on Coddle Creek built to provide water to a rapidly-growing population. A sewer utility right-of-way easement granted by the Land Trust for Central North Carolina to the Water and Sewer Authority of Cabarrus County made possible the development of land in the Clarke Creek watershed. The protection of the Clarke Creek Significant Natural Heritage Area was the catalyst for the development of the Upper Rocky River Local Watershed Plan released by the State of North Carolina in 2004. Clarke Creek is listed on the state and federal 303(d) list of streams with impaired water quality. This wetland provides flood protection estimated at 28 million worth of environmental services. The significance of this wetland and the collective efforts to restore and protect it may qualify it for a national wetland award; and

**WHEREAS**, Davidson College (along with the University of North Carolina at Charlotte) has conducted significant scientific research on the

importance of buffers in mitigating the impact of residential development on wildlife inhabiting the significant natural area. The Carolina darter found in the Clarke Creek wetland complex is officially designated as a "species of special concern". The National Wildlife Federation has certified Concord as a Community Wildlife Habitat on Earth Day 2015. The North Carolina Wildlife Federation, in partnership with the City of Concord, formed the Concord Wildlife Alliance in 2014. Remaining open space adjoining the Clarke Creek Significant Natural Heritage Area is increasingly scarce. The North Carolina Wildlife Resources Commission has developed land use planning tools collectively known as the Green Growth Toolbox for use by local planning officials and staff. The North Carolina Wildlife Resources Commission has developed a Wildlife Friendly Development certification program for residential subdivisions; and

**WHEREAS**, respondents in the Cabarrus County 2010 and 2014 community surveys documented that protecting water quality and the environment was one of their top four priorities for community issues that community leaders must address.

**NOW THEREFORE BE IT RESOLVED** by the Cabarrus Soil and Water Conservation District Board:

1. Request that the Cabarrus County Board of Commissioners adopt this resolution and join them in calling on the City of Concord Council to adopt a similar resolution; and
2. That the city and county work collaboratively to establish a conservation overlay district to protect the state-designated, regionally-important Clarke Creek Heron Rookery Significant Natural Heritage Area prior to making any further decisions on annexations, rezoning's and/or plan approvals; and
3. That city and county planners encourage developers to grant un-fragmented, permanent conservation easements to Cabarrus SWCD to protect riparian/wetland/wildlife habitat buffers surrounding the natural area;
4. That city and county planners encourage developers to incorporate low impact development measures and other best practices called for in the Upper Rocky River Local Watershed Plan; and
5. That city and county planners encourage developers to develop any future parcels in ways that result in Wildlife Friendly Development certification by the NC Wildlife Resources Commission.

Adopted this 18th day of June, 2015.



\_\_\_\_\_  
Vicky P. Porter, Chair  
Cabarrus Soil and Water Conservation  
District

ATTEST:



\_\_\_\_\_  
Hannah L. Hursey, Clerk to the Board



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Sheriff's Department - Request to Award a Service Weapon to Sergeant Rocky Nance Upon Retirement

**BRIEF SUMMARY:**

Sergeant Rocky Nance retired on July 1, 2015. Pursuant to N.C. General Statute 20-187.2, it is requested that Sergeant Nance's service weapon (Sig Sauer P226, 40 caliber, serial number UU615684) be declared surplus and awarded to him for the price of \$1.00.

**REQUESTED ACTION:**

Motion to declare a service weapon (Sig Sauer P226, 40 caliber, serial number UU615684) as surplus property and award it to Sergeant Rocky Nance for the price of \$1.00 upon his retirement.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Chief Deputy Paul D. Hunt

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

## ATTACHMENTS

- [Pistol Permit and receipt for \\$1](#)
-

# Pistol Purchase Permit North Carolina

Permit # 27096

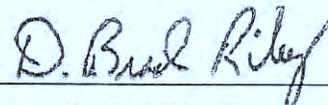
I, D. Brad Riley, Sheriff of Cabarrus County, do hereby certify that I have conducted a criminal background check of the applicant, ROCKY WAYNE NANCE, whose place of residence is 11642 CROSSROADS PL, CONCORD, 28025 in Cabarrus County, North Carolina and have received no information to indicate that it would be a violation of state or federal law for the applicant to purchase, transfer, receive, or possess a handgun. The applicant has further satisfied me as to his, her (or) their good moral character.

Therefore, a license or permit is issued to ROCKY WAYNE NANCE, to purchase one (1) pistol from any person firm or corporation authorized to dispose of the same.

This license or permit expires five years from its date of issuance.

NOTE: ORIGINAL MUST BE TURNED IN TO SELLER AT TIME OF PURCHASE.

This 22 day of June, 2015



Authorized by: SHERIFF D. BRAD RILEY

**SEAL**

REDIFORM • Carbonless • S1654NCR Duplicate • S1657NCL ImPLICATE

DATE 01/23/15 **RECEIPT** 457676  
RECEIVED FROM Rocky Wayne Nance  
ADDRESS \_\_\_\_\_  
FOR Pistol Purchase Permit DOLLARS \$ 1.00

ACCOUNT		HOW PAID	
BEGINNING BALANCE		CASH	<input checked="" type="checkbox"/>
AMOUNT PAID	<u>1.00</u>	CHECK	<input type="checkbox"/>
BALANCE DUE		MONEY ORDER	<input type="checkbox"/>

Serial # UG15684  
BY N. Rittell

©2001 REDIFORM® S1654NCR



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Tax Administration - Refund and Release Report - June 2015

**BRIEF SUMMARY:**

Release report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. Refund report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**REQUESTED ACTION:**

Motion to approve the June 2015 Refund-Release report, along with the NCVTS Refund Report, as submitted and grant authority to the Tax Collector to process the refunds and releases.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

J. Brent Weisner, Tax Administrator

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

**ATTACHMENTS**

- [Release Refund Summary](#)
  - [Release Refund Detail](#)
  - [NCVTS Refund Report](#)
-

**Summary of Releases and Refunds for the Month of June 2015**

RELEASES FOR THE MONTH OF: June 2015

**\$25,570.95**

BREAKDOWN OF RELEASES:

COUNTY	\$25,464.52
CITY OF CONCORD	\$6.63
CITY OF KANNAPOLIS	\$89.69
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$10.11
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: June 2015

**\$331.82**

BREAKDOWN OF REFUNDS:

COUNTY	\$0.00
CITY OF CONCORD	\$0.00
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$68.89
COLD WATER F/D	\$94.36
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$3.26
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$24.13
JACKSON PARK F/D	\$47.44
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$5.35
NORTHEAST F/D	\$0.00
ODELL F/D	\$88.39
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
WINECOFF F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

JUNE 2015 RELEASE REPORT

Name	Bill#	Reason	District	Amount
ALLEN CHRISTOPHER JOHN	2010-554598		C GARNFEE	60.00
ALLISON DOMINIQUE MARCEIL	2013-501218	TURNED IN FOR DS	C GARNFEE	60.00
AMEY CARY SCOTT	2011-531746		C GARNFEE	60.00
ANDERSON CATHERINE NOLTE	2010-543629		C GARNFEE	60.00
ARMSTRONG THOMAS ROBERT	2011-554078		C GARNFEE	60.00
BAKER JOSHUA WAYNE	2010-591142		C GARNFEE	60.00
BARBEE BRENT DARREN	2012-541968		C GARNFEE	60.00
BARBEE KATHY MICHELLE	2013-532601	RELEASE GR FEE-TERMINATED 1/- 16/15-SENDING DSO LTR	C GARNFEE	60.00
BARNETTE GLORIA ELAINE	2014-15237		C GARNFEE	60.00
BARR AUGUSTUS R	2013-15228	SHOULD HAVE BEEN ENTERED AS TITLE FEE	C LEGLFEE	775.00
BEAVER TONY LEE	2013-584259	RELEASE GR FEE, NO PMTS, SENDING DSO LTR	C GARNFEE	60.00
BERNESSER AMANDA RANEE	2011-552190		C GARNFEE	21.41
BOYCE RHONDA COUGHENOUR	2010-581447		C GARNFEE	60.00
BRIDGES JAMES ANTHONY	2011-628732		C GARNFEE	60.00
BROWN JAMES ANTHONY JR	2010-655931		C GARNFEE	60.00
BROWN LANDREL W	2014-21212	RELEASE ADV FEE-ENVELOPE HAD 2 POSTMARKS, 7 JAN 2015 & 5 JAN 2015 (SEE NOTES)	C ADVTFEE	1.50
BROWN LANDREL W	2014-21213	RELEASE ADV FEE-ENVELOPE HAD 2 POSTMARKS- 7 JAN 15 & 5 JAN 15	C ADVTFEE	1.50
BROWN RICKEY DONNELL	2013-575538	RELEASE GR FEE, NO PMTS	C GARNFEE	60.00
CANTRELL AMANDA JOHNSON	2010-501002		C GARNFEE	46.18
CARPENTER ALLEN MONROE	2011-501530		C GARNFEE	60.00
CARROLL TROY JOSEPH	2011-667059	RELEASE GR FEE, NO PMTS, SENDING DSO LTR	C GARNFEE	60.00
CARTER HAROLD EDWIN III	2013-556621	RELEASE GR FEE-NO PMTS-SENDING DSO LTR	C GARNFEE	60.00
CASEY CHRISTOPHER JAMES	2011-504411		C GARNFEE	60.00
CHANCE STARR SCOTT	2011-632711		C GARNFEE	60.00
CHARLOTTE MOTOR SPEEDWAY LLC	2011-25528	Per assessment adjustment agreement, adjust value to \$503090	C ADVL TAX	644.74
CHARLOTTE MOTOR SPEEDWAY LLC	2011-25525	Per Assessment Agreement, adjust value to \$326,650.	C ADVL TAX	734.01
CHARLOTTE MOTOR SPEEDWAY LLC	2011-25524	Per Assessment Agreement adjust value to \$320.030.	C ADVL TAX	629.24
CHARLOTTE MOTOR SPEEDWAY LLC	2011-25529	per assessment agreement, adjust value to \$14,316,180	C ADVL TAX	18360.03
CHARLOTTE MOTOR SPEEDWAY LLC	2011-25526	Per assessment agreement, adjust value to \$801,260.	C ADVL TAX	2411.96
CHARLOTTE MOTOR SPEEDWAY LLC	2010-32248		C ADVL TAX	2411.96
CHAU QUYEN NHA	2011-800939		C GARNFEE	60.00
CLINE LISA GARRISON	2010-604528		C GARNFEE	60.00
CUNNINGHAM HOLLY	2013-30443		C GARNFEE	60.00
CYBULSKI KORY ADAM	2013-530435	RELEASE GR FEE-NO PMTS-SENDING DSO LTR	C GARNFEE	60.00
DANIELS STEVEN MATTHEW	2011-629539		C GARNFEE	60.00
DAVIS JASON ANDREW	2011-557925		C GARNFEE	60.00
DAVIS JOSHUA JAMES	2010-506955		C GARNFEE	60.00
DEESE JAY HEATH	2010-583501		C GARNFEE	60.00
DERITA ASSOCIATES LLC A NC LLC	2012-32545	Fees paid at ZLS	C TITL FEE	775.00
DERITA ASSOCIATES LLC A NC LLC	2012-32545	Fees paid at ZLS	C LEGLFEE	363.28
DRYE KENNETH RAYMOND	2011-659520		C GARNFEE	60.00

EDDLEMAN WILLIAM T	2012-35050		C	ADVTFEE	1.25
EDDLEMAN WILLIAM T	2012-35050		C	GARNFEE	58.75
ENNIS DANIEL SHANE	2013-800181	RELEASE GR FEE-NIO PMTS- SENDING DSO LTR	C	GARNFEE	60.00
ERTS JESSE BLAKE	2011-618581		C	GARNFEE	60.00
ESPINAL MIGUEL ANTONIO	2010-514478		C	GARNFEE	60.00
EUDY CURTIS RAY II	2014-36314	ADDED TO WRONG BILL	C	SALEFEE	474.36
FAIRLEY JACK PHIFER	2011-590494		C	GARNFEE	60.00
FLOWERS LESTER LEE JR	2010-654883	Returned GR-	C	GARNFEE	60.00
FLOYD TITINA DANINE HILLIE	2011-574916		C	GARNFEE	17.82
FORD LATASHA NICHOLE	2011-536891		C	GARNFEE	60.00
FREEMAN FREDRICK LEE	2010-504992		C	GARNFEE	60.00
FURIN TIMOTHY MICHAEL	2012-598137	RELEASE GR FEE, NO PMTS, SENDING DSO LTR.	C	GARNFEE	60.00
FURR TERRY SCOTT	2010-590914		C	GARNFEE	60.00
GAITHER WILLIAM LEE JR	2010-615863		C	GARNFEE	60.00
GARCIA MANUEL FERNANDO	2011-616371		C	GARNFEE	60.00
GAUSE LACEY MARLENE	2011-636990		C	GARNFEE	60.00
GIBSON OCEANA LUTICIA	2011-640270		C	GARNFEE	60.00
GILMORE NANCY MARTIN	2011-506197		C	GARNFEE	60.00
GLASS DAVID JAMES	2011-545470		C	GARNFEE	8.29
GODFREY GERTRUDE LEIGH	2011-639345		C	GARNFEE	60.00
GOOLSBY MANKIN LEON III	2009-42251		C	GARNFEE	60.00
GRAVES APOLLONIA SAVANNAH	2010-622608		C	GARNFEE	30.00
GREEN LEVON QUAMAIN	2011-624207		C	GARNFEE	60.00
GREENLY SEAN MICHAEL	2011-541127		C	GARNFEE	58.46
GREESON EDWARD SCOTT	2013-43432	RELEASE GR FEE, NO PMTS, NO RESPONSE	C	GARNFEE	60.00
GRIFFIN TIMOTHY CHARLES	2013-43690	No funds available- BA	C	GARNFEE	60.00
GRIMES JOSHUA MARK	2010-628718		C	GARNFEE	60.00
HAMPTON JEFFERY LANE	2011-549694		C	GARNFEE	60.00
HARRIS PAUL EDWARD	2011-505063		C	GARNFEE	58.19
HEMPHILL HURLEY WILLIAM JR	2011-592099	RELEASE GR FEE-NO PMTS-SENDING DSO LTR	C	GARNFEE	60.00
HICKS LASHUNDRALATREACE	2010-571845		C	GARNFEE	60.00
HILL CHRISTOPHER NOAH	2013-563705	RELEASE GR FEE-NO PMTS-SENDING DSO LTR	C	GARNFEE	60.00
HINOJOSA JUAN CARLOS	2011-582930		C	GARNFEE	60.00
HOLLON JESSICA LYNN	2010-801732		C	GARNFEE	55.83
HOLLOPETER NOAH AUGUST	2012-506080	RELEASE GR FEE-OLD GR TO WRONG ADDRESS-WILL SUBMIT NEW GR TO CORRECT ADDRESS	C	GARNFEE	60.00
HOWARD JACKQUELINE NICOLE	2010-653286		C	GARNFEE	60.00
IORIO GERARD VINCENT	2013-562677	RELEASE GR FEE, NO PMTS, SENDING DSO LTR	C	GARNFEE	60.00
ISAACS JUDY YVETTE	2010-579306		C	GARNFEE	60.00
JENNINGS CHRISTOPHER MICHAEL	2010-632592		C	GARNFEE	60.00
JOHNSTON ANITA MECHELLE	2011-661082	TURNED IN FOR DS	C	GARNFEE	60.00
JONES ERICA NICHOLE	2010-517805		C	GARNFEE	60.00
JONES MARCUS BLACK	2011-510070		C	GARNFEE	60.00
JUSTO ISMAEL ULICES MORALES	2010-659647		C	GARNFEE	60.00
KELLER BUILDING PRODUCTS OF CH	2010-642900		C	GARNFEE	30.00
LEPKE KAYLA MARIE	2010-581029		C	GARNFEE	60.00
LISK RICKY W	2010-12406	BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED)	C	ADVL TAX	29.91

LISK RICKY W	2010-12406	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	C	PEN FEE	2.99
LISK RICKY W	2013-60485	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	FR04ADVL	TAX	1.83
LISK RICKY W	2013-60485	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	FR04PEN	FEE	0.18
LISK RICKY W	2014-61075	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	C	ADVL	TAX 27.07
LISK RICKY W	2014-61075	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	C	PEN FEE	2.71
LISK RICKY W	2014-61075	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	FR04ADVL	TAX	1.74
LISK RICKY W	2014-61075	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	FR04PEN	FEE	0.17
LISK RICKY W	2012-60432	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	C	ADVL	TAX 30.00
LISK RICKY W	2012-60432	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	C	PEN FEE	3.00
LISK RICKY W	2012-60432	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	FR04ADVL	TAX	1.93
LISK RICKY W	2012-60432	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	FR04PEN	FEE	0.19
LISK RICKY W	2013-60485	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	C	ADVL	TAX 28.50
LISK RICKY W	2013-60485	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	C	PEN FEE	2.85
LISK RICKY W	2010-12406	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	FR04ADVL	TAX	1.90
LISK RICKY W	2010-12406	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	FR04PEN	FEE	0.19
LISK RICKY W	2011-60641	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	C	ADVL	TAX 28.41
LISK RICKY W	2011-60641	NOTORIZED COPY) RELEASING TAX BILL BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED	C	PEN FEE	2.84

LISK RICKY W	2011-60641	BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED NOTORIZED COPY) RELEASING TAX BILL	FR04ADVL TAX	1.80
LISK RICKY W	2011-60641	BOS OF SALE RECEIVED DATE 4/3/2009 (TRISH APPROVED NOTORIZED COPY) RELEASING TAX BILL	FR04PEN FEE	0.18
LOFLIN JENNY MICHELLE	2014-61771	Release GR Fee- New Owner	C GARNFEE	60.00
LYNCH ORLANDO TYRELL	2010-575768	RELEASE GR FEE-NO GR IN SYSTEM	C GARNFEE	60.00
LYNCH ORLANDO TYRELL	2010-575768		C GARNFEE	60.00
MARCO ERIN O & HUSBAND MARK C	2014-63813		C GARNFEE	60.00
MARSH MONTINA CHARNELLA	2010-583613		C GARNFEE	60.00
MARTINEZ LUIS RAMON	2011-528509		C GARNFEE	60.00
MCKENZIE LORI CHRISTINE	2012-623612	PER ESC- no longer employed with MBrad Forest	C GARNFEE	60.00
MCKINNEY CHAD ROBERT	2012-512815	RELEASE GR FEE, NO PMTS, SENDING DSO LTR	C GARNFEE	60.00
MEEKS LORI HARRIS	2014-67206	BANK ATTACHMENT RETURNED	C GARNFEE	60.00
MESSER DOUGLAS DEWAYNE	2013-532320	RELEASE GR FEE-NO PMTS-FOUND NEW EMPLOYER TO RESUBMIT NEW GR	C GARNFEE	60.00
MINGO FRANCES FORD	2010-653363		C GARNFEE	60.00
MOORE CLAYTON DWAYNE	2010-501659		C GARNFEE	60.00
MOTUS HERMINIA DE LEON	2010-511435		C GARNFEE	30.00
MUNIZ ROSEMARIE	2013-505793		C GARNFEE	60.00
MURPH WALTER D	2014-71385	PER BILL OF SALE VEHICLE WAS SOLD IN OCTOBER 2013. RELEASE IN FULL.	C ADVL TAX	95.13
MURPH WALTER D	2014-71385	PER BILL OF SALE VEHICLE WAS SOLD IN OCTOBER 2013. RELEASE IN FULL.	C PEN FEE	9.51
MURPH WALTER D	2014-71385	PER BILL OF SALE VEHICLE WAS SOLD IN OCTOBER 2013. RELEASE IN FULL.	CI04ADVL TAX	81.54
MURPH WALTER D	2014-71385	PER BILL OF SALE VEHICLE WAS SOLD IN OCTOBER 2013. RELEASE IN FULL.	CI04PEN FEE	8.15
MURPH WALTER D	2014-71385	PER BILL OF SALE VEHICLE WAS SOLD IN OCTOBER 2013. RELEASE IN FULL.	C GARNFEE	60.00
MUSKELLY TINA DIANE	2011-518255		C GARNFEE	60.00
NEWTON RICHARD DAVID	2013-567833	Release due to proration not being done timely	C GARNFEE	60.00
NEWTON RICHARD DAVID	2013-567833	VEHICLE TOTALED AND TAG TURNED IN 1/22/2014.	C ADVL TAX	9.66
NEWTON RICHARD DAVID	2013-567833	VEHICLE TOTALED AND TAG TURNED IN 1/22/2014.	CI02ADVL TAX	6.63
OGRADY HOLLY MARIE	2010-509419	RELEASE GR FEE, NO PMTS, SENDING DSO LTR	C GARNFEE	60.00
ONEAL RYAN SCOTT	2010-500993		C GARNFEE	60.00
ORDOYNE ELIZABETH NICOLE	2010-599405		C GARNFEE	30.00
ORTIZ ANA LILIA RANGEL	2014-73933	Divorce Order- Husband to pay Release GR from wife	C GARNFEE	60.00
ORVIS LEISI L	2014-73973		C ADVT FEE	1.50
PEARCE LINDA C	2014-76002	Set up TP	C GARNFEE	60.00
PENA VICTOR MANUEL AVILA	2011-507969		C GARNFEE	60.00
PETATAN HERIBERTO BERNAL	2010-512490		C GARNFEE	30.00
PETE REID TRUCKING	2010-502051		C GARNFEE	60.00
PHILLIP DANIA KAREMA	2013-503979	GR CLOSED DUE TO INACTIVITY.	C GARNFEE	60.00
PHILLIPS JEFFERY LEE	2010-632344		C GARNFEE	30.00
PHILLIPS MICHAEL RILEY	2010-607748		C GARNFEE	60.00

PHONGSA PHAYLOUANG	2011-507491		C	GARNFEE	60.00
PIPER ERIN MACKENDRIE	2011-553872		C	GARNFEE	60.00
QUERY BOBBY WAYNE JR	2010-546658		C	GARNFEE	60.00
RADFORD TIFFANY CHANEL	2010-573230		C	GARNFEE	28.31
RAMIREZ ANEL BERNAL	2010-522079		C	GARNFEE	60.00
RAMSEY KEVIN ALAN	2012-586783		C	GARNFEE	60.00
REAVIS MICHAEL EUGENE	2011-541392		C	GARNFEE	60.00
REID MARCO ANTWON	2011-586893		C	GARNFEE	60.00
RICK CRAWFORD PERFORMANCE LLC	2014-81352		C	GARNFEE	60.00
ROBINSON SHAKHARA SHALEECE	2010-564300		C	GARNFEE	60.00
SALGADO ISIDRO TAPIA	2010-605558		C	GARNFEE	60.00
SANDERSON MICHELLE RACHAEL	2010-665820		C	GARNFEE	60.00
SANDIDGE RICK WILLIAM	2011-557714		C	GARNFEE	60.00
SCOTT TONY CURTIS	2010-665516		C	GARNFEE	60.00
SEAFORD GARICK TODD &	2014-85593	Paid before due date	C	ADVTFEE	1.50
		Release advertising			
SEAFORD GARICK TODD &	2014-85594	Paid before due date	C	ADVTFEE	1.50
		Release advertising			
SEAGRAVES BRIAN LEE	2011-85011	Present Use Program- no collections	C	GARNFEE	60.00
		Release GR			
SENECAL ISAAC E	2010-525313		C	GARNFEE	60.00
SIMPSON JONATHAN HERBERT	2013-547329	RELEASE GR FEE-NO PMTS-SENDING DSO LTR	C	GARNFEE	60.00
SMITH AARON MICHAEL	2013-524795	REMOVED PER SUPERVISOR	C	GARNFEE	60.00
SMITH ROBERT EDWARD	2013-568526	TIME PAYMENT SET UP BEFORE FEE APPLIED	C	GARNFEE	60.00
SMITH THOMAS DORIAN	2011-641639	TURNED IN FOR DS	C	GARNFEE	60.00
TARBOX JAMES EDWARD	2011-506153	Never collected	C	GARNFEE	60.00
TAYLOR JACK ROBERT	2010-633285		C	GARNFEE	60.00
TEETER RONALD CRAIG JR	2011-523093		C	GARNFEE	60.00
TENARO RALPH	2014-93942		C	GARNFEE	60.00
WALKER FLORENCE	2012-97844	ZLS paid	C	TITLFEE	775.00
WALKER FLORENCE	2012-97844	ZLS paid	C	LEGLFEE	2278.17
WALKER FLORENCE	2012-97844	ZLS paid	C	TITLFEE	775.00
WALKER FLORENCE	2012-97844	ZLS PAID	C	SALEFEE	20.00
WALKER FLORENCE	2012-97844	ZLS Paid	C	LEGLFEE	2298.17
WALKER FLORENCE	2014-98603		C	ADVTFEE	1.50
WALKER FLORENCE	2012-97844		C	TITLFEE	-775.00
WALKER FLORENCE	2012-97844		C	LEGLFEE	-2278.17
WALKER WILLIAM THOMAS JR	2010-598968		C	GARNFEE	60.00
WALLACE TRAVIS ALLEN	2011-634698		C	GARNFEE	60.00
WALLER JEREMY ADAM	2013-569901	RELEASE GR FEE-NO PMTS-SENDING DSO LTR	C	GARNFEE	60.00
WALTER BETTY BEAVER	2013-571771	Willing to pay in office	C	GARNFEE	60.00
WEBBER ELIZABETH MARIE	2011-617581		C	GARNFEE	60.00
WEIBURG MICHAEL THOMAS	2012-542804		C	GARNFEE	60.00
WHITMAN CHRISTIAN GUNTEN	2012-632993	Per East West Partners- Terminated 6/10/15 Ellen Cruz 704 892 9858	C	GARNFEE	60.00
WILLIAMS CHERYL YVETTE	2010-562160		C	GARNFEE	30.00
WINGLER KEVIN LEE	2010-605266		C	GARNFEE	60.00
WRIGHT DANIEL PERRY	2011-544373		C	GARNFEE	60.00
ZUMAETA CHERAY ANN	2011-571167		C	GARNFEE	60.00



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 7/1/2015

Payee Name	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
AIKEN, KRISTIAN	123 BASIN AVE	KANNAPOLIS, NC 28083	Proration	0024535556	DBA5806	PENDING	45440811	Refund Generated due to proration on Bill #0024535556-2014-2014-0000-00	Used incorrect date	06/15/2015	C ADVL	Tax	(\$20.67)	\$0.00	(\$20.67)
											CI04ADVL	Tax	(\$17.72)	\$0.00	(\$17.72)
											CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund		\$38.39	
ALEXANDER, KAREN	404 CABARRUS ARMS DR	KANNAPOLIS, NC 28081	Proration	0018022432	ADM8419	PENDING	45567030	Refund Generated due to proration on Bill #0018022432-2013-2013-0000-00	Vehicle Totalled	06/16/2015	C ADVL	Tax	(\$19.70)	(\$1.13)	(\$20.83)
											CI04ADVL	Tax	(\$15.76)	(\$0.91)	(\$16.67)
											CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund		\$37.50	
ALEXANDER, PEARLIE	1615 COWAN ST	KANNAPOLIS, NC 28083	Proration	0008498367	LXC4813	PENDING	44708855	Refund Generated due to proration on Bill #0008498367-2014-2014-0000-00	Vehicle Sold	06/04/2015	C ADVL	Tax	(\$6.40)	\$0.00	(\$6.40)
											CI04ADVL	Tax	(\$5.49)	\$0.00	(\$5.49)
											CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund		\$11.89	
ALEXANDER, TIMOTHY	2446 SUMMERS GLEN DR NW	CONCORD, NC 28027	Proration	0023165443	TRT2682	PENDING	45125463	Refund Generated due to proration on Bill #0023165443-2014-2014-0000-00	Vehicle Sold	06/10/2015	C ADVL	Tax	(\$55.28)	\$0.00	(\$55.28)
											CI02ADVL	Tax	(\$37.90)	\$0.00	(\$37.90)
											CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund		\$93.18	
ARNETTE, RICHARD	4280 NONIA DR	HARRISBURG, NC 28075	Adjustment < \$100	0026213083	DFP7834	PENDING	30083558	Refund Generated due to adjustment on Bill #0026213083-2014-2014-0000-00	Mileage	06/10/2015	C ADVL	Tax	(\$8.88)	\$0.00	(\$8.88)
											FR07ADVL	Tax	(\$1.42)	\$0.00	(\$1.42)
BALTES, KEN	813 HYDRANGEA CIR NW	CONCORD, NC 28027	Proration	0014323868	RVM4905	PENDING	44700306	Refund Generated due to proration on Bill #0014323868-2014-2014-0000-00	Vehicle Sold	06/04/2015	C ADVL	Tax	(\$2.92)	\$0.00	(\$2.92)
											CI02ADVL	Tax	(\$2.00)	\$0.00	(\$2.00)
											CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund		\$4.92	
BARBEE, JEFFERY	6693 SEQUOIA HILLS DR	HARRISBURG, NC 28075	Proration	0014309270	RVC2390	PENDING	44476752	Refund Generated due to proration on Bill #0014309270-2014-2014-0000-00	Vehicle Sold	06/02/2015	C ADVL	Tax	(\$10.44)	\$0.00	(\$10.44)
											FR19ADVL	Tax	(\$1.67)	\$0.00	(\$1.67)
											CI01ADVL	Tax	(\$2.37)	\$0.00	(\$2.37)
												Refund		\$14.48	
BARNHARDT, TRINA	4630 DANA CT	CONCORD, NC 28027	Proration	0021692759	CJP5989	PENDING	46464054	Refund Generated due to proration on Bill #0021692759-2014-2014-0000-00	Vehicle Sold	06/29/2015	C ADVL	Tax	(\$36.03)	\$0.00	(\$36.03)
											CI02ADVL	Tax	(\$24.70)	\$0.00	(\$24.70)
											CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund		\$60.73	
BASILE, JOHN	549 GEORGETOWN DR NW	CONCORD, NC 28027	Proration	0000815648	RPB3006	PENDING	44335569	Refund Generated due to proration on Bill #0000815648-2013-2013-0000-00	Tag Surrender	06/01/2015	C ADVL	Tax	(\$36.26)	\$0.00	(\$36.26)
											CI02ADVL	Tax	(\$24.86)	\$0.00	(\$24.86)
											CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund		\$61.12	
BELL, STEPHEN	249 POKEBERRY TRL	CONCORD, NC 28027	Adjustment >= \$100	0024277098	DBA6449	PENDING	29556562	Refund Generated due to adjustment on Bill #0024277098-2014-2014-0000-00	Adjustment	06/01/2015	C ADVL	Tax	(\$148.46)	\$0.00	(\$148.46)
											FR11ADVL	Tax	(\$12.30)	\$0.00	(\$12.30)
BENNICK, SHEILA	1362 HIDDEN VALLEY DR	CONCORD, NC 28027	Proration	0000773468	BDN7548	PENDING	45125397	Refund Generated due to proration on Bill #0000773468-2014-2014-0000-00	Tag Surrender	06/10/2015	C ADVL	Tax	(\$30.69)	\$0.00	(\$30.69)
											CI04ADVL	Tax	(\$26.31)	\$0.00	(\$26.31)
											CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund		\$57.00	
BERGERON, EARL	1227 FAWN RIDGE RD NW	CONCORD, NC 28027	Adjustment >= \$100	0020529017	CFV7863	PENDING	45125316	Refund Generated due to adjustment on Bill #0020529017-2014-2014-0000-00	Adjustment	06/10/2015	C ADVL	Tax	(\$177.80)	\$0.00	(\$177.80)
											CI02ADVL	Tax	(\$121.92)	\$0.00	(\$121.92)
											CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund		\$299.72	
BERRYMAN, JONATHAN	3721 JORDAN RD	KANNAPOLIS, NC 28083	Proration	0014321347	BBA4400	PENDING	30759820	Refund Generated due to proration on Bill #0014321347-2014-2014-0000-00	Incomplete Doc	06/24/2015	C ADVL	Tax	(\$41.00)	\$0.00	(\$41.00)
											FR09ADVL	Tax	(\$4.84)	\$0.00	(\$4.84)
BIERSCHBACH, JAMES	650 CHADBOURNE AVE NW	CONCORD, NC 28027	Proration	0000770651	ZZA4106	PENDING	46226409	Refund Generated due to proration on Bill #0000770651-2014-2014-0000-00	Tag Surrender	06/25/2015	C ADVL	Tax	(\$16.19)	(\$1.06)	(\$17.25)
											CI02ADVL	Tax	(\$11.10)	(\$0.72)	(\$11.82)
											CI02ADVL	Vehicle Fee	\$0.00	\$0.01	\$0.01
												Refund		\$29.06	
BOONE, NANCY	5890 MOORESVILLE RD	KANNAPOLIS, NC 28081	Proration	0023356840	BMM9142	PENDING	30562914	Refund Generated due to proration on Bill #0023356840-2014-2014-0000-00	Vehicle Totalled	06/19/2015	C ADVL	Tax	(\$87.62)	\$0.00	(\$87.62)
											FR11ADVL	Tax	(\$7.26)	\$0.00	(\$7.26)
BRINES, RALPH	793 CRESTMONT DR SE	CONCORD, NC 28025	Adjustment < \$100	0024458376	CE33857	PENDING	62124068	Refund Generated due to adjustment on Bill #0024458376-2014-2014-0000-00	Situs error	06/30/2015	C ADVL	Tax	\$0.00	\$0.00	\$0.00
											CI02ADVL	Tax	(\$33.12)	\$0.00	(\$33.12)
											CI02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)
												Refund		\$4.14	
BRINES, RALPH	793 CRESTMONT DR	CONCORD, NC 28025	Adjustment >= \$100	0020451951	CE33857	PENDING	62124072	Refund Generated due to adjustment on Bill #0020451951-2013-2013-0000-00	Processed In Error	06/30/2015	C ADVL	Tax	\$0.00	\$0.00	\$0.00
											CI02ADVL	Tax	(\$127.15)	\$0.00	(\$127.15)
											CI02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)
												Refund		\$15.89	
BROCK, KRISTY	5507 EXCALIBUR CT	HARRISBURG, NC 28075	Proration	0023663418	DAF8698	PENDING	45566967	Refund Generated due to proration on Bill #0023663418-2014-2014-0000-00	Vehicle Sold	06/16/2015	C ADVL	Tax	(\$43.82)	\$0.00	(\$43.82)
											FR19ADVL	Tax	(\$6.98)	\$0.00	(\$6.98)
											CI01ADVL	Tax	(\$9.92)	\$0.00	(\$9.92)
												Refund		\$60.72	
BROWN, DENNIS	1109 PINE CREST DR	MOUNT PLEASANT, NC 28124	Adjustment < \$100	0026752981	A147NL	PENDING	61951100	Refund Generated due to adjustment on Bill #0026752981-2014-2014-0000-00	Situs error	06/29/2015	C ADVL	Tax	\$0.00	\$0.00	\$0.00
											CI02ADVL	Tax	(\$9.46)	\$0.00	(\$9.46)
											CI02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)
												Refund		\$1.64	
BUARAPHA, STEVEN	9652 CAPELLA AVE NW	CONCORD, NC 28027	Proration	0026674419	DHX3109	PENDING	46593606	Refund Generated due to proration on Bill #0026674419-2014-2014-0000-00	Tag Surrender	06/30/2015	C ADVL	Tax	(\$13.79)	\$0.00	(\$13.79)
											CI02ADVL	Tax	(\$9.46)	\$0.00	(\$9.46)
											CI02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)
												Refund		\$38.25	
BUMGARNER, KIM	2314 DAVIS ST	KANNAPOLIS, NC 28081	Proration	0024917832	CDM8165	PENDING	44335410	Refund Generated due to proration on Bill #0024917832-2014-2014-0000-00	Vehicle Sold	06/01/2015	C ADVL	Tax	(\$5.54)	\$0.00	(\$5.54)
											CI04ADVL	Tax	(\$4.75)	\$0.00	(\$4.75)
											CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund		\$10.29	
BURRIS, TERRY	10796 ELSFIELD AVE NW	CONCORD, NC 28027	Proration	0014353003	ZRR9834	PENDING	46594128	Refund Generated due to proration on Bill #0014353003-2014-2014-0000-00	Vehicle Totalled	06/30/2015	C ADVL	Tax	(\$32.29)	(\$1.61)	(\$33.90)
											CI02ADVL	Tax	(\$22.15)	(\$1.11)	(\$23.26)
											CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund		\$57.16	
BYRON, YVES	7613 RUNNING DEER DR	CONCORD, NC 28025	Proration	0026017763	DEL8707	PENDING	30884256	Refund Generated due to proration on Bill #0026017763-2014-2014-0000-00	Tag Surrender	06/26/2015	C ADVL	Tax	(\$84.52)	\$0.00	(\$84.52)
											FR13ADVL	Tax	(\$11.11)	\$0.00	(\$11.11)
CARDINO, KENDRA	315 RIDGE RESERVE DR	LAKE WYLIE, SC 29710	Proration	0023955895	BKM7009	PENDING	46326468	Refund Generated due to proration on Bill #0023955895-2014-2014-0000-00	Reg. - Out of state	06/26/2015	C ADVL	Tax	(\$104.24)	\$0.00	(\$104.24)
											FR19ADVL	Tax	(\$16.61)	\$0.00	(\$16.61)
											CI01ADVL	Tax	(\$23.60)	\$0.00	(\$23.60)
												Refund		\$144.45	
CARDINO, MICHAEL	315 RIDGE RESERVE DR	LAKE WYLIE, SC 29710	Proration	0023536710	VTK9926	PENDING	46326480	Refund Generated due to proration on Bill #0023536710-2014-2014-0000-00	Incomplete Doc	06/26/2015	C ADVL	Tax	(\$98.49)	\$0.00	(\$98.49)
											FR19ADVL	Tax	(\$15.69)	\$0.00	(\$15.69)
											CI01ADVL	Tax	(\$22.30)	\$0.00	(\$22.30)
												Refund		\$136.48	
CAVE, ANDREW	209 MORGAN PL SW	CONCORD, NC 28025	Proration	0026206224	6B9857	PENDING	46226400	Refund Generated due to proration on Bill #0026206224-2014-2014-0000-00	Vehicle Sold	06/25/2015	C ADVL	Tax	(\$83.42)	\$0.00	(\$83.42)
											CI02ADVL	Tax	(\$57.20)	\$0.00	(\$57.20)
											CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund		\$140.62	
CHANTHAVISO UK, CHINTANA	14313 S GEMINI SPRINGS DR	KANNAPOLIS, NC 28081	Proration	0026143378	BKN1108	PENDING	45214005	Refund Generated due to proration on Bill #0026143378-2014-2014-0000-00	Vehicle Sold	06/11/2015	C ADVL	Tax	(\$136.61)	\$0.00	(\$136.61)
											CI02ADVL	Tax	(\$93.67)	\$0.00	(\$93.67)
											CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund		\$230.28	
CHAPIC, JACK	6019 BOST CUTOFF RD	CONCORD, NC 28025	Proration	0010251640	CY7715	PENDING	30817564	Refund Generated due to proration on Bill #0010251640-2014-2014-0000-00	Vehicle Sold	06/25/2015	C ADVL	Tax	(\$39.61)	\$0.00	(\$39.61)
											FR16ADVL	Tax	(\$4.70)	\$0.00	(\$4.70)
CHAPIC, JACK	6019 BOST CUTOFF RD	CONCORD, NC 28025	Proration	0014307341	CT4105	PENDING	30817568	Refund Generated due to proration on Bill	Vehicle Sold	06/25/2015	C ADVL	Tax	(\$11.93)	\$0.00	(\$11.93)
											FR16ADVL	Tax	(\$1.41)	\$0.00	(\$1.41)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 7/1/2015

Owner Name	Address	City/State	Vehicle Status	Plate No	Model Year	Registration	Refund Amount	Refund Reason	Vehicle Sold	Refund Date	Refund Type	Refund Amount	Refund Reason	Refund Date	Refund Type	Refund Amount	Refund Reason	Refund Date	Refund Type	
CHAVES, VICTOR	120 BLUE HERON BLVD	SENOIA, GA 30276	Proration	0018013773	ADM8446	PENDING	44700729	Refund Generated due to proration on Bill #0018013773-2013-2013-0000-00	Reg., Out of state	06/04/2015	C ADVL Tax (\$18.72) \$0.00 (\$18.72)	Refund \$13.34								
											CI02ADVL Tax (\$12.84) \$0.00 (\$12.84)									
											CI02ADVL Vehicle Fee \$0.00 \$0.00 \$0.00									
												Refund \$31.56								
CHESTNUT, SHANEE	1302 SUMMERLAKE DR	CONCORD, NC 28025	Proration	0000881845	ZRT2010	PENDING	44593458	Refund Generated due to proration on Bill #0000881845-2014-2014-0000-00	Vehicle Sold	06/03/2015	C ADVL Tax (\$6.41) \$0.00 (\$6.41)									
											CI02ADVL Tax (\$4.40) \$0.00 (\$4.40)									
											CI02ADVL Vehicle Fee \$0.00 \$0.00 \$0.00									
												Refund \$10.81								
CLARK, JAVON	2107 COOL SPRINGS CT	KANNAPOLIS, NC 28083	Proration	0009328612	U525F	PENDING	44334960	Refund Generated due to proration on Bill #0009328612-2013-2013-0000-00	Vehicle Sold	06/01/2015	C ADVL Tax (\$29.57) \$0.00 (\$29.57)									
											CI04ADVL Tax (\$23.66) \$0.00 (\$23.66)									
											CI04ADVL Vehicle Fee \$0.00 \$0.00 \$0.00									
												Refund \$55.89								
CLINARD, DIANE	7266 THREE SISTERS LN	CONCORD, NC 28027	Proration	0000775837	TSV2507	PENDING	45213981	Refund Generated due to proration on Bill #0000775837-2014-2014-0000-00	Vehicle Sold	06/11/2015	C ADVL Tax (\$88.24) \$0.00 (\$88.24)									
											CI04ADVL Tax (\$75.63) \$0.00 (\$75.63)									
											CI04ADVL Vehicle Fee \$0.00 \$0.00 \$0.00									
												Refund \$163.87								
COUNCIL, DARRYL	5363 HACKBERRY LN SW	CONCORD, NC 28027	Proration	0022326708	BFE9903	PENDING	44335209	Refund Generated due to proration on Bill #0022326708-2014-2014-0000-00	Vehicle Sold	06/01/2015	C ADVL Tax (\$59.15) \$0.00 (\$59.15)									
											CI02ADVL Tax (\$40.56) \$0.00 (\$40.56)									
											CI02ADVL Vehicle Fee \$0.00 \$0.00 \$0.00									
												Refund \$99.71								
GRAVEN, DAVID	3880 SAPP RD	CONCORD, NC 28025	Proration	0000885325	XRL4728	PENDING	29652134	Refund Generated due to proration on Bill #0000885325-2014-2014-0000-00	Vehicle Sold	06/02/2015	C ADVL Tax (\$51.66) \$0.00 (\$51.66)									
											FR09ADVL Tax (\$6.09) \$0.00 (\$6.09)									
												Refund \$57.75								
DOYLE, JOSEPH	845 LANTERN WAY	KANNAPOLIS, NC 28081	Proration	0014321383	TWW6456	PENDING	45743190	Refund Generated due to proration on Bill #0014321383-2014-2014-0000-00	Vehicle Sold	06/18/2015	C ADVL Tax (\$56.59) \$0.00 (\$56.59)									
											CI04ADVL Tax (\$48.51) \$0.00 (\$48.51)									
											CI04ADVL Vehicle Fee \$0.00 \$0.00 \$0.00									
												Refund \$105.10								
EAGLE, FLOYD	3384 ROUNDCLIFF DR	CONCORD, NC 28025	Proration	0023908036	5D5133	PENDING	30439472	Refund Generated due to proration on Bill #0023908036-2014-2014-0000-00	Vehicle Sold	06/17/2015	C ADVL Tax (\$30.51) \$0.00 (\$30.51)									
											FR04ADVL Tax (\$1.96) \$0.00 (\$1.96)									
												Refund \$32.47								
ENNIS, JOHN	7391 HOFFNER DR	HARRISBURG, NC 28075	Proration	0024970481	CML7493	PENDING	45845103	Refund Generated due to proration on Bill #0024970481-2014-2014-0000-00	Vehicle Sold	06/19/2015	C ADVL Tax (\$60.66) \$0.00 (\$60.66)									
											FR19ADVL Tax (\$9.66) \$0.00 (\$9.66)									
											CI01ADVL Tax (\$13.73) \$0.00 (\$13.73)									
												Refund \$89.51								
ESPINOZA, LEIVER	437 SPRING ST NW	CONCORD, NC 28025	Proration	0025768675	AJW5791	PENDING	45844392	Refund Generated due to proration on Bill #0025768675-2014-2014-0000-00	Vehicle Sold	06/19/2015	C ADVL Tax (\$10.86) \$0.00 (\$10.86)									
											CI02ADVL Tax (\$7.45) \$0.00 (\$7.45)									
											CI02ADVL Vehicle Fee \$0.00 \$0.00 \$0.00									
												Refund \$19.37								
FIELDS, GREGORY	3470 BRIGHTON CT NW	CONCORD, NC 28027	Proration	0000797051	TZH8362	PENDING	46061823	Refund Generated due to proration on Bill #0000797051-2013-2013-0000-00	Vehicle Sold	06/23/2015	C ADVL Tax (\$12.59) \$0.00 (\$12.59)									
											CI02ADVL Tax (\$8.63) \$0.00 (\$8.63)									
											CI02ADVL Vehicle Fee \$0.00 \$0.00 \$0.00									
												Refund \$21.22								
FRYE, MEREDITH	5392 APPLE GLEN DR	HARRISBURG, NC 28075	Proration	0021889991	XVF5992	PENDING	46060536	Refund Generated due to proration on Bill #0021889991-2014-2014-0000-00	Vehicle Sold	06/23/2015	C ADVL Tax (\$78.73) \$0.00 (\$78.73)									
											FR19ADVL Tax (\$12.54) \$0.00 (\$12.54)									
											CI01ADVL Tax (\$17.83) \$0.00 (\$17.83)									
												Refund \$109.10								
FURA, JOHN	11630 HIDDEN FOREST LN	DAVIDSON, NC 28036	Proration	0014343496	AHK6095	PENDING	31062258	Refund Generated due to proration on Bill #0014343496-2014-2014-0000-00	Vehicle Sold	06/30/2015	C ADVL Tax (\$81.37) \$0.00 (\$81.37)									
											FR11ADVL Tax (\$6.74) \$0.00 (\$6.74)									
												Refund \$88.11								
GATTON, PHILLIP	5805 TUCKASEEGE E RD	KANNAPOLIS, NC 28081	Proration	0018038545	907292	PENDING	30378058	Refund Generated due to proration on Bill #0018038545-2013-2013-0000-00	Vehicle Sold	06/16/2015	C ADVL Tax (\$2.89) \$0.00 (\$2.89)									
											FR01ADVL Tax (\$0.14) \$0.00 (\$0.14)									
												Refund \$3.03								
GRAY, DANIEL	3401 TYLER RD	ROCKWELL, NC 28138	Adjustment < \$100	0025728075	DEM5780	PENDING	61518880	Refund Generated due to adjustment on Bill #0025728075-2014-2014-0000-00	Situs error	06/24/2015	C ADVL Tax \$0.00 \$0.00 \$0.00									
											CI02ADVL Tax (\$67.20) \$0.00 (\$67.20)									
											CI02ADVL Vehicle Fee (\$15.00) \$0.00 (\$15.00)									
											FR08ADVL Tax \$9.52 \$0.00 \$9.52									
												Refund \$72.68								
HALL, LOIS	3003 DYLAN PL NW	CONCORD, NC 28027	Proration	0009225035	5M3931	PENDING	44933010	Refund Generated due to proration on Bill #0009225035-2014-2014-0000-00	Tag Surrender	06/08/2015	C ADVL Tax (\$21.20) \$0.00 (\$21.20)									
											CI02ADVL Tax (\$14.54) \$0.00 (\$14.54)									
											CI02ADVL Vehicle Fee \$0.00 \$0.00 \$0.00									
												Refund \$35.74								
HARDIE, GREGORY	418 CRESTLINE CIRCLE DR	LEWISTON, ID 83501	Proration	0014328752	ALK3661	PENDING	45125343	Refund Generated due to proration on Bill #0014328752-2014-2014-0000-00	Vehicle Sold	06/10/2015	C ADVL Tax (\$24.20) \$0.00 (\$24.20)									
											CI02ADVL Tax (\$16.60) \$0.00 (\$16.60)									
											CI02ADVL Vehicle Fee \$0.00 \$0.00 \$0.00									
												Refund \$42.84								
HARDIE, HOPE	418 CRESTLINE CIRLE DR	LEWISTON, ID 83501	Proration	0018023028	1385SA	PENDING	45125322	Refund Generated due to proration on Bill #0018023028-2013-2013-0000-00	Tag Surrender	06/10/2015	C ADVL Tax (\$1.90) \$0.00 (\$1.90)									
											CI02ADVL Tax (\$1.30) \$0.00 (\$1.30)									
											CI02ADVL Vehicle Fee \$0.00 \$0.00 \$0.00									
												Refund \$3.20								
HATLEY, MARGARET	6350 MOUNT PLEASANT RD S	CONCORD, NC 28025	Adjustment < \$100	0026600389	XZ7980	PENDING	59457680	Refund Generated due to adjustment on Bill #0026600389-2014-2014-0000-00	Situs error	06/03/2015	C ADVL Tax \$0.00 \$0.00 \$0.00									
											CI02ADVL Tax (\$81.46) \$0.00 (\$81.46)									
											CI02ADVL Vehicle Fee (\$15.00) \$0.00 (\$15.00)									
											FR13ADVL Tax \$15.61 \$0.00 \$15.61									
												Refund \$15.61								
HEITZ, DARIAN	11646 MUDD DR	MIDLAND, NC 28107	Proration	0021119234	EH5573	PENDING	30562924	Refund Generated due to proration on Bill #0021119234												





North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 7/1/2015

Table with columns: Name, Address, City, State, Zip, Proration, Refund ID, Status, Date, Vehicle Type, Refund Amount, Tax, Vehicle Fee, Total Refund. Rows include individuals like REDDING, BRIAN; REESIDE, ALEXANDER; REYNOLDS, SCOTT; RILEY, EMMA; ROBINSON, MEGAN; ROSS, BRANDIE; RUDISILL, ROBERT; SCHATZ, JAMES; SCHELTHOFF, ALLAN; SEYMOUR, RONALD; SHINN, DONALD; SHOE SHOW INC; SICKLE, RICHARD; SIKES, CAROL; SIKES, RUTHANN; SKINNER, ANTHONY; SMITH, DEBBIE; SMITH, FRANKLIN; SMITH, HARRY; SMITH, RICHARD; SOLLER, AMEE; THE LKN GROUP INC; THEODOSIOU, ANASTASIOS; THOMPSON, SCOTT; TURNER, JAMES; VANDENBERG, MICHAEL; VOGELIEN, DAVID; WALKER, LAURIE; WALLS, OBRIEN; WARREN.





## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Tax Administration - Tax Collector's Annual Settlement and Order Authorizing Collection of FY 2015-2016 Taxes

**BRIEF SUMMARY:**

The Tax Collector is required by NCGS 105-373 to give an annual settlement on current and delinquent taxes to the governing body for review and approval. The settlement of fiscal year 2014-2015 is attached. This report contains real, personal and motor vehicle delinquent taxes that remain unpaid for the fiscal year. These lists are recharged to the Tax Collector for collection. Also attached is an Order to Collect, to be signed by the Chairman of the Board of County Commissioners, authorizing the Tax Collector to collect all 2015-2016 property taxes.

**REQUESTED ACTION:**

Motion to accept the Tax Collector's annual settlement and approve the Order to Collect in accordance with NCGS 105-321

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

J Brent Weisner, Tax Administrator

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a

Consent item.

## ATTACHMENTS

- [Order to Collect](#)
  - [2015-2016 Tax Levy](#)
  - [Tax Receivable](#)
-



ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
IN ACCORDANCE WITH NCGS 105-321

TO: J. Brent Weisner  
Tax Collector, Cabarrus County

You are hereby authorized, empowered and commanded to collect the 2015 property taxes filed in the office of the Cabarrus County Tax Assessor, and in the receipts herewith delivered to you, in the amounts and from the taxpayers likewise set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Cabarrus, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayer, for an on account thereof, in accordance with the law.

Witness my hand and official seal, this 20<sup>th</sup> day of July, 2015.

---

Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

Attest:

---

Megan Smit, Clerk to the board

## 2015 - 2016 Tax Levy

### AMOUNT CHARGED TO COLLECT FOR FISCAL YEAR 2015-2016 REAL AND PERSONAL AS OF 7/1/2015

Jurisdiction	Principal	Penalty	Total
County	\$ 126,826,590.43	\$ 101,430.10	\$ 126,928,020.53
Harrisburg City	\$ 2,574,494.29	\$ 1,891.48	\$ 2,576,385.77
Mt Pleasant City	\$ 596,951.11	\$ 440.30	\$ 597,391.41
Kannapolis City	\$ 18,363,813.42	\$ 12,214.74	\$ 18,376,028.16
Locust City	\$ 178,606.09	\$ 76.49	\$ 178,682.58
Midland City	\$ 619,033.57	\$ 510.35	\$ 619,543.92
<b>Fire Districts</b>			
Kannapolis Fire - Rural	\$ 55,823.62	\$ 13.17	\$ 55,836.79
Jackson Park Fire	\$ 70,837.87	\$ 62.93	\$ 70,900.80
Cold Water Fire	\$ 165,816.23	\$ 101.90	\$ 165,918.13
Allen Fire	\$ 229,832.45	\$ 785.22	\$ 230,617.67
Midland Fire	\$ 395,428.98	\$ 90.89	\$ 395,519.87
Harrisburg Fire - Rural	\$ 671,396.00	\$ 186.10	\$ 671,582.10
Rimer Fire	\$ 106,989.33	\$ 85.36	\$ 107,074.69
Mt Mitchell Fire	\$ 72,262.73	\$ 37.34	\$ 72,300.07
Odell Fire	\$ 472,165.62	\$ 158.66	\$ 472,324.28
Georgeville Fire	\$ 190,866.32	\$ 135.72	\$ 191,002.04
Flowes Store Fire	\$ 197,910.85	\$ 154.41	\$ 198,065.26
Northeast Fire	\$ 110,564.23	\$ 78.25	\$ 110,642.48
Mt Pleasant Fire	\$ 352,568.19	\$ 248.24	\$ 352,816.43
Gold Hill Fire	\$ 30,180.96	\$ 30.14	\$ 30,211.10
Richfield Fire	\$ 7,383.06	\$ 4.09	\$ 7,387.15
Harrisburg City Fire	\$ 2,135,895.41	\$ 1,569.33	\$ 2,137,464.74
Concord Fire - Rural	\$ 10,805.70	\$ 28.96	\$ 10,834.66
<b>Special</b>			
Locust Solid Waste	\$ 17,040.00	\$ -	\$ 17,040.00
<b>Total</b>	<b>\$ 154,436,216.46</b>	<b>\$ 120,334.17</b>	<b>\$ 154,573,590.63</b>

### AMOUNT CHARGED TO COLLECT FOR FISCAL YEAR 2015-2016 PUBLIC SERVICE

#### AS OF 7/1/2015

Amount to be set by the  
NC Department of Revenue  
in September 2015

### AMOUNT CHARGED TO COLLECT FOR FISCAL YEAR 2015-2016 Discoveries

#### AS OF 7/1/2015

This is a cumulative total  
that is discovered each month

**This levy may be adjusted through discoveries and releases through out the tax year.**

	<b>Outstanding Real and Personal Tax Bills as of 6-30-15</b>				<b>Outstanding DMV Tax Bills as of 6-30-15</b>
<b>Name</b>	<b>2014 bills Ad Valorem</b>	<b>2014 bills Penalties</b>			<b>2014 bills Ad Valorem</b>
Cabarrus County	3,683,703	37,497			804
City of Kannapolis	380,091	6,575			52
Town of Mt. Pleasant	33,592	65			-
Town of Midland	12,972	30			4
City of Locust	2,585	46			-
City of Concord	-	-			354
Town of Harrisburg	27,875	1,269			4
<b>Fire Districts</b>					
Kannapolis Rural Fire	2,076	9			-
Jackson Park	545	15			7
Cold Water	2,330	7			-
A.T. Allen	4,864	61			-
Midland	107,040	54			-
Harrisburg (outside)	6,587	15			5
Rimer	1,366	23			-
Mt. Mitchell	1,776	9			-
Odell	6,653	66			-
Enochville	-	-			-
Georgeville	5,084	23			-
Flowes Store	3,467	90			3
Northeast	1,408	38			-
Mt. Pleasant	4,685	42			3
Gold Hill	411	13			-
Richfield	534	0			-
Harrisburg (inside)	19,576	870			3
Concord Rural	175	8			-
<b>Totals</b>	<b>4,309,395</b>	<b>46,825</b>			<b>1,239</b>



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

New Business

**SUBJECT:**

CCS - Funding Request for Addition of Classrooms to the New Odell 3-5 School

**BRIEF SUMMARY:**

Based on recent plans for development in the new Odell school district, Cabarrus County Schools (CCS) estimate the new elementary school population grade 3-5 will reach 106% of the current capacity by the 2017-18 school year. This will mean the school system will look to expand the school currently under construction within 2 years of its opening.

CCS Board of Education is requesting funding for these six classroom additions (see attachment) in the amount of \$1,319,000. The project cost estimate includes design, construction, furniture and fixtures, contingency, testing and funding for technology. If funding approval is realized in July 2015, the project will be completed in May 2016.

**REQUESTED ACTION:**

Motion to approve the budget revision.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Tim Lowder, CCS, Executive Director of Operations

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a New Business item.

**BUDGET AMENDMENT:**

**Date:** 7/20/2015 **Amount:** \$1,233,500

**Dept. Head:** Pamela S. Dubois **Department:** Capital Project Fund 364

Internal Transfer Within Department Transfer Between Departments/Funds  
Supplemental Request

**Purpose:**

To appropriate funds for the addition of six classroom to three wings of Odell 3-5 due to anticipated student population growth projections. The Schools also requested \$81,500 in contingency. The BOC requested that all contingency remain in the Capital Reserve Fund until request were made by the Cabarrus County Schools for need of the funds. The \$81,500 plus the transfer of the original amount of \$6,600 will be placed in contingency funds together for this project.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
36467342-6921	Cont. from CRF	\$18,502,348.25	\$1,233,500.00		\$19,735,848.25
36497342-9606	Engineer	\$230,500.00	\$7,500.00		\$238,000.00
36497342--9607	Architect	\$956,000.00	\$44,500.00		\$1,000,500.00
36497342-9660	Contingency	\$6,600.00		\$6,600.00	\$0.00
36497342-9820	Building Improvements	\$16,388,921.00	\$1,087,500.00		\$17,476,421.00
36497342-9860	Furniture and Fixtures	\$825,000.00	\$63,000.00		\$888,000.00
36497342-9862	Technology	\$900,000.00	\$31,000.00		\$931,000.00
36497342-9707	Cont. to CRF	\$0.00	\$6,600.00		\$6,600.00
					\$0.00
45097220-9708	Cont. CPF	\$31,308,053.81	\$1,233,500.00		\$32,541,553.81
45097220-9821	Building Improvements	\$12,949,651.24		\$1,315,000.00	\$11,634,651.24
45097342-9660	Contingency	\$276,144.00	\$88,100.00		\$364,244.00
45067342-6910	Cont. from CPF	\$0.00	\$6,600.00		\$6,600.00
					\$0.00
	<b>Total</b>				

**ATTACHMENTS**

- [Cabarrus County Schools Request](#)
- [Odell Status Report](#)



To: Cabarrus County Board of Commissioners  
From: Tim Lowder  
Date: June 24, 2015  
Re: Funding for Six (6) Additional Classrooms at the New Odell  
Grades 3-5 Elementary School

The latest demographic student projections reveal a growth rate in and around the Odell attendance zone that is greater than previously projected. The school system wishes to increase the capacity of the Odell Primary School (grades K-2) from 786 to 902 students at no cost and increase the new Odell Elementary School (grades 3–5) capacity from 792 to 938 students at a cost of \$1,315,000. Both schools share the same attendance zone. The additions would be designed and constructed immediately and would not negatively impact the scheduled opening day for the new school. It will be more cost effective to construct the classrooms now, and with no disruption to students, than to wait until after the school is occupied.

Cabarrus County Schools would like to request that the BOC approve funding the addition of six (6) classrooms for the new Odell Elementary School at \$1,315,000. The breakdown of the funding request is as follows:

Architect	\$ 44,500.00
Engineering	7,500.00
Construction	1,087,500.00
FF&E	63,000.00
Technology	31,000.00
Contingency	81,500.00
	<hr/>
	\$ 1,315,000.00

## ATTACHMENTS

Power Point (sent to county on June 24)

# Odell Classroom Expansion Request

July 6, 2015

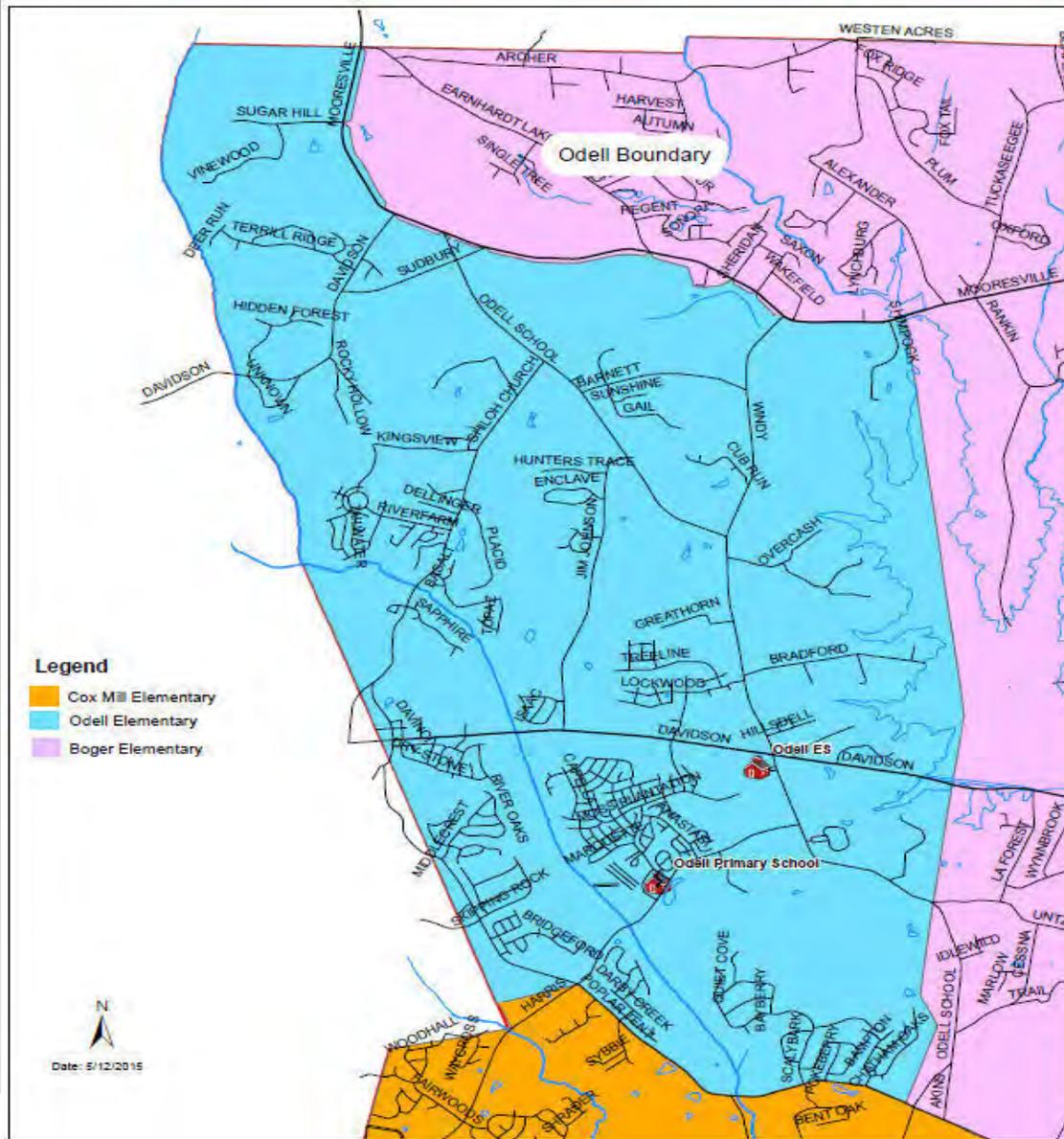
# SCHOOL CAPACITY SUMMARY Prepared 6/15/15

School No.	School Name	Enrollment on 6/5/15	PROGRAM Capacity *	Enrollment to Program Utilization	Projected Enrollment for 15-16	Projection to Program Utilization	DESIGN Capacity **	Enrollment to Design Utilization	Max Dining Capacity *//	Mobile Units on Site	Max # Mobile Unit per Site	Mobile Unit Capacity	Program + Mobile Unit Capacities ^/	Cap @ Given Program
304	A.T Allen Elementary School	901	926	97.3%	940	101.5%	920	97.9%	1038	2	2	0	926	926
308	Bethel Elementary School	615	1,014	60.7%	625	61.6%	1,030	59.7%	1092	0	6	156	1,170	1,092
309	Beverly Hills Elementary School	353	408	86.5%	360	88.2%	400	88.3%	576	4	4	104	512	512
321	Carl A Furr Elementary School	772	747	103.3%	755	101.1%	920	83.9%	1038	0	4	104	851	851
325	Charles E Boger Elementary School	822	851	96.6%	810	95.2%	920	89.3%	1038	0	0	0	851	851
311	Coltrane Webb Elementary School	481	492	97.8%	500	101.6%	500	96.2%	735	4	5	130	622	622
319	Cox Mill Elementary School	1141	1,035	110.2%	1130	109.2%	1,030	110.8%	1092	12	12	312	1,347	1,092
312	Harrisburg Elementary School	937	899	104.2%	950	105.7%	920	101.8%	1404	0	14	364	1,263	1,263
322	Mt. Pleasant Elementary School	641	654	98.0%	645	98.6%	650	98.6%	1152	9	9	234	888	888
345	Patriots Elementary School	893	899	99.3%	925	102.9%	920	97.1%	1038	1	8	208	1,107	1,162 <sup>1</sup>
331	Pitts School Road Elementary School	819	983	83.3%	825	83.9%	1,030	79.5%	1092	0	0	0	983	1,092
330	R Brown McAllister Elementary School	280	288	97.2%	310	107.6%	300	93.3%	504	3	6	156	444	444
329	Rocky River Elementary School	781	830	94.1%	770	92.8%	920	84.9%	1404	3	11	286	1,116	1,116
328	Royal Oaks Elementary School	344	377	91.2%	365	96.8%	376	91.5%	540	10	5	130	507	540
338	Weddington Hills Elementary School	912	915	99.7%	940	102.7%	920	99.1%	1404	6	9	234	1,149	1,149
340	Winecoff Elementary School	900	904	99.6%	890	98.5%	920	97.8%	1404	8	9	234	1,138	1,138
344	Wolf Meadow Elementary School	572	633	90.4%	625	98.7%	650	88.0%	768	4	9	234	867	768
342	W M Irvin Elementary School	860	835	103.0%	840	100.6%	940	91.5%	1404	0	9	234	1,069	1,069
336	W R Odell Elementary School	920	925	99.5%	930	100.5%	940	97.9%	1404	4	4	104	1,029	1,404 <sup>2</sup>
<b>Elementary School Total(s)</b>		<b>13,944</b>	<b>14,615</b>		<b>14,135</b>									
318	C.C. Griffin Middle School	1082	1,122	96.4%	1060	94.5%	1,268	85.3%	1476	1	16	416	1,538	1,538
313	Concord Middle School	885	1,086	81.5%	920	84.7%	1,268	69.8%	1224	0	10	260	1,346	1,224
355	Harold E. Winkler Middle School	991	1,138	87.1%	950	83.5%	1,200	82.6%	1224	0	0	0	1,138	1,138
320	Harris Road Middle School	1198	1,242	96.5%	1225	98.6%	1,268	94.5%	1476	3	12	312	1,554	1,554
346	Hickory Ridge Middle School	1171	1,170	100.1%	1175	100.4%	1,200	97.6%	1224	0	0	0	1,170	1,170
315	J.N. Fries Middle School	582	676	86.1%	600	88.8%	748	77.8%	972	1	8	208	884	972
323	Mt. Pleasant Middle School (Replacement)	660	728	90.7%	680	93.4%	728	90.7%	999	3	6	156	884	884
327	Northwest Cabarrus Middle School	898	962	93.3%	875	91.0%	956	93.9%	756	4	8	208	1,170	756
<b>Middle School Total(s)</b>		<b>7,467</b>	<b>8,124</b>		<b>7,485</b>									
310	Central Cabarrus High School	1,387	1,318	105.2%	1,525	115.7%	1,350	102.7%	1824	9	23	598	1,916	1,824
314	Concord High School	1,206	1,445	83.5%	1,300	90.0%	1,450	83.2%	1544	0	4	104	1,549	1,544
307	Cox Mill High School	1,439	1,521	94.6%	1,575	103.6%	1,500	95.9%	1848	0	0	0	1,521	1,521
332	Hickory Ridge High School	1,544	1,555	99.3%	1,650	106.1%	1,500	102.9%	1696	0	15	390	1,945	1,696
316	Jay M. Robinson High School	1,260	1,352	93.2%	1,340	99.1%	1,500	84.0%	1500	6	15	390	1,742	1,500
324	Mt. Pleasant High School	794	1,005	79.0%	850	84.6%	1,050	75.6%	1376	1	6	156	1,161	1,161
326	Northwest Cabarrus High School	1,146	1,295	88.5%	1,240	95.8%	1,400	81.9%	1344	0	22	572	1,867	1,344
<b>High School Total(s)</b>		<b>8,776</b>	<b>9,491</b>		<b>9,480</b>		<b>33,592</b>							
<b>GRAND TOTAL:</b>		<b>30,187</b>	<b>32,230</b>		<b>31,100</b>									

Enrollment compared to Program Capacity is 90% or less (utilized).  
 Enrollment compared to Program Capacity is between 90% - 94% (utilized).  
 Enrollment compared to Program Capacity is between 95% - 99% (utilized).  
 Enrollment compared to Program Capacity is greater than 100% (utilized).

1. Capacity adjusted to reflect allowable class size.  
 2. Future grades 3-5 elementary school (782) + the K-2 Odell (940) will total 1732.

\* **Program Capacity** - The site capacity based on the program requirements CCS has assigned to the facility.  
 \*\* **Design Capacity** - Maximum number of students the facility was built to accommodate.  
 ^/ **Program + MU Capacity**: Seats added based on permitted # of Mobile Units.  
 \*// **Dining Capacity**: Cafeteria seating based on 3 lunch periods for K-8 & 4 lunch periods for 9-12.



**WR Odell K-2 and 3-5  
Current housing unit projection (5 yr buildout)**

Grade	Design Capacity	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	Notes
K-5	940	* 920	* 1072					* This number represents students in the current boundary.
K-2	940			768	853	938	1023	
3-5	792			783	868	953	1038	Existing school plan Design Capacity
3-5	940			783	868	953	1038	Design Capacity # includes additional rooms requested
<b>School Design capacity %</b>		<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	
K-5		97.9%	114.0%					
K-2				81.7%	90.7%	99.8%	108.8%	
3-5				98.9%	109.6%	120.3%	131.1%	
3-5 with added rooms				83.3%	92.3%	101.4%	110.4%	

Remaining housing units reported for the current Odell boundary will produce approximately 152 elementary students a year based on a 5 year buildout.

Remaining housing units reported for the Odell boundary approved by the BOE in May 2015 will produce approximately 170 elementary students per year based on a 5 year buildout. A rough estimate will be 85 elementary students per school (K-2 & 3-5).



Possible Additions to the New Odell ES

Schedule Impact:

Odell ES Expansion	Early Start	Early Finish	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
BOE Approval for Design Change Order	7/13/2015	7/13/2015	█													
Design Effort	7/14/2015	8/7/2015		█												
Permitting	8/10/2015	9/11/2015			█											
Construction Pricing	8/10/2015	8/21/2015		█												
BOE Approval for Construction Change Order	9/8/2015	9/14/2015			█											
Construction	9/15/2015	5/9/2016				█	█	█	█	█	█	█	█	█		
F&E, IT, Move In	Varies	Varies														

Cost Impact:

Design Cost	\$	44,500
Construction Est	\$	1,087,500
F&E	\$	63,000
IT	\$	31,000
Testing	\$	7,500
Contingency (7.5%)	\$	81,500
<b>Total</b>	<b>\$</b>	<b>1,315,000</b>

Program Impact:

Primary School			Elementary School		
Kindergarten	14 CRs	294 Students	Third Grade	14 CRs	294 Students
First Grade	14 CRs	294 Students	Fourth Grade	12 CRs	312 Students
Second Grade	14 CRs	294 Students	Fifth Grade	12 CRs	312 Students
EC/SC	2 CR's	20 Students	EC/SC	2 CR's	20 Students
Resource	4 CR's	0 Students	Resource	6 CR's	0 Students
Computer	1 CR	0 Students	Computer	1 CR	0 Students
Science/Pre-k	0 CR's	0 Students	Science/Pre-k	0 CR's	0 Students
<b>Total:</b>		<b>902 Students</b>	<b>Total:</b>		<b>938 Students</b>

## Odell Grades 3-5 Elementary School

As of June 8, 2015

Category	Original Budget	Prior Budget Amendments	Pending BJE	Revised Budget	Expenses To Date	Encumbered	Remaining Budget
Bldg & Equip Rental	50,000	(50,000)		-	-	-	-
Construction	11,195,400	5,160,637	-	16,356,037	1,352,790	14,227,242	776,005
Road Construction	450,000	(450,000)	-	-	-	-	-
Site Development	1,300,000	(760,396)		539,604	525,227		14,377
Utility Extensions	545,000	(545,000)	-	-	-	-	-
<b>Construction Sub-Total</b>	<b>13,540,400</b>	3,355,241	-	<b>16,895,641</b>	1,878,017	14,227,242	<b>790,382</b>
Equipment & Furn	825,000	-		825,000	-	-	825,000
Start Up	300,000	-		300,000	-	-	300,000
Techology Infrastructure	300,000	-		300,000	-	-	300,000
Technology	600,000	300,000		900,000	-	-	900,000
<b>F&amp;E Sub-Total</b>	<b>2,025,000</b>	300,000		<b>2,325,000</b>	-	-	<b>2,325,000</b>
Land Acquisition	600,000	150,031		750,031	750,031	-	-
<b>Land Sub-Total</b>	<b>600,000</b>	150,031		<b>750,031</b>	750,031	-	-
Administration Fees	60,000	5,000		65,000	6,905	56	58,040
Architects	866,000	90,000		956,000	743,244	212,236	520
Contingency	343,600	(337,000)		6,600	-	-	6,600
Engineers	65,000	165,500		230,500	117,172	60,764	52,564
<b>Soft Cost Sub-Total</b>	<b>1,334,600</b>	(76,500)		<b>1,258,100</b>	867,320	273,055	<b>117,724</b>
<b>Total for All Categories</b>	<b>17,500,000</b>	3,728,772	-	<b>21,228,772</b>	3,495,368	14,500,298	<b>3,233,106</b>
Contingency - Held at County BJE 967				307,000 (11,400)			
Remaining Contingency				295,600			
<b>Total Project</b>				<b>21,524,372</b>			

NOTE: Color blocks are spending authority agreed upon with County



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

New Business

**SUBJECT:**

CCS - Purchase of Property for New Mount Pleasant Middle School

**BRIEF SUMMARY:**

Cabarrus County Schools (CCS) Board of Education is requesting approval of funding for the purchase of 50 +/- acres (attached) of land adjacent to Mt. Pleasant High School for the site relocation of Mount Pleasant Middle School. The requested amount for the property purchase is not to exceed \$670,000 using Capital Reserve Funds.

If the purchase is approved, a transfer of \$225,000 will be needed to adapt the current site design. These funds will be transferred from within the current project allotment of \$2 million.

**REQUESTED ACTION:**

Motion to approve the resolution authorizing the acquisition of property for Mount Pleasant Middle School and authorize the County Manager and County Attorney to complete the purchase agreement for the property, placing the land title in the County's name.

Motion to authorize the Finance Director to transfer funds from the capital reserve fund to the appropriate capital projects fund for tracking purposes.

Motion to approve the transfer of funds from Furniture and Fixtures to Architect as indicated in the related budget amendment.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Tim Lowder, CCS, Executive Director of Operations

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a New Business item.

**BUDGET AMENDMENT:**

**Date:** 7/20/2015 **Amount:** \$620,000

**Dept. Head:** Susan Fearington, Finance Director **Department:** Capital Projects Fund 368

Internal Transfer Within Department Transfer Between Departments/Funds  
Supplemental Request

**Purpose:**

To appropriate funds for the purchase of a site for the New Mt. Pleasant Middle School Replacement and closing cost, not to exceed \$670,000.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
36867332-6921	Cont. CRF	\$2,000,000.00	\$620,000.00		\$2,620,000.00
36897332-9801	Land Acquisition	\$50,000.00	\$620,000.00		\$670,000.00
					\$0.00
45097220-9708	Cont. CPF	\$32,531,553.81	\$620,000.00		\$33,151,553.81
45097220-9821	Building Improvements	\$11,634,651.24		\$620,000.00	\$11,014,651.24
	<b>Total</b>				

**ATTACHMENTS**

- [Memo](#)
- [Resolution](#)



To: Cabarrus County Board of Commissioners

From: Tim Lowder

Date: June 24, 2015

Re: Funding for the Acquisition of Property for the Replacement of Mt. Pleasant Middle School and Associated Design Changes

The Cabarrus County Board of Education has identified property desirable for building the replacement Mt. Pleasant Middle School. CCS would like to request the BOC approve funding to purchase 50 +/- acres of land adjacent to Mt. Pleasant High School for the site relocation of Mt. Pleasant Middle School. At this time, the property requested is Pin 56509821660000, Pin 56508747240000, and Pin 56509801730000 comprising 50 +/- acres belonging to Carl Carey Heintz. See property map.

At the time of this submittal, the property negotiations were still underway therefore the requested amount is unknown.

If approved, CCS requests for the BOC to approve the required design changes to include site adapting the current design to the new site, required off-site road and utility improvements/extensions and building modifications (mirroring the building, adding team locker rooms) at a cost of \$225,000. To accommodate this change order, CCS is requesting the following movement of funds that were previously allocated for this project. The budget amendment and change order is contingent on the CCS BOE's approval on July 13<sup>th</sup>, 2015.

Mount Pleasant Middle School – Architect	\$225,000
Mount Pleasant Middle School – FF&E	(\$225,000)

## ATTACHMENTS

Power Point (sent to county on June 24)

# Heintz Site



# MOUNT PLEASANT MIDDLE SCHOOL RELOCATION

---

July 6, 2015



**Mount Pleasant**  
MIDDLE

**Home of the Tigers!**

# Current MPMS Site



# Site Plan of New School Existing Site



# Cost Comparison: MPMS Property

**Demolition and Development \$2,567,401**

## Pros

- Existing site; less “change” for students and town
- Curb appeal; highly visible & accessible from Hwy 49
- Proximity to utilities (water/sewer)
- Least development cost of any of the sites evaluated
- Tradition

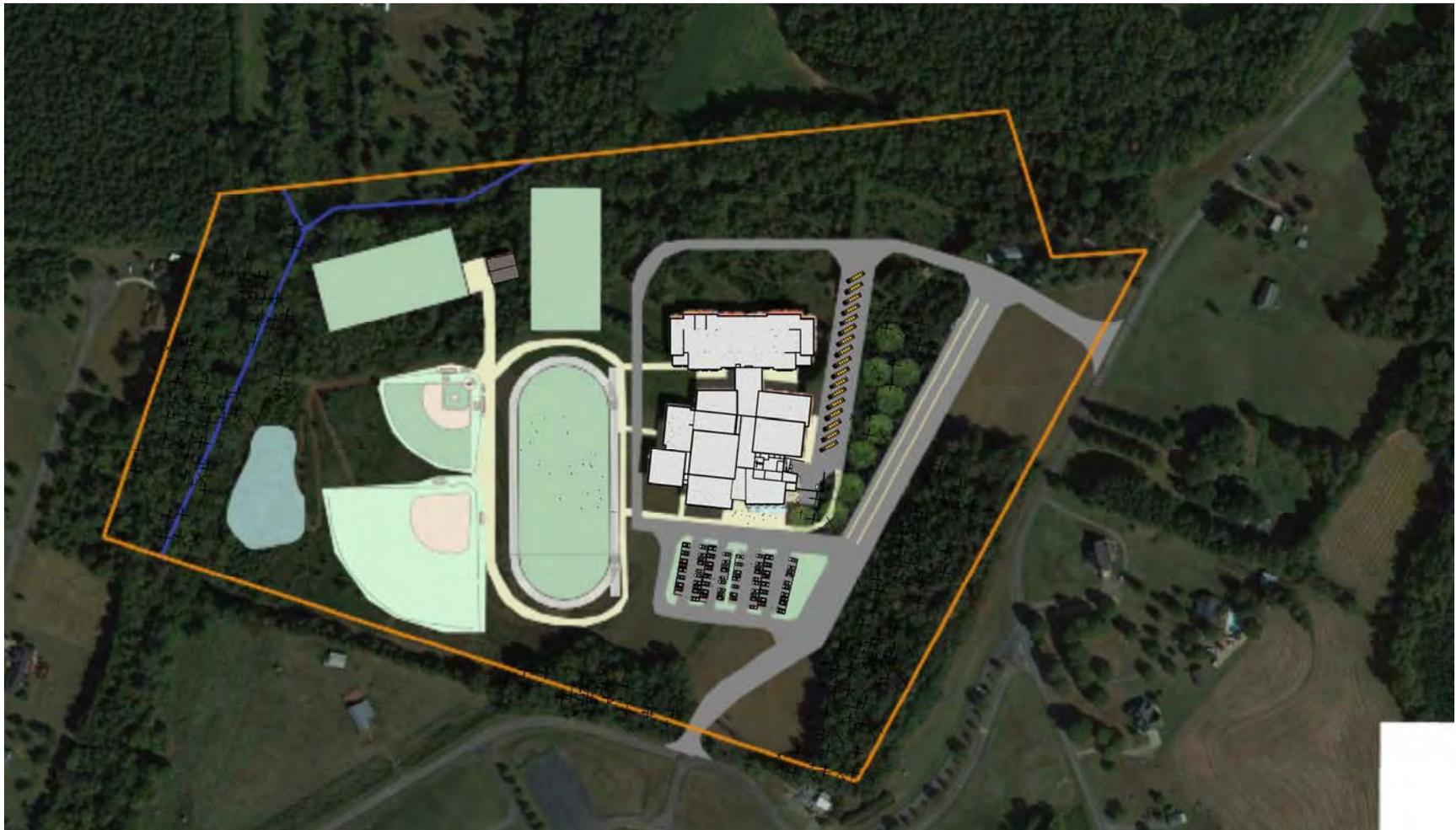
## Cons

- Small site at 24.43 acres
- Off-site track
- North Drive closure
- No Budget to upgrade or repair existing Sports Facilities
- Sequencing of demolition and new construction
- Added Cost due to accessibility

# Heintz Site



# Site Plan of New School Heintz Site



# Rendering of New School Heintz Site



# Cost Comparison: Heintz Property

**Acquisition + Development \$3,164,910**

## Pros

- Proximity to MPHS (opportunity to share programs program space, to possibly consolidate bus routes, and easier parent drop off/pick up for multi-school families)
- Curb appeal – highly visible and accessible from Walker Road
- Proximity to utilities (sewer)
- 50 acres more than double the current site (24.43)
- Least development cost of other alternative sites

## Cons

- Would require Architectural design/site adaptation costs
- Upsize existing water line on Walker Road to accommodate additional fire demand
- Must Acquire Property



## **Resolution Authorizing the Acquisition of Property for Mount Pleasant Middle School**

**WHEREAS**, the Cabarrus County Schools Board of Education formally requested consideration of the acquisition of property identified by Parcel Identification Numbers 5650982166, 5650874724 and 5650980173 (the “Property”) as the site for the new Mount Pleasant Middle School; and

**WHEREAS**, N.C. General Statute 153A-11 permits the County to acquire real property and hold associated rights to it; and

**WHEREAS**, the County has negotiated terms for the acquisition of 51.24 acres located on Walker Road and owned by Carl and Willene Heintz;

**THEREFORE, THE CABARRUS COUNTY BOARD OF COMMISSIONERS RESOLVES** to authorize the acquisition of property identified by Parcel Identification Numbers 5650982166, 5650874724 and 5650980173 (the “Property”) for the Mount Pleasant Middle School site and to authorize the County Manager and County Attorney to complete the acquisition agreement, placing the title to the Property in the name of the County.

Adopted this the 20<sup>th</sup> day of July, 2015.

---

Stephen M. Morris  
Chairman, Board of Commissioners

ATTEST

---

Megan I.E. Smit, Clerk to the Board



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

New Business

**SUBJECT:**

CCS - Purchase of Property for Royal Oaks Elementary School

**BRIEF SUMMARY:**

Cabarrus County Schools (CCS) Board of Education is requesting to purchase parcel 04-077-001.00, located at 2200 Carolina Avenue, Kannapolis, NC 28081 (attached) for the additional drive entrance into Royal Oaks Elementary School. The funding request for this purchase is \$125,000 (\$121,470 for the land purchase and an estimated \$3,500 for ancillary cost including legal, survey, etc.) The Board of Education has also authorized school staff to continue negotiations on three additional parcels for the Royal Oaks Site and to bring those proposals back to the Board of Education for approval.

**REQUESTED ACTION:**

Motion to adopt the related budget amendment and authorize the Chairman to sign the updated project ordinances.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Tim Lowder, CCS, Executive Director of Operations

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a New Business item.

**BUDGET AMENDMENT:**

**Date:** 7/20/2015 **Amount:** \$125,000

**Dept. Head:** Pamela S. Dubois **Department:** Capital Project Fund 368

Internal Transfer Within Department Transfer Between Departments/Funds  
Supplemental Request

**Purpose:**

To appropriate funds for the purchase of land for Royal Oaks Elementary School for an additional drive into the School Site

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
36867305-6921	Cont. CRF	\$980,500.00	\$125,000.00		\$1,105,500.00
36897305-9801	Land Acquisition	\$0.00	\$125,000.00		\$125,000.00
					\$0.00
45097220-9708	Cont. CPF	\$33,151,553.81	\$125,000.00		\$33,276,553.81
45097220-9821	Building Improvements	\$11,014,651.21		\$125,000.00	\$10,889,651.21
	<b>Total</b>				

**ATTACHMENTS**

- [Map of Property](#)
- [Memo](#)
- [Fund 364 Project Ordinance](#)
- [Fund 368 Project Ordinance](#)
- [Fund 450 Project Ordinance](#)

# Cabarrus County Property Map

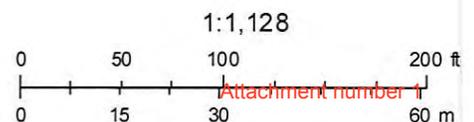


<b>Property Real ID</b>	04-077 -0001.00	<b>Parcel PIN</b>	56220728180000
<b>Physical Address:</b>	2200 CAROLINA AVE KANNAPOLIS NC 28083	<b>Land Units</b>	1
<b>Owner Name 1:</b>	MCCOMBS JOHN W JR	<b>Land Units Type</b>	LT
<b>Owner Name 2:</b>		<b>Calculated Acreage</b>	0.624845
<b>Mailing Address:</b>	2200 CAROLINA AVE	<b>Land Value</b>	30000
<b>Mail City:</b>	KANNAPOLIS	<b>Building Value</b>	87080
<b>Mail State:</b>	NC	<b>Assessed Value</b>	121470
<b>Mail Zip:</b>	28081	<b>Market Value</b>	121470

Cabarrus County shall not be held liable for any errors in the data represented on this record. This includes errors of omission, commission, concerning the content of the data, and relative positional accuracy of the data. The data cannot be construed to be a legal document. Primary sources from which this data was compiled must be consulted for verification of information represented on this map document.

Map Created By Cabarrus County IT Department  
Data Sources: Cabarrus County Land Records

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community





To: Cabarrus County Board of Commissioners

From: Tim Lowder

Date: June 24, 2015

Re: Funding for the Acquisition of Property for the Replacement  
Royal Oaks Elementary School

Cabarrus County Schools requests the BOC to approve funding for the purchase of property located adjacent to the Royal Oaks Elementary School campus. Four parcels have been identified and are preferred for acquisition. They are:

- PIN 56220728180000 (greater than one half acre with (2) structures),
- PIN 56129895980000 (approximately one quarter acre),
- PIN 56220804080000 (approximately one third acre),
- PIN 56220803190000 (approximately one quarter acre with one structure).

The acquisition of the parcels will help improve access to the new school and will help provide greater security for the campus. See property map.

At this time, the school system has one willing seller and wishes to commence with the acquisition of this property (PIN 56220728180000, located at 2200 Carolina Ave., Kannapolis). CCS hopes to continue discussions with the other property owners. The request amount to purchase the named property is \$125,000.

## **ATTACHMENTS**

Power Point (sent to county on June 24)

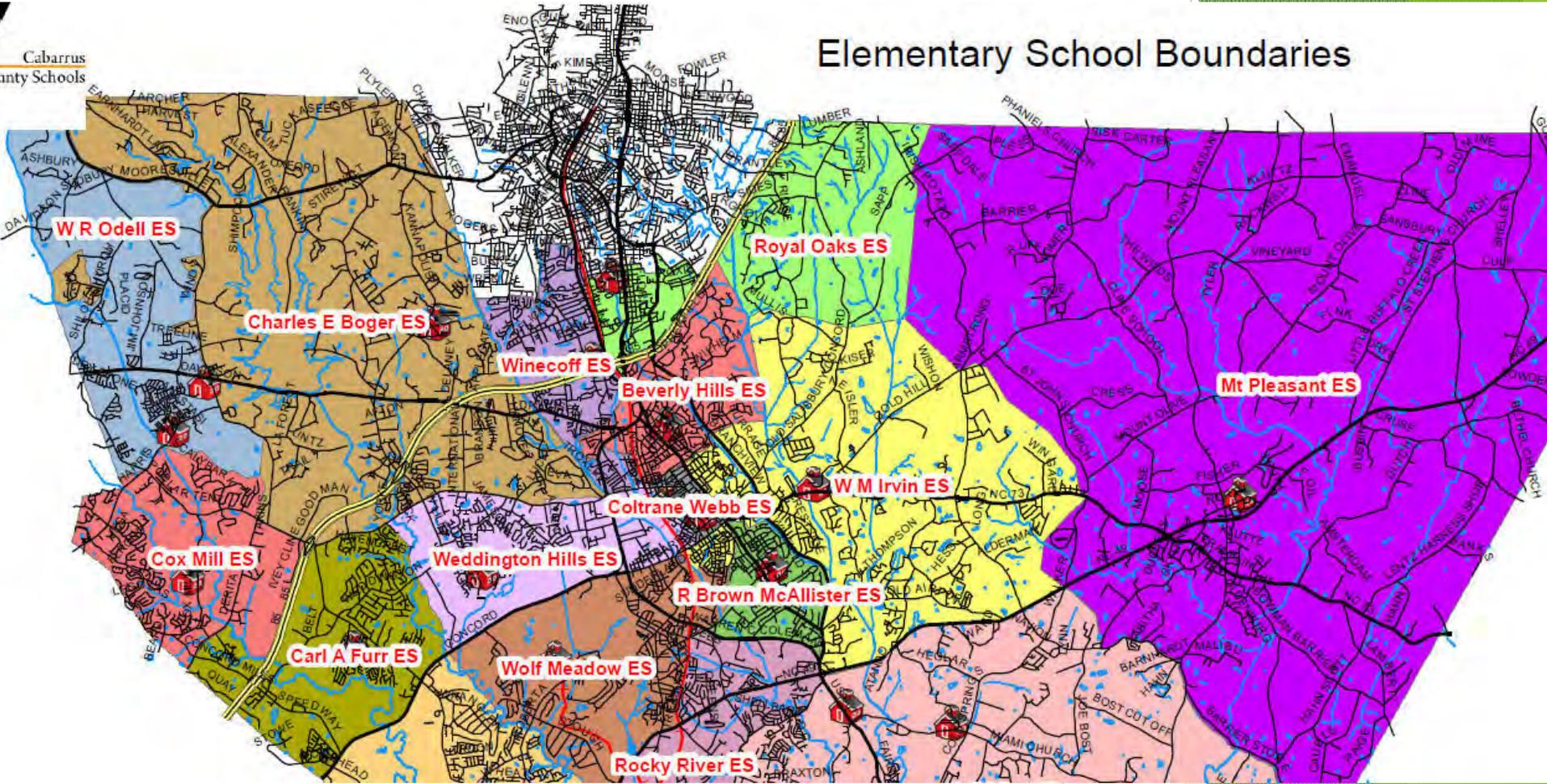


# Royal Oaks Property Acquisition

July 6, 2015



# Elementary School Boundaries







# CABARRUS COUNTY SCHOOL CONSTRUCTION PROJECT BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
  - a. It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$4,220,339
Capital Reserve Contribution	\$19,735,848
Capital Projects Fund Contribution	\$2,738,951
<b>TOTAL REVENUES</b>	<b>\$26,695,138</b>

- C. The following appropriations are made as listed.

Odell Grades 3-5 Elementary School	\$22,481,728
Northwest Middle School Roof	\$1,001,329
Rocky River Elementary School Roof	\$708,370
Winecoff Elementary School Roof	\$733,320
Mt. Pleasant High School Roof	\$619,297
Jay M. Robinson High School Roof	\$1,151,094
<b>TOTAL EXPENDITURES</b>	<b>\$26,695,138</b>

<b>GRAND TOTAL – REVENUES</b>	<b>\$26,695,138</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$26,695,138</b>

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 20th day of July, 2015.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

# CABARRUS COUNTY SCHOOL CONSTRUCTION DEBT FUND BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Capital Reserve Contribution	\$3,725,500
General Fund Contribution	\$1,319,000
<b>TOTAL REVENUES</b>	<b>\$5,044,500</b>

- D. The following appropriations are made as listed.

Kannapolis Middle School	\$1,319,000
Royal Oaks Elementary School	\$1,105,500
Mt. Pleasant Middle School	\$2,620,000

<b>TOTAL EXPENDITURES</b>	<b>\$5,044,500</b>
---------------------------	--------------------

<b>GRAND TOTAL – REVENUES</b>	<b>\$5,044,500</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$5,044,500</b>

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

### Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 20th day of July, 2015.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

# CABARRUS COUNTY CAPITAL RESERVE CAPITAL PROJECT BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Contributions from General Fund	\$45,074,750
Contributions from CVB	\$843,617
Contribution from Capital Projects Fund	\$6,600
Interest on Investments	\$329,142

<b>TOTAL REVENUES</b>	<b>\$46,254,109</b>
-----------------------	---------------------

- D. The following appropriations are made as listed:

Odell 3-5 Elementary School	\$19,735,848
Mt. Pleasant Middle School Replacement	\$2,620,000
Royal Oaks Elementary	\$1,105,500
School Contingency	364,244
County Facility Projects	\$5,796,633
Park Projects	\$4,243,573
Park Projects/CVB	\$843,617
Other County Capital Projects	\$10,889,651
Community College Renovations	\$280,043
Harrisburg EMS Station	\$375,000

<b>TOTAL EXPENDITURES</b>	<b>\$46,254,109</b>
---------------------------	---------------------

<b>GRAND TOTAL – REVENUES</b>	<b>\$46,254,109</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$46,254,109</b>

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations

within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

### Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the

financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 20<sup>th</sup> day of July, 2015.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Appointments to Boards and Committees

**SUBJECT:**

Appointments - Cardinal Innovations Healthcare Solutions Community Oversight Committee

**BRIEF SUMMARY:**

The terms for Commissioner Mynatt and Redella Hedrick on the Cardinal Innovations Healthcare Solutions Community Oversight Committee expire July 31, 2015. Both Commissioner Mynatt and Ms. Hedrick are willing to serve another term.

**REQUESTED ACTION:**

Motion to consider reappointments for members to the Cardinal Innovations Healthcare Solutions Community Oversight Committee for three-year terms ending July 31, 2018.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Megan Smit, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

## ATTACHMENTS

- [Roster](#)
  - [Applications on File](#)
-

CARDINAL INNOVATIONS HEALTHCARE SOLUTIONS  
COMMUNITY OVERSIGHT BOARD

3-Year Terms

- 3 Members - Alamance County
- 3 Members - Cabarrus County
- 3 Members - Caswell County
- 3 Members - Chatham County
- 3 Members - Davidson County
- 3 Members - Franklin County
- 3 Members - Granville County
- 3 Members - Halifax County
- 3 Members - Orange County
- 3 Members - Person County
- 3 Members - Rowan County
- 3 Members - Stanly County
- 3 Members - Union County
- 3 Members - Vance County
- 3 Members - Warren County

CABARRUS COUNTY

Grace Mynatt P.O. Box 707 Concord, NC 28026	(Commission Member/Designee)	APPOINTMENT: 12/15/2014 (Unexpired Term) TERM ENDING: 07/31/2015
---	------------------------------	--

Redella Hedrick P.O. Box 7157 Concord, NC 28025	(Consumer/Family Member)	APPOINTMENT: 09/17/2012 TERM ENDING: 07/31/2015
---	--------------------------	--

Betty Babb 590 Westwood Drive Kannapolis, NC 28081	(Citizen/Stakeholder)	APPOINTMENT: 09/15/2014 (Unexpired Term) TERM ENDING: 07/31/2017
--	-----------------------	--

Note: Joint resolution 2012-08 adopted May 21, 2012, effective July 1, 2012.

Membership of the Community Oversight Boards will include three (3) members from each County, appointed by each County's Board of Commissioners, and will include a County Commissioner or designee, a consumer or family member, and another citizen or stakeholder.

**CARDINAL INNOVATIONS HEALTHCARE SOLUTIONS  
COMMUNITY OVERSIGHT BOARD**

Applications on File

*July 9, 2015*

Redella Hedrick

P.O. Box 7157

Concord, NC 28025



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Appointments to Boards and Committees

**SUBJECT:**

Appointments and Removals - Nursing Home Community Advisory Committee

**BRIEF SUMMARY:**

An application has been received from Kim Hinson for the Nursing Home Community Advisory Committee. He has been prequalified by the Regional Ombudsman and is eligible to serve.

The Regional Ombudsman also requests the removal of Mary Bost from the Nursing Home Community Advisory Committee due to failure to conduct facility visits and for unfulfilled minimum training requirements.

**REQUESTED ACTION:**

Motion to appoint an individual to the Nursing Home Community Advisory Committee for an initial one-year term ending July 31, 2016.

Motion to remove Mary Bost from the Nursing Home Community Advisory Committee as requested.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Megan Smit, Clerk to the Board  
Laurie Abounader, CCOG Regional Ombudsman

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

**ATTACHMENTS**

- [Roster](#)
  - [Applications on File](#)
  - [Request for Removal](#)
-

NURSING HOME COMMUNITY ADVISORY COMMITTEE  
3-Year Term  
12-Member Board

Peggy Yost  
1352 Cold Springs Road  
Concord, NC 28025

APPOINTMENT: 01/20/09  
REAPPOINTMENT: 12/21/09  
REAPPOINTMENT: 01/22/13  
TERM EXPIRING: 01/31/16

Sylvia Currie-Johnson  
1547 Kingston Drive  
Kannapolis, NC 28083

APPOINTMENT: 03/16/09  
REAPPOINTMENT: 03/15/10  
REAPPOINTMENT: 04/15/13  
TERM EXPIRING: 03/31/16

Karen Gabbert  
133 Carolina Avenue  
Concord, NC 28025

APPOINTMENT: 04/20/09  
REAPPOINTMENT: 04/19/10  
REAPPOINTMENT: 04/15/13  
TERM EXPIRING: 04/30/16

Linda Barnhardt  
2860 Mt. Pleasant Road S  
Mt. Pleasant, NC 28124

APPOINTMENT: 10/17/11  
REAPPOINTMENT: 10/15/12  
TERM EXPIRING: 10/31/15

Mary Bost  
930 Hudwal Road  
Concord, NC 28025

APPOINTMENT: 10/21/13  
REAPPOINTMENT: 10/20/14  
TERM EXPIRING: 10/31/17

7 VACANT Positions

GS 130-9.5

**NURSING HOME COMMUNITY ADVISORY COMMITTEE**

Applications on File

June 19, 2015

Avie Banks**	3356 Brackhill Street	Davidson, NC 28036
Janet Haywood**	2604 Lamplighter Drive	Kannapolis, NC 28081
Kim Hinson	6381 Irish Potato Road	Kannapolis, NC 28083
Maryam Kazempour**	2509 Bellingham Drive NW	Concord, NC 28027
Shelley Kester	5643 Mt. Pleasant Road	Concord, NC 28025
LaShonda Sparks**	422 Blue Sky Drive	Concord, Nc 28027
Diamond Staton-Williams**	6626 Burkwood Court	Harrisburg, NC 28075

\* *Current Member*

\*\* *Appointed to Adult Care CAC*



**REQUEST FOR REMOVAL OF  
COMMUNITY ADVISORY COMMITTEE MEMBER(S)**

**TO: Clerk/County Manager**

**FROM: Cindy Englert, Ombudsman Program Coordinator**

***Volunteer: Mary Bost***

Date: July 12, 2015

County Committee Assignment \_\_\_ Adult Care Home \_\_X\_\_ Nursing Home \_\_\_ Joint

**Reason for Request**

Volunteers are a vital part of the services that support older adults in your county. However, the volunteer indicated above is not eligible for continued service for the following reason:

\_\_\_ Conflict of Interest

1. G.S. 131 E-128 (f) Nursing Home
2. G.S. 131 D-31 (g) Adult Care Home

\_\_\_ Failure to complete required orientation and training

1. G.S. 131 E- 128 (g) Nursing Home
2. G.S. 131 D- 31 (h) Adult Care Home
3. Regional Long Term Care Ombudsman Memo dated July 17, 1998  
*"If a new member does not complete the training and in-facility orientation within three months from the date of appointment, the County Commissioners will be asked to replace the committee member. "*

  1   Other (documentation will be attached\*)

1. As determined by the N.C. Division of Aging State Long Term Care Ombudsman Program Policies and Procedures \*Has failed to complete required facility visits. Has failed to complete required Quarterly Training.
2. As determined by the N.C. Attorney General's Office
3. As determined by the committee by-laws.
4. As determined by policy set by the County Commissioners.
5. As determined by resignation of the member

**This is an official request to the Board of Commissioners to have this individual removed from service on the above-mentioned board.** Should you have any questions, please contact Cindy Englert, Ombudsman Program Coordinator, at 704-348-2715. Thank you in advance for your prompt attention to this matter.

525 North Tryon Street, Charlotte, NC 28202  
1-800-508-5777 Fax: 704-347-4710  
www.centralina.org



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

#### **AGENDA CATEGORY:**

Appointments to Boards and Committees

#### **SUBJECT:**

Appointments and Removals - Transportation Advisory Board

#### **BRIEF SUMMARY:**

In response to the Board's request to solicit more applicants for specialized seats on the Transportation Advisory Board, applications were received from Diane Gridley (Human Services, Income Maintenance Caseworker); Skip Kraft (Cabarrus Vocational Opportunities, Director of Operations); Sharon Corpening (NC Division of Services for the Blind); and Ann Benfield (Cabarrus Partnership for Children, Executive Director).

Diane Gridley, Skip Kraft and Sharon Corpening all reside in Rowan County. If appointed, an exception to the "residency" provision of the Appointment Policy will be needed for them.

Patricia Baker is no longer employed by the County. It is requested to remove her name from the roster.

#### **REQUESTED ACTION:**

Motion to remove Patricia Baker from the Transportation Advisory Board roster and thank her for her many years of service.

Motion to appoint an individual to the Transportation Advisory Board to complete an unexpired term ending June 30, 2017 as a "Human Services" representative; including an exception to the "residency" provision of the Appointment Policy.

Motion to appoint an individual to the Transportation Advisory Board to fill the 'Supported Employment' position for a three-year term ending June

30, 2018; including an exception to the "residency" provision of the Appointment Policy.

Motion to appoint an individual to the Transportation Advisory Board to fill the "Social Work (Blind)" position for a three-year term ending June 30, 2018; including an exception to the "residency" provision of the Appointment Policy.

Motion to appoint an individual to the Transportation Advisory Board to fill the "Head Start" position for a three-year term ending June 30, 2018

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Megan Smit, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

**ATTACHMENTS**

- [Roster](#)
  - [Applications on File](#)
-

TRANSPORTATION ADVISORY BOARD  
18 MEMBERS

<u>Appointee</u>	<u>Agency Represented</u>	<u>Term of Appointment</u>
Larry Bonds 8650 Waterlynn Circle NW Apt. 101 Concord, NC 28027	Citizen Advocate/ Retired	APPOINTMENT: 06/15/15 TERM EXPIRING: 06/30/18
Charles Hendrix 185 Corban Avenue SE Concord, NC 28025	Citizen Advocate/ ADA	APPOINTMENT: 01/21/14 TERM EXPIRING: 06/30/17
Vacant	County Schools	APPOINTMENT: TERM EXPIRING:
Patricia M. Baker Department of Human Services 1303 S. Cannon Boulevard Kannapolis, NC 28083 (07/21/08 - Exception to Appt. Policy) (06/20/11 - Exceptions to Appt. Policy) (07/21/14 - Exception to Appt. Policy)	Human Services	APPOINTMENT: 04/21/03 REAPPOINTMENT: 08/15/05 REAPPOINTMENT: 07/21/08 REAPPOINTMENT: 06/20/11 REAPPOINTMENT: 07/21/14 TERM EXPIRING: 06/30/17
Vacant	Law Enforcement	APPOINTMENT: TERM EXPIRING:
Vacant	Human Services Dept. of Aging	APPOINTMENT: TERM EXPIRING: 06/30/15
Kathy Mowrer DHS Employee Dept. of Human Services 1303 S. Cannon Boulevard Kannapolis, NC 28083	Human Services DSS	APPOINTMENT: 07/16/12 REAPPOINTMENT: 06/15/15 TERM EXPIRING: 06/30/18
Kathy Kitts 13113 Brandywine Lane Midland, NC 28107 (7/16/12 - Exception to Appt. Policy)	Midland Area	APPOINTMENT: 06/19/06 REAPPOINTMENT: 07/20/09 REAPPOINTMENT: 07/16/12 TERM EXPIRING: 06/30/15
Vacant	Supported Employment (AD)	APPOINTMENT: TERM EXPIRING: 06/30/15
<i>(Ex Officio Member)</i>		



**Transportation Advisory Board  
Applications on File  
June 25, 2015**

Ann Benfield	563 Marigold Drive	Kannapolis, NC 28083
Anna Cain*	12 Cabarrus Avenue East	Concord, NC 28025
Sharon Corpening**	1011 South Castleview Road	Salisbury, NC 28146
Diane Gridley**	285 Coley Road	Salisbury, NC 28146
John Griswold	545 Holburn Street SW	Concord, NC 28025
Janet Haywood***	2604 Lamplighter Drive	Kannapolis, NC 28081
Skip Kraft**	100 B Willow Road	Salisbury, NC 28147

\*Serves on the Human Services Advisory Board

\*\*An exception to the "residency" provision of the Appointment Policy will be needed.

\*\*\*Serves on the Adult Care Home Community Advisory Committee



**CABARRUS COUNTY**  
**BOARD OF COMMISSIONERS**  
**REGULAR MEETING**

**JULY 20, 2015**  
**6:30 P.M.**

---

**AGENDA CATEGORY:**

Reports

**SUBJECT:**

County Manager - Monthly Reports on Building Activity

**BRIEF SUMMARY:**

The Board of Commissioners requested monthly reports of building and permit activity including the information of plans under review.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Kelly F. Sifford, Planning and Development Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

**ATTACHMENTS**

- [building activity report](#)
  - [building activity report](#)
-

**Cabarrus County Construction Standards Dodge Report 6/1/2015-6/30/2015**

Jurisdiction: All

<b>New Construction</b>				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	126	126	\$19,094,658.00
Two Family Buildings	103	1	2	\$140,000.00
Manufactured Home (Mobile Homes)	106	5	1	\$180,059.00
Amusement, Social, and Recreational	318	4	0	\$133,500.00
Industrial Buildings	320	1	0	\$1,100,000.00
Hospitals and Institutional Buildings	323	1	0	\$318,400.00
Schools and Other Educational Buildings	326	1	0	\$23,620.00
Stores and Customer Services	327	5	0	\$1,446,000.00
Other Nonresidential Buildings	328	1	0	\$45,000.00
Structures Other Than Buildings	329	5	0	\$112,800.00
Other	999	9	1	\$184,545.00
<b>Sub Total (New Construction)</b>		<b>159</b>	<b>130</b>	<b>\$22,778,582.00</b>
<b>Addition, Alteration, and Conversion</b>				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	73	3	\$1,699,508.00
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	16	0	\$7,728,222.00
Additions of Residential Garages and Carports	438	10	1	\$146,622.00
<b>Sub Total (Addition, Alteration, and Conversion)</b>		<b>99</b>	<b>4</b>	<b>\$9,574,352.00</b>
<b>Demolition of Buildings</b>				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses	645	18	1	\$126,300.00
All Other Buildings and Structures	649	3	0	\$7,200.00
<b>Sub Total (Demolition of Buildings)</b>		<b>21</b>	<b>1</b>	<b>\$133,500.00</b>
<b>Grand Total</b>		<b>279</b>	<b>135</b>	<b>\$32,486,434.00</b>

## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 6/1/2015 through End Date: 6/30/2015*

Yoho	File Date	Address	Application Name	Description	Est Cost	Est Sq Ft
BU2015-01301	6/1/2015	1480 CONCORD PKWY CONCORD, NC 28025	RUE 21 CAROLINA MALL	SUITE 30 COMMERCIAL UPFIT	\$300,000	2,750
BU2015-01302	6/1/2015	2011 CRUSADER WAY HUNTERSVILLE, NC 28078	CHRIST THE KING GREENHOUSE	FOOTINGS, FOUNDATION, AND ERECTION OF GREENHOUSE KIT- TEMP STRUCTURE	\$0	480
BU2015-01303	6/1/2015	8111 CONCORD MILLS BLVD CONCORD, NC 28027	OLIVER'S CHICKEN	REMODEL OF EXISING RESTURANT SPACE IN THE CONCORD MILL FOOD COURT INCLUDING ARCHITECTURAL , ELECTRICAL, MECHANICAL AND PLUMBING WORK	\$0	1,179
BU2015-01320	6/2/2015	200 MEDICAL PARK DR CONCORD, NC 28025	MATERNAL FETAL MEDICINE-NORTHEAST RELOCATION	PARTIAL RENOVATION OF AN EXISTING MEDICAL OFFICE SUITE FOR USE AS MEDICAL OFFICE. WORK INCLUDES PLUMBING, ELECTRICAL, MECHANICAL, SPRINKLER, AND BUILDING TRADES. INCLUDED IN SCOPE IS REPLACEMENT OF EXISTING TOILET ROOMS FOR INCREASED HANDICAPPED ACCESSIBILITY.	\$0	4,678
BU2015-01331	6/3/2015	3049 DERITA RD CONCORD, NC 28027	AT& T 074-360 -3049 DERITA RD	ADD 2 DC TRUNKS TO EXISTING ANTENNA MOUNT ON EXISTING TOWER AS PER ATTACHED DRAWINGS	\$0	0
BU2015-01334	6/3/2015	2718 STONEWOOD VW KANNAPOLIS, NC 28081	EDGEWATER POOLS LLC	COMM/NEW	\$125,000	0
BU2015-01337	6/3/2015	5429 NC HWY 49 HARRISBURG, NC 28075	BNK PROPERTIES	HARRISBURG FAMILY HOUSE COMMERCIAL UPFIT	\$250,000	616
BU2015-01366	6/5/2015	970 S SKYLAND DR MT PLEASANT, NC 28124	BARRINGER TRACE APARTMENTS	RESIDENTIAL APARTMENTS 4 BUILDINGS 1 CLUB HOUSE 1 GAZEBO	\$0	74,537
BU2015-01373	6/8/2015	6200 GLEN AFTON BLVD CONCORD, NC 28027	GORDON FOOD SERVICE RACKING SYSTEM	COMMERCIAL UPFIT	\$16,199,605	0
BU2015-01374	6/8/2015	920 CHURCH ST CONCORD, NC 28025	CMC NE EXT HALLWAY	IN FILLING 9 DOORS FROM PATIENT ROOM TO HALLWAY	\$0	1,325
BU2015-01384	6/9/2015	22 CEDAR DR HARRISBURG, NC 28075	PEPSI BOTTLING VENTURES	COMM/NEW	\$0	205,000
BU2015-01385	6/9/2015	2321 CONCORD PKWY CONCORD, NC 28027	ALEVO-CATHODE COATING AREA OSBL	INTERIOR WALLS TO CREATE 2970 SF CONTROL AREA. NEW THERMAL OXIDIZER WITH MACHINE EXHAUST DUCT. NEW PROPANE STG TANK AND SUPPLE PIPING. NEW ACETONE STG TANK AND SUPPLY PIPING. EMERGENCY GENERATOR AND TRANSFER SWITCH.	\$0	2,970
BU2015-01388	6/9/2015	191 CROWELL DR CONCORD, NC 28025	CARDO ATC FULLER SUPPLY NCDENR PROJECT	UNOCCUPIED ACCESSORY BUILDING FOR A NCDENR ENVIRONMENTAL REMEDIATION PROJECT. MINIMAL HEAT TO	\$0	128

## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 6/1/2015 through End Date: 6/30/2015*

				PREVENT FREEZING AND VENTILATION FAN FOR COOLING. THE BUILDING IS ONLY TO PROVIDE SECURITY AND WEATHER PROTECTION FOR THE EQUIPMENT. THE BUILDING WILL BE 3RD PARTY LABEL LISTED BY MET LABS.		
BU2015-01395	6/10/2015	175 DAVIDSON HWY CONCORD, NC 28027	RITE LITE SIGNS	MONUMENT SIGN	\$75,000	0
BU2015-01416	6/11/2015	6420 SADDLE CREEK CT HARRISBURG, NC 28075	SADDLE CREEK DISTRIBUTION CENTER INTERIOR RENOVATIONS	EXPANSION AND RENOVATION OF EXISTING BREAK ROOM AND MEN'S RESTROOM, AS WELL AS ADDITION OF NEW WOMEN'S RESTROOM. SCOPE INCLUDES RELOCATION OF EXISTING DEMISING WALL BETWEEN BREAK ROOM AND WAREHOUSE, DEMOLITION OF EXISTING INTERIOR WALL, NEW ACT & CEILING GRID, VCT AND PAINT.	\$0	1,991
BU2015-01424	6/12/2015	1028 LEE-ANN DR CONCORD, NC 28025	NORTHGATE COMMONS BASEMENT RENOVATION	INSTALL WALLS & BATHROOMS	\$0	2,920
BU2015-01425	6/12/2015	600 DALE EARNHARDT BLVD KANNAPOLIS, NC 28081	KEVIN CRUTCHFIELD	2 WALL SIGNS NC MUSIC HALL OF FAME/CURB RECORDS	\$150,000	0
BU2015-01439	6/15/2015	805 TRADE ST CONCORD, NC 28027	LANDLORD WORK SUITE 104	DEMISING WALL FOR NEW SUITE, NEW EXIT DOOR AND SIGN. SEPARATE LIGHTS, RELOCATE EXISTING DUCTWORK, NEW PARTITION WALL FOR 2 OFFICES AND NEW CEILINGS, 2 NEW DOORS.	\$0	1,760
BU2015-01440	6/15/2015	2321 CONCORD PKWY CONCORD, NC 28027	ALEVO - PH II ELECTROLYTE PROCESS AREA	ALEVO - ELECTROLYTE PROCESS AREA Phase II Unloading building outside of existing building. 8554sq.ft.	\$5,500,000	0
BU2015-01442	6/15/2015	8100 LOWER ROCKY RIVER RD CONCORD, NC 28025	FLOWERS NC 2	FLOWERS NC 2 ANTENNA REPLACEMENT	\$0	0
BU2015-01451	6/16/2015	4550 DAVIDSON HWY CONCORD, NC 28027	CATAWBA FOOD MART	INSTALLING A GROUND MOUNTED MONUMENT SIGN. SIGN WILL BE 6' IN HEIGHT AND WILL HAVE 48 SQUARE FT OF SIGNAGE. SEE ENGINEERED DRAWING ATTACHED.	\$45,000	0
BU2015-01452	6/16/2015	700 WALKER RD MT PLEASANT, NC 28124	MT PLEASANT HS ROOF REPLACEMENT	ROOF REPLACEMENT	\$3,000,000	0
BU2015-01455	6/16/2015	9940 POPLAR TENT RD CONCORD, NC 28027	ABC STORE NO. 6	COMMERCIAL NEW	\$0	4,261
BU2015-01461	6/16/2015	300 PITTS SCHOOL RD CONCORD, NC 28027	JAY M ROBINSON HS ROOF REPLACEMENT	ROOF REPLACEMENT	\$5,755,000	0
BU2015-01462	6/16/2015	6886 POPLAR TENT RD CONCORD, NC 28027	SIGNS UNLIMITED	ONE CANOPY SIGN ONE MONUMENT SIGN	\$29,000	0
BU2015-01464	6/17/2015	2977 S RIDGE AVE KANNAPOLIS, NC 28025	VERIZON WIRELESS SOUTH RIDGE	VERIZON IS PROPOSING TO DO GENERAL MAINTENANCE INCLUDING THE ADDITION AND REPLACEMENT OF AWS ANTENNAS TO THE EXISTING TELECOMMUNICATIONS TOWER WITH NO AI TFRATIONS TO TOWER HEIGHT OR STRUCTURE GROUND SPACE	\$0	0

## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 6/1/2015 through End Date: 6/30/2015*

				LEASE, OR ELECTRICAL REQUIREMENTS		
BU2015-01468	6/17/2015	8680 CONCORD MILLS BLVD CONCORD, NC 28027	FAMOUS TOASTERY	TENANT UPFIT IN EXISTING BUILDING FOR RESTAURANT	\$0	3,307
BU2015-01472	6/17/2015	6499 SADDLE CREEK CT HARRISBURG, NC 28075	SADDLE CREEK LOGISTIC SERVICES	COMM UPFIT	\$0	481
BU2015-01475	6/17/2015	100 MEDICAL PARK DR CONCORD, NC 28025	CMC NE WAYFINDING SIGNAGE	ADDING OR REPLACING EXTERIOR DIRECTIONAL SIGNAGE	\$0	0
BU2015-01481	6/18/2015	5120 DAVIDSON HWY CONCORD, NC 28027	SIGN ART	WALL SIGN FOR LINDER INDUSTRIAL MACHINERY COMPANY	\$7,500	0
BU2015-01487	6/19/2015	8111 CONCORD MILLS BLVD CONCORD, NC 28027	LEGO STORE-CONCORD MILLS	TENANT BUILD OUT IN EXISTING STORE SPACE, NEW LEGO STORE-SUITE 206	\$0	3,861
BU2015-01490	6/19/2015	7055 NORTHWINDS DR CONCORD, NC 28027	PROJECT TARHEEL UPFIT	THIS IS AN INTERIOR UPFIT OF AN EXISTING SHELL BUILDING WHICH JUST COMPLETED CONSTRUCTION. THE UPFIT INCLUDES A MAIN OFFICE, REMOTE SHIPPING OFFICE, PRINT PRODUCTION AREA AND WAREHOUSE.(RACKING WILL BE PERMITTED SEPARATELY)	\$0	152,178
BU2015-01516	6/23/2015	399 WOODHAVEN PL CONCORD, NC 28027	AT&T UPGRADE	CELL TOWER UPGRADE	\$0	0
BU2015-01517	6/23/2015	8230 POPLAR TENT RD CONCORD, NC 28027	CHIROPRACTIC UPFIT AT CROSSFIT VITALITY	COMM UPFIT	\$0	2,100
BU2015-01527	6/24/2015	2221 ROXIE ST KANNAPOLIS, NC 28083	COMPUCOM	COMM UPFIT Dodgeville WI, 1 (608) 4079076	\$0	3,983
BU2015-01532	6/24/2015	8111 CONCORD MILLS BLVD CONCORD, NC 28027	CONCORD MILLS MALL RESTROOM #3	COMMERCIAL UPFIT	\$0	1,377
BU2015-01537	6/24/2015	10020 EDISON SQUARE DR HUNTERSVILLE, NC 28078	EDISON SQUARE RETAIL BUILDING C	INTERIOR UPFIT PROJECT FOR BUSINESS USE.	\$0	1,430
BU2015-01538	6/24/2015	3200 PATRICK HENRY DR CONCORD, NC 28027	SCI TOWER SITE "IRISH BUFFALO"	NEW/COMM	\$0	362
BU2015-01545	6/25/2015	850 WARREN C COLEMAN BLVD CONCORD, NC 28025	ALFRED BROWN CENTER	ALFRED BROWN CENTER COMMERCIAL UPFIT	\$0	260
BU2015-01578	6/29/2015	920 CHURCH ST CONCORD, NC 28025	CMCNE EXAM ROOM DOOR WIDEN	COMM UPFIT/EXAM ROOM DOOR WIDEN	\$0	511
BU2015-01579	6/29/2015	401 MEDICAL PARK DR CONCORD, NC 28025	CHS CAB COLLEGE OF HEALTH SCIENCES OFC/LAB	COMM UPFIT/OFFICE & LAB RENOVATIONS	\$0	822
BU2015-01581	6/29/2015	310 POPLAR CROSSING DR 28027	SAM'S CARWASH	NEW/COMMERCIAL	\$0	5,720

## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 6/1/2015 through End Date: 6/30/2015*

BU2015-01582	6/29/2015	8505 WESTMORELAND DR CONCORD, NC 28027	AC CONTROLS HANGER	PRE ENGINEERED AIR CRAFT HANGER	\$0	6,865
BU2015-01590	6/30/2015	4524 ENTERPRISE DR CONCORD, NC 28027	DNP PHASE 3 FGR-9 PROJECT	DNP PHASE 3 FGR-9 PROJECT COMMERCIAL UPFIT	\$0	16,240
BU2015-01596	6/30/2015	4156 NC HWY 49 HARRISBURG, NC 28075	LOT 2 HARRISBURG PROPERTIES	RETAINING WALL	\$0	860
BU2015-01601	6/30/2015	8601 AVIATION BLVD CONCORD, NC 28027	Conseair change of use	change existing hanger to terminal.	\$0	4,938
BU2015-01604	6/30/2015	3326 GLEN LAUREL DR CONCORD, NC 28025	GLEN LAUREL PERGOLA	COMM/NEW/468 SF PERGOLA	\$0	468
BU2015-01605	6/30/2015	104 OLD DAVIDSON PL CONCORD, NC 28027	AT&T ANTENNA UPGRADE	COMM/UPFIT	\$0	0
<b>Total Plans Reviewed: 48</b>					<b>\$31,436,105</b>	<b>2,551,790</b>



# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Reports

**SUBJECT:**

EDC - June 2015 Monthly Summary Report

**BRIEF SUMMARY:**

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on local economic and industry activity in the form of the included report. The EDC Monthly Report for the month of June is attached.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Margie Bukowski, EDC Senior Vice President of Economic Development

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---



**CABARRUS COUNTY**  
**BOARD OF COMMISSIONERS**  
**REGULAR MEETING**

**JULY 20, 2015**  
**6:30 P.M.**

---

**AGENDA CATEGORY:**

Reports

**SUBJECT:**

Finance - Monthly Financial Update

**BRIEF SUMMARY:**

The County Manager requested monthly reports from Finance displaying relevant information regarding the budget year-to-date.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Susan Fearington, Finance Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues & Expenditures - Budget and Actual**  
**As of June 30, 2015**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget	% Collected or Used
	Original	Final			
<b>REVENUES</b>					
Ad Valorem Taxes & Interest	\$ 133,866,989	\$ 134,303,989	\$ 135,730,972	\$ 1,426,983	101.1%
Other Taxes	37,953,337	38,186,558	36,698,719	(1,487,839)	96.1%
Intergovernmental Revenues	19,811,099	20,220,582	20,615,790	395,208	102.0%
Permits and Fees	4,254,445	4,383,199	5,428,914	1,045,715	123.9%
Sales and Services	11,082,961	10,927,502	10,081,311	(846,191)	92.3%
Investment Earnings	145,000	145,000	158,606	13,606	109.4%
Miscellaneous/Other Finance Sources	2,529,588	147,696,419	137,146,301	(10,550,118)	92.9%
<b>TOTAL REVENUES</b>	<b>\$ 209,643,419</b>	<b>\$ 355,863,249</b>	<b>\$ 345,860,613</b>	<b>\$ (10,002,636)</b>	<b>97.2%</b>
<b>EXPENDITURES</b>					
<b>GENERAL GOVERNMENT</b>					
Board of Commissioners	\$ 902,795	\$ 971,007	\$ 854,157	\$ 116,850	88.0%
County Manager	558,266	670,760	631,438	39,322	94.1%
Communications	334,476	346,557	313,022	33,535	90.3%
Human Resources	517,855	581,178	509,554	71,624	87.7%
Tax Collector	1,010,186	1,008,294	863,446	144,848	85.6%
Tax Administration	1,945,049	2,512,403	2,227,206	285,197	88.6%
Board of Elections	701,086	683,900	538,413	145,487	78.7%
Register of Deeds	539,678	546,860	507,230	39,630	92.8%
Finance	964,432	944,087	798,065	146,022	84.5%
Information Technology	3,909,691	3,921,221	3,596,009	325,212	91.7%
Non-departmental	1,745,584	1,214,059	1,107,971	106,088	91.3%
Infrastructure & Asset Management					
Grounds Maintenance	1,265,061	1,268,119	938,306	329,813	74.0%
Administration	1,746,212	1,764,844	1,529,531	235,313	86.7%
Sign Maintenance	166,775	175,071	151,467	23,604	86.5%
Building Maintenance	2,407,693	2,492,177	1,814,691	677,486	72.8%
Facility Services	1,256,123	1,278,216	1,171,866	106,350	91.7%
Fleet Maintenance	394,438	452,466	415,875	36,591	91.9%
Contribution to Other Funds	4,813,765	8,894,552	8,894,552	-	100.0%
<b>Total General Government</b>	<b>\$ 25,179,165</b>	<b>\$ 29,725,771</b>	<b>\$ 26,862,799</b>	<b>\$ 2,862,972</b>	<b>90.4%</b>
<b>PUBLIC SAFETY</b>					
Sheriff					
Administration & Operations	\$ 12,001,990	\$ 12,067,278	\$ 10,999,689	\$ 1,067,589	91.2%
Jail	10,229,180	10,366,122	9,389,263	976,859	90.6%
Animal Control	879,313	902,691	842,613	60,078	93.3%
Courts Maintenance	472,988	523,138	421,680	101,458	80.6%
Construction Standards	1,373,151	1,441,832	1,310,303	131,529	90.9%
Emergency Management	819,304	862,107	831,703	30,404	96.5%
Emergency Medical Services	6,456,916	6,637,426	6,012,208	625,218	90.6%
Other Public Safety	1,087,667	1,302,854	1,073,494	229,360	82.4%
<b>Total Public Safety</b>	<b>\$ 33,320,509</b>	<b>\$ 34,103,448</b>	<b>\$ 30,880,953</b>	<b>\$ 3,222,495</b>	<b>90.6%</b>

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues & Expenditures - Budget and Actual**  
**As of June 30, 2015**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget	% Collected or Used
	Original	Final			
<b>ECONOMIC &amp; PHYSICAL DEVELOPMENT</b>					
Planning & Development					
Planning	\$ 490,203	\$ 488,078	\$ 408,578	\$ 79,500	83.7%
Community Development	372,502	587,013	505,620	81,393	86.1%
Soil & Water Conservation	220,979	221,979	204,518	17,461	92.1%
Zoning Administration	192,596	193,802	184,242	9,560	95.1%
Economic Development Incentives	2,777,000	5,032,000	1,237,076	3,794,924	24.6%
Other Economic & Physical Development	1,509,504	1,777,157	1,777,156	1	100.0%
<b>Total Economic &amp; Physical Development</b>	<b>\$ 5,562,784</b>	<b>\$ 8,300,029</b>	<b>\$ 4,317,190</b>	<b>\$ 3,982,839</b>	<b>52.0%</b>
<b>ENVIRONMENTAL PROTECTION</b>					
Waste Reduction	\$ 263,055	\$ 444,500	\$ 213,608	\$ 230,892	48.1%
<b>Total Environmental Protection</b>	<b>\$ 263,055</b>	<b>\$ 444,500</b>	<b>\$ 213,608</b>	<b>\$ 230,892</b>	<b>48.1%</b>
<b>HUMAN SERVICES</b>					
Veterans Services	\$ 228,593	\$ 230,268	\$ 209,172	\$ 21,096	90.8%
Cooperative Extension	400,447	400,055	345,774	54,281	86.4%
Human Services					
Administration	2,876,419	3,116,039	2,807,718	308,321	90.1%
Transportation	2,241,373	2,241,333	1,955,353	285,980	87.2%
Child Welfare	7,097,382	7,054,613	6,111,724	942,889	86.6%
Child Support Services	1,349,749	1,503,009	1,393,914	109,095	92.7%
Economic Services	13,972,656	13,897,336	11,735,455	2,161,881	84.4%
Community Alternatives Program	1,148,775	962,668	917,683	44,985	95.3%
Adult and Family Services	2,086,206	2,110,107	1,910,021	200,086	90.5%
Nutrition	453,195	457,296	391,258	66,038	85.6%
Senior Services	624,893	675,707	473,063	202,644	70.0%
Other Human Services	6,273,048	6,394,209	6,278,032	116,177	98.2%
<b>Total Human Services</b>	<b>\$ 38,752,736</b>	<b>\$ 39,042,640</b>	<b>\$ 34,529,167</b>	<b>\$ 4,513,473</b>	<b>88.4%</b>
<b>EDUCATION</b>					
Cabarrus County Schools Operating	\$ 51,122,057	\$ 51,906,337	\$ 51,906,337	\$ -	100.0%
Kannapolis City Schools Operating	6,732,392	6,835,656	6,835,656	-	100.0%
RCCC Operating	2,007,829	2,020,153	2,020,153	-	100.0%
Cabarrus County Schools Capital	1,087,200	2,095,749	2,095,749	-	100.0%
Kannapolis City Schools Capital	116,800	116,800	116,800	-	100.0%
RCCC Capital	100,000	1,134,695	416,528	718,167	36.7%
Other	105,930	105,930	105,000	930	99.1%
<b>Total Education</b>	<b>\$ 61,272,208</b>	<b>\$ 64,215,320</b>	<b>\$ 63,496,223</b>	<b>\$ 719,097</b>	<b>98.9%</b>
<b>CULTURE &amp; RECREATION</b>					
Active Living & Parks					
Parks	\$ 1,282,219	\$ 1,383,632	\$ 1,223,521	\$ 160,111	88.4%
Senior Centers	564,155	567,542	505,102	62,440	89.0%
Library System	2,110,404	2,539,183	2,180,645	358,538	85.9%
Other Cultural & Recreation	26,000	26,000	26,000	-	100.0%
<b>Total Culture &amp; Recreation</b>	<b>\$ 3,982,778</b>	<b>\$ 4,516,357</b>	<b>\$ 3,935,268</b>	<b>\$ 581,089</b>	<b>87.1%</b>
<b>DEBT SERVICE</b>					
Schools	\$ 31,501,962	\$ 31,533,867	\$ 31,477,039	\$ 56,828	99.8%
Other	9,808,222	143,981,317	143,770,517	210,800	99.9%
<b>Total Debt Service</b>	<b>\$ 41,310,184</b>	<b>\$ 175,515,184</b>	<b>\$ 175,247,556</b>	<b>\$ 267,628</b>	<b>99.8%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 209,643,419</b>	<b>\$ 355,863,249</b>	<b>\$ 339,482,764</b>	<b>\$ 16,380,485</b>	<b>95.4%</b>
Excess (deficiency) of revenues over (under) expenditures	\$ -	-	\$ 6,377,849	\$ 6,377,849	

ADDITION

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Reports

**SUBJECT:**

Humane Society of Concord and Greater Cabarrus County - 2nd Quarter Partnership Status Report

**BRIEF SUMMARY:**

The Humane Society of Concord and Greater Cabarrus County have provided the attached 2nd Quarter Partnership Status Report.

**REQUESTED ACTION:**

Receive report.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Mike Downs, County Manager  
Judy Sims, Executive Director, Humane Society

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

**ATTACHMENTS**

[Report](#)

---



# Humane Society of Concord & Cabarrus County Animal Control *Partnership Status*

Shelter Management Program

**Judy Sims**

Executive Director, Humane Society of Concord



# Introduction

- The Humane Society Of Concord and Greater Cabarrus County continues to successfully run and maintain the county shelter.
- The partnership between the County and the Humane Society over the past three years has afforded the animals of Cabarrus County a better chance of rescue, rehome, or reclaim. That continues to be true today.



# Changes

- Changes implemented during the past year have made a significant impact.
  - Registered Vet Tech
    - Lower vet cost
    - Healthier animals
    - Vaccinate on intake
  - Installation of CC Machine in admin area
    - Revenue generator for county
    - Recoup vaccine cost
    - Standardized system of fee collection
    - Ease of collecting fees



# Changes

- Changes implemented during the past year have made a significant impact.
  - Separate Intake Area
    - Avoids the Spread of Illness
    - Recognizing Illness Upon Intake
    - Vaccinated Before Joining General Population
    - Ability to Assess For Compatibility
  - Permanent Cover For Play Yard
    - Allows Dogs More Flexibility in Play Yard During Inclimate or Hot Weather
    - Pool Time Without Sunburning

# Analysis

- The following slide represents the numbers of animals that came through Animal Control during the second quarter of 2015, those pulled by the HSOC, reclaimed and into other rescues.
- The euthanasia rate remains low; however, sheer economics have driven them up slightly over the past few months!
- Our approach is working and we are making a difference!

# Progress:



<b>2015</b>	<b>DOGS</b>			<b>CATS</b>		
	<b>AC</b>	<b>H/R RC</b>	<b>% PTS</b>	<b>AC</b>	<b>H/R RC</b>	<b>% PTS</b>
<b>April</b>	<b>129</b>	<b>86</b>	<b>22%</b>	<b>99</b>	<b>66</b>	<b>6%</b>
<b>May</b>	<b>115</b>	<b>80</b>	<b>41%</b>	<b>172</b>	<b>95</b>	<b>7%</b>
<b>June</b>	<b>110</b>	<b>90</b>	<b>38%</b>	<b>152</b>	<b>78</b>	<b>51%</b>



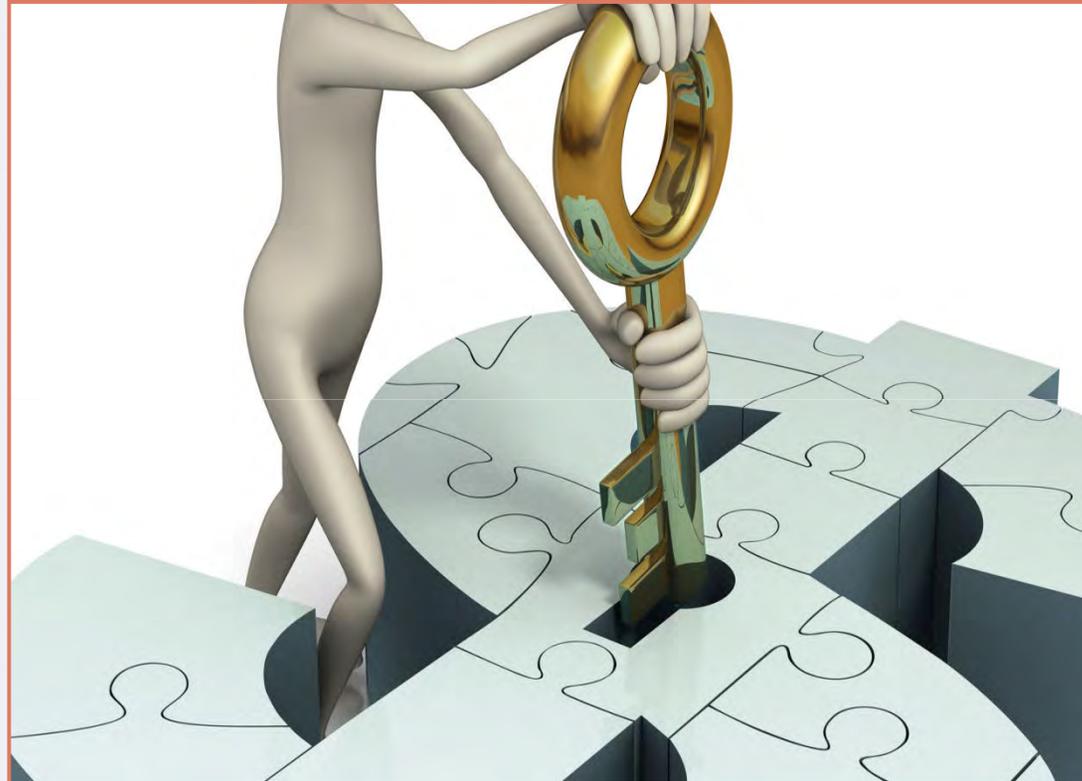
## Goals

- To Educate the Public; To Save Animals by Rehome, Rescue, or Adoption; to Reduce Vast Numbers of Unwanted Animals Throughout Cabarrus County;
- To Continue Working With As Many Rescues, Both Local and Nationwide as Possible;
- Continuous Process Improvement To Keep Our Shelter Current and Forward Thinking;
- We Will Always Do What is in the Best Interest of The Animal!



# Challenges

- **SPACE!!!!** Our Shelter is too small to accommodate our growing county and the intake of animals
- **FUNDING!!!** Not enough funds to provide basic supplies needed, i.e. gloves, food, etc.
- **SOCIAL MEDIA!!!!** Keeping it as a positive resource rather than a negative! Using it constructively.
- **RESOURCES!!!** Volunteers are needed to help on weekends.



**Cabarrus County Animal Control & The Humane Society Of Concord & Greater Cabarrus County.....The key to GREAT things for the future of animals of Cabarrus County!!**



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Reports

**SUBJECT:**

BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

**BRIEF SUMMARY:**

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

**REQUESTED ACTION:**

Receive updates and discuss as needed.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Megan Smit, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

#### **AGENDA CATEGORY:**

Reports

#### **SUBJECT:**

Request for Applications for County Boards/Committees

#### **BRIEF SUMMARY:**

Applications are being accepted for the following County Boards/Committees:

Adult Care Home Community Advisory Committee - *6 Vacant Positions*  
Cabarrus County Planning and Zoning Commission - *4 Positions Expiring soon and 1 Vacant Position (Kannapolis Area)*  
Cardinal Innovations Healthcare Solutions Community Oversight Board - *2 Terms Expiring Soon*  
Concord Planning and Zoning Commission (ETJ) - *1 Vacant Position*  
Juvenile Crime Prevention Council - *8 Terms Expiring Soon and 2 Vacant Positions (Student under 18)*  
Library Board of Trustees - *2 Terms Expiring Soon and 1 Vacant Position (Midland Area Representative)*  
Nursing Home Community Advisory Committee - *7 Vacant Positions*  
Transportation Advisory Board - *1 Expired Term and 7 Vacant Positions*  
Youth Commission - *10 Vacant Positions*

A description of each board/committee is attached along with an application for appointment. For more information, contact the Clerk at 704-920-2109 or go to <http://www.cabarruscounty.us/government/departments/commissioners/boards-committees/Pages/default.aspx>

#### **REQUESTED ACTION:**

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Megan Smit, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

**ATTACHMENTS**

- [Vacancies](#)
  - [Concord ETJ Map](#)
  - [Harrisburg ETJ Map](#)
  - [Application](#)
  - [Youth Commission Application](#)
-

## **CABARRUS COUNTY**

### **BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES**

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact Megan Smit, Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at [www.cabarruscounty.us](http://www.cabarruscounty.us).

A listing of the boards/committees is as follows:

#### **ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

#### **CABARRUS COUNTY PLANNING AND ZONING COMMISSION**

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

#### **CARDINAL INNOVATIONS HEALTHCARE SOLUTIONS – Community Oversight Board**

By resolution as a result of new legislation, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties agreed to be served by a single Area Authority operating as a Managed Care Organization with a governance structure that will function under existing law, as well as under the new governance legislation. It is in the interest of the public health and welfare to create an Area Authority to operate North Carolina's

1915(b)/(c) Medicaid Waiver as a Managed Care Organization and to manage all public resources that may become available for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds, federal funding for Medicaid and Health Choice, and all other public funding sources. The Community Oversight Board (COB) is part of Cardinal Innovations Healthcare Solutions' governance structure. The COB consists of three (3) members from each County, appointed by each County's Board of Commissioners, and will include a County Commissioner or designee, a consumer or family member, and another citizen or stakeholder; and one (1) member from the Local Consumer and Family Advisory Committee, either the Chair or other elected official. Appointments are for terms of three years.

### **CONCORD PLANNING AND ZONING COMMISSION**

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

### **JUVENILE CRIME PREVENTION COUNCIL**

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

### **LIBRARY BOARD OF TRUSTEES**

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters. The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

### **NURSING HOME COMMUNITY ADVISORY COMMITTEE**

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

### **TRANSPORTATION ADVISORY BOARD**

This board works to advance coordination between the County and human

service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from Human Services, Cabarrus Health Alliance, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Cardinal Innovations Healthcare Solutions and a representative of the visually impaired in the county.

### **WATER & SEWER AUTHORITY OF CABARRUS COUNTY**

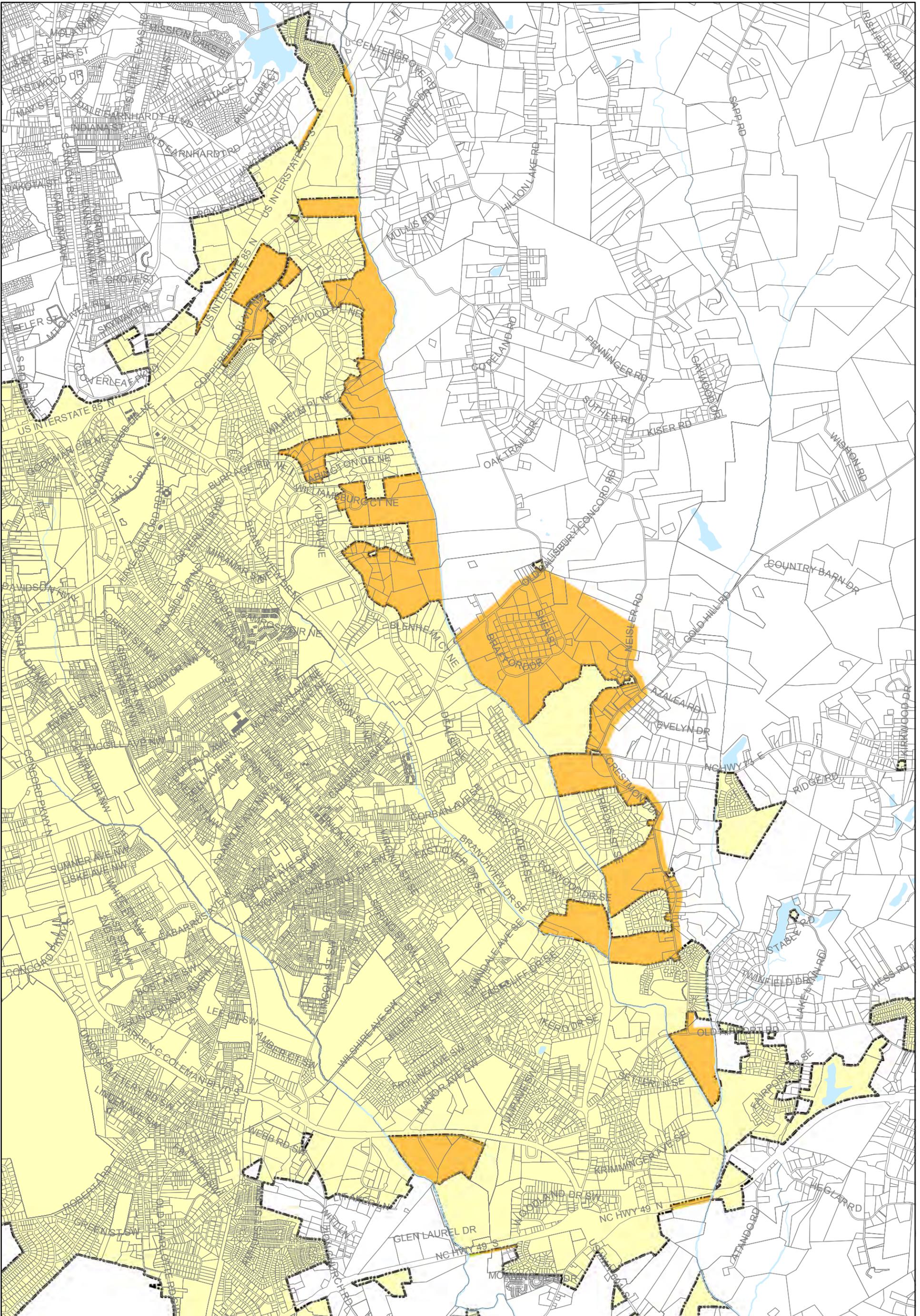
The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

### **WATERSHED IMPROVEMENT COMMISSION**

This 3-member commission works closely with the Cabarrus County Soil and Water Conservation Office and seeks to improve the County's water resources. Activities include efforts to reduce flooding, improve water quality and quantity and to reduce future problems through erosion control, water storage, cover protection, and education. Appointments are for terms of six years.

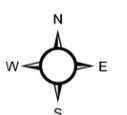
### **YOUTH COMMISSION**

The purpose of the Youth Council is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Council will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.

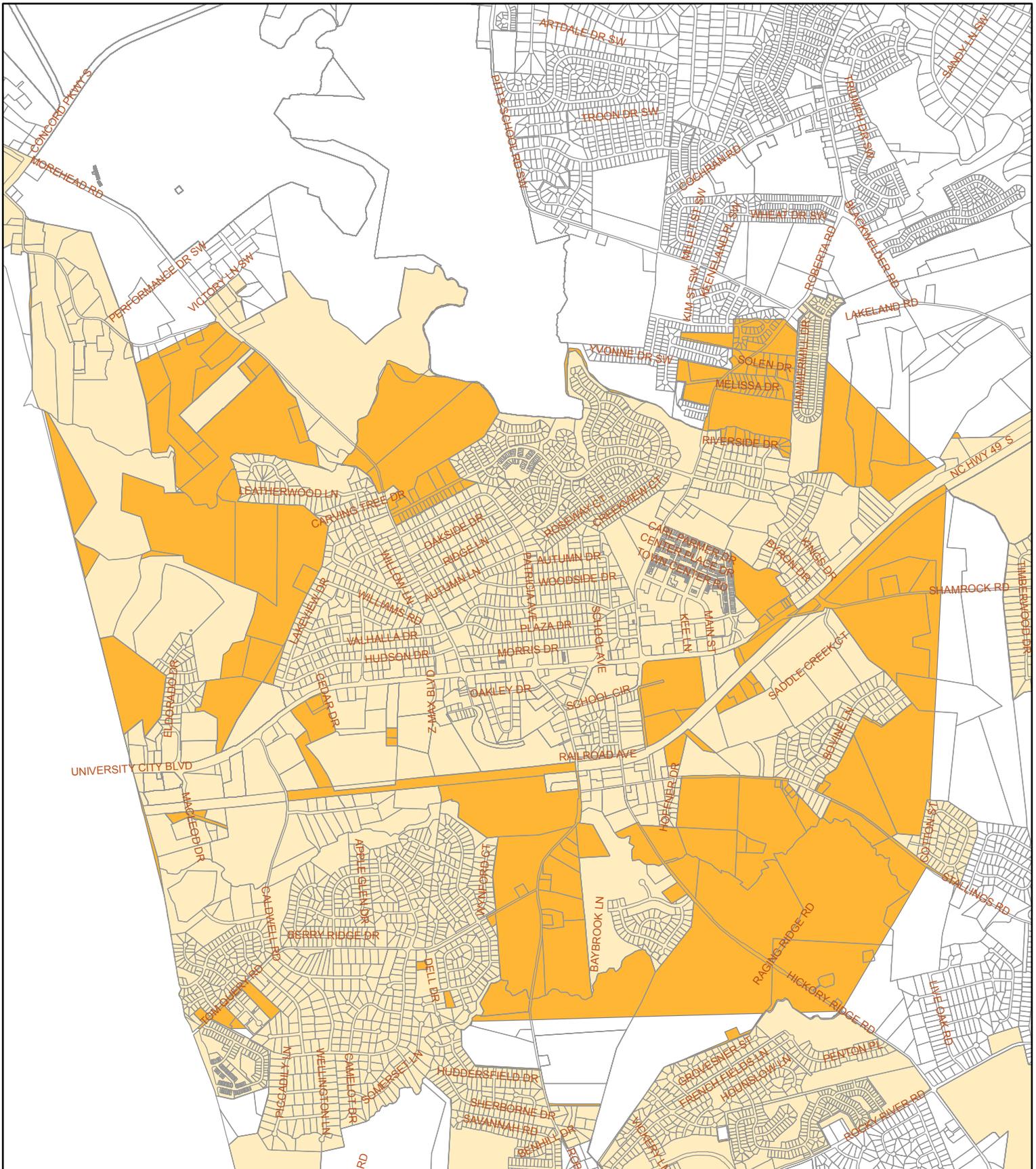


**City of Concord  
Extraterritorial Jurisdiction (ETJ)**

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds



0 0.25 0.5  
Miles

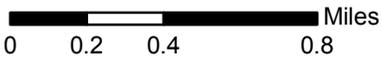


**Legend**

-  Tax Parcels
-  Harrisburg Municipal Limits
-  Harrisburg ETJ Boundary



**Town of Harrisburg, NC  
ETJ Boundary**



I-6

Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

**Attachment number 3**

Office Use Only  
DATE RECEIVED:

## Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**XXXXXXXXXXXXXXXX**

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City / State / ZIP: \_\_\_\_\_

Resident of Cabarrus County:  Yes  No

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Business Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Do You Have a N. C. Driver's License?  Yes  No Age (optional): \_\_\_\_\_

Number hours available per month for this position: \_\_\_\_\_

Best time of day/or days available: \_\_\_\_\_

- over -

Educational Background: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Business and Civic Experience: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Areas of Interest / Skills: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Other County Boards / Committees / Commissions presently serving on: \_\_\_\_\_  
 \_\_\_\_\_ Term Expiration Date: \_\_\_\_\_

Have you ever been charged with and / or convicted of a criminal offense? \_\_\_\_\_ If so, please explain \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**References**

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of the Applicant

**Cabarrus County Youth Commission  
Application**

Full Name: \_\_\_\_\_ M \_\_\_\_ F (check one)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (home): (\_\_\_\_) \_\_\_\_\_ (cell): (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name(s) of Parents or Guardians: \_\_\_\_\_

High School: \_\_\_\_\_ Grade: \_\_\_\_\_

Cumulative High School GPA: \_\_\_\_\_ Year of Expected Graduation: \_\_\_\_\_

School groups/clubs/activities in which you participate: \_\_\_\_\_

\_\_\_\_\_  
List other activities you have been involved in through church, clubs, community, etc. \_\_\_\_\_

\_\_\_\_\_  
What interests you about being a member of the Youth Commission? \_\_\_\_\_

\_\_\_\_\_  
What do you hope to accomplish though being a member of the Youth Commission? What do you hope to learn?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you available for evening meetings? \_\_\_\_\_

References:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Please return this application in person or via mail to:

Megan Smit  
Clerk to the Board  
Cabarrus County  
P.O. Box 707  
Concord, NC 28026-0707  
Fax: 704-920-2820  
mismit@cabarruscounty.us



ADDITION

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**JULY 20, 2015  
6:30 P.M.**

---

**AGENDA CATEGORY:**

Closed Session

**SUBJECT:**

Closed Session - Economic Development, Pending Litigation & Personnel Matters

**BRIEF SUMMARY:**

A closed session is needed to discuss matters relating to economic development, pending litigation and personnel, as authorized by NCGS 143-318.11(a)(3), (4) and (6).

**REQUESTED ACTION:**

Motion to go into closed session to discuss matters relating to economic development, pending litigation and personnel as authorized by NCGS 143-318.11(a)(3), (4) and (6).

**EXPECTED LENGTH OF PRESENTATION:**

15 Minutes

**SUBMITTED BY:**

Mike Downs, County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---



**CABARRUS COUNTY BOARD OF COMMISSIONERS  
CHANGES TO THE AGENDA  
JULY 20, 2015**

**ADDITIONS:**

**Reports**

- I-4 Humane Society of Concord and Greater Cabarrus County – 2nd Quarter Partnership Status Report**  
*(Already Included in the Agenda)*

**Closed Session**

- L-1 Closed Session – Economic Development, Pending Litigation & Personnel Matters**  
*(Already Included in the Agenda)*

**SUPPLEMENTAL INFORMATION:**

**Consent**

- F-2 County Manager – Appropriation for FY 2016 Special Olympics**
- Updated contract Pg. 227
- F-3 Human Resources – Approval to Amend a Contract with CHS to Provide an Onsite Employee Health and Wellness Clinic**
- Updated contract Pg. 230

**Reports**

- I-2 EDC – June 2015 Monthly Summary Report**
- Report Pg. 242

**REMOVED:**

**Recognitions and Presentations**

- C-2 Planning and Development - Soil and Water Conservation District -Recognition of State Winners in Conservation Education Contests**

This SPECIAL OLYMPICS POSITION FUNDING AGREEMENT ("the Agreement") is entered into effective July 1, 201~~25~~<sup>25</sup> by and between CABARRUS COUNTY, (the "County") the CABARRUS COUNTY BOARD OF EDUCATIONSCHOOLS (the "Schools").

The parties have a common interest in assisting the North Carolina Special Olympics, particularly the program existing in Cabarrus County (the "Program"), and have done so in the past. The parties desire to continue their assistance to the Program through this Agreement, which the parties consider a binding legal commitment.

#### AGREEMENT TERMS

1. The Program will be administered by the Schools.
2. The duration of this Agreement shall be for ~~sixty-three (63)~~twenty-seven (27) months, beginning July 1, 201~~25~~<sup>25</sup> and ending September 30, 2017.
3. Should the Schools or the Cabarrus County Special Olympics Program desire to extend the term of this Agreement beyond September 30, 2017, either must give written notice to the other no later than July 1, 2017 so that the County can consider continued funding for the Program during its budget cycle for fiscal year 2017-2018.
4. The County will provide the Schools with the support necessary to assist in maintaining records for the Program.
5. The County will permit the Schools access to certain Program advertising vehicles reasonably available to the County, including providing access to the County governmental access channel (currently Channel 22 on Time Warner Cable).
6. The County will reasonably assist the Schools with soliciting the support, both physically and monetarily, of other local governmental agencies (i.e., ARC of Cabarrus Comity, Piedmont Rehabilitation Development Center, the YMCA, the Cabarrus Workshop, Cabarrus County Group Homes, Concord Parks and Recreation Department, and any County departments).
7. The County will compensate the Schools for its Agreement services by funding the salary and benefits for one (1) staff member ~~for each of the five (5) years during the term~~ -of this Agreement. This amount for each year shall be paid in 1/12 allocation monthly for each respective year ~~This amount for each year, which shall not exceed \$55,000.00 annually for salary and benefits, will be paid in advance to the Schools on or before July 15 of each~~-respective year. However, in the event this Agreement is terminated during a fiscal year by the Schools, the Schools shall promptly reimburse the County for any unused amount on a prorata basis. ~~In any year during the term of this Agreement, if it should appear that the annual compensation is insufficient for the operation of the Program, then the Schools may request additional funding from the County, subject to the approval of the Board of County Commissioners and the Board of Education. Additional funds may be~~

~~requested for operational costs throughout the budget process, but there is no commitment expressed in this Agreement on the part of either party to approve such additional funding.~~

8. The County, through its General Services Department, will provide the Schools with setup support for Special Olympics consistent with the past maintenance of the Program.

9. The County, at its expense, will make available the Cabarrus County transportation vans for Special Olympics activities and programs. Should anyone other than County employees be driving these vans, such persons must comply with the County's ordinance or policy governing County vehicle operation.

10. The Schools will continue the Program in a manner meeting or exceeding the quality of the administration of the Program during the previous five (5) year period.

11. Except as specifically agreed to by the County, the Schools will assume all financial responsibilities for the Program. The Schools will supply the County with a current financial statement of the Program upon request. The Schools Special Olympics Coordinator shall assume all financial responsibilities relating to the North Carolina Special Olympics State Pool Banking Account,

12. The Schools will continue to be responsible for overall supervision and organization of the Program during the term of this Agreement.

13. Either party may terminate this Agreement without cause upon six (6) months prior written notice to the other party.

14. This Agreement may not be amended except in writing and signed by both parties.

15. The parties acknowledge and specifically agree that this Agreement exists only for the benefit of the parties to this Agreement and that no rights are created under this Agreement for the benefit of any other person or entity.

IN WITNESS, the parties have executed this Agreement as indicated below,

CABARRUS COUNTY CABARRUS COUNTY SCHOOLS BOARD OF EDUCATION

By: \_\_\_\_\_  
Michael K. Downs  
Shoemaker  
County Manager

By: \_\_\_\_\_  
Dr. Chris Lowder Barry  
Superintendent Board Chair

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act subject to budget appropriations for FY 13, 14, 15, 16 & 17.

\_\_\_\_\_  
Susan B. Fearrington  
Finance Director

Date: \_\_\_\_\_

DRAFT

## AMENDED AND RESTATED ON-SITE MEDICAL SERVICES AGREEMENT

**THIS AMENDED AND RESTATED ON-SITE MEDICAL SERVICES AGREEMENT** (this "Agreement") is made and entered effective as of \_\_\_\_\_, 2015 by and between **THE CHARLOTTE-MECKLENBURG HOSPITAL AUTHORITY d/b/a Carolinas HealthCare System ("CMHA")**, **CAROLINAS PHYSICIANS NETWORK, INC. d/b/a Carolinas HealthCare On-Site ("CPN")** and **CABARRUS COUNTY**, a political subdivision of the State of North Carolina ("Employer"). CMHA and CPN shall be collectively referred to herein as "CHS."

Employer desires for its employees and spouses and dependents (2 years old and up) of its employees (each a "Clinic User" and collectively, "Clinic Users") to have access to certain medical services and wellness services provided by advanced clinical practitioners and other personnel, if applicable, at Employer's facilities located at 845 Church St. Commons, Ste. 101, Concord, NC 28026 ("Facility"). CHS employs advanced clinical practitioners and other personnel, and desires to provide Employer with such personnel to provide certain services to the Clinic Users as described herein.

CHS and Employer entered into an On-Site Medical Services Agreement dated \_\_\_\_\_, 2015 (the "Services Agreement") and a Wellness Services Agreement with Employer dated March 10, 2015 (the "Wellness Agreement"). CHS and Employer desire to modify certain terms of the Services Agreement and the Wellness Agreement and amend and restate such agreements under this Agreement for ease of reference. Accordingly, Employer and CHS hereby enter into this Amended and Restated On-Site Medical Services Agreement, which supersedes the Services Agreement and the Wellness Agreement as of the Opening Date (as defined in **Section 2** below).

Therefore, the parties agree as follows:

**1. Term.** The initial term of this Agreement commenced on February 2, 2015 and will end at midnight on June 30, 2016 (the "Initial Term"), unless earlier terminated pursuant to **Section 13**. After the Initial Term, this Agreement will automatically renew for successive one (1) year terms (each, a "Renewal Term") unless earlier terminated pursuant to **Section 13**. The Initial Term and the Renewal Terms, if any, will be referred to collectively herein as the "Term."

**2. Services Provided to Employer.** CHS will provide to Employer the services set forth in **Exhibit A**, attached hereto and incorporated herein by reference ("CHS Services"), commencing as of the date upon which the initial upfit of the Clinic Area is completed and notice is provided by CHS to Employer that the Clinic Area is open for CHS Services (the "Opening Date").

**3. Compensation.** Employer will compensate CHS for the services provided pursuant to this Agreement as set forth in **Exhibit B**, attached hereto and incorporated herein by reference. Additionally, Employer shall pay for the following materials and services provided by CHS under this Agreement: (i) laboratory tests and vaccinations, (ii) medical supplies (including, without limitation, vaccines, syringes, bandages, dressings, splints, and sutures), (iii) Information Systems ("IS") equipment, software and labor costs ("IS Materials"), (iv) supplies and furnishings for four (4) exam rooms ("Exam Room Materials") within the Clinic Area (as defined in **Section 4**), which costs are more particularly described on **Exhibit B**, attached hereto and incorporated herein by reference.

**4. Employer's Obligations.** Employer will provide CHS with space (including office furnishings for same) at the Facility (the "Clinic Area") for use by CHS and its employees in performance of the services hereunder and such Clinic Area shall be in compliance with all local, state and federal laws, regulations, ordinances, rules and orders including, without limitation, OSHA requirements. The

Clinic Area shall be subject to the prior approval of CHS, in its reasonable discretion. Employer shall ensure that the Clinic Area is appropriately cleaned and ready for use by CHS on a daily basis throughout the Term of this Agreement. Additionally, the Clinic Area shall have appropriate cabinets and lockable storage areas for use by CHS. In addition to providing daily janitorial services to the Clinic Area, Employer shall maintain and repair the Clinic Area in accordance with all applicable laws, regulations, ordinances, rules and orders. Employer shall provide CHS and its employees, agents and contractors with access to and from the Clinic Area throughout the Term.

**5. Insurance; Indemnification.** Throughout the Term, Employer will maintain a self-funded insurance policy in lieu of a general liability insurance policy and will provide CHS with a Letter of Insurance upon request evidencing such self-funded insurance and excess coverage maintained by Employer. Employer shall indemnify and hold harmless CHS, its officers, employees, agents and representatives from and against any and all losses, damages, liabilities, costs and expenses of any kind or nature whatsoever (including reasonable attorneys' fees, costs and expenses) incurred by CHS as a result of (i) the breach by Employer or any Clinic User, or any employee, agent or contractor of Employer of the terms of this Agreement including any breaches of confidentiality, or (ii) the intentional or negligent acts or omissions of Employer or any Clinic User, or any employee, agent or contractor of Employer. CHS will maintain comprehensive professional liability insurance, in amounts of no less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate and will provide Employer a copy of its Certificate of Insurance upon request. CHS shall further provide workers' compensation insurance in such amounts as required under applicable North Carolina law. CHS shall carry general liability insurance, in amounts of no less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate. Such insurance coverage(s) may be provided in whole or in part through a reputable program of self-insurance. CHS shall indemnify and hold harmless Employer, its officers, agents and representatives from and against any and all losses, damages, liabilities, costs and expenses of any kind or nature whatsoever (including reasonable attorneys' fees, costs and expenses) incurred by Employer as a result of (i) the breach by CHS or any employee, agent or contractor of CHS of the terms of this Agreement, or (ii) the negligence or willful misconduct of CHS or any employee, agent or contractor of CHS, except to the extent caused by Employer's negligence or willful misconduct.

**6. Independent Contractor.** The sole relationship between the parties hereto is that of independent contractors. This Agreement is not intended, nor will it be construed, to create any partnership, employment, agency or joint venture relationship between Employer and CHS.

**7. Non-Solicitation.** During the Term and for a twelve (12) month period following the expiration or earlier termination of this Agreement, Employer hereby covenants and agrees not to solicit for employment, or engage a third party to solicit (or who has solicited) for employment, any personnel of CHS who currently is performing services or has performed services in the past under this Agreement.

**8. Records Ownership/Access.** All medical records created by CHS or its employees in whole or in part under the terms of this Agreement shall be and remain solely the property of CHS. Employer acknowledges that CHS is a "Health Care Provider" as defined by and subject to the patient privacy protection laws under HIPAA. Neither party acts as a "Covered Entity" as defined under HIPAA in their respective roles under this Agreement and, therefore, no Business Associate Agreement is necessary for purposes of providing the CHS Services. No "Individually Identifiable Health Information" or "Protected Health Information" as defined by HIPAA (collectively, "PHI") will be provided to Employer without patient authorization, unless required by law or if CHS determines in its sole discretion that the disclosure is reasonable, appropriate, and permitted by law, including any return to work evaluation, which will only be provided to Employer upon written authorization of such Clinic User. CHS will investigate any use or disclosure of data that is not authorized or permitted by law or this Agreement. Employer and CHS will cooperate with each other to fully investigate and respond to all data

breaches, as soon as possible. In the event a breach includes unauthorized or impermissible use or disclosure of PHI, the parties will cooperate with each other in conducting the risk assessment and in determining whether notification will be required under HIPAA's Breach Notification Rules. If notification is required, CHS will make such final determination and will issue any notices relating to a breach of PHI.

**9. Confidentiality.** Except as required by law or as necessary to perform its obligations hereunder, Employer agrees not to disclose the terms of this Agreement or any confidential or proprietary information relating to CHS and its operations including, but not limited to, financial data; proprietary, or trade secret information; strategic business plans, marketing plans, financial forecasts or other competitively sensitive information; and, notwithstanding any authorizations from Clinic Users, patient medical and billing records and other patient information created during the Term of this Agreement without the express written consent of CHS, which consent CHS may withhold in its sole discretion. Employer hereby acknowledges the confidential nature of the on-site clinic described herein and that Clinic Users expect such clinic and any information provided by Clinic Users at such clinic to be confidential. Employer hereby represents and warrants that it will respect the privacy of Clinic Users and Employer will not attempt to obtain any such confidential health information unless authorized in writing by such Clinic User or required by law as described in **Section 8** of this Agreement.

**10. Exclusivity.** Except for any other on-site medical services contracts to which Employer is a party as of the date of this Agreement, the parties agree that CHS shall have the exclusive right to provide to Employer the on-site medical services listed on **Exhibit A** attached hereto during the Term of this Agreement.

**11. Employer Reports.** CHS will provide Employer with quarterly reports of de-identified Clinic User health information in the aggregate in order to help Employer ascertain the operational and financial efficiency of the services provided hereunder. In conjunction with such reports, CHS has entered into separate Data Analytics Agreements with Cigna and the Cabarrus County Health Plan, Employer's health plans, pursuant to which each health plan will provide respective Plan participant claims information to CHS in order for CHS to perform data analytics services hereunder. Notwithstanding anything contained in this Agreement to the contrary, CHS does not guarantee a financial impact on healthcare costs to Employer by providing the services under this Agreement.

**12. Scheduling.** CHS shall be solely responsible for scheduling appointments herein for Clinic Users at the on-site clinic described herein. In no event shall Employer perform any scheduling for Clinic Users of the on-site clinic described herein at any time during the Term.

**13. Termination.**

(a) After the Initial Term, either party may terminate this Agreement without cause upon thirty (30) days' written notice to the other party.

(b) Either party may terminate this Agreement immediately by delivering to the other party a written notice of termination if the other party commits a material breach of any provision of this Agreement and fails to cure that material breach no later than forty-five (45) days after the non-breaching party gives written notice of the material breach to the other party; provided, that if the party in breach is diligently pursuing a cure that cannot reasonably be completed within such forty-five (45) day period, then the party in breach shall be allowed such additional time as is reasonably necessary to complete such cure.

(c) Either party may terminate this Agreement immediately in the event that any provision herein, or any action or course of action taken by a party to this Agreement, is determined by a federal or state court of competent jurisdiction or by a federal or state administrative tribunal or agency to be in violation of any federal or state law, rule or regulation.

(d) If this Agreement is terminated by either party under this section, then the parties shall not enter into a services agreement with each other for services the same as or similar to those provided under this Agreement for at least one (1) year from the date of the beginning of the Term of this Agreement.

(e) Upon the effective date of termination or expiration of this Agreement, the parties hereto shall have no further obligations to each other under this Agreement, except those which arose prior to the date of termination or expiration or as otherwise specifically stated in this Agreement (including, without limitation, obligations of Employer under **Section 7** herein).

**14. Notice.** Whenever a notice is required to be given in writing under this Agreement, such notice will be given in person or by certified mail, return receipt requested to:

If to Employer:

Cabarrus County  
65 Church Street  
Concord, North Carolina 28025  
Attention: Michael K. Downs

If to CHS:

Carolinas HealthCare System  
1000 Blythe Boulevard  
Post Office Box 32861  
Charlotte, North Carolina 28232-2861  
Attention: Dan Birach

Carolinas HealthCare On-Site  
1000 Blythe Boulevard  
PO Box 32861  
Charlotte, NC 28232  
Attention: Tom Laymon

With a copy to:

Carolinas HealthCare System  
1000 Blythe Boulevard  
Post Office Box 32861  
Charlotte, North Carolina 28232-2861  
Attention: Office of General Counsel

**15. No Referrals.** Nothing in this Agreement will be construed to require any referrals to CHS in contravention of any state or federal law. Compensation in this Agreement will not vary with the value or volume of referrals.

**16. Compliance with Laws.** The parties hereto shall comply with all applicable federal, state and local laws, ordinances, codes, rules and regulations (collectively, "Laws") throughout the Term of this Agreement. Notwithstanding anything contained in this Agreement to the contrary, the parties acknowledge that Employer is solely responsible for ensuring that it complies with all such Laws related to its business and employment of its own employees including, without limitation, laws and regulations

related to the EEOC and any health benefits plans covering Employer's employees and Clinic Users. In no event shall CHS advise Employer regarding compliance with any Laws.

**17. Disclaimer of Liability.** CHS MAKES NO REPRESENTATIONS OR WARRANTIES ABOUT THE SERVICES OR DELIVERABLES IT WILL PROVIDE TO EMPLOYER, CLINIC USERS AND ANY OTHER PERSONS PERMITTED TO USE THE SERVICES HEREUNDER, INCLUDING NO GUARANTEES AS TO THE RESULTS OF ANY DATA ANALYSIS OR WHETHER SUCH ANALYSIS WILL BE OF BENEFIT TO EMPLOYER. EMPLOYER, CLINIC USERS AND ANY OTHER PERSONS PERMITTED TO USE THE SERVICES HEREUNDER ACCEPT THE SERVICES AND DELIVERABLES AS IS. This section will survive termination of this Agreement.

**18. Work Product.** Any processes, programs, strategies, developments, ideas, work plans, materials, reports, or other work product created, prepared, developed or provided by CHS in the context of providing the services and deliverables under this Agreement are deemed to be the sole and exclusive property of CHS without any further legal or administrative action, provided such work product will not include employee-identifiable information. This section will survive termination of the Agreement.

**19. Right to Subcontract.** Employer acknowledges that CHS may use personnel to provide the CHS Services who are employed by a wholly-owned subsidiary of CHS. In such case, Employer consents to CHS having such subcontract, provided CHS remains responsible for the duties under this Agreement.

**20. Miscellaneous.**

(a) All section and item headings are inserted for convenience only and do not expressly or by implication limit, define or extend the specific terms of the section so designated.

(b) This Agreement and all Exhibits incorporated by reference contain the entire understanding of the parties relating to the matters referred to herein and will be amended only by written instrument signed by the parties to this Agreement.

(c) Any provision of this Agreement that is determined by any court of competent jurisdiction to be invalid or unenforceable will not affect the validity or enforceability of any other provision of this Agreement or the invalid or unenforceable provision in any other situation or in any other jurisdiction. Any provision of this Agreement held invalid or unenforceable only in part or degree will remain in full force and effect to the extent not held invalid or unenforceable.

(d) This Agreement will be construed in accordance with and governed by the laws of the State of North Carolina, without giving effect to the conflict of laws provisions thereof.

(e) Neither party may assign any of its rights or obligations hereunder without the prior written consent of the non-assigning party; provided, however, CHS shall have the right to assign this Agreement to any affiliate of CHS upon prior notice to Employer.

(f) The failure by either party to promptly exercise a right hereunder, or to seek a remedy available hereunder because of a breach of this Agreement, will not be construed as a waiver of that right or a waiver of any remedy for that breach or any future breach of this Agreement.

(g) Nothing in this Agreement will be construed as creating or giving rise to any third parties or any persons other than the parties hereto.

(h) Whenever used herein, the masculine pronoun will include the feminine and neuter pronouns, and the singular will include the plural, and the plural the singular.

**[Signature page follows.]**

DRAFT

The parties are signing this Agreement effective as of the date stated in the introductory paragraph.

**“CHS”**

**THE CHARLOTTE-MECKLENBURG HOSPITAL  
AUTHORITY d/b/a CAROLINAS HEALTHCARE  
SYSTEM**

By: \_\_\_\_\_  
Name: Daniel J. Birach  
Title: President, HealthWorks

**“CPN”**

**CAROLINAS PHYSICIANS NETWORK, INC. d/b/a  
CAROLINAS HEALTHCARE ON-SITE**

By: \_\_\_\_\_  
Name: Thomas F. Laymon  
Title: President, Chief Operations Executive

**“EMPLOYER”**

**CABARRUS COUNTY**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**EXHIBIT A**

**CHS SERVICES**

CHS will provide to Employer the following personnel who will perform the services listed below at the Facility from 8 a.m. to 5 p.m., Monday through Friday (or such other schedule as mutually agreed upon by the parties):

<b>Type</b>	<b>FTE Status</b>
Advanced Clinical Practitioner	1.0
Registered Nurse	1.0
Registrar	1.0

In no event shall CHS’s employees be required to work on holidays recognized by Employer.

Additional services and/or hours may be added to this Agreement by written amendment executed by the parties.

**CHS Services:**

1. Educate Clinic Users to become better consumers of healthcare.
2. Provide diagnosis and treatment of acute episodic illness such as cold and flu symptoms, ear and sinus infections, and seasonal allergies.
3. Provide disease management resources to complement primary care physician’s direction of care of chronic medical conditions such as asthma, diabetes and hypertension.
4. Upon request, assist Clinic Users in locating a primary care physician or other healthcare professionals.
5. If a Clinic User does not have a primary care physician, write appropriate prescriptions and administer medications under the supervision of a CPN physician. Absent permission obtained from a Clinic User’s primary care physician, prescriptions should typically be for acute diagnosis and not interfere with medications currently prescribed by a Clinic User’s primary care physician.
6. Document all Clinic User encounters, records, observations, interventions and actions in a medically appropriate manner on Clinic Users’ confidential medical records.
7. Enroll Clinic Users for subscriptions to CHS publications regarding health-related news.
8. Assist Employer with establishing a link on the CHS website exclusive to Clinic Users for individual, password-protected, access to their personalized health-related information.
9. Order necessary radiographic and other imaging and prescribe medications and physical modalities as needed. Order necessary special procedures such as cardiac stress tests, ambulatory monitoring of blood pressure or cardiac rate and rhythm and electroencephalograms. Refer Clinic Users, when necessary, for chest x-rays (2 view).
10. Incision and drainage of skin abscesses.
11. Physical exams (ex. Sports physicals, etc.) and new hire physicals (Sheriff, EMS, and DOT).

12. Provide on-site laboratory tests and interpret results for blood and urine, such as blood glucose, cholesterol, lipoproteins, antigens for streptococcal organisms; pregnancy; influenza; mononucleosis; urine glucose, protein, or infection (“dip urinalysis”) on a case-by-case basis.
13. Provide education and resources on Lifestyle Behaviors including counseling for cessation of tobacco, alcohol and illicit drug use; medical instructions to patients including diet and exercise.
14. Provide immunizations (such as tetanus) and perform below-the-waist physicals.
15. Access to a Nurses line (technically a 24-hour service) for after-hours assistance.
16. Access to Virtual Visits with CHS providers for after-hours assistance (additional fees apply).
17. Treatment of Worker’s Compensation (initial and follow-up as prescribed).
18. Drug and alcohol testing as required under DOT guidelines.
19. Screenings for bladder cancer.
20. Screenings for lead levels (OSHA).
21. Biometric screenings and Health Risk Appraisals: Services will include measuring height, weight, blood pressure, waist circumference, lipid profile and Hemoglobin A1c by way of finger stick.
22. PCP Form Processing: CHS will process screening results (provided on forms acceptable to CHS) from Clinic Users’ primary care physicians.
23. Incentive Management: Services will include CHS providing integrated incentive tracking that enables Employer to assign customized incentive criteria to specific Clinic User behaviors that Employer wishes to promote.

**EXHIBIT B****COMPENSATION**

In consideration of the services and materials provided by CHS to Employer under this Agreement, Employer shall pay the following:

(a) **Professional Fee.** Employer shall pay an annual professional services fee equal to \$250,187.00 (the “Professional Fee”), to be paid in equal quarterly installments commencing on the Opening Date (payment for a period shorter than a calendar quarter will be prorated) and continuing on the first (1<sup>st</sup>) day of each calendar quarter thereafter. From and after the one (1) year anniversary of the Opening Date, CHS may adjust the Professional Fee annually in advance in accordance with fair market value rates.

**Management Fee.** In consideration of the following management services provided by CHS to Employer throughout the Term, Employer shall pay CHS an annual fee in the amount of \$75,056.00 (the “Management Fee”), to be paid in equal quarterly installments commencing on the Opening Date (payment for a period shorter than a calendar quarter will be prorated) and continuing on the first (1<sup>st</sup>) day of each calendar quarter thereafter. From and after the one (1) year anniversary of the Opening Date, CHS may adjust the Management Fee annually in advance in accordance with fair market value rates:

- Practice Manager, Corporate support, Medical Director oversight of clinic
  - Initial Marketing and Communication Planning and materials
  - Implementation expenses such as license fees, vendor management
  - Bio-hazard waste removal and shredding contract
  - Processing monthly, quarterly and yearly utilization and quality reporting
  - Managing patient satisfaction survey
  - 24 hour scheduling
- **Initial Upfit Costs.** Employer shall pay CHS the following fees for CHS’s initial start-up costs related to upfitting the Clinic Area (the “Initial Upfit Costs”):
- IS Materials (including equipment and software license fees) - \$12,500.00
  - Initial Medical Supplies and Laboratory Tests - \$2,681.00
  - Exam Room Materials - \$9,785.00
- **Recurring Costs.** Employer shall pay CHS for all supplies, diagnostic tests and vaccinations, prescriptions, CLIA certification fee and other maintenance/operational costs necessary for the operation of the clinic described in this Agreement (the “Recurring Costs”). CHS will invoice Employer for payment of such supplies, diagnostic tests, vaccinations and maintenance/operational costs on a quarterly basis. Routine diagnostic test and vaccination prices are listed in **Schedule B-1** attached hereto and incorporated herein by reference.
- **Wellness Services.** In consideration of the Wellness Services provided under this Agreement, Employer will pay CHS the following fees:
- Biometric Screening/Health Risk Appraisals - \$45.00 Per Screening

Beginning on the first anniversary of the Opening Date and continuing annually thereafter, CHS may adjust the foregoing fees in advance in accordance with fair market value rates.

(f) Payment Procedures. Employer will pay CHS the Initial Upfit Costs within 30 days following the Opening Date. Additionally, throughout the Term, Employer will pay CHS within 30 days after receipt of a quarterly invoice for any Recurring Costs and/or Wellness Services fees. CHS will have the right to charge interest on any overdue payments at the rate of 1.5% per month until paid in full. All payments under this Agreement from Employer should be sent to the following address or such other address as CHS may provide to Employer from time to time: **Carolinas HealthCare On-Site, 2709 Water Ridge Parkway, Charlotte, NC 28217, Attention: Margaret Forsythe.**

DRAFT

**SCHEDULE B-1**

**ROUTINE DIAGNOSTIC LABORATORY TESTS AND VACCINATIONS PRICING**

The prices set forth in this **Schedule B-1** are effective as of the beginning of the Initial Term and subject to adjustment by CHS during the Term in accordance with fair market value rates. CHS will give Employer prior written notice (by quarterly invoice or otherwise) of any such change in price(s).

[To be attached]

DRAFT



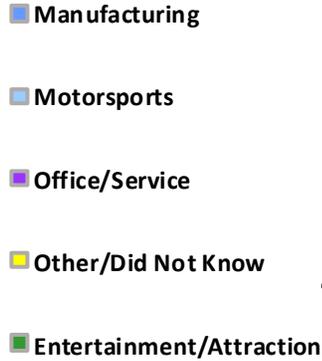
# Cabarrus Economic Development Monthly Summary— June 2015

## PROJECT ACTIVITY

### Total Active Projects by Industry

Current Active  
Projects

**23**



### June Project Info

This month we received

**6** new RFIs

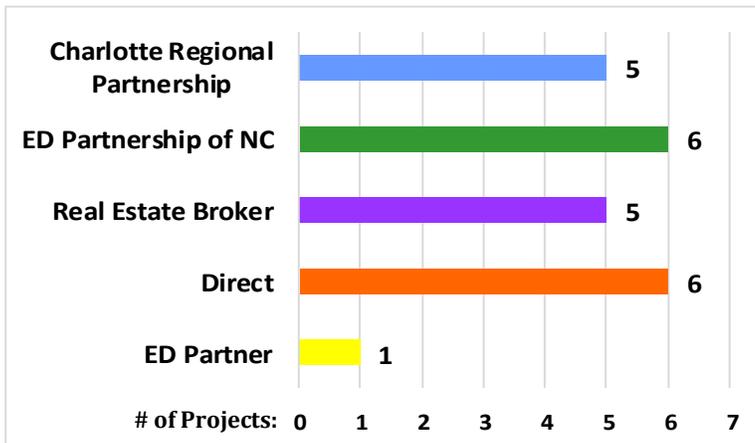
(Requests for Information)

We normally average **7** new requests per month. We

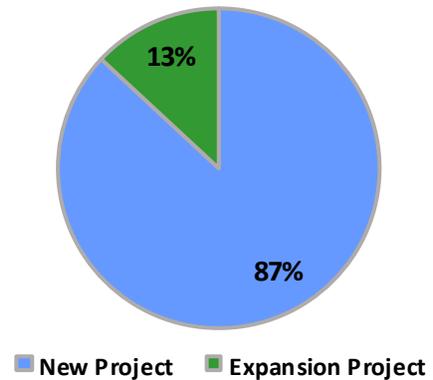
submitted sites/buildings for **4** of the requests. A site or building didn't qualify for **2**

requests.

### Total Projects by Source—All Active



### New Project vs. Expansion Project



### 3 Active International Projects:

1-Germany/US    1-Italy    1-Europe (Other)

### Other June Project Activity Stats:

**4** new projects added to active projects list

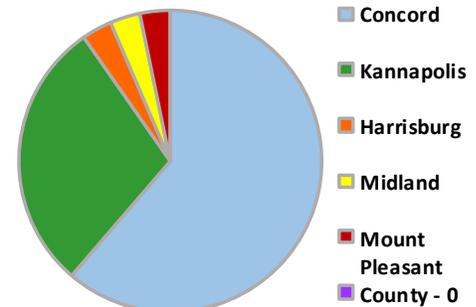
Avg site request: **14** acres; Avg sq ft building request: **71,857** sq ft

Average Jobs per project: **97** jobs

**2** client site visits in June

Projects without site/building to submit: 1) No available 350 acre shovel ready site to submit; 2) No existing data center with appropriate parking, wiring, etc.

### Projects Submitted by Building or Greenfield by Location



## Welcome Josh Fernandez to the Cabarrus Chamber and EDC!

Josh Fernandez has joined the Cabarrus Economic Development staff as a Research and Marketing Assistant. He is a recent graduate of the University of North Carolina at Charlotte where he received his Bachelor's of Science in Business Administration with a focus in Marketing. Josh spent the last year working at SportsBusiness Journal in Charlotte as a Research Assistant. He also spent a semester at Charlotte Motor Speedway as an intern where he assisted in the day-to-day operations in the marketing department.

We are grateful to have Josh as part of our TEAM! As our new Research and Marketing Assistant, Josh will strengthen our efforts to support and promote investing and growing business in Cabarrus County. Join us in welcoming Josh!



The North Carolina Manufacturing Institute recently started its first class of students in June with 12 enrolled. This program is in response to employers' need for solving talent recruitment issues in order to grow and remain competitive. The Nationally Certified Production Technician program consists of 162 hours (20 hours per week, over 8 weeks) focused on safety, quality, manufacturing processes, maintenance awareness, workplace accountability and requires exemplary attendance to prepare students for the workplace. Manufacturing firms will benefit from partnering with the North Carolina Manufacturing Institute through access to a pipeline of screened, trained, Certified Production Technicians who can help them achieve their business goals. If you would like more information regarding the program, contact [lnixon@cabarrus.biz](mailto:lnixon@cabarrus.biz) or go to [ncmanufacturinginstitute.com](http://ncmanufacturinginstitute.com)

## Noteworthy News & Upcoming Events

- **Cabarrus Employment Info:** Cabarrus County's unemployment rate dropped to 4.7% for April from 4.9% in March. Cabarrus currently ranks 16th in North Carolina with the lowest unemployment rate.
- **Cabarrus Industrial Council Meeting August 11th.** Topic of discussion will be transportation. Scott Cole, NCDOT, will be our guest speaker. Contact [lnixon@cabarrus.biz](mailto:lnixon@cabarrus.biz) for more information.

### Meetings Attended in June:

1	Project Meetings/Site Visits
13	Existing Industry & Business
19	Connections/Referrals
6	Resource Partners
1	Chamber Related/Events General
2	Municipalities/County
1	Charlotte Regional Partnership
1	EDC Board

For Chamber Programs, Calendar & Event details: [www.Cabarrus.biz](http://www.Cabarrus.biz)

### Cabarrus Economic Development Team

Patrick Coughlin, President & CEO, [pcoughlin@cabarrus.biz](mailto:pcoughlin@cabarrus.biz), 704-260-8102

Samantha Grass, Project Manager, [sgrass@cabarrus.biz](mailto:sgrass@cabarrus.biz), 704-260-8108

LeeAnn Nixon, Existing Industry Specialist, [lnixon@cabarrus.biz](mailto:lnixon@cabarrus.biz), 704-260-8112

Josh Fernandez, Research & Marketing Assistant, [jfernandez@cabarrus.biz](mailto:jfernandez@cabarrus.biz) 704-260-8107