



Infrastructure and Asset Management

Request for Qualifications For Cabarrus County Infrastructure and Asset Management

March 4, 2016

Project Description

Cabarrus County Infrastructure and Asset Management (IAM) is planning to investigate the feasibility of constructing a Fleet Maintenance garage on a shared site with Cabarrus County Schools Bus Garage located at 111 Union Cemetery Rd. Concord, NC 28027. The feasibility study would include the following items: a boundary and physical condition survey, a zoning investigation in relation to maximum building size allowable and setbacks, a code investigation in relation to building/plumbing/mechanical/electrical/fire protection requirements for the facility, a preliminary rendering and floor plan, estimated design and construction costs, and an investigation/recommendation of how to deal with the subterranean rock on the site in boulder, weathered, and massive forms as well as rock outcroppings across the site. Architectural firms with a combination of experience designing similar projects and available personnel are invited to submit a Statement of Qualifications (SOQ) for consideration.

Qualification Package Evaluation Criteria

Qualifications packages will be evaluated on the firm's ability to meet the requirements of this RFQ. Special emphasis will be placed on the proposed team's experience and qualifications.

Evaluation criteria are as follows:

- Firm and individual experience with feasibility studies and design of automotive maintenance type buildings
- Quality and timeliness of past similar projects that had similar challenges
- Qualifications, certifications, abilities, availability and geographic location of the key individuals
- References
- Qualifications package responsiveness, appearance, and presentation



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SOQ Requirements

Firms that are interested in providing the requested services to Cabarrus County are invited to submit a Statement of Qualifications, in electronic format only, to Michael Miller at mamiller@cabarruscounty.us.

Each firm is solely responsible for the timely delivery of its SOQ. All SOQs must be delivered by 3:00 pm local time on March 18th, 2016. No qualification packages will be accepted after this deadline. Firms accept all risk of late delivery regardless of fault.

The SOQ package should be no more than **10** pages in length.

Please identify a contact person for questions during the RFQ process and provide contact information including telephone number, email, and postal address.