

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina on Monday, December 19, 2011, at 6:30 p.m.

Present - Chairman: H. Jay White, Sr.
Vice Chairman: Elizabeth F. Poole
Commissioners: Larry M. Burrage
Robert W. Carruth
Christopher A. Measmer

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Pam Dubois, Deputy County Manager and Kay Honeycutt, Clerk to the Board.

Chairman White called the meeting to order at 6:30 p.m.

Cub Pack 38 from Poplar Tent Presbyterian Church in Concord conducted the Flag Ceremony. Scouts participating were: Drew Naghshineh, Duncan McNeill, Jacob Brown, Garrett Brouwer, Dylan Zavodny, Brayden Zavodny, Alec McCoy, Evan Argyros, Aidan Holandez, Ethan Holandez, Grayson Ward, Jacob Lafferty, Benjamin Lafferty, Blade Rattler and Mitchell Bobrek.

Reverend Michael Covington from First Wesleyan Church in Kannapolis delivered the invocation.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Commissioner Carruth, seconded by Commissioner Burrage and unanimously carried, the Board approved the minutes of November 7, 2011 (Work Session) and November 21, 2011 (Regular Meeting) as written.

(A-1) Board Organization

Chairman White turned the meeting over to Mike Downs, County Manager, who presided over the organization of the Board.

(A-1-1) Election of Chairman

Mike Downs, County Manager, called for nominations for the position of Chairman.

Commissioner Carruth nominated Commissioner Poole and noted her many years of leadership experience. He also expressed appreciation for Commissioner White's many years of service on the Board.

Commissioner White seconded the nomination. He **MOVED** to close nominations and to approve the election of Commissioner Poole as Chairman of the Cabarrus County Board of Commissioners by acclamation. All the commissioners indicated their approval.

(A-1-2) Election of Vice Chairman

Chairman Poole called for nominations for the position of Vice Chairman.

Commissioner White nominated Commissioner Burrage for the position of Vice Chairman.

Commissioner Carruth **MOVED** to closed nominations and to approve the election of Commissioner Burrage as Vice Chairman of the Cabarrus County Board of Commissioners by acclamation. All the commissioners indicated their approval.

(A-1-3) Comments from the Chairman and Vice Chairman

None.

(B) APPROVAL OF THE AGENDA

Chairman Poole reviewed the following changes to the Agenda:

Addition - Consent:
(F-2) BOC - Proclamation - Dr. Martin Luther King, Jr. Day

Addition - Consent:

(F-8) County Manager - Joint Resolution of the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Davidson, Rowan, Stanly and Union Counties

Supplemental Information - Approval or Correction of Minutes:

- (A-1) Approval or Correction of Meeting Minutes
- November 21, 2011 Minutes

Supplemental Information - Approval or Correction of Minutes:

- (I-3) Reports - Presentation of FY 11 Comprehensive Annual Financial Report
- PowerPoint Slides

UPON MOTION of Commissioner White, seconded by Commissioner Carruth and unanimously carried, the Board approved the Agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Cooperative Extension - Cabarrus County 4-H Horse Judging Team Wins State, Regional and National Awards

Debbie Bost, Cooperative Extension Director, introduced Laura Harper, Coach of the Kickin' Tails 4-H Club and advised the club team won various State, Regional and National 4-H competitions.

Ms. Harper recognized Kickin' Tails 4-H Club members Sarah Harper, Hannah Harper, Mina Greenlee and Josh Harper in attendance. She also recognized Cayla Nugent and Brittney Duquemin who were not in attendance.

(C-2) Human Resources - Recognition of Captain Phil Patterson on His Retirement from Cabarrus County

Brad Riley, Cabarrus County Sheriff, recognized Captain Phil Patterson on his retirement, effective January 1, 2012, from the Cabarrus County Sheriff's Department after twenty-nine (29) years of service. Sheriff Riley highlighted a number of Patterson's accomplishments during his tenure with the Sheriff's Department and expressed appreciation for his service to the community.

Captain Patterson stated it has been an honor serving the citizens of Cabarrus County.

(C-3) Human Resources - Recognition of Micheal D. Stafford on His Retirement from Cabarrus County

David Hampton, Emergency Medical Services (EMS) Director, recognized Micheal Stafford on his retirement effective January 1, 2012, from the EMS Department after thirty-one (31) years of service. Mr. Hampton highlighted a number of Stafford's accomplishments during his tenure with the EMS Department and presented a plaque of appreciation for his service to the community.

Mr. Stafford accepted the plaque and thanked the Board for its support to EMS.

On behalf of the Board, Mr. Hampton also presented Mr. Stafford with a desk clock in recognition of his service to the community.

(D) INFORMAL PUBLIC COMMENTS

Chairman Poole opened the meeting for Informal Public Comments at 6:57 p.m. He stated each speaker would be limited to three minutes.

Bishop Roland Jordan, resident of 134 Lore Street SW in Concord, expressed appreciation for the retirees that were previously recognized; spoke in support of having a proclamation honoring Dr. Martin Luther King, Jr. approved annually; and, advised that marriage should be between man and a woman. Bishop Jordan also invited the public to attend scheduled events in the county.

Chairman Poole requested he send the list of events so it can be publicized.

With there being no one else to address the Board, Chairman Poole closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT AGENDA

(F-1) BOC - Commissioner Appointments for 2012

The following chart outlines Commissioner appointments to various boards/committees and as liaisons to the surrounding municipalities for 2012.

APPAC (Animal Protection and Preservation Advisory Committee)

Commissioner Carruth's term on the APPAC expires December 19, 2011. His reappointment is requested for a 1-year term ending December 3, 2012.

TAC-TCC Cabarrus-Rowan Urban Area Metropolitan Planning Organization

The MPO requests the appointment of representatives to the TAC and TCC as indicated in the attached letter. It is requested that Commissioner Poole and Commissioner Burrage (Alternate) be appointed as the representatives to the TAC for a 1-year term. It is also requested that Jonathan Marshall and Susie Morris (Alternate) be appointed to the TCC for a 1-year term.

Home and Community Care Block Grant Advisory Committee

Commissioner White's term on the HCCBG ends December 31, 2011. It is requested that he be reappointed for a 1-year term ending December 31, 2012.

JCPC (Juvenile Crime Prevention Council)

Commissioner Measmer's term on the JCPC ends December 19, 2011. It is requested that he be reappointed for a 1-year term ending December 31, 2012.

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage and unanimously carried, the Board approved the Commissioner appointments for 2012 as set forth in the following table. By the same motion, the Board also reappointed Commissioner Carruth to the APPAC for a one-year term ending December 3, 2012; reappointed Commissioners Poole and Burrage (Alternate) to the TAC for one-year terms ending December 31, 2012; reappointed Jonathan Marshall and Susie Morris (Alternate) to the TCC for one-year terms ending December 31, 2012; reappointed Commissioner White to the HCCBG for a one-year term ending December 31, 2012; and reappointed Commissioner Measmer to the JCPC for a one-year term ending December 31, 2012.

NAME OF BOARD	2012 APPOINTMENTS
Animal Protection and Preservation Committee	Carruth/Burrage
Cabarrus County Board of Education	Measmer/White
Cabarrus County Partnership for Children (Smart Start)	Burrage
Cabarrus County Social Services Board	Measmer
Cabarrus Planning and Zoning Commission	Burrage/Measmer
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	Poole/Burrage
Centralina Economic Development Commission	Planning Staff
Centralina Workforce Development Consortium	Poole
City of Concord	White
City of Kannapolis	Carruth
City of Locust	Burrage
Cooperative Extension Service	White
Council of Planning - NC 73 Corridor	Burrage/Measmer
Criminal Justice Partnership Program Advisory Board	White
Department of Aging Advisory Board	Measmer
Fire Departments & First Responder Advisory Committee	Carruth/White
Forester	White
Home and Community Care Block Grant Advisory Committee	White
Juvenile Crime Prevention Council	Measmer
Kannapolis Board of Education	Carruth/White
Library Board of Trustees	Measmer
Local Emergency Planning Committee	White
Parks Commission	Burrage
Piedmont Area Mental Health Mental	Carruth
Public Health Authority of Cabarrus County	White
Region F Aging Advisory Committee	Measmer
Rowan-Cabarrus Community College Board of Trustees	Poole
Soil & Water Conservation District	Carruth
Tourism Authority	White
Town of Harrisburg	Measmer
Town of Midland	Burrage
Town of Mt. Pleasant	Poole
Transportation Advisory Board	Carruth
Water and Sewer Authority	Carruth/Poole
Watershed Improvement Commission	Carruth

(F-2) BOC - Proclamation - Dr. Martin Luther King, Jr. Day

The following proclamation designates January 16, 2012 as Dr. Martin Luther King, Jr. Day in Cabarrus County.

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage and unanimously carried, the Board adopted the following proclamation:

Proclamation No. 2011-14

PROCLAMATION

WHEREAS, Dr. Martin Luther King, Jr., was born on January 15, 1929 in Atlanta, Georgia, and devoted his life to fighting poverty, injustice and racism in America; and

WHEREAS, Dr. King, through his practice of non-violent protest, promoted the importance of love, peace and freedom for humankind and challenged America to honor its promise of liberty and justice for all citizens; and

WHEREAS, during his lifetime, Dr. King sought to forge the common ground on which individuals of all ages, races and backgrounds could join together to address important community issues and provide service to their community; and

WHEREAS, the third Monday in January has been established as a national holiday to observe the anniversary of Dr. King's birth.

NOW THEREFORE, the Cabarrus County Board of Commissioners hereby proclaims Monday, January 16, 2012 as Dr. Martin Luther King, Jr. Day in Cabarrus County and encourages all citizens to join in the special programs and ceremonies to be held on January 14-16 honoring the life and work of Dr. King and his legacy of peace and equality for all citizens.

Adopted this the 19th day of December, 2011.

/s/ Elizabeth F. Poole
Elizabeth F. Poole, Chairman
Cabarrus County Board of Commissioners

Attest:
/s/ Kay Honeycutt
Kay Honeycutt, Clerk to the Board

(F-3) BOC - Resolution Establishing the Board of Commissioners' 2012 Meeting Schedule

The following resolution establishes the Board's meeting schedule for 2012.

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage and unanimously carried, the Board adopted the following resolution:

Resolution No. 2011-24

RESOLUTION
ESTABLISHING THE REGULAR MEETING SCHEDULE
FOR CALENDAR YEAR 2012

WHEREAS, the regular agenda work sessions of the Cabarrus County Board of Commissioners are held on the first Monday of each month at 4:00 p.m. in the Multipurpose Room at the Governmental Center, except in December; and

WHEREAS, the regular meetings of the Board of Commissioners are held on the third Monday of each month at 6:30 p.m. in the Commissioners' Meeting Room at the Governmental Center; and

WHEREAS, the New Year's Holiday and the Martin Luther King, Jr. holiday requires a change in the work session and regular meeting dates in January 2012; and

WHEREAS, the Labor Day holiday requires a change in the agenda work session meeting date in September 2012; and

WHEREAS, the Board holds an annual goal-setting/planning retreat in the winter which is set for January 27-28 at Camp T. N. Spencer; and

WHEREAS, budget workshops are held annually and are scheduled for May 22, 24, 29 and 31, 2012 from 4:00 p.m. to 7:00 p.m. in the Multipurpose Room at the Governmental Center; and

WHEREAS, the Board may attend the following conferences/gatherings and desires to give the public ample notice:

- NACo Legislative Conference in Washington, DC on March 3-7, 2012;
- NCACC County Assembly Day/Legislative Reception in Raleigh on May 30, 2012;
- NACo Annual Conference in Pittsburg, PA on July 13-17, 2012; and
- NCACC Annual Conference in Raleigh, NC on August 16-20, 2012.

WHEREAS, North Carolina General Statute 153A-39 requires that the Board hold an organizational meeting the first Monday in December for each even numbered year; and

WHEREAS, on the first Monday in December of even numbered years, it is customary for the Board to hold a reception and swearing-in ceremony at the Governmental Center honoring incoming and outgoing elected officials prior to the commencement of the organizational meeting; and

WHEREAS, the organizational meeting will be held in the Board of Commissioners' Meeting Room and begin at 6:00 p.m.; and

WHEREAS, the December agenda work session will be held in the Board of Commissioners' Meeting Room and will commence upon the conclusion of the organizational meeting (on or about 6:15 p.m.); and

NOW, THEREFORE, BE IT RESOLVED, the Cabarrus County Board of Commissioners, pursuant to North Carolina General Statute 153A-40(a), does hereby:

- (1) Establish the Board's regular agenda work session schedule to meet at 4:00 p.m. in the Multipurpose Room at the Governmental Center on the following dates, except in December:

January 3, 2012	(Tuesday)	July 2, 2012
February 6, 2012		August 6, 2012
March 5, 2012		September 4, 2012
April 2, 2012		October 1, 2012
May 7, 2012		November 5, 2012
June 4, 2012		December 3, 2012

(6:15 p.m.)

- (2) Establish the Board's regular meeting schedule to meet at 6:30 p.m. in the Commissioner's Meeting Room at the Governmental Center on the following dates:

January 17, 2012	(Tuesday)	July 16, 2012
February 20, 2012		August 20, 2012
March 19, 2012		September 17, 2012
April 16, 2012		October 15, 2012
May 21, 2012		November 19, 2012
June 18, 2012		December 17, 2012

BE IT FURTHER RESOLVED that any recessed, special or emergency meeting will be held as needed with proper notice as required by North Carolina General Statute 153A-40.

Adopted this the 19th day of December, 2011.

/s/ Elizabeth F. Poole
Elizabeth F. Poole, Chairman
Board of Commissioners

Attest:
/s/ Kay Honeycutt
Kay Honeycutt, Clerk to the Board

As bank mergers and buy outs of smaller banks occur, the County needs to update its list of available depositories and banks with which the County may invest idle cash. Attached is the list of depositories with which the County deposits funds and banks with which the County invest idle funds. Approval of the updated list is requested for Cabarrus County banking and investments needs.

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage and unanimously carried, the Board approved the revised list of depositories and banks as follows:

Cabarrus County, North Carolina Updated December 5, 2011		
Bank	Official Depositories (1)	Investments (2)
Wells Fargo, formally Wachovia	X	X
Sun Trust, formally Central Carolina Bank	X	X
First Citizens		X
Fifth Third, formally First Charter	X	X
Farmers and Merchants		X
Cabarrus Bank and Trust		X
Bank of America		X
BB&T	X	X
Morgan Keegan		X
Vining Sparks		X
Bank of New York		X
Regions Bank	X	X
(1) Designated as Official Depositories per G.S. 159-31.		
(2) Approved for Investing Purposes per G.S. 159-30.		

(F-5) Finance - Budget Revision to Update Estimated Cost for the Cruse Meats Project and Update the Overall Budget for the Incubator Farm

A detailed evaluation of the Cruse Meats project and the established budget has taken place. Several budget items need to be adjusted for various reasons as summarized below. A revenue was budgeted for the acceptance of a \$20,000.00 donation from Cruse Meats which will not take place. In exchange for this contribution, the Cruse's are purchasing various pieces of equipment for the facility that would have been purchased through the state grant. In evaluating the contract, no contingency funds were set aside in case changes occurred during the construction of the facility. Since this is not a typical brick and mortar facility, several changes have been made since the contract was signed that are necessary for a facility of this type. The funding established for the well water and waste water system construction needs to be increased by \$75,000.00 in order to fund the total cost of both these water systems into the new facility and existing facility. Their location to the facility are essential based on surrounding property lines and the transportation of the livestock to the facility for harvesting. Staff will be available for any questions that may arise related to these issues.

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage and unanimously carried, the Board adopted the following budget amendment:

12/19/2011 Amount: \$82,772
 Dept. Head: Pamela S. Dubois Department: ADFP - Cruse Meats Project
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: To establish funds needed to complete the Cruse Meats project and to update the budget for the Farm Project to the level of revenues collected to date. Also to appropriate General Fund monies for supply water in the amount of \$75,000.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
46065410-6701-ADFP	Interest on Investment	\$0.00	\$208.00		\$208.00
46065410-6902-WASTE	Cont from Gen Fund	\$385,000.00	\$75,000.00		\$460,000.00
46065410-6805-ADFP	Donations	\$20,000.00		\$20,000.00	\$0.00
46095410-9301-ADFP	Office Supplies	\$1,000.00		\$768.00	\$232.00
46095410-9320-ADFP	Printing & Binding	\$1,000.00		\$1,000.00	\$0.00
46095410-9605-ADFP	Consultants	\$30,985.00	\$505.00		\$31,490.00
46095410-9606-ADFP	Engineers	\$15,000.00	\$38,263.00		\$53,263.00

46095410-9820-ADFP	Construction	\$900,340.00	\$29,000.00		\$929,340.00
46095410-9820-WASTE	Construction - Waste	\$341,971.00	\$118,029.00		\$460,000.00
46093330-9849	Site Development	\$75,000.00		\$38,251.00	\$36,749.00
46093330-9820	Construction	\$93,359.00		\$33,006.00	\$60,353.00
46093330-9607	Architect	\$30,000.00		\$30,000.00	\$0.00
46063330-6023	Def Tax Co	\$55,000.00	\$18,557.00		\$73,557.00
46063330-6024	Def Tax In	\$6,500.00	\$2,441.00		\$8,941.00
46063330-6701	Interest on Investment	\$0.00	\$6,566.00		\$6,566.00
00191952-9501	B & G Maintenance	\$1,004,600.00		\$75,000.00	\$929,600.00
00191960-9708	Cont Capital Projects	\$435,000.00	\$75,000.00		\$510,000.00

(F-6) Parks Department - Approval of Modifications to Park's Fees and Charges Policy - FY 2012-2013

At its November 17th meeting, the Parks Commission unanimously voted to recommend staff's proposed changes to the Park's Fees and Charges Policy to the Board of Commissioners for consideration.

Significant modifications include:

1. Cleaned-up the document by removing policy language contained in other Park documents.
2. Increased facility reservation fees \$5.00 and \$10.00 (half-day, whole-day rental, respectively) at (7) seven different shelters making the fees consistent at all parks, based on number of patrons each shelter holds. There has not been an increase in (4) four years. Surrounding city and county fees vary. Cabarrus is consistent with those that have similar facilities.
3. Added a group birthday party package for \$4.00 or \$6.00 per person.
4. Increased the pool admittance price for adults and ages 6 - 13 by \$1.00. Eliminated the pool pass.

UPON MOTION of Commissioner White, seconded by Commissioner Burrage and unanimously carried, the Board approved the modifications to the Park's Fees and Charges Policy for FY 2012-2013.

The policy is as follows:

Note: Strikethrough - Delete
 Underline - Revision

Cabarrus County Parks
 Department

FEEES AND CHARGES POLICY
FY 2012 - 2013

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I. PURPOSE

To adopt an official policy to establish a set of fees and charges that is fair and equitable for the use of facilities and equipment and the participation in programs sponsored by the Cabarrus County Parks Department.

This policy, upon adoption by the Cabarrus County Board of Commissioners, shall be applicable to all individuals for the use of park facilities and recreation equipment and the participation in programs conducted by the Cabarrus County Parks Department until such time as it is altered, modified, or rescinded by the Cabarrus County Board of Commissioners.

II. POLICY

The Cabarrus County Board of Commissioners hereby establishes the following Parks Fees and Charges Policy:

A. Statement of Need

The Parks Department offers diversified recreation services to its citizens, recognizing governments' responsibility to provide public recreation facilities and leisure opportunities. Due to the demand for services, rapid increase in operation and capital costs, and the limited amount of available tax revenues, it has become difficult to maintain existing levels of service, much less provide new services. Therefore, it is deemed necessary for Cabarrus County to develop a sound and consistent fees and charges policy for Parks services that is both fair and equitable. The underlying goals of such a policy must remain to provide the broadest services to meet needs of the community, and to assure equitable delivery of those services.

B. Department's Philosophy

The basic principle of Cabarrus County Parks Department is to offer the most efficient and diversified recreation services to ensure all citizens equal opportunities as follows:

1. To improve the quality of life for each individual through recreation and leisure opportunities.

- 2. To provide and maintain parks and recreation facilities for use by the general public.
- 3. To provide trained and qualified personnel for supervision and instructions in recreation programs and activities and facility maintenance.
- 4. To welcome public input into planning and evaluation of recreation programs, activities, and facilities.
- 5. To provide the opportunity for all residents of Cabarrus County to participate in programs and activities and to fully utilize the facilities of the department.

C. Basic Services and Basic Facilities

Basic Services and Basic Facilities shall be offered at minimal or no charge. These services are those which tend to preserve and promote physical and mental well-being, provide patron safety, instruct in basic skills, and provide public parks and community facilities.

- 1. Basic service examples include program brochures, community assistance, program planning, clinics, and general public events.
- 2. Basic facilities include, but are not limited to, family picnic areas, park playgrounds, athletic facilities open spaces, walking trails and comfort stations.

D. Special Services and Special Facilities

Special services and special facilities shall be assigned participation or usage fees based on a specified percentage of the direct operation and maintenance cost.

- 1. Special services include, but are not limited to, organized adult athletics, instructional programs nature/wildlife environmental programs, a pool, classes, and tournaments.
- 2. Special facilities include, but are not limited to, rental rooms and buildings, lighted ballfields, lighted tennis courts, lighted soccer fields and picnic shelters.

E. Fees and Charges

Fees and Charges shall support other resources available to the Cabarrus County Parks Department, not replace them or be used to reduce the County's responsibility to provide public recreation facilities and leisure opportunities. They provide a means to continue, and expand as necessary, the ability to offer both basic and special services to Cabarrus County citizens.

III. CRITERIA FOR ESTABLISHING FEES AND CHARGES FOR SPECIAL SERVICES AND FACILITIES

- A. The determination to assign a fee for a special service and/or facility shall be based on one or more of the following criteria:
 - 1. The cost per user hour. This is usually due to one of the following:
 - a. The service uses consumable materials.

- b. The service requires a facility with operating, utility, or maintenance costs.
 - c. The service requires special preparation or clean-up.
 - d. The service requires special supervision or instruction at additional cost.
- 2. Use of the service or facility tends to be limited to a relatively few individuals or special interest groups; therefore, those who benefit to the exclusion of others should pay extra for the privileges enjoyed.
 - 3. Charging an admission fee to a special event allows for revenues collected to be used to extend the activity or cover the cost of the event.
 - 4. Charging a fee serves an independent function such as one of the following:
 - a. Rationing limited facilities among a large number of users.
 - b. Aiding in discipline or control.
 - c. Promoting respect for an activity and/or service.
- B. One or more of the following pricing alternatives will be used in establishing the fees and charges for special services and facilities:
- 1. To recover the partial or percentage cost of providing the service.
 - 2. To recover all of the direct operating expenses.
 - 3. To recover the actual cost of providing the service, and the interest and amortization of the initial capital investment.
 - 4. At the rate which will result in efficient use of a given area or improvement.

IV. FEES FOR SPECIAL SERVICES

- A. Fees for special services shall be reviewed annually, and adjusted as necessary, to recover an established percentage of the programs direct operation costs. Direct operation costs include, but are not limited to, the following:
- 1. All part-time wages necessary to conduct the program.
 - 2. The payment of sports officials, recreation instructors, and contract personnel necessary to conduct the program.
 - 3. The rental of facilities and utility cost directly related to the program.
 - 4. The purchase of all equipment and supplies for use by the program participants or personnel.
- B. In the event a community and/or volunteer organization provides the required staffing and/or a portion of the services and supplies needed, and/or a portion of the costs through a sponsorship agreement, the established fee shall provide for the recovery of program operation costs related only to the direct cost incurred by the department subtracting the amount of the donation.
- C. Any surplus revenue from one program may be utilized to offset cost for other related programs.
- D. The following guidelines shall be used in determining annual departmental program fees and charges.
- 1. Adult Programs: Fees for participation in these programs shall be established to recover an average of 100% of the direct operation costs required to provide the programs.
 - 2. Instructional classes, workshops, and programs: Participants, regardless of age, will be charged a fee to be determined by adding cost of the contract instructors,

any program supplies, rental or area charge, facility maintenance, and promotional charges, and dividing this figure by the estimated number of participants necessary to successfully conduct this class.

3. Special Programs/Events/Tournaments: In general, the design of all ongoing and new special programs/events shall be structured to maximize revenues to foster future events and/or specific projects within the Parks system. Corporate Sponsorship and donations shall be secured to provide these services to the general public at minimal or no cost.

V. FEES FOR SPECIAL FACILITIES

A. When not in use for department sponsored and co-sponsored activities, designated areas and facilities and recreation equipment may be rented by organizations and the general public in accordance to established policies and procedures.

1. Area and facility rental rates will be computed by adding the personnel costs, an hourly utility cost, and any related cost for the facility in question. Groups coordinating fundraisers' such as but not limited to road races, walks, festivals, etc. must meet with park management to discuss logistics of event and what is needed to be reserved.

2. Recreation equipment will not be rented but can be used by County Funded Departments.

B. Charges for Charitable (Non-Cabarrus County Sponsored) Activities

Charitable, non-profit, Community serving organizations who conduct an event on park property for the purpose of raising funds or meetings must pay the established rental fee calculated to cover the cost of the County for use of said facility. Certificate of Liability Insurance is required.

C. Cabarrus County 501(c) 3 Charitable organizations will not be charged for one (1) fundraising event or one (1) meeting/picnic per fiscal year.

D. Any organization who has the County Parks Department as a co-sponsor will not be charged any facility rental fees. To be co-sponsored the event/activity must meet the following criteria:

1. Be a recognized Cabarrus County or Cabarrus County/Kannapolis school organization
2. Provide a measurable impact and outcome for the patrons
3. Be open to all interested
4. Include Cabarrus County Parks on all publicity
5. Meet the Cabarrus County Local Food Policy's 10% commitment
6. Provide Cabarrus County a minimum of \$1 million liability insurance as additional insured

E. Commercial Activities: Profit making commercial activities will not be permitted in any public facility or upon parklands without prior approval by the Director of the Parks Department. One million comprehensive liability insurance naming Cabarrus County as additional insured required.

F. Reservations include existing park and recreation facilities only. Any additional equipment or activities (i.e. Spacewalks, Dunking Booths, Hot-Air Balloons, Fireworks, generators, etc.) must be approved by the Cabarrus County Safety Risk Management Officer at least two (2) weeks prior to reservation date. The equipment must be operated and supervised by the contract vendor at all times. The Director will require the organization or groups to provide Cabarrus County with evidence of comprehensive liability insurance sufficient to protect the County against risk, with a limit of at least \$1 million dollars for each occurrence and/or \$2 million aggregate policy which names the County as certificate holder and additional insured, or certificate of insurance acceptable to the Cabarrus County Safety Risk Management Officer. Cabarrus County may also require a waiver of subrogation from the sponsoring organization or group.

Not all Park facilities are able to accommodate additional equipment or activities. These facilities also may not be able to accommodate a power source or water source.

G. School vs. County-owned Facilities (Public and Private Schools that receive County tax dollars) of Cabarrus County and City of Kannapolis.

1. As mutually agreed, no charges are assessed by either party for use of schools and parks facilities. Availability of all facilities is based upon the primary user having priority and the secondary user requesting access during available periods. Any additional manpower needed shall be paid by the requesting group.

H. Revenue Producing Facilities will be developed in parks to supplement General Fund revenue and to provide the public the broadest possible offering of recreation opportunities. The number and type of facilities shall be gauged to provide desired services without acquiring a commercial image. The service in itself must be the first priority in determining the need and standard of operation for the facility.

1. As a basic resource of the park system, special facilities shall be constructed with public funds and, depending on the nature of the service they provide, operated and maintained from user fee revenues.
2. General Fund appropriations shall be used to support the operation of the revenue producing special facilities at such times that cash flow from revenue is inadequate to maintain that facility to the high standard of service necessary.

VI. SPECIAL CONSIDERATION FOR FEES AND CHARGES VARIANCES

- A. Cabarrus County Senior Citizens Groups over the age of fifty-five (55) and Cabarrus County Funded Agencies shall be granted special consideration in the form of free use of park facilities Monday thru Friday 8 am until 4 pm. Any direct costs incurred, i.e., heating, air-conditioning will be charged \$40.00 per time period for each facility reserved. Additional manpower costs if necessary will be passed on to the agency. This special consideration shall not include miniature golf, paddleboats or concessions. A Cabarrus County funded agency shall be any agency whose employees are paid by Cabarrus County Government.
- B. There will be no charge for any Stonewall Jackson School activity or reservation.
- C. Corporate Sponsors, or Friends of the Park Group, approved by the Parks Commission will be permitted to utilize one park facility per year free of charge.
- D. Special Interest Groups or Individuals shall be granted no special consideration in the form of reduced rates or free services with the exception of those groups who are co-sponsoring with the Department.
- E. Proprietary or Commercial groups shall not be permitted to use park facilities for financial gain or profit without prior approval of the Parks Director. These facilities are designed to serve the general public on a non-profit basis. The exclusive use of facilities for profit purposes is inconsistent with the Department's basic philosophy and revenue goals.
- F. Special consideration will be granted to Cabarrus County citizens who serve overseas in the military. This will consist of free use of picnic facilities (excluding miniature golf, paddleboats, concessions, pool, enclosed facilities, heat/AC and before and after hour charges ~~or the upper level of the barn will not be included~~). The usage will be limited to twice for each deployment (leaving /returning). Written proof of duty will be required.

VII. ALTERNATIVE SOURCES OF REVENUEA. Grants

1. Any employee of the Department, Commissioner, or interested citizen is encouraged to investigate the possibilities of securing a grant or sources of outside funding for department facilities and programs.
2. All grant applications, donations, or funding sources must be approved by the Director of Parks, the Parks Commission, County Manager, and Cabarrus County Board of Commissioners as required.

B. Non-Appropriated Funds For Recreation Services

1. With prior approval of the Director of Parks, solicitations, sales, benefits, donation, or gifts, may be received during County-sponsored programs.
2. Funds collected in any manner during a County-Sponsored program shall be handled in accordance with established county and department policies and procedures.

VIII. EVALUATION OF POLICY AND FEE SCHEDULES

The fees and charges policy and related fee schedules shall be reviewed annually by the Director, Staff of the Parks Department, and the Cabarrus County Parks Commission. All recommendations for policy changes or fee adjustments shall be approved by the Cabarrus County Board of Commissioners prior to implementation.

IX. REFUND POLICY

- A. All requests for refunds must be made in writing to the Director of the Parks Department.

B. Refunds

1. Program credit or refund will be offered in cases in which a class or program is already filled or must be cancelled because of an insufficient number of participants, or in cases in which changes in class day, time, or site prevents an individual's participation. A participant wishing to withdraw from a program will be offered a program credit. For a refund, the request must be made in writing to the Parks Director.

C. Refunds for Adult Athletic Leagues

1. A refund of the team fee less 25% processing fee will be remitted as follows:
 - a. If the request is before two (2) weeks of first scheduled game 75% refund
 - b. If the request is less than two (2) weeks before first scheduled game a 50% refund
 - c. No refunds after league schedule is completed.

- D. Individual refund policies set for special events, tournaments and rentals will override this policy.

E. Refunds for Park Rentals

Every effort will be made to schedule an alternate date should a cancellation be necessary. Alternate dates may or may not be available to the park user depending upon other reservations that have been confirmed. In case of inclement weather, the park user has three (3) working days to call and schedule an alternate date. If an alternate date cannot be confirmed, a park reservation fee will be refunded to the park user.

X. RESERVATION POLICY

~~** ALL PICNIC FACILITIES WILL NOT BE RENTED TO ONE GROUP OR ORGANIZATION ON THESE LEGAL HOLIDAYS: MEMORIAL DAY, LABOR DAY, AND JULY 4TH.~~

A charge of \$100.00 flat fee and \$25.00 per staff/per hour needed per day (determined by Park Administration Management) to open extend any park facility operation per occurrence beyond normal opening and closing normal hours. ~~of operation. A seven day advance notice will be required. This extension is only available if the facility is reserved by the requestor during normal operating hours. nearest the time slot that is wished to be extended. The extension is subject to Park Management approval.~~

Groups at Frank Liske Park will be limited to 1,500 people. Groups of over 400-499 people will be required to rent: the entire barn (Upper Level, Lower Level, Shed I and Shed II), the Arbor, ~~Group Sites 2, 3 & 4.~~ Groups of 500-699 people will be required to rent: the entire barn (Upper level, Lower level, Shed I & Shed II), Arbor, ~~Group Sites 2, 3 & 4~~ and the W.O. Barnhardt Shelter.

Groups of 700 and over will be required to rent: the entire barn (Upper level, Lower level, Shed I and Shed II), Arbor, ~~Group Sites 2, 3 & 4,~~ W.O. Barnhardt Shelter and the Andy Hartsell Shelter.

Some variation in attendance is permissible at all parks. For reservations of up to 100 people there is an allowance of 25%, 101 to 300 people - 20%, 301 to 500 people - 15%, and over 500 people - 10%. Any groups exceeding their maximum number will be billed an additional charge. This charge will be equal to double the amount of the facilities that should have been reserved for the number of people in attendance in that group. Group attendance will be determined by Park Ranger and/or Park Program Manager.

Reservations include existing park facilities only. Any additional equipment or activities (i.e., spacewalks, dunking booths, generators, etc.) will not be allowed unless approved by Cabarrus County Safety Risk Management Officer. The County requires the organization or groups to provide Cabarrus County with evidence of comprehensive liability insurance sufficient to protect the County against risk, with a limit of at least \$1 million dollars for each occurrence, which names the County as certificate holder and additional insured, or certificate of insurance acceptable to the County and the County Attorney at least two weeks prior to reservation date. Cabarrus County may also require a waiver of subrogation from the sponsoring organization or group.

Park Rangers may accept reservation fees. The Department has implemented a refund policy for payment for park reservation fees. Park Reservations cancelled more than (3) three days in advance are eligible for a refund less a 25% processing fee. If cancelled less than (3) three days in advance, there is no refund but may be rescheduled.

Every effort will be made to schedule an alternate date should a cancellation be necessary. One (1) alternate date may or may not be available to the park user depending upon other reservations that have been confirmed. Contact the Park Reservations Office within (3) three working days of the original scheduled date of reservation of their intent to reschedule another date. If an alternate date cannot be confirmed, a park reservation fee will be refunded to the park user upon approval of a written request made to the Parks Director. Refund requests must be made within thirty (30) days from date of reservation to be eligible for a refund.

Cabins and tents must be rented by an adult at least 21 years old. An adult (21) must occupy the cabin and tents during the entire rental period.

No nails or staples may be used on park property.

Deep fat/grease frying is not permitted.

Alcohol and/or fireworks of any kind are not allowed in the parks.

Smoking and the use of other tobacco products on grounds of the county's parks system are prohibited.

Anyone ~~caught~~ not adhering to this policy or any other park policy may be asked to leave with no refund and will be banned from renting any facilities at any Cabarrus County operated parks for an indefinite period of time.

XI. PARK HOURS AND RESERVATION TIME PERIODS

CABARRUS COUNTY PARKS

FLP - Frank Liske Park CSP - Camp T.N. Spencer Park
 NCP - North Cabarrus Park ~~SC - FLP Soccer Complex~~
~~PMRP - Pharr Mill Road Park~~

RESERVATION POLICY
 AND
 FEES AND CHARGES

PARK HOURS

RESERVATION TIME PERIODS

MARCH 1 - MARCH 31 - ALL PARKS

MARCH 1 - OCTOBER 31 - ALL PARKS

Monday - Sunday 8:00 am - 8:00 pm

Monday - Sunday 8:30 am - 2:00 pm
 3:00 pm - 7:30pm

APRIL 1 - OCTOBER 31

NOVEMBER 1 - FEBRUARY 28

FLP - Monday - Sunday 8:00 am - 9:00 pm
 NCP - Monday - Sunday 8:00 am - 8:00 pm
 CSP - Monday - Sunday 8:00 am - 8:00 pm

ALL PARKS
 Monday - Friday 8:30 am - 4:30 pm
 Saturday & Sunday 9:30 am - 4:30 pm

NOVEMBER 1 - FEBRUARY 28

ALL PARKS

Monday - Friday 8:00 am - 5:00 pm
 Saturday & Sunday 9:00 am - 5:00 pm

HOLIDAY CLOSINGS

Cabarrus County Parks Department observes the following holiday schedule:

Thanksgiving Thanksgiving Day
 Friday after Thanksgiving Day
Christmas Christmas Eve
 Christmas Day
New Year's New Year's Day

Facility Reservation Information

Frank Liske Park

Facility	Description	Rental Fee (1/2 day/all day)	Capacity
Arbor	Arbor	20.00 / 40.00 25.00 / 50.00	35
Shed I	Shed 1	40.00 / 80.00	75
Shed II	Shed II	40.00 / 80.00	100
Lower Level	LL	40.00 / 80.00	100
Lower Level- Heat	LLH	75.00 / 150.00	100
Upper Level	ULVL	125.00 / 250.00	125
Homebuilder	HMB	40.00 / 80.00	75
Barnhardt	WOB	50.00 / 100.00 60.00 / 120.00	150
Hartsell	ANDY	50.00 / 100.00 60.00 / 120.00	150
Philip Morris	PMOR	50.00 / 100.00 60.00 / 120.00	150
Wildlife	WLF	20.00 / 40.00 25.00 / 50.00	35
Vulcan	VUL	20.00 / 40.00 25.00 / 50.00	35
Corning	CRN	20.00 / 40.00 25.00 / 50.00	35
Amphitheatre	AMP	No Fee 100.00/200.00	300

(Limited parking available at lake; to book amphitheater surrounding shelters must also be booked.)

North Cabarrus Park

Facility	Description	Rental Fee (1/2 day/all day)	Capacity
Hickory Shelter*	Hickory	30.00 / 60.00	50
Magnolia Shelter*	Magnolia	30.00 / 60.00	50
Oak Shelter*	Oak	30.00 / 60.00	50
Dogwood Shelter	Dogwood	40.00 / 80.00 50.00/100.00	100

Camp T.N. Spencer Park

<u>Facility</u>	<u>Description</u>	<u>Rental Fee (1/2 day/all day)</u>	<u>Capacity</u>
Helms Hall	Helms	60.00 / 120.00	75
	<u>Capacity is 50 during winter months</u>		
Propst A Building*	Propst A	50.00 / 100.00	75
Propst B Building*	Propst B	50.00 / 100.00	75
Shelter 1*	Shelter 1	30.00 / 60.00	50
Shelter 2	Shelter 2	30.00 / 60.00	50
Tent Sites*	7 Sites	15.00 per night	6/2 tents
Cabins*	6 Cabins	50.00 per night	6
Group Camping*	9 Sites	30.00 per night	35

Cabin Fees - Requires a 2-day stay on Friday and Saturday Reservations
Maximum of 6 people per cabin

Tent Sites - Requires a 2-day stay on Friday and Saturday Reservations
Maximum of 2 tents per site - 6 people per site

Group Camping Site - No minimum Night Reservation - 9 Tent sites available
35 people total

All Parks

Table and Chair Setup Fee for Upper Level of Barn, Helms or Propst Hall
\$25.00 if different than options provided

Facilities with an asterisk DO NOT have availability for additional equipment
(i.e., spacewalks, dunking booth, generators, etc.). Prior approval for
additional equipment must be secured before bringing to a park. by the
Cabarrus County Safety Risk Management officer.

Limit of (4) four Pit Passes per individual per Fiscal Year

XI. FEES & CHARGES OTHER FACILITY USE

<u>FACILITY</u>	<u>FEES AND CHARGES</u>
<u>Frank Liske Park</u>	
Softball Fields	10.00 per hour per field
Softball Fields W/Lights	15.00 per hour per field
Softball Field Lining	25.00 per field

PADDLEBOATS/MINI GOLF

Paddleboats	April - October	2.00 per 1/2 hour
Miniature Golf	April - October	2.00 per game

5 and Under Free with 1 Paid Adult for both operations

Operations for both recreation facilities are 12:00 noon - 7:00 pm.

Group Birthday Parties

Group birthday parties may be booked at Frank Liske Park for mini golf.
Reservations must be booked seven (7) days in advance and must be done by
calling 704-920-3351 or 704-920-2701. Parties cannot be booked online. This
is only available April 1 - October 31 during regular operating hours.

Option # 1 (Minimum of 10): \$4.00 per person
1 game of Miniature Golf
Choice of Hot Dog or Corn Dog
Bag of Chips
Choice of Soft Drink, Water, or Fruit Juice

Option #2 (Minimum of 10): \$6.00 per person
All you Can Play Miniature Golf (day of event only)
Choice of Hot Dog or Corn Dog
Bag of Chips
Choice of Soft Drink, Water, or Fruit Juice

THESE - THE FOLLOWING RENTAL PROCEDURES APPLY ONLY DURING HOURS THESE FACILITIES
ARE NOT OPEN TO THE PUBLIC AND REQUIRES A SEVEN (7) DAY NOTICE

EXCLUSIVE USE

Paddleboats	50.00 per hour
Miniature Golf	50.00 per hour

(2 hour minimum required)

Miscellaneous Equipment Rentals

Corn Toss	2 boards and 8 bags	\$5.00*
Fishing	Fishing Reels (open or closed reels)	No Charge
Horseshoes	1 set (2 red, 2 blue)	No Charge
Volleyball	1 volleyball	No Charge
Frisbee	1 Frisbee	No Charge
Bocce	1 set of Bocce Balls	No Charge
Disc Golf	1 set of discs	No Charge
Basketball	1 Basketball	No Charge

* Price is per reservation time period. (Ref. Reservation Time Periods Above)

Equipment must be checked out from Park Staff. Park staff is responsible for filling out equipment check out form.

FISHING PERMITS

Fishing Permits	1.00 per day per park
	20.00 per year to fish one park
	30.00 per year for both FLP and CSP

(All North Carolina Wildlife Regulations apply)

FRANK LISKE PARK SOCCER COMPLEX

Soccer Field (2 hour minimum use)	25.00 per hour
Soccer Field Light Charge (Lights Paid to Third Party)	10.00 per hour
Soccer Field Lining Preparation	50.00 per field
Soccer Field Per Day Charge	175.00 per field
Meeting Room	15.00 per hour
Meeting Room All Day	100.00 all day

NOTE: If the soccer complex is closed for any reason prior to the commencement of the event, the lessee's fee will be refunded. All soccer complex rentals are subject to Park Management approval.

CAMP T.N. SPENCER POOL

DAILY ADMISSION

Adults	(Ages 14-65)	\$ 4.00	\$5.00
Children Under 13	(Ages 6-13)	2.00	3.00
Children 5 & Under		Free	w/Paid Adult Admission
65 & Over		2.00	
Day Camps Childcare Organizations		1.00	

Note: Day Camps Childcare organizations are defined as any summer, afterschool, and childrens' camps, (excluding the Cabarrus County Boys and Girls Club). All children entering pool area must pay a fee regardless of age. Counselors will be admitted free with all organizations.

SEASON PASSES

1 Adult	\$ 75.00
Children 12 and Under	\$ 50.00
Couple	\$ 125.00
(1 adult, 1 child, or legally married couple)	
Each additional family member	\$ 50.00

NOTE: Family member is defined as sibling, parent, or legal guardian living in the same household

XIII. CAMPING RULES POLICY

Please report any damages or missing items to the Park Ranger immediately upon check in. You must checkout with a Park Ranger and complete a walk thru of your area before departing.

Reservations are required and can be made by calling 704-920-3351 Monday thru Friday between the hours of 8 am and 5 pm or anytime at www.cabarruscounty.us/reservepartner . Minimum 2-night reservation is required on Friday and/or Saturday. Fourteen (14) days maximum continuous stay. Parks Department will require a seven (7) day break for same patron/family after a fourteen (14) day continuous stay.

Registration: adults (21 years of age or older) must register and occupy site. Children under 18 years of age must not be left alone and must have adult supervision at all times. Guests are required to check in and out with the Park Ranger.

Parking: after registering vehicles may be driven to site to unload and again to load when departing.(20 minute limit) At all other times vehicles must be parked in the paved parking areas. If a handicap parking pass is presented at the time of booking a reservation, you will be permitted to leave your vehicle in the designated area for Cabins 1, 2, 3 and 4 only; however, you will not be permitted to drive your vehicle to and from the bath house or on trails throughout the park.

Camping is allowed in designated areas by permit only.

ALCOHOLIC BEVERAGES ARE PROHIBITED (Cabarrus County Ordinance Section 50-4)

Smoking and usage of Tobacco products are Prohibited (Cabarrus County Ordinance Section 50-1)

~~Park gates: the park gates will be locked according to the posted park operating hours. An emergency phone and numbers are posted at the phone on the porch of the park office building. Emergency exit gate access to exit will be provided at check in.~~

~~Emergencies: contact the park ranger on duty during park hours or use the emergency phone at the office. Please report any accidents to the park ranger.~~

~~Visitors/guests: visitors or guests not staying overnight must leave the park before the gates are closed.~~

~~Quiet time is from 10:00 pm to 8:00 am. Please respect the rights of others by keeping music and talking at a low volume.~~

~~Campfires are permitted in fire rings only. NO GROUND FIRES! Fires must be attended by a responsible adult at all times. Extinguish completely before leaving campsite. Do not throw trash in fire rings, use proper receptacles. Fires must be of reasonable size and are not allowed during burning bans. No cutting of Park trees permitted.~~

~~Damaging park property: cutting of trees, defacing buildings, tables, and littering, etc. is a violation of park ordinances.~~

~~Fishing: all North Carolina Wildlife regulations apply. No fishing after dark. Park fishing permits are required.~~

~~Hunting and/or trapping is not permitted. All Cabarrus County Parks are wildlife and nature preserves.~~

~~Swimming/Wading is not permitted in any of the park's lakes or streams.~~

~~Firearms: no person shall possess, carry, use, or discharge any type of firearm, air gun, paintball gun, or any other weapon within the park except authorized law enforcement or wildlife officer.~~

~~Fireworks of any type are prohibited.~~

Pets must be restrained on a leash of six feet or less at all times. Pets are not allowed inside the cabins or bath house at any time. Pets may not remain in the Park overnight. This is to included cabins, tent sites, vehicles, or kennels.

Check in time is 3:00 pm. Check out time is 11:00 am. Please check in and out with the Park Ranger.

Enforcement: failure to abide by the regulations and ordinances governing Cabarrus County Parks will subject offender to temporary or permanent expulsion from the park and/ or criminal prosecution. In the event of permit revocation, all monies paid shall be forfeited by the offender and retained by the park. All North Carolina Motor Vehicle and traffic laws apply in the Park.

TENT SITES

Each of the tent sites includes a picnic table, grill, fire circle, and trash can. A restroom/shower building is centrally located and also includes an outside utility sink.

A maximum of two tents and 6 people is allowed at each tent site.

~~Tents must be set up within the site area.~~

~~Build fires only in fire circles or grills.~~

~~Make sure fires are out and watered down before leaving.~~

~~No cutting or otherwise damaging of live or dead trees, shrubs, etc.~~

~~Put all trash in trash containers provided; do not burn trash in fire circle or grill.~~

~~Recycling material like plastic bottles and aluminium cans should be place in appropriate green recycling containers.~~

~~All litter in and around site shall be cleaned up.~~

~~Please adhere to check in and check out policy.~~

~~Be aware of gate closing times and emergency procedures.~~

~~Park only in designated paved parking areas.~~

~~Picnic tables are not allowed to be removed.~~

CABINS

Each cabin includes one double bed, one set of bunk beds, a day bed, chest of drawers, dining table with chairs, and a small refrigerator. Each cabin also has heat and air conditioning. No bed linens or dishes are provided. Picnic table, charcoal grill and fire circle are provided outside each cabin.

~~Smoking is not permitted inside the cabins.~~

Furniture may not be removed from the cabins.

Please remove all trash and clean cabin before checking out.

Camping tents are not permitted on cabin sites. Dining canopies are allowed.

~~ALCOHOL IS PROHIBITED IN ALL COUNTY PARKS.~~

GROUP CAMPING

Group Camping site includes a fire pit, picnic table, grill, trash can, recycling can and (9) nine tent sites with a maximum of 35 people allowed.

To qualify to stay in the Group Camping area you need to provide certification and documentation that you meet one of the following criteria: Boy Scouts of America, Girl Scouts of America, or other organized youth group. Civie Group, or Youth Groups.

Groups must provide documentation to meet criteria for Group Camping area use. Examples of qualifying documentation are as follows but not limited to: charters, letters on official letterhead from the group organizer or youth leader, or a 501 (c) 3 non-profit organization.

Counselor to camper ratio must be at least one (1) counselor per seven (7) youth. Counselors are considered anyone over the age of 21 years of age and supervising the camp outing.

Group Camping excludes family functions.

Group Camping will not require a two-day stay on Friday and Saturday.

This area cannot be divided amongst in to multiple reservations.

Tents must be set up within designated tent site areas.

XIV. Cabarrus County Parks Department Ballfield Rental Policy

The softball complex at Frank Liske Park is available for rental to outside organizations by following the guidelines listed below:

All fees must be paid by 5:00 pm the Wednesday prior to the tournament. This fee along with the tournament reservation form information sheet must be submitted at time of fee. ~~must be in the Park Program Managers office by 5:00 pm.~~ Failure to pay fees will result in the cancellation of the tournament and a cancellation fee as outlined below.

Security Deposit: \$250.00

Security deposit will be refunded 10-14 days after your last scheduled tournament. You may opt to roll over the security deposit for the following year. Deposit will roll over from tournament to tournament unless there are damages to be taken out of the deposit. If money is removed from the security deposit to cover damages or fees from a previous tournament, then the security deposit must be paid back to the original amount by 5:00 pm on the Wednesday prior to the next scheduled tournament for that organization.

Tournament Fee: \$50.00 per tournament at time of booking. This is non-refundable and is not part of your individual tournament entry fees. Fees must be paid within five (5) business days of confirmation of tournaments.

A charge of \$100.00 flat fee and \$25.00 per staff/per hour needed (determined by Park Administration Management) to ~~open~~ extend any park facility operation per occurrence per day beyond normal opening and closing normal hours. of operation. A seven day advance notice will be required. This extension is only available if the facility is reserved by the renter during normal operating hours nearest the time slot that is wished to be extended. The extension is subject to Park Management approval.

~~Security Deposit: \$250.00 plus \$50.00 per tournament booked. Security deposit will be refunded after last day of tournaments excluding the \$50.00 per tournament fee. Fees must be paid within five (5) business days of confirmation of tournaments. Deposit will roll over from tournament to tournament unless there are damages to be taken out of the deposit. If money is removed from the security deposit to cover damages or fees from a previous tournament, then the security deposit must be paid back to the original amount by 5:00 pm on the Wednesday prior to the next scheduled tournament for that organization.~~

~~Each tournament must have a completed tournament reservation form (Attachment # 1) filled out and to the Park Program Manager by 5:00 pm on the Wednesday prior to the tournament with payment and game schedule.~~

Ball Field Rental Regulations

All games and tournament activity must be during normal park hours unless after hours charge is paid.

Park hours are:

9 am - 5 pm (November) and 9 am - 8 pm (March)
8 am - 9 pm (April - October)

Field Rental: \$500.00 due by 5:00 pm on the Wednesday prior to tournament

Gate Fee: \$150.00. CCPD will provide 2 tables and 2 chairs to the gate

Parking: Tournament director will assist with parking by notifying all teams/coaches when special parking rules are in effect for the weekend. No vehicles are allowed beyond the fences or parked at the gates. that vehicles with trailers must park in the overflow parking lot beyond Field # 4.

Vendors: Food/Concession vendors must be approved by park management prior to Certificate of Liability Insurance. Tournament organizers who have outside vendors (selling equipment, shirts, etc.) must have that vendor submit a Certificate of Liability Insurance 4- two (2) weeks prior to each event (Ref. Section V).

Field Preparation: The county will provide the initial field preparation which will be completed by 5:00 pm on Friday before tournament.

Field Preparation Supplies: (Optional) \$75.00 (includes drag, line marker, 4 bags of marking dust per day). Tournament director can drag fields but only small utility type vehicles may be used (Gator, Kubotas, etc.)

Miscellaneous * ~~Ref. Page 19~~ Tournament organizers are responsible for picking up trash from dugouts and bleachers seating area and putting in trash cans or trash bags. Park staff will empty trash cans regularly during the tournament.

Tournament organizer/site personnel must meet with the park ranger prior to leaving the facility at the end of each day to ensure the facility is cleaned.

Restrooms will be monitored and cleaned by park staff.

Tournament organizers will be responsible for insuring that alcohol and tobacco policies are followed. Failure to comply my result in tournament cancellation. No refunds will be allowed if termination occurs.

Pop up tents are not allowed to be free standing - they must be staked into the ground at all times. Tournament director is responsible for helping monitor this and informing coaches and spectators of this policy.

Tournament directors should assist park management in keeping the area/doors around the concession stand, bathrooms, and score tower free from chairs, tents, and team equipment.

Lights: Lights are included in the tournament rental fees. Lights will come on 15 minutes prior to sunset and go off 30 minutes after the completion of the final game (no later than 5:15 during November, 9:15 in March and 9:15 April - October. If lights need to be turned on earlier because of overcast skies, the park ranger will need to be notified by tournament staff.

Concessions: Concessions are operated by a third party vendor and not the Cabarrus County Parks Department. It is in their contract that the concession stand must remain open during the entire length of the tournament. If you find them closing early, please notify the Park Program Manager.

Cancellations ~~There is no penalty if a tournament director cancels a tournament by 5:00 pm on the Wednesday prior to the tournament. There will be a \$50.00 cancellation fee for any tournament date cancelled (not weather related) before the 5:00 pm. Wednesday deadline prior to the tournament. This fee must be paid before your next tournament.~~

A tournament cancelled after 5:00 pm (non weather related) on the Wednesday prior to the tournament, will face the following penalties:
First Cancellation: \$100.00
Second Cancellation: \$150.00

Third Cancellation: Removal of remaining tournament dates from schedule; forfeiture of security deposit.

Weather Cancellations

If the park staff determines fields are too wet for play and the tournament is cancelled prior to 5:00 pm on Friday prior to the tournament, then every effort will be made to reschedule the tournament for another date if possible. The tournament fees will be refunded to the organization in approximately 14-20 working days or can be applied to the next tournament.

Once the tournament begins, there are no refunds of tournament fees if the tournament is shortened, cancelled, or prohibited from finishing by the tournament organizer.

Weather delays for lightning and other severe acts (tornado, etc.) are monitored by the park ranger on duty. If necessary the park ranger has the authority to notify the tournament director/site director that bad weather is approaching or imminent and appropriate actions must be taken to remove spectators to their cars.

Lightning delays are 30 minutes from the previous streak/flash of lightning. Park ranger will notify the tournament director/site director when it is clear for spectators to return to the facility.

If the park staff cancels the tournament because of weather related issues after the tournament begins a refund will be given based on the following:

First day of tournament:

Prior to 3:00 pm Refund: 100% of field rental fees

First Day of tournament:

After 3:00 pm Refund: 50% of field rental fees

Second Day of Tournament prior to starting.

Refund: 25% of field rental fees

No refunds after games begin.

Tournament Reservations

The Cabarrus County Parks Department is committed to allowing organizations the opportunity to use our facilities to conduct tournaments. However, because of the many different associations and types of programs available, conflicts will arise where the facility is being requested by more than one user. Requested dates will be assigned based on:

- o Tournaments will be assigned to organizations on a yearly basis.
- o Organizations with successful tournaments from previous years will be given first choice to have the same weekend each year ~~if the previous years tournament was held. If the previous years tournament was canceled then that weekend will be made available to others.~~
- o Priority is given to world, national and state tournaments over local qualifying and invitational tournaments.
- o Park Manager Management has sole authority on issuing tournament dates based on availability of fields, past tournaments, history of organizations, and use of fields for new organizations.

The Cabarrus County Parks Department will solicit for tournament requests dates from all organizations that have contracted with us during the past year for all dates for the following year. Addresses and email addresses from the previous year's tournaments will be used to send this information out. These requests must be submitted in writing and include the organization, tournament requested date, type of tournament, and if this is an existing tournament from the previous year or a new tournament.

These requests will be due to the Cabarrus County Parks Department by December 1st. ~~the third Wednesday in November of each year.~~

Once the request is received, the Park Program Manager and ~~Park Superintendent~~ will review the requests and send confirmations to each organization with the approved / denied dates.

Once confirmations are mailed, the organization has ~~5~~ seven (7) business days to send in their initial security deposit. If security deposit is not received in ~~5~~ seven (7) business days then all tournaments by that organization will be removed and those dates will reopen for others.

Any dates that are available after the initial requests will be reserved on a first come first served basis.

XV. RECREATION DIVISION FEES AND CHARGES

<u>ACTIVITY</u>	<u>COST PER PARTICIPANT</u>
CAMP SERIES	
Day Camp	85.00 - 110.00 <u>95.00 - 120.00</u>
Camp Series (15-18 hrs.)	35.00 - 70.00
Specialty Camp (18 hrs.)	75.00 - 95.00
Nature & Wildlife Programs	Free - 50.00
Athletic Classes	40.00
Tennis Tournaments	50.00

<u>ACTIVITY</u>	<u>COST PER TEAM</u>
ADULT SOFTBALL	
Fall - 2 games per week	\$550.00
Fall - 1 game per week	\$400.00
Spring - 2 games per week	\$650.00
Spring - 1 game per week	\$400.00

NOTE: Refunds will not be permitted after the league schedule has been completed.

Add \$50.00 to registration fees if paid during late registration period (as specified in league guidelines)
Specific League Guidelines take precedence over the Fee and Charge Policy

<u>ACTIVITY</u>	<u>COST PER PARTICIPANT</u> (PRE-REGISTRATION)	<u>COST PER PARTICIPANT</u> (RACE DAY REGISTRATION)
ROAD RACES		
Individual 5K/8k Registration	18.00 <u>20.00</u>	21.00 <u>23.00</u>
Individual 2-Mile Cross Country	12.00 <u>12.00</u>	15.00 <u>15.00</u>
Individual Fun Run/Walk Registration	8.00	10.00
Team 5K Registration (per runner minimum of 4)	12.00 <u>15.00</u>	15.00 <u>N/A</u>
(Minimum of Five (5) Members each additional member cost \$3.00)		
Family Registration (5K & Fun Run)	45.00 <u>60.00</u>	55.00 <u>70.00</u>

NOTE: All activity fees are based on direct costs. Supplies may be additional. These fees are subject to change based on actual costs, rentals, increase in participants, unforeseen circumstances, etc., during the fiscal year.

Special promotions and/or discounts may be offered at various times throughout the year as approved by management.

- Revised 05/03/03
- Revised 02/02/04
- Revised 02/08/05
- Revised 02/20/06
- Revised 02/08/07
- Revised 02/18/08
- Revised 02/03/09

Revised 01/19/10
 Revised 11/23/10
 Revised 10/31/11
 Revised 11/22/11

(F-7) Tax Administration - Refund and Release Report - November 2011

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage and unanimously carried, the Board approved the November 2011 Release-Refund report as submitted and granted authority to the Tax Collector to process the refunds and releases.

RELEASES FOR THE MONTH OF: November 2011 \$28,211.45

BREAKDOWN OF RELEASES:

COUNTY	\$20,992.81
CITY OF CONCORD	\$3,250.56
CITY OF KANNAPOLIS	\$2,314.95
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
TOWN OF HARRISBURG	\$48.20
TOWN OF MIDLAND	\$190.43
TOWN OF MT. PLEASANT	\$105.41
ALLEN F/D	\$1.94
COLD WATER F/D	\$50.51
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$2.57
GEORGEVILLE F/D	\$28.21
GOLD HILL F/D	\$2.18
HARRISBURG F/D	\$60.47
JACKSON PARK F/D	\$106.65
MIDLAND F/D	\$11.16
MT MITCHELL F/D	\$14.10
MT PLEASANT F/D	\$25.53
NORTHEAST F/D	\$6.77
ODELL F/D	\$952.77
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$5.06
KANNAPOLIS RURAL	\$2.86
CONCORD RURAL F/D	\$38.31

REFUNDS FOR THE MONTH OF: November 2011 \$4,660.88

BREAKDOWN OF REFUNDS:

COUNTY	\$2,666.61
CITY OF CONCORD	\$45.98
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$10.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$22.94
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$174.69
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$28.80
ODELL F/D	\$1,672.78
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
WINECOFF F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$39.08

November 2011 Release Refund Detail

Name	Bill#	Reason	District	Amount
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1ST CITIZEN'S BANK	2011-10018	MAILED TIMELY PENALTY	C	PEN FEE	67.31
1ST CITIZEN'S BANK	2011-10015	MAILED TIMELY, RELEASE	C	PEN FEE	1.67
1ST CITIZEN'S BANK	2011-10016	MAILED TIMELY, RELEASE	C	PEN FEE	552.27
1ST CITIZEN'S BANK	2011-10017	MAILED TIMELY, RELEASE	C	PEN FEE	4.32
1ST CITIZEN'S BANK	2011-10017	MAILED TIMELY, RELEASE	CI04PEN FEE		3.36
1ST CITIZEN'S BANK	2011-10018	MAILED TIMELY PENALTY	CI04PEN FEE		52.35
1ST CITIZEN'S BANK	2011-10015	MAILED TIMELY, RELEASE	FR02PEN FEE		0.13
1ST CITIZEN'S BANK	2011-10016	MAILED TIMELY, RELEASE	CN02PEN FEE		368.18
ABERNATHY MERLEE DANIELS	2011-576384	VEHICLE SOLD TAG TURN	CI04ADVLTX		8.41
ABERNATHY MERLEE DANIELS	2011-576384	VEHICLE SOLD TAG TURN	C	ADVLTX	10.82
ALLAMBY KIMBERLY DINKINS	2011-584284	PRO-RATED BILL	C	ADVLTX	162.67
ALLAMBY KIMBERLY DINKINS	2011-584284	PRO-RATED BILL	CI02ADVLTX		108.45
ALLIED SERVICES LLC	2011-540354	PRO-RATED BILL	CI02ADVLTX		213.6
ALLIED SERVICES LLC	2011-540354	PRO-RATED BILL	C	ADVLTX	320.4
ASHLAND INC	2011-528904	PRO-RATED BILL	C	ADVLTX	32.03
ASHLAND INC	2011-528904	PRO-RATED BILL	CI02ADVLTX		21.35
AUSTIN JERRY MICHAEL	2011-549064	PRO-RATED BILL	C	ADVLTX	23.48
AUSTIN JERRY MICHAEL	2011-549064	PRO-RATED BILL	CI04ADVLTX		18.26
BALLARD JAMES DEWEY	2011-566756	PRO-RATEDBILL RELEASED	CI01ADVLTX		2.61
BALLARD JAMES DEWEY	2011-566756	PRO-RATEDBILL RELEASED	FR19ADVLTX		1.98
BALLARD JAMES DEWEY	2011-566756	PRO-RATEDBILL RELEASED	C	ADVLTX	13.15
BANDERA RAFAEL LORENZO	2011-526661	PRO-RATE BILL RELEASED	C	ADVLTX	70.05
BANDERA RAFAEL LORENZO	2011-526661	PRO-RATE BILL RELEASED	CI02ADVLTX		46.7
BARBEE JEFFREY LYNN	2011-571901	INCORRECT ADDRESS,	C	ADVLTX	15.88
BARBEE JEFFREY LYNN	2011-571901	INCORRECT ADDRESS,	FR14ADVLTX		1.01
BARKLEY WILLIAM RUSSELL	2011-561206	ADJ VALUE TO \$1,000	CI04ADVLTX		43.49
BARKLEY WILLIAM RUSSELL	2011-561206	ADJ VALUE TO \$1,000	C	ADVLTX	55.91
BARRINGER TRANSPORTATION LLC	2011-588791	VEHICLE SOLD TAG	C	ADVLTX	50.52
BARRINGER TRANSPORTATION LLC	2011-588791	VEHICLE SOLD TAG	FR13ADVLTX		4.81
BEAL CLARK E	2011-689	Annexation bill should	CI06ADVLTX		152.95
BECKER EDWARD CASPER JR	2011-588955	PRO-RATED BILL	CI06ADVLTX		14.81
BECKER EDWARD CASPER JR	2011-588955	PRO-RATED BILL	C	ADVLTX	66.63
BELK LAURA ERIN	2011-570428	VEHICLE A TOTAL LOSS.	C	ADVLTX	48.93
BELK LAURA ERIN	2011-570428	VEHICLE A TOTAL LOSS.	CI01ADVLTX		9.71
BELK LAURA ERIN	2011-570428	VEHICLE A TOTAL LOSS.	FR19ADVLTX		7.38
BELL/SYSCO FOOD SERVICES	2011-16457	RELEASE DUE TO DOUBLE	C	ADVLTX	4160.51
BELL/SYSCO FOOD SERVICES	2011-16457	RELEASE DUE TO DOUBLE	CN02ADVLTX		2773.68
BENTON ELDON LAVON	2011-550324	ADJ VALUE PER BILL OF	C	ADVLTX	302.4
BENTON ELDON LAVON	2011-550324	ADJ VALUE PER BILL OF	FR11ADVLTX		14.4
BFI WASTE SERVICES LLC	2011-564623	PRO-RATED BILL	C	ADVLTX	222.12
BFI WASTE SERVICES LLC	2011-565241	PRO-RATED BILL	C	ADVLTX	68.5
BFI WASTE SERVICES LLC	2011-565241	PRO-RATED BILL	CI02ADVLTX		45.67
BFI WASTE SERVICES LLC	2011-564623	PRO-RATED BILL	CI02ADVLTX		148.08
BFI WASTE SERVICES, LLC	2011-566214	PRO-RATED BILL	CI02ADVLTX		72.99
BFI WASTE SERVICES, LLC	2011-566214	PRO-RATED BILL	C	ADVLTX	109.48
BLACK WILLIAM KEITH	2011-584233	INCCORECT MODEL USED,	C	ADVLTX	92.04
BLACK WILLIAM KEITH	2011-584233	INCCORECT MODEL USED,	FR05ADVLTX		8.04
BOST BETTY DOWNUM	2011-577803	ADJUSTED VALUE PER	CI04ADVLTX		6.13
BOST BETTY DOWNUM	2011-577803	ADJUSTED VALUE PER	C	ADVLTX	7.88
BRAMLETT TONYA SHIELDS	2010-526411	PRO-RATED BILL	C	ADVLTX	3.87
BRAMLETT TONYA SHIELDS	2010-526411	PRO-RATED BILL	CI02ADVLTX		2.58
BRIDGEMAN ANTHONY JOHN JR	2011-535870	PRO-RATED BILL	C	ADVLTX	16.75
BRIDGEMAN ANTHONY JOHN JR	2011-535870	PRO-RATED BILL	FR03ADVLTX		1.33
BRINKLEY MARVIN EUGENE	2011-544601	VEHICLE SOLD. TAG	CI04ADVLTX		21.01
BRINKLEY MARVIN EUGENE	2011-544601	VEHICLE SOLD. TAG	C	ADVLTX	27.01
BROWN MILLER KELLEA NAKIA	2011-525659	PRO-RATED BILL	C	ADVLTX	72.25
BROWN MILLER KELLEA NAKIA	2011-525659	PRO-RATED BILL	CI02ADVLTX		48.17
BURNS DAVID BRADLEY	2011-525735		C	GARNFEE	60
BUSEY JACOB ALEXANDER	2011-561878	PRO-RATED BILL	CI02ADVLTX		1.4
BUSEY JACOB ALEXANDER	2011-561878	PRO-RATED BILL	C	ADVLTX	2.1
CALDERA MATIAS RAMIREZ	2011-518610	PER BILL OF SALE	C	ADVLTX	299.25
CALDERA MATIAS RAMIREZ	2011-518610	PER BILL OF SALE	CI04ADVLTX		232.75
CAMERON HUGH	2011-589715	NOT RESTORED, ORIGINAL	CI02ADVLTX		32.66
CAMERON HUGH	2011-589715	NOT RESTORED, ORIGINAL	C	ADVLTX	48.98
CAMPBELL TENA ROSEMAN	2011-579411	VEHICLE SOLD. TAG	C	ADVLTX	12.81
CAMPBELL TENA ROSEMAN	2011-579411	VEHICLE SOLD. TAG	FR16ADVLTX		1.12
CARPENTER RICHARD MARK	2011-564123	PRO-RATED BILL	CI02ADVLTX		6.91
CARPENTER RICHARD MARK	2011-564123	PRO-RATED BILL	C	ADVLTX	10.37
CARSON JACQUELINE YVETTE	2010-517976		C	GARNFEE	30
CARTER ALLAN E & LYNDA	2011-439	MH REPORTED BY PARK,	CN02PEN FEE		3.87
CARTER ALLAN E & LYNDA	2011-439	MH REPORTED BY PARK,	C	PEN FEE	5.81
CARTER ALLAN E & LYNDA	2011-439	MH REPORTED BY PARK,	C	ADVLTX	58.1
CARTER ALLAN E & LYNDA	2011-439	MH REPORTED BY PARK,	CN02ADVLTX		38.74
CASSELMAN KASEY BRIANA	2010-644229	PRO-RATED BILL	CI02ADVLTX		26.98
CASSELMAN KASEY BRIANA	2010-644229	PRO-RATED BILL	C	ADVLTX	40.48
CASTRO SANDRA SAGUBAN	2011-585398	DOUBLE BILLED SEE BILL	CI02ADVLTX		31.25
CASTRO SANDRA SAGUBAN	2011-585398	DOUBLE BILLED SEE BILL	C	ADVLTX	46.87
CASTRO SANDRA SAGUBAN	2011-585398	DOUBLE BILLED SEE BILL	CTAGFFEEFEE		15
CERVOLA RICHARD SAM	2011-543118	PRO-RATED BILL	CI02ADVLTX		19.81
CERVOLA RICHARD SAM	2011-543118	PRO-RATED BILL	C	ADVLTX	29.72
CHANCE ATLANTIC HOSPITALITY	2011-25307	APPEAL PROCESS	C	ADVLTX	2306.37
CHANCE ATLANTIC HOSPITALITY	2011-25307	APPEAL PROCESS	CN02ADVLTX		1537.58
CHRISTENBURY LAND	2011-26021	RELEASED IN FULL,	CN02ADVLTX		344.4
CHRISTENBURY LAND	2011-26021	RELEASED IN FULL,	C	ADVLTX	516.6
CLANTON ELISSA REILLY	2011-541843	CAR REGISTERED IN	C	ADVLTX	237.17
CLANTON ELISSA REILLY	2011-541843	CAR REGISTERED IN	CI04ADVLTX		184.47
CLAY KEVIN WAYNE	2011-569648	PRO-RATED BILL	C	ADVLTX	63.63
CLAY KEVIN WAYNE	2011-569648	PRO-RATED BILL	CI02ADVLTX		42.42
COLEMAN PHYLLIS POE	2011-529748	ADJUSTED VALUE PER	C	ADVLTX	286.65
COLEMAN PHYLLIS POE	2011-529748	ADJUSTED VALUE PER	CI04ADVLTX		222.95
COOPER JOSHUA LEE	2011-540026		C	GARNFEE	60
CRAWFORD MICHAEL IAN	2011-543357	PRO-RATED BILL	C	ADVLTX	21.59
CRAWFORD MICHAEL IAN	2011-543357	PRO-RATED BILL	CI02ADVLTX		14.4
CREED BENNY JEROME	2011-526289	VEHICLE SOLD TAG TURN	CI02ADVLTX		34.74
CREED BENNY JEROME	2011-526289	VEHICLE SOLD TAG TURN	C	ADVLTX	52.1
CREED PAULETTE BOST	2011-523228	VEHICLE SOLD TAG TURN	C	ADVLTX	56.16
CREED PAULETTE BOST	2011-523228	VEHICLE SOLD TAG TURN	CI02ADVLTX		37.45
CRM MID-ATLANTIC PROP LLC	2011-30074	APPEAL PROCESS	CN02ADVLTX		777.55
CRM MID-ATLANTIC PROP LLC	2011-30074	APPEAL PROCESS	C	ADVLTX	1166.32
CRUSE LANNIE ALTON JR	2011-590036	ADJ VALUE BASED ON	C	ADVLTX	242.55
CRUSE LANNIE ALTON JR	2011-590036	ADJ VALUE BASED ON	FR03ADVLTX		19.25
DAVIS LAQUINTA KIMYOTA	2010-664077	PRO-RATED BILL	CI04ADVLTX		5.65
DAVIS LAQUINTA KIMYOTA	2010-664077	PRO-RATED BILL	C	ADVLTX	7.27
DEAN JOEL BRADY	2011-576098	ADJ VALUE PER ONSITE	C	ADVLTX	33.64
DEAN JOEL BRADY	2011-576098	ADJ VALUE PER ONSITE	FR02ADVLTX		2.67
DEESE JEFFREY MICHAEL	2011-582154	VALUE ADJUSTMENT PER	C	ADVLTX	287.91
DEESE JEFFREY MICHAEL	2011-582154	VALUE ADJUSTMENT PER	CI02ADVLTX		191.94
DOBSON JAMES STEVENSON	2011-557851	PRO-RATED BILL	CI02ADVLTX		9.41
DOBSON JAMES STEVENSON	2011-557851	PRO-RATED BILL	C	ADVLTX	14.11
DUNLAP TRESHA ROBINSON	2011-529257	VEHICLE SOLD AND TAG	C	ADVLTX	59.53
DUNLAP TRESHA ROBINSON	2011-529257	VEHICLE SOLD AND TAG	CI04ADVLTX		46.3
DYER BRANDON CHASE	2011-570095	VEHICLE SOLD, TAG TURN	C	ADVLTX	19.28
DYER BRANDON CHASE	2011-570095	VEHICLE SOLD, TAG TURN	FR07ADVLTX		2.29
E CONGREG JEHOVAH'S	2011-34597	ANNEXATION TO CITY OF	FR02ADVLTX		78.85
ERPELDING RANDY LEE	2011-572930	ALLOWED 1/2 MILITARY	CI02ADVLTX		7.72
ERPELDING RANDY LEE	2011-568829	ADJ VALUE TO \$1,650 TO	CI02ADVLTX		6.93
ERPELDING RANDY LEE	2011-568829	VEHICLE SOLD. TAG	CI02ADVLTX		6.35
ERPELDING RANDY LEE	2011-572930	ALLOWED 1/2 MILITARY	C	ADVLTX	11.59
ERPELDING RANDY LEE	2011-568829	VEHICLE SOLD. TAG	C	ADVLTX	9.52
ERPELDING RANDY LEE	2011-568829	ADJ VALUE TO \$1,650 TO	C	ADVLTX	10.4

ESAREY BRIAN DONALD	2011-557635	PRO-RATED BILL	C	ADVLTX	26.27
ESAREY BRIAN DONALD	2011-557635	PRO-RATED BILL	C	ADVLTX	17.51
EUDY JUSTIN LEONARD	2011-579186	OVERLAPPED WITH	C	ADVLTX	13.08
EUDY JUSTIN LEONARD	2011-579186	OVERLAPPED WITH	FR16ADVLTX		1.14
EUDY LEONARD NOLAN	2011-588692	SITUS CORRECTION	C	ADVLTX	26
FAGGART BARBARA W	2011-36502	HOMESTEAD EXCLUSION	C	ADVLTX	223.15
FAGGART BARBARA W	2011-36502	HOMESTEAD EXCLUSION	C	ADVLTX	286.9
FANCHER LEON LIVERMORE JR	2011-554711	PRO-RATED BILL	C	ADVLTX	46.58
FANCHER LEON LIVERMORE JR	2011-554711	PRO-RATED BILL	C	ADVLTX	31.05
FAUBER JIMMY ELLIS	2011-562267	VEHICLE SOLD TAG TURN	C	ADVLTX	5.99
FAUBER JIMMY ELLIS	2011-562267	VEHICLE SOLD TAG TURN	C	ADVLTX	8.98
FAUST ELIZABETH ASHLYN	2011-536934	PRO-RATED BILL	C	ADVLTX	1.61
FAUST ELIZABETH ASHLYN	2011-536934	PRO-RATED BILL	C	ADVLTX	1.07
FIELDS JULIE MARSHA	2011-561098	VEHICLE JUNKED, TAG	C	ADVLTX	3.81
FIELDS JULIE MARSHA	2011-561098	VEHICLE JUNKED, TAG	C	ADVLTX	5.72
FISHER BILLY RAY JR	2011-559500	PRO-RATED BILL	C	ADVLTX	5.33
FISHER BILLY RAY JR	2011-559500	PRO-RATED BILL	FR11ADVLTX		0.26
FISTICK BERNARD CARL	2011-523251	PRO-RATED BILL	C	ADVLTX	5.04
FISTICK BERNARD CARL	2011-523251	PRO-RATED BILL	C	ADVLTX	3.36
FLOETER MATTHEW AUGUST	2011-574474	SITUS ERROR/RELEASE	C	ADVLTX	94.42
FLOETER MATTHEW AUGUST	2011-574474	SITUS ERROR/RELEASE	KTAGFFEEFEE		15
FREEMAN ANGELA COOMBS	2011-578145	PRO-RATED BILL	C	ADVLTX	26.53
FREEMAN ANGELA COOMBS	2011-578145	PRO-RATED BILL	C	ADVLTX	39.79
FREEMAN KEVIN CURTIS	2011-571635	RELEASED TO IREDELL	C	ADVLTX	61.3
FREEMAN KEVIN CURTIS	2011-571635	RELEASED TO IREDELL	KTAGFFEEFEE		15
FREEMAN KEVIN CURTIS	2011-571635	RELEASED TO IREDELL	C	ADVLTX	47.68
FRIIS MARK EDWIN	2011-549115	ADJ VALUE DUE TO HIGH	C	ADVLTX	9.63
FRIIS MARK EDWIN	2011-549115	ADJ VALUE DUE TO HIGH	C	ADVLTX	12.38
FRY FLOYD WILLIAM JR	2011-561738	VEHICLE SOLD TAG TURN	C	ADVLTX	12.71
FRY FLOYD WILLIAM JR	2011-561738	VEHICLE SOLD TAG TURN	C	ADVLTX	8.47
FULK JOSEPH MARION	2011-529383	PRO-RATED BILL	C	ADVLTX	75.05
FULK JOSEPH MARION	2011-529383	PRO-RATED BILL	FR09ADVLTX		5.96
FURR DENNIS EUGENE	2011-585703	PRO-RATED BILL	FR03ADVLTX		5.3
FURR DENNIS EUGENE	2011-585703	PRO-RATED BILL	C	ADVLTX	66.81
GILL SAMUEL TIMOTHY	2010-628569	PRO-RATED BILL	C	ADVLTX	2.68
GILL SAMUEL TIMOTHY	2010-628569	PRO-RATED BILL	FR08ADVLTX		0.26
GRAVETT KIMBERLY CONRADY	2010-657679	PRO-RATED BILL	C	ADVLTX	7.4
GRAVETT KIMBERLY CONRADY	2010-657679	PRO-RATED BILL	C	ADVLTX	4.94
GRAY TARISA CRYSTAL	2011-571535	RELEASE BILL IN FULL	FR11ADVLTX		13.53
GRAY TARISA CRYSTAL	2011-571535	RELEASE BILL IN FULL	C	ADVLTX	170.48
GREEN JEFFERY LYNN	2011-551161	PRO-RATED BILL	C	ADVLTX	36.96
GREEN JEFFERY LYNN	2011-551161	PRO-RATED BILL	C	ADVLTX	28.75
GREENWOOD JODI LIN	2011-528236	PRO-RATED BILL	FR05ADVLTX		3.12
GREENWOOD JODI LIN	2011-528236	PRO-RATED BILL	C	ADVLTX	35.72
HALE TRAILER BRAKE &	2011-44803	ANNEXED INTO CITY OF	FR11ADVLTX		59.06
HARTSELL BRIAN KEITH	2011-549801	RELEASED BILL TO	C	ADVLTX	21.86
HARTSELL BRIAN KEITH	2011-549801	RELEASED BILL TO	FR16ADVLTX		1.91
HARWOOD MARTHA FREEMAN	2011-46963	TOTAL RELEASE. DOUBLE	FR16ADVLTX		11.62
HARWOOD MARTHA FREEMAN	2011-46963	TOTAL RELEASE. DOUBLE	C	ADVLTX	133.09
HATLEY MYRON SR	2011-47197	APPEALED PTC AGREEMENT	C	ADVLTX	89.4
HATLEY MYRON SR	2011-47197	APPEALED PTC AGREEMENT	C	ADVLTX	62.44
HAWKINS LISA LOREN	2011-547823	VEHICLE SOLD. TAG	C	ADVLTX	7.56
HAWKINS LISA LOREN	2011-547823	VEHICLE SOLD. TAG	C	ADVLTX	5.04
HENDERSON TERRY MICHAEL	2011-565080	PRO-RATED RELEASED 10	FR11ADVLTX		3.28
HENDERSON TERRY MICHAEL	2011-565080	PRO-RATED RELEASED 10	C	ADVLTX	41.32
HERBERT TOMMY DORSEY	2011-525684	VEHICLE SOLD. TAG	C	ADVLTX	81.66
HERBERT TOMMY DORSEY	2011-525684	VEHICLE SOLD. TAG	C	ADVLTX	63.52
HILL EDNA BATES	2011-582279	VEHICLE SOLD TAG TURN	FR14ADVLTX		1.56
HILL EDNA BATES	2011-582279	VEHICLE SOLD TAG TURN	C	ADVLTX	24.57
HINSON JOHN BRANTLEY	2011-561607	VALUE ADJUSTMENT BASED	C	ADVLTX	33.5
HINSON JOHN BRANTLEY	2011-561607	VALUE ADJUSTMENT BASED	C	ADVLTX	50.24
HONEYCUTT TIMOTHY BRIAN	2011-556639	PRO-RATED BILL	C	ADVLTX	55.16
HONEYCUTT TIMOTHY BRIAN	2011-556639	PRO-RATED BILL	C	ADVLTX	42.9
HONEYCUTT WAYNE MORRIS	2011-565521	VALUE ADJ PER PHOTOS.	C	ADVLTX	8.24
HONEYCUTT WAYNE MORRIS	2011-565521	VALUE ADJ PER PHOTOS.	FR19ADVLTX		5.8
HONEYCUTT WAYNE MORRIS	2011-565521	VALUE ADJ PER PHOTOS.	C	ADVLTX	38.43
HOPKINS OSCAR EDWARD JR	2011-565358	SOLD VEHICLE AND	C	ADVLTX	22
HOPKINS OSCAR EDWARD JR	2011-565358	SOLD VEHICLE AND	C	ADVLTX	17.11
HOTCHKISS JAY R	2011-562732	ADJ VALUE PER PHOTOS	C	ADVLTX	44.42
HOTCHKISS JAY R	2011-562732	ADJ VALUE PER PHOTOS	C	ADVLTX	29.61
HSREI LLC A NC LLC	2011-51302	0.72 ACRES ANNEXED	FR20ADVLTX		38.31
INSIGHT FINANCIAL	2011-52438	WRONG ACCOUNT	C	GARFEE	60
JENSTAR OF WINSLOW LLC/ NJ	2011-53636	ANNEXED INTO CITY OF	FR11ADVLTX		109.51
JENSTAR OF WINSLOW LLC/ NJ	2011-53636	ANNEXED INTO CITY OF	FR11ADVLTX		726.15
JEROME RICHARD CHARLES	2011-578337	PRO-RATED BILL	C	ADVLTX	22.82
JEROME RICHARD CHARLES	2011-578337	PRO-RATED BILL	FR17ADVLTX		2.18
JESSEL SHARON LEE	2011-584590	SITUS CORRECTION	KTAGFFEEFEE		15
JESSEL SHARON LEE	2011-584590	SITUS CORRECTION	C	ADVLTX	29.94
JIMINEZ JEMELA JILL	2011-526165	PRO-RATED BILL	C	ADVLTX	45.33
JIMINEZ JEMELA JILL	2011-526165	PRO-RATED BILL	C	ADVLTX	68
JOHNSON STEVEN WESTON	2011-577006	SITUS CORRECTION	C	ADVLTX	8.32
JOHNSON STEVEN WESTON	2011-577006	SITUS CORRECTION	KTAGFFEEFEE		15
JUTMAAN YANJMAA	2011-584825	ADJ VALUE BASED ON	C	ADVLTX	14.77
JUTMAAN YANJMAA	2011-584825	ADJ VALUE BASED ON	C	ADVLTX	22.15
KENDALL MARY SMITH	2011-575286	PRO-RATED BILL	C	ADVLTX	71.03
KENDALL MARY SMITH	2011-575286	PRO-RATED BILL	FR15ADVLTX		6.77
KISER JONATHAN BRITT	2011-528218	VALUE ADJUSTED PER	C	ADVLTX	231.21
KISER JONATHAN BRITT	2011-528218	VALUE ADJUSTED PER	C	ADVLTX	154.14
KOONTZ RUSSELL STEPHEN	2011-507426	VEHICLE SOLD. PLATE	C	ADVLTX	28.45
KOONTZ RUSSELL STEPHEN	2011-511892	VEHICLE SOLD. PLATE	C	ADVLTX	52.36
KOONTZ RUSSELL STEPHEN	2011-511892	VEHICLE SOLD. PLATE	C	ADVLTX	78.54
KOONTZ RUSSELL STEPHEN	2011-507426	VEHICLE SOLD. PLATE	C	ADVLTX	42.68
KRIMMINGER VERGIE FURR	2011-557765	PRO-RATED BILL	C	ADVLTX	98.36
KUNZE STEVE	2011-585798	PRO-RATED BILL	C	ADVLTX	274.76
KUNZE STEVE	2011-585798	PRO-RATED BILL	C	ADVLTX	183.18
LACZ GARY LEE	2011-575282	PRO-RATED BILL	C	ADVLTX	82.63
LACZ GARY LEE	2011-575282	PRO-RATED BILL	C	ADVLTX	123.95
LATCHMAN MARK ANTHONY	2011-800381	BILL WAS RELEASED TO	C	ADVLTX	27.41
LATCHMAN MARK ANTHONY	2011-800381	BILL WAS RELEASED TO	KTAGFFEEFEE		15
LATCHMAN MARK ANTHONY	2011-800381	BILL WAS RELEASED TO	C	ADVLTX	21.32
LEE BILLY JOE	2011-563920	VEHICLE SOLD TAG TURN	C	ADVLTX	17.62
LEE BILLY JOE	2011-563920	VEHICLE SOLD TAG TURN	C	ADVLTX	11.74
LITTLE ZACHARY SCOTT	2011-580385	THIS IS A BOAT TL PER	C	ADVLTX	315
LITTLE ZACHARY SCOTT	2011-580385	THIS IS A BOAT TL PER	FR02ADVLTX		25
LOONEY DOUGLAS GLENN	2011-563998	VEHICLE SOLD TAG TURN	FR11ADVLTX		2.63
LOONEY DOUGLAS GLENN	2011-563998	VEHICLE SOLD TAG TURN	C	ADVLTX	33.13
LOS PENTECOSTALES DE	2010-624291	APPROVED MV EXEMPTION	C	ADVLTX	35.28
LOS PENTECOSTALES DE	2010-624291	APPROVED MV EXEMPTION	FR07ADVLTX		4.2
LUCAS PAMELA GLASS	2011-549551	VEHICLE SOLD TAG	C	ADVLTX	31.76
LUCAS PAMELA GLASS	2011-549551	VEHICLE SOLD TAG	C	ADVLTX	24.7
MAPLES DAVID KEVIN	2011-587599	PRO-RATED BILL	C	ADVLTX	38.04
MAPLES DAVID KEVIN	2011-587599	PRO-RATED BILL	C	ADVLTX	48.91
MARTIN ELAINE M & HUSBAND	2011-63505	DOUBLE BILLED CORRECT	FR07ADVLTX		5.55
MARTIN ELAINE M & HUSBAND	2011-63505	DOUBLE BILLED CORRECT	C	ADVLTX	46.62
MARTIN ELAINE M & HUSBAND	2011-63505	DOUBLE BILLED CORRECT	C	PEN FEE	4.66
MARTIN ELAINE M & HUSBAND	2011-63505	DOUBLE BILLED CORRECT	FR07PEN FEE		0.56
MAULDIN WILLIAM DAVID	2011-554002	VALUE ADJUSTMENT BASED	C	ADVLTX	311.85
MAULDIN WILLIAM DAVID	2011-554002	VALUE ADJUSTMENT BASED	C	ADVLTX	207.9
MCBRIDE JONATHAN CHRISTOPHER	2011-577910	PRO-RATED BILL	C	ADVLTX	13.39
MCBRIDE JONATHAN CHRISTOPHER	2011-577910	PRO-RATED BILL	C	ADVLTX	20.09

MCCARTY TIMOTHY JOHN	2011-572299	ADJ VALUE PER HIGH	CI02ADVLTX	6.36
MCCARTY TIMOTHY JOHN	2011-572299	ADJ VALUE PER HIGH	C ADVLTX	9.54
MCCOMB TODD MARTIN	2011-586465	ADJUSTED VALUE PER	C ADVLTX	11.49
MCCOMB TODD MARTIN	2011-586465	ADJUSTED VALUE PER	CI04ADVLTX	8.94
MCCRACKEN TAMMY LYNN	2011-590367	PRO-RATED BILL	FR16ADVLTX	2.57
MCCRACKEN TAMMY LYNN	2011-590367	PRO-RATED BILL	C ADVLTX	29.39
MCCRAVEN DAVID WAYNE	2011-555099	ADJ VALUE PER BILL OF	FR11ADVLTX	13.5
MCCRAVEN DAVID WAYNE	2011-555099	ADJ VALUE PER BILL OF	C ADVLTX	283.5
MCELVEEN DAVID WILLIAM	2011-582697	PRO-RATED BILL	CI02ADVLTX	18.27
MCELVEEN DAVID WILLIAM	2011-582697	PRO-RATED BILL	C ADVLTX	27.41
MCGAHA MELISSA KAY	2011-587967	ADJUSTED VALUE PER	C ADVLTX	1.72
MCGAHA MELISSA KAY	2011-587967	ADJUSTED VALUE PER	CI02ADVLTX	1.15
MCGUINE DARRIS BERNARD	2011-544430	PRO-RATE BILL RELEASED	C ADVLTX	16.25
MCGUINE DARRIS BERNARD	2011-544430	PRO-RATE BILL RELEASED	CI04ADVLTX	12.64
MCKINLEY JOHN FREDERIC	2011-585263	PRO-RATED BILL	FR01ADVLTX	2.86
MCKINLEY JOHN FREDERIC	2011-585263	PRO-RATED BILL	C ADVLTX	51.45
MCKINNEY SUSAN MARIE	2011-585437	PRO-RATED BILL	C ADVLTX	77.3
MCKINNEY SUSAN MARIE	2011-585437	PRO-RATED BILL	CI02ADVLTX	51.53
MILES DREW ALAN	2011-523067	PRO-RATED BILL	C ADVLTX	18.43
MILES DREW ALAN	2011-525064	PRO-RATED BILL	C ADVLTX	12.22
MILES DREW ALAN	2011-523067	PRO-RATED BILL	FR04ADVLTX	1.17
MILES DREW ALAN	2011-525064	PRO-RATED BILL	FR04ADVLTX	0.77
MILLER ROGER EDWARD	2011-577238	PRO-RATED BILL	CI04ADVLTX	2.62
MILLER ROGER EDWARD	2011-577238	PRO-RATED BILL	C ADVLTX	3.36
MIRANDA GENARO CALMA	2011-545136	VEHICLE TOEALED. TAG	CI02ADVLTX	32.95
MIRANDA GENARO CALMA	2011-545136	VEHICLE TOEALED. TAG	C ADVLTX	49.43
MOORE ANNETTE NICOLE	2011-567646	VEHICLE SOLD TAG TURN	C ADVLTX	23.01
MOORE ANNETTE NICOLE	2011-567646	VEHICLE SOLD TAG TURN	CI04ADVLTX	17.9
MORELLI JAMES JOSEPH	2011-556257	PRO-RATED BILL	CI06ADVLTX	19.06
MORELLI JAMES JOSEPH	2011-556257	PRO-RATED BILL	C ADVLTX	85.77
MORGAN MARSHALL RAY JR	2010-651725	ADJ VALUE PER ONSITE	C ADVLTX	310.59
MORGAN MARSHALL RAY JR	2010-651725	ADJ VALUE PER ONSITE	CI02ADVLTX	207.06
MOSES AUDRA YVONNE	2011-582089	PRO-RATED BILL	CI02ADVLTX	15.09
MOSES AUDRA YVONNE	2011-582089	PRO-RATED BILL	C ADVLTX	22.64
MOUNTS ANGELA HENSLEY	2011-542975		C GARNFEE	60
MUNIZ JAIME JR	2011-574112	VALUE ADJ PER HIGH	CI04ADVLTX	5.55
MUNIZ JAIME JR	2011-574112	VALUE ADJ PER HIGH	C ADVLTX	7.13
NOLAN MICHAEL GERARD	2011-538628		C GARNFEE	60
O'CONNOR PETER	2011-73080	NEW VALUE PER BOER	C ADVLTX	165.25
O'CONNOR PETER	2011-73080	NEW VALUE PER BOER	CN02ADVLTX	110.17
OVERCASH ERIC LLOYD	2011-547214	VEHICLE SOLD. TAG	C ADVLTX	32.16
OVERCASH ERIC LLOYD	2011-547214	VEHICLE SOLD. TAG	CI04ADVLTX	25.01
OVERCASH JUDY ANDREWS	2011-565320	ADJ VALUE TO \$5,046	C ADVLTX	21.19
OVERCASH JUDY ANDREWS	2011-565320	ADJ VALUE TO \$5,046	CI02ADVLTX	14.13
OVERCASH SYLVIA BOSTIAN	2011-577467	PER ONSITE/BILL #2008-	C ADVLTX	82.97
OVERCASH SYLVIA BOSTIAN	2011-577467	PER ONSITE/BILL #2008-	FR09ADVLTX	6.59
PALMER WILLIAM BEANSFORD II	2010-801833	RELEASED IN FULL TO	CTAGFFEEFEE	15
PALMER WILLIAM BEANSFORD II	2010-801833	RELEASED IN FULL TO	CI02ADVLTX	66.57
PALMER WILLIAM BEANSFORD II	2010-801833	RELEASED IN FULL TO	C ADVLTX	99.86
PARILLO CARLO JAMES	2011-575531	PRO-RATED BILL	FR19ADVLTX	0.5
PARILLO CARLO JAMES	2011-575531	PRO-RATED BILL	FR19ADVLTX	-0.5
PARSONS JOSHUA LEROY	2011-538839	Military Exemption	CTAGFFEEFEE	15
PARSONS JOSHUA LEROY	2011-538839	Military Exemption	C ADVLTX	118.57
PARSONS JOSHUA LEROY	2011-538839	Military Exemption	CI02ADVLTX	79.04
PATEL JIGNASU POPATLAL	2011-560548	PRO-RATED BILL	CI02ADVLTX	48.92
PATEL JIGNASU POPATLAL	2011-560548	PRO-RATED BILL	C ADVLTX	73.38
PELLEGRINI MARK VAN	2011-571498	VALUE ADJUSTMENT DUE	C ADVLTX	3.78
PELLEGRINI MARK VAN	2011-571498	VALUE ADJUSTMENT DUE	CI02ADVLTX	2.52
PERSINGER GLENNA LEE	2011-518931	NEW REGISTRATION (OHIO)	C ADVLTX	12.34
PERSINGER GLENNA LEE	2011-518931	NEW REGISTRATION (OHIO)	FR19ADVLTX	1.47
PERSINGER GLENNA LEE	2011-518931	NEW REGISTRATION (OHIO)	CI01ADVLTX	2.45
PHALEN LARRY ANDREW	2011-580306	NEW REGISTRATION, TAG	CI02ADVLTX	9.08
PHALEN LARRY ANDREW	2011-580306	NEW REGISTRATION, TAG	C ADVLTX	13.61
PINION CHRISTOPHER IRWIN	2011-583094	SITUS CORRECTION,	CI02ADVLTX	42.21
PINION CHRISTOPHER IRWIN	2011-583094	SITUS CORRECTION,	CTAGFFEEFEE	15
PIPPAS CAFE INC	2011-76960	RELEASED PARTIAL. TP	CN02PEN FEE	26.19
PIPPAS CAFE INC	2011-76960	RELEASED PARTIAL. TP	C PEN FEE	39.28
PIPPAS CAFE INC	2011-76960	RELEASED PARTIAL. TP	CN02ADVLTX	261.87
PIPPAS CAFE INC	2011-76960	RELEASED PARTIAL. TP	C ADVLTX	392.81
POKOJSKI ROGER DEAN	2011-562584	RENEWED TAG EARLY THEN	C ADVLTX	12.22
POKOJSKI ROGER DEAN	2011-562584	RENEWED TAG EARLY THEN	KTAGFFEEFEE	15
POKOJSKI ROGER DEAN	2011-562584	RENEWED TAG EARLY THEN	CI04ADVLTX	9.51
POWELL MICHAEL EUGENE	2010-570996		C GARNFEE	30
POWELL TIMOTHY LOUIS	2011-565988	ADJ VALUE PER HIGH	C ADVLTX	7.38
POWELL TIMOTHY LOUIS	2011-565988	ADJ VALUE PER HIGH	CI02ADVLTX	4.92
PRESIDENT MICHELE HOBSON	2011-528489	PRO-RATED BILL	C ADVLTX	63.36
PRESIDENT MICHELE HOBSON	2011-528489	PRO-RATED BILL	CI04ADVLTX	49.28
PRICE JOSEPH RANDALL	2011-567448	PRO-RATED BILL	CI04ADVLTX	38.79
PRICE JOSEPH RANDALL	2011-578460	PRO-RATED BILL	CI04ADVLTX	24.7
PRICE JOSEPH RANDALL	2011-567448	PRO-RATED BILL	C ADVLTX	49.88
PRICE JOSEPH RANDALL	2011-578460	PRO-RATED BILL	C ADVLTX	31.76
PUGLISEVICH VICTOR ALFREDO	2011-530031	PRO-RATED BILL	CI02ADVLTX	18.64
PUGLISEVICH VICTOR ALFREDO	2011-530031	PRO-RATED BILL	C ADVLTX	27.95
RARY RHONDA REID	2011-549443	PRO-RATED BILL	C ADVLTX	15.74
RARY RHONDA REID	2011-549443	PRO-RATED BILL	CI04ADVLTX	12.24
RESTORATION TABERNAACLE	2011-536754	ALLOW RELIGIOUS	CI04ADVLTX	12.5
RESTORATION TABERNAACLE	2011-536754	ALLOW RELIGIOUS	KTAGFFEEFEE	15
RESTORATION TABERNAACLE	2011-536754	ALLOW RELIGIOUS	C ADVLTX	16.08
RHODES GARY ALLYN	2011-587493	VEHICLE SOLD TAG	FR07ADVLTX	3.82
RHODES GARY ALLYN	2011-587493	VEHICLE SOLD TAG	C ADVLTX	32.07
RIVERA NORMAN RAZIEL DIAZ	2011-571186	ADJ VALUE BASED ON	CI02ADVLTX	9.56
RIVERA NORMAN RAZIEL DIAZ	2011-571186	ADJ VALUE BASED ON	C ADVLTX	14.33
RODGERS EDDIE L	2011-82193	PER BOER DECISION NEW	C ADVLTX	148.24
RODGERS EDDIE L	2011-82193	PER BOER DECISION NEW	CI04ADVLTX	115.3
RODRIGUEZ KATIE SUE	2010-622378	PRO-RATED BILL	CI06ADVLTX	3.61
RODRIGUEZ KATIE SUE	2010-622378	PRO-RATED BILL	C ADVLTX	16.25
ROLAND JOHN DAVID	2011-583284	ADJ VALUE PER BILL OF	C ADVLTX	23.88
ROLAND JOHN DAVID	2011-583284	ADJ VALUE PER BILL OF	CI04ADVLTX	18.57
SANCHEZ JUAN CARLOS	2011-570530	ALLOW 1/2 MILITARY	CI04ADVLTX	37.93
SANCHEZ JUAN CARLOS	2011-570530	ALLOW 1/2 MILITARY	C ADVLTX	48.76
SCOTT KEYISHA REVONDA	2010-616187	VEHICLE	C ADVLTX	58.91
SCOTT KEYISHA REVONDA	2010-616187	VEHICLE	CI04ADVLTX	45.81
SEAMONE DONNA ROSS	2011-538708	FEE ENTERED TWICE	C GARNFEE	60
SHAH RITESH	2011-85659	APPEAL PROCESS	C ADVLTX	415.99
SHAH RITESH	2011-85659	APPEAL PROCESS	CN02ADVLTX	277.33
SHANDOR VICTOR DAVID	2011-551359	NEW	C ADVLTX	39.29
SHANDOR VICTOR DAVID	2011-551359	NEW	FR16ADVLTX	3.43
SIEJA BRIAN FRANCIS	2011-575790	ADJUSTED VALUE TO	C ADVLTX	74.57
SIEJA BRIAN FRANCIS	2011-575790	ADJUSTED VALUE TO	FR07ADVLTX	8.88
SIMMONS DEBORAH ANN	2011-588207	PRO-RATED BILL	C ADVLTX	64.4
SIMMONS DEBORAH ANN	2011-588207	PRO-RATED BILL	CI04ADVLTX	50.09
SLOOP MICHAEL BARBEE	2011-535368	VEHICLE SOLD. TAG	FR11ADVLTX	0.91
SLOOP MICHAEL BARBEE	2011-535368	VEHICLE SOLD. TAG	C ADVLTX	19.11
SLOOP REBECCA GOLDSTON	2011-543303	TAXES PAID IN STANLY	C ADVLTX	50.4
SLOOP REBECCA GOLDSTON	2011-543303	TAXES PAID IN STANLY	FR08ADVLTX	4.8
SMEADER CHELSEA LYNN	2011-800390	PRO-RATED BILL	C ADVLTX	113.49
SMEADER CHELSEA LYNN	2011-800390	PRO-RATED BILL	CI02ADVLTX	75.65
SMITH JAMES ANDREW	2011-532758	VEHICLE SOLD TAG TURN	CI02ADVLTX	22.56
SMITH JAMES ANDREW	2011-532758	VEHICLE SOLD TAG TURN	C ADVLTX	33.85
SMITH KENNETH EVANS	2011-585397	VALUE ADJUSTMENT DUE	CI02ADVLTX	5.62

SMITH KENNETH EVANS	2011-585397	VALUE ADJUSTMENT DUE	C	ADVL TAX	8.44
SMITH SIDNETTA DELORIS	2011-557332	PRO-RATED BILL	CI02ADVL TAX		2.61
SMITH SIDNETTA DELORIS	2011-557332	PRO-RATED BILL	C	ADVL TAX	3.9
SMITH THOMAS KEITH	2011-537211	SITUS CORRECTION	CI02ADVL TAX		22.85
SMITH THOMAS KEITH	2011-527898	SITUS CORRECTION,	CI02ADVL TAX		20.96
SMITH THOMAS KEITH	2011-537211	SITUS CORRECTION	CTAGFFEEFEE		15
SMITH THOMAS KEITH	2011-527898	SITUS CORRECTION,	CTAGFFEEFEE		15
STANCIL WILLIAM ALAN	2011-531848	PRO-RATED BILL	CI02ADVL TAX		2.89
STANCIL WILLIAM ALAN	2011-531848	PRO-RATED BILL	C	ADVL TAX	4.33
STRICKLAND JAMES ARCHIE	2011-586479	PRO-RATED BILL	C	ADVL TAX	118.79
STRICKLAND JAMES ARCHIE	2011-586479	PRO-RATED BILL	CI04ADVL TAX		92.39
SU MINGMING	2011-583211	TOTAL LOSS TITLE,	C	ADVL TAX	6.93
SU MINGMING	2011-583211	TOTAL LOSS TITLE,	CI02ADVL TAX		4.62
TATE HEATHER LYNN	2011-524598	PRO-RATED BILL	CI02ADVL TAX		42.56
TATE HEATHER LYNN	2011-524598	PRO-RATED BILL	C	ADVL TAX	63.84
TATE HEATHER LYNN	2011-524598		C	GARNFEE	60
TEAL RICARDO TATE JR	2011-536979	PRO-RATED BILL	CI04ADVL TAX		9.39
TEAL RICARDO TATE JR	2011-536979	PRO-RATED BILL	C	ADVL TAX	12.08
TERRY WILLIAM BRANDON	2011-583443	VEHICLE SOLD AND TAG	CI02ADVL TAX		37.04
TERRY WILLIAM BRANDON	2011-583443	VEHICLE SOLD AND TAG	C	ADVL TAX	55.57
TROUTMAN PERRY ALAN	2011-534969		C	GARNFEE	60
TUCKER HALEY ELISE	2011-571143	PRO-RTAED BILL	FR16ADVL TAX		3.74
TUCKER HALEY ELISE	2011-571143	PRO-RTAED BILL	C	ADVL TAX	42.86
TURNBLOM JOHN WARREN	2011-588826	VEHICLE SOLD. TAG	CI02ADVL TAX		11.66
TURNBLOM JOHN WARREN	2011-588826	VEHICLE SOLD. TAG	C	ADVL TAX	17.48
TYLER BILL LAWRENCE	2011-568511	VEHICLE NEW	C	ADVL TAX	37.17
TYLER BILL LAWRENCE	2011-568511	VEHICLE NEW	CI01ADVL TAX		7.37
TYLER BILL LAWRENCE	2011-568511	VEHICLE NEW	FR19ADVL TAX		5.61
VANDYKE MICAH QUINN	2010-574087	VEHICLE SOLD RRELEASED	CI04ADVL TAX		10.07
VANDYKE MICAH QUINN	2010-574087	VEHICLE SOLD RRELEASED	C	ADVL TAX	12.95
VAUGHN RICHARD DALE JR	2011-553326		C	GARNFEE	60
WALKER GEORGE HENRY JR	2011-564017	SITUS CORRECTION	CTAGFFEEFEE		15
WALKER GEORGE HENRY JR	2011-564017	VEHICLE SOLD, TAG TURN	C	ADVL TAX	57.35
WALKER GEORGE HENRY JR	2011-564017	VEHICLE SOLD, TAG TURN	CI02ADVL TAX		38.23
WALKER GEORGE HENRY JR	2011-564017	SITUS CORRECTION	CI02ADVL TAX		3.48
WALTER CLARENCE JOHNSON	2011-570830	ADJ VALUE BASED ON	C	ADVL TAX	19.52
WALTER CLARENCE JOHNSON	2011-570830	ADJ VALUE BASED ON	FR09ADVL TAX		1.55
WARNER JEREHMY DANIEL	2011-538867	ADJ VALUE TO \$739 PER	FR03ADVL TAX		24.63
WARNER JEREHMY DANIEL	2011-538867	ADJ VALUE TO \$739 PER	C	ADVL TAX	310.34
WATLER CHERRY LIZETH	2010-649625	PRO-RATED BILL	C	ADVL TAX	9.64
WATLER CHERRY LIZETH	2010-649625	PRO-RATED BILL	CI02ADVL TAX		6.43
WATTS BILL E	2011-98994	APPEAL PROCESS	C	ADVL TAX	86.18
WATTS BILL E	2011-98994	APPEAL PROCESS	CI04ADVL TAX		67.03
WATTS LESTER J	2011-99037	APPEAL PROCESS	C	ADVL TAX	104.33
WATTS LESTER J	2011-99037	APPEAL PROCESS	FR11ADVL TAX		8.28
WELLS GEORGE RANDALL	2010-621414	PRO-RATED BILL	CI02ADVL TAX		5.11
WELLS GEORGE RANDALL	2010-621414	PRO-RATED BILL	C	ADVL TAX	7.67
WENSIL DONNA WALKER	2011-569382	ADJ VALUE PER BILL OF	C	ADVL TAX	245.7
WENSIL DONNA WALKER	2011-569382	ADJ VALUE PER BILL OF	FR13ADVL TAX		23.4
WEST ELIZABETH GAIL	2011-553736	VEHICLE SOLD. TAG	C	ADVL TAX	73.87
WEST ELIZABETH GAIL	2011-553736	VEHICLE SOLD. TAG	CI02ADVL TAX		49.24
WHITLEY KELLY WILKERSON	2011-561084	ADJUSTED TO \$500 PER	C	ADVL TAX	93.08
WHITLEY KELLY WILKERSON	2011-561084	ADJUSTED TO \$500 PER	CI04ADVL TAX		72.4
WILLESS JUSTIN CLAY	2011-549949	VEHICLE TOTALED AND	CI01ADVL TAX		3.79
WILLESS JUSTIN CLAY	2011-549949	VEHICLE TOTALED AND	FR19ADVL TAX		2.27
WILLESS JUSTIN CLAY	2011-549949	VEHICLE TOTALED AND	C	ADVL TAX	19.07
WILSON KRISTINA MARIE	2011-580028	PRO-RATED BILL	C	ADVL TAX	24.29
WILSON KRISTINA MARIE	2011-580028	PRO-RATED BILL	CI03ADVL TAX		16.97
WINECOFF SYLVIA BRIER	2011-561219	PRO-RATED BILL	C	ADVL TAX	5.14
WOLFE RACHEL STARNES	2011-589710	PRO-RATED BILL	C	ADVL TAX	70.67
WOLFE RACHEL STARNES	2011-589710	PRO-RATED BILL	FR19ADVL TAX		10.66
WOLFE RACHEL STARNES	2011-589710	PRO-RATED BILL	CI01ADVL TAX		14.03
WUMMEL SUSAN MARIE	2011-580582	VEHICLE SOLD. TAG	C	ADVL TAX	15.82
WUMMEL SUSAN MARIE	2011-580582	VEHICLE SOLD. TAG	FR11ADVL TAX		1.26

(F-8) County Manager - Joint Resolution of the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Davidson, Rowan, Stanly and Union Counties

The Boards of County Commissioners of Alamance, Cabarrus, Caswell, Davidson, Rowan, Stanly, and Union Counties desire to establish a single Area Authority to operate North Carolina's 1915(b)/(c) Medicaid Waiver and to manage all public resources that may become available for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds, federal funding for Medicaid and Health Choice, and all other public funding sources. The following resolution states PBH shall operate as a Prepaid Inpatient Health Plan and addresses its powers, duties and responsibilities, the Area Board, the Area Director, etc. This Joint Resolution shall be effective as of October 1, 2011.

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage and unanimously carried, the Board adopted the following resolution:

Resolution No. 2011-25

JOINT RESOLUTION
OF THE BOARDS OF COUNTY COMMISSIONERS
OF ALAMANCE, CABARRUS, CASWELL, DAVIDSON, ROWAN,
STANLY AND UNION COUNTIES

WHEREAS, the Boards of County Commissioners of Cabarrus, Davidson, Rowan, Stanly, and Union Counties by Joint Resolution effective January 1, 2004, established the Piedmont Area Mental Health, Developmental Disabilities, and Substance Abuse Authority;

WHEREAS, the Boards of County Commissioners of Cabarrus, Davidson, Rowan, Stanly, and Union Counties by Joint Resolution adopted March 16, 2009, changed the name of the Piedmont Area Mental Health, Developmental Disabilities, and Substance Abuse Authority to "PBH";

WHEREAS, the Boards of County Commissioners of Alamance and Caswell Counties by Joint Resolution effective July 1, 2009, established the Alamance-Caswell Area Authority;

WHEREAS, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Davidson, Rowan, Stanly, and Union Counties now desire to establish a single Area Authority:

NOW, THEREFORE, BE IT RESOLVED JOINTLY as follows:

Section 1. Resolution and Purpose

It is in the interest of the public health and welfare to create an Area Authority to operate North Carolina's 1915(b)/(c) Medicaid Waiver and to manage all public resources that may become available for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds, federal funding for Medicaid and Health Choice, and all other public funding sources.

Section 2. Establishment of PBH

There is hereby created and established pursuant to G.S. 122C-115(c) an Area Authority known as PBH. Pursuant to the 1915(b)/(c) Medicaid Waiver and 42 C.F.R. 438.2, PBH shall operate as a Prepaid Inpatient Health Plan.

Section 3. Powers, Duties and Responsibilities

PBH shall have the powers, duties, and responsibilities conferred upon it by G. S. 122C, the 1915(b)/(c) Medicaid Waiver, and 42 C.F.R. Part 438.

Section 4. Area Board

There is hereby created and established pursuant to G.S. 122C-117(b) an Area Board, which shall be the governing unit of PBH. The Area Board shall be composed of 21 members, with 3 members from each participating county, and shall be structured in accordance with G.S. 122C-118.1.

Section 5. Organization of the Area Board

The Area Board shall elect a Chair and a Vice-Chair and shall be organized in accordance with G.S. 122C-119.

Section 6. Area Director

The Area Board shall appoint an Area Director in accordance with G.S. 122C-117(7) and 122C-121(d). The Area Director shall serve as the Chief Executive Officer of PBH.

Section 7. Amendment

This Joint Resolution may be amended by a resolution jointly approved by the Boards of Commissioners of the participating counties.

Section 8. Effective Date

This Joint Resolution shall be effective as of October 1, 2011.

ADOPTED AND RATIFIED in five counterparts by the Boards of Commissioners of Alamance, Cabarrus, Caswell, Davidson, Rowan, Stanly, and Union Counties.

BOARD OF COMMISSIONERS OF ALAMANCE COUNTY

Approved: _____, 2011.

By: _____
Chairman

This the _____ day of _____ 2011.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF CABARRUS COUNTY

Approved: December 19, 2011.

By: /s/ Elizabeth F. Poole
Chairman

This the 19th day of December, 2011.

ATTEST: /s/ Kay Honeycutt
Clerk to the Board

BOARD OF COMMISSIONERS OF CASWELL COUNTY

Approved: _____, 2011.

By: _____
Chairman

This the _____ day of _____ 2011.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF DAVIDSON COUNTY

Approved: _____, 2011.

By: _____
Chairman

This the _____ day of _____ 2011.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF ROWAN COUNTY

Approved: _____, 2011.

By: _____
Chairman

This the _____ day of _____ 2011.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF STANLY COUNTY

Approved: _____, 2011.

By: _____
Chairman

This the _____ day of _____ 2011.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF UNION COUNTY

Approved: _____, 2011.

By: _____
Chairman

This the _____ day of _____ 2011.

ATTEST: _____
Clerk to the Board

(G) NEW BUSINESS

(G-1) Commerce - Amendment No. 3 to WK Dickson Contract

Jonathan Marshall, Deputy County Manager, presented the following information related to Amendment Number 3 to the WK Dickson contract to engineer and oversee the construction of the Raging Ridge Road extension:

NCDOT (N.C. Department of Transportation) has agreed to do the engineering for the bridge portion of the project, which will reduce the cost to the County; WK Dickson will do the hydraulic reports and coordinate their work with NCDOT on the bridge design; and this will complete design and engineering of the turn lanes at Stallings Road and the extension of Raging Ridge Road for Hickory Ridge Middle and High Schools. Mr. Marshall also responded to questions from the Board related to: flooding in the Middleton neighborhood and an upcoming public meeting.

UPON MOTION of Commissioner White, seconded by Commissioner Measmer and unanimously carried, the Board approved the contract, Amendment No. 3, between Cabarrus County and WK Dickson and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

Chairman Poole recognized Cabarrus County School (CCS) Board Chair Lynn Shue in attendance and asked him to share this information with the Board of Education.

(H) APPOINTMENTS

(H-1) Appointments - Adult Care Home Community Advisory Committee

An application was received from Annette Archer and forwarded to the Regional Ombudsman for consideration. The item was tabled to the December meeting to allow additional time for the Ombudsman to determine if Ms. Archer's work schedule will allow her to participate in the Committee's quarterly visits. The Regional Ombudsman has determined Ms. Archer's work schedule will work out for her to serve and recommends her for appointment.

Jerry Shinn's appointment on the Adult Care Home Community Advisory Committee ends December 31, 2011. Mr. Shinn is interested in being reappointed.

There are currently five (5) vacant positions on this Committee.

UPON MOTION of Commissioner Carruth, seconded by Commissioner Measmer and unanimously carried, the Board appointed Annette Archer to the Adult Care Home Community Advisory Committee for an initial one-year term ending December 31, 2012. By the same vote, the Board also reappointed Jerry Shinn to the Adult Care Home Community Advisory Committee for a three-year term ending December 31, 2014.

(H-2) Appointments - Department of Aging Advisory Board

The Cabarrus County Department of Aging Advisory Board respectfully recommends the reappointment of the following advisory board members for 3-year terms ending December 31, 2014: Betty Barnhardt, Ann Eaves and Michael Plowman. The Department of Aging Advisory Board also recommends the appointment of Geri Foster and Rosa Santos for 3-year terms to replace Cecilia Aube and Dallene Dillard, respectively.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Burrage and unanimously carried, the Board reappointed Betty Barnhardt, Ann Eaves and Michael Plowman to the Department of Aging Advisory Board for three-year terms ending December 31, 2014. By the same vote, the Board appointed Geri Foster and Rosa Santos to the Department of Aging Advisory Board for three-year terms ending December 31, 2014.

(H-3) Appointments - Food Policy Council

The terms of appointments for a number of the Food Policy Council members expires December 31. The Council recommends the 3-year reappointment of: Trish Cramer, Randy Fisher, Wade Holland, Colleen McDaniel, Jessica Castrodale, Keila Snelling and Marcia Brashear. The Council also recommends the appointment of Megan Poole to fill a vacancy for the "medical industry" due to the resignation of Mary Blakeney. The Council further recommends the appointment of David Orr to the "at large" position formerly held by Philip McAuley. Exceptions to the "service on multiple boards" provision of the Appointment Policy will be needed for Jessica Castrodale and Randy Fisher. Ms. Castrodale also serves on the Public Health Authority of Cabarrus County and Mr. Fisher also serves on the Agricultural Advisory Board.

Chairman Poole advised, as she stated during the December work session, that she will recuse herself from the vote regarding her daughter, Megan Poole.

UPON MOTION of Commissioner Carruth, seconded by Vice Chairman Burrage and unanimously carried, the Board reappointed Trish Cramer, Randy Fisher, Wade Holland, Colleen McDaniel, Jessica Castrodale, Keila Snelling and Marcia Brashear to the Food Policy Council for three-year terms ending December 31, 2014; including exceptions to the "service on multiple boards" provision of the Appointment Policy for Ms. Castrodale and Mr. Fisher.

UPON MOTION of Commissioner Carruth, seconded by Vice Chairman Burrage and carried with Vice Chairman Burrage and Commissioners Carruth, Measmer and White voting for and Chairman Poole recused, the Board appointed Megan Poole (medical industry) to the Food Policy Council (FPC) to complete an unexpired term ending December 31, 2012 and appointed David Orr (at large) to the FPC for a three-year term ending December 31, 2014.

(H-4) Appointments - Home and Community Care Block Grant (HCCBG) Committee

The terms of appointment for the entire Home and Community Care Block Grant Committee expires December 31st. The Aging Department recommends the reappointment of the following members: Betty Babb, Larry Belk, Gail Linker, James Polk, Kelly Sifford, Cyndi Smart, Beth Croom, Karin Allen and Linda Miller Ex Officio/AAA Liaison. The Commissioner Ex Officio Liaison member will be appointed in a separate agenda item. The Aging Department further requests the appointment of Linda McDonald as a "consumer" representative in order to create/expand the number of local citizens with knowledge of services offered by the Aging Department. An exception to the "service on multiple boards" provision of the Appointment Policy will be needed for Ms. Babb who also serves on the Piedmont Area Mental Health, Mental Retardation and Substance Abuse Authority and Mr. Polk who also serves on the Transportation Advisory Board.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Burrage and unanimously carried, the Board reappointed the following individuals to the Home and Community Care Block Grant (HCCBG) Committee Members for two-year terms ending December 31, 2013: Betty Babb (Consumer), Larry Belk (Transportation), Gail Linker (Consumer), James Polk (DSS), Kelly Sifford (Commerce), Cyndi Smart (Aging), Beth Croom (Meals on Wheels), Karin Allen (Meals on Wheels) and Linda Miller Ex Officio/AAA Liaison; including an exception to the "service on multiple boards" provision of the Appointment Policy for Ms. Babb and Mr. Polk.

UPON MOTION of Vice Chairman Burrage, seconded by Commissioner Carruth and unanimously carried, the Board created a new "consumer" position on the Home and Community Care Bloc Grant Committee and appointed Linda McDonald for a two-year term to fill this position.

(I) REPORTS

(I-1) CYC - Cabarrus Youth Council

Ella Beth Wickliff, Mount Pleasant High School, and Wells King, Covenant Classical School, presented an overview of the Cabarrus Youth Council's recent activities and accomplishments. Topics included were a partnership with DSS for a 2011 holiday event, working with middle school students on government/voter apathy, conferences attended and the 4-H Citizenship Focus. The following Council members were also in attendance: Taylor Furr, Hickory Ridge High School; Seth Bollenbecker, Mount Pleasant High School; Harrison Reiff, Concord High School; Ian Smith, Central Cabarrus High School; Georgie Ziana, Covenant Classical School; Te'Shone Davidson, A. L. Brown High School; Daniel Hicks, A. L. Brown High School; Cameron Watson, Northwest Cabarrus High School; Alana Dean, J. M. Robinson High School; Ryan Himes, Central Cabarrus High School; and Casey Aldridge, Concord High School.

Commissioner Measmer stated the students are hard working, motivated and commended them for their accomplishments.

(I-2) CAC Cabarrus Arts Council - Video Presentation

Noelle Rhodes Scott, Cabarrus Arts Council President and CEO, presented a brief video highlighting the Cabarrus Arts Council's work in the community and expressed appreciation for the Board's support for the Council.

Several Commissioners expressed appreciation for the Council's work and accomplishments in the community.

(I-3) Finance - Presentation of the Fiscal Year 2011 Comprehensive Annual Financial Report

Erica Brown, Audit Manager with Martin Starnes and Associates, gave a brief summary of the auditing process. She stated an unqualified opinion on the County's financial statements was issued and praised County staff for their efforts in the auditing.

Susan Fearrington, Assistant Finance Director, reviewed the Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2011, including the general fund balance sheet which identified assets of \$85,783,481, liabilities of \$11,770,070 and fund balance available for appropriation of \$16,290,278. The net change in fund balance for the general fund totaled \$8,357,473 as identified on the Statement of Revenues, Expenditures and Changes in Fund Balance. She also responded to questions from the Board throughout the presentation and announced the CAFR is available to the public on the County's website (www.cabarruscounty.us).

UPON MOTION of Commissioner Carruth, seconded by Commissioner White and unanimously carried, the Board accepted the Fiscal Year 2011 Comprehensive Annual Financial Report as presented.

Commissioner Carruth commented on risk assessment and questioned if money needs to be set aside for future claims.

(I-4) CSLE - Council for a Sustainable Local Economy - Update

The Board received the following report as part of the Agenda: Growing the Cabarrus Economy from the Inside Out: Part I.

(I-5) Tourism Authority - Cabarrus County Tourism Authority 1st Quarter 2011/2012 Update

The Board received the following report as part of the Agenda: Cabarrus County Tourism Authority's 1st Quarter 2011/2012 Update.

(I-6) Request for Applications for County Boards/Committees

Chairman Poole urged citizens to consider serving on a County board or committee. She asked interested individuals to contact the Clerk at 704-920-2100 or to go to the County's website at www.cabarruscounty.us and view information on the various County boards and committees.

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee (4 Vacancies)
- Agricultural Advisory Board
- Animal Protection and Preservation Advisory Committee
- Concord Planning and Zoning Commission (ETJ)
- Council for a Sustainable Local Economy
- Department of Aging Advisory Committee
- Food Policy Council
- Harrisburg Fire Advisory Board
- Home and Community Care Block Grant Committee
- Industrial Facilities and Pollution Control Financing Authority
- Juvenile Crime Prevention Council
- Nursing Home Community Advisory Committee (7 Vacancies)
- Parks Commission
- Youth Council

(I-7) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Board/Committees

None.

(J) GENERAL COMMENTS BY BOARD MEMBERS

Commissioner Carruth expressed appreciation for Pastor Jordan's annual attendance and for requesting the adoption of a proclamation honoring Dr. Martin Luther King, Jr.

On behalf of the Board and county employees, Chairman Poole wished everyone a Merry Christmas and Happy New Year.

(K) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

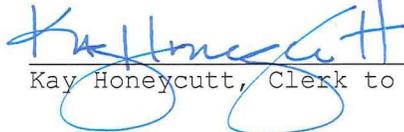
None.

(L) CLOSED SESSION

None.

(M) ADJOURN

UPON MOTION of Commissioner White, seconded by Vice Chairman Burrage, and unanimously carried, the meeting adjourned at 7:52 p.m.



Kay Honeycutt, Clerk to the Board