

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina on Monday, May 6, 2013 at 4:00 p.m.

Present - Chairman:	Elizabeth F. Poole
Vice Chairman:	H. Jay White, Sr.
Commissioners:	Larry M. Burrage
	Christopher A. Measmer
	Stephen M. Morris

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Pam Dubois, Deputy County Manager and Megan Smit, Clerk to the Board.

Call to Order

Chairman Poole called the meeting to order at 4:04 p.m.

Approval of Agenda

Chairman Poole presented the following changes to the Agenda:

Additions:

Recognitions and Presentations
County Manager - NCACC Legislative Video Report

Moved:

Planning and Development - Soil and Water Conservation District - Proposed Terms for a Stream Restoration Project on Back Creek
• Moved up

Revised:

Planning and Development - Soil and Water Conservation District - Approval of Amendment to North Carolina Clean Water Management Trust Fund Contract
• Amendment No. 5

Changes to the May 20, 2013 Agenda

Additions:

Recognitions and Presentations
BOC - Memorial Day Proclamation

UPON MOTION of Commissioner Burrage, seconded by Commissioner Measmer and unanimously carried, the Board approved the work session agenda as amended.

Discussion Items For Action at May 20, 2013 Meeting

Chairman Poole requested the discussion concerning a Charlotte Regional Airport Authority be moved up in order to accommodate the Deputy City Manager of Charlotte.

BOC - Discussion Concerning a Charlotte Regional Airport Authority (Tabled from April)

Ron Kimble, Charlotte Deputy City Manager, presented a detailed history of the Charlotte Douglas International Airport from its inception to the present. He also addressed the following topics: the introduction of SB81, which proposed the creation of a regional airport authority; the impact of the legislation, if passed, would transfer land, ownership, governance, bonds, operations, leases and contracts for Charlotte Douglas International Airport to a 13-member airport authority; and the City of Charlotte's eleven (11) councilmen and mayor's unanimous opposition to SB81 as it is currently written. He stated the City Council of Charlotte agreed to conduct an independent, unbiased study of the governance of airports throughout the country. He also advised the study results will be presented to the Charlotte City Council tonight.

A lengthy discussion ensued. Mr. Kimble responded to a variety of questions from the Board. Brian Hiatt, Concord City Manager, was also in attendance and expressed concerns regarding the potential impact of SB81 on Concord Regional Airport.

Discussion Items - No Action

County Manager - Update on CCS and KCS QSCB (Qualified School Construction Bonds) Projects

Will Crabtree, Kannapolis City Schools (KCS), was forced to leave the meeting early in order to attend the KCS Board meeting. On Mr. Crabtree's behalf, Len Witke stated, the roofing project at the Kannapolis Intermediate School has been completed and all required paperwork has been submitted to the DPI (Department of Public Instruction) for all KCS projects.

Len Witke, Cabarrus County Schools (CCS), presented the following information as an update on the QSCB projects for CCS. No action was taken.

QSCB Design and Construction Projects Milestone Report

School	Project	Complete	Current Status	Issue Design Review	Bid Issue Date	Pre-Bid Meeting	Bid Opening Date	Construction Start	Substantial Completion Date	Notes
Architectural										
Central Cabarrus High	Windows and Doors	87%	Punch Ins/Inst Windows					5/29/12	4/19/13	Gymnasium Corrosion Floorpad - Panels to Complete April
Northwest Cabarrus High	Gym Addition	25%	Construction					12/17/12	8/30/13	Renovation of gym and new construction are underway
Coltrane Webb Elementary	Kitchen Hood Replacement	9%	Design							Review Plans
Mt. Pleasant High School	Boilers Replacement	15%	Design	11/15/11						Seeking Dual Fuel Boiler
Concord High School	Weight Room & Vocational Building	20%	Bid	4/12/13	4/11/13	4/29/13	5/9/13	6/19/13	9/30/13	Project has been advertised for bid.
Northwest Cabarrus High	Practice Fields	5%	Design	12/11/12	NA	NA	NA	TBD	TBD	Title work. NCAAING Construction out by Sequestration
Mechanical, Electrical and Plumbing Engineering										
Central Cabarrus High	Electrical Vault Upgrades per Code	99%	Construction					8/1/12	5/1/13	Complete. Lacking final invoice.
Various Schools - Breaker Panels	Upgrade Electrical Panels per Code	95%	Construction					10/2/12	5/23/13	Field study complete, missing Data/Energy data ? schools.
Roof Replacement										
J.N. Fries Middle School	Partial Roof Replacement	40%	Bid			4/18/13	4/30/13	5/19/13	5/1/13	
Postponed Projects to be Reinstated - priority order										
Postponed Projects										
Beverly Hills Elementary	Chiller & Controls Replacement	5%	Postponed							Listen Only - Funding transfer to NWC/HS Gym
Northwest Cabarrus High	Entrance Canopy Modifications	0%	Postponed							Funds for NWCHS Gymnasium
Mt. Pleasant Middle School	Replace Chillers and Controls	0%	Postponed							Listen Only - Funds for NWCHS Gymnasium

* To be used by Boper, NWCMS & NWCHS.

Report on QSCB Funded Project Status

Cabarrus County Schools QSCB Funded Project Status As of April 23, 2013												
School	Project Description	Total Original Project Budget	Change In Budget	Requested Budget Amendment	Adjusted Project Budget	Amount Encumbered	Paid to Date	Bid Amount - Not encumbered	Estimated Future Expenses	Contingency for open projects	Balance Remaining	Project complete
Mechanical, Electrical and Plumbing Engineering												
Beverly Hills Elementary	Replace Windows In Four Classrooms	50,000	26,741		76,741	-	76,741					100%
Coltrane Webb Elementary	Remodel for Magnet School Program	160,000	(70,996)		79,004	-	79,004					100%
Central Cabarrus High	Replacement Windows & Doors	625,000	(64,821)		460,179	51,501	400,177				8,501	97%
Central Cabarrus High	Office Renovation & New Entry Vest.	160,000	169,763		319,763	-	319,114					100%
Concord High School	Replace Chillers & Controls	895,451	(189,893)		695,558	-	690,378					100%
Concord High School	Dining Room Addition	500,000	85,812		585,812	-	576,832					100%
Concord High School	Auditorium Improvements	175,000	114,721		289,721	-	288,223					100%
Northwest Cabarrus High	Replace Chillers & Controls	696,171	(69,382)		627,789	-	621,689					100%
Northwest Cabarrus High	Gym Addition	1,500,000	1,366,766		2,866,766	2,022,632	843,678			556		25%
PLC - J.N. Fries Middle	Remodel One Wing for PLC Program	200,000	1,912		201,912	-	197,354					100%
Subtotal		4,841,822	1,382,817	0	6,204,238	2,074,132	4,082,100	-	-	668	4,818	100%
Mechanical, Electrical and Plumbing Engineering												
Central Cabarrus High	Replace Chillers & Controls	676,163	115,653		791,816	-	791,816					100%
Central Cabarrus High	Electrical Vault Code Upgrades	225,000			225,000	8,693	177,698				38,710	89%
Mt. Pleasant Elementary	A/C System Replacement	785,567	(84,389)		701,178	-	701,328				230	100%
Northwest Cabarrus Middle	Replace Heat Pumps In 7th Grade Wing	225,695	(16,774)		209,921	-	209,921					100%
Various Schools - Breaker Panels	Electrical Panel Testing and Corrections plus Safety Equipment	375,846	(42,408)		333,438	191,939	101,459				42,000	85%
Subtotal		2,289,681	(127,818)	0	2,261,743	200,632	1,882,172	-	-	-	78,940	100%
Roof Replacement												
J.N. Fries Middle School	Partial Roof Replacement	220,000			220,000	3,000	80,813		126,187			40%
Subtotal		220,000	0	0	220,000	3,000	80,813	-	126,187	-	-	40%
Food Service Improvements												
Beverly Hills Elementary	Kitchen Hood Modifications	50,000	14,880		64,880	-	64,880					100%
Mt. Pleasant Middle School	Kitchen Hood Modifications	50,000	9,592		59,592	-	59,592					100%
R. Brown McAllister Elem.	Kitchen Hood Modifications	50,000	21,305		71,305	-	71,305					100%
Subtotal		160,000	46,387	0	186,387	-	186,388	-	-	-	-	100%
Information Technology Upgrades and New Systems												
Central Cabarrus High	Servers, Switches, Wireless, Wiring	275,000	(29,950)		245,050	-	236,050					100%
Concord High School	Switches, Wireless, Wiring	80,000	(9,919)		70,081	-	80,081					100%
Concord Middle School	Servers, Switches, Wireless	200,000	(4,174)		195,826	-	195,826					100%
Jay M. Robinson High	Servers, Switches, Wireless, Wiring	300,000	2,566		302,566	-	302,566					100%
J.N. Fries Middle School	Servers, Switches, Wireless, Wiring	150,000	7,746		157,746	-	157,746					100%
Mt. Pleasant Middle School	Servers, Switches, Wireless, Wiring	150,000	(28,159)		121,841	-	121,841					100%
Northwest Cabarrus High	Switches, Wireless, Wiring	50,000	23,418		73,418	-	70,527				551	100%
Northwest Cabarrus Middle	Servers, Switches, Wireless, Wiring	150,000	(21,836)		128,164	-	128,164					100%
Winesport Elementary School	Servers, Switches, Wireless, Wiring	125,000	20,555		145,555	-	145,555					100%
Subtotal		1,810,000	(59,863)	0	1,660,347	-	1,649,466	-	-	-	881	100%
Postponed projects to be reinstated - priority order												
Coltrane Webb Elementary	Kitchen Hood Modifications	50,000	2,652		52,652	-	6,152		46,500			5%
Mt. Pleasant High School	New Boilers	60,000	2,961		62,961	3,309	2,961		59,591			15%
Concord High School	Weight Room Addition and Remodel	100,000	(99,644)		356	-	356					100%
Concord High School	Vocational Building Remodeling	150,000	(149,494)		506	-	506					100%
Concord High School	Weight Room & Voc Bldg Combined	350,000	350,000		700,000	15,443	18,256		316,301			20%
Northwest Cabarrus High	Practice Athletic Fields & Buildings	600,000	(448,468)		151,532	-	39,727				114,805	5%
Postponed projects												
Beverly Hills Elementary	Replace Chillers & Controls	332,556	(302,979)		29,577	-	26,577					5%
Northwest Cabarrus High	Upgrade Entrance Canopy & Security	175,000	(173,000)		2,000	-	-					0%
Mt. Pleasant Middle School	Replace Chillers & Controls	476,018	(456,441)		19,577	-	19,577					5%
Projects Completed with other funds												
Hickory Ridge High School	Wireless	20,000	(20,000)		-	-	-					100%
Mt. Pleasant High School	Wireless	20,000	(20,000)		-	-	-					100%
Subtotal		1,891,674	(1,321,413)	0	670,181	18,761	114,116	-	422,482	-	114,806	100%
TOTALS FOR ALL PROJECTS												
		\$ 11,102,867	\$ -	\$ -	\$ 11,102,867	\$ 2,296,616	\$ 3,025,062	\$ -	\$ 648,679	\$ 668	\$ 232,054	100%

* Physically located adjacent to Boper Elementary and available to NW High, NW Middle and Boper Elementary.

Chairman Poole requested CCS present their one-time projects requests in a spreadsheet format similar to the milestone report.

BOC - Report on Planetarium Project

Len Witke, Cabarrus County Schools (CCS), stated the consultant visited the planetarium at Central Cabarrus High School, but his report has not been completed. He advised staff was recommended to visit a facility in Salisbury which has an identical unit with several upgrades that are being considered for the Central Cabarrus High School Planetarium.

A discussion ensued. During discussion, Mr. Witke responded to questions from the Board. Kelly Kluttz, CCS Finance Director, was also in attendance.

County Manager - NCACC Legislative Video Report

Note: This item was moved to the May 20, 2013 regular meeting.

Discussion Items For Action at May 20, 2013 Meeting

Planning and Development - Soil and Water Conservation District - Proposed Terms for a Stream Restoration Project on Back Creek

Dennis Testerman, Senior Resource Conservation Specialist, presented the following information relating to a request for proposed terms for a stream restoration project on Back Creek:

The Cabarrus Soil and Water Conservation District (CSWCD) Board and Mogensen Mitigation, Inc. have an agreement whereby CSWCD will identify potential sites for stream restoration and wetland mitigation projects, provide technical assistance and hold conservation easements associated with completed projects. CSWCD has identified a potential project on Back Creek in Harrisburg that includes the stream buffer on the campuses of Hickory Ridge Middle School and Hickory Ridge High School owned by Cabarrus County and the Cabarrus County Board of Education, respectively. CSWCD will submit a proposed project budget to the Board of Commissioners for approval if the project further materializes.

Mr. Testerman and Jeremy Poplawski, Environmental Scientist, Mogensen Mitigation, Inc., responded to questions from the Board. In regards to the proposed agreement, Mr. Testerman stated the agreement did not attach to the agenda item and advised he would promptly provide it to the Board.

Chairman Poole advised, after Board members review the agreement, to submit questions to Mr. Testerman in preparation for the regular meeting.

BOC - Discussion Concerning a Charlotte Regional Airport Authority (Tabled from April)

The Board generally discussed a Charlotte Regional Airport. It was the consensus of the Board to wait for the final draft of the legislation before taking a position.

BOC - Resolution Relating to Second Amendment Rights (Tabled from April)

Chairman Poole requested comments from Board members relating to a resolution relating to Second Amendment rights.

Commissioner Burrage expressed support for the resolution, as drafted by the county attorney, and recommended the item be placed on the Consent Agenda.

County Manager - Approval of Salary of the Newly Appointed Board of Elections Director per NCGS 163-35(c)

Giles Moss, Chairman of the Cabarrus County Board of Elections, commended retiring Board of Elections Director, Linda Grist, and presented the following information relating to approval of the salary for the newly appointed Board of Elections Director:

Linda Grist, Elections Director, will be retiring, effective June 30, 2013. Pursuant to NCGS 163-35 (a), in the event of a vacancy, the County Board of Elections shall submit a recommendation to the Executive Director of the State Board of Elections, who shall issue a letter of appointment to the selected candidate. The appointment letter was received April 18, 2013, approving Ms. Carol Link Soles as the new Elections Director, effective July 1, 2013. The Board of Elections has offered a starting salary of \$56,681.81 per NCGS 163-35 (c).

Mr. Moss; Mike Downs, County Manager; and Pam Dubois, Deputy County Manager responded to a variety of questions from the Board. The following issues were addressed: the process for appointing the Board of Elections director; the qualifications of the new Board of Elections Director; the pay scale for the Board of Director's position; the appointment of the new Board of Elections members in July; etc.

County Manager - Cabarrus-Rowan Metropolitan Planning Organization Memorandum of Understanding

Jonathan Marshall, Deputy County Manager, presented a request to approve the Cabarrus-Rowan Metropolitan Planning Organization (MPO) Memorandum of Understanding (MOU). He addressed the following information: Cabarrus County is a member of the Cabarrus-Rowan MPO, a regional transportation planning group; members have been added to the MPO, necessitating an updated MOU; the MOU has been approved by the staff-level committee as well as the elected-level committee; both committees unanimously recommend the MOU and it has already been adopted by some of the member governments; the MOU will be considered for adoption by each of the member governments and then circulated for signatures.

Chairman Poole advised the MOU is updated with new members and also designates the City of Concord as the lead planning organization.

County Manager - Convert Board-Approved Leave Share Policy to an Administrative Policy

Pam Dubois, Deputy County Manager, presented the following information relating to a request to convert the Board-approved Leave Share Policy to an Administrative Policy:

On January 18, 1994, the Board approved the last revision to the Leave Share Policy (a policy that allows employees to donate vacation time to a bank where employees in need can receive extended sick leave based on criteria tied to an extended medical condition). This policy is administrative in nature and needs flexibility for modification as operational changes occur. It would be beneficial to management if this policy were converted from a Board-approved policy to an administrative policy, subject to change at the county managers' discretion.

Mike Downs, County Manager, advised several policies were converted when the Personnel Policy was revised. He explained how the policy works and benefits employees. He and Ms. Dubois also responded to questions from the Board.

County Manager - Creation of the Human Services Agency

County Manager Mike Downs stated this is the beginning of the last step to formally create the Human Services Agency. He advised a public hearing is needed to: 1) consider abolishing the Department of Social Services Board; 2) consider creating a "Consolidated" Human Services Agency, consisting of the Departments of Social Services, Transportation and Aging; and 3) consider the Board of Commissioners assuming the governing responsibilities of the Social Services Board, as the Human Services Board. He advised the appointment of a Human Services Advisory Board will be considered at a future date. He requested the Board suspend its Rules of Procedures to schedule the public hearing for the June 17, 2013 Board of Commissioners' meeting in order to meet the required thirty-day notice. He also responded to a variety of questions from the Board.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Morris and unanimously carried, the Board suspended its Rules of Procedures in order to take action on this item due to time constraints.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Morris and unanimously carried, the Board scheduled a public hearing for June 20, 2013 for the discussion and consideration of creating a Human Services Agency and other related aspects of that agency as authorized by NCGS 143A-77(a).

Note: The meeting date was incorrect in the motion and was amended by another motion after the following Agenda item.

County Manager - NCDOT Request for Purchase of Construction Easement

Jonathan Marshall, Deputy County Manager, presented the following information relating to a North Carolina Department of Transportation request for purchase of a construction easement:

The N.C. Department of Transportation has requested to purchase a temporary construction easement on the north/northwest side of the Rocky River Elementary School property as part of the double track rail project around Harrisburg. The purchase request is for less than a tenth of an acre. The standard practice of the Board has been to approve a budget amendment that allows the proceeds of the sale to benefit the affected school. This item has been sent to Board of Education staff for their review and approval.

Chairman Poole advised of a need for a motion correcting the meeting date as written in the previous motion for the Creation of a Human Services Agency Agenda item.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Burrage and unanimously carried, the Board amended the previous motion and scheduled a public hearing for June 17, 2013 for the discussion and consideration of creating a Human Services Agency and other related aspects of that agency as authorized by NCGS 143A-77(a).

County Manager - NCDOT Request for Design/Construction Agreement Letter

Jonathan Marshall, Deputy County Manager, advised the Division 10 Staff of the North Carolina Department of Transportation (NCDOT) have requested a letter from the Board of Commissioners requesting a design and construction agreement for the extension of Raging Ridge Road and the construction of a new bridge. After speaking to NCDOT staff this morning, he advised a resolution is being requested and will be made available at the regular meeting for adoption.

A brief discussion ensued.

Emergency Management - Transfer of Surplus Vehicle to Odell Volunteer Fire and Rescue Department

Mike Downs, County Manager, presented the following information relating to the transfer of a surplus vehicle to the Odell Volunteer Fire and Rescue Department:

The Odell Volunteer Fire and Rescue Department has requested a surplus vehicle from Cabarrus County for daily operations in providing services to the citizens within the fire district. The vehicle requested for transfer is (1) 2006 Ford Crown Vic, VIN No. 2FAHP71W56X157646. General Services and Finance Departments have both reviewed the request and the attached vehicle is available for surplus transfer to the Odell Volunteer Fire and Rescue Department per NCGS 153A-176, 160A-274 and 160A-280.

Finance - Administrative Transfer of Grant Fundings from the General Fund to a Multi-Year Special Revenue Fund, Special Projects Fund

Pam Dubois, Deputy County Manager, presented the following information relating to the administrative transfer of grant fundings from the General Fund to a Multi-Year Special Revenue Fund, Special Projects Fund:

The second phase of the Porter Farm Grant was inadvertently placed in the General Fund Budget versus the Special Projects Fund. It is requested, for accounting and tracking purposes, to place the second phase with the first phase.

Additionally, it is requested to transfer a matching portion of the Clark Creek Grant from the General Fund to the Special Projects Fund, in order to keep associated grant expenditures with the grant for accounting and tracking purposes.

Neither request increases the grant funding nor the County's match.

Finance - Approve Use of Contingency Funds for Legal Expenses

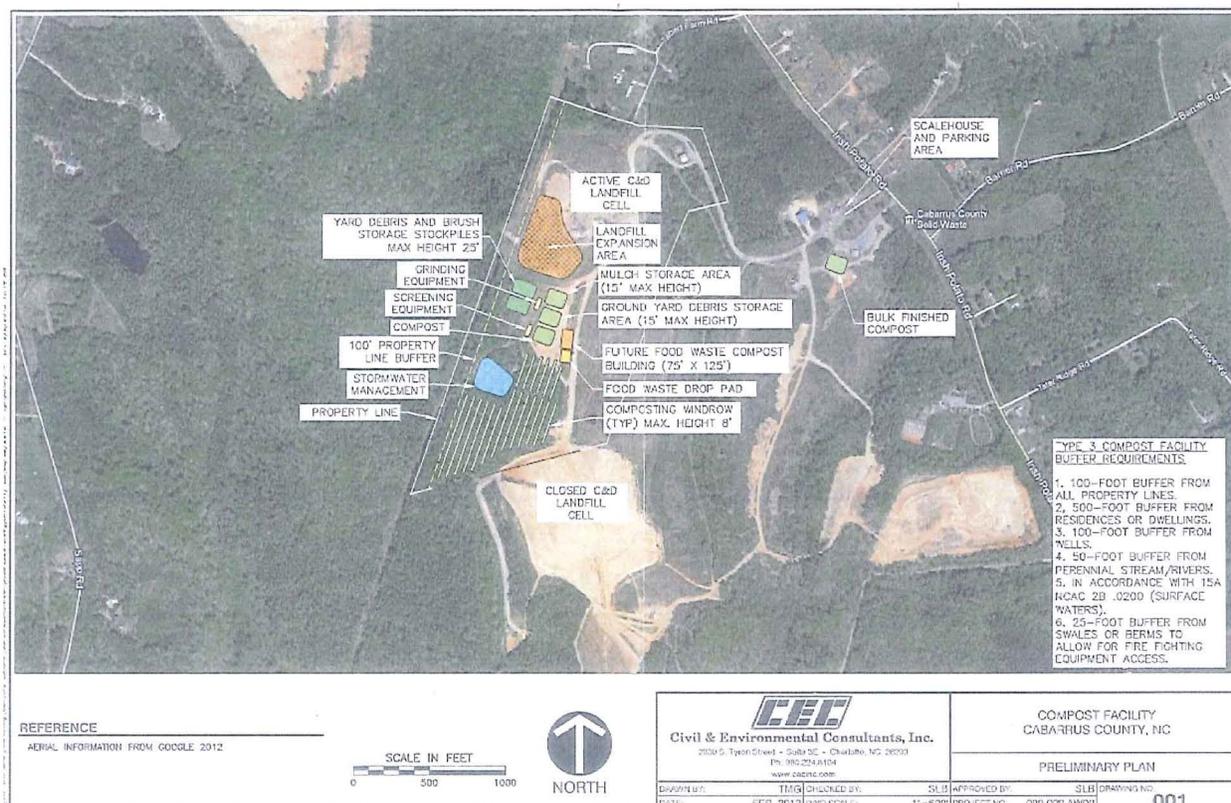
Ann Wilson, Finance Director, advised the county legal bills have exceeded the amended budget. She stated the primary causes of the increased legal fees are due to tax appeals, APFO (Adequate Public Facilities Ordinance) lawsuits and interim legal work for DSS (Department of Social Services). She requested approval of a budget amendment of \$135,000.00 to provide funding for estimated legal expenses through June 30, 2013 from the Contingency Fund. She also responded to questions from the Board.

Finance - General Obligation Bonds Refunding Results

Ann Wilson, Finance Director, reported the Series 2005 and 2006 General Obligation bonds were refunded on April 25, 2013 and will close on May 15, 2013. She advised the refunding produced a Net Present Value Savings to the County of \$5,522,530.00 (8.4 percent). She also responded to questions from the Board.

General Services - Cabarrus County Construction and Demolition Landfill - Proposed Public/Private Compost Operation

Kevin Grant, Sustainability Manager, presented information relating to a proposed public/private compost operation and Memorandum of Understanding (MOU) between Cabarrus County and Agromatters, LLC. The proposed public/private compost operation would be located at the Cabarrus County Construction and Demolition Landfill. He also reviewed the following map:



Mr. Grant and Ron Gilkerson, Agromatters, LLC, responded to questions from the Board. Kyle Bilafer, General Services Director, was also in attendance.

Planning and Development - Bostian Fisher Road Right-of-Way Abandonment

Lee Snuggs, E911 Addressing Coordinator, presented the following information relating to the abandonment of a portion of the right-a-way of Bostian Fisher Road:

The Board of Commissioners adopted resolution 2012-14 on September 17, 2012, to begin the process of abandoning a portion of Bostian Fisher Road. One December 10, 2012, the North Carolina Department of Transportation (NCDOT) agreed to the abandonment of a portion of Bostian Fisher Road. The next step is for the Board of Commissioners to hold a public hearing and adopt a resolution to officially abandon a portion of the right-of-way of Bostian Fisher Road.

Mr. Snuggs clarified that the right-of-way abandonment was requested by a resident of Bostian Fisher Road, that signs were posted and residents were notified. Susie Morris, Planning and Zoning Manager, was also in attendance.

Planning and Development - Proposed Text Amendments: TEXT2013-00001, Amendments to Cabarrus County Zoning Ordinance and TEXT2013-00002, Amendments to Cabarrus County Subdivision Ordinance - Public Hearing - 6:30 P.M.

Susie Morris, Planning and Zoning Manager, reported on the recommended text amendment TEXT2013-00001 to the Cabarrus County Zoning Ordinance:

Cabarrus County Zoning Ordinance, Chapter 7 - Section 7-3 Uses Permitted Based on Standards - the proposed amendment allows for

general correction of typographical errors as well as codifies that only one accessory dwelling unit is permitted per parcel.

Cabarrus County Zoning Ordinance, Chapter 8 - Conditional Uses, #21 Reception Facilities, the proposed amendments addresses public and private road access to facilities and clarifies setbacks where waterbodies exist.

A discussion ensued with Ms. Morris responding to questions from the Board.

She also advised text amendment TEXT2013-00002 is recommended to the Cabarrus County Subdivision Ordinance:

Cabarrus County Subdivision Ordinance, Section 11, Public and Private Roads, the proposed amendment codifies when existing 45' right-of-ways may be used for access and clarifies that private roads must be built to public standards.

Cabarrus County Subdivision Ordinance, Section 5, Final Plat Requirements, the proposed amendment allows for general correction of typographical errors as well as adds an optional certificate to be used for exemption plats.

Planning and Development - Soil and Water Conservation District - Approval of Amendment to North Carolina Clean Water Management Trust Fund Contract

Dennis Testerman, Senior Resource Conservation Specialist, presented the following information related to amendments to the North Carolina Clean Water Management Trust Fund Contract:

Amendment No. 4 to the North Carolina Clean Water Management Trust Fund Contract has been drafted to incorporate adjustments necessary to close out the design and construction phases and continue implementing the educational and water quality monitoring phases. No new county funding is associated with this amendment.

Mr. Testerman stated the location of the restoration work is Cox Mill Elementary School. Mr. Testerman and Kelly Sifford, Planning and Development Manager, also responded to questions from the Board. Ms. Sifford advised there is an additional amendment, Amendment No. 5, which was added to the agenda at the last minute. She stated that both amendments function to reduce the match requirements.

Approval of Regular Meeting Agenda

The Board discussed the placement of items on the Agenda.

UPON MOTION of Commissioner Burrage, seconded by Commissioner Measmer and unanimously carried, the Board approved the May 20, 2013 Agenda as follows:

Approval or Correction of Minutes

- Approval or Correction of Meeting Minutes

Recognitions and Presentations

- BOC - Memorial Day Proclamation

Consent

- County Manager - Approval of Salary of the Newly Appointed Board of Elections Director per NCGS 163-35 (c)
- County Manager - Convert Board-Approved Leave Share Policy to an Administrative Policy
- County Manager - NCDOT Request for Design/Construction Agreement Letter
- County Manager - NCDOT Request for Purchase of Construction Easement
- Emergency Management - Transfer of Surplus Vehicle to Odell Volunteer Fire and Rescue Department
- Finance - Administrative Transfer of Grant Fundings from the General Fund to a Multi-Year Special Revenue Fund, Special Projects Fund
- Finance - Approve Use of Contingency Funds for Legal Expenses
- General Services - Cabarrus County Construction and Demolition Landfill - Proposed Public/Private Compost Operation
- Planning and Development - Soil and Water Conservation District - Approval of Amendment to North Carolina Clean Water Management Trust Fund Contract

- Planning and Development - Soil and Water Conservation District - Proposed Terms for a Stream Restoration Project on Back Creek
- County Manager - Cabarrus-Rowan Metropolitan Planning Organization Memorandum of Understanding
- BOC - Resolution Relating to Second Amendment Rights (Tabled from April)
- Tax Administration - Refund and Release Report - April 2013

New Business

- County Manager - Presentation of the Proposed FY2014 Cabarrus County Budget and Scheduling of a Public Hearing
- Planning and Development - Bostian Fisher Road Right-of-Way Abandonment - Public Hearing - 6:30 P.M.
- Planning and Development - Proposed Text Amendments: TEXT2013-00001, Amendments to Cabarrus County Zoning Ordinance and TEXT2013-0002, Amendments to Cabarrus County Subdivision Ordinance - Public Hearing - 6:30 P.M.
- Finance - General Obligation Bonds Refunding Results and Budget Amendment
- BOC - Discussion Concerning a Charlotte Regional Airport Authority (Tabled from April)

Appointments to Boards and Committees

- Appointments (Removals) - Councils for a Sustainable Local Economy
- Appointments - Adult Care Home Community Advisory Committee
- Appointments - Cabarrus County Youth Council (CCYC)

Reports

- BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees
- Cardinal Innovations Healthcare Solutions - 3rd Quarter FY 2013 Dashboard Report for Mental Health, Intellectual/Developmental Disabilities, and Substance Abuse Services
- Planning and Development - CDBG Monthly Report for March
- Request for Applications for County Boards/Committees
- Tourism Authority - Cabarrus County Tourism Authority FY 2012/2013 3rd Quarter Update

Moved to June

- County Manager - Creation of the Human Services Agency - Public Hearing - 6:30 P.M.

Adjourn

UPON MOTION of Commissioner Burrage, seconded by Commissioner Measmer, and unanimously carried, the meeting adjourned at 6:24 p.m.


Megan Smit, Clerk to the Board